

Town of Edgewood

Agenda

Regular

Tuesday, July 25, 2023 @ 6:00 PM

Townhall of Edgewood Commission Chambers - 171A State
Rd. 344

This meeting will be in person; however, we welcome members of the public to listen in and participate by joining online at: [Welcome to Edgewood, NM \(edgewood-nm.gov\)](https://www.facebook.com/TownOfEdgewoodNM). The meeting will also be live streamed on the Town of Edgewood Facebook Page at: <https://www.facebook.com/TownOfEdgewoodNM>.

If you are an individual with a disability who needs a reader; amplifier; qualified sign language interpreter; or any other form of auxiliary aid or service to attend or participate in the hearing or meeting; please contact the Clerk at the Town Offices located at 171 A State Rd. 344 at least three (3) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the Town Clerk at (505) 286-4518 or by e-mail at clerk@edgewood-nm.gov if a summary or other type of accessible format is needed. The complete Commission packet may be viewed on the web, visit <https://www.edgewood-nm.gov/index.php> and click on Government, then Agendas and Minutes.

Page

I. WELCOME, INTRODUCTION, & ROLL CALL

- A. Invocation
- B. Pledge of Allegiance
- C. NM Flag Salute
"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."

II. AGENDA APPROVAL

III. PUBLIC COMMENTS ON AGENDA ITEMS

IV. CONSENT AGENDA

- A. Approve/Amend/Disapprove Minutes
 - i. July 11th, 2023.
[Regular - 11 Jul 2023 - Minutes](#)

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V. MATTERS FROM THE COMMISSIONERS

- A. Audrey Jaramillo, Mayor
- B. Jerry Powers, Mayor Pro Tem
- C. Phil Anaya
- D. Ken Brennan
- E. Sterling Donner

VI. MATTERS FROM THE CLERK

- A. Health Insurance Increase.

VII. MATTERS FROM THE TREASURER

VIII. MATTERS FROM THE CHIEF OF POLICE

- A. Police 13 - 21
[EPD Monthly Report June 2023\[55149\]](#)
[RECC](#)

IX. MATTERS FROM THE TOWN MANAGER

- A. Department and Advisory Board Reports
- i. Library 22 - 23
[Library Report June FY23](#)
 - ii. Municipal Court
 - iii. Maintenance 24 - 25
[June 2023 \(1\)](#)
 - iv. Roads
 - v. Parks and Recreation 26
[Monthly Report for June 2023](#)
 - vi. Wastewater
 - vii. IT Technology 27
[June Monthly IT Report](#)
 - viii. Planning & Zoning 28 - 29
[P & Z Report to Commission 7.20.23](#)

X. CLOSED SESSION

- A. As per motion and roll call vote pursuant to NMSA 1978,: Section 10-15-1(H)(7) for confidential discussion pertaining to threatened or pending litigation in which the public body is or may become a participant, specifically, Moriarty-Edgewood School District (MESD) D-101-CV-2022-01955, and McGill et. al. v. John Bassett et. al A-1-CA-39388
- B. As per motion and roll call pursuant to NMSA 1978 Section 10-15-1(H)(2) discussion of hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation or consideration of complaints or charges against any individual public employee; Specifically, Deputy Town Manager/Clerk Contract. Appointment of Town Manager, and Contract, Nina McCracken (Commissioner Powers and Manager Perry).

XI. DISCUSSION AND ACTION ITEMS

- A. Discussion and Action on Closed Session Item Above.
- B. Public Hearing: 2023-008 Business Licenses. 30 - 36
SFNM AD 57469 July 10, 2023.
[Business Ordinance 2023-008](#)
[Redline Ordinance](#)

- C. Anthony Mortillaro, NCRTD Executive Director, Discussion and Update for Various Initiatives. (Commissioner Brennan).
- D. Discussion, Consideration, and Action on Repeal and Replace Resolution No. 2023-022 on Formulating the Governing Body Commission Agenda (Commissioner Powers) 37 - 38
 *New Resolution Number 2023-032
[Agenda Resolution Redline 2023-](#)
- E. Evaluation of Appointed Employees Process. (Mayor Jaramillo).
- F. Edgewood Police Department Accreditation. (Chief Jimenez) 39
[Accreditation Letter of Completion Edgewood Police DeptPDF](#)
- G. Approve a gun buyback program to update all of our rifles for the PD. (Chief Jimenez). 40 - 41
[Rifle Upgrade](#)
- H. Administrative Clerk Job Creation. (Manager Perry).
- I. Memorandum of Understanding with Friends of Estancia Valley Animals and Town of Edgewood for Trap and Release of Feral Cats. (Animal Care Tech Christine Piazza and Manager Perry). 42 - 44
[feva mou](#)
- J. Approval of the Pirate and Viking Bash Alcohol Beverage Control Permit. (Eric Vigil, Event Coordinator and Deputy Manager/Clerk McCracken). 45 - 58
[Black Cock Brewery Permit](#)
[Dark Stranger Mendery Permit](#)
[Little Toad Creek Brewery Permit](#)
[Lizard Tail Brewing Permit](#)
[Pixie Mead Permit](#)
- K. Town Manager Hiring Process. (Mayor Jaramillo)
- L. Use of Remaining 2014 GO Bond Funds. (Mayor Jaramillo).
- M. Approval of Manager Transition Services, Learn New Mexico, Jerrett Perry. (Commissioner Powers).
- N. Reconsolidating the Offices and Positions of Clerk/Treasurer. (Commissioner Powers).
- O. Approval of Procurement of Tents for Woofstock. (Animal Welfare Tech Christine Piazza and Clerk McCracken).

XII. PUBLIC COMMENTS

XIII. FUTURE MEETINGS

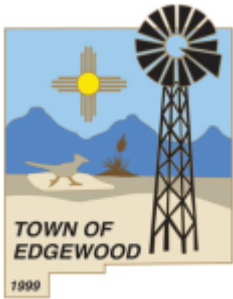
- A. Regular Commission Meetings August 8th, 2023 @ 6:00 PM in the Town of Edgewood Commission Chambers.
- B. Regular Commission Meetings August 22nd, 2023 @ 6:00 PM in the Town of Edgewood Commission Chambers.

- C. NMML Annual Conference August 30- September 1st in Farmington, NM.

XIV. FUTURE AGENDA ITEMS

- A. Public Hearing 2023-007 Zoning Ordinance.
SFNM AD 57795 August 8th, 2023.

XV. ADJOURN



Town of Edgewood
Regular Minutes
Tuesday, July 11, 2023, 6:00

I. WELCOME, INTRODUCTION, & ROLL CALL

Mayor Pro Tem Powers called the meeting to order at 6:00pm and welcomed everyone.

Roll Call:

Present: Commissioner Filandro Anaya, Commissioner Kenneth Brennan, Commissioner Sterling Donner, Commissioner Audrey Jaramillo, and Commissioner Jerry Powers

Staff Present: David Lovato, Nina R. McCracken, Noah Miller.

Absent:

II. AGENDA APPROVAL (1:50 Timestamp)

Commissioner Anaya motioned to approve the agenda with some adjustments, remove the closed session. Commissioner Donner seconded, All Aye.

III. PUBLIC COMMENTS ON AGENDA ITEMS (2:15 Timestamp)

A. Mark Mahl- Zoning Ordinance- Questioned when the Zoning Ordinance will be available.

Mayor Jaramillo joined at 6:02pm and chaired meeting.

B. No public comments on Zoom.

IV. CONSENT AGENDA (3:56 Timestamp)

A. **Approve/Amend/Disapprove Minutes**

A. June 27, 2023.

B. July 3, 2023.

Commissioner Sterling Donner moved to approve the minutes of June 27, 2023 and July 3, 2023.
Commissioner Kenneth Brennan seconded the motion.

Commissioner Filandro Anaya	Aye
Commissioner Kenneth Brennan	Aye
Commissioner Sterling Donner	Aye
Commissioner Audrey Jaramillo	Aye
Commissioner Jerry Powers	Aye

The Motion Carried 5 to 0.

V. MATTERS FROM THE COMMISSIONERS

A. Audrey Jaramillo, Mayor

A. Passed for tonight.

B. Jerry Powers, Mayor Pro Tem

A. Passed for tonight.

C. Phil Anaya

A. Passed for tonight.

D. Ken Brennan

A. Thanked all that came out for the July 4th event and look forward to more events.

E. Sterling Donner

A. Passed for tonight.

VI. MATTERS FROM THE JUDGE

A. Presented report on Court.
* Court is open as of April 1, 2023.
* Hearings in person.
* PER HB139- Courts will no longer assess court cost after July 1st, 2024.
* Comments on Conference attended.

VII. MATTERS FROM THE CLERK

A. NMML 66th Annual Conference- Farmington, NM- August 30, 2023- September 1, 2023. Clerk updated on Treasurer and Town Manager items.

VIII. MATTERS FROM THE TREASURER

IX. MATTERS FROM THE CHIEF OF POLICE

A. Lieutenant Lovato filled in for Chief Jimenez (out at a conference).
No update from the Police Department.

X. MATTERS FROM THE TOWN MANAGER

XII. DISCUSSION AND ACTION ITEMS (47:51 Timestamp)

- A. Appointment of Bobby Rush to Planning and Zoning Commission. (Planning and Zoning Manager Brad Hill).

Commissioner Sterling Donner moved to appoint Bobby Rush to Planning and Zoning Commissioner.

Commissioner Kenneth Brennan seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

- B. Book Barn Donation. (Manager Perry).

Deputy Manager/Clerk McCracken discussed the non-profit status, needing additional time for disposing/donating books. Mayor Jaramillo suggested looking into possibilities regarding non-profit and working with Librarian. Finance Manager Holly Massey explained situation with non-profit.

- C. Discussion and Action on working with East Mountain Radio, EPCOR Water and Santa Fe County for Radio Towers. (Manager Perry).

Deputy Manager/Clerk McCracken presented Don Davis to address Commissioners regarding the need for relocating FM tower on Epcor Water Tower and Santa Fe County Tower. Lt. Lovato inquired about the interference with the repeater system. Mr. Davis requested the Commission to approve Manager Perry to contact Santa Fe County regarding the radio tower.

Commissioner Filandro Anaya moved that Manager Perry works with Don Davis, EPCOR and Santa Fe County to install an existing tower on EPCOR's property and only Manager Perry.

Commissioner Jerry Powers seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

D. Resolution 2023-029 Bar #5.

**Commissioner Sterling Donner moved approve resolution 2023-029 Bar #5
Commissioner Jerry Powers seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

E. Approval of Request for a Bar for Purchasing Vehicles for Code Enforcement and Town staff. (Commissioner Anaya).

Commissioner Anaya requested that vehicle inventory be checked (PD, Roads, ADMIN). Mayor Jaramillo asked LT. Lovato regarding units for passing along to departments. PD has no available units.

Commissioner Jerry Powers moved to begin the process of a bar and procurement for a vehicle for Code Enforcement and Town staff.

Commissioner Kenneth Brennan seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

F. Call for Public Hearing on Ordinance 2023-007 Zoning Ordinance.

Commissioner Jerry Powers moved to call for public hearing on Ordinance 2023-027 Zoning Ordinance on August 8, 2023.

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
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Commissioner Kenneth Brennan *Aye*
Commissioner Sterling Donner *Aye*
Commissioner Audrey Jaramillo *Aye*
Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

G. Road Standard Adoption. (Manager Perry).

Deputy Manager/Clerk McCracken presented Planning and Zoning Manager Hill and Road Supervisor Jantz to discuss road standard adoption.

H. Approval of Purchase of Tents. (Manager Perry and Clerk McCracken).

Deputy Manager/Clerk McCracken presented Animal Welfare Tech Christine Piazza and Parks and Recreation Manager Jimmy Martinez to discuss tent options and setup. Second Quote from American.

Commissioner Jerry Powers moved approve the purchase of tents and purchase from American Tent for \$28,644.66. amended to include this will be taken from the Parks and Recreation Fund Account.

Commissioner Sterling Donner seconded the motion.

Commissioner Filandro Anaya *Aye*
Commissioner Kenneth Brennan *Aye*
Commissioner Sterling Donner *Aye*
Commissioner Audrey Jaramillo *Aye*
Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

I. Discussion, Consideration and Action on Repealing and Replacing Resolution 2023-26. (Commissioner Powers).

Commissioner Jerry Powers moved to approve Resolution 2023-30
Commissioner Filandro Anaya seconded the motion.

The Motion Carried

J. Discussion and Action on Deputy Treasurer/Business and Finance Manager Title.

(Manager Perry).

Commissioner Jerry Powers moved to add Deputy Treasurer to Business and Finance Manager Title.

**Commissioner Donner called the question. All Aye,
Commissioner Sterling Donner seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

K. Discussion, Consideration and Action on Dates for the Referendum Vote on Ordinance 2023-002. (Commissioner Powers).

Previous resolution was presented to compare. Commissioner's discussed need for election and items to be addressed in the resolution.
Recess was taken from 8:34pm until 8:40pm.

Commissioner Jerry Powers moved to approve Resolution 2023-031 Special Election Resolution,

**Friendly Amendment Commissioner Donner to change date from August 22 to November 7.
Clarified that this is required by Santa Fe County Clerk.**

Friendly Amendment Mayor Jaramillo add the text For or Against and paragraph following after title Ordinance. Accepted.

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

L. Website Update Presentation. (Commissioner Donner).

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IT Manager Noah Miller presented the new website to the Commission. New website should be live by early August. Due to large files transferring documents is holding up website.

XIII. PUBLIC COMMENTS

- A. Ralph Hill- Churches held a prayer service for Commissioners. Cell Tower on hill above Dollar Store and people complained. Friday night there will be youth rodeo, and they are cooking ribs and Saturday will be a youth rodeo.
- B. Mike Ring- Information 421 Animal Control Truck.

XIV. FUTURE MEETINGS

- A. Parks and Recreation Advisory Committee- July 12, 2023 @ 6:30pm
- B. Library Advisory Board Meeting July 20, 2023, 6:30pm-8:30pm in the Library Activities Room.
- C. Planning and Zoning Commission August 10, 2023 @ 6pm in the Town of Edgewood Commission Chambers.
- D. Economic Development Committee TBD
- E. Lodger's Tax Board- TBD in August.

XV. FUTURE AGENDA ITEMS

- A. Public Hearing on July 25th- Business License Ordinance.

XVI. ADJOURN

Commissioner Donner motion to adjourn. Commissioner Brennan seconded.

Mayor Jaramillo adjourned at 9:04pm.

Passed, Approved and adopted on July 25, 2023.

ATTEST:

Audrey J. Jaramillo, CMO, Mayor

Nina McCracken, Clerk

DRAFT

Edgewood Police Department

Making Edgewood Better Together

Roger P. Jimenez, Chief of Police



June 2023
Commission Report

Police Department Overall Statistics

June 2023

	Current Month	Last Month	Trend Month V. Month
Dispatched Activities	510	581	-13.9%
From Dispatch	257	250	2.7%
Self-Initiated	253	331	-30.8%
Traffic Stops	164	197	-20.1%
Offense Reports	52	49	5.7%
Crash Reports	21	25	-19%
Arrest	19	25	-31.5%
Response Times		See Log	
Animals Taken in	9	10	-11%
Adopted	4	6	-50%
Calls for Service	48	47	2%
Reclaimed	1	3	-200%
Volunteer Hrs.	138	173	-25%

1. The Police Department coordinated and conducted the 2nd Annual Edgewood Police Department Junior Police Academy.





COMMUNICATIONS

Events by Nature Code

Agency: EDPD, Event date/Time range: 06/01/2023 00:00:00 - 06/30/2023 23:59:59

Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
911 HANG UP CALL	0	0	2	2	0%	0:03:18	0:05:14	0:54:30	2:06:06	1:03:03
ABANDONED VEHICLE	0	1	2	3	1%	0:05:42	0:00:00	1:24:08	1:46:21	0:35:27
ASSIST FIRE DEPARTMENT	0	0	2	2	0%	0:21:02	0:09:04	0:20:56	1:14:32	0:37:16
ASSIST PUBLIC	0	4	5	9	2%	0:16:36	0:11:14	0:28:08	6:03:30	0:40:23
ASSIST WITH NEIGHBOR DISPUTE	0	0	4	4	1%	0:08:33	0:04:22	0:28:26	2:41:09	0:40:17
ASSISTANCE CALL	0	1	8	9	2%	0:25:53	0:03:35	0:55:35	11:09:24	1:14:22
ASSISTANCE WITH JUVENILE	0	0	1	1	0%	0:03:12	0:06:06	1:05:44	1:15:02	1:15:02
ASSISTING AMBULANCE	0	0	3	3	1%	0:04:42	0:06:04	0:19:45	1:13:31	0:24:30
ATTEMPT TO LOCATE MOTOR VEHICLE	0	1	0	1	0%	0:00:00	0:00:00	0:10:26	0:10:26	0:10:26
ATV MOTORCYCLE COMPLAINT	0	0	3	3	1%	0:02:33	0:11:12	0:07:54	0:54:53	0:18:17
BREAKING AND ENTERING	0	0	1	1	0%	0:08:40	0:06:30	0:04:10	0:19:20	0:19:20
CHECK ALARM	0	1	0	1	0%	0:00:00	0:00:00	0:10:55	0:10:55	0:10:55
CHECK BUSINESS ALARM	0	0	3	3	1%	0:05:45	0:03:53	0:02:31	0:36:15	0:12:05
CHECK RESIDENTIAL ALARM	0	0	1	1	0%	0:03:08	0:00:00	0:00:00	0:10:23	0:10:23
CIVIL STAND BY	0	0	3	3	1%	0:24:12	0:07:39	0:10:46	2:42:31	0:54:10
CLOSE PATROL	0	23	1	24	5%	0:05:21	0:00:00	0:27:55	11:13:35	0:28:03
CRIMINAL DAMAGE TO PROPERTY	0	1	0	1	0%	0:00:01	0:00:00	0:59:43	0:59:44	0:59:44
CRIMINAL DAMAGE TO VEHICLE	0	0	2	2	0%	0:52:50	0:11:56	0:12:30	2:48:20	1:24:10
CRIMINAL TRESPASS	0	1	2	3	1%	0:05:24	0:01:56	1:02:59	3:21:42	1:07:14
CSP OF A MINOR	0	1	0	1	0%	0:00:00	0:00:00	3:33:07	3:33:07	3:33:07
DISORDERLY CONDUCT	0	1	28	29	6%	0:11:04	0:07:16	0:22:29	20:23:26	0:42:11
DOCUMENTED INFORMATION	0	0	5	5	1%	0:14:25	0:19:22	0:11:56	3:13:08	0:38:37
DOMESTIC DISTURBANCE	0	0	10	10	2%	0:03:18	0:10:47	0:39:40	8:37:09	0:51:42
DRIVING UNDER THE INFLUENCE	0	0	2	2	0%	0:02:42	0:09:17	4:07:27	8:38:54	4:19:27

Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
FIGHT	0	0	1	1	0%	0:01:39	0:03:16	0:23:00	0:27:55	0:27:55
FOLLOW UP INVESTIGATION	0	8	0	8	2%	0:00:00	0:08:42	0:47:22	5:40:31	0:42:33
FRAUD	0	1	1	2	0%	0:02:49	0:00:00	1:49:33	2:22:59	1:11:29
HARASSMENT	0	0	5	5	1%	0:18:10	0:08:58	0:49:30	6:14:14	1:14:50
IDENTITY THEFT	0	0	1	1	0%	0:13:51	0:00:00	4:20:10	4:34:01	4:34:01
ILLEGAL DUMPING	0	0	1	1	0%	0:05:02	0:02:48	0:05:23	0:13:13	0:13:13
LOCATED MISSING PERSON	0	0	1	1	0%	0:07:42	0:06:10	1:07:32	1:21:24	1:21:24
LOST OR FOUND ITEM	0	2	0	2	0%	0:00:00	0:00:00	0:42:09	1:24:19	0:42:09
MINOR SEX OFFENSE	0	0	1	1	0%	0:00:00	0:00:00	0:00:00	1:14:06	1:14:06
NARCOTICS VIOLATION	0	0	2	2	0%	0:04:53	0:04:33	0:05:58	0:30:49	0:15:24
OFFICER ASSISTING OTHER DEPART	0	0	6	6	1%	0:14:48	0:10:44	0:37:46	4:10:45	0:41:47
OPEN BROKEN DOORS OR WINDOWS	0	0	1	1	0%	0:03:35	0:10:38	0:41:13	0:55:26	0:55:26
OVERDOSE OR POISONING BY INGES	0	0	1	1	0%	0:02:28	0:00:18	0:22:53	0:25:39	0:25:39
PSYCHIATRIC ABNORMAL BEHAVIOR	0	0	4	4	1%	0:02:12	0:05:45	0:36:10	2:56:33	0:44:08
RECKLESS DRIVER CHECK	0	2	29	31	6%	0:07:32	0:06:05	0:12:33	9:26:30	0:18:16
SIMPLE BATTERY	0	0	2	2	0%	0:05:23	0:09:56	0:24:44	1:20:08	0:40:04
SPECIAL ASSIGNMENT	0	2	0	2	0%	0:00:00	0:00:00	7:20:19	14:40:39	7:20:19
STALLED VEHICLE	0	6	0	6	1%	0:00:01	0:00:00	0:14:55	1:29:32	0:14:55
SUSPICIOUS PERSON OR ACTIVITY	0	3	7	10	2%	0:06:37	0:04:45	0:41:49	8:11:10	0:49:07
SUSPICIOUS VEHICLE	0	8	9	17	3%	0:17:15	0:09:13	0:08:19	6:19:45	0:22:20
TRAFFIC ARREST	0	1	0	1	0%	0:00:01	0:00:00	4:23:55	4:23:56	4:23:56
TRAFFIC HAZARD DEBRIS	0	3	2	5	1%	0:05:44	0:04:22	0:03:47	0:40:13	0:08:02
TRAFFIC STOP	0	164	0	164	32%	0:00:01	0:00:00	0:09:05	24:50:07	0:09:05
WARRANT SERVICE	0	1	1	2	0%	0:00:25	0:06:32	3:20:17	6:47:57	3:23:58
WEAPONS OR EXPLOSION INFRACT	0	0	4	4	1%	0:02:05	0:05:48	1:14:42	5:28:18	1:22:04
WELFARE CHECK	0	6	16	22	4%	0:16:33	0:08:07	0:32:51	17:53:32	0:48:47
WRONG WAY DRIVER	0	0	1	1	0%	0:00:00	0:00:00	0:00:00	0:11:19	0:11:19
Subtotals for No Summary Code	0	242	184	426	84%	0:08:32	0:07:12	1:02:02	229:38:23	1:07:58

Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
ANIMAL CALL	0	0	10	10	2%	0:21:06	0:27:23	0:02:59	7:00:04	0:42:00
ANIMAL WELFARE CHECK	0	0	2	2	0%	0:26:43	0:09:13	0:10:41	1:33:16	0:46:38
ANIMALS CONFINED IN A MV	0	0	1	1	0%	0:03:18	0:00:00	0:00:00	0:23:41	0:23:41
ANIMALS ON HIGHWAY	0	1	6	7	1%	0:09:25	0:05:09	0:01:22	1:47:21	0:15:20
ANIMALS RUNNING AT LARGE	0	0	10	10	2%	8:05:11	0:18:04	0:05:53	84:37:08	8:27:42
ASSISTANCE WITH ANIMALS	0	1	0	1	0%	0:00:00	0:04:34	0:07:31	0:12:05	0:12:05
BARKING DOG	0	2	4	6	1%	0:04:50	0:58:20	0:22:53	5:20:12	0:53:22
DEAD ANIMAL	0	0	2	2	0%	30:53:31	0:02:39	0:08:52	62:07:27	31:03:43
STRAY	0	4	3	7	1%	0:26:50	0:09:51	0:52:41	6:43:30	0:57:38
TRAPPED ANIMAL	0	1	0	1	0%	0:00:00	0:17:01	0:00:06	0:17:07	0:17:07
VICIOUS ANIMAL	0	0	1	1	0%	0:19:37	0:14:57	0:54:46	1:29:20	1:29:20
Subtotals for ANIM	0	9	39	48	9%	4:32:17	0:16:43	0:16:46	171:31:11	4:08:03
AGGRAVATED ASSAULT	0	0	1	1	0%	0:02:15	0:08:37	3:19:12	3:30:04	3:30:04
Subtotals for ASLT	0	0	1	1	0%	0:02:15	0:08:37	3:19:12	3:30:04	3:30:04
BURGLARY	0	0	1	1	0%	0:27:26	0:00:00	1:27:07	1:54:33	1:54:33
BURGLARY IN PROGRESS	0	0	1	1	0%	0:00:00	0:05:20	0:36:22	0:41:42	0:41:42
BURGLARY OF MOTOR VEHICLE	0	0	1	1	0%	0:50:34	0:11:25	0:28:36	1:30:35	1:30:35
Subtotals for BURG	0	0	3	3	1%	0:39:00	0:08:22	0:50:42	4:06:50	1:22:17
LARCENY	0	0	7	7	1%	0:36:52	0:03:48	0:36:11	8:32:28	1:13:12
LARCENY IN PROGRESS	0	0	1	1	0%	0:02:14	0:01:09	0:19:24	0:22:47	0:22:47
SHOPLIFTER	0	2	1	3	1%	0:07:57	0:03:53	0:32:58	1:50:46	0:36:55
Subtotals for LARC	0	2	9	11	2%	0:15:41	0:02:57	0:29:31	10:46:01	0:44:18
Events by Nature Code										

Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
MV ACCIDENT HIT AND RUN	0	0	3	3	1%	0:10:41	0:12:32	0:25:07	2:12:29	0:44:09
MV ACCIDENT NON INJURY	0	0	10	10	2%	0:15:43	0:06:40	0:33:23	9:11:21	0:55:08
MV ACCIDENT PRIVATE PROPERTY	0	0	2	2	0%	0:08:10	0:10:35	0:42:22	2:02:15	1:01:07
MV ACCIDENT WITH INJURIES	0	0	6	6	1%	0:01:01	0:03:47	2:29:08	13:21:01	2:13:30
Subtotals for MVA	0	0	21	21	4%	0:08:54	0:08:24	1:02:30	26:47:06	1:13:28
Grand Totals	0	253	257	510	100%	0:48:04	0:08:51	0:55:35	446:19:35	1:36:58

COMMUNICATIONS

Response Time Report

Agency: EDPD, Call date/Time range: 06/01/2023 - 06/30/2023

Time of Day	Priority	# of Calls	Time In Minutes				
			Dispatch Delay	Travel Time	Response Time	At Scene Time	Service Time
0700-1059	P	0	0.00	0.00	0.00	0.00	0.00
	1	9	3.45	3.41	6.86	9.22	12.63
	2	6	12.48	8.45	20.93	29.19	37.64
	3 +	83	105.33	4.26	109.59	20.55	24.81
	Avg.	98	90.29	4.44	94.73	20.04	24.48
1100-1459	P	1	7.23	3.38	10.61	14.57	17.95
	1	10	3.08	5.36	8.44	43.45	48.81
	2	11	4.23	4.90	9.13	28.62	33.52
	3 +	78	6.44	4.66	11.10	23.09	27.75
	Avg.	100	5.87	4.75	10.62	25.65	30.40
1500-1859	P	0	0.00	0.00	0.00	0.00	0.00
	1	15	10.30	7.11	17.41	17.09	24.20
	2	15	12.34	7.41	19.75	24.30	31.71
	3 +	86	3.08	1.31	4.39	15.10	16.41
	Avg.	116	5.21	2.84	8.05	16.55	19.39
1900-2259	P	0	0.00	0.00	0.00	0.00	0.00
	1	9	3.82	7.72	11.54	28.82	36.54
	2	9	18.91	5.56	24.47	22.11	27.67
	3 +	41	4.07	2.76	6.83	19.81	22.57
	Avg.	59	6.29	3.94	10.23	21.54	25.48
2300-0259	P	0	0.00	0.00	0.00	0.00	0.00
	1	10	1.02	3.25	4.27	23.65	26.90
	2	1	2.63	8.38	11.01	5.42	13.80
	3 +	17	0.70	1.67	2.37	9.90	11.57
	Avg.	28	0.88	2.47	3.35	14.65	17.12
0300-0659	P	1	2.18	8.75	10.93	24.95	33.70
	1	7	0.76	3.71	4.47	35.19	38.90
	2	2	5.76	5.10	10.86	32.66	37.76
	3 +	23	5.21	1.34	6.55	13.39	14.73
	Avg.	33	4.21	2.30	6.51	19.54	21.84
ALL	P	2	4.71	6.07	10.78	19.76	25.83
	1	60	4.44	5.31	9.75	25.27	30.58
	2	44	11.16	6.46	17.62	25.55	32.01
	3 +	328	29.90	3.05	32.95	18.58	21.63
	Avg.	434	24.36	3.73	28.09	20.22	23.95



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**Town of Edgewood
Library Department Report
June FY24
Submitted by: Brandyn Burke**

Programs/Events

Summer Reading Program

- Story Time
 - Patrons are excited for story time to be back! Story time is every Wednesday at 11am all summer long. Children listen to fun stories and make a craft.
- Friendship Bracelets
 - Our friendship bracelet event was the perfect start to summer reading! We had a good turnout with over 40 patrons in attendance.
- New Mexico State Police Helicopter
 - The State Police helicopter brought in a big crowd of over 150 people! Attendees were able to ask state police officers questions, explore the helicopter, and take fun photos. Thank you to the New Mexico State Police for coming out!
- Natural History Museum Activity Stations
 - The Natural History Museum brought out fun learning activities for kids and a few fossils to teach them more about different animals. Participants had a great time with the excavation table, finding fossils buried in corn! We had a great turnout of over 100 people. Thank you to the Natural History Museum for coming out!
- Explora Activity Stations
 - Explora brought science to the library with hands on activity stations including a make and launch your own rocket station, puzzle station, electrical conduits station, and more! We had a good turnout of over 50 people. Thank you to Explora for coming out!

Book Sale

- The library had its first book sale, and it went well! Weeded library materials were sold to patrons at a discounted price. We made a total of \$56.10! All proceeds benefit the library for future programming and acquisitions.

Isotopes Raffle Tickets

- Eastern New Mexico University sent many fun prizes to our library for our summer reading program. Included in these prizes were 4 tickets to an Isotopes game. We held a raffle for these tickets the last week of June. To enter, patrons needed to checkout at least 1 book. The winner was selected on July 5th, 2023. Congratulations to our winner!

Statistics

Monthly Total

- Patrons: 1,076
- Internet Usage: 104

- Questions: 116

Monthly Averages

- Daily Patron Count: 51
- Daily Internet Usage: 5
- Daily Questions: 5

Monthly Total Circulation and Acquisitions

- New Library Cards Issued: 78
- Materials Added to Collections: 389
- Checkouts: 2,689
- Card Renewals: 115
- Amount Saved: \$35,030.07
 - The total amount patrons saved this month by using the library instead of buying books.

Volunteers

- Volunteers: 12
- Total Monthly Volunteer Hours: 200

Projects

Library Updates

- The library added three “Never Mind” carts where patrons can put books they have decided not to check out for us to shelf for them. We hope this will decrease the number of books left behind on shelves.
- New shelf signs in the Adult Fiction section to help patrons find books easier.

Coming Up Soon

Summer Reading Program

- July has more exciting summer reading events! Find the event schedule on the Town of Edgewood website and Facebook.

Library Advisory Board Meeting

- Anyone is welcome to attend the next Library Advisory Board meeting on July 20, 2023, at 6:30pm in the library Activities Room. The agenda and packet can be found here: https://www.edgewood-nm.gov/departments/library/agendas_and_minutes.php

Stay Engaged in Your Library!

Cardholders still have 24/7 access to the library’s digital collection and public Wi-Fi. More information about these and other municipal services can be found at www.edgewood-nm.gov . Want to receive automatic text and email notifications about newsworthy items, alerts, and posted agendas? Subscribe from the bottom of the homepage! You can also follow Town events and happenings from Facebook too! Just select the Facebook icon in the upper righthand corner from the homepage!

Monthly Maintenance Report for June,2023

- Bassett Park And Venus Park is checked daily for litter
- Edgewood community park is checked daily
- Minor Repairs, for the Town hall offices
- Picked up 27, 50-gallon trash bags, basset Park, Venus Park, Edgewood community park
- Repair latch for dog kennel animal control
- Set water slide jumpers for junior police academy twice this month
- Set water slide jumpers for the yes program for water days twice this month
- Dumpster days 143 vehicles
- Mowing animal control
- Weed eating courts building
- Pressure washed gazebo at Venus Park
- Mowed and weed eating police dept
- Mowed old 66 & 344
- Mowed town hall
- Change air filters animal control
- Mowed old town office
- Mowed 344 dirt walk path
- Mowed Horton rd walk path
- Mowed south Horton rd paved area
- Mowed west Venus paved area
- Service equipment
- Cut trees on skyline & paradise
- Repair swamp cooler in annex building
- Cut trees on Mountainair & Stanley

Manuel Madrid, Maintenance Supervisor

Mike Tenorio, Maintenance Crew

Jeff Johnson, Maintenance Crew

Joanne Sandoval, Custodian

Monthly Report for June 2023

June 23

Movie night 8 pm

- Movie – Super Mario \$23.00
- Sam's club – water, soft drinks and popcorn \$230
- Swank - \$525
- Projector was running a little hot

Upcoming monthly report for July

July 29

Village of Tijeras parade

- Meet at Town Hall 8:00 a.m.
- Be at Tijeras village hall 9:00 a.m.
- Parade starts at 10:00 a.m.
- End at Luis park 11:00 a.m.
- Purchases – Amazon windmill, decorations, and candy \$?? . Walmart decorations \$???

Movie night 8 pm

- Movie – Goosebumps 1
- Sam's club – water, soft drinks and popcorn. Still have leftovers from last movie night.
- Projector will be behind the screen for this movie night to avoid tripping hazards.

June Monthly IT Report

- Corrected domain controller communication between sites
- Cleaned DNS records
- Repaired syncing between domain controllers
- Updated FullCourt on the courthouse server
- Repaired Crime star on the computers in the PD briefing room
- Setup police training system
- Added new users to the system (Jimmy, Felipe, and Jim.)
- Repairs to network mostly related to dns failures around town hall.
- General Helpdesk

**TOWN OF EDGEWOOD
PLANNING & ZONING REPORT**

REPORT for MONTH of June 2023

BUSINESS LICENSES and DEVELOPMENT REVIEW

Issued licenses to 2 businesses:

Renewals – 2
New Business Registrations – None

Processed 13 Development Reviews:

New single-family construction – 4
Manufactured homes - 2
Solar – 2
Special Use Permit – 2
Accessory Buildings - 5

In development:

Car wash
Starbucks
Vehicle Service Center
Manufactured Home Display Center
Tap Room

PLANNING and ZONING COMMISSION MEETING

The P&Z Commission met on 11.

Heard 2 Expedited Subdivision requests: eight lot and two lot

1999

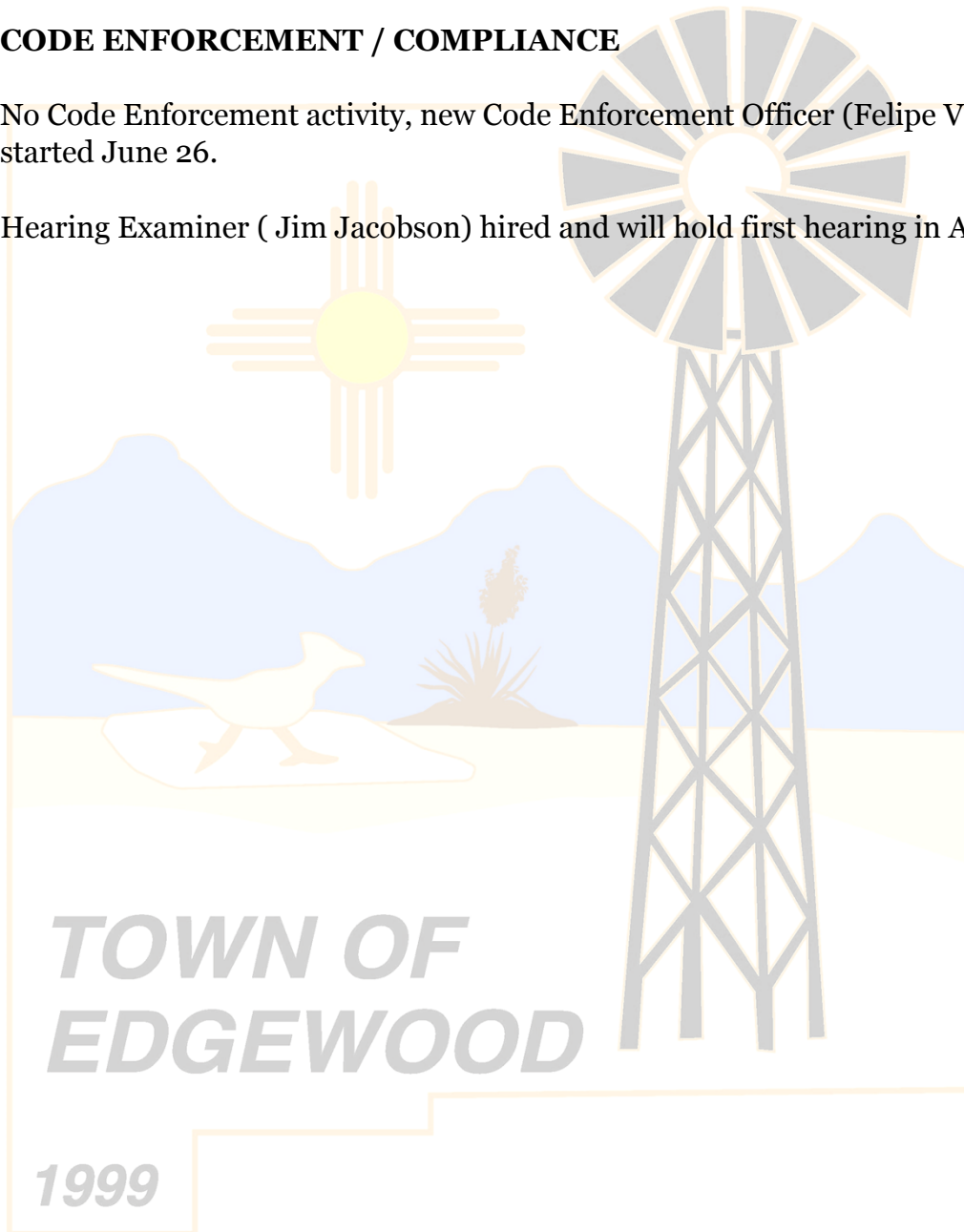
PLANNING & ZONING REPORT

REPORT for MONTH of June Cont.

CODE ENFORCEMENT / COMPLIANCE

No Code Enforcement activity, new Code Enforcement Officer (Felipe Valdez) started June 26.

Hearing Examiner (Jim Jacobson) hired and will hold first hearing in August.



ORDINANCE NO. 2023-008

AN ORDINANCE ADOPTING A BUSINESS REGISTRATION FEE, PROVIDING FOR REGISTRATION OF ALL BUSINESSES, PROVIDING FOR ENFORCEMENT AND IMPOSING BUSINESS LICENSE FEES.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF EDGEWOOD, NEW MEXICO, AS FOLLOWS:

SECTION 1. DEFINITIONS

- A. Engaging in Business: Persons operating, conducting, doing, carrying on, causing to be carried on, or pursuing any business, profession, occupation, trade, or activity for the purpose of profit and who are required to obtain a New Mexico taxpayer identification number.
- B. Permitted Project: Any construction project requiring a state or town permit.
- C. Person: Any individual, estate, trust, receiver, cooperative association, corporation, company, firm partnership, joint venture, syndicate, or other entity engaging in a business, profession, occupation, trade, commercial activity, itinerant vendors who sell goods or services more than 4 times per calendar year, FOR PROFIT.
- D. Place of Business: The premises within the municipality, whether it be a personal residence, main business location or an outlet, branch or other location thereof, temporary or otherwise, where a person is engaging in business. In the event there is no location, but the business is transacted, or the service provided in the location of the buyer, then the general sales area within the municipality shall be considered a **PLACE OF BUSINESS**. All business acts described above require the purchase of a Business License.
- E. Separate Business: A business located or conducted at the same address as another registered business, whether or not owned by the same person, that is additional to and different from the other registered business. A business will be considered a **SEPARATE BUSINESS** if it has a different name and is not so related to the other business as to be a component part of the other business.
- F. CRS Account: An account established by the New Mexico Taxation and Revenue Department for businesses who are subject to taxes reported under the Combined Reporting System (CRS). CRS allows taxpayers to report the state's major business taxes including gross receipts tax, all local option gross receipts taxes, compensating tax, and withholding tax. Once a CRS has been established, business will be issued a CRS identification number which is used to identify business, track returns, payments, notices, and other tax-related activities of registered businesses.
- G. CRS Non-Compliance: A CRS account is deemed to be not in compliance if one or more of the following conditions exist (a) the New Mexico Tax ID number is not active, (b) the account has a liability and no payment plan has been established, (c) payments under an established plan are not current, or (d) required CRS reports have not been filed.

SECTION 2. PURPOSE OF BUSINESS LICENSE.

The purpose of the business license is to provide for the "promotion of health and general welfare of the municipality" as stated in NMSA 3-38-1.

SECTION 3. APPLICATION DISPLAY.

Any person proposing to engage in business within the municipal limits of the Town of Edgewood shall apply for and pay a business registration fee for each outlet, branch, or location within the Town of Edgewood prior to engaging in business.

Any person filing an application for issuance or renewal of any business registration shall include in the application their current "New Mexico Taxation and Revenue Department CRS Number." The Town Clerk shall on proper application issue a Certificate of Business Registration to qualifying businesses. The business shall display the Certificate of Registration on its premises. This authority is provided by NMSA 3-38-1 through NMSA 3-38-6.

SECTION 4. RENEWAL.

The registration shall commence at the time of issuance and shall remain valid for one year from that date. Thirty days prior to the expiration of the business registration. Any person with a place of business in the Town of Edgewood and subject to this Ordinance shall apply for renewal of business registration with the Town Clerk-Treasurer.

SECTION 5. IMPOSITION OF BUSINESS REGISTRATION FEE.

There is imposed on each place of business conducted in the Town of Edgewood a business registration fee of Twenty-Five Dollars (\$25.00). The fee is imposed pursuant to NMSA 1978, Section 3-38-3 as it now exists or is amended and shall be known as the "Business Registration Fee."

SECTION 6. LATE CHARGE.

Any person who fails to apply for a Business Registration or to renew the Business Registration and pay the fee by 5:00 p.m. renewal date of any year shall be charged an additional late fee of Ten Dollars (\$10.00) and shall not be registered until the original fee and late fee are paid, as specified in NMSA 3-38-5.

SECTION 7. ENFORCEMENT.

(A). Any business which violates any provision of this Ordinance or fails to comply with any other requirements may be subject to a penalty of up to \$100.00.

(B). The Town may also initiate collection and enforcement procedures as outlined in NMSA 3-38-5 and 3-38-6, as amended.

SECTION 8. SEVERABILITY.

Should any section, paragraph, clause, or provision of this Ordinance, for any reason, be held to be invalid or unenforceable, the invalidity or enforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION 9. REPEAL.

All Ordinances or Resolutions, or parts thereof, inconsistent herewith are hereby repealed to the extent only of such inconsistency. The repeal shall not be construed to revive any Ordinance or Resolution, or part thereof, heretofore repealed. This Ordinance shall repeal Ordinance No. 2011-01.

SECTION 10. CORRECTIONS.

The Town Clerk is authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

SECTION 11. EFFECTIVE DATE.

This Ordinance shall be in full force and effect five days after its adoption, approval, and publication as provided by law.

ORDINANCE NO. 2019-02

**AN ORDINANCE ADOPTING A BUSINESS REGISTRATION FEE, PROVIDING FOR
REGISTRATION OF ALL BUSINESSES, PROVIDING FOR ENFORCEMENT AND
IMPOSING BUSINESS LICENSE FEES.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF EDGEWOOD,
NEW MEXICO, AS FOLLOWS:**

SECTION 1. DEFINITIONS

- A. Engaging in Business: Persons operating, conducting, doing, carrying on, causing to be carried on, or pursuing any business, profession, occupation, trade, or activity for the purpose of profit and who are required to obtain a New Mexico taxpayer identification number.
- B. Permitted Project: Any construction project requiring a state or town permit.
- C. Person: Any individual, estate, trust, receiver, cooperative association, corporation, company, firm partnership, joint venture, syndicate, or other entity engaging in a business, profession, occupation, trade, commercial activity, itinerant vendors who sell goods or services more than 4 times per calendar year, **FOR PROFIT**.
- D. Place of Business: The premises within the municipality, whether it be a personal residence, main business location or an outlet, branch or other location thereof, temporary or otherwise, where a person is engaging in business. In the event there is no location, but the business is transacted, or the service provided in the location of the buyer, then the general sales area within the municipality shall be considered a **PLACE OF BUSINESS**. All business acts described above require the purchase of a Business License.
- E. Separate Business: A business located or conducted at the same address as another registered business, whether or not owned by the same person, that is additional to and different from the other registered business. A business will be considered a **SEPARATE BUSINESS** if it has a different name and is not so related to the other business as to be a component part of the other business.
- F. CRS Account: An account established by the New Mexico Taxation and Revenue Department for businesses who are subject to taxes reported under the Combined Reporting System (CRS). CRS allows taxpayers to report the state's major business taxes including gross receipts tax, all local option gross receipts taxes, compensating tax, and withholding tax. Once a CRS has been established, business will be issued a CRS identification number which is used to identify business, track returns, payments, notices, and other tax-related activities of registered businesses.
- G. CRS Non-Compliance: A CRS account is deemed to be not in compliance if one or more of the following conditions exist (a) the New Mexico Tax ID number is not active, (b) the account has a liability and no payment plan has been established, (c) payments under an established plan are not current, or (d) required CRS reports have not been filed.

SECTION 2. PURPOSE OF BUSINESS LICENSE.

The purpose of the business license is to provide for the "promotion of health and general welfare of the municipality" as stated in NMSA 3-38-1.

SECTION 3. APPLICATION DISPLAY.

Any person proposing to engage in business within the municipal limits of the Town of Edgewood shall apply for and pay a business registration fee for each outlet, branch, or location within the Town of Edgewood prior to engaging in business, ~~unless such person is exempted as identified in "Exhibit A."~~

Any person filing an application for issuance or renewal of any business registration shall include in the application their current "New Mexico Taxation and Revenue Department CRS Number." ~~Itinerant vendors which do not have a CRS number must pay an additional fee of \$25.00.~~ The Town Clerk ~~Treasurer~~ shall on proper application issue a Certificate of Business Registration to qualifying businesses. The business shall display the Certificate of Registration on its premises. This authority is provided by NMSA 3-38-1 through NMSA 3-38-6.

SECTION 4. RENEWAL.

Thirty days prior to the expiration of the business registration, ~~on December 30th of each year,~~ any person with a place of business in the Town of Edgewood and subject to this Ordinance shall apply for renewal of business registration with the Town Clerk ~~Treasurer~~.

SECTION 5. NOTIFICATION OF CRS NON-COMPLIANCE.

The Clerk may notify businesses of the status of their Compliance with CRS as a free service but will not withhold the business license based ~~on said status.~~

SECTION 6. IMPOSITION OF BUSINESS REGISTRATION FEE.

There is imposed on each place of business conducted in the Town of Edgewood a business registration fee of Twenty-Five Dollars (\$25.00). The fee is imposed pursuant to NMSA 1978, Section 3-38-3 as it now exists or is amended and shall be known as the "Business Registration Fee." ~~The Business Registration Fee shall be prorated for new businesses conducted for a portion of the last quarter of the year. For purposes of construing this Ordinance a "year" is that time on the calendar from January 1st to December 31st.~~

SECTION 7. LATE CHARGE.

Any person who fails to apply for a Business Registration or to renew the Business Registration and pay the fee by 5:00 p.m. ~~on December 31st of any year~~ ^{Renewal Date} shall be charged an additional late fee of Ten Dollars (\$10.00) and shall not be registered until the original fee and late fee are paid, as specified in NMSA 3-38-5.

SECTION 8. ENFORCEMENT.

(A). Any business which violates any provision of this Ordinance or fails to comply with any other requirements may be subject to a penalty of up to \$100.00.

(B). The Town may also initiate collection and enforcement procedures as outlined in NMSA 3-38-5 and 3-38-6, as amended.

SECTION 9. SEVERABILITY.

Should any section, paragraph, clause, or provision of this Ordinance, for any reason, be held to be invalid or unenforceable, the invalidity of enforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION 10. REPEAL.

All Ordinances or Resolutions, or parts thereof, inconsistent herewith are hereby repealed to the extent only of such inconsistency. The repealer shall not be construed to revive any Ordinance or Resolution, or part thereof, heretofore repealed. This Ordinance shall repeal Ordinance No. 2011-01.

SECTION 11. CORRECTIONS.

The Town Clerk/~~Treasurer~~ ^{is} and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

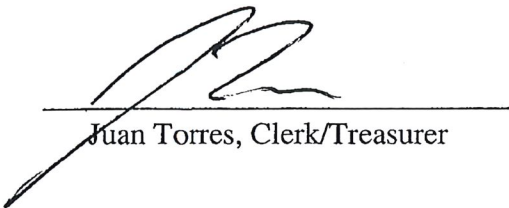
SECTION 12. EFFECTIVE DATE.

This Ordinance shall be in full force and effect five days after its adoption, approval, and publication as provided by law.

PASSED, ADOPTED, and APPROVED this 4th day of September 2019.


John Bassett, Mayor

ATTEST:


Juan Torres, Clerk/Treasurer

~~EXHIBIT "A"~~

EXEMPTIONS

Businesses which are providing infrequent services on an emergency basis i.e. private ambulance, transportation, taxis, or health care are exempt.

~~No License or registration fee shall be imposed on any sanctioned and registered athletic official who officiates for any association or organization which regulates any public school activity and whose rules and regulations are approved by the state board of education. NMSA 1978 3-38-3 B(1).~~

A municipality may exempt from the Business License or registration fee imposed by the municipality any part-time artist whose income from sales or his artwork in the prior taxable year did not exceed One Thousand Dollars (\$1,000.00) ~~NMSA 1978 3-38-3 B(2).~~

TOWN OF EDGEWOOD

Resolution No. 2023-__022

A RESOLUTION

ADOPTING THE PROCESS OF FORMULATING THE GOVERNING BODY COMMISSION AGENDA

WHEREAS, the Municipality of Edgewood recognizes the importance of setting the process of the formation of the governing body commission agenda for each meeting; and

WHEREAS, it is important for the public to recognize the process being used by the governing body; it is necessary to describe such process.

WHEREAS, it is important that all representatives of the public have a voice and any minority positions are not denied;

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPALITY OF EDGEWOOD that:

1. The Municipal Clerk will compile the agenda for each of the Commission meetings called for by Resolution or by the Town Manager or by any member of the Governing Body with the date set by the Clerk.
2. The Municipal Clerk will compile the agenda based on input for the Town Manager or any member of the governing body.
3. Agenda items will be placed in the order they are received. In order for an item to be placed on the agenda, it must be received by the Clerk no later than 5:00 PM on the Wednesday preceding the Regular Meeting. If the item is received after the Wednesday deadline, it will be placed on the next Regular Meeting agenda in the order received.
4. When an agenda item has been placed on the agenda at the request of the Town Manager or any Governing Body member, no one can remove an item from the agenda unless the Clerk has received written permission from the individual(s) who have asked that the item be placed on the agenda.

Public or committees/boards may request items on the agenda through a Commissioner or appointed official.

5. This resolution rescinds Resolution No. 2023-022 2018-018

PASSED, APPROVED and ADOPTED by the governing body at its meeting of June 13th, 2023

ATTEST: _____

Nina R. McCracken, Clerk

Audrey J. Jaramillo, Mayor



**NEW MEXICO LAW ENFORCEMENT
ACCREDITATION PROGRAM**

Dear Chief Roger Jimenez

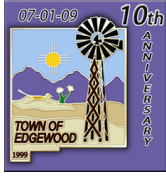
It is a privilege to inform you that The Edgewood Police Department, has been awarded “New Mexico Law Enforcement Professional Accreditation” by a unanimous vote of the NM Law Enforcement “Professional Standards Council” (PSC) on June 30, 2023.

The Edgewood Police Department met all professional standards during a rigorous peer review by assessors in May of this year. You and the hardworking men and women of The Edgewood Police Department are congratulated on attaining the status of a “fully accredited” department exhibiting your commitment to professionalism in policy and practice. Accreditation demonstrates to the citizens of your community that you are dedicated to professional law enforcement, and the pursuit of excellence. You will receive a “Certificate of Accreditation” at the 28th Annual “Leadership in Chaos” Law Enforcement Conference December 6-8 2023.

We look forward to this presentation, as it serves as a daily reminder of your accomplishment. The Edgewood Police Department Accreditation is for a term of 3 years commencing on June 30, 2026. On behalf of the New Mexico Municipal League, the New Mexico Law Enforcement Professional Standards Council, and New Mexico Police Chiefs Association, Congratulations!

Vicente Alvarado

NMML LE Accreditation Program Manager



Edgewood Police Department
P.O. Box 3610
Edgewood, NM 87015
ph. 505.281.5717
fax. 505.281.3869

Roger P. Jimenez
Chief of Police

Date: Thursday, July 6, 2023

To: Jerrett Perry, Town Manager

Via: Holly Massey, Finance Manager

From: Roger P. Jimenez, Chief of Police

Ref: Gun Buy Back – Update Rifle Platforms for the Police Department

The Town of Edgewood is respectfully and humbly requesting to perform a gun buyback program for the police department. This is the same program we completed last year with the pistols.

We currently have five or six different manufacturers of rifles in our armory. This will help us to streamline equipment, upgrades, and or maintenance of the rifles. A list of serial numbers and manufacturer of each rifle we currently have in our possession is on the second page of this memo.

The old rifles will be sold to each employee for \$200 each, and the purchase of the rifle will be managed through a certified and licensed firearms dealer. The money will be towards the purchase of the new rifles and will decrease the amount of the Town's expenses.

(THIS AREA PURPOSELY LEFT BLANK)

Thank you in advance for your time, attention, and support in this matter.

SCD411219 – Palmetto State Armory
FH79321 – DPMS
F195794 – DPMS
BK5093491 – Bushmaster Firearms
BK5095883 – Bushmaster Firearms
F195759 – DPMS
SW81640 – Smith and Wesson
SW81634 – Smith and Wesson
SW81627 – Smith and Wesson
FH79320 – DPMS
SCD411226 – Palmetto State Armory
F195796 – DPMS
BK5094152 – Bushmaster
SCD411211

Respectfully,

Roger P. Jimenez

Memorandum of Understanding

This Memorandum of Understanding (the "Memorandum") is made on _____ by and between Friends of Estancia Valley Animals, of POBox 3027, Edgewood, New Mexico 87015 (here after referred to as "FEVA") and Town of Edgewood Animal Shelter, PO Box 3610, Edgewood, New Mexico 87015 (here after referred to as "the Shelter") for the purpose of achieving the aims and objectives relating to the Trap & Release of Feral Cats (here after referred to as "the Project").

WHEREAS FEVA and the Shelter desire to enter into an agreement in which FEVA and the Shelter will work together to complete the Project;

AND WHEREAS FEVA and the Shelter are desirous to enter into a Memorandum of Understanding between them, setting out the working arrangements that each of the partners agree are necessary to complete the Project;

OBLIGATIONS OF THE PARTNERS

The partners acknowledge that no contractual relationship is created between them by this Memorandum, but agree to work together in the true spirit of partnership to ensure that there is a united, visible and responsive leadership of the Project and to demonstrate financial, administrative and managerial commitment to the project by means of the following services.

COOPERATION

The activities and services for the Project shall include, but not limited to:

- a. Services to be rendered by the Shelter includes:
 - 1. Providing humane traps to citizens of Edgewood for the trapping of feral cats including directions and instructions on how to use the traps
 - 2. Acceptance of trapped animals
 - 3. Arrangement with local Veterinarians for the spay or neuter of these cats
 - 4. Return of sterilized animals to the area where they were trapped
 - 5. Invoice FEVA once a month for all animals sterilized under this agreement
- b. Services to be rendered by FEVA includes:
 - 1. Prompt payment to all veterinarian
 - 2. Monthly report to the Shelter and Town of Edgewood
 - 3. Any advertising of this service as request/required/approved by the Shelter
 - 4. Work to solicit funding for the continuation of the Project

LIABILITY

No liability will arise or be assumed between the partners as a results of this Memorandum.

Dispute Resolution

In the event of a dispute between the partners, a dispute resolution group will convene consisting of the Chief Executives of each of the Partners together with one other person independent of the partners

appointed by the Chief Executives. The dispute resolution group may receive for consideration any information it thinks fit concerning the dispute. The Partners agree that a decision of the dispute resolution group will be final.

TERM

The arrangements made by the Partners by this Memorandum shall remain in place from until or dissolved by one or the other of the Partners.

NOTICE

Any notice or communication required or permitted under this Memorandum shall be sufficiently given is delivered by certified mail, return receipt requested, to the address set forth in the opening paragraph.

GOVERNING LAW

This Memorandum shall be construed in accordance with the laws of the State of New Mexico.

ASSIGNMENT

Neither party may assign or transfer the responsibilities or agreement made here in without the prior written consent of the non-assigning party, which approval shall not be unreasonably withheld.

AMENDMENT

This memorandum may be amended or supplemented in writing, if the writing is signed by the parties obligated under this memorandum.

SEVERABILITY

If any provision of this Memorandum is found to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable.

UNDERSTANDING

It is mutually agreed upon and understood by and among the Partners of the memorandum that:

- a. Each Partner will work together in a coordinated fashion for the fulfillment of the project.
- b. To the extent possible each partner will participate in the development of the Project
- c. This memorandum is not intended to and does not create any right, benefit, or trust responsibility.
- d. This Memorandum will be effective upon the signatures of both partners.
- e. Any Partner may terminate its participation in this Memorandum by providing written notice to the other partner.

The following Partners support the goals and objectives of the Trap & Release of Feral Cats project.

SIGNATORIES

This Agreement shall be signed on behalf of Friends of Estancia Valley Animals by , Board Chair and on behalf of Town of Edgewood Animal Shelter by , (title).

This Agreement shall be effective as of the date first written above.

BY: _____

Date: _____

Name

Title

BY: _____

Date: _____

Name

Title

DRAFT

ALCOHOLIC BEVERAGE CONTROL | PUBLIC CELEBRATION PERMIT APPLICATION

FEE PER DAY: ☐ \$10.00 (DO NOT SUBMIT CASH) Date Application Filed: _____

A copy of all approved permits are sent to the Special Investigations Division of the Department of Public Safety, and DPS will request additional information, if needed.

LICENSE HOLDER INFORMATION: Check boxes that apply

Liquor License # 6A7119 Type of License: ☐ Craft Distiller ☒ Small Brewer ☐ Winegrower
 Business Name (DBA): Black Cock Brewery Owner Name: Black Cock LLC
 Mailing Address: 1719 SE Main St. City, State & Zip: Roswell NM 88201
 Phone No: 575-838-6184 Person to ask for: CV Harris
 Email Address: cvharris@blackcockbrewery.com

EVENT INFORMATION:

Type of Event: ☐ Indoor Event ☒ Outdoor Event ☐ Both ☐ All Ages Event ☐ Yes ☐ No
 Type of Celebration: ☐ State Fair ☐ County Fair ☐ Community Fiesta ☒ Cultural / Artistic Performance ☐ Athletic

Name of Event: Pirate Viking Summer Festival
 Physical Address of Event: 87 W. Frontage Rd Edgewood NM 87015

Date of event (Day 1) Aug 19, 2023 Time Event Begins: 10 AM Time Event Ends: 8pm
 Time of Alcohol Service: Begins at: 5:30pm
 Total No. of Attendees Expected at Event: 2000 Total No. of Attendees Expected to Consume Alcohol: 1000

Date of event (Day 2) Aug 20, 2023 Time Event Begins: 10 AM Time Event Ends: 5pm
 Time of Alcohol Service: Begins at: 10 AM Ends at: 4:30pm
 Total No. of Attendees Expected at Event: 2000 Total No. of Attendees Expected to Consume Alcohol: 1000

Date of event (Day 3) _____ Time Event Begins: _____ Time Event Ends: _____
 Time of Alcohol Service: Begins at: _____ Ends at: _____
 Total No. of Attendees Expected at Event: _____ Total No. of Attendees Expected to Consume Alcohol: _____

SECURITY: No. of Security: _____

☐ Alcohol Server Certified employed by licensee

Server Permit # _____ Expiration Date _____

☐ Alcohol Server Certified employed by licensee

Server Permit # _____ Expiration Date _____

NOTE LICENSEE'S EMPLOYEE(S) ASSIGNED TO WORK SECURITY, MUST WORK THIS EXCLUSIVELY AND MAY NOT SERVE AT THE EVENT.

SPONSOR INFORMATION: Sponsor of Event: NM Renaissance Celtic Festava 1Name of Contact: Eric Z. Vignu Phone: 575-749 1275

APPROVAL OF PROPERTY OWNER:

Print Name: Roger Allen Signature: [Signature] Date: 7/17/23 Phone No: 505-263-8453

Name of Your Business & Location of Property: _____

LICENSE HOLDER & SERVER CERTIFICATION I, CV Harris (Licensee) hereby certify that this application is signed by Licensee or authorized person under this License, that Event is not within 300 feet of a church or school unless alcoholic beverages were sold there prior to July 1, 1981 or a waiver is obtained from the local governing body.

I further certify that all persons providing the service of alcoholic beverages at the Event are currently Server Certified, that they are all my employees, and that ALL the information in this Application and the Attachments, is true and correct. Licensee Agrees that if any statements or representations herein are found to be false, the Director may refuse to issue additional permits. I understand that all fees submitted are non-refundable.

Licensee Name: (print) CV Harris Signature: [Signature] Date: 7-6-23

LOCAL GOVERNING BODY APPROVAL: Print Name: _____

Signature: _____ Date: _____ Phone: _____ Title: _____ Fax: _____

ABC USE ONLY: Application Must Include: Payment of Fees, per day (listed on top of page), Floor Plan - (w/photos) & Detailed Server List

FINANCE! Application Fee \$ _____ Received on: _____ Receipt No. _____

Clear of Citations/Holds: ☐ Yes ☐ No ☐ Approved ☐ Disapproved, _____

Processed By: _____ Assigned Permit Number: _____ Approved Permit Sent on: _____

(S60-6A-11 / 60-6A-26.1 NMSA)

SEVER List

Name	Permit #	Expiration
Mariana Lopez	384473	4/6/2026

ALCOHOLIC BEVERAGE CONTROL | PUBLIC CELEBRATION PERMIT APPLICATION

Fee Per Day: ☐\$10.00 (do not submit cash) Date Application Filed: _____

A copy of all approved permits are sent to the Special Investigations Division of the Department of Public Safety, and DPS will request additional information, if needed.

LICENSE HOLDER INFORMATION:

Liquor License # 60094 Type of License: ☐Craft Distiller ☐Small Brewer ☒WinegrowerOwner Name: Joshua McDowellBusiness Name (DBA): Dark Stranger MeaderyMailing Address: 4002 S John Wesley Hardin St. Carlsbad, NM 88220Phone No. (575) 915-4337 ext.: _____ Person to ask for: Joshua McDowellEmail Address: DarkStrangerMeadery@gmail.com

EVENT INFORMATION:

Type of Event: ☐Indoor Event ☒Outdoor Event ☐Both ☐All Ages Event -Wrist Bands ☐Yes ☐NoType of Celebration: ☐State Fair ☐County Fair ☐Community Fiesta ☐Cultural / Artistic Performance ☐AthleticName of Event: Pirate Viking Summer FestivalPhysical Address of Event: 87 N. Frontage Rd Edgewood, NM 87015Date of event (Day 1) August 19thTime Event Begins: 10 am Time Event Ends: 8:30 pmTime of Alcohol Service: Begins at: 10 am Ends at: 7:30 pmTotal No. of Attendees Expected at Event: 2000 Total No. of Attendees Expected to Consume Alcohol: 1000Date of event (Day 2) August 20thTime Event Begins: 10 am Time Event Ends: 5:00 pmTime of Alcohol Service: Begins at: 10 am Ends at: 4:30 pmTotal No. of Attendees Expected at Event: 2000 Total No. of Attendees Expected to Consume Alcohol: 1000

Date of event (Day 3) _____

Time Event Begins: _____ Time Event Ends: _____

Time of Alcohol Service: Begins at: _____ Ends at: _____

Total No. of Attendees Expected at Event: _____ Total No. of Attendees Expected to Consume Alcohol: _____

Security: No. of Security: 20

Licensed Security Company _____

Phone No. _____

Describe Security DMRCF has server lic for ID checks & entrance & exits

Page 1

Revised 3/2022

Alcoholic Beverage Control Division | 2550 Cerrillos Road | P.O. Box 25101
Santa Fe, NM 87504 | (505) 476-4875 | rld.nm.gov/abc/

AGENDA ITEM #XI.J.

SPONSOR INFORMATION:

Sponsor of Event: UM Renaissance Celtic Festival
 Name of Contact: ERIC R. VIGIL Phone No.: 575-749-1275

APPROVAL OF PROPERTY OWNER:

Print Name: Roger Atink Phone No.: 1-505-263-9453
 Signature: Roger Atink Date: 7/17/23
 Name of Your Business and Location of Property: _____

LICENSE HOLDER & SERVER CERTIFICATION: I, _____ (Licensee) hereby certify that this application is signed by Licensee or authorized person under this License. I further certify that all persons providing the service of alcoholic beverages at the Event are currently Server Certified, that they are all my employees, and that ALL the information in this Application and the Attachments, is true and correct. Licensee Agrees that if any statements or representations herein are found to be false, the Director may refuse to issue additional permits. I understand that all fees submitted are non-refundable.

Licensee Name: (print) Joshua McDaniel Date: July 5th, 2023
 Signature: [Signature]

- ☒ I have attached a highlighted floorplan marking the serving area
☒ I have attached a alcohol server list with the servers first & last name, server permit # and expiration date

LOCAL GOVERNING BODY APPROVAL:

Print Name: _____ Title: _____
 Signature: _____ Date: _____
 Phone No.: _____ Fax: _____

ABC USE ONLY:

Application Must Include: Payment of Fees, per day (listed on top of page), Floor Plan -- (w/photos) & Detailed Server List

Finance | Application Fee \$ _____ Received on: _____ Receipt No. _____

Clear of Citations/Holds: ☐ Yes ☐ No, _____ Liquor License No. _____

☐ Approved ☐ Disapproved _____ Processed By: _____

Assigned Permit Number: _____ Approved Permit Sent on: _____

Page 2

Revised 3/2022

Alcoholic Beverage Control Division | 2550 Cerrillos Road | P.O. Box 25101
 Santa Fe, NM 87504 | (505) 476-4875 | rld.nm.gov/abc/



ALCOHOLIC BEVERAGE CONTROL | PUBLIC CELEBRATION PERMIT APPLICATION

Fee Per Day: ☐ \$10.00 (do not submit cash) **Date Application Filed:** _____

A copy of all approved permits are sent to the Special Investigations Division of the Department of Public Safety, and DPS will request additional information, if needed.

LICENSE HOLDER INFORMATION: *Check boxes that apply*

Liquor License # 67085 _____ Type of License: ☐ Craft Distiller ☒ Small Brewer ☐ Winegrower

Owner Name: Little Toad Creek LLC

Business Name (DBA): Little Toad Creek Brewery & Distillery

Mailing Address: 203 S Mill Road, Silver City, NM 88061

Phone No: 5756547357 ext.: _____ Person to ask for: Teresa

Email Address: teresa@littletoadcreek.com

EVENT INFORMATION:

Type of Event: ☐ Indoor Event ☒ Outdoor Event ☐ Both ☐ All Ages Event - Wrist Bands ☐ Yes ☐ No

Type of Celebration: ☐ State Fair ☐ County Fair ☐ Community Fiesta ☒ Cultural / Artistic Performance ☐ Athletic

Name of Event: Private Viking Summer Festival

Physical Address of Event: 87 W. Frontage Rd Edgewood NM 87015

Date of event (Day 1) August 19, 2023

Time Event Begins: 10AM Time Event Ends: 8:PM

Time of Alcohol Service: Begins at: 10:AM Ends at: 5:30pm

Total No. of Attendees Expected at Event: 2000 Total No. of Attendees Expected to Consume Alcohol: 1000

Date of event (Day 2) August 20, 2023

Time Event Begins: 10:AM Time Event Ends: 5pm

Time of Alcohol Service: Begins at: 10:AM Ends at: 4:30pm

Total No. of Attendees Expected at Event: 2000 Total No. of Attendees Expected to Consume Alcohol: 1000

Date of event (Day 3) _____

Time Event Begins: _____ Time Event Ends: _____

Time of Alcohol Service: Begins at: _____ Ends at: _____

Total No. of Attendees Expected at Event: _____ Total No. of Attendees Expected to Consume Alcohol: _____

Security: No. of Security: 20

Licensed Security Company _____

Phone No. _____

Describe Security NMELF Iness Security Personnel w/ 1500 Lic for IDs 1500000 Eids

NOTE: LICENSEE'S EMPLOYEE(S) ASSIGNED TO WORK SECURITY, MUST WORK THIS EXCLUSIVELY AND MAY NOT SERVE AT THE EVENT.



SPONSOR INFORMATION:

Sponsor of Event: DM Renaissance Celtic Festival
 Name of Contact: Eric R. Viree Phone No.: 575-742-1275

APPROVAL OF PROPERTY OWNER:

Print Name: Roger Alvir Phone No.: 1-505-263-9453
 Signature: Roger Alvir Date: 7/17/23
 Name of Your Business and Location of Property: _____

LICENSE HOLDER & SERVER CERTIFICATION: I, Teresa Dahl-Bredine (Licensee) hereby certify that this application is signed by Licensee or authorized person under this License. I further certify that all persons providing the service of alcoholic beverages at the Event are currently Server Certified, that they are all my employees, and that ALL the information in this Application and the Attachments, is true and correct. Licensee Agrees that if any statements or representations herein are found to be false, the Director may refuse to issue additional permits. I understand that all fees submitted are non-refundable.

Licensee Name: (print) Little Toad Creek LLC Date: 7/10/23
 Signature: Teresa Dahl-Bredine

- ☐ I have attached a highlighted floorplan marking the serving area
☐ I have attached a alcohol server list with the servers first & last name, server permit # and expiration date

LOCAL GOVERNING BODY APPROVAL:

Print Name: _____ Title: _____
 Signature: _____ Date: _____
 Phone No.: _____ Fax: _____

ABC USE ONLY:

Application Must Include: Payment of Fees, per day (listed on top of page), Floor Plan – (w/photos) & Detailed Server List

Finance | Application Fee \$ _____ Received on: _____ Receipt No. _____

Clear of Citations/Holds: ☐ Yes ☐ No, _____ Liquor License No. _____

☐ Approved ☐ Disapproved _____ Processed By: _____

Assigned Permit Number: _____ Approved Permit Sent on: _____

Page 2

Revised 3/2022

Alcoholic Beverage Control Division | 2550 Cerrillos Road | P.O. Box 25101
 Santa Fe, NM 87504 | (505) 476-4875 | rld.nm.gov/abc/



Little Toad Servers

Cortney Ferrare 198687 3/30/2026
Jesse Hall 400032 10/6/2024
Robert Sucholl 501153. 9/8/2025

Cortney Ferrari
Mixed-Up Cocktail Co
Little Toad Creek Brewery & Distillery
505-934-5245

ALCOHOLIC BEVERAGE CONTROL | PUBLIC CELEBRATION PERMIT APPLICATION

Fee Per Day: ☐ \$10.00 (do not submit cash) Date Application Filed: _____

A copy of all approved permits are sent to the Special Investigations Division of the Department of Public Safety, and DPS will request additional information, if needed.

LICENSE HOLDER INFORMATION: Check boxes that apply

Liquor License # 67164 Type of License: ☐ Craft Distiller ☒ Small Brewer ☐ Winegrower

Owner Name: Daniel Berry

Business Name (DBA): Lizard Tail Brewing

Mailing Address: 9800 Montgomery Blvd NE Albuquerque NM 87111 Suite 7

Phone No: 505-717-1301 ext.: _____ Person to ask for: DAN

Email Address: bdan197177@yahoo.com

EVENT INFORMATION:

Type of Event: ☐ Indoor Event ☒ Outdoor Event ☐ Both ☐ All Ages Event - Wrist Bands ☐ Yes ☐ No

Type of Celebration: ☐ State Fair ☐ County Fair ☐ Community Fiesta ☒ Cultural / Artistic Performance ☐ Athletic

Name of Event: Prairie View's Summer Festival

Physical Address of Event: 87 N. Frontage Rd, Edgewood NM 87015

Date of event (Day 1) August 19th, 2023

Time Event Begins: 10: AM Time Event Ends: 8pm

Time of Alcohol Service: Begins at: 10: AM Ends at: 5:30pm

Total No. of Attendees Expected at Event: 2000 Total No. of Attendees Expected to Consume Alcohol: 1000

Date of event (Day 2) August 20th, 2023

Time Event Begins: 10 AM Time Event Ends: 5pm

Time of Alcohol Service: Begins at: 10 AM Ends at: 4:30pm

Total No. of Attendees Expected at Event: 2000 Total No. of Attendees Expected to Consume Alcohol: 1000

Date of event (Day 3) _____

Time Event Begins: _____ Time Event Ends: _____

Time of Alcohol Service: Begins at: _____ Ends at: _____

Total No. of Attendees Expected at Event: _____ Total No. of Attendees Expected to Consume Alcohol: _____

Security: No. of Security: 20

Licensed Security Company _____ Phone No. _____

Describe Security DMRCF hires staff w/ servers lic for Id check & Security Enforcements

NOTE: LICENSEE'S EMPLOYEE(S) ASSIGNED TO WORK SECURITY, MUST WORK THIS EXCLUSIVELY AND MAY NOT SERVE AT THE EVENT.



SPONSOR INFORMATION:

Sponsor of Event: DM Renaissance Celtic Festival
 Name of Contact: Eric Vini Phone No.: 575-749-1275

APPROVAL OF PROPERTY OWNER:

Print Name: Roger Aline Phone No.: 505-263-9453
 Signature: Roger Aline Date: 7/17/23
 Name of Your Business and Location of Property: _____

LICENSE HOLDER & SERVER CERTIFICATION: I, Daniel Egan (Licensee) hereby certify that this application is signed by Licensee or authorized person under this License. I further certify that all persons providing the service of alcoholic beverages at the Event are currently Server Certified, that they are all my employees, and that ALL the information in this Application and the Attachments, is true and correct. Licensee Agrees that if any statements or representations herein are found to be false, the Director may refuse to issue additional permits. I understand that all fees submitted are non-refundable.

Licensee Name: (Print) Daniel Egan Date: July 16, 2023
 Signature: [Signature]

- ☐ I have attached a highlighted floorplan marking the serving area
☐ I have attached a alcohol server list with the servers first & last name, server permit # and expiration date

LOCAL GOVERNING BODY APPROVAL:

Print Name: _____ Title: _____
 Signature: _____ Date: _____
 Phone No.: _____ Fax: _____

ABC USE ONLY:

Application Must Include: Payment of Fees, per day (listed on top of page), Floor Plan – (w/photos) & Detailed Server List

Finance | Application Fee \$ _____ Received on: _____ Receipt No. _____

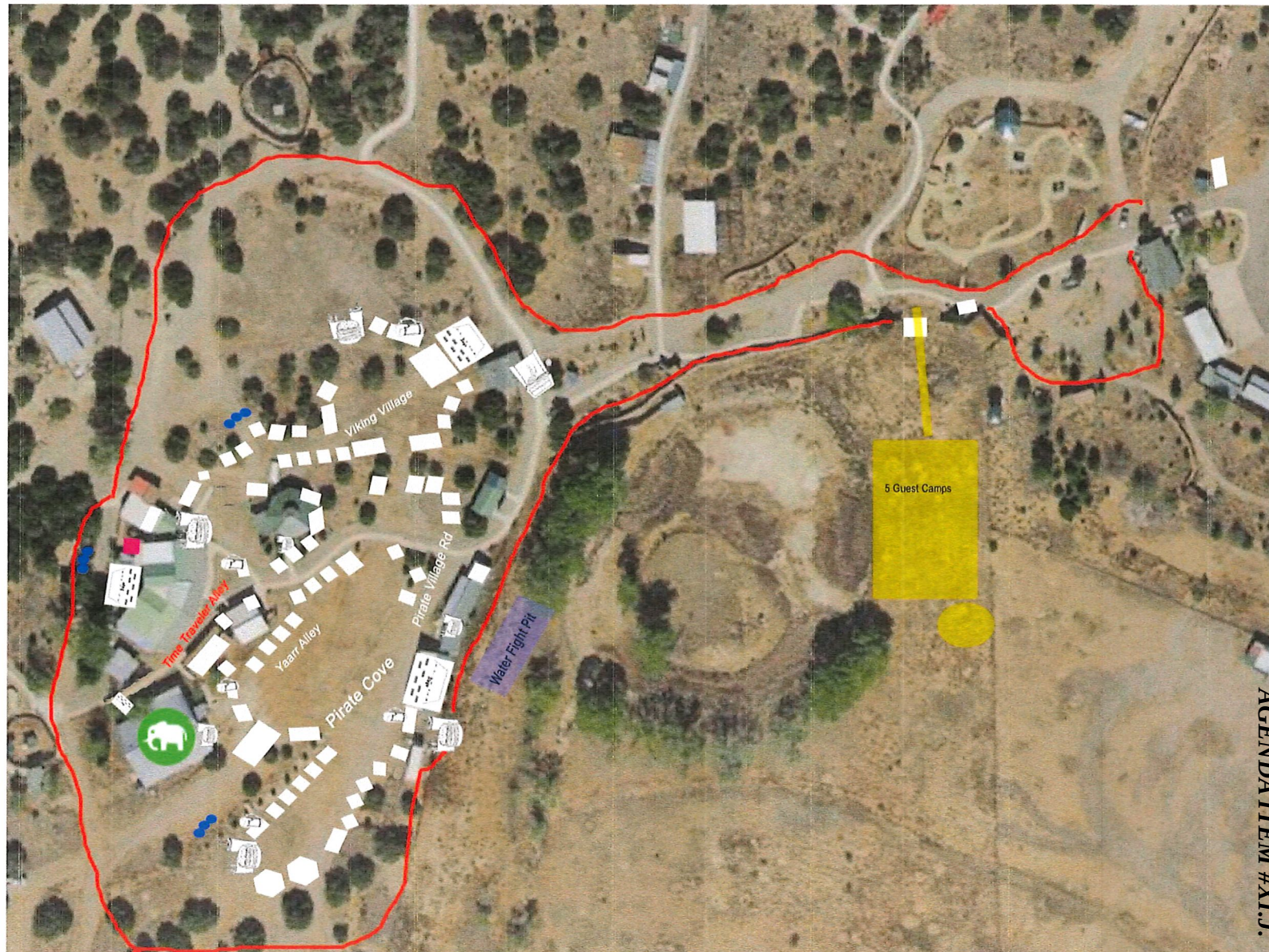
Clear of Citations/Holds: ☐ Yes ☐ No, _____ Liquor License No. _____

☐ Approved ☐ Disapproved _____ Processed By: _____

Assigned Permit Number: _____ Approved Permit Sent on: _____



Pirate Viking Summer Festival August 19th & 20th at Wildlife West Nature Park
87 N. Frontage RD, Edgewood New Mexico 87015
Sat 10am to 8pm
Sun 10am to 5pm
Festival Area, Enclosed VIP 5 camp area in Yellow



ABC | INTERSTATE WINE TASTING/COMPETITION PERMIT APPLICATION

Fee: \$25.00, per day, and all fees are non-refundable

Name of Winemaker/Winery: Ben Pixie / Dixie Mead / Spirit of the Hive (Solidate Pollinator Sanctuary)

Address: 302 Smith Canyon Rd City: Cotton

State: WA Zip: 98814 Phone: 360-700-3401 Fax:

State Licensed in: WA Type of License: Distillery License # (attach a copy): Winery #427483 Distillery #429701

Date(s) of Event: August 19 & 20 Time(s) of Event: 10am - 6pm

Description of Event: Pirate Viking Summer Festival

Name of Business, building and/or location:

Address: City:

State: Zip: Phone: Fax:

Does the Alcohol and Gaming Division currently license the location of the event?

If so, License Number **ADDITIONAL REQUIREMENT: If location is currently licensed, A Voluntary Temporary Suspension Application** for the space where the event will take place at the licensed premises, with the required fee for the date and time of the event.

Number of Cases of Wine that you intend to bring into New Mexico 30 Form of Transportation Van

Submitted by: (print name) Benjamin Pixie

Signature [Signature] Title: Owner Date: 6/4/23

Email: benjamin.pixie@xohoes.com

LOCAL GOVERNING BODY APPROVAL: Phone: Title: Fax:

Print Name: Date:

SUBMIT COMPLETE APPLICATION, 10 DAYS PRIOR TO EVENT TO:
Mail application to: PO Box 25101 Santa Fe, NM 87504-5101

Physical Location: Toney Anaya Building, 2550 Cerrillos Road Santa Fe, NM 87504
Phone: (505) 476-4875 Fax: (505) 476-4595

Alcoholic Beverage Control Division Use Only:
Application Must Include: Payment of Fees, per day, Copy of License, Detailed Floor Plan, LOD Approval

Approved ☐ Disapproved ☐ Processed By: Date:
Assigned Permit Number: Approved Permit Sent on: By: ☐ Email ☐ Fax

Alcoholic Beverage Control Division | 2550 Cerrillos Road | P.O. Box 25101
Santa Fe, NM 87504 | (505) 476-4875 | rld.state.nm.us

OK, Rose Alvin Director

BUSINESS LICENSE

Issue Date: Jul 22, 2022
Unified Business ID #: 604321496
Business ID #: 001
Location: 0001
Expires: Aug 31, 2023

Profit Corporation

SKALITUDE POLLINATOR SANCTUARY, INC.
SPIRIT OF THE HIVE
STE B
2860 STATE ROUTE 153
TWISP WA 98856-9602

TAX REGISTRATION - ACTIVE

CRAFT DISTILLERY #429701 - ACTIVE

CITY ENDORSEMENTS

OLYMPIA GENERAL BUSINESS - NON-RESIDENT #36686 - ACTIVE

REGISTERED TRADE NAMES:
SPIRIT OF THE HIVE

Wick, Bruce

UBI: 604321496 001 0001

SKALITUDE POLLINATOR
SANCTUARY, INC
SPIRIT OF THE HIVE
STE B
2860 STATE ROUTE 153
TWISP WA 98856-9602

TAX REGISTRATION - ACTIVE
CRAFT DISTILLERY #429701 -
ACTIVE
OLYMPIA GENERAL BUSINESS -
NON-RESIDENT #36686 - ACTIVE

Expires Aug 31, 2023

Wick, Bruce

222-DSPBI-01013-A

DEPARTMENT OF THE TREASURY - ALCOHOL AND TOBACCO TAX AND TRADE BUREAU

BASIC PERMIT

(Under Federal Alcohol Administration Act)

NAME AND ADDRESS OF PERMITTEE (Number and street, city or town, State and Zip Code)

SKALITUDE POLLINATOR SANCTUARY, INC.

DBA: SPIRIT OF THE HIVE

1319 E METHOW VALLEY HIGHWAY UNIT C

TWISP, WA 98856

1. PERMIT NUMBER

WA-S-20152

2. DATE OF PERMIT

04/25/2020

3. REGISTRY NUMBER (if applicable)

DSP-WA-21147

4. DATE OF APPLICATION FOR AMENDMENT

04/18/2022



TRADE NAMES AUTHORIZED BY THIS PERMIT (Trade name approval does not constitute approval as a brand name for labeling purposes. If needed, list on reverse or use continuation sheet.)

See Attached

C. PERMIT GRANTED FOR (ONE TYPE OF OPERATION ONLY)

Pursuant to the application of the date indicated in item 4, you are authorized and permitted to engage, at the above address, in the business of:

- a. ☒ Distilled Spirits - ☒ distiller ☐ rectifier (processor) ☒ warehouseman and/or ☒ warehouseman and bottler and while so engaged, to sell, offer or deliver for sale, contract to sell or ship, in interstate or foreign commerce, the distilled spirits so distilled or rectified, or warehoused and bottled, or the wines so rectified.
- b. ☐ Wine - ☐ producer and blender ☐ blender and while so engaged, to sell, offer or deliver for sale, contract to sell or ship, in interstate or foreign commerce, the wine so produced or blended.
- c. ☐ Importer - importing into the United States the following alcoholic beverages: while so engaged, to sell, offer to deliver for sale, contract to sell or ship, in interstate or foreign commerce, the alcoholic beverages so imported.
- d. ☐ Wholesaler - Purchasing for resale at wholesale the following alcoholic beverages: while so engaged, to receive or to sell, offer or deliver for sale, contract to sell or ship, in interstate or foreign commerce, the alcoholic beverages so Purchased.

This Permit is conditioned upon your compliance with the Federal Alcohol Administration Act; the Twenty-first Amendment and laws relating to its enforcement; all other Federal laws relating to distilled spirits, wine, and malt beverages, including taxes with respect to them; the Federal Water Pollution Control Act; and, all applicable regulations made pursuant to law which are now, or may hereafter be, in force.

This basic permit is effective from the date shown above and will remain in force until suspended, revoked, annulled, voluntarily surrendered, or automatically terminated.

THIS PERMIT WILL AUTOMATICALLY TERMINATE THIRTY DAYS AFTER ANY CHANGE IN PROPRIETORSHIP OR CONTROL OF THE BUSINESS, unless an application for a new basic permit is made by the transferee or permittee within the thirty day period. If an application for a new basic permit is timely filed, the outstanding basic permit will continue in effect until the application is acted on by the District Director, Alcohol and Tobacco Tax and Trade Bureau.

THIS PERMIT IS NOT TRANSFERABLE. ANY CHANGE IN THE TRADE NAME, CORPORATE NAME, MANAGEMENT OR ADDRESS OF THE BUSINESS COVERED BY THIS PERMIT, OR ANY CHANGE IN STOCK OWNERSHIP (MORE THAN 10%) MUST BE REPORTED TO THE NATIONAL REVENUE CENTER OR PUERTO RICO FIELD OFFICE WITHOUT DELAY.

THIS IS AN
REASON FOR AMENDMENT☐ ORIGINAL PERMIT☒ AMENDED PERMIT

DATE OF AMENDMENT

See Attached

04/21/2022

SIGNATURE AND TITLE OF AUTHORIZED TTB OFFICIAL

Specialist

AGENDATHEN #X1.J.

DETACH BEFORE POSTING



STATE OF
WASHINGTON
Profit Corporation

SKALITUDE POLLINATOR SANCTUARY, INC.
SPIRIT OF THE HIVE

C
1319 E METHOW VALLEY HWY
TWISP WA 98856

TAX REGISTRATION - ACTIVE

CRAFT DISTILLERY #433855 - ACTIVE

CITY ENDORSEMENTS:

BAINBRIDGE ISLAND GENERAL BUSINESS - NON-RESIDENT (EXPIRES 4/30/2023) - ACTIVE
TWISP GENERAL BUSINESS (EXPIRES 4/30/2023) - ACTIVE

REGISTERED TRADE NAMES:
SPIRIT OF THE HIVE

BUSINESS LICENSE

Issue Date: Sep 23, 2022
Unified Business ID #: 604321496
Business ID #: 001
Location: 0005
Expires: Aug 31, 2023

This document lists the registrations, endorsements, and licenses authorized for the business named above. By accepting this document, the licensee certifies the information on the application was complete, true, and accurate to the best of his or her knowledge, and that business will be conducted in compliance with all applicable Washington state, county, and city regulations.

John Ryker
Director, Department of Revenue

UBI: 604321496 001 0005

SKALITUDE POLLINATOR
SANCTUARY, INC.
SPIRIT OF THE HIVE

C
1319 E METHOW VALLEY HWY
TWISP WA 98856

TAX REGISTRATION - ACTIVE
CRAFT DISTILLERY #433855 -
ACTIVE

BAINBRIDGE ISLAND GENERAL
BUSINESS - NON-RESIDENT
(EXPIRES 4/30/2023) - ACTIVE
TWISP GENERAL BUSINESS
(EXPIRES 4/30/2023) - ACTIVE

STATE OF WASHINGTON

Expires: Aug 31, 2023

AGENDA ITEM #XI.J.