

Town of Edgewood

Agenda

Regular

Tuesday, August 8, 2023 @ 6:00 PM

Townhall of Edgewood Commission Chambers - 171A State
Rd. 344

This meeting will be in person; however, we welcome members of the public to listen in and participate by joining online at: [Welcome to Edgewood, NM \(edgewood-nm.gov\)](https://www.facebook.com/TownOfEdgewoodNM). The meeting will also be live streamed on the Town of Edgewood Facebook Page at: <https://www.facebook.com/TownOfEdgewoodNM>.

If you are an individual with a disability who needs a reader; amplifier; qualified sign language interpreter; or any other form of auxiliary aid or service to attend or participate in the hearing or meeting; please contact the Clerk at the Town Offices located at 171 A State Rd. 344 at least three (3) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the Town Clerk at (505) 286-4518 or by e-mail at clerk@edgewood-nm.gov if a summary or other type of accessible format is needed. The complete Commission packet may be viewed on the web, visit <https://www.edgewood-nm.gov/index.php> and click on Government, then Agendas and Minutes.

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I. WELCOME, INTRODUCTION, & ROLL CALL

- A. Invocation
- B. Pledge of Allegiance
- C. NM Flag Salute
"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."

II. AGENDA APPROVAL

III. PUBLIC COMMENTS ON AGENDA ITEMS

IV. CONSENT AGENDA

- A. Approve/Amend/Disapprove Minutes
 - i. July 25, 2023.
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V. MATTERS FROM THE COMMISSIONERS

- A. Audrey Jaramillo, Mayor
- B. Jerry Powers, Mayor Pro Tem
- C. Phil Anaya
- D. Ken Brennan
- E. Sterling Donner

VI. MATTERS FROM THE CLERK/TREASURER

VII. MATTERS FROM THE CHIEF OF POLICE

VIII. MATTERS FROM THE TOWN MANAGER

IX. CLOSED SESSION

- A. As per motion and roll call pursuant to NMSA 1978 Section 10-15-1(H) ((7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant; Specifically, McGill et. al. v. John Bassett et. al D-101-CV -2020-00328. (Mayor Jaramillo).
- B. As per motion and roll call pursuant to NMSA 1978 Section 10-15-1(H)(2) discussion of hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation or consideration of complaints or charges against any individual public employee; Specifically, Appointment of Rebecca Anaya, Town Clerk, and Clerk's Contract (Commissioner Powers).

X. DISCUSSION AND ACTION ITEMS

- A. Discussion and Action on Closed Session Items Above.
- B. PUBLIC HEARING: 2023-007 Zoning Ordinance. (Planning and Zoning Manager Brad Hill). 13 - 110
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[Zoning Ordinance 2022-08 - sww 6.14.23](#)
- C. Police Officer Position Request. (Chief Jimenez). 111 - 146
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- D. Approval of Updated Library Policies. (Librarian Brandyn Burke and Manager McCracken) 147 - 163
[LAB Approved Policy Draft 7-20-23](#)
- E. Discussion of Library Material Selection Process. (Commissioner Donner).
- F. Discussion Regarding a Possible Franchise Tax Ordinance. (Commissioner Donner).
- G. Approval of NM Learn Contract. (Manager McCracken). 164 - 167
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- H. Discussion and Action on 2023 Annual Conference Voting Delegates. 168
(Manager McCracken).
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- I. Action on Purchasing Two Durangos for Police Department. (Chief Jimenez). 169 - 170
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- J. Approving Purchase of Tents for Town Events (Commissioner Powers). 171 - 176
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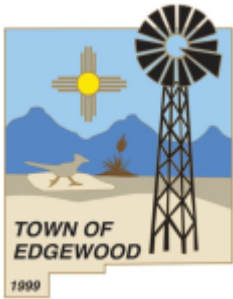
- K. Repealing and Replacing Resolution 2023-030 - Operating Resolution.
(Commissioner Powers). 177 - 185
[2023- REDLINE Operating Resolution 8-8-2023](#)

XI. PUBLIC COMMENTS

XII. FUTURE MEETINGS

- A. Parks and Recreation Advisory Committee Meeting August 9th, 2023 @ 6:30pm 186
[Agenda August 9, 2023](#)
- B. Planning and Zoning Commission Meeting August 10th, 2023 @ 6:00 PM in the Town of Edgewood Commission Chambers.
- C. Economic Development Advisor Board August 15th, 2023 @ 5:30pm/6:00pm TBD in the Transparency Room.
- D. Regular Commissioner Meeting August 22, 2023 @ 6pm at the Town of Edgewood Commission Chambers.
- E. NMML Annual Conference August 30-September 1st, 2023, in Farmington, NM.
- F. Regular Commission Meeting September 12, 2023 @ 6pm in the Town of Edgewood Commission Chambers.
- G. Library Advisory Board September 21, 2023 @ 6:30pm in the Library Activities Room.

XIII. ADJOURN



Town of Edgewood
Regular Minutes
Tuesday, July 25, 2023, 6:00

I. WELCOME, INTRODUCTION, & ROLL CALL

Mayor Pro Tem Powers called the meeting to order at 6:00 pm and welcomed everyone.

Roll Call:

Present: Commissioner Filandro Anaya, Commissioner Kenneth Brennan, Commissioner Sterling Donner, and Commissioner Jerry Powers

Absent: Commissioner Audrey Jaramillo

Staff Present: Manager Perry, Clerk McCracken, Lieutenant Lovato, IT Manager Miller, and Planning and Zoning Manager Brad Hill.

II. AGENDA APPROVAL (2:19 timestamp)

A. **Commissioner Brennan motioned to approved tonight's agenda. Commissioner Powers seconded.**

Commissioner Donner requested to remove items E, K and L due to Commissioner Jaramillo being unavailable to discuss. Commissioner Anaya seconded.

Commissioner Donner moved to postpone items E, K and L until a date uncertain. Commissioner Brennan seconded. All Aye.

III. PUBLIC COMMENTS ON AGENDA ITEMS (4:00 Timestamp)

A. No public comments.

Zoom Comments:

KR Scott- Book Barn- Lions helping Friends of the Library.

IV. CONSENT AGENDA (5:25 Timestamp)

A. **Approve/Amend/Disapprove Minutes**

i. July 11th, 2023.

Commissioner Filandro Anaya moved approve minutes item A under consent agenda. Commissioner Sterling Donner seconded the motion.

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<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 0.

V. MATTERS FROM THE COMMISSIONERS (5:54 Timestamp)

A. Audrey Jaramillo, Mayor
Absent.

B. Jerry Powers, Mayor Pro Tem
i. Passed.

C. Phil Anaya
i. Read Independent and noticed and article to the editor. Will speak on at next meeting in depth. A false statement made of this commission not getting anything done.

D. Ken Brennan
i. Driver safety needed in Town. Need driver attention in Town. No more hurt and damage and take stop signs seriously. Obey traffic signs.

E. Sterling Donner
Passed.

VI. MATTERS FROM THE CLERK

A. Health Insurance Increase.

B. NMML Conference- Rooms booked, will finish registration. 4 IPRA's received, filled two. AED/First Aid stations set up in Town Hall and Library. Friday Luncheon for Town Manager. Parade in Tijeras at 9AM. Parks and Recreation Manager Jimmy Martinez discussed the plan and float.

VII. MATTERS FROM THE TREASURER

A. No report due to end of year close out. Quarter report due Monday. PBC list due to auditor Friday. Budget meeting needed to be called. Deputy Treasurer Massey will be remote first week of August.

VIII. MATTERS FROM THE CHIEF OF POLICE

A. Police
No items to be discussed.

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IX. MATTERS FROM THE TOWN MANAGER

Declaration for general obligation bond, in process waiting for recommendations.

Finalized the equestrian donation and hope this will proceed forward.

Book Barn- lots of misinformation regarding Book Barn. Listen to the proposal Mr. Scott will present.

Culverts ordered for Appaloosa.

On exit, do not let Church St. fall through the cracks. Working with Ben Wiltbank and Deputy Manager to ensure RFP is finished.

Working on process and procedures: reimbursement, task orders, contracts, fidelity in procurement.

Grant Process flow chart, road identification.

Key personnel for projects for future administration.

A. Department and Advisory Board Reports

- i. Library
- ii. Municipal Court
- iii. Maintenance
- iv. Roads
- v. Parks and Recreation
- vi. Wastewater
- vii. IT Technology
- viii. Planning & Zoning

X. CLOSED SESSION (43:00 Timestamp)

- A. As per motion and roll call vote pursuant to NMSA 1978,; Section 10-15- 1(H)(7) for confidential discussion pertaining to threatened or pending litigation in which the public body is or may become a participant, specifically, Moriarty-Edgewood School District (MESD) D-101-CV-2022-01955, and McGill et. al. v. John Bassett et. al A-1-CA-39388
- B. As per motion and roll call pursuant to NMSA 1978 Section 10-15-1(H)(2) discussion of hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation or consideration of complaints or charges against any individual public employee; Specifically, Deputy Town Manager/Clerk Contract. Appointment of Town Manager, and Contract, Nina McCracken (Commissioner Powers and Manager Perry).

Commissioner Kenneth Brennan moved as per motion and roll call vote pursuant to NMSA 1978,; Section 10-15- 1(H)(7) for confidential discussion pertaining to threatened or pending litigation in which the public body is or may become a participant, specifically, Moriarty-Edgewood School District (MESD) D-101-CV-2022-01955, and McGill et. al. v. John Bassett et. al A-1-CA-39388

And As per motion and roll call pursuant to NMSA 1978 Section 10-15-1(H)(2) discussion of hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation or consideration of complaints or charges against any individual public employee; Specifically, Deputy Town Manager/Clerk Contract. Appointment of Town Manager, and Contract, Nina McCracken to closed session at 6:45pm.

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 0.

Commissioner Kenneth Brennan moved to come back into session at 7:13pm

Commissioner Filandro Anaya seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 0.

Mayor Pro Tem Powers affirmed that only the items on the agenda were discussed and no decisions were made. All Affirmed.

XI. DISCUSSION AND ACTION ITEMS (1:13:30 Timestamp)

A. Discussion and Action on Closed Session Item Above.

Commissioner Kenneth Brennan moved to approve the contract for Town Manager naming Mrs. Nina McCracken as the Town Manager of Edgewood.

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 0.

B. Public Hearing: 2023-008 Business Licenses. (1:16:00 Timestamp)
SFNM AD 57469 July 10, 2023.

Manager Brad Hill introduced changes. No public comment. No Zoom comments.

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Closed public comment at 7:29pm. Public Hearing closed at 7:30pm.

Commissioner Sterling Donner moved to open the public hearing for Business Licenses 2023-008 SFNM AD 57469 July 10, 2023.

Commissioner Kenneth Brennan seconded the motion.

Commissioner Powers Friendly Amendment remove section 10.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 0.

- C. Anthony Mortillaro, NCRTD Executive Director, Discussion and Update for Various Initiatives. (Commissioner Brennan).

Anthony Mortillaro presented PowerPoint on NCRTD. Annual report handed out.

- D. Discussion, Consideration, and Action on Repeal and Replace Resolution No. 2023-022 on Formulating the Governing Body Commission Agenda (Commissioner Powers)
*New Resolution Number 2023-032.

Commissioner Jerry Powers moved to accept Resolution 2023-032

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 0.

- F. Edgewood Police Department Accreditation. (Chief Jimenez)
Re-Accreditation was completed. This is a 3 year audit of various functions of the department. Police Department passed with flying colors and will receive accreditation in the fall.

- G. Approve a gun buyback program to update all of our rifles for the PD. (Chief Jimenez).

Commissioners asked questions regarding the buyback program and clarified this is

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only for buyback not purchasing new firearms. Lt. Lovato clarified that only sworn law enforcement can participate.

Commissioner Sterling Donner moved to approve gun buyback program to update all rifles for the PD.

Commissioner Kenneth Brennan seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 0.

H. Administrative Clerk Job Creation. (Manager Perry).

Commissioner Filandro Anaya moved allow the Manager McCracken are allowed to create a job for additional clerk between finance and the clerk's office. Commissioner Kenneth Brennan seconded the motion.

Commissioner Donner friendly amendment administrative clerk. accepted.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 0.

I. Memorandum of Understanding with Friends of Estancia Valley Animals and Town of Edgewood for Trap and Release of Feral Cats. (Animal Care Tech Christine Piazza and Manager Perry).

Commissioner Kenneth Brennan moved approve Memorandum of Understanding with Friends of Estancia Valley Animals and Town of Edgewood for Trap and Release of Feral Cats. Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 0.

- J. Approval of the Pirate and Viking Bash Alcohol Beverage Control Permit. (Eric Vigil, Event Coordinator and Deputy Manager/Clerk McCracken).

Commissioner Sterling Donner moved approval of the Pirate and Viking bash alcohol beverage control permit.

Commissioner Kenneth Brennan seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 0.

- M. Approval of Manager Transition Services, Learn New Mexico, Jerrett Perry. (Commissioner Powers).

Commissioner Jerry Powers moved approve a contract to bring back at the next meeting of manager transition services.

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 0.

- N. Reconsolidating the Offices and Positions of Clerk/Treasurer. (Commissioner Powers).

Commissioner Jerry Powers moved reconsolidating the offices and positions of clerk/treasurer.

Commissioner Kenneth Brennan seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

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The Motion Carried 4 to 0.

- O. Approval of Procurement of Tents for Woofstock. (Animal Welfare Tech Christine Piazza and Clerk McCracken).

**Commissioner Jerry Powers moved approval of procurement of tents for Woofstock.
Commissioner Sterling Donner seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 0.

XII. PUBLIC COMMENTS

- A. Bassett Quarry- jack brakes nonstop, working at night.

XIII. FUTURE MEETINGS

- A. Regular Commission Meetings August 8th, 2023 @ 6:00 PM in the Town of Edgewood Commission Chambers.
- B. Regular Commission Meetings August 22nd, 2023 @ 6:00 PM in the Town of Edgewood Commission Chambers.
- C. NMML Annual Conference August 30- September 1st in Farmington, NM.

XIV. FUTURE AGENDA ITEMS

- A. Public Hearing 2023-007 Zoning Ordinance.
SFNM AD 57795 August 8th, 2023.

XV. ADJOURN

Commissioner Brennan motioned to adjourn. Commissioner Powers seconded.

Mayor Pro Tem Powers adjourned at 8:28pm.

Passed, approved and adopted August 8, 2023.

ATTEST:

Audrey J. Jaramillo, CMO, Mayor

Nina R. McCracken, Clerk

DRAFT

ZONING ORDINANCE 2023-0078

AN ORDINANCE ADOPTING A REVISED COMPREHENSIVE ZONING CODE FOR THE TOWN OF EDGEWOOD, NEW MEXICO, INCLUDING ESTABLISHING REGULATIONS, REQUIREMENTS, AND PROCEDURES; CREATING A NEW SECTION 25 OVERLAY ZONES; CREATING A NEW HISTORIC DISTRICT AND LANDMARKS OVERLAY ZONE INCLUDING SPECIAL PROVISIONS AND STANDARDS APPLICABLE TO STATE, POLITICAL SUBDIVISIONS OF THE STATE AND SCHOOL DISTRICT BUILDINGS; PROVIDING FOR PUBLIC NUISANCE ABATEMENT AND VACANT OR FORECLOSED PROPERTY REGISTRATION; PROVIDING FOR PENALTIES FOR ANY VIOLATIONS THEREOF; AND REPEALING ORDINANCE NO. 2022-07-~~AND ORDINANCE NO. 2019-03~~.

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SECTION 1. TITLE

These regulations shall be known as the "Comprehensive Zoning Ordinance" of the Town of Edgewood, New Mexico and shall be referred to herein as "this Ordinance".

SECTION 2. PURPOSE

The regulations and restrictions of this Ordinance are designed to avoid congestion in the streets and public ways; to secure safety from fire, flood and other dangers; to promote the general welfare of the community; to protect and conserve water resources; to prevent the overcrowding of land; to facilitate provisions for transportation, water, sewerage, schools, parks, and other community requirements; to conserve the value of property; and to encourage the most appropriate use of land throughout the Town of Edgewood.

SECTION 3. APPLICABILITY

No structure shall be constructed, or placed, and no land use commenced within the Town of Edgewood except as authorized by this Ordinance. The provisions of this Ordinance are held to be minimum requirements to carry out the purpose of this Ordinance and are not intended to interfere with any other laws, covenants, or ordinances. Whenever any provisions of this Ordinance are more or less restrictive than other laws, covenants, or ordinances, then whichever is more restrictive shall govern.

SECTION 4. DEFINITIONS

A. Word Forms. Words used in the present tense include the future tense, and words used in the future tense include the present tense. All pronouns used in this Ordinance shall include the masculine, feminine, and neuter gender, in addition to the singular and the plural, and the context of this Ordinance shall be read accordingly. The words "shall" and "must" are mandatory, and the word "may" is permissive. All words defined herein are capitalized throughout the text of this Ordinance.

B. Definitions. For the purpose of this Ordinance, standard dictionary definitions are used except for certain words or phrases used herein which shall be deemed as follows:

1. "Abandoned" A building, structure, construction site, or property which has not been occupied for at least ninety (90) days, or a building, structure, construction site, or property where a Development Permit has been granted and construction has not been initiated by the permit holder within six (6) months of the permit being granted, or a period of work stoppage exceeding ninety (90) days has transpired and documentation from the permit holder regarding the delay is not provided. The Planning and Zoning Department reserves the right to deem any property, construction site, or structure abandoned at any time.

2. "Abandoned Well" means a Wellhead for which use has been permanently discontinued or which is in such disrepair that its continued use for the purpose of obtaining groundwater is impracticable or may constitute a health hazard.
3. "Accessory" means subordinate and incidental to a principle use or structure on the premises.
4. "Adult Amusement Establishment" means an establishment such as a Lounge, auditorium, bar, cabaret, concert hall, nightclub, restaurant, theater, or other commercial establishment that provides amusement or entertainment featuring one or more of the following: A live performance or act distinguished or characterized by an emphasis on the depiction, description, exposure, or representation of Specified Anatomical Areas or the conduct or simulation of Specified Sexual Activities.
5. "Adult Cabaret" means a type of Adult Amusement Establishment, whether a Lounge, nightclub, bar, restaurant or similar establishment, which regularly features any type of live entertainment characterized by its emphasis on matter depicting, describing, or relating to Specified Sexual Activities or Specified Anatomical Parts, or that is intended to provide sexual stimulation or sexual gratification.
6. "Agricultural-Related Business" means a business operated on an agricultural parcel, related to or supportive of agricultural activities, such as blacksmithing, agricultural implement repair, and/or roadside sale of agricultural products.
7. "Airport Imaginary Surface" means imaginary areas in space or on the ground that are established in relation to the airport and its Runways. Imaginary areas for private use airports are defined by the Primary Surface and Approach Surface.
8. "Airport Sponsor" means the owner, manager, or other Person or entity designated to represent the interests of an airport.
9. "Approach Surface" means a surface longitudinally centered on the extended Runway centerline and extending outward and upward from each end of the Primary Surface. An Approach Surface is applied to each end of the Runway. The inner edge of the Approach Surface is the same width as the Primary Surface and it expands uniformly to a width of 450 feet for that end of a private use airport with only visual approaches. The Approach Surface extends for a horizontal distance of 2,500 feet at a slope of 20 feet outward for each one foot upward.
10. "Basement" means the lowest story of a Building that is located below the main floor.
11. "Boarding, Rooming, or Lodging House" means a Building other than a hotel, motel, or restaurant where lodging, with or without meals, is provided for compensation. Such Building shall not contain more than eight (8) guest rooms. This definition includes bed-and-breakfast enterprises.

12. "Building" means a structure, having a roof and intended to be used for sheltering people, animals, property, and/or business activity.
13. "Building Height" means the height of the Building as measured from the lowest finished floor, not including the Basement, to the highest point of the Building based on the top of the parapet of a flatroofed Building, or the of a sloping roof.
14. "Caretaker House" means a secondary Building incidental to the main Building used for residential purposes by a custodian taking care of a property.
15. "Clean fill" means broken concrete, brick, rock, stone, glass, reclaimed asphalt pavement, or soil that is uncontaminated, meaning the fill has not been mixed with any waste other than the foregoing and has not been subjected to any known spill or release of chemical contaminants, including petroleum product, nor treated to remediate such contamination; reinforcement materials which are an integral part, such as rebar, may be included as clean fill; clean fill must be free of other solid waste, to include land clearing debris, construction and demolition debris, municipal solid waste, radioactive waste, hazardous waste or special waste.
16. "Common Area" means a portion of the land within the Master Plan Zone, permanently designated for use as an Open Space, provided that the access ownership and maintenance responsibilities of the Common Area are clear.
17. "Conditional Use" means a use, which may be or become a nuisance or hazard to neighboring properties if proper safeguards are not taken. Conditional Uses require a permit following review and approval by the Planning & Zoning Commission.
18. "Conservation Easement" means an easement granting a right or interest in real property that is intended to preserve specified areas predominantly in their natural condition or to prohibit Buildings and structures on land graded, revegetated, and constructed to an approved condition; retaining such areas as suitable for habitat protection, flood control, or scenic Open Space within the Town of Edgewood.
19. "Construction Trailer" means temporary living quarters used in conjunction with a construction project on the subject Lot by the owner-occupants of a single-family dwelling being constructed, undergoing substantial renovation or being rebuilt due to fire or natural disaster.
20. "Contamination" means the presence of any harmful substances in the water supply, which is likely to injure human health, animal or plant life, property, or public welfare.
21. "Density" means the number of Dwelling Units per acre of land intended for such use on designated buildable area, excluding dedicated public rights-of-way. Density shall be

expressed in terms of number of Dwelling Units per gross residential acre. In determination of the maximum number of units to be allowed, any proportional fraction thereof shall be the nearest whole number.

22. "Developer" means any Person, corporation, organization, or other legal entity constructing or creating improvements to the land.
23. "Dilapidated Buildings" means any Building, structure or house upon any commercial, industrial or residential property which is ruined, damaged or is covered with ruins, rubbish, wreckage, trash or debris.
24. "Double Frontage Lot": see "Lot, Double Frontage".
25. "Dwelling, Multiple" means a structure containing two or more Dwelling Units.
26. "Dwelling, Singular" means a Dwelling Unit which is not physically connected to any other Dwelling Unit(s).
27. "Dwelling Unit" means any structure or part of a structure containing one or more connected rooms designed to be occupied by one family, and is used for living and sleeping purposes. A Dwelling Unit may include Manufactured Homes or site built housing.
28. "Floor Area" means the total gross area of all floors of a Building, expressed in square feet measured from the outside surface of exterior walls.
29. "Floor Area Ratio" means the relationship of the Floor Area to the Lot Area, computed by dividing the Floor Area by the Lot Area.
30. "Front Lot Line": see "Lot Line, Front".
31. "Front Setback": see "Setback, Front".
32. "Hazardous Materials" means any substances defined in the Federal Comprehensive Environmental Response, Compensation and Liability Act (CERCLA), section 101 (14), any substances designated as hazardous by the EPA pursuant to CERCLA section 102(a), or as regulated under Subtitle C of the Federal Resource Conservation and Recovery Act (RCRA).
33. "Hobby Breeder Site" means any residence, Building or other structure used in whole or in part for keeping, raising or breeding animals registered with a nationally or internationally recognized animal registry organization. The resultant offspring are not sold for resale to commercial outlets or for the purpose of research, testing, or laboratory experimentation. This breeder site produces less than five (5) litters per year.

34. "Home Occupation" means a business or commercial activity which is conducted within a Dwelling Unit or an Accessory structure within a residential Zone District, and which is clearly secondary to the residential use of the premises.
35. "Industrial" refers to a series of activities focused on fabrication, manufacturing, assembly or processing of materials, components, or ingredients, energy production or transfer, as well as those focused-on warehousing and distribution, or processing/analysis of information, scientific samples, and data. Industrial activities are typically not aimed at direct sale to retail customers and take place in a zone that is situated and structured to mitigate potential disturbance of other zones by traffic, noise, smoke, and odor.
36. "Light Industrial (Light Industry)" means wholesale and warehousing uses as well as those industrial uses that include fabrication, manufacturing, assembly or processing of materials that are in refined form and that do not in their transformation create heavy traffic, smoke, gas, odor, dust, noise, vibration of earth, soot or lighting to a degree that is offensive when measured at the property line of the subject property. Examples of light industries include, but are not limited to, the manufacturing or assembly of clothes, shoes, furniture, consumer electronics and home appliances.
37. "Lot" means a tract or parcel of land platted and placed on the appropriate county clerk's record in accordance with laws and ordinances, and with access to a public right-of-way.
38. "Lot Area" means the area contained within the boundary lines of the Lot.
39. "Lot, Double Frontage" means any Lot bordered by two (2) parallel or approximately parallel streets. 40. "Lot Line, Front" on an interior lot, means the line separating the lot from the street or right-of-way. On a corner or through lot, means the line separating the lot from both streets or rights-of way.
401. "Lot Line, Rear" means the boundary line of a Lot which is opposite and most distant from the Front Lot Line and does not connect to the Front Lot Line.
412. "Lot Line, Side" means any Lot boundary line which is not a Front Lot Line or a Rear Lot Line. 43. "Lounge" means a business engaged in the preparation and retail sale of alcoholic beverages for consumption on the premises.
424. "Manufactured Home" means a manufactured home or modular home that is a single-family dwelling with a heated area of at least thirty-six (36) by twenty-four (24) feet and at least eight hundred sixty-four square feet (864 sq. ft) and constructed in a factory to the standards of the United States department of housing and urban development, the National Manufactured Housing Construction and Safety Standards Act of 1974 and the Housing and Urban Development Zone Code 2 or the Uniform Building Code, as amended to the date of the unit's construction, and installed consistent with the Manufactured

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Housing Act and with the rules made pursuant thereto relating to permanent foundations.

435. "Master Plan" refers to a specific area by using words, pictures, and maps describing a proposal for development of a large ownership or multiple ownership proposed for incremental or independent subdivision applications.
446. "Meteorological Tower (Met Tower)" means the tower, base plate, anchors, guy cables and hardware, anemometers (wind speed indicators), wind direction vanes, booms to hold equipment anemometers and vanes, data logger, instrument wiring, and any telemetry devices that are used to monitor or transmit wind speed and wind flow characteristics over a period of time for either instantaneous wind information or to characterize the wind resource at a given location.
457. "Mobile Home" means a movable or portable housing structure larger than forty (40) feet in body length, eight (8) feet in width or eleven (11) feet in overall height, designed for and occupied by no more than one (1) family for living and sleeping purposes that is not constructed to the standards of the United States department of housing and urban development, the National Manufactured Housing Construction and Safety Standards Act of 1974 and the Housing and Urban Development Zone Code 2 or Uniform Building Code, as amended to the date of the unit's construction or built to the standards of any municipal building code. Recreational Vehicles are not Mobile Homes.
468. "Mobile Home Park" means a Lot on which space is leased or rented by more than one (1) Mobile Home for occupancy for thirty (30) days or more, and which contains permanent facilities and services for the use of the park occupants.
479. "Motor Vehicle" shall mean any self-propelled vehicle which as originally built contained an engine, regardless of whether it contains an engine at any other time, including, without limitation, automobiles, trucks, buses, motor homes, motorized campers, motorcycles, motor scooters, tractors, snowmobiles, dune buggies and other off-the-road vehicles.
5048. "Multiple Dwelling": see "Dwelling, Multiple".
5149. "National Flood Insurance Program" means the Federal program promulgated by the National Flood Insurance Act of 1968 and the Flood Disaster Protection Act of 1973. The Town is a participating community in this program and has adopted floodplain management regulations for designated flood prone areas within the Town.
502. "Non-Commercial Wind Energy Conversion System (Non-Commercial WECS)" means a wind energy conversion system that is incidental and subordinate to another use on the same parcel and supplies electrical power solely for Applicant's on-site energy generation

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and consumption with an aggregate generating capacity of 100 kw or less and generating less than 40 decibels at the property line.

- ~~513~~. "Nonconforming Uses, Lots or Structures" means any Building, structure or portion thereof, or use of any Building or land which does not conform to the regulations of this Ordinance and which lawfully existed on the effective date of the regulations to which it does not conform.
- ~~524~~. "Nuisance Vehicles" means any inoperable, partially dismantled or wrecked Motor Vehicle of all types upon any commercial, industrial or residential property. Licensed wrecking yards are exempted provided that the property does not violate the unsightly appearance provision of this ordinance. 55. "Open Space" means any parcel or area of land or water essentially unimproved and set aside, dedicated, designated or reserved for public or private use or enjoyment or for the use and enjoyment of owners and occupants of land adjoining or neighboring such Open Spaces.
- ~~536~~. "Overlay Designation Zone" means a Zone District placed over other Zone Districts such that special zoning requirements are imposed in addition to those of the underlying Zone District. Development within the overlay district must conform to the requirements of both zoning districts, or the more restrictive of the two (2) districts. Designation of an Overlay Zone is created by Governing Body Resolution.
- ~~547~~. "Overlay Zone, Wellhead Protection" means an area designated by the Town of Edgewood to protect the groundwater source of municipal water supply wells from Contamination originating from human activities. Development within the overlay district must conform to the requirements of both zoning districts or the more restrictive of the two (2) districts.
- ~~558~~. "Parking, Off Street" means an area on a Lot used for required parking of Motor Vehicles as regulated by this Ordinance.
- ~~569~~. "Permanent Foundations" are defined as constructed or assembled components consisting of durable materials (i.e. concrete, masonry, treated wood, or other approved materials), and are required to be constructed on-site and shall have attachments points to anchor and stabilize the Manufactured Home. The design of the foundation shall be DAPIA approved or designed by a licensed professional engineer in accordance with the manufacturer's specifications.
- ~~6057~~. "Permissive Use" means any use authorized in a particular Zone District established by this Ordinance.
- ~~6158~~. "Person" means any individual, estate, trust, receiver, association, club, corporation, company, firm, partnership, or other entity.

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- ~~6259.~~ "Planning & Zoning Commission" means the Planning & Zoning Commission of the Town of Edgewood.
- ~~603.~~ "Planning & Zoning Official" means that person authorized by the Town to administer the provisions of this Ordinance.
- ~~614.~~ "Primary Surface" means a surface longitudinally centered on a Runway. The Primary Surface ends at each end of a Runway. The elevation of any point on the Primary Surface is the same as the elevation of the nearest point on the Runway centerline. The width of the Primary Surface is 200 feet.
- ~~625.~~ "Property" includes, in addition to the owner's Lot or tract of land, whether improved or vacant, all easements of record, and the sidewalk, curb, gutter and parking area of any street abutting such Lot or tract of land.
- ~~66.~~ ~~"Property Nuisance" means anything that is created or maintained on any commercial, industrial or residential property within the Town limits without lawful authority which is injurious to public health, safety, morals or welfare or which by its unsightly appearance would tend to discourage residential or commercial development in its immediate area.~~
- ~~637.~~ "Public Utility Structure" means any substation, equipment housing building, or similar structure used or operated by a public utility.
- ~~648.~~ "Rear Lot Line": see "Lot Line, Rear".
- ~~6965.~~ "Rear Setback": see "Setback, Rear".
- ~~7066.~~ "Recreational Vehicle" means a vehicle which is designed or used as temporary living quarters for recreation, camping, or travel, and which may be a self-propelled motor vehicle or designed to be towed or mounted on a Motor Vehicle. Recreational vehicle also includes boats, trailers, and off road vehicles. Recreational Vehicles shall not be stored within the Front Setback of a Lot for a time period exceeding one (1) week.
- ~~7167.~~ "Recreational Vehicle Campground" means a Lot, which is utilized for overnight and short term parking of occupied Recreational Vehicles, tents or similar devices used solely for the purpose of temporary living and sleeping in portable housing. Maximum length of occupancy shall be ninety (90) days. No individual metered utilities will be provided.
- ~~7268.~~ "Rotor Diameter" means the cross sectional dimension of the circle swept by the rotating blades of a Wind Generator.
- ~~7369.~~ "Runway" means a defined area on an airport prepared for landing and takeoff of aircraft along its length.

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704. "Secondary Quarters" means a secondary Building with a permanent foundation that is incidental to the main Dwelling Unit, and which is used only for noncommercial, residential purposes, including housing of caretakers, workers, and boarding guests.
715. "Setback" means the minimum allowable distance between any Building and the nearest Lot line of the Lot upon which it is located, consisting of Open Space, and unoccupied by any structure except as otherwise provided in this Ordinance. Walls, fences, signs, and public utility poles are exempt from Setback restrictions.
726. "Setback, Front" means the minimum allowable distance between any Building and the property line exclusive of any road easements of the Lot on which such Building is located. No more than one (1) Front Setback shall be designated on corner Lots or Double Frontage Lots.
737. "Setback, Rear" means the minimum allowable distance between any Building and the Rear Lot Line exclusive of any road easements of the Lot on which such Building is located. On Double Frontage Lots, the Rear Setback shall be designated on the opposite side of the Lot from the designated Front Setback. 78. "Setback, Side" means the minimum allowable distance between any Building and a Side Lot Line exclusive of any road easements of the Lot on which such Building is located. On corner Lots, a Side Setback shall be designated along one (1) of the Lot lines bordering a road or street.
749. "Sexually-Oriented Business" means an Adult Amusement Establishment or other commercial enterprise the primary business of which is the offering of services intended to provide sexual stimulation or sexual gratification to the customer, whether by live performance or other. Sexually Oriented Businesses include Adult Cabarets, adult bookstores, adult theaters, adult motion picture arcades, escort bureaus, strip clubs, adult model studios, adult motels/hotels, businesses that sell or distribute adult merchandise or sexually-oriented material, or any other business which offers to its patrons products, merchandise, services or entertainment characterized by an emphasis on matters depicting, describing or relating to Specified Sexual Activities or Specified Anatomical Parts but not including those uses or activities, the regulation of which is preempted by state law. Sexually-Oriented Business shall also include any establishment which, as a regular and substantial course of conduct provides or allows performers, models, or employees to appear in any place in lingerie.
8075. "Side Lot Line": see "Lot Line, Side".
8176. "Side Setback": see "Setback, Side".
8277. "Singular Dwelling": see "Dwelling, Singular".
8378. "Small Engine Repair and Service" means a use conducted totally inside a Building involving maintenance and repair of low-power internal combustion engines or electric

engines. Equipment repaired includes, but is not limited to, chain saws, string trimmers, leaf blowers, snow blowers, lawn mowers, wood chippers, go-karts and sometimes more powerful engines used in outboard motors, snowmobiles, and motorcycles.

8479. "Small Wind Energy Conversion System (Small WECS)" means a wind energy system that (1) is used to generate electricity, (2) has a nameplate capacity of 100 kilowatts or less, and (3) has a Total Height of 170 feet or less.

805. "Specified Anatomical Areas" means:

a. Less than completely and opaquely covered human genitals, pubic region, buttock or anus, and/or female breast below a point immediately above the top of the areola to and including the bottom of the breast. Covering of only the nipple and areola of the breast shall not constitute such covering;

b. Human male genitals in a discernibly turgid state, even if completely and opaquely covered; and

c. A covering or device that, when worn, gives the appearance of or simulates the above listed Specified Anatomical Areas.

816. "Specified Sexual Activities" means:

a. Human genitals in a state of sexual stimulation or arousal;

b. Actual or simulated sex acts of human masturbation, sexual intercourse, sodomy, or similar acts;

c. Fondling or other erotic touching of human genitals, pubic region, buttocks, anus, or female breast;

d. Striptease or the removal of clothing to the point where Specified Anatomical Parts are minimally clad; or

e. Any other similar acts.

827. "Storage Trailer" means a manufactured container, with or without a chassis and wheels, typically of metal or fiberglass construction, intended for storing or shipping goods. Examples include, but are not limited to, modular shipping containers, semi-trailers or truck bodies.

838. "Total Height" means the vertical distance from ground level to the tip of a Wind Generator blade when the tip is at its highest point.

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849. "Variance" means a relaxation of the terms of this Ordinance where such relaxation will not be contrary to the public interest and where, owing to conditions peculiar to the property and not the result of actions of the applicant, a literal enforcement of this Ordinance would result in unnecessary hardship.
9085. "Underground Storage Tank" means a single tank or combination of tanks, including underground pipes connected thereto, which are used to contain an accumulation of fuels, Hazardous Materials, or other regulated substance, and the volume of which, including the volume of the underground pipes connected thereto, is ten per centum (10%) or more beneath the surface of the ground. This definition does not include septic tanks.
9186. "Wellhead" means the structural element of a constructed water well which is the source of a groundwater supply system.
9287. "Wind Energy Conversion System (WECS)" means all necessary equipment that converts and then stores or transfers energy from the wind into usable forms of energy. This equipment includes any base, blade, foundation, generator, nacelle, rotor, tower, transformer, vane, wire, inverter, batteries or other component used in the system.
9388. "Wind Generator" means blades and associated mechanical and electrical conversion components mounted on top of the Wind Tower.
9489. "Wind Tower" means the monopole, freestanding, or guyed structure that supports a Wind Generator.
9590. "Zone District" means a mapped area of the Town of Edgewood where regulations governing the use of Buildings, structures, and land are uniform.

SECTION 5. REVIEW AND DECISION-MAKING BODIES

Summary of Ordinance Administration and Review Roles:

Review and Decision-Making Bodies and Responsibilities				
PROCEDURE	SECTION	GOVERNING BODY	PLANNING & ZONING COMMISSION	STAFF
Amendments to the Ordinance	Section 37	R/D	R/REC	R/REP
Annexations	Section 9	R/D	R/REC	R/REP
Conditional Use Permit	Section 33	A	R/D	R/REP
Development Review	Section 8	N/A	N/A	R/D
Zone Change	Section 37	R/D	R/REC	R/REP
Easements	Subdivision Ordinance	N/A	N/A	N/A
Master Plans	Section 23	R/D	R/REC	R/REP
Master Plan Amendments	Section 23	A	R/D	R/D or R/REP
Subdivision	Subdivision Ordinance	A	R/D	R/REP
Overlay Zones	Section 25	R/D	N/A	R/REP
Variances	Section 34	A	R/D	R/REP
NOTES: Staff = Planning and Zoning Manager	"A" = Appeal "R" = Review "R/D" = Review and Decision "R/REC" = Review and Recommend "R/REP" = Review and Report			

1. Planning & Zoning Commission.

The Planning & Zoning Commission is the principal Town administrative board for administering the requirements of this Ordinance. The Planning & Zoning Commission shall be established in accordance with the terms of this Ordinance, and shall have all powers authorized therein. In addition, the Planning & Zoning Commission shall be the principal Town administrative board for:

- A. Reviewing amendments, modifications, or time extensions of plans, designs, plats, and restrictions.
- B. Reviewing and granting or denying appeals from decision of Town staff regarding the drainage and grading ordinance.
- C. Providing to administrative and governmental officials of the Town recommendations for public improvements and for the financing of such improvements. Public officials shall, upon request,

furnish to the Planning & Zoning Commission within a reasonable time such available information as it may require for its work.

D. Make reports and recommendations relating to the development of the Town to public officials and agencies; public utility companies; civic, educational, professional, and other organizations; and citizens with regard to:

1. Growth management, land use, transportation, development review procedures, urban design and capital improvements; and
2. Neighborhood and community planning, and other community issues as they relate to long term planning.

2. Other Recommendations to Town governing body

The Planning & Zoning Commission is the principal Town administrative board reviewing and making recommendations to the Town governing body regarding:

- A. The adoption of the Comprehensive Plan and proposed revisions and amendments thereto;
- B. Annexations;
- C. Zone Changes; and
- D. Proposed amendments to this chapter.

3. Other Powers and Duties

A. The Planning & Zoning Commission and/or its staff, in the performance of its functions, may enter on any land, make examinations and surveys, and place and maintain necessary monuments and marks thereon. Any site visits by the Commission are public hearings subject to the requirements of the Open Meetings Act.

B. The Planning & Zoning Commission may request staff to review a proposed Town zoning map amendment or a proposed amendment to this chapter, such Person shall issue comments and non-binding recommendations in response to the request.

4. Membership and Procedures

A. Composition. The Planning & Zoning Commission shall be composed of not less than five (5) members, and one (1) alternate either residing in the Town or New Mexico residents who have sufficient contacts with the Town acceptable to the Governing body, and qualified by training, experience, and ability to exercise sound and practical judgment on civic, social, economic, and governmental affairs. The members shall be appointed by a Governing Body member and with consent of a majority vote of all the members of the Town governing body.

B. Appointment Terms. A majority of the members on the first planning board shall be appointed for one-year terms and the balance of the members shall be appointed for two- year terms.

Each subsequent term shall be for two years or less in order to maintain the original staggering of terms of membership.

C. Chairman and Vice Chair. The Planning & Zoning Commission shall elect a chairman and a vice chair for one-year terms.

D. Meetings. The Planning & Zoning Commission shall hold at least one (1) regular meeting each month. The Chairman of the Commission may cancel any regularly scheduled meeting if no items are before the Commission for that meeting. Failing to attend three consecutive regular meetings or failing to attend thirty-three percent (33%) or more of the regular meetings in any year shall constitute an automatic tender of resignation by such member, which the Town governing body may accept or reject in its discretion.

E. Vacancy. A vacancy shall be filled in the same manner in which the original appointment was made. A member appointed to fill a vacancy shall serve for the remainder of the unexpired term.

F. Records of Membership. Records of the status of membership on the Planning & Zoning Commission shall be kept by the Town Clerk.

G. Quorum. A quorum for the Planning & Zoning Commission shall be at least three (3) members.

H. Compensation of Members Planning & Zoning Commissioners shall serve without compensation.

I. Records. Full and complete records of Planning & Zoning Commission meetings and actions shall be kept by the Town Clerk pursuant to Town rules and regulations, and the New Mexico Open Meetings Act.

SECTION 6. REVIEW AND APPROVAL PROCEDURES

A. Authority to File Applications

1. Unless otherwise specified in this chapter, applications for review and approval under this chapter may be initiated by:

- a. the owners of the property that is the subject of the application;
- b. the owners' authorized agents;
- c. any review or decision-making body;
- d. Planning & Zoning Official.

2. When an authorized agent files an application under this chapter on behalf of a property owner, the agent shall provide the Town with written documentation verified under penalty of perjury that the owner of the property has authorized the filing of the application.

3. When a review or decision-making body initiates action under this chapter, it does so without prejudice toward the outcome.

B. Pre-Application Conferences

1. Applicability Pre-application conferences are required prior to submittal of applications for amendment of the shape, boundary, or area of any Zone District, whether by annexation, rezoning or a subdivision.

2. Procedures

a. Not more than fifteen (15) calendar days before filing an application, the applicant shall initiate a pre-application conference with the Planning & Zoning Official. No application may be accepted until after a pre-application conference takes place. All Town departments involved or affected by the application should be invited to attend the preapplication conference, if possible. The Town will strive to provide to the applicant contact information for any entities which are unable to attend the pre-application conference, when available.

b. For annexations and rezoning, the purpose of the pre-application conference shall be to review the proposal for conformity with all requirements of the Town of Edgewood Comprehensive Plan, subdivision ordinance, zoning ordinance; availability of community facilities and utilities, proposed utilities and street improvements, required parks and recreation dedications and Open Space improvements as dictated by Town ordinances and the Comprehensive Plan.

c. This section does not assume any responsibility for a lack of understanding of these regulations by the applicant.

C. Form of Application.

Applications required under this chapter shall be submitted in a form and in such number as required by the official responsible for accepting the application.

D. Schedule of Fees, Charges, and Expenses.

The Town governing body shall establish by resolution a schedule of fees, charges, and expenses and a collection procedure for review of Building permit reviews, appeals, subdivisions, amendments, and other matters pertaining to these regulations. This schedule of fees shall be posted in the Planning and Zoning Department and may be altered or amended only by the Town governing body.

E. Payment of Fees.

No considerations shall be made and no permit or approval required under this chapter shall be issued or granted unless and until all costs, charges, fees or expenses then due have been paid in full.

SECTION 7. GENERAL PROVISIONS

A. Access to Structures. All structures shall be located on Lots providing safe and convenient access for providing municipal services, fire protection, and any required Off Street Parking or loading.

B. General Provisions and Public Rights of Way. All litter, trash, rubbish, waste or garbage produced by construction activities shall be contained in receptacles, which prevent such materials from littering adjacent properties. All such litter, trash, rubbish, waste or garbage shall be completely and properly removed from all construction sites prior to the final inspection. The contractor shall not dump waste or other material on private or public property, except for designated refuse sites, without first obtaining

from the owner written permission for such dumping. All such dumping shall be in strict conformance with all provisions of this Code and any other governmental rules and regulations, including the requirement for a fill permit.

C. Home Occupations. All Home Occupations shall be subject to the following requirements:

1. Only members of the residing family and no more than four other Person(s) shall be engaged on premises in the Home Occupation;
2. There shall be no exterior indication of the Home Occupation;
3. Exterior storage of materials and/or equipment necessary for the Home Occupation is allowed only if it is surrounded by a solid wall or fence sufficient to provide a visual barrier to any contiguous residential properties, and such wall is in conformance with the provisions of this Ordinance.;
4. Not more than twenty-five percent (25%) of the Floor Area of the Dwelling Unit shall be devoted to the Home Occupation;
5. A Home Occupation shall not generate more than 6 round-trip vehicular trips per day;
6. No parking in the public right-of-way shall occur as a result of the Home Occupation except for occasional business gatherings;
7. No building addition shall be permitted to the principal structure for the purpose of accommodating the Home Occupation;
8. No equipment or process shall be used in a Home Occupation, which creates a nuisance or otherwise disrupts any person or property located off the premises where the Home Occupation is located, such as noise, dust, vibration, glare, fumes, odors, flicker, electrical interference, or other nuisances detectable to the normal senses.
9. The production, dumping or storage of combustible, toxic or other Hazardous Materials or substances shall be expressly prohibited on the site of the Home Occupation; and
10. A business license shall be obtained when required for the operation of the Home Occupation.

D. Manufactured Home Installation. Regardless of any Setback regulations provided in this Ordinance, no Manufactured Home shall be installed less than twenty (20) feet from any other Dwelling Unit. Manufactured Homes shall be limited to residential use only. Prior to occupancy, Manufactured Homes shall be connected to utilities, provided with skirting of a durable material, and stabilized and anchored in accordance with the requirements promulgated by the Manufactured Housing Act and any regulations made pursuant to that act.

E. Manufactured Home Installation. Manufactured Homes shall be installed on a Permanent Foundation as defined by the Manufactured Housing Act (NMSA 1978).

F. Vision Clearance. At all road or street intersections, no obstructions to view shall be placed or maintained between three feet and eight feet above the roadway level in a triangular space at the road or street corner on a corner Lot. Such triangular space shall be bounded by the corner property lines and a diagonal line connecting points that are 25 feet in distance from the property line intersection.

G. Dwelling Prohibition. Dwelling prohibition in any Zone District shall not be construed to prohibit from any commercial Lot one (1) Caretaker House of an individual (and his family) acting in the capacity of manager, caretaker or watchman.

SECTION 8. DEVELOPMENT REVIEW

A. Requirement for Local Review. For the purpose of this Ordinance, no building, structure or land use shall be commenced, nor Manufactured Home installed upon any site within the Town of Edgewood without being reviewed by the Planning & Zoning Official Administrator. Development Permit applications shall be submitted to the Planning & Zoning Official Administrator for zoning and Flood Plain compliance review and signature before applying for a State Building Permit from the Construction Industry Division (CID). Zoning Ordinance Manufactured Home placement permits shall be obtained from the Planning & Zoning Official Administrator before applying for a foundation permit from the Manufactured Housing Division of RLD. Elevation Certificates are required for all structures built or placed in designated flood plain within the Town.

B. Development Plans. Unless otherwise provided herein, any site development plan that is required in this Ordinance shall include the following components:

1. A map, reasonably to scale, showing boundaries and the location, dimensions, and purpose of all buildings, structures and land uses, both existing and proposed, and the location, width and length of any existing or proposed driveway (driveways must be at least 14' wide and must have a turn-around or hammer head for emergency vehicles if 150' or longer);
2. The location and dimensions of all contiguous streets or roads, on-site utility easements (including indication of purpose), location of septic system and leach field, and parking and loading areas;
3. A general description of the natural features of the site such as topography and vegetation, any proposed alteration of those natural features, and an identification of any special drainage or flooding conditions on the site including flood plains;
4. A general description of the buildings, and structures on contiguous lands; and
5. An exterior lighting plan, if applicable, that shows the locations and type of lighting proposed.

C. Review Process. The Planning & Zoning Administrator shall determine if a Variance, zone change, or Conditional Use permit is indicated and if so, will notify and advise the appropriate person of subsequent procedures required by this Ordinance. The Planning & Zoning Official Administrator shall also

review development proposals for compliance with the National Flood Insurance Program. The completed development plan shall be returned to the applicant within ten (10) working days for residential reviews and within three (3) weeks for commercial reviews. Applications may also require reviews by the Technical Advisory Committee (TAC). The TAC may include representatives, as appropriate, from all Town Departments, as well as the Santa Fe County Fire Department and any other regional, state or federal agencies or persons possessing necessary technical expertise.

D. Duration/Forfeiture of Permit: Development Permits shall expire within one year from the date of approval. If a project is not initiated within six (6) months from the date of approval, or if there is a work stoppage that exceeds ninety (90) days, the permit for said project shall be revoked and a new development review process must be initiated by the applicant. If the applicant can provide proof of a substantial construction delay, an exception may be granted by the Planning and Zoning Official for a set period of time. However, if construction does not resume after the delay is documented to be over, the Development Permit shall be revoked. If a construction site is determined by the Planning and Zoning Official to be abandoned, the current Development Permit shall be forfeited immediately, and a sign shall be placed on the property indicating that all further work on the property cease and desist as of that date. Both the permit holder and property owner shall be notified. In the event that either the property owner or the permit holder does not remove the existing uncompleted structures, materials, or debris, the Town may exercise its rights under NMSA 1978 §3-18-5 to order the removal of the structure, materials or debris, and to remove the same and place a lien on the property as provided in said section.

E. Alternative Residential Structures: Development Review approvals shall only be issued for stick-built buildings or structures, or manufactured homes, for use as residential dwellings. Development Permits will not be issued for any type of alternative residential structures, including but not limited to, shipping containers, sheds, carports, trailers or semi-trailers, or recreational vehicles not in an approved RV park.

F. Alternative Commercial Structures: Development Permits shall only be issued for stick-built buildings or structures, manufactured buildings, or mobile homes used for the purposes of conducting business within any commercial, mixed use, light industry or special use zone. Development Permits will not be issued for any type of alternative commercial structures, including but not limited to, shipping containers, sheds, carports, trailers or semi-trailers, or recreational vehicles.

SECTION 9. ZONE DISTRICT BOUNDARIES

A. Districts.

In order to carry out the provisions of this Ordinance, the Town of Edgewood is hereby divided into Zone Districts, which are described in the following sections. The regulations prescribed in this Ordinance shall apply within the corporate limits of the Town of Edgewood.

B. Zoning Map.

The boundaries of all Zone Districts within the Town of Edgewood are hereby established as shown on the TOWN OF EDGEWOOD ZONING MAP as amended from time-to-time, which shall be made a part of this Ordinance as if fully described herein.

C. Prohibited Uses and Conditions Within all Zones.

1. **USES.** All Zone Districts create specific allowed Permissive and Conditional Uses. Any use not designated a Permissive or Conditional Use in a Zone District, unless otherwise authorized by this Ordinance, is prohibited.

2. **NUISANCES.** All Zone Districts shall be kept free of materials and practices which constitute a hazard to the health or well-being of the public. Setback areas as defined on the plat of the lot shall be kept free of all materials and practices which would hinder reasonable access by emergency vehicles. It shall be a violation of this Ordinance for any owner or occupant of any lot within the Town limits to maintain a nuisance as described in this section.

3. **NUISANCE VEGETATION.** Permitting the unmaintained spread of invasive plants and/or weeds constitutes a nuisance. For the purposes of this Ordinance, Nuisance Vegetation shall be defined as plants identified as noxious weeds by the New Mexico Department of Agriculture. Vegetation shall be deemed a Nuisance when its growth or persistence:

- A. Results in the impairment of visibility on and near public roadways and driveways, or
- B. Encroaches upon adjacent property, or
- C. Creates a fire hazard because of proximity to dwelling structures, accessory structures, fences, vehicles, or other personal property, or
- D. Facilitates the multiplication of rodents, venomous reptiles or other vermin.
- E. Extends beyond the plants' normal growth and decay cycle.

4. **DUMPING/UNSIGHTLY STORAGE.** The use of a property for open collection and storage of junk, litter, rubbish, garbage, tires, debris, clean fill material, appliances, or other material that creates a public nuisance or potential safety hazard, or adversely impacts the environment is prohibited.

5. **OPEN STORAGE OF INOPERATIVE VEHICLES.** Nothing in this Ordinance shall be construed to prohibit the short or long-term restoration and/or repair of a registered inoperable motor vehicle which is kept in an enclosed area of a nature that visually hides the vehicles from the street, roadway and neighboring properties. For purposes of this ordinance, an inoperable motor vehicle shall be defined as follows:

- A. Has un-inflated tires or lacks wheels and tires, or
- B. Lacks one or more parts needed to move or drive the vehicle, or

- C. Is being used as storage container, and
- D. Cannot be shown through photographs and/or receipts for parts and/or service as being actively restored, and
- E. Is stored in the open on an unimproved surface surrounded by nuisance vegetation.

6. EXCEPTIONS FOR STORAGE. Trash, debris, garbage, litter, inoperative vehicles, and junk which is stored on a property for a limited time shall not be deemed a nuisance provided it is managed in a way that it does not become a nuisance as described above in 9.C.2.

- A. The open storage of registered inoperable vehicles which can be shown to be in the process of repair or restoration is permitted so long as the other requirements of this section are met.
- B. Storage containers shall be covered.
- C. Storage areas shall be visually screened from all property lines. Such screening may be achieved by a solid wall or fence or by an evergreen or similar type hedge(s) at least six (6) feet high;
- D. Storage areas shall not be located within property setbacks if such placement hinders access by emergency vehicles.
- E. The storage area shall be kept free of weeds.

D. Exceptions for Customary Property Uses.

Seasonal activities involving the usual practices associated with animal and plant husbandry or the management of firewood shall not be deemed nuisances provided that such activities:

- A. Are in conformance with existing Santa Fe County fire regulations, and
- B. Are conducted in a way which does not endanger the public, and
- C. Do not unreasonably encroach on neighboring properties, and
- D. Are situated in a way which does not hinder access by emergency vehicles.

E. Clean Fill Material.

Any person who accepts, stockpiles, or uses clean fill material shall:

- A. manage the material in a manner that does not create a public nuisance or potential safety hazard, or adversely impact the environment;
- B. not place the material in a watercourse or wetland unless appropriate permits are obtained;
- C. cover the material with two feet of clean earth within 30 days after being deposited; and,
- D. It is important that no other waste material be placed, or covered, with the clean fill including construction and demolition debris, land clearing wood debris, or trash.

F. Interpretation.

Where due to the scale, lack of detail, or illegibility of the official TOWN OF EDGEWOOD ZONING MAP, there is any uncertainty, contradiction, or conflict as to the intended location of any Zone District boundaries shown therein, interpretations concerning the exact location of Zone District boundary lines shall be determined by the Town governing body with the advice of the Planning & Zoning Commission.

G. Multiple Zoned Lots.

Circumstances may justify the need to designate more than one (1) Zone District on a single Lot. In such cases, Zone District boundaries within a multiple zoned Lot shall be more fully described in the TOWN OF EDGEWOOD ZONING MAP by showing any necessary dimensions of Zone Districts in relation to existing property lines.

H. Annexation.

Any request or proposal for annexation of territory to the Town of Edgewood shall be filed and processed concurrently with an application for an amendment to the TOWN OF EDGEWOOD ZONING MAP as provided in this Ordinance. Zoning within annexed areas must be consistent with contiguous zoning, or must be in accordance with the Comprehensive Plan of the Town of Edgewood.

SECTION 10. AG AGRICULTURAL ZONE

The following provisions shall apply to all land within an agricultural Zone District:

A. Intent. The purposes of the agricultural district are to protect and promote the continuation of agricultural activities in areas where they are already established:

- 1. To permit, with limited exceptions, only agricultural land uses and activities; and
- 2. To separate agricultural land uses and activities from incompatible residential, commercial, and industrial development, and public facilities.

B. Permissive Uses. No building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. Any of the following permissive uses are allowed in this Zone District:

1. All forms of agriculture, horticulture, ranching and animal husbandry, including necessary agricultural structures;
2. Leasing pasture for grazing;
3. Agricultural and ranch dwellings;
4. Production nurseries and production greenhouses;
5. Wildlife refuges, fish hatcheries and fish farms;
6. The following Accessory uses:
 - a. Roadside stands for the sale of agricultural products; At least half of which are grown on the premises. Off-road parking shall be provided for all employees and customers and the stand shall be set back at least 20 feet from all property lines and road rights of way. The stand shall not be more than 300 square feet in size;
 - b. Non-commercial recreation (family pool, tennis court, etc.);
 - d. Non-commercial antenna or communications facility.

C. Conditional Uses. The following uses may be allowed in this Zone District only upon the granting of a permit in accordance with this Ordinance.

1. Animal hospitals, veterinary facilities, kennels, and boarding kennels.
2. Riding schools and/or horse boarding stables.
3. Wild/exotic animals.
- ~~4. Multiple animals.~~
- ~~5.4.~~ Doggie day care.
- ~~6.5.~~ Refuge shelter.
- ~~7.6.~~ Agricultural related businesses that are conducted outside the home, subject to the following regulations:

- a. No more than two (2) acres of land shall be devoted to such use including areas used for structures, parking, storage, display, Setbacks, landscaping, et cetera. Any lane serving the agricultural-related business and a home and/or agricultural contained on the same Lot shall not be included as Lot Area devoted to the agricultural-related business. No additional lane or curb cut to access the agricultural-related business shall be allowed; and
- b. No more than fifty percent (50%) of the area devoted to an agriculture related business shall be covered by Buildings, parking lots, or any other impervious surface; and

D. Incompatible Uses. Uses not specifically permitted under subsections B or C above shall not be permitted in the agricultural Zone District. In general, uses and activities that induce non-agriculture development, generate urban levels of traffic, require substantial parking or could pose a threat to agricultural water supplies are inconsistent with the purposes of the agricultural Zone District, and are therefore not permitted.

E. Non-Agricultural Lots. Non-agricultural Lots include Lots or parcels containing less than twenty-five (25) acres and containing one (1) or more Dwelling Units, and/or Lots devoted to uses other than agricultural or residential uses. Lots or parcels of land containing at least twenty-five (25) acres, and which are devoted primarily to agricultural uses, together with a dwelling and/or other Accessory uses, shall be considered agricultural. Agricultural activities may be carried on as part of the use of a non-agricultural Lot.

F. Yard, Coverage, and Height Requirements.

1. All Lots or parcels shall have minimum width of one hundred (100) feet at the Building Setback line and sixty (60) feet at the street right-of-way line.
2. All structures located on non-agriculture Lots shall have a minimum front and rear yard of fifty (50) feet respectively and a minimum side yard of twenty-five (25) feet on each side.
3. All structures located on agriculture parcels shall have front, rear, and side yard Setbacks of at least fifty (50) feet.
4. Except as otherwise set forth herein, the total impervious coverage, including both Buildings and other impervious surfaces, of a non-agriculture Lot shall not be more than twenty percent (20%); the total Lot coverage of a agricultural parcel shall not be more than ten percent (10%).
5. The maximum height of a residential Building shall be thirty-six (36) feet. The maximum height of all other Buildings and structures, excluding silos and windmills, shall be established by the relevant building code, provided however, that such Buildings and structures shall be Setback a minimum distance equal to the height of the structure plus ten percent (10%).

G. Agricultural Nuisance Disclaimer.

Lands within the agricultural Zone District are used for commercial agricultural production. Owners, residents, and other users of this property may be subjected to inconvenience, discomfort, and the possibility of injury to property and health or even death arising from normal and accepted agricultural practices and operations, including, but not limited to, noise, odors, dust, the operation of machinery of any kind, including aircraft, the storage and disposal of manure, and the application of fertilizers, herbicides, and pesticides. Owners, residents, and users of this property should be prepared to accept these conditions and are hereby put on official notice.

SECTION 11. R-1 CONVENTIONAL 1-ACRE RESIDENTIAL ZONE

A. **Intent.** The purpose of this Zone District is to provide for the development of residential neighborhoods consisting of Singular Dwellings and certain other uses, which are compatible to the residential character of this district. Density shall be limited to one (1) Dwelling Unit per Lot.

B. **Permissive Uses.** No Building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. Any of the following Permissive Uses are allowed in this Zone District:

1. One (1) Dwelling Unit per Lot.
2. Accessory Buildings, structures, or uses, subject to the provisions of this Ordinance.
3. Home Occupation, subject to the provisions of this Ordinance.
4. Family daycare home, provided the activity is licensed by the State as a family daycare home.
5. Storage of a Recreational Vehicle provided it is not used as additional living quarters and is not permanently connected to utilities; Recreational Vehicles shall not be stored within the tract Setback of a Lot for a time period exceeding twenty-four (24) hours.
6. Public Utility Structure, provided its location is based on an appropriate Master Plan that has been approved by the Town governing body.
7. Public parks and recreation areas.

C. **Conditional Uses.** The following uses may be allowed in this Zone District only upon the granting of a permit in accordance with this Ordinance:

1. Boarding, Rooming, and Lodging Houses.
2. Church or other religious Building used as a place of worship.

3. Schools, whether public or private, with incidental facilities, provided that the Town governing body has approved a development plan for the site.

4. Mobile Homes, provided however, that the use of any Manufactured Home as a secondary or Accessory dwelling to the site built primary dwelling shall be limited to a period not to exceed one (1) year unless an extension of time is granted upon renewal of the permit.

5. Secondary Quarters that serve as an attached or detached structure no more than 850 sq. ft. and is used exclusively for living and sleeping purposes.

a. Secondary Quarters must use the wastewater system that serves the primary residence. The existing system can be modified within the parameters defined by the NMED for the size and configuration of the proposed secondary quarters.

b. Secondary Quarters must be constructed in a manner that is compliant with CID structural and electrical standards.

c. Secondary Quarters must use the same driveway(s) and roads(s) used to access the property to the primary dwelling.

6. Wild/exotic animals.

7. Multiple animals.

8. Boarding kennels.

9. Doggie day care.

10. Refuge shelters.

D. Prohibited Uses. SEE PROHIBITED USES: SECTION 9.C - 1, 2 & 3

E. District Standards. The following regulations apply to all land uses in this Zone District:

1. Minimum Lot size shall be one (1) acre. Any Nonconforming Lot which existed prior to the effective date of this Section, may continue as a Nonconforming Use in accordance with this Ordinance unless the Governing Body finds at any time that the use is an imminent danger to the public health, safety, and welfare.

2. Setbacks shall be maintained as follows:

a. Front Setback shall be no less than thirty (30) feet;

- b. Side Setback shall be no less than ten (10) feet, except in cases of corner Lots, where the secondary street Side Setback shall be no less than twenty (20) feet;
 - c. Rear Setback shall be no less than ten (10) feet.
- 3. Off-street parking must be provided in accordance with the requirements set forth herein.
- 4. Maximum Building Height shall be 40 (forty) feet.
- 5. All housing shall be on a Permanent Foundation which shall be inspected and approved by the State of New Mexico.

SECTION 12. R-2 CONVENTIONAL 2-ACRE RESIDENTIAL ZONE

- A. Intent. The purpose of this Zone District is to provide for the development of residential neighborhoods consisting of Singular Dwellings and certain other uses, which are compatible to the residential character of this district. Density shall be limited to one (1) Dwelling Unit per lot.
- B. Permissive Uses. SEE SECTION 112. R-1 CONVENTIONAL 1-ACRE RESIDENTIAL ZONE Permissive Uses.
- C. Conditional Uses. SEE SECTION 112. R-1 CONVENTIONAL 1-ACRE RESIDENTIAL ZONE Conditional Uses.
- D. Prohibited Uses. SEE PROHIBITED USES: SECTION 9.C - 1, 2 & 3
- E. District Standards. The following regulations apply to all land uses in this Zone District:
 - 1. Minimum lot size shall be no less than two (2) acres, exclusive of roadway easements. Any Nonconforming Lot which existed prior to the effective date of this Section, may continue as a Nonconforming Use in accordance with this Ordinance unless the Governing Body finds at any time that the use is an imminent danger to the public health, safety, and welfare.
 - 2. Setbacks shall be maintained as follows:
 - a. Front Setback shall be no less than thirty (30) feet;
 - b. Side Setback shall be no less than ten (10) feet, except in cases of corner lots, where the secondary street Side Setback shall be no less than twenty (20) feet; c. Rear Setback shall be no less than ten (10) feet.
 - 3. Off-street parking must be provided in accordance with the requirements set forth herein.

4. Maximum Building Height shall be 40 (forty) feet. 5. All housing shall be on a Permanent Foundation which shall be inspected and approved by the State of New Mexico.

SECTION 13. R-3 RESIDENTIAL/INSTITUTIONAL ZONE

A. Intent. The purpose of this Zone District is to accommodate higher-density retirement centers or assisted care facilities. Singular Dwellings or detached structures with Multiple Dwellings are allowed in this district.

B. Permissive Uses. No Building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. Any of the following Permissive Uses are allowed in this Zone District:

1. All uses permissive in the R-1 Zone District;
 2. Multiple Dwellings provided they are connected to water and sewer systems and subject to the following restrictions:
 - a. The Floor Area Ratio shall not exceed 0.5 on any Lot; and
 - b. The gross density of lots shall not exceed six (6) dwelling units per acre if connected to on-site septic, and twelve (12) dwelling units per acre if connected to the Town wastewater treatment facility; and
 - c. The dedication of Open Space is at least thirty percent (30%), not including roadways, parking lots, or driveways.
 3. Retirement Centers and Assisted Care Institutions.
 4. Medical Care Provider Offices.
- C. Prohibited Uses. SEE PROHIBITED USES: SECTION 9.C - 1, 2 & 3
- D. Conditional Uses. The following uses may be allowed in this Zone District only upon the granting of a permit in accordance with this Ordinance: I. All uses conditional in the R-1 Zone District;
- E. District Standards. The following regulations apply to all land uses in this Zone District:
1. Setbacks shall be maintained as follows:
 - a. Front Setback shall be no less than fifteen (15) feet;
 - b. Side Setback shall be no less than ten (10) feet;

- c. Rear Setback shall be no less than fifteen (15) feet; and
- 2. Off-street parking must be provided in accordance with the requirements set forth herein.
- 3. Maximum Building Height shall be 40 (forty) feet, unless a different maximum height is recommended/approved in a letter from the Santa Fe County Fire Department.

SECTION 14. R-4 (MANUFACTURED HOME) RESIDENTIAL ZONE

A. Intent. The purpose of this Zone District is to provide for the development of subdivisions for Manufactured Homes. Density shall be limited to one (1) Dwelling Unit per Lot, with a minimum Lot size of no less than one (1) acre.

B. Permissive Uses. No Building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. Any of the following Permissive Uses are allowed in this Zone District:

- 1. One (1) Dwelling Unit per Lot;
- 2. Accessory Buildings, structures, or uses, subject to the provisions of this Ordinance;
- 3. Home Occupation, subject to the provisions of this Ordinance;
- 4. Family daycare home, provided the activity is licensed by the State as a family daycare home;
- 5. Storage of a Recreational Vehicle provided it is not used as additional living quarters and is not permanently connected to utilities; Recreational Vehicles shall not be stored within the tract Setback of a Lot for a time period exceeding twenty-four (24) hours;
- 6. Public Utility Structure, provided its location is based on an appropriate Master Plan that has been approved by the Town governing body; and
- 7. Public parks and recreation areas.

C. Conditional Uses. The following uses may be allowed in this Zone District only upon the granting of a permit in accordance with this Ordinance:

- 1. Boarding, Rooming, and Lodging houses;
- 2. Secondary Quarters;

3. Church or other religious Building used as a place of worship;
 4. Schools, whether public or private, with incidental facilities, provided that a development plan for the site has been approved by the Town governing body.
 5. Wild/exotic animals.
 6. Multiple animals.
 7. Boarding kennels.
 8. Doggie day care.
 9. Refuge shelters.
- D. Prohibited Uses: See Prohibited Uses: Section 9.C - 1, 2 & 3
- E. District Standards. All Manufactured Homes shall apply for a development review for installation permitting. The following standards apply to this Zone District:
1. Minimum Lot size shall be no less than one (1) acre, exclusive of roadway easements.
 2. Site preparation and foundations. All foundation pad sites shall be cleared of vegetation, on undisturbed soil or approved fill and be graded such that supporting piers are plumb.
 3. No Manufactured Home shall be installed or placed unless such Manufactured Home bears a label or has equivalent documentation certifying that the Manufactured Home was constructed in accordance with the Federal Manufactured Home Construction and Safety Standards Act of 1974, or NFPA 501, ANSI 119.1, or equivalent.
 4. The Manufactured Home shall have operable, approved smoke detectors installed as required by all applicable laws, codes, or ordinances.
 5. The Manufactured Home shall be equipped with two (2) operational exit doors.
 6. All utility service connections shall be installed and maintained in accordance with applicable state codes and shall be securely attached and supported as necessary. Water lines and connections shall be protected from freezing in an approved manner.
 7. Setbacks shall be maintained as follows:
 - a. Front Setback shall be no less than thirty (30) feet;

- b. Side Setback shall be no less than ten (10) feet, except in cases of corner Lots, where the secondary street Side Setback shall be no less than twenty (20) feet;
- c. Rear Setback shall be no less than ten (10) feet: and
- d. The total of all Accessory Buildings located on the Lot shall not exceed the Floor Area of the Building which is the principal use on the premises.

SECTION 15. R-5 RESIDENTIAL MIXED USE ZONE

A. Intent. The purpose of this Zone District is to provide for a residential neighborhood consisting of Singular Dwellings that are site-built and Manufactured Homes, which are compatible to the residential character of this district. Density shall be limited to one (1) Dwelling Unit per Lot, with a minimum Lot size of no less than one (1) acre.

B. Permissive Uses. No Building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. The following Permissive Uses are allowed in this Zone District: 1. Singular Dwellings that are site-built limited to one (1) Dwelling Unit per Lot; 2. Manufactured Homes limited to one (1) Dwelling Unit per Lot.

C. Conditional Uses and District Standards. The following uses may be allowed in this Zone District only upon the granting of a permit in accordance with this Ordinance:

- 1. Boarding, Rooming, and Lodging Houses.
- 2. Church or other religious Building used as a place of worship.
- 3. Schools, whether public or private, with incidental facilities, provided that the Town governing body has approved a development plan for the site.
- 4. Mobile Homes, provided however, that the use of any Mobile Home as a dwelling on the site built primary dwelling shall be limited to a period not to exceed one (1) year (while the primary dwelling is being built) unless an extension of time is granted upon renewal of the permit.
- 5. Secondary Quarters that serve as an attached or detached structure no more than 850 sq. ft. and is used exclusively for living and sleeping purposes.
 - a. Secondary Quarters must use the wastewater system that serves the primary residence. The existing system can be modified within the parameters defined by the NMED for the size and configuration of the proposed secondary quarters.
 - b. Secondary Quarters must be constructed in a manner that is compliant with CID structural and electrical standards.

c. Secondary Quarters must use the same driveway(s) and roads(s) used to access the property by the primary dwelling.

6. Wild/exotic animals
7. Multiple animals
8. Boarding kennels
9. Doggie Day Care
10. Refuge shelters

D. District Standards. All Manufactured Homes shall apply for a development review for installation permitting. The following standards apply to this Zone District:

1. Minimum Lot size shall be no less than one (1) acre, exclusive of roadway easements. Any Nonconforming Lot which existed prior to the effective date of this Section, may continue as a Nonconforming Use in accordance with this Ordinance unless the Governing Body finds at any time that the use is an imminent danger to the public health, safety, and welfare.

2. Site preparation and foundations. All foundation pad sites shall be cleared of vegetation, on undisturbed soil or approved fill and be graded such that supporting piers are plumb.

3. No Manufactured Home shall be installed or placed unless such Manufactured Home bears a label or has equivalent documentation certifying that the Manufactured Home was constructed in accordance with the Federal Manufactured Home Construction and Safety Standards Act of 1974, or NFPA 501, ANSI 119.1, or equivalent.

4. The Manufactured Home shall have operable, approved smoke detectors installed as required by all applicable laws, codes, or ordinances.

5. The Manufactured Home shall be equipped with two (2) operational exit doors.

6. All utility service connections shall be installed and maintained in accordance with applicable state codes and shall be securely attached and supported as necessary. Water lines and connections shall be protected from freezing in an approved manner.

7. Setbacks shall be maintained as follows:

a. Front Setback shall be no less than thirty (30) feet;

b. Side Setback shall be no less than ten (10) feet, except in cases of corner Lots, where the secondary street Side Setback shall be no less than twenty (20) feet;

- c. Rear Setback shall be no less than ten (10) feet: and
 - d. The total of all Accessory Buildings located on the Lot shall not exceed the Floor Area of the Building which is the principal use on the premises.
 - e. Maximum Building Height shall be 40 (forty) feet.
 - f. All housing shall be on a Permanent Foundation which shall be inspected and approved by the State of New Mexico.
- E. Prohibited Uses. SEE PROHIBITED USES: SECTION 9.C - 1, 2 & 3

SECTION 16. R-E RESIDENTIAL ESTATE ZONE

- A. Intent. This zone is intended to provide for the establishment of residential areas which are to be developed at low Density, and safeguards and controls for the keeping and maintenance of horses in those areas of the Town where noncommercial equestrian activities may be an integral part of the neighborhood amenities.
- B. Permissive Uses. No Building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. The following Permissive Uses are allowed in this Zone District:
- 1. Primary Uses. Single family dwellings.
 - 2. Accessory Uses. The following Buildings structures and uses are permitted when clearly incidental and accessory to the primary permitted use.
 - a. Accessory structures, habitable, including Secondary Quarters, and Accessory living quarters.
 - b. Accessory structures, non-habitable, including private garages or carports, garden greenhouses, recreation rooms, pool bathhouses, or private stables and swimming pools.
 - c. Minimum Lot size shall be no less than five (5) acres.
 - d. No stable, shelter or corral shall be located less than thirty-five (35) feet from any dwelling or other Building used for human habitation.
- C. Conditional Uses. The following uses may be allowed in this Zone District only upon the granting of a permit in accordance with this Ordinance:
- 1. Wild/exotic animals.

- 2. Multiple animals.
 - 3. Boarding kennels.
 - 4. Doggie day care.
 - 5. Refuge shelters.
- D. Prohibited Uses: SEE PROHIBITED USES: SECTION 9.C - 1, 2 & 3
- E. District Standards
- 1. Setbacks shall be maintained as follows:
 - a. Front Setback shall be no less than thirty (30) feet;
 - b. Side Setback shall be no less than ten (10) feet, except in cases of corner lots, where the secondary street side setback shall be no less than twenty (20) feet;
 - c. Rear setback shall be no less than ten (10) feet.
 - 2. Maximum building height shall be forty (40) feet.

SECTION 17. R-R RURAL RESIDENTIAL ZONE

A. Intent. The purpose of the Rural Residential Zone District is to provide for a design element which includes measures to protect the character of the area by assuring compatibility of development with the surrounding area, protecting surface water and ground water resources; to encourage a harmonious mixture of uses to facilitate the economic provision of streets, utilities, water and sewage disposal; and to preserve the natural environmental and scenic features of the site. A zone change for the establishment of a Rural Residential Zone may not be approved unless the proposal:

- 1. Maximizes visibility of Open Space tracts from adjoining collector roads, arterial roads, or state and federal highways through the placement of Lots in the interior of the site and through vegetative buffers; and
- 2. Placing Buildings and Lots in a manner which does not intrude on the visual character of the landscape, in particular, avoiding placement of houses or Buildings on forested ridgelines or other prominent physical features; and
- 3. Submittal of a site plan to ensure that siting of Lots and built areas will not interfere with the character of the site.

B. Permissive Uses. No Building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. The uses permitted by right are described in the R-1 and R-E Zone Districts; all uses shall be in full compliance with all other governing regulations and standards for the Town of Edgewood.

C. Pre-Application. Any request for a zone change to establish a Rural Residential Zone shall be initiated through a pre-application conference between the Developer and the Community Planning & Development Department. Ten (10) copies of a preliminary plat shall be submitted to allow the Commission to render a nonbinding opinion.

D. Requirements. Any application for a zone change to establish a Rural Residential Zone must include the required submission fee and the following information:

1. A development zone plan consisting of the following components:
 - a. Vicinity map showing the relationship of the site to its general surroundings and topography, floodplains, and other natural features in the area.
 - b. A description of existing conditions on and adjacent to the site, including boundary and property lines, roads and easements, public and private utilities, Buildings and structures, and current land use.
 - c. A description of the proposed, full build-out development within the Rural Residential Zone, including the type, distribution, and Density of proposed land uses, the major vehicular and pedestrian circulation system, including a traffic impact study on all local roads and intersections within one mile of the proposed site boundaries, a schematic utilities plan, and proposed sites for Common Areas, community facilities, and Conservation Easements.
2. Documentation confirming that the applicant has a legally sufficient interest in the property proposed for development to use in the manner requested, or is the duly appointed agent of such a Person.
3. Preservation of mature trees, vegetative cover, watercourses and other natural site features shall be viewed positively and abrupt changes in natural slope shall be avoided. Preservation shall be directed toward:
 - a. Enhancing the quality of new development;
 - b. Protecting the natural environment;
 - c. Providing buffering between new development and surrounding properties; and
 - d. Agreements and covenants that govern the use, maintenance, and continued protection of the development and its common spaces, shared facilities, and private roads.

E. Conditional Uses. The following uses may be allowed in this Zone District only upon the granting of a permit in accordance with this Ordinance:

1. Wild/exotic animals.
2. Multiple animals.
3. Boarding kennels.
4. Doggie day care.
5. Refuge shelters.

F. District Standards. The following land use and performance standards apply to this Zone District unless specifically exempted or modified as a condition of approval of the Rural Residential Zone.

1. The total land area for a Rural Residential Zone shall be more than one hundred (100) acres.
2. All development within the Rural Residential Zone must be served by water and wastewater facilities/utilities.
3. The Commission may require that suitable areas for streets, schools, parks and other public areas be set aside. Mini-Parks: The total area contained in mini-parks that have a minimum dimension of 10,000 square feet and that include benches, playground apparatus, barbecue pits, fire rings or other recreational amenities may be counted as common Open Space.
4. Front Setback shall be no less than thirty (30) feet;
 - a. Side Setback shall be no less than ten (10) feet, except in cases of corner lots, where the secondary street Side Setback shall be no less than twenty (20) feet;
 - b. Rear Setback shall be no less than ten (10) feet.
5. Maximum building height shall be forty (40) feet.

G. SEE PROHIBITED USES. SECTION 9.C - 1, 2 & 3

SECTION 18. R-S RESIDENTIAL AND SERVICES ZONE

A. Intent. The purpose of the RS (Residential and Services) Zone is to provide for orderly and compatible development in transitional areas between residential and non-residential districts and to

establish and preserve areas for those commercial facilities which are especially useful in close proximity to residential areas.

B. Permitted uses. The following uses are permitted in the R-S Zone.

1. Any use permitted in the R-3 Zone District;
2. Retail; Maximum of 3,000 square feet for most uses; 6,000 square feet for multipurpose convenience stores and medical offices.

C. Conditional Uses. The following uses may be permitted within this Zone District upon grant of a permit:

1. Personal services such as, but not limited to, the following (provided the use is conducted within an enclosed Building and materials and equipment are not offered for sale except incidental to the service):

- a. Beauty and barber shops;
- b. Photography;
- c. Educational facilities, not including child care centers;
- d. Tailoring;
- e. Small appliance repair;
2. Day nurseries and nursery schools.
3. Institutions of an educational, religious, charitable or philanthropic nature.
4. Offices wherein only professional, administrative, clerical or sales services are conducted.
- 03 5. Private clubs lodges or fraternal organizations operated solely for the benefit of bona fide members (including outdoor recreation or assemble facilities).

D. Prohibited Uses:

1. Sexually-Oriented Businesses.
- ALSO SEE ALL ZONE PROHIBITED USES: SECTION 9.C - 1, 2 & 3

E. District Standards. The following regulations apply to all land uses in this Zone District:

1. There shall be no Lot size less than one (1) acre excluding rights-of-way.

2. Setbacks shall be maintained as follows:
 - a. Front Setback shall be no less than thirty (30) feet;
 - b. Side Setback shall be no less than ten (10) feet, except in cases of corner Lots, where the secondary street Side Setback shall be no less than twenty (20) feet; and
 - c. Rear Setback shall be no less than ten (10) feet.
3. Off-street parking must be provided in accordance with the requirements set forth herein.
4. Maximum Building Height shall be 40 (forty) feet.

SECTION 19. MU MIXED-USE ZONE

A. Intent. The purpose of this zone is to accommodate higher-density residential development and limited nonresidential uses which are compatible to the residential character of this district. Detached single family residences and Multiple Dwellings are allowed in this district, and may include apartments, townhouses, and condominiums.

B. Permissive Uses. No Building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. Any of the following Permissive Uses are allowed in this Zone District:

1. All uses permissive in the R-1 and R-S Zone Districts; and
2. Multiple Dwellings provided above.

C. Conditional Uses. The following uses may be allowed in this Zone District only upon the granting of a permit in accordance with this Ordinance:

1. All uses conditional in the R-1 Zone District;
2. Non-commercial library, museum, or art gallery;
3. Medical clinics or dental office;
4. Laundromat;
5. Barber or beauty shop;
6. Educational facilities, not including child care centers

D. Prohibited Uses: SEE PROHIBITED USES: SECTION 9.C - 1, 2 & 3

E. District Standards. The following regulations apply to all land uses in this Zone District:

1. Multiple Dwellings are subject to the following restrictions:
 - a. The Floor Area Ratio shall not exceed 0.5 on any Lot;
 - b. The average Density of the MU zone shall not exceed twelve (12) Dwelling Units per acre; and
 - c. The dedication of Open Space is at least fifteen percent (15%), not including roadways, parking lots, or driveways.
2. Setbacks shall be maintained as follows:
 - a. Front Setback shall be no less than fifteen (15) feet;
 - b. Side Setback shall be no less than ten (10) feet; and
 - c. Rear Setback shall be no less than ten (10) feet.
3. Off-street parking must be provided in accordance with the requirements set forth herein.
4. Maximum Building Height shall be 40 (forty) feet; unless a different maximum height is recommended/approved in a letter from the Santa Fe County Fire Department.

SECTION 20. C-1 COMMERCIAL ZONE

A. Intent. The purpose of this Zone District is to provide for a commercial area with a wide range of commercial services and employment opportunities in small to large businesses, including offices, business support services, light industrial, retail and mixed residential use.

B. Permissive Uses. No Building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. Any of the following Permissive Uses are allowed in this Zone District:

1. General and professional offices.
2. Retail commercial establishments.
3. Banking and financial services.
4. Restaurants.

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5. Small Engine Repair and Service businesses.
6. Assembly.
7. Light Industry.

C. Conditional Uses. The following uses may be allowed in this Zone District only upon the granting of a permit in accordance with this Ordinance.

1. All uses permissive in the R-1 and R-3 Zone District;
2. Motor Vehicle sales and services, provided that:
 - a. Any repair work shall be conducted entirely within an enclosed Building;
 - b. Outdoor storage of materials shall be enclosed by a sufficient visual barrier.
3. Kennel, boarding kennel, veterinary hospital, animal grooming parlor, or pet sales store.
4. Wild/exotic animals.
5. Multiple animals.
6. Doggie day care.
7. Refuge shelters.
8. Small scale processing associated with a commercial business establishment provided that all processing activities are conducted within a Building and shall not produce off site impacts, which would be disruptive to contiguous properties. Examples of small scale processing include but are not limited to harvesting, transportation, size reduction, preservation, fermentation, assembly, handling, organizing, and storage of products grown or developed on-site.
9. Indoor cinemas designed so that noise generated by the use is not perceptible at the property boundary line. Permissible indoor cinemas shall not include any type of sexually oriented business.
10. Child care centers.

D. District Standards. The Following regulations apply to all land uses in this Zone District:

1. Minimum Lot size, one (1) acre.
 2. Setbacks shall be maintained as follows:
 - a. Front Setback shall be no less than twenty (20) feet;
 - b. Rear Setback shall be no less than fifteen (15) feet; and
 - c. Side Setback shall be no less than twenty-five (25) feet.
 3. Off-street parking space must be provided in accordance with the requirements set forth herein.
 4. Maximum Building Height shall be 40 (forty) feet.
 5. Commercial/retail Buildings shall not exceed 35,000 square feet.
 6. Developments must be in compliance with the landscaping ordinance.
- E. SEE PROHIBITED USES. SECTION 9.C - 1, 2 & 3

SECTION 21. C-2 COMMERCIAL BUSINESS ZONE

- A. Intent. The purpose of this Zone District is to provide for the commercial and business needs of the community. This Zone District includes highway related commercial activities, office and entertainment facilities, retail sales, and service providers. Development in this Zone District shall not be detrimental to nearby residential uses.
- B. Permissive Uses. No Building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. Any of the following Permissive Uses are allowed in this Zone District:
1. All uses permissive in the R-1 and R-3 Zone District;
 2. Retail commercial establishments;
 3. General and professional offices;
 4. Business and personal services;
 5. Banking and financial services;
 6. Model home centers for Manufactured Homes or site built houses, and having less than four (4) units on-site;

7. Restaurants;
 8. Small Engine Repair and Service businesses;
 9. Child care centers;
 10. Hotels and motels;
 11. Bars, Lounges & package sales;
 12. Motor Vehicle sales and services, including commercial garages, provided that: a. Any repair work shall be conducted entirely within an enclosed Building; b. Outdoor storage of materials shall be enclosed by a sufficient visual barrier.
 13. Veterinary hospital, animal grooming parlor, or pet sales store.
 14. Small scale processing associated with a commercial business establishment provided that all processing activities are conducted within a Building and shall not produce off site impacts, which would be disruptive to contiguous properties. Examples of small scale processing include but are not limited to harvesting, transportation, size reduction, preservation, fermentation, assembly, handling, organizing, and storage of products grown or developed on-site;
 15. Assembly;
 16. Light Industry; and
 17. Sexually-Oriented Businesses (East of V-Hill Rd. and Williams Ranch Rd.).
- C. Conditional Uses. The following uses may be allowed in this Zone District only upon the granting of a permit in accordance with this Ordinance:
1. All uses conditional in the R-1 and R-3 Zone District. Model home centers for Manufactured Homes or site-built homes and having four (4) or more units on-site.
 2. Recreational Vehicle Campgrounds, provided that they fully comply with all State requirements regarding water, liquid waste, electricity, gas, and telephone service and:
 - a. A minimum of two (2) vehicular entrances shall be provided, one (1) entrance of which may be kept closed to the general public if provision is made for emergency access.
 - b. Each Recreational Vehicle space shall have an area of not less than two thousand (2000) square feet and a width of not less than twenty-five (25) feet.

c. All Recreational Vehicle spaces shall be connected to an approved sewage disposal facility.

d. All utility lines shall be placed underground within a park. Each park space shall be provided with water, electric, telephone and gas lines, if needed. An approved fire protection system shall be installed by the Developer.

e. The total area set aside for recreation shall not be less than ten percent (10%) of the area within the recreational park and one (1) or more recreational areas, having not less than three thousand (3,000) square feet in area, shall be set aside within such parks.

f. The Recreational Vehicle park shall be screened in an attractive manner from surrounding Lots by a solid fence, wall or suitable planting as per the Landscape Ordinance requirements.

g. A minimum of one (1) off-street parking space shall be provided for each Recreational Vehicle. Parking spaces shall be surfaced with dust-free materials. Guest parking shall be provided at a ratio of one (1) parking space for each five (5) Recreational Vehicle spaces.

h. No Recreational Vehicle spaces shall be occupied unless and until a minimum of thirty percent (30%) of the total planned [or ten (10) spaces, whichever is greater] shall have been completely prepared and equipped for use in all respects, including drives and community facilities.

i. The minimum distance from any portion of a Recreational Vehicle located on the Recreational Vehicle Campground or its Accessory structures from the following lines shall be as follows:

1. Front & rear space line: ten (10) feet from the nearest edge of an interior drive or roadway.

2. From an exterior boundary of the park abutting public streets: twenty (20) feet; from all other exterior park boundaries: ten (10) feet.

3. From another Recreational Vehicle or Accessory structure on an adjoining Recreational Vehicle space: twenty (20) feet.

4. The placement/parking of Mobile Homes and/or Manufactured Homes on Recreational Vehicle spaces is prohibited.

5. Any commercial retail establishments, which require outdoor storage of stock and/or materials. Outdoor storage of stock and/or materials shall provide visual screening.

6. Entertainment Facilities, indoor commercial entertainment establishments including but not limited to cinema, theater, and concert hall.

7. Recreation facilities including bowling alley, indoor/outdoor tennis courts, public recreation Building, health club. Such recreation facilities shall only be allowed if they are located in or attached to structures containing other principal uses. These uses shall be located in a Building that is treated acoustically so that noise generated by the use is not perceptible at the property boundary line. Permissible recreation facilities shall not include any type of sexually oriented business.

D. District Standards. The following regulations apply to all land uses in this Zone District:

1. There shall be no minimum Lot size, provided that land uses are in conformance with the provisions of this Ordinance.

2. Setbacks shall be maintained as follows:

a. Front Setback shall be no less than twenty (20) feet;

b. Rear Setback shall be no less than fifteen (15) feet; and

c. Side Setback shall be no less than twenty-five (25) feet.

3. Off-street parking must be provided in accordance with the requirements set forth herein.

4. Maximum Building Height shall be 40 (forty) feet.

5. Commercial developments must be in compliance with the Landscape Ordinance adopted by the Town.

6. Temporary Offices: A mobile office unit may be used to house temporary offices, provided that the following conditions are met:

a. The proposed office use and location conform to the Town zoning regulations.

b. Any such mobile office unit has documentation certifying that it has been manufactured in accordance with nationally recognized standards.

c. Any such unit shall be provided with fire protection water supply, fire hydrants and fire department access as specified in the uniform fire code.

d. Any such mobile office unit complies with ADA handicapped accessibility.

e. Any such unit shall be limited to use as a temporary office for a period of one (1) year from the date of the certificate of inspection, after which time the mobile office shall be removed from the site unless the mobile office is deemed to conform to all city regulations for a permanent structure with all applicable state permits issued.

E. SEE PROHIBITED USES. SECTION 9.C - 1, 2 & 3

SECTION 22. MI INDUSTRIAL ZONE

A. Intent. This district is intended to provide for light manufacturing, fabricating, assembly, disassembly, processing, and treatment activities conducted in a manner not detrimental to the rest of the community by reason of the emission or creation of noise, vibration, smoke, dust or other particulate matter, toxic or noxious materials, odors, fire, explosive hazards, biohazards, or glare or heat. This zone provides suitable sites for a wide range of industrial and commercial uses, provided such uses are conducted in a compatible, safe, and harmonious manner within industrial environments achieved through a Development Plan and reviewed by a Technical Advisory Committee (TAC) team.

B. Permissive Uses. No Building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. The following uses are permitted:

1. Office machine equipment sales and repair.
2. Public utility use or structure
3. Wholesalers, distributors, warehouses, and/or manufactures
4. Design and analytical services
5. Data Analysis
6. Surveying/Engineering
7. Wholesale nurseries/Greenhouses

C. Conditional Uses: No building, structure, or land shall be used or occupied except as indicated for the purposes permitted in this Zone District. The following uses will be considered.

1. Laboratory-experimental, including testing and/or medical, provided all activities are conducted within a completely enclosed building.
2. Manufacturing, assembling, treating, repairing, or rebuilding articles except those conditional or otherwise limited in this zone
3. Printing, publishing, lithographing, or blueprinting.

4. Wind and Solar Energy Production Facilities.
5. Distilleries/Breweries 6. Services, including but not limited to:
 - a. Automobile repairing, but no body work; repairing and body work shall be done within a completely enclosed building at least twenty (20) feet from any zone boundary;
 - b. Uniform Services. (No Dry Cleaning on premises)
- D. Size. Individual lot size within an area eligible for an MI zone designation will be determined as part of the subdivision approval process based on the business need.
- E. Setback:
 1. There shall be a front yard Setback of not less than fifty (50) feet.
 2. There shall be a side yard Setback of not less than twenty-five (25) feet.
 3. There shall be a rear yard Setback of not less than twenty-five (25) feet.
- F. Outside Storage. All outdoor storage and trash collection areas shall have covers and be visually screened from all property lines by a solid wall or fence or by an evergreen hedge at least six (6) feet high.
- G. General Requirements:
 1. Minimum Zone size. The minimum total contiguous area eligible for an MI zone designation is twenty (20) acres.
 2. Plat Required. A plat meeting the requirements of the Subdivision Ordinance must be submitted for any property for which an MI designation is requested for simultaneous consideration by the Planning & Zoning Commission with the zone change request.
 3. Development Plan. A development plan showing the general layout of the proposed industrial park, including approximate locations of streets, Building locations, utility easements, parking lots, landscaping and Open Space and storage areas must be submitted and approved with an application for a change to IP zoning.
 4. Plan Review by the Technical Advisory Committee (TAC). The Technical Advisory Committee shall review the proposed business plan, which shall include detailed operational procedures, chemical use, MSDS sheets, drainage and disposal plans. Documentation required is determined on a case by case basis; therefore, other information may be required.

5. Buffering. Buffering shall be required to separate this zone from other land use designations.

a. Buffer walls, berms, or landscaping shall require Town approval before being implemented. After approval, all Town requirements shall be followed.

b. Buffer landscaping shall be maintained and kept clean of debris and weeds. Any buffer planting shall be maintained permanently and any plant material which does not live shall be replaced within the sooner of one year or the next growing season.

6. Chemical List. (Please refer to Town of Edgewood Sewer Ordinance) Chemical list will be reviewed by Wastewater Treatment Plant Chief Operator.

7. Pre-Treatments or Other Precautionary Measures. A pre-treatment system or other precautionary measures may be required because of the risks of some byproducts or hazards that have the potential of adversely affecting the wastewater treatment plant, the environment, and/or the community.

8. Traffic. Industrial zone traffic will be routed around residential areas and will be prohibited from using residential streets within subdivisions. Industrial Zone traffic will take precautions during the planning phase to avoid overloading the thoroughfares which connect the Industrial Zone to the interstate and highways.

a. Industrial Zone parking/loading/unloading will be limited to streets and parking lots within the Industrial Zone rather than the periphery along the thoroughfares shared by other land uses.

b. Parking/loading/unloading zones will be designed to facilitate interior traffic to make it less visible from outside the Industrial Zone.

9. Development Review Process. A development zone plan consisting of the following components:

a. Vicinity map showing the relationship of the site to its general surroundings and topography, floodplains, and other natural features in the area.

b. A description of existing conditions on and adjacent to the site including boundary and property lines, roads and easements, public and private utilities, buildings, and structures, and current land use.

c. A description of the proposed, full build-out development within the Master Planned Area, including type, distribution, density of proposed land uses, and the major vehicular and pedestrian circulation system; including traffic impact study on all local roads and intersection

within one (1) mile of the proposed site boundaries, a schematic utilities plan, and proposed sites for Common Areas, community facilities, and Conservation Easements.

d. A preliminary water supply plan and liquid waste disposal plan. This analysis will identify one or more sources of water to supply the proposed development i.e. water company, wells, water rights transfers, point of diversion, etc. The analysis will also include estimated water budget (demand) by phase, total demand at full build-out and a water conservation plan.

e. A phasing schedule which provides a description of each phase of the development over time. Each phase of development shall be subject to separate and final approval of the Planning and Zoning Commission as part of the Subdivision Plat Review process or as a detailed site plan prior to construction.

f. Includes a minimum of fifteen percent (15%) of the gross area as permanent Open Space or natural Open Space, which may include landscaped green space, trails, and land areas in their natural state. Permanent Open Space shall not include streets or roadways.

g. A written statement regarding the protection of cultural properties, archaeological sites, and unmarked human burials, with reference to the New Mexico Cultural Properties Act (18-6A et seq. NMSA 1978), as amended.

h. For proposed Master Plan Zones in excess of 160 acres, a written statement regarding the anticipated impact of the Master Plan Zone on the surrounding community with respect to storm water runoff and population growth with specific reference to schools and highways.

i. Documentation confirming that the applicant has a legally sufficient interest in the property proposed for development to use in the matter requested, such as a document showing true ownership, or legal verification confirming that the applicant is the duly appointed agent of such person.

j. The Master Plan shall be harmonious and not conflict with surrounding neighborhoods. It shall be planned, designed, and constructed so as to minimize undue traffic congestion in the surrounding area and provide a compatible land-use relationship with the surrounding area, making use of landscaping, screening, Open Space, and the placement of buildings where appropriate in accordance with accepted land-use planning design principles.

k. Preservation of mature trees, vegetative cover, watercourses, and other natural site features shall be preserved to the greatest extent possible. Abrupt changes in natural slope shall be avoided. Preservation shall be directed toward:

1. Enhancing the quality of new development;
2. Protecting the natural environment;

3. Providing buffering between new development and surrounding properties;

4. Agreements and covenants that govern the use, maintenance, and continued protection of the development and its common spaces, shared facilities, and private roads.

I. Compliance with all applicable Town of Edgewood Ordinances

H. Prohibited Uses: SEE PROHIBITED USES: SECTION 9.C - 1, 2 & 3

SECTION 23. MP-MASTER PLAN ZONE

A. Intent. The purpose of the Master Plan Zone District is to provide for the unified planning of large areas in order to achieve the distribution and variety of land uses which large-scale planning makes possible; to encourage a harmonious and appropriate mixture of uses; to facilitate the economic provision of streets, utilities and water and sewage disposal; and to preserve the natural environmental and scenic features of the site. Master Plan Zoning is not intended to encourage higher densities of residential development but rather to allow greater flexibility in planning and design, at densities consistent with the immediately adjacent neighborhoods. A zone change for the establishment of a Master Plan Zone District may not be approved unless the proposal:

1. Is beneficial to the public health, safety, or general welfare of the Town of Edgewood.
2. Provides design guidelines minimizing congestion of the streets and public ways.
3. Enhances the appearance of neighborhoods by conserving areas of natural beauty, and natural green spaces.
4. Buffers differing types of land use and intensities of development from each other so as to minimize any adverse impact which the proposed plan may have on existing development.
5. Protects the integrity and character of the area and the utility and value of the property and the contiguous zoning districts.
6. Complies with the purpose and intent set forth in the Comprehensive Plan. The Comprehensive Plan's Future Land Use Plan shall be used as a guide in determining the location of appropriate uses for this Zone District.
7. Includes provisions to provide water sufficient to meet the requirements of the 1997 Uniform Fire Code.

B. Permissive Uses. No Building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. The uses permitted by right are described in the R-1, R-3, R-4, R-E, R-R, R-S, M-U and S-U Zone Districts. All uses shall be in full compliance with all other governing regulations and standards for the Town of Edgewood.

C. Conditional Uses. The uses allowed upon obtaining a Conditional Use permit are described in the R-1, R-2, R-3, R-4, R-E, R-R, R-S, M-P and S-U Zone Districts. All uses shall be in full compliance with all other governing regulations and standards for the Town of Edgewood.

D. Pre-Application. Any request for a zone change to establish a Master Plan Zone shall be initiated by the Developer through a pre-application conference with the Planning & Zoning Commission. Six (6) copies of a preliminary plan shall be submitted to allow the Commission to render a nonbinding opinion. This basic development zone plan shall include property maps, site plans, architectural plans and other drawings as relevant, in sufficient detail to show the existing conditions and improvements proposed to be erected on the site, the Open Spaces to be provided, the nature and location of the proposed internal zone boundaries, and the relationship of the proposed development to surrounding properties and infrastructure.

E. Master Plan Requirements. Any application for a zone change to establish a Master Plan Zone must include the required submission fee and the following information:

1. A development zone plan consisting of the following components:

- a. Vicinity map showing the relationship of the site to its general surroundings and topography, floodplains, and other natural features in the area.

- b. A description of existing conditions on and adjacent to the site, including boundary and property lines, roads and easements, public and private utilities, Buildings and structures, and current land use.

- c. A description of the proposed, full build-out development within the Master Plan Zone, including the type, distribution, and Density of proposed land uses, the major vehicular and pedestrian circulation system; including a traffic impact study on all local roads and intersections within one (1) mile of the proposed site boundaries; a schematic utilities plan, and proposed sites for Common Areas, community facilities, and Conservation Easements.

- d. A work sheet demonstrating how average Density shall be achieved.

2. A preliminary water supply plan and liquid waste disposal plan. This analysis will identify one or more sources of water to supply the proposed development, i.e. County or other utility, wells, water rights transfers, point of diversion, etc. The analysis will also include estimated water budget (demand) by phase, total demand at full build-out, including commercial uses, if applicable, and a water conservation plan.

3. A phasing schedule which provides a description of each phase of the development over time. Each phase of development shall be subject to a separate and final approval of the Commission as part of the subdivision plat review process or as a detailed site plan prior to construction.

4. Includes a minimum of fifteen percent (15) % of the gross area as permanent Open Space or natural Open Space; which may include landscaped green space, parks, playgrounds, trails and land areas in their natural state. Permanent Open Space shall not include commercial development areas, streets, or roadways. Golf courses may be considered if designed in accordance with standards developed by Audubon International.

5. A written statement regarding the protection of cultural properties, archaeological sites, and unmarked human burials, with reference to the New Mexico Cultural Properties Protection Act (18-6A-I et seq. NMSA 1978), as it may be amended from time to time.

6. For proposed Master Plan Zones in excess of 160 acres, a written statement regarding the anticipated impact of the Master Plan Zone on the surrounding community with respect to, storm water runoff, and population growth with specific reference to schools and highways.

7. Documentation confirming that the applicant has a legally sufficient interest in the property proposed for development to use in the manner requested, or a verification under oath confirming that the applicant is the duly appointed agent of such a Person.

8. The Master Plan shall be harmonious and not conflict with surrounding neighborhoods. It shall be planned, designed and constructed so as to minimize undue traffic congestion in the surrounding area and provide a compatible land-use relationship with the surrounding area, making use of landscaping, screening, Open Space and the placement of Buildings where appropriate in accordance with accepted land-use planning and design principles.

9. Preservation of mature trees, vegetative cover, watercourses and other natural site features shall be preserved to the greatest extent possible. Abrupt changes in natural slope shall be avoided. Preservation shall be directed toward:

- a. Enhancing the quality of new development;
- b. Protecting the natural environment;
- c. Providing buffering between new development and surrounding properties; and
- d. Agreements and covenants that govern the use, maintenance, and continued protection of the development and its common spaces, shared facilities, and private roads.

F. District Standards. The following land use and performance standards apply to this Zone District unless specifically exempted or modified as a condition of approval of the Master Plan Zone.

1. The total land area for a Master Plan Zone shall be a minimum of ten (10) acres.
2. All development within the Master Plan Zone must be served by water and wastewater facilities/utilities.
3. The Commission may recommend that land for schools, parks and other public areas be set aside.
4. The Commission may recommend that an adequate circulation system and streets are included in each development.
5. A minimum of three percent (3%) of the gross area of every development zone containing ten (10) or more Dwelling Units shall be devoted to common Open Space for the use and enjoyment of the residents. The following areas qualify wholly or partially as common Open Space:
 - a. Pedestrian Open Space System: The total area contained in a continuous Open Space pedestrian system, not less than fifteen (15) feet wide, consisting of permanently maintained walks and trails leading to a natural amenity, recreation facility or commercial use, offering intra development circulation that is separate and apart from roads and streets may be counted as common Open Space.
 - b. Mini-Parks: The total area contained in mini-parks that have a minimum dimension of 10,000 square feet and that include benches, playground apparatus, barbecue pits, fire rings or other recreational amenities may be counted as common Open Space.
6. Average Density for a Master Plan shall not exceed 1-Dwelling Unit/1-acre. Maximum overall Density shall be computed by dividing the residential acreage by the total number of Dwelling Units to equal the average Density.
7. Residential acreage is the aggregate area comprised of residential Lots.
8. Non-residential land uses proposed for the Master Plan Zone shall be limited to a Floor Area Ratio of 0.35 within a delineated sector of the Master Plan Zone.
9. The fifteen percent (15%) Open Space set aside shall be protected from future sale and housing or commercial development. A signed development agreement, approved by the Planning & Zoning Commission, shall be recorded as a deed restriction upon the property. Said agreement shall be binding to all future Developers and property owners of said development, including the provision of homeowners' associations and/or other methods of preserving development standards and maintenance of facilities and landscape.
10. No Lot in the Master Plan Zone shall be less than one fourth($\frac{1}{4}$) of an acre.

11. No use of land in the Master Plan Zone shall be commenced except as indicated on the development plan as required by this Section. Any land use that is not indicated on the approved development plan shall require an amendment to the Master Plan Zone.

12. Amendments

a. Approval of the Master Plan document is intended to demonstrate that the development concept is acceptable and that further approvals are likely unless the detailed development plans cannot meet the requirements of applicable law and Town ordinances in effect at that time.

b. Any change in land use or any increase in Density or intensity of development in the approved Master Plan requires approval by the Planning & Zoning Commission during a public hearing.

G. Prohibited Uses: SEE PROHIBITED USES: SECTION 9.C - 1, 2 & 3

SECTION 24. SU-SPECIAL USE

A. Intent. This Zone District provides for types of development, which require special consideration because of their magnitude, unusual nature, infrequent operations, questionable impact on surrounding property, or other similar reason. The boundaries of this Zone District shall be defined as needed on a case-by-case basis and shall be designated by the Town governing body following the amendment procedures provided in this Ordinance. Special conditions may be imposed by the Town governing body giving consideration to any recommendation of the Planning & Zoning Commission. The Town governing body may not grant a zone change for the establishment of a Special Use Zone District unless satisfactory provisions have been made:

1. To assure that a compatibility of land uses is maintained in the general area and that the proposed use is not in conflict with the development policies and other elements of the Comprehensive Plan for the Town of Edgewood;

2. To preserve the integrity and character of the area in which the Special Use Zone District will be located, and to preserve the utility of property in contiguous Zone Districts; and

3. To assure that the Special Use Zone will not become detrimental to the public health, safety, or general welfare of the Town of Edgewood.

B. Plan Requirement. Each application for a Special Use Zone must declare the proposed use for the Zone District and must be accompanied by a site development plan as specified by this Ordinance.

C. Removal of Zones. In the event that a use authorized as a Special Use Zone is permanently discontinued for a period of at least 90 days, the Special Use Zone District may be canceled and removed under the provisions for an amendment to this Ordinance. That area delineated by a discontinued Special

Use Zone District shall be rezoned to an appropriate Zone District as determined by the Town governing body following a recommendation by the Planning & Zoning Commission.

D. Designated Uses. A Special Use Zone District may be established only for the following uses designated by the Town governing body.

1. Fairgrounds, recreational complex, stadium;
2. Fuel wholesalers and storage (e. g., gasoline and other petroleum products) provided that all facilities shall be placed a minimum of three hundred (300) feet from any residential structure unless sufficient blast, explosion, or fire confinement structures are installed in accordance with State Regulations;
3. Government facilities;
4. Manufacturing, compounding, assembling or treatment of products which are made from raw or processed materials in accordance with State or Federal environmental pollution standards;
5. Mobile Home Park, subject to the following regulations: General Requirements: No Mobile Home shall be installed or placed upon a Mobile Home Lot unless such Mobile Home bears a label or has equivalent documentation certifying that the Mobile Home was constructed in accordance with the Federal Manufactured Home Construction and Safety Standards Act of 1974, or NFP A 501, ANSI 119.1 or equivalent.
 - a. Every Mobile Home Park owner shall designate a person to act as manager of the park for the purpose of providing supervision of such Mobile Home Park. Such manager shall be accessible to park residents and the public during reasonable and convenient times. An emergency telephone number shall be posted in a conspicuous location near the park entrance or on-site manager's office.
 - b. A solid perimeter wall or fence at least six (6) feet high shall enclose the entire area containing the Mobile Home Park in order to provide controlled access to the premises. The wall or fence shall be constructed with materials and design elements that are compatible with the neighborhood character. Limited use of materials such as wrought iron may be permitted where berming and/or landscape planting provide effective screening of the Mobile Home Park.
 - c. A Mobile Home Park shall be permitted only when served by a State approved sewer and water supply system. Within each Mobile Home Park, all utility lines from the home to the source, including electricity and telephone lines, shall be placed under ground.
 - d. Maximum Density shall be four (4) Mobile Homes per acre;
 - e. Each Mobile Home shall be situated on a space that is no less than 5,000 square feet.

- f. At least two (2) off-street parking spaces per Mobile Home are required;
- g. No Mobile Home shall be located less than twenty (20) feet of any other Mobile Home or structure. A Mobile Home shall not front on a public street and shall be no less than ten (10) feet from any property line of the Mobile Home Park;
- h. A Common Area for recreational use by park residents shall be developed and situated in a central location within the Mobile Home Park. Each Mobile Home Park shall provide a minimum of 500 square feet per Mobile Home Lot. This Common Area shall not be less than 4,000 square feet and must be fifty percent (50%) improved when the park reaches fifty percent (50%) completion and seventy-five percent (75%) improved when the park reaches seventy-five percent (75%) completion.
- i. A system of walkways shall be provided connecting individual Mobile Home spaces with park streets and all community facilities provided for the park residents. These walkways shall be located so as to minimize conflicts between pedestrian and vehicular traffic. Walkways, may count as part of the recreation area.
- j. The main entrance to a Mobile Home Park shall consist of two(2) ten-foot travel lanes for ingress and two (2) ten-foot travel lanes for egress, separated by a landscaped median a minimum of ten (10) feet in width. This entrance will extend to the intersection with the first cross street that connects with the park's internal circulation network. If a twenty (20) foot wide secondary access is provided, the main access may be reduced to not less than a twenty-four (24) foot wide undivided access.
- k. All streets shall be constructed in accordance with the Town's design standards.
- l. The appropriate county fire chief may designate certain internal streets within the park as fire lanes. Fire hydrants shall meet spacing and flow requirements of any fire code adopted by the Town of Edgewood or the appropriate county.
- m. The Mobile Home shall have an operable, approved smoke detector installed adjacent to sleeping rooms as prescribed by the uniform fire code.
- n. The Mobile Home shall be equipped with two (2) operational exit doors.
- o. All electrical wiring and distribution equipment within the Mobile Home shall be in safe working condition and shall conform to nationally recognized standards which were applicable at the time of the construction of said Mobile Home.
- p. Outdoor Trash Storage. All outside trash storage and collection facilities shall be enclosed by a solid masonry or view-obscuring fence at least one (1) foot higher than the trash container.

q. A site plan shall be submitted which indicates how the standards listed in this section are addressed.

r. Landscaping shall be provided in compliance with the Landscape Ordinance. A minimum twenty-five (25) foot buffer zone shall be provided in compliance with the aforementioned Ordinance where a Mobile Home Park abuts a public street or residential zoning district.

s. A stand shall be provided on every Mobile Home Lot to accommodate the home and attached Accessory structures. Installation shall be in accordance with state standards.

t. Each Mobile Home Lot shall be assigned an address by the appropriate county.

u. Storage of boats, campers and Recreational Vehicles or other materials shall be within enclosed Buildings unless an area has been set aside on the plans for this use. Storage Lots must be effectively screened so that stored items will not be readily visible from any public right of way or adjoining properties.

v. The sale or lease of Lots or parcels for temporary Dwelling Units such as, but not limited to, travel trailers, campers, and Recreational Vehicles are prohibited.

6. Self-storage mini warehouses provided that:

a. All storage space is within completely enclosed single story Buildings not to exceed twelve (12) feet in height;

b. A solid perimeter wall or fence at least six (6) feet high shall enclose the entire area containing the storage Buildings in order to provide controlled access to the premises. The wall or fence shall be constructed with materials and design elements that are compatible with the neighborhood character. Limited use of materials such as wrought iron may be permitted where berming and/or landscape planting provide effective screening of the storage facilities.

c. Rental unit door openings shall face toward the interior of the development; except that outward orientation may be allowed if can be demonstrated that the adjoining land use is such that it will not be impacted.

d. The site shall not exceed two (2) acres in size; and

e. There shall be on site driveways to accommodate vehicular access to individual storage units.

f. It is prohibited to use storage units as living quarters. A manager's office for residential use may be established.

g. Buildings shall have architectural design treatment on all sides. The architectural style shall be compatible with the predominant area land uses.

h. In adjacent residential areas Buildings shall have residential design elements and roof pitch that are compatible with adjacent residential development. Building Height shall not exceed eighteen (18) feet.

i. In adjacent residential areas the hours of operation may be restricted to minimize the impact on adjoining properties.

7. Commercial wireless communication facilities;

8. Churches;

9. Educational facilities, not including child care centers;

10. Multi-family residential properties, including any use consisting of two (2) or more dwellings and which is not otherwise provided for in a Zone District set forth herein; and

11. Airports and airparks.

E. Performance-Based Setbacks. As an alternative to the setback requirements set forth in this Ordinance, a performance-based variance may be requested by the owner(s), developer(s) or representative(s) of proposed commercial or multi-family dwelling construction. In return for the variance, an agreement shall be negotiated between the Planning Official and the applicant(s) for the placement of and access to parking with the goal of facilitating pedestrian traffic and vehicular traffic flow while locating parking areas in a way which minimizes visual impact on roadways and neighboring properties. No Performance-Based Setback variance will be granted which negatively impacts the public health, welfare or safety, or which is inconsistent with the intent of this Ordinance or other land use plans adopted by the Town. The processing of such applications shall be carried out in accordance with the provisions of Section 347 of this Ordinance with the addition of the following supplemental requirements:

1. Supplemental Review and Submittal Requirements. Prior to the acceptance of an application and payment of fees, the Planning Official shall conduct a pre-application review with the owner(s) or their representative(s) in order to determine whether or not the proposal is consistent with the intent and provisions of this Ordinance.

a. If indicated following the pre-application review, the Planning Official shall consult with and request a written report from those Tactical Advisory Committee (TAC) members as defined in the Subdivision Ordinance who are deemed to be relevant to the application.

b. The Planning Official shall make the reports available to the applicant(s) and discuss any modifications suggested by the TAC team prior to continuing with submittal requirements.

c. Upon the completion of an application and payment of fees, the Planning Official shall forward the application for consideration by the Planning Commission. The application shall be accompanied by a written report from the Planning Official which includes, but is not limited to, an affirmation of the following:

i. The variance requested is not for a zone district which specifies single family dwellings.

ii. Neither landscaping requirements nor the type and number of parking spaces as required by this Ordinance would be changed by the granting of the variance.

iii. Approval of the application would not unduly interfere with or hinder emergency access to existing structures.

iv. The application is consistent with the provisions of applicable town ordinances regarding the location and construction of parking and driveways.

2. Supplemental Requirements for the Planning Commission. In addition to the provisions of this Section ~~3-7 of this of the~~ Ordinance, if the application is approved, the Commission shall issue written findings which include, but are not limited to, an affirmation that the application meets the following supplemental requirements:

a. The proposed structures as shown on the application are located in such a way that the line of sight is preserved at intersections on the periphery of the subject property as well as at points of ingress and egress.

b. The proposed location of the ingress and egress point(s) are placed at a sufficient distance from nearby intersections to allow for safe exit from and merging onto roadways.

c. If the proposed points of ingress and egress are located on a state or federal highway, approval shall be conditioned upon the applicant obtaining any necessary driveway permits.

SECTION 25. OVERLAY ZONES

A. Intent. This Section is intended to provide supplemental land use and development regulations in an area designated to protect the subject area from certain identified areas of concern. The Overlay does not change the underlying existing zoning of a site. The Overlay Zone Designation is created by an action the Governing Body and indicates a condition exists that requires additional protections beyond

what is identified in the underlying zone. Designation of the Overlay Zone shall be created by Resolution by the Governing Body.

B. Unless otherwise specified in this chapter, applications for review and approval under this chapter may be initiated by:

- a. the owners of the property that is the subject of the application;
- b. the owners' authorized agents;
- c. any review or decision-making body;
- d. The Town Manager or the Planning & Zoning Official.

C. When an authorized agent files an application under this chapter on behalf of a property owner, the agent shall provide the Town with written documentation verified under penalty of perjury that the owner of the property has authorized the filing of the application.

D. When a review or decision-making body initiates action under this chapter, it does so without prejudice toward the outcome.

E. An application for review and approval for Designation will be reviewed and heard by the Governing Body at a properly noticed Commission Meeting. The Designation may be adopted by Resolution or denied by a vote to not accept the Designation.

F. An approved Overlay Zone Designation shall go into effect at the time of approval.

1. WELLHEAD PROTECTION

A. Intent. This Section is intended to provide supplemental land use and development regulations in an area designated to protect the groundwater source of community water supply wells from Contamination originating from human activities. Specifically, regulations shall be imposed on the surface and subsurface area surrounding a community water supply well, through which contaminants are likely to move toward and reach such water well. Designation of the Overlay Zone shall be created by Resolution by the Governing Body.

B. A site development plan shall be provided for new non-residential development within the zone. Plan shall be of sufficient size and scale in order to:

- 1. Delineate boundaries and topography of the property to be developed;
- 2. Show the proposed size, location, use, and arrangement of all structures, signs, parking and loading areas, drainage facilities, landscaping, and traffic and pedestrian circulation routes;

3. Delineate proposed dedications and easements for public rights-of-way; and

4. Indicate the location, type, use and size of structures on adjacent properties that are less than one hundred (100) feet from the property to be developed.

C. Lot Requirements. No structure shall be constructed, created or placed and no land use commenced without being in conformance with the Lot requirements provided herein. Lot requirements shall include the following:

1. Minimum Lot size;
2. Floor Area Ratio; and
3. Maximum height of structures.

D. Designation of Overlay Zone. The designation of one or more Wellhead Protection Overlay Zones is hereby established under the following criteria:

1. A Wellhead Protection Overlay Zone shall be delineated as a geographic area within a 1,000 foot radius around each "public water supply source", as recommended and defined by the New Mexico Environment Department in the State Wellhead Protection Program.

2. An alternative delineation of a Wellhead Protection Overlay Zone may be used, provided it is based on an acceptable hydrogeologic evaluation and a validated groundwater flow model.

3. Interpretation regarding whether any particular property is within or outside of any Wellhead Protection Overlay Zone shall be determined by the Governing body.

4. Wellhead Protection Overlay Zones shall be delineated on the Town of Edgewood map, and shall be available for public inspection at the Town offices.

5. In the event that a Wellhead Protection Overlay Zone lies partially or wholly outside the municipal corporate limits, extraterritorial jurisdiction shall be imposed as authorized by Section 3-27-3 NMSA 1978. Intergovernmental arrangements with another governmental entity, within whose jurisdiction lies the Wellhead Protection Overlay Zone, may be executed through a Joint Powers Agreement as authorized by Sections 11- 1-1 to 11-1-7 NMSA 1978, for purposes of coordinated planning and administration of this Section.

E. Conditional Uses. All non-residential land use activities and residential uses with onsite liquid waste disposal systems located within the Wellhead Protection Overlay Zone shall be Conditional Uses, subject to review and approval by the Governing body. A Conditional Use Permit must be obtained from the Town of Edgewood and may be either permanent or renewable, depending upon the requirements and procedures for Conditional Uses as specified by this Ordinance.

F. Prohibited Uses. The following uses shall not be allowed within Wellhead Protection Overlay Zones:

1. Solid waste disposal, including transfer stations;
2. Underground Storage Tanks;
3. Uncontained storage of road salt or other de-icing materials;
4. Industrial uses which discharge contact-type process waters on-site;
5. Commercial animal feedlots;
6. Mining activities which utilizes chemical leaching and/or fracking;
7. Automotive fueling, maintenance, repair, and salvage activities;
8. Collection, storage, processing, or disposal of Hazardous Materials;
9. Commercial septage disposal sites;
10. Liquid petroleum product pipelines;
11. Trucking and bus terminals; and
12. Airports and heliports.

G. Nonconforming Uses. Any use declared as a prohibited use by this Section, and which existed prior to the effective date of this Section, may continue as a Nonconforming Use in accordance with this Ordinance unless the Governing body finds at any time that the use is an imminent danger to the public health, safety, and welfare. In such cases, that use must be brought into immediate conformance with this Section in a manner determined by the Governing Body.

H. Amortization of Prohibited Nonconforming Uses. Prohibited Nonconforming Uses pose significant threats to groundwater within the Wellhead Protection Overlay Zone. A time limit, or amortization period, shall be imposed upon certain prohibited Nonconforming Uses located less than 500 feet from the Wellhead, after which such Nonconforming Use must be discontinued or substantially modified in order to conform to the regulations provided herein. Substantial modification shall be supported by scientifically based studies from a qualified source. The following prohibited Nonconforming Uses located more than 500 feet, but within the zone, of the Wellhead shall be discontinued or substantially modified within two (2) years after the effective date of this Section:

1. Solid waste disposal, including transfer stations;

2. Uncontained storage of road salt or other de-icing materials;
3. Commercial animal feedlots;
4. Mining activities which utilizes chemical leaching and/or fracking;
5. Collection, storage, processing, or disposal of Hazardous Materials; and
6. Commercial septage disposal sites.

The following prohibited Nonconforming Uses located more than 500 feet, but within the zone, of the Wellhead shall be discontinued or substantially modified within four (4) years after the effective date of this Section:

1. Underground Storage Tanks;
2. Industrial uses which discharge contact-type process waters on-site;
3. Automotive fueling, maintenance, repair, and salvage activities, and
4. Trucking and bus terminals.

I. Special Conditions. The following conditions apply to all uses within the Wellhead Protection Overlay Zone;

1. In addition to the prohibitions set forth in this Section, any use involving a discharge to groundwater is not allowed in this Zone unless the discharge is demonstrated to cause no Contamination of the receiving groundwater.

2. On-site liquid waste disposal systems may be subject to periodic inspection to determine compliance with the New Mexico Liquid Waste Disposal Regulations.

3. Use of pesticides, herbicides, fertilizers, manures, and other potentially dangerous leachable substances shall be minimized, and bulk storage of these substances shall be prohibited.

4. The minimum Lot size for any use with an on-site liquid waste disposal system shall be one (1) acre.

5. Proposals for non-residential development in this zone shall include a site plan indicating;
 - a. any subsurface disposal of waste material;
 - b. proposed earth moving operations, which alter slope or composition of soil;

- c. proposed methods of conveying water from paved surfaces; and
- d. any proposed diversion of surface or groundwater.

6. Every Abandoned Well shall be filled and plugged with such materials and in such manner to prevent Contamination from entering the groundwater through the Abandoned Well.

J. Administration. Primary responsibility for administering this Section shall be assigned to the Planning & Zoning Official, who may be assisted by other municipal employees as appropriate. The following duties shall be performed by the Planning & Zoning Official within the Wellhead Protection Overlay Zone:

1. Maintain a special file for those Conditional Uses within the Wellhead Protection Overlay Zone;

2. Maintain a map-based inventory of all land use activities including septic tanks, Underground Storage Tanks, and all water wells, public and private, active and abandoned, within the Wellhead Protection Overlay Zone;

3. Conduct on-site inspections as necessary to enforce the provisions of this Section;

4. Develop and maintain a contingency plan for the provision of alternate drinking water supplies in the event of Contamination at a municipal water supply well; and

5. Prepare and present an annual report to the Governing body for the purpose of summarizing the status of land use activities within a Wellhead Protection Overlay Zone and any actions taken, or in progress, by the Town of Edgewood in carrying out the provisions of this Section. Following acceptance of such annual report by the Governing body, a copy of such annual report shall be transmitted to the appropriate staff of the New Mexico Environment Department.

2. FLOOD PROTECTION

A. Intent. The Flood Protection Overlay Zone supports regulations designed to reduce flood losses within areas of special flood hazard identified by the Federal Emergency Management Agency. Designation of the Overlay Zone shall be created by Resolution by the Governing Body.

B. Boundaries. The boundaries of the Flood Protection Overlay Zone shall be shown on the TOWN OF EDGEWOOD ZONING MAP and shall substantially conform to the "Special Flood Hazard Areas Inundated by 100 Year Flood" as designated by the Federal Emergency Management Agency pursuant to the National Flood Insurance Program. The Flood Protection Overlay Zone may be revised through the amendment procedures in this Ordinance.

C. Conditional Use. All uses within this Overlay Zone shall be Conditional Uses requiring a permit and subject to the Conditional Use procedures in this Ordinance.

D. Special Standards. All new construction and substantial improvements within the Flood Protection Overlay Zone shall comply with applicable standards imposed by the Town of Edgewood concerning Flood Damage Prevention.

3. AIRPORT SAFETY

A. Intent: The purpose of this airport safety Overlay Zone is to encourage and support the continued operation and vitality of Airparks, by establishing safety standards to promote air navigational safety at this privately-owned public use airport. These safety standards are to promote air navigational safety at this airport as well as the safety of those living near this airport. Designation of the Overlay Zone shall be created by Resolution by the Governing Body.

B. Uses permitted outright: In the airport safety airport safety Overlay Zone the following uses and their accessory uses are permitted outright, subject to all applicable supplementary regulations contained in this ordinance.

1. Single family residences;
2. Aircraft hangars;
3. Runways and taxiways; and

4. Commercial, retail and aircraft refueling as established in the Master Plan of the Sandia Airpark filed in the Santa Fe County Clerk's Office in book 354, page 43, and 44.

C. Height Limitations on Allowed Uses in Underlying Zone. All uses permitted by the underlying zone shall comply with the height limitations in this section. When height limitations of the underlying zone are more restrictive than those of this airport safety Overlay Zone, the more restrictive shall govern.

1. Except as provided in subsection 2 of this Section, no structure, tree, plant, or other object of natural growth or artificial construction shall penetrate an Airport Imaginary Surface.

2. Height Variances may be permitted when supported in writing by the Airport Sponsor. Applications for height Variances shall follow Variance procedures established in Section 346.

D. Procedures. An applicant seeking a land use or limited land use approval in an area within this airport safety Overlay Zone shall provide the following information in addition to any other information required in the permit application:

1. A map or drawing showing the location of the property in relation to the Airport Imaginary Surfaces. The Planning & Zoning Commission or its designee shall provide the applicant with appropriate base maps upon which to locate the property.

2. Elevation profiles and a site plan, both drawn to scale, including the location and height of all existing and proposed structures, measured in feet above mean sea level.

3. If a height Variance is requested, letters of support from the Airport Sponsor.

E. Nonconforming Uses.

1. These regulations shall not be construed to require the removal, lowering or alteration of any structure not conforming to these regulations. These regulations shall not require any change in the construction, alteration or intended use of any structure, the construction or alteration of which was begun prior to the effective date of this airport safety Overlay Zone.

2. Now withstanding subsection 1, of this section, the owner of any existing structure that has an adverse effect on air navigational safety as determined by the Department of Aviation shall install or allow the installation of obstruction markers as deemed necessary by the Department of Aviation, so that the structures become more visible to pilots.

3. No land use or limited land use approval or other permit shall be granted that would allow a Nonconforming Use, Lot, or Structure to become a greater hazard to air navigation than it was on the effective date of this airport safety Overlay Zone.

F. Aviation Easement. Within this airport safety Overlay Zone, the owners of properties that are the subject of applications for land use or limited land use decisions, for Building permits for new residential, commercial, industrial, institutional or recreational Buildings or structures intended for inhabitation or occupancy by humans or animals, or for expansions of such Buildings or structures by the lesser of 50 % or 1,000 square feet, shall, as a condition of obtaining such approval or permits, dedicate an aviation easement to the Airport Sponsor. The aviation easement shall be in a form acceptable to the Airport Sponsor and shall be signed and recorded in the deed records of the County. The aviation easement shall allow unobstructed passage for aircraft. Property owners or their representatives are responsible for providing the recorded instrument prior to issuance of Building permits.

4. HISTORIC DISTRICT AND LANDMARK

A. The Town of Edgewood is a relatively recent and growing community and as time proceeds, historic areas may develop. At present there are historic landmarks but not in sufficient quantity to establish historic areas. The Manager and/or his designee are authorized to enforce requirements and prohibitions relating to the preservation, erection, alteration and destruction of those buildings designated as historic landmarks and those located in historic zones as the same may be established by the Governing Body from time-to-time.

B. The Governing Body may Designate an Historic District or Landmark by resolution. Upon designation by the Governing Body of a Historic District or Landmark all erections, alterations or demolition are prohibited consistent with this subsection.

C. Restrictions. In accordance with the authority vested in the Governing Body of the Town pursuant to the Historic District and Landmark Act, all historic landmarks shall be preserved and protected at the owner's cost. Specifically, the outside appearance of any designated landmark shall not be altered in its structure, function or appearance, except that repairs and maintenance are authorized to bring the landmark back to its original historic appearance. Internal enhancements and modifications may be authorized by the Town Land Use Department so long as internal modifications do not impair the functionality and integrity of the interior of the landmark.

D. Permits and Procedure. Any and all proposed alterations of a landmark (including but not limited to state buildings, political subdivision of the state buildings and school district buildings) require a development permit from the Town Land Use Department which shall issue such permits only in accordance with this Ordinance and other applicable rules, regulations and ordinances.

1. The Town Land Use Department approval is required for any alteration, construction or demolition including the following activities within a designated historical or landmark site:
 - a. All alterations to the exterior appearance of any structure, including any wall;
 - b. All alterations to any character-defining interior feature within a landmark;
 - c. All construction of new accessory structures, including walls; and
 - d. All demolition including demolition of existing accessory structures, including walls and fencing.
2. This Subsection shall not apply to any of the following activities within a designated historical or landmark site:
 - a. Ordinary maintenance and repair where the purpose of the work is to correct deterioration or restore the structure;
 - b. Any construction, alteration, or demolition that only affects the interior of the structure unless the interior features; or
 - c. Any alteration or demolition that is necessary to correct or abate a condition which has been declared unsafe or requiring an emergency measure by the appropriate governmental agency.
3. The Land Use Department shall review the application and make a decision. An application for any alteration, construction or demolition shall be approved if it complies with all of the following criteria:
 - a. The architectural character, historical value, or archaeological value of the structure or site itself will not be significantly impaired or diminished;

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- b. The structure or site's distinguished original qualities or character will not be altered, where "original" means both those included at the time of initial construction and those developed over the history of the structure; and
- c. Deteriorated architectural features shall be repaired rather than replaced, to the maximum extent practicable. If replacement is necessary, the new material shall match the original as closely as possible in like material and design.

E. Special Provisions Applicable to State Buildings.

- 1. The applicable state agency shall carry out the construction or renovation of any building in a manner that is harmonious and generally compatible with this ordinance.
- 2. Before commencing the design phase of the construction or renovation of any state building, the applicable agency shall consult with the Town Land Use Department as to the design standards indicated herein and how those design standards would impact costs and the manner in which the construction or renovation of the building will ultimately be expected to function. The relevant agency shall work collaboratively with the Town to accomplish design standards, considering reasonable costs and preserving functionality. If there are identifiable community groups involved in historic preservation, the relevant agency shall also make every reasonable effort to obtain input from members of those identified groups before commencing the design phase.
- 3. After the design phase and before soliciting a bid or a proposal for design-build or lease-purchase for the construction or renovation of a state building, the applicable agency shall transmit its plans for review and comment to the Town Land Use Department and shall also conduct a public meeting to receive public input. Notice of the public meeting shall be given to any identifiable community groups involved in historic preservation in the Town.
- 4. Within sixty (60) days after the public meeting, the Town, any identifiable historic preservation community group and any other interested party shall communicate recommendations and comments in writing to the relevant agency. The agency shall consult with the Town to resolve any issues raised. If, at the end of the sixty-day period, unresolved issues remain, the Town, within five (5) days after the end of the period, notify the applicable agency that the issues remain unresolved and should be finally determined pursuant to applicable state law.

F. The Governing Body is hereby empowered to expend public funds for the preservation, protection or enhancement of historical areas and landmarks, areas related to historic areas or areas otherwise of special architectural or visual interest, including but not limited to the purchase of any or all of such areas and landmarks, if necessary, through the use of eminent domain in the manner provided for by law for the acquisition of property for a public purpose.

SECTION 26. OFF STREET PARKING

A. Off-Street Parking Requirements. Whenever any new Building or structure is erected, Off Street Parking spaces shall be provided on the premises in accordance with this Ordinance. Existing Buildings or

structures need to supply the required Off Street Parking spaces only to the extent that Open Space is available on the premises. Parking spaces may be located on any portion of the Lot but shall not obstruct on site circulation or access to the premises. Unless authorized by the Town of Edgewood, parking is not allowed within the public right-of-way.

B. Required Parking Spaces. The minimum number of off-street parking spaces to be provided on premises shall be as follows:

1. Banks, offices, service establishments, and retail businesses require one (1) space per 200 square feet of Floor Area;
2. Bowling alleys require four (4) spaces per alley;
3. Clubs, lodges, and fraternal organizations require one (1) space per 100 square feet of Floor Area;
4. Restaurants, bars, and Lounges require one (1) space per 100 square feet of Floor Area;
5. Industrial, manufacturing, and wholesaling establishments require one (1) space per two (2) employees on the largest shift;
6. Laundromats require one (1) space per three (3) washing machines;
7. Medical clinics and dental offices require five (5) spaces per doctor;
8. Motels and other lodging facilities require one (1) space per unit and one (1) space per two (2) employees on the largest shift.
9. Places of public assembly, including churches, community centers, theaters, and gymnasiums require one (1) space per four (4) seats when fully occupied; and
10. Residential Buildings and Manufactured Homes require two (2) spaces per Dwelling Unit, except in the R-1 & R-4 Zones.

C. Mixed Uses. For mixed uses on the premises, the total requirements for Off Street Parking spaces shall be the sum of the fractional requirements of the various uses computed separately.

D. Parking Design Standards. The following standards shall be applied:

1. All off-street automobile parking facilities shall be designed with appropriate means of vehicular access to a street, alley or public thoroughfare, as well as necessary maneuvering areas such as driveways. Whenever possible, the parking facility shall be designed

so that vehicles exiting therefrom will not be required to back into any street. Maneuvering areas adjacent to parking spaces shall be designed so as not to disrupt traffic on public roadways.

2. All driveway entrances shall be at least thirty (30) feet wide to facilitate vehicular turning into the parking area;

3. Each parking space shall consist of an area not less than eight (8) feet by twenty (20) feet;

4. All parking areas shall be screened from adjacent streets with walls, earth berms, or landscaping that creates a screening effect, a minimum of 36 inches in height.

E. **Parking Spaces Designated for Disabled Persons.** For nonresidential uses and for multiple-family uses with common parking areas, parking lots shall provide the following minimum number of parking spaces designated for disabled persons.

Total Spaces in Parking Lot	Minimum Number of Parking Spaces for Disabled Persons
1 to 25	1
26 to 36	2
36 to 50	3
51 to 100	4
101 to 300	8
301 to 500	12
501 to 800	16
801 to 1000	20
More than 1000	20 plus 1 for each 100 over the 1000 spaces

The designated disabled parking spaces shall be located so as to provide the most convenient access to entrance ways or to the nearest curb cut. Every parking lot shall have at least one designated disabled parking space designated to accommodate a Motor Vehicle passenger van, and there shall be a minimum of one such space for every eight designated disabled parking spaces.

SECTION 27. OUTDOOR LIGHTING

A. **Intent.** The purpose of this section is to regulate outdoor lighting in order to: reduce light pollution; reduce or prevent glare; reduce or prevent light trespass; conserve energy; promote a sense of safety and security; and ensure aesthetically appropriate outdoor lighting.

B. **Applicability and General Provisions**

1. All outdoor lighting fixtures, regardless of whether such fixtures are installed on private or public property shall comply with the requirements of this section. This section does not apply to interior lighting.

2. Nonconforming fixtures in existence prior to adoption of this Ordinance shall be exempted from this requirement, provided however, that if a nonconforming fixture is replaced, the replacement fixture shall meet the requirements of this section.

3. Compliance for single-family residences shall be enforced on a written complaint basis.

4. In the event of a conflict between this section and any other section of this Ordinance, the more stringent requirement shall apply.

5. This section applies to street lighting.

C. Submittals

1. Applications for Building zoning approval shall contain the following information:

a. Plans indicating the location, type, and height of lighting including both Building and ground mounted fixtures;

b. A description of the lighting, including lamps, poles or other supports, and shielding devices, which may be provided as catalogue cuts from the manufacturer;

c. Photometric data, such as that furnished by the manufacturer, showing the angle of light emission; and,

d. Additional information as may be required in order to determine compliance with this section.

D. General Standards

1. All lamps shall be shielded.

2. All outdoor lighting fixtures shall be designed, installed, located and maintained such that nuisance glare onto adjacent properties or streets shall be minimized to the greatest extent practical. New construction shall have all outdoor light fixtures with shielded fixtures that direct the light downward.

3. Disabling glare onto adjacent properties or streets shall not be permitted. This section shall be enforced on a written complaint basis.

4. No light fixture shall reflect light any further away from the direct downward location of the fixture to the ground, more than 2.5 times the distance of the height of the fixture from the ground.

5. Neon Lights. Neon Lights may be used, whether for signage or lighting, only upon the approval of the Commission. A request for approval of a neon light shall be treated as a request for a Variance, and will be processed in the same manner as a request for a Variance set forth herein.

6. Maintenance. It shall be the responsibility of the property owner and/or tenant to properly maintain illumination levels and required shielding.

7. Further Restrictions. The Town reserves the right to further restrict outdoor lighting, including but not limited to restriction of pole height and level of illumination, when it is deemed to be in the best public interest in keeping with the stated purpose of this section.

SECTION 28. SUPPLEMENTARY USE REGULATIONS

A. Business Licenses. No business license shall be issued for any development or use of land unless the activity is in compliance with all applicable supplementary use regulations specified in this Section. In the case of a conflict with zoning district dimensional regulations or other regulations of this Zoning Code, the more restrictive requirement shall apply unless otherwise specifically provided or clearly intended.

B. Trash Receptacles. All businesses shall provide trash receptacles of sufficient size to contain all disposable trash produced by the facility.

C. Sexually-Oriented Businesses: Sexually-Oriented Businesses shall be subject to the following supplementary use standards:

1. Location and Distance Requirements:

a. Residential: No permit shall be granted for a Sexually-Oriented Business at any location that is less than 2,640 feet from a residential zoned property.

b. Schools and Parks and Religious Institutions: No permit shall be granted for a Sexually-Oriented Business at any location that is less than 2,640 feet from any private or public school, park, child care facility, religious institution, or place of worship.

c. Other Sexually-Oriented Businesses: No permit shall be granted for a Sexually-Oriented Business at any location that is less than 2,640 feet from any other Sexually-Oriented Business.

2. Measurement of Distance:

a. The distance between any Sexually-Oriented Business and any religious institution, school, public park or child care facility or any property zoned for residential use shall be measured in a straight line, without regard to intervening structures, from the closest exterior structural wall of the Sexually-Oriented Business to the closest

property line of the religious institution or place of worship, private or public school, park, child care facility or property zoned for residential use.

b. The distance between any two (2) Sexually-Oriented Businesses shall be measured in a straight line, without regard to intervening structures, from the closest exterior structural wall of each such business.

3. Other Regulations: Sexually-Oriented Businesses must also comply with all other regulations contained in the Town Code, including, but not limited to, licensing and permitting regulations.

D. Daycare. The following supplementary use standards shall apply to daycare uses, as indicated:

1. Licensing and Registration: Daycare providers shall be licensed or registered with the State;

2. No on-street parking or loading facilities shall be permitted in association with such activity.

E. Animal uses. Without limiting the application of any other laws, regulation or ordinances, certain animal uses and/or animal related businesses/operations listed herein may be subject to the Animal Control Ordinance.

F. Mining and Quarrying. Mining and quarrying activities shall be subject to the following supplementary use regulations:

1. Location: Mining and quarrying operations shall comply with the following location standards:

a. Mines or quarrying operations shall have direct access to secondary or primary arterial streets capable of handling the expected highway loads of heavy truck vehicular traffic.

b. To minimize adverse impact upon surrounding properties, all above-ground activity shall be located at least 2,460 feet from the Lot line of any site used or zoned for residential purposes.

G. Auto Service, Limited; Car Wash; Gasoline Sales, Limited; Service Station; Vehicle and Equipment Repair; and General: These uses shall comply with the following supplementary use regulations:

1. Bays and Vehicular Use Areas: Whenever possible, uses with service bays and other vehicular use areas should be designed so that these areas face away from streets and residential areas. Landscaping shall be provided in compliance with the Landscaping Ordinance. To protect neighboring property from potential loss of use or diminishment of land value, the

Planning & Zoning Official may recommend, and the Planning & Zoning Commission may approve an increase of the land use buffer factor for approved outdoor vehicular use areas.

2. Outside Storage: Outside storage or keeping of parts is prohibited unless designated as part of approved development plans for Motor Vehicle and equipment repair facilities only.

H. Construction Sales and Service: Outdoor storage areas permitted under the definitions of construction sales and service, general and limited, shall be subject to the following supplementary use regulations:

1. Screening and Enclosures: Outdoor storage areas shall comply with the screening requirements of the Landscape Ordinance. Fences and walls used to provide screening shall be maintained in a neat, clean, safe and structurally sound condition. Materials stored within the enclosure shall not be permitted to exceed the height of the fence or wall. No signs or advertising devices shall be placed upon fences or walls used to provide visual screening of outside storage areas.

2. Outdoor storage areas shall be ancillary to the primary use and may not exceed fifteen percent (15%) of the main Building Floor Area unless the screening method is an extension of the architecture of the main Building.

I. Banking Services and Fast-Food Restaurants: Banking services and fast-food restaurants shall comply with the following supplementary use regulations:

1. Vehicular and Outdoor Use Areas: Whenever possible, vehicular and outdoor use areas should be designed to reduce impacts to adjoining properties. To protect neighboring property from potential loss of use or diminishment of land value, the Planning & Zoning Official may recommend and the Planning & Zoning Commission may approve an increase of the land use buffer factor for approved vehicular and outdoor use areas.

2. Trash Receptacles: All fast-food facilities shall provide their own enclosed trash and recycling receptacles, either inside or outside of the facility, of sufficient size to contain all disposable trash and recyclable materials produced by the facility. The management will be responsible for the policing of all trash and recyclable material associated with the operation of this facility.

SECTION 29. PERFORMANCE STANDARDS IN ALL DISTRICTS

A. Intent. The purpose of the performance standards procedures is to ensure that an objective, unbiased determination is made in those cases where there may be substantial doubt as to whether an individual structure or development complies with the performance standards of this Chapter and to formulate practical ways for the alleviation of such noncompliance.

B. Proposed Development. Any Person proposing development affected by these performance standards shall submit as a part of the final plan application such information as may be necessary to demonstrate that the proposed development will comply with the performance standards set forth in this Ordinance.

C. Heat. No heat from furnace processing equipment or other device shall be sensed at the Lot line to the extent of raising the temperature of air or materials more than five degrees Fahrenheit (5°F).

D. Noise:

1. Noise shall be measured with a sound level meter having an A-weighted filter constructed in accordance with specifications of the American National Standards Institute (ANSI). Measurements are to be made at any point as indicated in the table following.

2. Impact noise shall be measured using the fast response of the sound level meter. Impact noises are intermittent sounds such as from a punch press or drop forge hammer. Measurements are to be made at any point as indicated in table following.

3. Between the hours of 7:00 P.M. and 7:00 A.M. the permissible sound levels in a residential Zone District shall be reduced by five (5) decibels for impact noises.

4. Violations of this provision shall be enforced in accordance with the nuisance requirements set forth in Section 364 herein.

5. The following sources of noise are exempt:

- a. occasionally used safety signals, warning devices and emergency pressure relief valves.
- b. temporary construction activity between 7:00 A.M. and 7:00 P.M.
- c. TOE-AP Zone

6. The following Table describes the maximum sound pressure level permitted from any source and measured in any adjacent residential Zone District, commercial. Zone District or industrial Zone District:

Noise – Maximum Permitted Sound Levels, dB(A) (re: 0.0002 Microbar)		
Impact District	Continuous Sound Measured in Slow Meter Response	Impact Sound Measured in Fast Meter Response
Residential	55	65
All Commercial	60	70
ALL Industrial	70	80

NOTES: "Impact District" identifies any district (by zoning classification) in which the sound can be heard or felt, without regard to the zoning of the property on which the activity takes place. All sound shall be measured in decibels at a property line of the property on which the activity takes place.

E. Air Pollution: The total emission rate of dust and particulate matter from all vents, stacks, chimneys, flues or other opening or any process, operation or activity except solid waste incinerators within the boundaries of any Lot, shall not exceed the levels established by State rules and regulations governing air contamination and air pollution.

F. Prima Facie Odor Violations:

1. It shall constitute prima facie evidence of an odor violation if a chemical or substance is used, stored, or placed at a property and the odor emanating from the chemical or substance is offensive to and plainly detectable across the property boundary line by a reasonable person with ordinary olfactory sensitivity.

2. It shall constitute prima facie evidence of an odor violation if an odor is offensive to and plainly detectable across the property boundary line by a reasonable person with ordinary olfactory sensitivity, the odor persists for in excess of eight (8) consecutive hours, and the source of the odor is any of the following activities or conditions: a. Trash or garbage placed outside; b. Animal waste in yard, kennel, or stable; or c. Septic conditions resulting from standing water or liquid waste.

3. It shall constitute prima facie evidence of an odor violation if a process, activity or condition results in frequent, periodic releases of odor-producing substances that are offensive to and plainly detectable by a reasonable person with ordinary olfactory sensitivity. A frequent, periodic release involves at least four (4) separate releases in a twenty-four (24) hour period.

G. Swimming Pools: Fences are required around any swimming pool which is greater than three (3) feet in depth or which exceeds 5,000 gallons. The pool must be enclosed on all sides by a fence or other barrier that provides an impediment of a least six (6) feet thereby limiting access. In the event of a grade separation or the erection of an above ground swimming pool, the six (6) foot minimum height is measured from outside the fence, while the pool is on the inside. Gates on pool fences are required to be 6 feet in height with a self-closing latch at least 4½ feet (54 inches) off the ground. In the case where a common fence cannot be used for a swimming pool fence, the swimming pool fence must be a minimum of five (5) feet from the common property line fences.

Solar collectors shall be the preferred source to heat all swimming pool water. Exception: Indoor swimming pools that are accessory to occupancies regulated by the International Building Code.

SECTION 30. NONCONFORMANCE

A. Definition. Within the Zone Districts established by this Ordinance, or subsequent amendments hereto, there exist Lots, structures, and uses of land and structures which were lawful before this

Ordinance was passed or amended, but which would be prohibited, regulated, or restricted under the terms of this Ordinance or subsequent amendment. Such Lots, structures or uses are nonconformities. It is the intent of this Ordinance to allow these nonconformities to continue until they are removed, unless otherwise stated herein, but not to encourage their survival. Permissive Uses under this ordinance shall not be defined as nonconformities.

B. Letter of Nonconformance. Nonconformities, upon discovery, shall be issued a Letter of Nonconformance by the Planning & Zoning Official by certified mail. Upon receipt of this written notification, it shall be the responsibility of the owner or owners of the Nonconforming Use, Lot, or Structure to contact the Planning & Zoning Official within thirty (30) days after the date of notification. Failure to contact the Planning & Zoning Official shall be considered a violation of this Ordinance.

C. Expansion. A nonconformity shall not be enlarged, expanded, or extended. However, the addition of a lawful use to any portion of a Nonconforming Use, Lot, or Structure, which existed prior to the enactment of this Ordinance, shall not be deemed an extension of the nonconformity.

D. Abandonment. Whenever a nonconformity has been discontinued or abandoned for a period of one (1) year or more, that nonconformity shall not be reestablished, and any future use shall be in conformance with the provisions of this Ordinance.

E. Restoration. If a nonconformity is damaged or destroyed by any means to an extent of more than fifty (50) percent of its replacement cost at the time of destruction, then restoration must be for an allowed use.

F. Nonconforming Lot Size. Any Lot of record existing prior to the effective date of this Ordinance, which fails to meet the minimum area requirements, may be developed or improved provided that Setback and other requirements of the Lot are in conformance with the provisions of this Ordinance. A Non conformance Certificate will not be required for Nonconforming Lots. G. Vested Rights. Nothing in this Ordinance shall require any change in plans, construction, or designated use of a Building for which a permit has been issued prior to enactment of this Ordinance, or amendments hereto.

SECTION 31. CONDITIONAL USE PERMIT WIND ENERGY CONVERSION SYSTEMS (WECS)

A. Intent. The purpose of this section is to:

1. Oversee the permitting of Wind Energy Conversion Systems (WECS);
2. Preserve and protect public health and safety without significantly increasing the cost or decreasing the efficiency of a WECS.

B. Standards. A WECS and/or a Non-Commercial WECS shall be a Conditional Use in all Zone Districts subject to the following requirements:

1. Setbacks. A Wind Tower for a Non-Commercial WECS shall be set back a distance equal to a distance of 1.10 of its Total Height from:
 - a. any public road right of way, unless written permission is granted by the governmental entity with jurisdiction over the road;
 - b. any overhead utility lines, unless written permission is granted by the affected utility;
 - c. all property lines, unless written permission is granted from the affected land owner or neighbor.
2. Access. Applicant or his/her agent shall take all reasonable measures to insure that the Wind Tower and its various appurtenances are not allowed to become an attractive nuisance. These measures may include but are not limited to access ladders, fencing, or no-climb design.
3. Electrical Wires. All electrical wires associated with a Non-Commercial WECS, other than wires necessary to connect the Wind Generator to the Wind Tower wiring, the Wind Tower wiring to the disconnect junction box, and the grounding wires shall be located underground.
4. Lighting. A Wind Tower and Wind Generator shall not be artificially lighted unless such lighting is required by the Federal Aviation Administration.
5. Appearance, Color, and Finish. The Wind Generator and Wind Tower shall remain painted or finished the color or finish that was originally applied by the manufacturer, unless approved in the permit.
6. Signs. All signs, other than the manufacturer's or installer's identification, appropriate warning signs, or owner identification on a Wind Generator, Wind Tower, Building, or other structure associated with a Non-Commercial WECS visible from any public road shall be prohibited.
7. Code Compliance. A Non-Commercial WECS including the Wind Tower shall comply with all applicable state construction and electrical codes.
8. Utility Notification and Interconnection. WECS that connect to an electric utility shall comply with the requirements of the New Mexico Public Regulation Commission.
9. Meteorological Towers (Met Towers). Met Towers shall be permitted under the same standards, permit requirements, restoration requirements, and permit procedures as a Non-Commercial WECS.
10. Multiple WECS. Multiple Non-Commercial WECS are allowed on a single parcel as long as the Non-Commercial WECS are installed in compliance with minimum Setbacks and clear zone

requirements and the minimum distance between Non-Commercial WECS shall be equivalent to one hundred percent (100%) of the combined height of the Wind Tower plus the blade length.

C. Permit Requirements.

1. Building Permit. A Building permit shall be required for the installation of a Small WECS.
2. Documents: The Building permit application shall be accompanied by a plot plan which includes a "Visual Impact Assessment", which shall include:
 - a. A "Zone of Visibility Map" which shall be provided in order to determine locations from which the Wind Tower may be seen.
 - b. An assessment of the visual impact of the Wind Tower base, guy wires and Accessory Buildings from abutting and adjacent properties and streets as relates to the need or appropriateness of screening.
 - c. Property lines and physical dimensions of the property;
 - d. Location, dimensions, and types of existing major structures on the property;
 - e. Location of the proposed Wind Tower;
 - f. The right-of-way of any public road that is contiguous with the property;
 - g. Any overhead utility lines;
 - h. WECS specifications, including manufacturer and model, rotor diameter, Wind Tower height, and/or Wind Tower type (freestanding or guyed);
 - i. Wind Tower foundation blueprints or drawings; and
 - j. Wind Tower blueprint or drawing.
3. Fees. The application for a Building permit for a Small WECS must be accompanied by the fee required for a Building permit application and for a Conditional Use Permit.
4. Expiration. A permit issued pursuant to this section shall expire if:
 - a. The Non-Commercial WECS is not installed and functioning within 24- months from the date the permit is issued; or,
 - b. The Non-Commercial WECS is out of service or otherwise unused for a continuous 12-month period.

D. Abandonment.

1. A Non-Commercial WECS that is out-of-service for a continuous 12-month period will be deemed to have been abandoned. The Planning & Zoning Official may issue a notice of abandonment to the owner of the Non-Commercial WECS that it is deemed to have been abandoned. The owner shall have the right to respond to the Notice of Abandonment within thirty (30) days from notice receipt date. The Planning & Zoning Official shall withdraw the notice of abandonment and notify the owner that the notice has been withdrawn if the owner provides information that demonstrates the Non-Commercial WECS has not been abandoned.

2. If the Non-Commercial WECS is determined to be abandoned, the owner of the Non-Commercial WECS shall remove the Wind Generator from the Wind Tower at the owner's sole expense within three (3) months of receipt of notice of abandonment. If the owner fails to remove the Wind Generator from the Wind Tower, the Planning & Zoning Official may pursue a legal action to have the Wind Generator removed at the owner's expense.

E. Building Permit Application Submittal Procedure.

1. An owner shall submit an application to the Planning & Zoning Official for a permit for a Non-Commercial WECS. The application must be on a form approved by the Planning & Zoning Official and must be accompanied by two (2) copies of the plot plan identified above.

2. The Planning & Zoning Official shall schedule the public hearing on the application within one (1) month of the date on which the application is received.

3. If the application is approved, the Planning & Zoning Official will return one (1) signed copy of the application with the permit and retain the other copy with the application.

4. If the application is rejected, the Planning & Zoning Official will notify the applicant in writing and provide a written statement of the reason why the application was rejected. The applicant may appeal the Planning & Zoning Official's decision in accordance with state law. The applicant may reapply if the deficiencies specified by the Planning & Zoning Official are resolved.

5. The owner shall conspicuously post an approved development permit/Building permit on the premises so as to be visible to the public at all times until construction or installation of the Small WECS is complete.

F. Violations. It is unlawful for any Person to construct, install, or operate a Non-Commercial WECS that is not in compliance with this section or with any condition contained in a Building permit issued pursuant to this section. Non-Commercial WECS installed prior to the adoption of this section are exempt.

SECTION 32. CONSTRUCTION TRAILERS USE REGULATIONS

Uses Authorized by Special Permit

A. Construction Trailers. Use of Construction Trailers in accordance with the requirements of this section is authorized upon issuance of a Special Permit by the Planning & Zoning Official. Use of all Construction Trailers permitted within the Town of Edgewood is subject to, but not limited to, the following conditions:

1. The Construction Trailer shall be used exclusively as temporary living quarters on the subject Lot by the owner-occupants of a single-family dwelling being constructed, undergoing substantial renovation or being rebuilt due to fire or natural disaster.

2. The permit will be effective for a period of one (1) year, renewable at the discretion of the Planning & Zoning Commission for up to one (1) additional consecutive year only.

3. The Construction Trailer shall conform to all use and dimensional regulations, as well as State Construction Industries standards.

B. Construction Office Trailer. Placement of a construction office trailer to be used for temporary office space is permitted subject to the following conditions and provided:

1. The construction office trailer is required in the specifications of a commercial construction or infrastructure project;

2. The construction office trailer is used solely for the conduct of business related to the project for which it is installed; and

3. The construction office trailer shall be removed from the construction site within thirty (30) days of completion of an approved project.

C. Storage Trailer. A temporary storage trailer(s) may be permitted for the storage of Building materials, equipment or personal effects only when explicitly provided for as a condition in a Building Permit. Such condition shall stipulate that the storage trailer(s) shall be removed from the site within thirty (30) days of satisfactory final inspection or within eighteen (18) months of installation, whichever period is shorter.

SECTION 33. CONDITIONAL USE PERMIT

A. Permit Required. Conditional Uses that are established by this Ordinance shall not be allowed except upon the review and approval for a Conditional Use permit issued by the Planning & Zoning Commission, which shall be guided in making a decision by the criteria set forth in this section.

B. Application. Any request for a Conditional Use Permit shall be submitted with an administrative fee to the Planning & Zoning Official on a prescribed application form obtainable at the Town offices. The Planning & Zoning Official shall transmit the completed application and any supplementary information to the Planning & Zoning Commission for review and consideration at their next scheduled meeting.

C. Notice of Public Hearing Notice of public hearing before the Planning & Zoning Commission to consider an application for a Conditional Use Permit shall be given as follows:

1. By publication at least once in a weekly newspaper of general circulation in the Town not less than fifteen (15) Calendar days prior to the date of the public hearing; and
2. By mailing a written notice thereof, not less than ten (10) days prior to the date of such hearing to the applicant, the owner of the subject property and to the owners of properties within 300 feet of the exterior boundary of the subject property or properties; such notices shall be sent by first-class mail; and
3. By posting such notice in at least one (1) prominent place on each parcel which is the subject of the proposed action. In the event more than one (1) parcel is the subject of such hearing, and such parcels comprise 200 or more feet of street frontage, at least one (1) such notice shall be posted on the street line at intervals of not less than 200 feet, starting at either end of the subject properties where the property line intersects the street line; and
4. By posting such notice online on the Town's Web site not less than fifteen (15) Calendar days prior to the date of the public hearing.

D. Guidelines. A Conditional Use Permit shall not be approved unless satisfactory provisions have been made concerning the following issues, where applicable:

1. Accessibility to the property and proposed structures on the premises, with particular reference to vehicular and pedestrian safety, traffic control, Off Street Parking, and emergency access in case of fire, flood, or catastrophe;
2. Connections to water and sewer services and other public utilities, with reference to necessary easements or dedications;
3. Storm water drainage control and flood protection with reference to the National Flood Insurance Program;
4. Solid waste management systems and the potential for Hazardous Materials or other waste;
5. The economic, noise, glare, or odor effects of the Conditional Use on contiguous properties; and general compatibility with contiguous properties and other properties in the area.

E. Limitations. Conditional Use Permits issued in accordance with the requirements of this Ordinance shall be considered permanent, with the following exceptions.

1. For any Conditional Uses that have an exceptional tendency, because of their nature or character, to create an adverse impact on neighboring properties, the Planning & Zoning Commission may limit the term of the permit to a specified length of time after which the permit shall expire and may be renewed. An application for renewal of the Conditional Use Permit may be submitted and processed in the same manner as the original application, with a reduced administrative filing fee.

2. Where there has been a significant change in the physical extent, operations, or character of a permitted Conditional Use, the Planning & Zoning Commission may require a renewal of the original Conditional Use Permit. Significant change shall be determined by the Planning & Zoning Commission, based on a scheduled review of the Conditional Use Permit

3. An approved Conditional Use Permit shall become void one year after the date of approval if the rights and privileges granted thereby have not been utilized.

4. An approved Conditional Use Permit shall become void if, after the use has begun, it ceases on the approved site for a continuous period of one year or more.

SECTION 34. VARIANCES

A. Authority. The Planning & Zoning Commission may approve a Variance from the strict application of area, height, dimension, distance, Setback, and off-street parking requirements of this Ordinance.

1. A Variance may be granted, but only if such Variance is:

- a. Consistent with the general intent and purposes of these Regulations; and
- b. In accordance with any other applicable and legally adopted plans and policies of the Town; and
- c. Not detrimental to the general public welfare.
- d. Where, owing to special conditions, a literal enforcement of the zoning ordinance will result in unnecessary hardship.

B. Application. Any subdivider/Developer requesting a Variance shall complete an application on prescribed forms available from the Town, pay any required administrative fee(s), and submit any other required supporting documentation. Supporting documentation shall include, but not be limited to any additional information requested by the Town, such as a written statement specifying: any and all Regulations or Standards from which a Variance is requested; the reason(s) for the requested Variance; and any and all proposed alternative Regulations or Standards.

C. Fee. Fees shall be in accordance with these Regulations and Standards.

D. Review/Discussion

1. The Planning & Zoning Commission shall review and discuss the request for Variance and supporting documentation at a regular meeting, and may request comments from Town staff and/or from other governmental and utility agencies.

2. The Planning & Zoning Commission shall:

a. Call for a Public Hearing.

b. Direct Town staff to post signs announcing the Public Hearing for a minimum of fifteen (15) days prior to the Public Hearing in those locations identified by the Planning & Zoning Commission as likely to provide sufficient notice to the public.

c. Take action on the request at the Public Hearing, including:

1. Disapprove the request;

2. Approve the request; or

3. Delay taking final action until the next regular meeting.

E. Recording: Approval of any request for Variance, and any supporting documentation for such request, shall be attached to and become an integral part of the Plat of the development. Acceptance and recording shall be in accordance with the appropriate procedure of these Regulations and Standards.

F. Right of Appeal. Any Person aggrieved by a decision of the Planning & Zoning Commission in carrying out the provisions of this Ordinance may appeal that decision to the Town governing body, de novo, provided they are not charge decisions which will proceed to Municipal Court. An appeal must set forth specifically a claim that there was an error or an abuse of discretion, or that a decision was not supported by evidence in the matter.

SECTION 35. ADMINISTRATION AND ENFORCEMENT

A. Planning & Zoning Official. There is created hereby the office of the Planning & Zoning Official. Information and Records. The Planning & Zoning Official shall maintain an office to supply the public with non-confidential information concerning this Ordinance and shall maintain the official Town of Edgewood Zoning Map. A "Zoning Action File" shall be maintained and shall contain records which include the following:

1. Amendments to this Ordinance and the Town of Edgewood Zoning Map;

2. Building permit applications;

3. Conditional Use permits;

4. Manufactured home installations;

5. Nonconformance certificates;
6. Site development plans;
7. Approved variances;
8. Zoning appeals; and
9. Zoning violations.

B. Enforcement, and Powers and Duties

The Planning & Zoning Official or his/her designee shall administer and enforce the provisions of this Ordinance, and in furtherance of that authority shall:

1. Conduct periodic inspections of Buildings, structures, and the use of land to confirm compliance with this Ordinance or any permits issued hereunder. This provision does not grant right of entry WITHOUT DUE PROCESS

2. Conduct inspections following a complaint filed with the Planning & Zoning Official or the Town of Edgewood. A form containing the following information shall be completed by a Person filing a complaint:

- a. The name of the complainant. The name of the complainant shall be kept confidential unless disclosure is required by law.

- b. The address or location of the premises at which the violation is alleged to have occurred.

- c. A short and plain statement of the alleged violations, including a reference to the particular statutes, rules, or regulations involved.

3. Upon receiving a properly completed complaint form, the following actions shall be taken by the Planning & Zoning Official:

- a. The Planning & Zoning Official shall initiate a thorough investigation of the alleged violations.

- b. If the allegations are substantiated, written notice shall be sent to the owner or occupant, of the premises, and shall be posted in a conspicuous location on the premises. The notice shall identify the violations and the particular statute, rule, or regulation involved and the action needed to correct the violation. The owner or occupant shall have ten (10) business days to correct the violations, or contact the Planning & Zoning Official. If the nature of the violation is such that it cannot be cured within the ten (10) day deadline, an action plan may be entered into by the owner or occupant and the Planning & Zoning Official, conditionally, that the owner or occupant contacts the Planning & Zoning Official as required herein. The Planning & Zoning Official shall follow up on any action plan every two weeks until the violations have been corrected. Providing, that the owner or occupant is actively pursuing the correction of the violation, the Planning & Zoning Official may, in his/her sole discretion, extend the action plan.

c. In the event the owner or occupant does not take the required corrective action or contact the Planning & Zoning Official as required herein, or complete the action plan, the Planning & Zoning Official shall issue a citation to the owner or occupant. The owner or occupant shall have ten (10) business days from the date listed on the citation to respond. In the event the owner or occupant does not respond to the citation within ten (10) business days, the Planning & Zoning Official may pursue the remedies under this Ordinance or otherwise allowed by law.

C. Violations, and Penalties.

1. Violations. Any Person who participates in, assists, directs or maintains any Building, structure or use of land that is contrary to this Ordinance or any permit issued hereunder, shall have committed a violation of this Ordinance and is subject to administrative, civil, or criminal penalties, as well as other equitable and legal remedies. The Planning & Zoning Official may institute any appropriate action in law or equity to restrain, correct or abate any violations of this Ordinance, or to suspend, cancel, or revoke, in whole or in part, any permits issued hereunder, or to pursue all available criminal or civil remedies available under the law.

2. Penalties.

a. Any person violating any of the provisions of this Ordinance shall, upon conviction, be subject to a fine not exceeding \$500.00 or imprisonment for a period not exceeding ninety (90) days, or both as authorized in NMSA (1978) § 3-17-1 or such other fine, period of imprisonment, or penalty authorized by law. Any violation which continues for a period of thirty (30) days or more after conviction hereunder shall be prosecuted and treated as a separate offense.

b. Nothing herein shall preclude the Town from taking such other lawful action as is necessary to prevent or remedy any violation, such as seeking injunctive relief or abatement, or revocation, suspension or cancellation of a permit.

c. The Town may file criminal, civil, and administrative actions simultaneously to stop an offending party from harming or injuring the health and safety of the Town.

**SECTION 36 PUBLIC NUISANCE ABATEMENT
AND VACANT OR FORECLOSED PROPERTY REGISTRATION**

A. Intent and purpose.

1. This ordinance is intended to promote the general health, safety, and welfare of the people of the Town by providing for the abatement of public nuisances. Public nuisances that occur on unsupervised vacant properties can be more difficult to resolve because property owners are often difficult to locate, and vacant properties often involve changes in ownership, responsibility, or control of the property. The ability of the Town to fulfill its obligations to its citizens is enhanced when the Town has current contact information for persons or entities holding an interest in vacant or foreclosed properties in Edgewood.

2. The purpose of this ordinance is to abate public nuisances caused by vacant or foreclosed properties, and to provide a registration process for vacant or foreclosed properties to better

enable code enforcement to abate said nuisances. The actions provided in this section are designed to abate public nuisances by removing the property, both real and personal, from criminal and unsafe use, to make property owners vigilant in preventing public nuisances on, in, or using their property, and responsible for the lawful use of their property by tenants, guests, and occupants, and to deter public nuisances.

B. Definitions. For purposes of this Section 36, the following words and phrases are defined as follows:

1. "Code Enforcement Officer" means that person authorized by the Town to carry out and enforce the provisions of Town ordinances, including but not limited to the provisions of this ordinance.
2. "Foreclosed Property" means a property for which any mortgage or tax foreclosure with respect to such property has been initiated.
3. "Legal or equitable interest or right of possession" means every interest, title, estate, or right of possession recognized by law and equity, including without limitations freeholds, life estates, future interests, condominium rights, time-share rights, leaseholds, easements, licenses, liens, deeds of trust, contractual rights, mortgages, security interests, real estate contracts, and any right or obligation to manage or act as agent or trustee for any person or entity holding any of the foregoing.
4. "Nuisance" means anything that is created or maintained on any commercial, industrial, or residential property within the Town limits without lawful authority which is injurious to public health, safety, morals or welfare, or which by its unsightly appearance would tend to discourage residential or commercial development in its immediate area. The term also includes any inoperable, partially dismantled or wrecked vehicle of any type upon any commercial, industrial or residential property.
5. "Owner" means the individual or entity in control of the property, having a legal or equitable interest or right of possession, or their representative, agent, or attorney-in-fact.
6. "Vacant" means a building, structure, or property which has not been legally occupied, used for its intended purpose, actively renovated or constructed, or secured such that there is control over unauthorized entry, for a period in excess of ninety (90) days. A building, structure, or property may be identified as vacant through any routine inspection by the Code Enforcement Officer or by notification by any individual or entity.
7. "Zoning Hearing Examiner" means the person or firm delegated authority by the Governing Body to conduct hearings and make findings and final decisions on abatement of public nuisances. The Zoning Hearing Examiner shall have professional experience in both land use and law. Appeals of decisions by the Zoning Hearing Examiner shall be heard by the Planning and Zoning Commission.

C. Prohibitions and enforcement.

1. For the health, safety, and welfare of the people of the Town, it shall be unlawful for any person or entity who is the owner, manager, tenant, lessee, occupant, or other person having any legal or equitable interest or right of possession in or to any real property, motor vehicle, or other personal property to cause, permit, maintain, promote, facilitate, fail to prevent, or allow the creation or maintenance of a nuisance on such property, or to permit property to become a nuisance. Enforcement of a violation of this ordinance, and administration, supervision or performance of actions taken pursuant to this ordinance shall be through the Town Code Enforcement Officer with review by the Zoning Hearing Examiner, Planning and Zoning Commission, and Governing Body as specified in this ordinance.
2. Notwithstanding all the penalties for abating nuisances that may be imposed by applicable law, if any person or entity fails to abate any nuisance or allows dumping, unsightly storage, nuisance vegetation, nuisance vehicles, dilapidated buildings, or any other nuisance to remain on property that is determined to be hazardous to the health, safety and welfare of the community, the Town may take the action set forth herein to abate the nuisance, charge the owner, and impose a lien on the property.

D. Vacant or Foreclosed Property Registration.

1. The current owner of a vacant or Foreclosed Property shall register the property, by providing the information required below in subsection 2., and paying the filing registration fee in accordance with the Governing Body resolution establishing fees. The owner shall register the property within ten (10) days of notice to register. If the owner fails to register within ten (10) days, this shall constitute a first offense and the Code Enforcement Officer shall issue a written warning to register. If the owner fails to register within ninety (90) days of the written warning, this shall constitute a second offense and the owner shall be fined the second offense fee in accordance with the fee schedule set forth in subsection 6 below. Failure to register or take any action required by this Ordinance after the second offense shall empower the Town to record a lien as to the property and to foreclose any such lien in accordance with provisions applicable to such liens, as described in this ordinance. The Town shall not be required to provide any notice prior to the filing of such a lien.
2. The property shall be registered in accordance with the provisions of this section by completing and filing a form provided by the Planning and Zoning Department, which shall include the following information:
 - a. A description of the premises including either a street address or a legal description.
 - b. The names and addresses of any and all owners known to the party completing the form.
 - c. The names and addresses of any lien interest holders known to the party completing the form, including but not limited to the property manager's information.

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- d. A telephone number for the individual completing the form, or, in the case of an entity, the name and telephone number for a local contact person or property manager.
 - e. The applicable filing fee in accordance with the Governing Body resolution establishing fees. An equivalent renewal fee shall be due and payable on each year of the anniversary of the initial filing for such period as the property's status is vacant or foreclosed.
 - f. If the property has structures expected to be demolished, a demolition plan stating the proposed time frame for demolition and if an assessment or consideration has been made that the structures are of historical or cultural significance.
 - g. If the property has structures to be returned to appropriate occupancy or use, a detailed rehabilitation plan, which shall not exceed three hundred sixty-five (365) days from date of building permit submittal, unless the Code Enforcement Officer grants an extension upon the filing of a request by the party registering the property detailing the facts justifying the extension. Any repairs, improvements or alterations to the property must comply with any applicable zoning, housing, historic preservation or building codes. The Code Enforcement Officer will conduct an inspection of progress towards the rehabilitation plan every three (3) months until the rehabilitation is complete. Failure to complete the rehabilitation plan within three hundred sixty-five (365) days, plus any extensions granted, will result in a penalty in accordance with subsection 6. below, which penalty shall be retroactively applied to the date when the Town received the initial registration for the vacant or foreclosed property.
3. The filing party shall comply with all applicable laws and codes as per current building codes, fire codes, sanitary codes, and local ordinances and regulations concerning safety and maintenance. The owner shall notify the Code Enforcement Officer of any changes in information supplied as part of the vacant or foreclosed property registration within thirty (30) days of any such change. If the plan or timetable for the vacant or foreclosed property is revised in any way, the revisions must be submitted in writing to and approved by the Code Enforcement Officer.
 4. Failure of the owner to maintain the property, as set forth in subsections 2. and 3. above, that requires the Town to take any remedial action shall be grounds for revocation of the approved plan and shall be subject to any applicable penalties and filing and foreclosure of lien provided for under this ordinance.
 5. At the time of any change in ownership, the new property owner(s) shall file a new registration within thirty (30) days of transfer of any ownership in the property. The property owner(s) must notify any new property owner(s) of the demolition and/or rehabilitation plan in place and include completion of the rehabilitation plan as a condition of the purchase of the property. The new property owner(s) shall comply with any existing approved plan(s) until any revised plan(s) meet the approval of the Code Enforcement Officer.

ZONING ORDINANCE 2023~~2~~-00786. Fees. Fees shall be as follows:

<u>Registration and Renewal:</u>	<u>\$100.00</u>
<u>Failure to Register:</u>	<u>\$500.00</u>
<u>First Offense:</u>	<u>written warning</u>
<u>Second Offense:</u>	<u>\$500.00</u>
<u>Failure to complete rehabilitation:</u>	<u>\$100.00 per day after 365 days</u>
<u>Appeal:</u>	<u>\$300.00</u>

a. Any fees which are required or due pursuant to the provisions of this section D. shall be paid at the time of filing of the registration document provided by the Planning and Zoning Department.

b. All fees are nonrefundable.

c. Failure to file the registration or pay applicable fees shall empower the Town to file a lien on the property in the amount due pursuant to this section, as described in section I below.

d. Any fees due shall be paid in full prior to the issuance of any building permits, except in the case of a demolition permit.

e. If a delinquent fee is not paid at the time of the transfer of the property, such failure shall in no way impair the legality and enforcement of the fee and associated lien filing.

7. Expenses. The owner of a vacant or foreclosed property will be billed by the Town for any and all reasonable costs incurred by the Town for emergency response, boarding and securing, or otherwise mitigating public safety concerns created by the vacant or foreclosed property. Failure by the owner to pay for billed expenses associated with their vacant or foreclosed property within ninety (90) days of the date of billing shall empower the Town to record a lien as to the property and to foreclose any such lien in accordance with section I. The Town is not required to provide any notice prior to filing of such a lien.

8. Yearly reports. The Planning and Zoning Department shall send to the Governing Body a list of all properties in the Town declared vacant or foreclosed under this section D. annually. Such list shall indicate whether registration of the property pursuant to this section D. has occurred as well as the status of any fees due.

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9. Violations and penalties. Any person violating the registration provisions of this section D. or providing false information in the process of registering the property shall be subject to monetary penalties set forth in subsection 6 above.

E. Inspections.

1. The Code Enforcement Officer shall be authorized, under the provisions of this ordinance, to inspect any premises in the Town for the purpose of enforcing and assuring compliance with the provisions of this ordinance subject to the following procedural requirements:
 - a. The Code Enforcement Officer may conduct inspections from right-of-way and may assess the compliance of the subject property. Consent from any owner is not required.
 - b. Upon the request of the Code Enforcement Officer, any owner may voluntarily provide access to Town staff to all interior portions of any property in order to assess compliance.
 - c. Any owner at the time of such request shall be advised of the owner's right to deny access and request procurement by the Town of a search warrant.
 - d. Should any owner refuse such access, the Code Enforcement Officer shall apply for a warrant from a court of competent jurisdiction to grant search warrants.
2. If, at the time of the inspection, the Code Enforcement Officer deems that the electrical, plumbing, or mechanical systems pose health or safety hazards and require additional inspection by a registered code inspector in that discipline, the owner shall be responsible to obtain and pay for the required inspection.

F. Notice to abate.

1. The Code Enforcement Officer, upon observing any nuisance as described in section C above shall issue a written notice to the owner. The notice may be served personally, by certified mail to the property's address, or posted on the property. The notice to abate a nuisance shall contain the following:
 - a. An order to abate the nuisance within ten (10) days or other specified reasonable time.
 - b. The location of the nuisance, if the nuisance is stationary.
 - c. A description of the nuisance and ordinance citation of the nuisance.
 - d. A statement of corrective action necessary to abate the nuisance.

- e. A statement that if the nuisance is not abated as directed, the matter will be considered by a Zoning Hearing Examiner, and the Town will take appropriate action, including abatement of the nuisance, imposition of the associated costs on the owner, and pursuit of a lien on the property.
 - f. A statement of a right to hearing before a Zoning Hearing Examiner.
2. If the violation is not fully remedied by the stated deadline, the Code Enforcement Officer may refer the matter to a Zoning Hearing Examiner. The Zoning Hearing Examiner shall conduct a quasi-judicial hearing following appropriate notice to the owner by certified mail to the property's address or posting on the property. After considering the evidence presented at the hearing, the Zoning Hearing Examiner shall determine whether a nuisance requiring abatement exists. In the event the Zoning Hearing Examiner concludes that a nuisance exists, it shall:
- a. Issue an order to abate the nuisance within ten (10) days or other specified reasonable time, specifying the corrective action necessary to abate the nuisance.
 - b. Include in the order notice to the owner that in the event the nuisance is not abated as directed, the Town will proceed to abate the nuisance, impose the costs of abatement on the owner, and impose a lien in the amount of the costs on the property.
 - c. Include in the order notice to the owner of the right to appeal the decision to the Planning and Zoning Commission within fifteen (15) days.
3. In the event no appeal is taken to from an order to abate the nuisance, the Town may proceed with abatement of the violation in accordance with section H below.

G. Right to hearing.

Any person receiving notice to abate a nuisance may request a hearing before the Zoning Hearing Examiner on such matter within fifteen (15) days from the date of filing the notice. Any notice of abatement served by the Town shall advise the person allegedly committing the nuisance of their right to request a hearing before the Zoning Hearing Examiner. The Zoning Hearing Examiner shall consider the facts of the case and this ordinance in its decision. The Zoning Hearing Examiner's decision may be appealed to the Planning and Zoning Commission within thirty (30) days.

H. Abatement by Town.

Upon the failure of the person to comply with an order to abate a nuisance in accordance with section F, the Town may proceed without notice to abate such nuisance itself. The Code Enforcement Officer shall proceed to abate such nuisance and shall prepare a statement of costs incurred in the abatement thereof, and serve the statement of cost upon the person who failed to comply.

I. Town's cost declared lien.

Any and all costs incurred by the Town in the abatement of a nuisance, or for amounts or fines assessed or arising under this ordinance, shall constitute a lien against the property upon which the nuisance was removed, which lien shall be filed pursuant to NMSA 1978, § 3-36-1. The Town shall be further empowered to foreclose the lien. The Town shall also be entitled to release any lien it holds upon payment of good and valuable consideration, whether such amount is paid by the owner(s) or any other individual or entity.

J. Alternative methods of abatement.

1. This ordinance is not intended to affect other legal remedies available to the Town or affected property owners to address a nuisance.
2. A civil action to abate a public nuisance may be brought in any court of competent jurisdiction against any person or entity who creates, performs, or maintains a public nuisance.
3. For cases in the Town's Municipal Court, a lien against real estate may be foreclosed in the same manner that mortgages or other liens against real estate are foreclosed with like rights of redemption. A lien against personal property may be foreclosed in the same manner security interests are foreclosed. At the trial of any case foreclosing any lien, the recitals of the lien or other evidence of indebtedness shall be received in evidence as prima facie true. In the foreclosure of any lien created by municipal ordinance or under authority of law, a reasonable attorney's fee shall be granted by the court as part of the reasonable costs of the case.
4. The Town may file a criminal complaint for public nuisance in the appropriate court as provided by New Mexico law.
5. Pursuant to NMSA 1978, § 30-8-8(B), as it may be amended, a civil action to abate a public nuisance may be brought, by verified complaint in the name of the state without cost, by any public officer or private citizen, in the district court of the county where the public nuisance exists, against any person, corporation or association of persons who shall create, perform or maintain a public nuisance.

K. Appeals.

1. Appeal to Planning and Zoning Commission.
 - a. Any person aggrieved by the decision of a Zoning Hearing Examiner may appeal to the Planning and Zoning Commission, provided that a written application for appeal is filed with the Town Clerk within thirty (30) days after the decision.
 - b. An application for appeal shall be based on a claim that the true intent of this ordinance has been incorrectly interpreted, the provisions of this ordinance do not fully apply, or the requirements of this ordinance are satisfied.

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- c. The appellant, the appellant's representative, the Code Enforcement Officer, and any person whose interests are affected shall be given an opportunity to be heard.
- d. The Planning and Zoning Commission shall affirm, modify or reverse the decision of the Code Enforcement Officer or Zoning Hearing Examiner at its discretion.
- e. A decision of the Planning & Zoning Commission shall be in writing and provide findings and conclusions based on the evidence presented at the hearing before it.
- f. The appellant shall pay any applicable costs associated with filing any such appeal. All fees are nonrefundable.

2. Appeals to the Governing Body.

- a. Any person aggrieved by a decision of the Planning & Zoning Commission acting under this ordinance may appeal to the Town's Governing Body by submitting a written notice of appeal within thirty (30) days of the Commission's final decision. The notice of appeal shall be filed with the Town Clerk.
- b. Appeals to the Governing Body shall be based on the record before the Planning & Zoning Commission. The Planning & Zoning Commission shall prepare and provide the record on appeal to the Governing Body.
- c. Notice of the appeal and hearing on the appeal shall be provided to those persons who participated in the hearing before the Planning & Zoning Commission.
- d. The Governing Body shall affirm, modify or reverse the decision of the Code Enforcement Officer or Zoning Hearing Examiner at its discretion.
- e. A decision of the Governing Body Planning & Zoning Commission shall be in writing and provide findings and conclusions based on the record.
- f. The appellant shall pay any applicable costs associated with filing any such appeal. All fees are nonrefundable.

3. Appeals to District Court. A decision of the Governing Body may be appealed to district court in accordance with NMSA 1978 § 39-3-1.1.

L. Authorizing Use of the Cannabis Regulation Act/Nuisance Abatement Fund

- 1. Resolution No. 2023-09 established a revolving fund dedicated to the cost and expense for the Planning and Zoning Department to initiate actions with intent to reduce such conditions

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known as the Cannabis Regulation Act/Nuisance Abatement Fund (herein referred to as the "Fund").

2. The Planning and Zoning Department may utilize the Fund for actions to abate nuisances in accordance with this ordinance.

3. The Planning and Zoning Department may utilize the Fund to take legal measures, such as lien filing and collection, establishment of fines, or invoicing of fees for the cost of abatement.

— ALTERNATIVE REMEDY FOR THE MOST SERIOUS NUISANCES —

~~A. — Intent. This chapter is intended to promote the general health, safety and welfare of the people of the Town by prohibiting the creation or maintenance of nuisances upon any business, industrial or residential properties within the Town limits. In addition to all other remedies provided by law, the Town may proceed with the following enforcement mechanism when the Governing body determines under the specific facts of the matter that it is just and prudent.~~

~~B. — Declaration by Governing body of Nuisance. The Town Governing Body may declare by resolution that a Motor Vehicle, Dilapidated Building or other Property Nuisance exists and that it is a menace to the public safety, health, morals, or welfare or that its unsightly appearance tends to discourage residential or commercial development in the property's immediate area, and that it is condemned and the nuisance must be abated in accordance with this ordinance and/or any required correction action set forth therein by the Town governing body.~~

~~C. — Service of Resolution. A copy of the resolution shall be served on the owner, occupant or agent in charge of the condemned Building, structure, house or property. If the owner, as shown by the real estate records of the county clerk, occupant or agent in charge of the Building, structure, house or property cannot be served within the Town, a copy of the resolution shall be posted on the Building, structure house or property and a copy of the resolution shall be published one time in a local newspaper.~~

~~D. — Removal of Nuisance Vehicle, Dilapidated Building, or other Property Nuisance or filing of objection. Within ten (10) days of the receipt of a copy of the resolution or of the posting and publishing of a copy of the resolution, the owner, occupant or agent in charge of the Nuisance Vehicle, Dilapidated Building, or Property Nuisance shall commence removing the nuisance, or take the corrective action approved by the Town Governing Body.~~

~~E. — Appeal to District Court. Any Person aggrieved by the determination of the Town governing body may appeal to the District Court by:~~

~~1. — Filing a petition in the District Court within twenty (20) days after the determination made by the Town governing body.~~

~~F. — Cost of Removal Constitutes a Lien. The Town may take corrective action to abate the nuisance if the owner, occupant or agent in charge of the condemned Building, structure, house or property fails to commence removing or correcting the Property Nuisance as follows:~~

~~1. — Within ten (10) days of being served a copy of the resolution or of the posting and publishing of the resolution provided no timely appeal is filed; or~~

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- ~~2. Within five (5) days of the determination of the Town governing body that the resolution shall be enforced; or~~
- ~~3. Within thirty (30) days after the District Court enters judgment. The Manager or the Manager's designee shall determine to method to be used to remove the Property Nuisance. The reasonable cost of the removal shall constitute a lien against the Building, structure, house or property from which it was removed. The lien shall be foreclosed in the manner provided for by state law.~~
- ~~G. Removal of Salvage Value. The Manager or the Manager's designee may at their discretion, with the consent of the owner, pay for the cost of removal of any condemned Building, structure or house by granting to the Person removing such structure, the legal title to all salvageable materials in lieu of all other compensation.~~
- ~~H. Clean premises. Any Person or firm removing any condemned Building, structure, or house shall leave the premises from which the material and debris has been removed in a clean, level and safe condition, suitable for further occupancy or construction and with all excavations filled.~~

SECTION 37. AMENDMENTS TO THE ZONE MAP

A. Authority. The Town governing body may amend or change by ordinance the text of this Ordinance and/or the TOWN OF EDGEWOOD ZONING MAP, including any of the regulations, procedures, or Zone District boundaries established by the Town.

B. Application. Any request for an amendment an underlying Zone to the Zone Map as a part of the Ordinance shall be submitted with the applicable administrative fee to the Planning & Zoning Official on a prescribed application form obtainable at the Town offices. An application may be initiated by the Town acting on behalf of the community at large. The Planning & Zoning Official shall transmit the completed application and any supplementary information to the Planning & Zoning Commission at their next scheduled meeting.

The established zoning is considered to be correct and appropriate unless an applicant can sufficiently justify why an amendment should be made. The Planning & Zoning Commission shall prepare and transmit a recommendation or decision in writing to the Town Governing Body within seven days after their review of the proposed amendment is completed. To the extent possible, all contiguous property owners of any land proposed for a zone change shall be notified of the Planning & Zoning Commission meeting at which the zone change will be reviewed.

C. Public Hearing. Notification of the time and place of the public hearing shall be:

1. Publication. By publication at least once in a weekly newspaper of general circulation in the Town not less than fifteen (15) calendar days prior to the date of the public hearing; and

2. Written Notice to Landowners. By written notice as follows:

a. Whenever a zone change is proposed for an area of one (1) block or less, notice of the public hearing shall be by written notice sent by certified mail, return receipt requested, to the owners of land within the area proposed to be changed by a zoning regulation and within one hundred (100) feet, excluding public rights-of-way, of the area proposed to be changed by a zoning regulation.

b. Whenever a zone change is proposed for an area of more than one (1) block, notice of the public hearing shall be mailed by first class mail to the owners of land within the area proposed to be changed by a zoning regulation and within one hundred (100) feet, excluding public rights-of-way, of the area proposed to be changed by a zoning regulation.

c. If any notice by first class mail is returned undeliverable, the Town shall attempt to discover the owner's most recent address and shall remit the notice by certified mail, return receipt requested; and

3. Posting. By posting such notice in at least one (1) prominent place on each parcel which is the subject of the proposed action. In the event more than one (1) parcel is the subject of such hearing, and such parcels comprise two hundred (200) or more feet of street frontage, at least one (1) such notice shall be posted about the street line at intervals of not less than two hundred (200) feet, starting at either end of the subject properties where the property line intersects the street line.

D. Amendments to an underlying zone created by Resolution shall be subject to proper Agenda notification requirements.

38. APPEALS FROM THE PLANNING & ZONING COMMISSION

A. Any person aggrieved by a decision of the Planning & Zoning Commission acting under these regulations may appeal to the Town's Governing Body by submitting a written notice of appeal within 30 days of the Commission's final decision. The notice of appeal shall be filed with the Town Clerk.

B. A decision of the Planning & Zoning Commission shall be in writing and provide findings and conclusions based on the evidence presented at the hearing before it. A decision shall not be considered as final until adopted on the record by the Planning & Zoning Commission.

C. Appeals to the Governing Body shall be based on the record before the Planning & Zoning Commission. The Planning & Zoning Commission shall prepare and provide the record on appeal to the Governing Body. Notice of such appeal and the date and time of the hearing before the Governing Body shall be provided to those owners of property to whom this Ordinance requires to be notified on the original application which is the subject of the appeal. Notice of such appeal shall also be provided to those persons who participated in the hearing before the Planning & Zoning Commission.

D. The Governing Body shall conduct a hearing on the record, and no new evidence or testimony which was not before the Commission shall be introduced. The Governing Body may affirm, modify or reverse the decision of the Planning & Zoning Commission, or the Governing Body may return the matter for reconsideration by the Planning & Zoning Commission of one or more findings and instructions.

E. Any person aggrieved from a final determination of the Governing Body affirming, modifying or reversing a decision of the Planning & Zoning Commission may appeal to the First Judicial District Court by filing a notice of appeal with the Court within 30 days of the filing of the Governing Body's decision with Town Clerk as provided under NMSA 1978 §39-1.1 and rules of the district courts for appeals from administrative agencies.

F. The foregoing provisions apply to decisions by the Planning & Zoning Commission granting or denying in whole or part applications for permits, variances, or appeals from actions of Town staff under this Ordinance, and to other actions where the ultimate approval of the Town governing body is not required. The foregoing provisions do not apply to any actions by the Planning & Zoning Commission which consist of either reviewing or making recommendations to the Town Governing Body or Town Officials.

G. In the event of an amendment to this Ordinance which necessitates a change to the TOWN OF EDGEWOOD ZONING MAP, such amendments to the TOWN OF EDGEWOOD ZONING MAP shall be automatically authorized and completed.

SECTION 39. ADMINISTRATIVE FEES

A. Applications. Any applications required by this Ordinance shall be filed on prescribed forms obtainable at the Town offices and shall be accompanied by the applicable administrative fee. Administrative fees shall not be required where any official of the Town of Edgewood is the moving party. The purpose of an administrative fee is to cover the processing costs, and shall not be refundable. All fees shall be paid to the Town Clerk at the time of application and shall be made payable to the Town of Edgewood.

B. Administrative Fees. Administrative fees will be charged in accordance with the Governing body resolution establishing the fees authorized hereunder.

SECTION 40. CORRECTIONS

The Town Clerk/Treasurer and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

SECTION 41. SEVERABILITY

Severability. The provisions of this Ordinance are severable. Should any part of this Ordinance be declared by a court of competent jurisdiction to be unconstitutional or invalid, such holdings shall not affect the validity of this Ordinance other than the part so declared to be unconstitutional or invalid.

SECTION 42. EFFECTIVE DATE

This Ordinance shall take effect five (5) days after publication in accordance with State Law.

PASSED, APPROVED and ADOPTED this _____ day of 2023

Fund	Department	Object Code	Original Budget	Adjusted Budget
FY22				
Fund				
79900 Other Trust & Agency	0001 No Department	10101 Unrestricted Cash	41,246.00	41,246.00
21100 Law Enforcement Protection	3001 Law Enforcement	57999 Other Operating Costs	26,600.00	26,600.00
21100 Law Enforcement Protection	0001 No Department	47110 State - Law Enforcement Protection (DFA)	26,600.00	26,600.00
21100 Law Enforcement Protection	0001 No Department	10101 Unrestricted Cash	2	2
21400 Lodgers' Tax	2002 General Administration	55999 Contract - Other Services	53,000.00	53,000.00
21400 Lodgers' Tax	0001 No Department	10101 Unrestricted Cash	100,535.00	100,535.00
21400 Lodgers' Tax	0001 No Department	41300 Lodgers' Tax	39,200.00	39,200.00
21600 Municipal Street	5002 Municipal Streets	51020 Salaries - Full-Time Positions	314,847.00	314,847.00
21600 Municipal Street	5002 Municipal Streets	51060 Salaries - Overtime	15,743.00	15,743.00
21600 Municipal Street	5002 Municipal Streets	52010 FICA - Regular	20,498.00	20,498.00
21600 Municipal Street	5002 Municipal Streets	52011 FICA - Medicare	4,795.00	4,795.00
21600 Municipal Street	5002 Municipal Streets	52020 Retirement	36,082.00	36,082.00
21600 Municipal Street	5002 Municipal Streets	52021 Retiree Health Care	6,298.00	6,298.00
21600 Municipal Street	5002 Municipal Streets	52030 Health and Medical Premiums	78,379.00	78,379.00
21600 Municipal Street	5002 Municipal Streets	52040 Life Insurance Premiums	1,008.00	1,008.00
21600 Municipal Street	5002 Municipal Streets	52090 Unemployment Compensation	3,079.00	3,079.00
21600 Municipal Street	5002 Municipal Streets	52100 Workers' Compensation Premium	56	56
21600 Municipal Street	5002 Municipal Streets	53030 Travel - Employees	100	100
21600 Municipal Street	5002 Municipal Streets	54010 Maintenance & Repairs - Building/Structure	300	300
21600 Municipal Street	5002 Municipal Streets	54020 Maintenance & Repairs - Contracts	700	700
21600 Municipal Street	5002 Municipal Streets	54030 Maintenance & Repairs - Grounds/Roadways	250,000.00	250,000.00
21600 Municipal Street	5002 Municipal Streets	54999 Other Maintenance	10,000.00	10,000.00
21600 Municipal Street	5002 Municipal Streets	55030 Contract - Professional Services	500,500.00	500,500.00
21600 Municipal Street	5002 Municipal Streets	56020 Supplies - General Office	1,000.00	1,000.00
21600 Municipal Street	5002 Municipal Streets	56040 Supplies - Furniture/Fixtures/Equipment (Non-Capital)	250	250
21600 Municipal Street	5002 Municipal Streets	56090 Supplies - Safety	750	750
21600 Municipal Street	5002 Municipal Streets	56110 Supplies - Uniforms/Linen	2,200.00	2,200.00
21600 Municipal Street	5002 Municipal Streets	56120 Supplies - Vehicle Fuel	32,000.00	32,000.00
21600 Municipal Street	5002 Municipal Streets	56999 Supplies - Other	10,000.00	10,000.00
21600 Municipal Street	5002 Municipal Streets	57050 Employee Training	300	300
21600 Municipal Street	5002 Municipal Streets	57130 Rent of Equipment/Machinery	15,000.00	15,000.00
21600 Municipal Street	5002 Municipal Streets	57160 Telecommunications	3,000.00	3,000.00
21600 Municipal Street	5002 Municipal Streets	57170 Utilities - Electricity	20,000.00	20,000.00
21600 Municipal Street	5002 Municipal Streets	58100 Street Lighting/Traffic Signals/Signs	5,000.00	5,000.00
21600 Municipal Street	0001 No Department	10101 Unrestricted Cash	1	1
21600 Municipal Street	0001 No Department	61100 Transfers In	1,314,358.00	1,314,358.00
21600 Municipal Street	0001 No Department	42300 Gas Tax for General Purposes	150,908.00	150,908.00
21700 Recreation	0001 No Department	10101 Unrestricted Cash	5,600.00	5,600.00
29900 Other Special Revenue	0001 No Department	10101 Unrestricted Cash	117,690.00	117,690.00
29900 Other Special Revenue	0001 No Department	61100 Transfers In	20,000.00	20,000.00
29900 Other Special Revenue	0001 No Department	61200 Transfers Out	20,000.00	20,000.00
39900 Other Capital Projects	2002 General Administration	58010 Buildings & Structures	1,419,546.00	1,419,546.00
39900 Other Capital Projects	2002 General Administration	58090 Roadways/Bridges	738,247.00	738,247.00
39900 Other Capital Projects	0001 No Department	47399 Other State Distributions (restricted)	2,266,808.00	2,266,808.00
39900 Other Capital Projects	0001 No Department	10101 Unrestricted Cash	1,403,619.00	1,403,619.00
39900 Other Capital Projects	0001 No Department	42401 GRT Shared - Municipal Equivalent Distribution	525,639.00	525,639.00
39900 Other Capital Projects	0001 No Department	42900 Other State Shared Taxes	446,602.00	446,602.00
40100 General Obligation Bond Debt Service	2002 General Administration	59010 Debt Service - Principal Payments	170,000.00	170,000.00
40100 General Obligation Bond Debt Service	2002 General Administration	59020 Debt Service - Interest Payments	93,486.00	93,486.00
40100 General Obligation Bond Debt Service	0001 No Department	10101 Unrestricted Cash	246,834.00	246,834.00
40100 General Obligation Bond Debt Service	0001 No Department	41500 Property Tax - Current	273,866.00	273,866.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	51020 Salaries - Full-Time Positions	106,381.00	106,381.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	51060 Salaries - Overtime	10,003.00	10,003.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	52010 FICA - Regular	7,256.00	7,256.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	52011 FICA - Medicare	1,697.00	1,697.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	52020 Retirement	11,463.00	11,463.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	52021 Retiree Health Care	2,001.00	2,001.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	52030 Health and Medical Premiums	25,811.00	25,811.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	52040 Life Insurance Premiums	386	386
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	52090 Unemployment Compensation	1,253.00	1,253.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	52100 Workers' Compensation Premium	18	18
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	53030 Travel - Employees	1,500.00	1,500.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	54010 Maintenance & Repairs - Building/Structure	1,000.00	1,000.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	54020 Maintenance & Repairs - Contracts	1,500.00	1,500.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	54050 Maintenance & Repair - Furniture/Fixtures/Equipment	30,000.00	30,000.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	55030 Contract - Professional Services	70,000.00	70,000.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	56020 Supplies - General Office	1,000.00	1,000.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	56120 Supplies - Vehicle Fuel	2,000.00	2,000.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	56999 Supplies - Other	60,000.00	60,000.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	57050 Employee Training	2,000.00	2,000.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	57070 Insurance - General Liability/Property	5,000.00	5,000.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	57090 Printing/Publishing/Advertising	200	200
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	57160 Telecommunications	2,700.00	2,700.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	57170 Utilities - Electricity	55,000.00	55,000.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	57999 Other Operating Costs	21,900.00	21,900.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	58010 Buildings & Structures	15,000.00	15,000.00
50300 Wastewater/Sewer Enterprise	0001 No Department	44230 Utility Service Fees	44,178.00	44,178.00
50300 Wastewater/Sewer Enterprise	0001 No Department	44240 Utility Connection Fees	21,750.00	21,750.00
50300 Wastewater/Sewer Enterprise	0001 No Department	61100 Transfers In	288,148.00	288,148.00
50300 Wastewater/Sewer Enterprise	0001 No Department	41253 Gross Receipts Tax - Municipal Environmental	121,528.00	121,528.00
11000 General Operating Fund	1001 Governing Body	51010 Salaries - Elected Officials	31,200.00	31,200.00
11000 General Operating Fund	1001 Governing Body	52010 FICA - Regular	1,934.00	1,934.00

11000 General Operating Fund	1001 Governing Body	52011 FICA - Medicare	452	452
11000 General Operating Fund	1001 Governing Body	52020 Retirement	656	656
11000 General Operating Fund	1001 Governing Body	52030 Health and Medical Premiums	23,498.00	23,498.00
11000 General Operating Fund	1001 Governing Body	52040 Life Insurance Premiums	109	109
11000 General Operating Fund	1001 Governing Body	53010 Travel - Elected Officials	3,000.00	3,000.00
11000 General Operating Fund	1001 Governing Body	55020 Contract - Attorney Fees	3,000.00	3,000.00
11000 General Operating Fund	1009 Municipal Court	51010 Salaries - Elected Officials	12,000.00	12,000.00
11000 General Operating Fund	1009 Municipal Court	51020 Salaries - Full-Time Positions	71,631.00	71,631.00
11000 General Operating Fund	1009 Municipal Court	51040 Salaries - Part-Time Positions	2,000.00	2,000.00
11000 General Operating Fund	1009 Municipal Court	52010 FICA - Regular	5,403.00	5,403.00
11000 General Operating Fund	1009 Municipal Court	52011 FICA - Medicare	1,264.00	1,264.00
11000 General Operating Fund	1009 Municipal Court	52020 Retirement	5,488.00	5,488.00
11000 General Operating Fund	1009 Municipal Court	52021 Retiree Health Care	958	958
11000 General Operating Fund	1009 Municipal Court	52030 Health and Medical Premiums	1,687.00	1,687.00
11000 General Operating Fund	1009 Municipal Court	52040 Life Insurance Premiums	305	305
11000 General Operating Fund	1009 Municipal Court	52090 Unemployment Compensation	933	933
11000 General Operating Fund	1009 Municipal Court	52100 Workers' Compensation Premium	36	36
11000 General Operating Fund	1009 Municipal Court	53030 Travel - Employees	8,500.00	8,500.00
11000 General Operating Fund	1009 Municipal Court	54010 Maintenance & Repairs - Building/Structure	2,000.00	2,000.00
11000 General Operating Fund	1009 Municipal Court	54020 Maintenance & Repairs - Contracts	1,628.00	1,628.00
11000 General Operating Fund	1009 Municipal Court	55020 Contract - Attorney Fees	10,000.00	10,000.00
11000 General Operating Fund	1009 Municipal Court	55030 Contract - Professional Services	200	200
11000 General Operating Fund	1009 Municipal Court	56020 Supplies - General Office	2,000.00	2,000.00
11000 General Operating Fund	1009 Municipal Court	56040 Supplies - Furniture/Fixtures/Equipment (Non-Capital)	2,000.00	2,000.00
11000 General Operating Fund	1009 Municipal Court	57070 Insurance - General Liability/Property	6,000.00	6,000.00
11000 General Operating Fund	1009 Municipal Court	57080 Postage	400	400
11000 General Operating Fund	1009 Municipal Court	57150 Subscriptions & Dues	600	600
11000 General Operating Fund	1009 Municipal Court	57170 Utilities - Electricity	6,500.00	6,500.00
11000 General Operating Fund	1009 Municipal Court	57999 Other Operating Costs	100	100
11000 General Operating Fund	2004 Finance/Budget/Accounting	51020 Salaries - Full-Time Positions	416,482.00	416,482.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	51060 Salaries - Overtime	23,691.00	23,691.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	52010 FICA - Regular	27,304.00	27,304.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	52011 FICA - Medicare	6,386.00	6,386.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	52020 Retirement	56,675.00	56,675.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	52021 Retiree Health Care	8,330.00	8,330.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	52030 Health and Medical Premiums	93,126.00	93,126.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	52040 Life Insurance Premiums	1,534.00	1,534.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	52090 Unemployment Compensation	4,689.00	4,689.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	52100 Workers' Compensation Premium	50,075.00	50,075.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	53030 Travel - Employees	5,550.00	5,550.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	54010 Maintenance & Repairs - Building/Structure	7,000.00	7,000.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	54020 Maintenance & Repairs - Contracts	4,220.00	4,220.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	54040 Maintenance & Repairs - Vehicles	1,100.00	1,100.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	55010 Contract - Audit	16,500.00	16,500.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	55020 Contract - Attorney Fees	50,000.00	50,000.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	55030 Contract - Professional Services	120,000.00	120,000.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	55999 Contract - Other Services	95,242.00	95,242.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	56020 Supplies - General Office	13,000.00	13,000.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	56040 Supplies - Furniture/Fixtures/Equipment (Non-Capital)	12,000.00	12,000.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	56120 Supplies - Vehicle Fuel	200	200
11000 General Operating Fund	2004 Finance/Budget/Accounting	57070 Insurance - General Liability/Property	59,430.00	59,430.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	57080 Postage	1,500.00	1,500.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	57090 Printing/Publishing/Advertising	3,500.00	3,500.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	57130 Rent of Equipment/Machinery	2,500.00	2,500.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	57140 Rent of Land/Building	18,750.00	18,750.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	57150 Subscriptions & Dues	15,068.00	15,068.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	57160 Telecommunications	16,535.00	16,535.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	57170 Utilities - Electricity	20,000.00	20,000.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	57999 Other Operating Costs	390,200.00	390,200.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	58020 Equipment & Machinery	32,000.00	32,000.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	58030 Furniture & Fixtures	10,000.00	10,000.00
11000 General Operating Fund	2006 Operations & Maintenance	51020 Salaries - Full-Time Positions	93,152.00	93,152.00
11000 General Operating Fund	2006 Operations & Maintenance	51060 Salaries - Overtime	7,418.00	7,418.00
11000 General Operating Fund	2006 Operations & Maintenance	52010 FICA - Regular	8,125.00	8,125.00
11000 General Operating Fund	2006 Operations & Maintenance	52011 FICA - Medicare	1,901.00	1,901.00
11000 General Operating Fund	2006 Operations & Maintenance	52020 Retirement	12,522.00	12,522.00
11000 General Operating Fund	2006 Operations & Maintenance	52021 Retiree Health Care	2,473.00	2,473.00
11000 General Operating Fund	2006 Operations & Maintenance	52030 Health and Medical Premiums	44,561.00	44,561.00
11000 General Operating Fund	2006 Operations & Maintenance	52040 Life Insurance Premiums	346	346
11000 General Operating Fund	2006 Operations & Maintenance	52090 Unemployment Compensation	1,057.00	1,057.00
11000 General Operating Fund	2006 Operations & Maintenance	52100 Workers' Compensation Premium	28	28
11000 General Operating Fund	2006 Operations & Maintenance	53030 Travel - Employees	400	400
11000 General Operating Fund	2006 Operations & Maintenance	54040 Maintenance & Repairs - Vehicles	40,000.00	40,000.00
11000 General Operating Fund	2006 Operations & Maintenance	54999 Other Maintenance	32,000.00	32,000.00
11000 General Operating Fund	2006 Operations & Maintenance	55030 Contract - Professional Services	500	500
11000 General Operating Fund	2006 Operations & Maintenance	56020 Supplies - General Office	500	500
11000 General Operating Fund	2006 Operations & Maintenance	56040 Supplies - Furniture/Fixtures/Equipment (Non-Capital)	1,000.00	1,000.00
11000 General Operating Fund	2006 Operations & Maintenance	56110 Supplies - Uniforms/Linen	1,600.00	1,600.00
11000 General Operating Fund	2006 Operations & Maintenance	56120 Supplies - Vehicle Fuel	2,800.00	2,800.00
11000 General Operating Fund	2006 Operations & Maintenance	56999 Supplies - Other	5,000.00	5,000.00
11000 General Operating Fund	2006 Operations & Maintenance	57070 Insurance - General Liability/Property	3,500.00	3,500.00
11000 General Operating Fund	2006 Operations & Maintenance	57080 Postage	50	50
11000 General Operating Fund	2006 Operations & Maintenance	57160 Telecommunications	1,100.00	1,100.00
11000 General Operating Fund	2006 Operations & Maintenance	58020 Equipment & Machinery	13,000.00	13,000.00

11000 General Operating Fund	2006 Operations & Maintenance	58080 Vehicles	52,793.00	52,793.00
11000 General Operating Fund	2012 Planning & Zoning	51020 Salaries - Full-Time Positions	87,259.00	87,259.00
11000 General Operating Fund	2012 Planning & Zoning	51060 Salaries - Overtime	7,241.00	7,241.00
11000 General Operating Fund	2012 Planning & Zoning	52010 FICA - Regular	6,575.00	6,575.00
11000 General Operating Fund	2012 Planning & Zoning	52011 FICA - Medicare	1,371.00	1,371.00
11000 General Operating Fund	2012 Planning & Zoning	52020 Retirement	9,656.00	9,656.00
11000 General Operating Fund	2012 Planning & Zoning	52021 Retiree Health Care	1,686.00	1,686.00
11000 General Operating Fund	2012 Planning & Zoning	52030 Health and Medical Premiums	22,028.00	22,028.00
11000 General Operating Fund	2012 Planning & Zoning	52040 Life Insurance Premiums	331	331
11000 General Operating Fund	2012 Planning & Zoning	52090 Unemployment Compensation	1,012.00	1,012.00
11000 General Operating Fund	2012 Planning & Zoning	52100 Workers' Compensation Premium	83	83
11000 General Operating Fund	2012 Planning & Zoning	53030 Travel - Employees	2,200.00	2,200.00
11000 General Operating Fund	2012 Planning & Zoning	54040 Maintenance & Repairs - Vehicles	1,000.00	1,000.00
11000 General Operating Fund	2012 Planning & Zoning	55020 Contract - Attorney Fees	20,000.00	20,000.00
11000 General Operating Fund	2012 Planning & Zoning	55030 Contract - Professional Services	10,000.00	10,000.00
11000 General Operating Fund	2012 Planning & Zoning	55999 Contract - Other Services	10,000.00	10,000.00
11000 General Operating Fund	2012 Planning & Zoning	56020 Supplies - General Office	1,500.00	1,500.00
11000 General Operating Fund	2012 Planning & Zoning	56040 Supplies - Furniture/Fixtures/Equipment (Non-Capital)	1,000.00	1,000.00
11000 General Operating Fund	2012 Planning & Zoning	56120 Supplies - Vehicle Fuel	2,000.00	2,000.00
11000 General Operating Fund	2012 Planning & Zoning	56999 Supplies - Other	200	200
11000 General Operating Fund	2012 Planning & Zoning	57080 Postage	2,000.00	2,000.00
11000 General Operating Fund	2012 Planning & Zoning	57090 Printing/Publishing/Advertising	500	500
11000 General Operating Fund	2012 Planning & Zoning	57150 Subscriptions & Dues	500	500
11000 General Operating Fund	2012 Planning & Zoning	57160 Telecommunications	1,500.00	1,500.00
11000 General Operating Fund	2012 Planning & Zoning	57999 Other Operating Costs	45,000.00	45,000.00
11000 General Operating Fund	3001 Law Enforcement	51020 Salaries - Full-Time Positions	745,808.00	745,808.00
11000 General Operating Fund	3001 Law Enforcement	51060 Salaries - Overtime	149,162.00	149,162.00
11000 General Operating Fund	3001 Law Enforcement	52010 FICA - Regular	55,489.00	55,489.00
11000 General Operating Fund	3001 Law Enforcement	52011 FICA - Medicare	12,978.00	12,978.00
11000 General Operating Fund	3001 Law Enforcement	52020 Retirement	187,829.00	187,829.00
11000 General Operating Fund	3001 Law Enforcement	52021 Retiree Health Care	18,450.00	18,450.00
11000 General Operating Fund	3001 Law Enforcement	52030 Health and Medical Premiums	161,266.00	161,266.00
11000 General Operating Fund	3001 Law Enforcement	52040 Life Insurance Premiums	2,952.00	2,952.00
11000 General Operating Fund	3001 Law Enforcement	52090 Unemployment Compensation	9,023.00	9,023.00
11000 General Operating Fund	3001 Law Enforcement	52100 Workers' Compensation Premium	39,633.00	39,633.00
11000 General Operating Fund	3001 Law Enforcement	53030 Travel - Employees	2,250.00	2,250.00
11000 General Operating Fund	3001 Law Enforcement	54010 Maintenance & Repairs - Building/Structure	11,000.00	11,000.00
11000 General Operating Fund	3001 Law Enforcement	54020 Maintenance & Repairs - Contracts	3,000.00	3,000.00
11000 General Operating Fund	3001 Law Enforcement	54040 Maintenance & Repairs - Vehicles	15,000.00	15,000.00
11000 General Operating Fund	3001 Law Enforcement	54050 Maintenance & Repair - Furniture/Fixtures/Equipment	1,250.00	1,250.00
11000 General Operating Fund	3001 Law Enforcement	55020 Contract - Attorney Fees	4,500.00	4,500.00
11000 General Operating Fund	3001 Law Enforcement	55030 Contract - Professional Services	3,500.00	3,500.00
11000 General Operating Fund	3001 Law Enforcement	55999 Contract - Other Services	25,936.00	25,936.00
11000 General Operating Fund	3001 Law Enforcement	56020 Supplies - General Office	4,000.00	4,000.00
11000 General Operating Fund	3001 Law Enforcement	56040 Supplies - Furniture/Fixtures/Equipment (Non-Capital)	14,000.00	14,000.00
11000 General Operating Fund	3001 Law Enforcement	56090 Supplies - Safety	2,000.00	2,000.00
11000 General Operating Fund	3001 Law Enforcement	56110 Supplies - Uniforms/Linen	16,500.00	16,500.00
11000 General Operating Fund	3001 Law Enforcement	56120 Supplies - Vehicle Fuel	35,000.00	35,000.00
11000 General Operating Fund	3001 Law Enforcement	56122 Supplies - Vehicle Tires	5,500.00	5,500.00
11000 General Operating Fund	3001 Law Enforcement	56999 Supplies - Other	4,000.00	4,000.00
11000 General Operating Fund	3001 Law Enforcement	57030 Communication Costs	95,000.00	95,000.00
11000 General Operating Fund	3001 Law Enforcement	57080 Postage	500	500
11000 General Operating Fund	3001 Law Enforcement	57090 Printing/Publishing/Advertising	2,000.00	2,000.00
11000 General Operating Fund	3001 Law Enforcement	57130 Rent of Equipment/Machinery	1,000.00	1,000.00
11000 General Operating Fund	3001 Law Enforcement	57150 Subscriptions & Dues	1,500.00	1,500.00
11000 General Operating Fund	3001 Law Enforcement	57160 Telecommunications	14,000.00	14,000.00
11000 General Operating Fund	3001 Law Enforcement	57170 Utilities - Electricity	18,000.00	18,000.00
11000 General Operating Fund	3001 Law Enforcement	57999 Other Operating Costs	3,000.00	3,000.00
11000 General Operating Fund	3001 Law Enforcement	58020 Equipment & Machinery	31,371.00	31,371.00
11000 General Operating Fund	3001 Law Enforcement	58080 Vehicles	93,688.00	93,688.00
11000 General Operating Fund	3002 Fire Protection	55999 Contract - Other Services	356,228.00	356,228.00
11000 General Operating Fund	3004 Animal Control	51020 Salaries - Full-Time Positions	66,950.00	66,950.00
11000 General Operating Fund	3004 Animal Control	51060 Salaries - Overtime	6,695.00	6,695.00
11000 General Operating Fund	3004 Animal Control	52010 FICA - Regular	4,986.00	4,986.00
11000 General Operating Fund	3004 Animal Control	52011 FICA - Medicare	1,068.00	1,068.00
11000 General Operating Fund	3004 Animal Control	52020 Retirement	7,673.00	7,673.00
11000 General Operating Fund	3004 Animal Control	52021 Retiree Health Care	1,339.00	1,339.00
11000 General Operating Fund	3004 Animal Control	52030 Health and Medical Premiums	28,000.00	28,000.00
11000 General Operating Fund	3004 Animal Control	52040 Life Insurance Premiums	282	282
11000 General Operating Fund	3004 Animal Control	52090 Unemployment Compensation	861	861
11000 General Operating Fund	3004 Animal Control	52100 Workers' Compensation Premium	19	19
11000 General Operating Fund	3004 Animal Control	53030 Travel - Employees	1,000.00	1,000.00
11000 General Operating Fund	3004 Animal Control	54010 Maintenance & Repairs - Building/Structure	1,000.00	1,000.00
11000 General Operating Fund	3004 Animal Control	54020 Maintenance & Repairs - Contracts	1,200.00	1,200.00
11000 General Operating Fund	3004 Animal Control	54040 Maintenance & Repairs - Vehicles	1,200.00	1,200.00
11000 General Operating Fund	3004 Animal Control	55020 Contract - Attorney Fees	1,000.00	1,000.00
11000 General Operating Fund	3004 Animal Control	55030 Contract - Professional Services	15,000.00	15,000.00
11000 General Operating Fund	3004 Animal Control	55999 Contract - Other Services	500	500
11000 General Operating Fund	3004 Animal Control	56020 Supplies - General Office	1,200.00	1,200.00
11000 General Operating Fund	3004 Animal Control	56040 Supplies - Furniture/Fixtures/Equipment (Non-Capital)	500	500
11000 General Operating Fund	3004 Animal Control	56090 Supplies - Safety	200	200
11000 General Operating Fund	3004 Animal Control	56110 Supplies - Uniforms/Linen	1,400.00	1,400.00
11000 General Operating Fund	3004 Animal Control	56120 Supplies - Vehicle Fuel	3,500.00	3,500.00
11000 General Operating Fund	3004 Animal Control	56999 Supplies - Other	7,000.00	7,000.00

11000 General Operating Fund	3004 Animal Control	57080 Postage	300	300
11000 General Operating Fund	3004 Animal Control	57130 Rent of Equipment/Machinery	100	100
11000 General Operating Fund	3004 Animal Control	57150 Subscriptions & Dues	100	100
11000 General Operating Fund	3004 Animal Control	57160 Telecommunications	1,500.00	1,500.00
11000 General Operating Fund	3004 Animal Control	57170 Utilities - Electricity	7,500.00	7,500.00
11000 General Operating Fund	4003 Parks & Recreation	51020 Salaries - Full-Time Positions	47,924.00	47,924.00
11000 General Operating Fund	4003 Parks & Recreation	51060 Salaries - Overtime	4,793.00	4,793.00
11000 General Operating Fund	4003 Parks & Recreation	52010 FICA - Regular	3,269.00	3,269.00
11000 General Operating Fund	4003 Parks & Recreation	52011 FICA - Medicare	765	765
11000 General Operating Fund	4003 Parks & Recreation	52020 Retirement	5,493.00	5,493.00
11000 General Operating Fund	4003 Parks & Recreation	52021 Retiree Health Care	959	959
11000 General Operating Fund	4003 Parks & Recreation	52030 Health and Medical Premiums	17,126.00	17,126.00
11000 General Operating Fund	4003 Parks & Recreation	52040 Life Insurance Premiums	185	185
11000 General Operating Fund	4003 Parks & Recreation	52090 Unemployment Compensation	565	565
11000 General Operating Fund	4003 Parks & Recreation	52100 Workers' Compensation Premium	10	10
11000 General Operating Fund	4003 Parks & Recreation	53030 Travel - Employees	1,200.00	1,200.00
11000 General Operating Fund	4003 Parks & Recreation	54010 Maintenance & Repairs - Building/Structure	7,000.00	7,000.00
11000 General Operating Fund	4003 Parks & Recreation	54030 Maintenance & Repairs - Grounds/Roadways	6,000.00	6,000.00
11000 General Operating Fund	4003 Parks & Recreation	55020 Contract - Attorney Fees	1,000.00	1,000.00
11000 General Operating Fund	4003 Parks & Recreation	56020 Supplies - General Office	600	600
11000 General Operating Fund	4003 Parks & Recreation	56040 Supplies - Furniture/Fixtures/Equipment (Non-Capital)	2,500.00	2,500.00
11000 General Operating Fund	4003 Parks & Recreation	57080 Postage	50	50
11000 General Operating Fund	4003 Parks & Recreation	57130 Rent of Equipment/Machinery	2,000.00	2,000.00
11000 General Operating Fund	4003 Parks & Recreation	57150 Subscriptions & Dues	150	150
11000 General Operating Fund	4003 Parks & Recreation	57160 Telecommunications	800	800
11000 General Operating Fund	4003 Parks & Recreation	57170 Utilities - Electricity	20,000.00	20,000.00
11000 General Operating Fund	4003 Parks & Recreation	57999 Other Operating Costs	5,000.00	5,000.00
11000 General Operating Fund	4003 Parks & Recreation	58020 Equipment & Machinery	5,000.00	5,000.00
11000 General Operating Fund	4003 Parks & Recreation	58040 Infrastructure	12,000.00	12,000.00
11000 General Operating Fund	4003 Parks & Recreation	58050 Land Acquisition	3,000.00	3,000.00
11000 General Operating Fund	4004 Library	51020 Salaries - Full-Time Positions	83,302.00	83,302.00
11000 General Operating Fund	4004 Library	51060 Salaries - Overtime	2,156.00	2,156.00
11000 General Operating Fund	4004 Library	52010 FICA - Regular	5,479.00	5,479.00
11000 General Operating Fund	4004 Library	52011 FICA - Medicare	1,239.00	1,239.00
11000 General Operating Fund	4004 Library	52020 Retirement	9,547.00	9,547.00
11000 General Operating Fund	4004 Library	52021 Retiree Health Care	1,667.00	1,667.00
11000 General Operating Fund	4004 Library	52030 Health and Medical Premiums	28,000.00	28,000.00
11000 General Operating Fund	4004 Library	52040 Life Insurance Premiums	310	310
11000 General Operating Fund	4004 Library	52090 Unemployment Compensation	946	946
11000 General Operating Fund	4004 Library	52100 Workers' Compensation Premium	19	19
11000 General Operating Fund	4004 Library	53030 Travel - Employees	600	600
11000 General Operating Fund	4004 Library	54010 Maintenance & Repairs - Building/Structure	1,500.00	1,500.00
11000 General Operating Fund	4004 Library	54020 Maintenance & Repairs - Contracts	1,600.00	1,600.00
11000 General Operating Fund	4004 Library	55020 Contract - Attorney Fees	1,050.00	1,050.00
11000 General Operating Fund	4004 Library	56020 Supplies - General Office	5,000.00	5,000.00
11000 General Operating Fund	4004 Library	56999 Supplies - Other	4,000.00	4,000.00
11000 General Operating Fund	4004 Library	57080 Postage	120	120
11000 General Operating Fund	4004 Library	57090 Printing/Publishing/Advertising	300	300
11000 General Operating Fund	4004 Library	57140 Rent of Land/Building	5,000.00	5,000.00
11000 General Operating Fund	4004 Library	57150 Subscriptions & Dues	1,300.00	1,300.00
11000 General Operating Fund	4004 Library	57160 Telecommunications	3,200.00	3,200.00
11000 General Operating Fund	4004 Library	57170 Utilities - Electricity	11,000.00	11,000.00
11000 General Operating Fund	4004 Library	57999 Other Operating Costs	11,267.00	11,267.00
11000 General Operating Fund	4004 Library	58030 Furniture & Fixtures	10,000.00	10,000.00
11000 General Operating Fund	4004 Library	58070 Library/Museum Acquisition	11,000.00	11,000.00
11000 General Operating Fund	4007 Community Centers	54010 Maintenance & Repairs - Building/Structure	1,000.00	1,000.00
11000 General Operating Fund	4007 Community Centers	54020 Maintenance & Repairs - Contracts	2,520.00	2,520.00
11000 General Operating Fund	4007 Community Centers	54060 Maintenance Supplies	500	500
11000 General Operating Fund	4007 Community Centers	57130 Rent of Equipment/Machinery	1,650.00	1,650.00
11000 General Operating Fund	4007 Community Centers	57160 Telecommunications	520	520
11000 General Operating Fund	4007 Community Centers	57170 Utilities - Electricity	2,700.00	2,700.00
11000 General Operating Fund	0001 No Department	45020 Court Fines	30,764.00	30,764.00
11000 General Operating Fund	0001 No Department	45990 Other Fines and Forfeits	10,106.00	10,106.00
11000 General Operating Fund	0001 No Department	46010 Contributions/Donations	7,400.00	7,400.00
11000 General Operating Fund	0001 No Department	46020 Insurance Recoveries	5,000.00	5,000.00
11000 General Operating Fund	0001 No Department	46060 Reimbursements/Refunds	12,600.00	12,600.00
11000 General Operating Fund	0001 No Department	46900 Miscellaneous - Other	2,000.00	2,000.00
11000 General Operating Fund	0001 No Department	47140 Small Cities Assistance (TRD)	90,000.00	90,000.00
11000 General Operating Fund	0001 No Department	10101 Unrestricted Cash	2,721,336.00	2,721,336.00
11000 General Operating Fund	0001 No Department	61100 Transfers In	20,000.00	20,000.00
11000 General Operating Fund	0001 No Department	61200 Transfers Out	1,622,506.00	1,622,506.00
11000 General Operating Fund	0001 No Department	10103 Investments	259,342.00	259,342.00
11000 General Operating Fund	0001 No Department	41250 Gross Receipts Tax - Municipal Local Option General	2,445,040.00	2,445,040.00
11000 General Operating Fund	0001 No Department	41500 Property Tax - Current	466,297.00	466,297.00
11000 General Operating Fund	0001 No Department	42401 GRT Shared - Municipal Equivalent Distribution	2,452,434.00	2,452,434.00
11000 General Operating Fund	0001 No Department	42600 Motor Vehicle Excise Tax	16,400.00	16,400.00
11000 General Operating Fund	0001 No Department	43100 Animal Licenses	2,440.00	2,440.00
11000 General Operating Fund	0001 No Department	43300 Building Permit	3,955.00	3,955.00
11000 General Operating Fund	0001 No Department	43400 Business Licenses/Registration	7,950.00	7,950.00
11000 General Operating Fund	0001 No Department	43600 Subdivision Permits	650	650
11000 General Operating Fund	0001 No Department	43800 Zoning Permits	400	400
11000 General Operating Fund	0001 No Department	43900 Other Licenses and Permits	2,600.00	2,600.00
11000 General Operating Fund	0001 No Department	44030 Animal Pound Fees	10,976.00	10,976.00
11000 General Operating Fund	0001 No Department	44150 Printing & Copying	3,442.00	3,442.00

11000 General Operating Fund	0001 No Department	44180 Recreation Fees	1,400.00	1,400.00
11000 General Operating Fund	0001 No Department	44190 Rental Fees	800	800
20100 Corrections	8003 General Corrections	57010 Care of Prisoners	2,000.00	2,000.00
20100 Corrections	0001 No Department	45010 Correction Fees	11,357.00	11,357.00
20100 Corrections	0001 No Department	10101 Unrestricted Cash	129,504.00	129,504.00
11000 General Operating Fund	0001 No Department	10104 State Required Reserve	422,257.00	422,257.00
11000 General Operating Fund	0001 No Department	47398 Other State Distributions (operational)	50,000.00	50,000.00
21600 Municipal Street	5002 Municipal Streets	58020 Equipment & Machinery	133,382.00	133,382.00
50300 Wastewater/Sewer Enterprise	2002 General Administration	58020 Equipment & Machinery	8,000.00	8,000.00
11000 General Operating Fund	3004 Animal Control	58080 Vehicles	32,000.00	32,000.00
11000 General Operating Fund	3004 Animal Control	58030 Furniture & Fixtures	14,380.00	14,380.00
26000 American Rescue Plan Act	0001 No Department	47700 Federal - LG Abatement	756,535.00	756,535.00
11000 General Operating Fund	1001 Governing Body	52021 Retiree Health Care	0	0
11000 General Operating Fund	2004 Finance/Budget/Accounting	54999 Other Maintenance	0	0
11000 General Operating Fund	2004 Finance/Budget/Accounting	56999 Supplies - Other	0	0
11000 General Operating Fund	3001 Law Enforcement	54999 Other Maintenance	0	0
11000 General Operating Fund	4004 Library	56040 Supplies - Furniture/Fixtures/Equipment (Non-Capital)	0	0
29900 Other Special Revenue	0001 No Department	46010 Contributions/Donations	0	0
11000 General Operating Fund	0001 No Department	44270 Impact Fees	0	0
79900 Other Trust & Agency	0001 No Department	46900 Miscellaneous - Other	0	0
26000 American Rescue Plan Act	0001 No Department	47699 Federal - Other	0	0
79900 Other Trust & Agency	2002 General Administration	57999 Other Operating Costs	0	0
39900 Other Capital Projects	2002 General Administration	57999 Other Operating Costs	0	0
11000 General Operating Fund	3001 Law Enforcement	58030 Furniture & Fixtures	0	0
11000 General Operating Fund	1001 Governing Body	56040 Supplies - Furniture/Fixtures/Equipment (Non-Capital)	0	6,500.00
11000 General Operating Fund	1001 Governing Body	57050 Employee Training	0	0
11000 General Operating Fund	1001 Governing Body	57160 Telecommunications	0	1,400.00
21400 Lodgers' Tax	2002 General Administration	57999 Other Operating Costs	0	0
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	56040 Supplies - Furniture/Fixtures/Equipment (Non-Capital)	0	0
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	56110 Supplies - Uniforms/Linen	0	0
11000 General Operating Fund	1009 Municipal Court	57050 Employee Training	0	0
11000 General Operating Fund	2004 Finance/Budget/Accounting	57050 Employee Training	0	0
11000 General Operating Fund	2006 Operations & Maintenance	57050 Employee Training	0	0
11000 General Operating Fund	2012 Planning & Zoning	57050 Employee Training	0	0
11000 General Operating Fund	3001 Law Enforcement	57050 Employee Training	0	0
11000 General Operating Fund	4004 Library	57050 Employee Training	0	0
11000 General Operating Fund	4003 Parks & Recreation	58999 Other Capital Purchases	0	0

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[illegible]

11000 General Operating Fund	3004 Animal Control
11000 General Operating Fund	3004 Animal Control
11000 General Operating Fund	4003 Parks & Recreation
21600 Municipal Street	0001 No Department
11000 General Operating Fund	0001 No Department
11000 General Operating Fund	0001 No Department
11000 General Operating Fund	0001 No Department
20100 Corrections	0001 No Department
21100 Law Enforcement Protection	0001 No Department
21400 Lodgers' Tax	0001 No Department
21600 Municipal Street	0001 No Department
21700 Recreation	0001 No Department
29900 Other Special Revenue	0001 No Department
39900 Other Capital Projects	0001 No Department
40100 General Obligation Bond Debt Se	0001 No Department
79900 Other Trust & Agency	0001 No Department
26000 American Rescue Plan Act	0001 No Department
39900 Other Capital Projects	2002 General Administration
40100 General Obligation Bond Debt Se	2002 General Administration
40100 General Obligation Bond Debt Se	2002 General Administration
11000 General Operating Fund	5104 Highways and Streets
11000 General Operating Fund	5104 Highways and Streets
11000 General Operating Fund	5104 Highways and Streets
11000 General Operating Fund	5104 Highways and Streets
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11000 General Operating Fund	5104 Highways and Streets
11000 General Operating Fund	5104 Highways and Streets
11000 General Operating Fund	5104 Highways and Streets
79900 Other Trust & Agency	0001 No Department
29900 Other Special Revenue	2002 General Administration
40100 General Obligation Bond Debt Se	0001 No Department
79900 Other Trust & Agency	0001 No Department
11000 General Operating Fund	0001 No Department
20100 Corrections	0001 No Department
21100 Law Enforcement Protection	0001 No Department
21400 Lodgers' Tax	0001 No Department
21600 Municipal Street	0001 No Department
21700 Recreation	0001 No Department
26000 American Rescue Plan Act	0001 No Department
29900 Other Special Revenue	0001 No Department
39900 Other Capital Projects	0001 No Department
40100 General Obligation Bond Debt Se	0001 No Department

50300 Wastewater/Sewer Enterprise	0001 No Department
79900 Other Trust & Agency	0001 No Department
21100 Law Enforcement Protection	0001 No Department
21700 Recreation	0001 No Department
11000 General Operating Fund	5104 Highways and Streets
11000 General Operating Fund	5104 Highways and Streets
11000 General Operating Fund	5104 Highways and Streets
11000 General Operating Fund	5104 Highways and Streets
11000 General Operating Fund	5104 Highways and Streets
11000 General Operating Fund	5104 Highways and Streets
11000 General Operating Fund	5104 Highways and Streets
11000 General Operating Fund	5104 Highways and Streets
11000 General Operating Fund	2002 General Administration
11000 General Operating Fund	0001 No Department
39900 Other Capital Projects	0001 No Department
39900 Other Capital Projects	0001 No Department
39900 Other Capital Projects	0001 No Department
39900 Other Capital Projects	0001 No Department
39900 Other Capital Projects	2002 General Administration
29900 Other Special Revenue	0001 No Department
29900 Other Special Revenue	2002 General Administration
40100 General Obligation Bond Debt Se	0001 No Department
79900 Other Trust & Agency	2002 General Administration
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority
11000 General Operating Fund	1009 Municipal Court
11000 General Operating Fund	2004 Finance/Budget/Accounting
11000 General Operating Fund	5104 Highways and Streets
11000 General Operating Fund	2012 Planning & Zoning
11000 General Operating Fund	3001 Law Enforcement
11000 General Operating Fund	3004 Animal Control
11000 General Operating Fund	4003 Parks & Recreation
11000 General Operating Fund	4004 Library
21600 Municipal Street	5002 Municipal Streets
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority
28000 Cannabis Regulation Act	2002 General Administration
28000 Cannabis Regulation Act	0001 No Department
21600 Municipal Street	0001 No Department
39900 Other Capital Projects	0001 No Department
40100 General Obligation Bond Debt Se	2002 General Administration
40100 General Obligation Bond Debt Se	0001 No Department
40100 General Obligation Bond Debt Se	0001 No Department
11000 General Operating Fund	0001 No Department
11000 General Operating Fund	0001 No Department
11000 General Operating Fund	0001 No Department
21200 Law Enforcement Recruitment/R	0001 No Department
29900 Other Special Revenue	0001 No Department

11000 General Operating Fund	4003 Parks & Recreation
11000 General Operating Fund	4004 Library
28000 Cannabis Regulation Act	2002 General Administration
28000 Cannabis Regulation Act	2002 General Administration
21200 Law Enforcement Recruitment/R	3001 Law Enforcement
21200 Law Enforcement Recruitment/R	3001 Law Enforcement
21200 Law Enforcement Recruitment/R	3001 Law Enforcement
21200 Law Enforcement Recruitment/R	3001 Law Enforcement
21200 Law Enforcement Recruitment/R	3001 Law Enforcement
21200 Law Enforcement Recruitment/R	3001 Law Enforcement
11000 General Operating Fund	2012 Planning & Zoning
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority
11000 General Operating Fund	4003 Parks & Recreation
11000 General Operating Fund	0001 No Department
11000 General Operating Fund	2006 Operations & Maintenance
11000 General Operating Fund	3004 Animal Control
21600 Municipal Street	5002 Municipal Streets
11000 General Operating Fund	2004 Finance/Budget/Accounting
11000 General Operating Fund	1009 Municipal Court
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority
11000 General Operating Fund	1001 Governing Body
11000 General Operating Fund	1009 Municipal Court
21600 Municipal Street	5002 Municipal Streets
11000 General Operating Fund	4007 Community Centers
21600 Municipal Street	5002 Municipal Streets
11000 General Operating Fund	3001 Law Enforcement
11000 General Operating Fund	2006 Operations & Maintenance
21200 Law Enforcement Recruitment/R	0001 No Department
21600 Municipal Street	0001 No Department
50300 Wastewater/Sewer Enterprise	0001 No Department
21100 Law Enforcement Protection	0001 No Department

Object Code	Original Budget	Adjusted Budget
47700 Federal - LG Abatement	756,535.00	756,535.00
57999 Other Operating Costs	57,000.00	57,000.00
47110 State - Law Enforcement Protectio	57,000.00	57,000.00
57999 Other Operating Costs	53,000.00	53,000.00
41300 Lodgers' Tax	53,000.00	53,000.00
51020 Salaries - Full-Time Positions	344,155.00	344,155.00
51060 Salaries - Overtime	17,210.00	17,210.00
52010 FICA - Regular	22,405.00	22,405.00
52011 FICA - Medicare	5,240.00	5,240.00
52020 Retirement	43,123.00	43,123.00
52021 Retiree Health Care	6,885.00	6,885.00
52030 Health and Medical Premiums	103,561.00	103,561.00
52040 Life Insurance Premiums	1,008.00	1,008.00
52090 Unemployment Compensation	3,079.00	3,079.00
52100 Workers' Compensation Premium	65	0
53030 Travel - Employees	100	100
54010 Maintenance & Repairs - Building	300	300
54020 Maintenance & Repairs - Contract	700	700
54030 Maintenance & Repairs - Grounds	250,000.00	250,000.00
54999 Other Maintenance	10,000.00	10,000.00
55030 Contract - Professional Services	500	500
56020 Supplies - General Office	1,000.00	1,000.00
56040 Supplies - Furniture/Fixtures/Equi	250	250
56090 Supplies - Safety	750	750
56110 Supplies - Uniforms/Linen	2,200.00	2,200.00
56120 Supplies - Vehicle Fuel	50,000.00	50,000.00
56999 Supplies - Other	10,000.00	10,000.00
57050 Employee Training	300	300
57130 Rent of Equipment/Machinery	15,000.00	15,000.00
57160 Telecommunications	3,000.00	3,000.00
57170 Utilities - Electricity	45,000.00	45,000.00
58100 Street Lighting/Traffic Signals/Sigr	5,000.00	5,000.00
61100 Transfers In	323,626.00	323,626.00
42300 Gas Tax for General Purposes	150,908.00	150,908.00
51020 Salaries - Full-Time Positions	106,381.00	106,381.00
51060 Salaries - Overtime	10,003.00	10,003.00
52010 FICA - Regular	7,256.00	7,256.00
52011 FICA - Medicare	1,697.00	1,697.00
52020 Retirement	11,463.00	11,463.00
52021 Retiree Health Care	2,001.00	2,001.00
52030 Health and Medical Premiums	25,218.00	25,218.00
52040 Life Insurance Premiums	386	386
52090 Unemployment Compensation	1,253.00	1,253.00
52100 Workers' Compensation Premium	19	0
53030 Travel - Employees	1,500.00	1,500.00

54010 Maintenance & Repairs - Building,	1,000.00	1,000.00
54020 Maintenance & Repairs - Contract	1,500.00	1,500.00
54050 Maintenance & Repair - Furniture	30,000.00	90,000.00
55999 Contract - Other Services	30,000.00	30,000.00
56020 Supplies - General Office	1,000.00	1,000.00
56040 Supplies - Furniture/Fixtures/Equi	500	500
56110 Supplies - Uniforms/Linen	1,900.00	1,900.00
56120 Supplies - Vehicle Fuel	2,000.00	2,000.00
56999 Supplies - Other	57,586.00	57,586.00
57050 Employee Training	2,000.00	2,000.00
57070 Insurance - General Liability/Prop	5,000.00	5,000.00
57090 Printing/Publishing/Advertising	200	200
57160 Telecommunications	2,700.00	2,700.00
57170 Utilities - Electricity	53,000.00	53,000.00
57999 Other Operating Costs	80,078.00	80,078.00
58010 Buildings & Structures	23,000.00	23,000.00
44230 Utility Service Fees	46,387.00	46,387.00
44240 Utility Connection Fees	22,250.00	22,250.00
61100 Transfers In	266,323.00	1,165,333.00
41253 Gross Receipts Tax - Municipal En	133,681.00	133,681.00
51010 Salaries - Elected Officials	31,200.00	31,200.00
52010 FICA - Regular	1,934.00	1,934.00
52011 FICA - Medicare	452	452
52020 Retirement	2,621.00	2,621.00
52021 Retiree Health Care	432	432
52030 Health and Medical Premiums	35,568.00	35,568.00
52040 Life Insurance Premiums	109	109
53010 Travel - Elected Officials	5,000.00	5,000.00
55020 Contract - Attorney Fees	3,000.00	63,000.00
56040 Supplies - Furniture/Fixtures/Equi	1,000.00	1,000.00
57050 Employee Training	3,000.00	3,000.00
57160 Telecommunications	1,400.00	1,400.00
51010 Salaries - Elected Officials	12,000.00	12,000.00
51020 Salaries - Full-Time Positions	75,213.00	75,213.00
51040 Salaries - Part-Time Positions	2,000.00	2,000.00
52010 FICA - Regular	5,495.00	5,495.00
52011 FICA - Medicare	1,285.00	1,285.00
52020 Retirement	6,300.00	6,300.00
52021 Retiree Health Care	1,005.00	1,005.00
52030 Health and Medical Premiums	958	12,194.00
52040 Life Insurance Premiums	305	305
52090 Unemployment Compensation	933	933
52100 Workers' Compensation Premium	37	0
53030 Travel - Employees	2,500.00	2,500.00
54010 Maintenance & Repairs - Building,	2,000.00	2,000.00
54020 Maintenance & Repairs - Contract	1,628.00	1,628.00
55020 Contract - Attorney Fees	10,000.00	10,000.00

55030 Contract - Professional Services	200	200
56020 Supplies - General Office	2,000.00	2,000.00
56040 Supplies - Furniture/Fixtures/Equi	2,000.00	2,000.00
57050 Employee Training	6,000.00	6,000.00
57070 Insurance - General Liability/Prop	6,000.00	6,000.00
57150 Subscriptions & Dues	600	600
57170 Utilities - Electricity	6,500.00	6,500.00
57999 Other Operating Costs	15,900.00	15,900.00
51020 Salaries - Full-Time Positions	490,450.00	577,514.00
51060 Salaries - Overtime	23,691.00	23,691.00
52010 FICA - Regular	30,410.00	35,806.00
52011 FICA - Medicare	7,115.00	8,374.00
52020 Retirement	60,400.00	60,400.00
52021 Retiree Health Care	9,645.00	9,645.00
52030 Health and Medical Premiums	106,185.00	106,185.00
52040 Life Insurance Premiums	1,750.00	1,750.00
52090 Unemployment Compensation	2,000.00	2,000.00
52100 Workers' Compensation Premium	50,075.00	50,000.00
53030 Travel - Employees	5,550.00	5,550.00
54010 Maintenance & Repairs - Building	12,000.00	12,000.00
54020 Maintenance & Repairs - Contract	5,000.00	5,000.00
54040 Maintenance & Repairs - Vehicles	1,100.00	1,100.00
55010 Contract - Audit	23,000.00	23,000.00
55020 Contract - Attorney Fees	25,000.00	25,000.00
55030 Contract - Professional Services	28,867.00	28,867.00
55999 Contract - Other Services	84,842.00	101,729.00
56020 Supplies - General Office	13,000.00	13,000.00
56040 Supplies - Furniture/Fixtures/Equi	12,000.00	12,000.00
56120 Supplies - Vehicle Fuel	1,450.00	1,450.00
57050 Employee Training	5,000.00	5,000.00
57070 Insurance - General Liability/Prop	59,430.00	59,430.00
57080 Postage	6,420.00	6,420.00
57090 Printing/Publishing/Advertising	1,500.00	1,500.00
57130 Rent of Equipment/Machinery	2,500.00	2,500.00
57140 Rent of Land/Building	21,887.00	21,887.00
57150 Subscriptions & Dues	15,068.00	15,068.00
57160 Telecommunications	16,535.00	16,535.00
57170 Utilities - Electricity	15,000.00	15,000.00
57999 Other Operating Costs	299,900.00	301,900.00
58030 Furniture & Fixtures	10,000.00	10,000.00
51020 Salaries - Full-Time Positions	161,616.00	161,616.00
51060 Salaries - Overtime	8,453.00	8,453.00
52010 FICA - Regular	10,555.00	10,555.00
52011 FICA - Medicare	2,470.00	2,470.00
52020 Retirement	20,165.00	20,165.00
52021 Retiree Health Care	3,255.00	3,255.00
52030 Health and Medical Premiums	71,136.00	71,136.00

52040 Life Insurance Premiums	462	462
52090 Unemployment Compensation	1,411.00	1,411.00
52100 Workers' Compensation Premium	37	37
53030 Travel - Employees	400	400
54040 Maintenance & Repairs - Vehicles	40,000.00	40,000.00
54999 Other Maintenance	32,000.00	32,000.00
55030 Contract - Professional Services	500	500
56020 Supplies - General Office	500	500
56040 Supplies - Furniture/Fixtures/Equi	1,000.00	1,000.00
56110 Supplies - Uniforms/Linen	1,600.00	1,600.00
56120 Supplies - Vehicle Fuel	4,970.00	4,970.00
56999 Supplies - Other	5,000.00	5,000.00
57050 Employee Training	300	300
57070 Insurance - General Liability/Prop	3,500.00	3,500.00
57160 Telecommunications	1,450.00	1,450.00
58020 Equipment & Machinery	13,000.00	13,000.00
51020 Salaries - Full-Time Positions	123,123.00	123,123.00
51060 Salaries - Overtime	9,115.00	9,115.00
52010 FICA - Regular	7,635.00	7,635.00
52011 FICA - Medicare	1,790.00	1,790.00
52020 Retirement	14,290.00	14,290.00
52021 Retiree Health Care	2,285.00	2,285.00
52030 Health and Medical Premiums	35,568.00	35,568.00
52040 Life Insurance Premiums	430	430
52090 Unemployment Compensation	400	400
52100 Workers' Compensation Premium	19	0
53030 Travel - Employees	2,200.00	2,200.00
54040 Maintenance & Repairs - Vehicles	1,200.00	1,900.00
55020 Contract - Attorney Fees	25,000.00	25,000.00
55030 Contract - Professional Services	10,000.00	17,500.00
55999 Contract - Other Services	10,000.00	10,000.00
56020 Supplies - General Office	1,600.00	1,600.00
56040 Supplies - Furniture/Fixtures/Equi	5,500.00	5,500.00
56120 Supplies - Vehicle Fuel	2,000.00	2,000.00
56999 Supplies - Other	500	500
57050 Employee Training	3,000.00	3,500.00
57090 Printing/Publishing/Advertising	1,000.00	4,000.00
57150 Subscriptions & Dues	1,400.00	1,400.00
57160 Telecommunications	1,500.00	2,000.00
57999 Other Operating Costs	50,000.00	36,300.00
51020 Salaries - Full-Time Positions	953,770.00	1,044,654.00
51060 Salaries - Overtime	149,162.00	149,162.00
52010 FICA - Regular	69,340.00	69,340.00
52011 FICA - Medicare	16,270.00	16,270.00
52020 Retirement	267,740.00	275,736.00
52021 Retiree Health Care	25,165.00	25,165.00
52030 Health and Medical Premiums	197,250.00	197,250.00

52040 Life Insurance Premiums	2,952.00	2,952.00
52090 Unemployment Compensation	3,150.00	3,150.00
52100 Workers' Compensation Premium	39,633.00	39,633.00
53030 Travel - Employees	2,250.00	2,250.00
54010 Maintenance & Repairs - Building	11,000.00	11,000.00
54020 Maintenance & Repairs - Contract	3,000.00	3,000.00
54040 Maintenance & Repairs - Vehicles	15,000.00	15,000.00
54050 Maintenance & Repair - Furniture	1,250.00	1,250.00
54999 Other Maintenance	4,000.00	4,000.00
55020 Contract - Attorney Fees	4,500.00	4,500.00
55030 Contract - Professional Services	3,500.00	3,500.00
55999 Contract - Other Services	25,936.00	25,936.00
56020 Supplies - General Office	4,000.00	4,000.00
56090 Supplies - Safety	2,000.00	2,000.00
56110 Supplies - Uniforms/Linen	19,380.00	19,380.00
56120 Supplies - Vehicle Fuel	60,770.00	60,770.00
56122 Supplies - Vehicle Tires	2,500.00	2,500.00
56999 Supplies - Other	7,550.00	22,476.00
57030 Communication Costs	90,000.00	60,000.00
57050 Employee Training	7,300.00	7,300.00
57090 Printing/Publishing/Advertising	2,000.00	2,000.00
57150 Subscriptions & Dues	1,500.00	1,500.00
57160 Telecommunications	14,000.00	14,000.00
57170 Utilities - Electricity	18,000.00	18,000.00
57999 Other Operating Costs	57,622.00	57,622.00
58020 Equipment & Machinery	31,371.00	31,371.00
58080 Vehicles	93,688.00	123,688.00
55999 Contract - Other Services	564,000.00	564,000.00
51020 Salaries - Full-Time Positions	83,200.00	83,200.00
51040 Salaries - Part-Time Positions	27,275.00	27,275.00
51060 Salaries - Overtime	8,736.00	8,736.00
52010 FICA - Regular	7,370.00	7,370.00
52011 FICA - Medicare	1,725.00	1,725.00
52020 Retirement	13,845.00	13,845.00
52021 Retiree Health Care	2,210.00	2,210.00
52030 Health and Medical Premiums	53,352.00	53,352.00
52040 Life Insurance Premiums	400	400
52090 Unemployment Compensation	400	400
52100 Workers' Compensation Premium	30	0
53030 Travel - Employees	1,000.00	1,000.00
54010 Maintenance & Repairs - Building	1,000.00	1,000.00
54020 Maintenance & Repairs - Contract	1,200.00	1,200.00
54040 Maintenance & Repairs - Vehicles	1,200.00	1,200.00
55020 Contract - Attorney Fees	1,000.00	1,000.00
55030 Contract - Professional Services	15,000.00	15,000.00
55999 Contract - Other Services	500	500
56020 Supplies - General Office	1,200.00	1,200.00

56040 Supplies - Furniture/Fixtures/Equi	500	500
56090 Supplies - Safety	200	200
56110 Supplies - Uniforms/Linen	3,500.00	3,500.00
56120 Supplies - Vehicle Fuel	3,500.00	3,500.00
56999 Supplies - Other	8,500.00	8,500.00
57050 Employee Training	1,500.00	1,500.00
57130 Rent of Equipment/Machinery	100	100
57150 Subscriptions & Dues	100	100
57160 Telecommunications	1,500.00	1,500.00
57170 Utilities - Electricity	7,500.00	7,500.00
51020 Salaries - Full-Time Positions	47,924.00	62,400.00
52010 FICA - Regular	3,269.00	3,869.00
52011 FICA - Medicare	765	905
52020 Retirement	5,493.00	5,493.00
52021 Retiree Health Care	959	959
52030 Health and Medical Premiums	16,022.00	16,022.00
52040 Life Insurance Premiums	185	185
52090 Unemployment Compensation	565	565
52100 Workers' Compensation Premium	10	0
53030 Travel - Employees	5,000.00	2,000.00
54010 Maintenance & Repairs - Building,	7,000.00	7,000.00
54030 Maintenance & Repairs - Grounds	9,000.00	9,000.00
54999 Other Maintenance	500	500
55020 Contract - Attorney Fees	1,000.00	1,000.00
56020 Supplies - General Office	3,100.00	3,100.00
56040 Supplies - Furniture/Fixtures/Equi	5,000.00	5,000.00
56999 Supplies - Other	20,500.00	20,500.00
57050 Employee Training	1,000.00	1,000.00
57130 Rent of Equipment/Machinery	2,000.00	2,000.00
57150 Subscriptions & Dues	1,000.00	1,000.00
57160 Telecommunications	800	800
57170 Utilities - Electricity	20,000.00	20,000.00
57999 Other Operating Costs	3,000.00	3,000.00
58040 Infrastructure	2,000.00	2,000.00
58050 Land Acquisition	3,000.00	3,000.00
51020 Salaries - Full-Time Positions	87,459.00	89,440.00
51060 Salaries - Overtime	2,187.00	2,187.00
52010 FICA - Regular	5,558.00	5,558.00
52011 FICA - Medicare	1,300.00	1,300.00
52020 Retirement	10,959.00	11,207.00
52021 Retiree Health Care	1,750.00	1,789.00
52030 Health and Medical Premiums	35,568.00	35,568.00
52040 Life Insurance Premiums	192	192
52090 Unemployment Compensation	134	134
52100 Workers' Compensation Premium	12	0
53030 Travel - Employees	600	600
54010 Maintenance & Repairs - Building,	1,500.00	1,500.00

54020 Maintenance & Repairs - Contract	1,600.00	1,600.00
55020 Contract - Attorney Fees	1,050.00	50
56020 Supplies - General Office	5,000.00	5,000.00
56040 Supplies - Furniture/Fixtures/Equi	5,000.00	5,000.00
56999 Supplies - Other	4,200.00	4,200.00
57050 Employee Training	500	500
57090 Printing/Publishing/Advertising	300	300
57140 Rent of Land/Building	5,000.00	5,000.00
57150 Subscriptions & Dues	1,300.00	1,300.00
57160 Telecommunications	3,200.00	3,200.00
57170 Utilities - Electricity	11,000.00	11,000.00
57999 Other Operating Costs	20,753.00	20,753.00
58030 Furniture & Fixtures	1,750.00	7,750.00
58070 Library/Museum Acquisition	19,250.00	13,250.00
54010 Maintenance & Repairs - Building	1,000.00	1,000.00
54020 Maintenance & Repairs - Contract	2,520.00	2,520.00
54060 Maintenance Supplies	500	500
57130 Rent of Equipment/Machinery	1,650.00	1,650.00
57160 Telecommunications	520	520
57170 Utilities - Electricity	3,555.00	3,555.00
45020 Court Fines	31,000.00	31,000.00
45990 Other Fines and Forfeits	10,106.00	10,106.00
46010 Contributions/Donations	7,400.00	7,400.00
46020 Insurance Recoveries	5,000.00	5,000.00
46060 Reimbursements/Refunds	12,600.00	12,600.00
46900 Miscellaneous - Other	7,340.00	7,340.00
47140 Small Cities Assistance (TRD)	90,000.00	90,000.00
47398 Other State Distributions (operati	94,100.00	629,550.00
41250 Gross Receipts Tax - Municipal Lo	3,189,544.00	3,189,544.00
42401 GRT Shared - Municipal Equivalen	2,833,999.00	2,833,999.00
42600 Motor Vehicle Excise Tax	17,220.00	17,220.00
43100 Animal Licenses	2,440.00	2,440.00
43300 Building Permit	7,500.00	7,500.00
43400 Business Licenses/Registration	9,000.00	9,000.00
43600 Subdivision Permits	650	650
43800 Zoning Permits	400	400
43900 Other Licenses and Permits	2,700.00	2,700.00
44030 Animal Pound Fees	10,976.00	10,976.00
44150 Printing & Copying	3,442.00	3,442.00
44180 Recreation Fees	1,400.00	1,400.00
44190 Rental Fees	4,000.00	4,000.00
57010 Care of Prisoners	11,357.00	11,357.00
45010 Correction Fees	11,357.00	11,357.00
10104 State Required Reserve	534,940.67	534,940.67
61200 Transfers Out	589,949.00	1,752,610.00
56999 Supplies - Other	600	600
58030 Furniture & Fixtures	18,380.00	18,380.00

58080 Vehicles	43,500.00	43,500.00
57999 Other Operating Costs	3,000.00	6,000.00
51060 Salaries - Overtime	4,793.00	4,793.00
41250 Gross Receipts Tax - Municipal Lo	466,297.00	0
44270 Impact Fees	41,500.00	0
10103 Investments	259,342.00	259,342.00
10101 Unrestricted Cash	4,003,492.00	4,003,492.00
10101 Unrestricted Cash	138,607.00	138,607.00
10101 Unrestricted Cash	2	2
10101 Unrestricted Cash	96,608.00	96,608.00
10101 Unrestricted Cash	1	1
10101 Unrestricted Cash	5,600.00	5,600.00
10101 Unrestricted Cash	117,879.00	117,879.00
10101 Unrestricted Cash	1,971,530.00	1,971,530.00
10101 Unrestricted Cash	269,291.00	269,291.00
10101 Unrestricted Cash	37,443.00	37,443.00
10101 Unrestricted Cash	756,535.00	756,535.00
58999 Other Capital Purchases	0	2,246,482.00
59010 Debt Service - Principal Payments	0	351,918.00
59020 Debt Service - Interest Payments	0	169,888.00
51020 Salaries - Full-Time Positions	0	0
51060 Salaries - Overtime	0	0
52020 Retirement	0	0
52030 Health and Medical Premiums	0	0
52090 Unemployment Compensation	0	0
52100 Workers' Compensation Premium	0	0
54040 Maintenance & Repairs - Vehicles	0	0
54999 Other Maintenance	0	0
56020 Supplies - General Office	0	0
56120 Supplies - Vehicle Fuel	0	0
56999 Supplies - Other	0	0
57160 Telecommunications	0	0
58020 Equipment & Machinery	0	0
46900 Miscellaneous - Other	0	41,500.00
55999 Contract - Other Services	0	0
10103 Investments	0	0
10103 Investments	0	0
21001 Payables	0	0
21001 Payables	0	0
21001 Payables	0	0
21001 Payables	0	0
12001 Receivables	0	0
21001 Payables	0	0
21001 Payables	0	0
21001 Payables	0	0
12001 Receivables	0	0
21001 Payables	0	0

12001 Receivables	0	0
21001 Payables	0	0
12001 Receivables	0	0
12001 Receivables	0	0
52010 FICA - Regular	0	0
52011 FICA - Medicare	0	0
52021 Retiree Health Care	0	0
52040 Life Insurance Premiums	0	0
53030 Travel - Employees	0	0
55030 Contract - Professional Services	0	0
56040 Supplies - Furniture/Fixtures/Equi	0	0
57050 Employee Training	0	0
57070 Insurance - General Liability/Prop	0	0
57800 GRT Administrative Fee	0	205,000.00
61100 Transfers In	0	7,513.00
42900 Other State Shared Taxes	0	413,203.00
47399 Other State Distributions (restrict	0	1,973,792.00
61100 Transfers In	0	292,690.00
61200 Transfers Out	0	300,203.00
57999 Other Operating Costs	0	133,000.00
46010 Contributions/Donations	0	1,000.00
58010 Buildings & Structures	0	1,000.00
41500 Property Tax - Current	0	309,829.00
57999 Other Operating Costs	0	41,500.00
58030 Furniture & Fixtures	0	10,000.00
52110 Workers' Compensation Employee	0	37
52110 Workers' Compensation Employee	0	75
52110 Workers' Compensation Employee	0	0
52110 Workers' Compensation Employee	0	19
52110 Workers' Compensation Employee	0	138
52110 Workers' Compensation Employee	0	30
52110 Workers' Compensation Employee	0	18
52110 Workers' Compensation Employee	0	18
52110 Workers' Compensation Employee	0	65
52110 Workers' Compensation Employee	0	19
57999 Other Operating Costs	0	2,100.00
42700 Cannabis Excise Tax	0	68,000.00
46900 Miscellaneous - Other	0	466,297.00
42401 GRT Shared - Municipal Equivalen	0	0
59050 Commitments and Other Fees	0	4,754.00
46030 Interest Income	0	8,800.00
61100 Transfers In	0	263,651.00
41259 CMP - Compensating Tax	0	0
41260 ITG - Interstate Telecom Gross Re	0	0
41258 Gross Receipts Tax - Municipal Ho	0	0
47120 State - Law Enforcement Appropr	0	150,000.00
12001 Receivables	0	0

56120 Supplies - Vehicle Fuel	0	3,000.00
55030 Contract - Professional Services	0	1,000.00
55020 Contract - Attorney Fees	0	5,900.00
55030 Contract - Professional Services	0	60,000.00
51020 Salaries - Full-Time Positions	0	100,000.00
52010 FICA - Regular	0	6,200.00
52011 FICA - Medicare	0	1,450.00
52020 Retirement	0	26,970.00
52030 Health and Medical Premiums	0	9,880.00
52021 Retiree Health Care	0	2,500.00
52090 Unemployment Compensation	0	3,000.00
54999 Other Maintenance	0	1,500.00
55030 Contract - Professional Services	0	112,000.00
55999 Contract - Other Services	0	25,000.00
44140 Police Services - Special	0	0
52110 Workers' Compensation Employee	0	0
54030 Maintenance & Repairs - Grounds	0	0
54040 Maintenance & Repairs - Vehicles	0	0
54050 Maintenance & Repair - Furniture	0	0
55999 Contract - Other Services	0	0
57150 Subscriptions & Dues	0	0
57150 Subscriptions & Dues	0	0
57160 Telecommunications	0	0
57999 Other Operating Costs	0	0
57999 Other Operating Costs	0	0
58020 Equipment & Machinery	0	0
58030 Furniture & Fixtures	0	0
58080 Vehicles	0	0
12001 Receivables	0	0
21001 Payables	0	0
21001 Payables	0	0
61100 Transfers In	0	0

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Fund	Department	Object Code	Original Budget	Adjusted Budget
11000 General Operating Fund	1001 Governing Body	51010 Salaries - Elected Officials	31,200.00	31,200.00
11000 General Operating Fund	1001 Governing Body	52010 FICA - Regular	1,934.00	1,934.00
11000 General Operating Fund	1001 Governing Body	52011 FICA - Medicare	452	452
11000 General Operating Fund	1001 Governing Body	52020 Retirement	2,836.00	2,836.00
11000 General Operating Fund	1001 Governing Body	52021 Retiree Health Care	432	432
11000 General Operating Fund	1001 Governing Body	52030 Health and Medical Premiums	34,637.00	34,637.00
11000 General Operating Fund	1001 Governing Body	52040 Life Insurance Premiums	109	109
11000 General Operating Fund	1001 Governing Body	53010 Travel - Elected Officials	5,000.00	5,000.00
11000 General Operating Fund	1001 Governing Body	55020 Contract - Attorney Fees	100,000.00	100,000.00
11000 General Operating Fund	1001 Governing Body	57050 Employee Training	3,000.00	3,000.00
11000 General Operating Fund	1001 Governing Body	57150 Subscriptions & Dues	3,972.00	3,972.00
11000 General Operating Fund	1001 Governing Body	57160 Telecommunications	2,222.00	2,222.00
11000 General Operating Fund	1009 Municipal Court	51010 Salaries - Elected Officials	12,000.00	12,000.00
11000 General Operating Fund	1009 Municipal Court	51020 Salaries - Full-Time Positions	50,274.00	50,274.00
11000 General Operating Fund	1009 Municipal Court	51040 Salaries - Part-Time Positions	18,199.00	18,199.00
11000 General Operating Fund	1009 Municipal Court	52010 FICA - Regular	4,989.00	4,989.00
11000 General Operating Fund	1009 Municipal Court	52011 FICA - Medicare	1,167.00	1,167.00
11000 General Operating Fund	1009 Municipal Court	52020 Retirement	6,601.00	6,601.00
11000 General Operating Fund	1009 Municipal Court	52021 Retiree Health Care	1,005.00	1,005.00
11000 General Operating Fund	1009 Municipal Court	52030 Health and Medical Premiums	12,194.00	12,194.00
11000 General Operating Fund	1009 Municipal Court	52040 Life Insurance Premiums	305	305
11000 General Operating Fund	1009 Municipal Court	52090 Unemployment Compensation	933	933
11000 General Operating Fund	1009 Municipal Court	52110 Workers' Compensation Employer's	37	37
11000 General Operating Fund	1009 Municipal Court	53030 Travel - Employees	2,500.00	2,500.00
11000 General Operating Fund	1009 Municipal Court	54010 Maintenance & Repairs - Building/S	2,000.00	2,000.00
11000 General Operating Fund	1009 Municipal Court	54020 Maintenance & Repairs - Contracts	3,560.00	3,560.00
11000 General Operating Fund	1009 Municipal Court	55020 Contract - Attorney Fees	10,000.00	10,000.00
11000 General Operating Fund	1009 Municipal Court	55030 Contract - Professional Services	200	200
11000 General Operating Fund	1009 Municipal Court	55999 Contract - Other Services	1,848.00	1,848.00
11000 General Operating Fund	1009 Municipal Court	56020 Supplies - General Office	2,000.00	2,000.00
11000 General Operating Fund	1009 Municipal Court	56040 Supplies - Furniture/Fixtures/Equipr	2,000.00	2,000.00
11000 General Operating Fund	1009 Municipal Court	57050 Employee Training	6,000.00	6,000.00

11000 General Operating Fund	1009 Municipal Court	57070 Insurance - General Liability/Proper	6,000.00	6,000.00
11000 General Operating Fund	1009 Municipal Court	57090 Printing/Publishing/Advertising	216	216
11000 General Operating Fund	1009 Municipal Court	57150 Subscriptions & Dues	600	600
11000 General Operating Fund	1009 Municipal Court	57160 Telecommunications	543	543
11000 General Operating Fund	1009 Municipal Court	57170 Utilities - Electricity	6,500.00	6,500.00
11000 General Operating Fund	1009 Municipal Court	57999 Other Operating Costs	23,239.00	23,239.00
11000 General Operating Fund	2002 General Administration	57800 GRT Administrative Fee	100,000.00	100,000.00
11000 General Operating Fund	2004 Finance/Budget/Account	51020 Salaries - Full-Time Positions	577,514.00	577,514.00
11000 General Operating Fund	2004 Finance/Budget/Account	52010 FICA - Regular	35,806.00	35,806.00
11000 General Operating Fund	2004 Finance/Budget/Account	52011 FICA - Medicare	8,374.00	8,374.00
11000 General Operating Fund	2004 Finance/Budget/Account	52020 Retirement	58,102.00	58,102.00
11000 General Operating Fund	2004 Finance/Budget/Account	52021 Retiree Health Care	8,850.00	8,850.00
11000 General Operating Fund	2004 Finance/Budget/Account	52030 Health and Medical Premiums	90,749.00	90,749.00
11000 General Operating Fund	2004 Finance/Budget/Account	52040 Life Insurance Premiums	1,750.00	1,750.00
11000 General Operating Fund	2004 Finance/Budget/Account	52090 Unemployment Compensation	2,000.00	2,000.00
11000 General Operating Fund	2004 Finance/Budget/Account	52100 Workers' Compensation Premium	50,000.00	50,000.00
11000 General Operating Fund	2004 Finance/Budget/Account	52110 Workers' Compensation Employer's	74	74
11000 General Operating Fund	2004 Finance/Budget/Account	53030 Travel - Employees	6,330.00	6,330.00
11000 General Operating Fund	2004 Finance/Budget/Account	54010 Maintenance & Repairs - Building/S	12,000.00	12,000.00
11000 General Operating Fund	2004 Finance/Budget/Account	54020 Maintenance & Repairs - Contracts	5,000.00	5,000.00
11000 General Operating Fund	2004 Finance/Budget/Account	54040 Maintenance & Repairs - Vehicles	1,100.00	1,100.00
11000 General Operating Fund	2004 Finance/Budget/Account	54050 Maintenance & Repair - Furniture/F	1,220.00	1,220.00
11000 General Operating Fund	2004 Finance/Budget/Account	55010 Contract - Audit	23,167.00	23,167.00
11000 General Operating Fund	2004 Finance/Budget/Account	55030 Contract - Professional Services	129,513.00	129,513.00
11000 General Operating Fund	2004 Finance/Budget/Account	55999 Contract - Other Services	106,705.00	106,705.00
11000 General Operating Fund	2004 Finance/Budget/Account	56020 Supplies - General Office	26,347.00	26,347.00
11000 General Operating Fund	2004 Finance/Budget/Account	56120 Supplies - Vehicle Fuel	1,450.00	1,450.00
11000 General Operating Fund	2004 Finance/Budget/Account	56999 Supplies - Other	26,047.00	26,047.00
11000 General Operating Fund	2004 Finance/Budget/Account	57050 Employee Training	5,368.00	5,368.00
11000 General Operating Fund	2004 Finance/Budget/Account	57070 Insurance - General Liability/Proper	174,900.00	174,900.00
11000 General Operating Fund	2004 Finance/Budget/Account	57080 Postage	6,420.00	6,420.00
11000 General Operating Fund	2004 Finance/Budget/Account	57090 Printing/Publishing/Advertising	10,394.00	10,394.00
11000 General Operating Fund	2004 Finance/Budget/Account	57130 Rent of Equipment/Machinery	2,500.00	2,500.00
11000 General Operating Fund	2004 Finance/Budget/Account	57140 Rent of Land/Building	17,187.00	17,187.00

11000 General Operating Fund	2004 Finance/Budget/Accounting	57150 Subscriptions & Dues	21,393.00	21,393.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	57160 Telecommunications	16,535.00	16,535.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	57170 Utilities - Electricity	20,731.00	20,731.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	57999 Other Operating Costs	299,900.00	299,900.00
11000 General Operating Fund	2004 Finance/Budget/Accounting	58020 Equipment & Machinery	86,396.00	86,396.00
11000 General Operating Fund	2006 Operations & Maintenance	51020 Salaries - Full-Time Positions	159,848.00	159,848.00
11000 General Operating Fund	2006 Operations & Maintenance	51060 Salaries - Overtime	16,000.00	16,000.00
11000 General Operating Fund	2006 Operations & Maintenance	52010 FICA - Regular	9,911.00	9,911.00
11000 General Operating Fund	2006 Operations & Maintenance	52011 FICA - Medicare	2,318.00	2,318.00
11000 General Operating Fund	2006 Operations & Maintenance	52020 Retirement	20,988.00	20,988.00
11000 General Operating Fund	2006 Operations & Maintenance	52021 Retiree Health Care	3,197.00	3,197.00
11000 General Operating Fund	2006 Operations & Maintenance	52030 Health and Medical Premiums	36,286.00	36,286.00
11000 General Operating Fund	2006 Operations & Maintenance	52040 Life Insurance Premiums	462	462
11000 General Operating Fund	2006 Operations & Maintenance	52090 Unemployment Compensation	1,411.00	1,411.00
11000 General Operating Fund	2006 Operations & Maintenance	52110 Workers' Compensation Employer's	37	37
11000 General Operating Fund	2006 Operations & Maintenance	53030 Travel - Employees	800	800
11000 General Operating Fund	2006 Operations & Maintenance	54040 Maintenance & Repairs - Vehicles	35,000.00	35,000.00
11000 General Operating Fund	2006 Operations & Maintenance	54999 Other Maintenance	9,000.00	9,000.00
11000 General Operating Fund	2006 Operations & Maintenance	55030 Contract - Professional Services	1,500.00	1,500.00
11000 General Operating Fund	2006 Operations & Maintenance	56020 Supplies - General Office	1,500.00	1,500.00
11000 General Operating Fund	2006 Operations & Maintenance	56110 Supplies - Uniforms/Linen	2,000.00	2,000.00
11000 General Operating Fund	2006 Operations & Maintenance	56120 Supplies - Vehicle Fuel	5,000.00	5,000.00
11000 General Operating Fund	2006 Operations & Maintenance	56999 Supplies - Other	3,500.00	3,500.00
11000 General Operating Fund	2006 Operations & Maintenance	57050 Employee Training	500	500
11000 General Operating Fund	2006 Operations & Maintenance	57160 Telecommunications	1,500.00	1,500.00
11000 General Operating Fund	2012 Planning & Zoning	51020 Salaries - Full-Time Positions	114,005.00	114,005.00
11000 General Operating Fund	2012 Planning & Zoning	51060 Salaries - Overtime	9,115.00	9,115.00
11000 General Operating Fund	2012 Planning & Zoning	52010 FICA - Regular	7,068.00	7,068.00
11000 General Operating Fund	2012 Planning & Zoning	52011 FICA - Medicare	1,653.00	1,653.00
11000 General Operating Fund	2012 Planning & Zoning	52020 Retirement	14,969.00	14,969.00
11000 General Operating Fund	2012 Planning & Zoning	52021 Retiree Health Care	2,280.00	2,280.00
11000 General Operating Fund	2012 Planning & Zoning	52030 Health and Medical Premiums	10,956.00	10,956.00
11000 General Operating Fund	2012 Planning & Zoning	52040 Life Insurance Premiums	430	430
11000 General Operating Fund	2012 Planning & Zoning	52090 Unemployment Compensation	400	400

11000 General Operating Fund	2012 Planning & Zoning	52110 Workers' Compensation Employer's	18	18
11000 General Operating Fund	2012 Planning & Zoning	53030 Travel - Employees	3,000.00	3,000.00
11000 General Operating Fund	2012 Planning & Zoning	54040 Maintenance & Repairs - Vehicles	1,200.00	1,200.00
11000 General Operating Fund	2012 Planning & Zoning	54999 Other Maintenance	1,500.00	1,500.00
11000 General Operating Fund	2012 Planning & Zoning	55020 Contract - Attorney Fees	25,000.00	25,000.00
11000 General Operating Fund	2012 Planning & Zoning	55030 Contract - Professional Services	10,000.00	10,000.00
11000 General Operating Fund	2012 Planning & Zoning	55999 Contract - Other Services	10,000.00	10,000.00
11000 General Operating Fund	2012 Planning & Zoning	56020 Supplies - General Office	1,600.00	1,600.00
11000 General Operating Fund	2012 Planning & Zoning	56040 Supplies - Furniture/Fixtures/Equipr	1,000.00	1,000.00
11000 General Operating Fund	2012 Planning & Zoning	56120 Supplies - Vehicle Fuel	2,000.00	2,000.00
11000 General Operating Fund	2012 Planning & Zoning	56999 Supplies - Other	800	800
11000 General Operating Fund	2012 Planning & Zoning	57050 Employee Training	3,500.00	3,500.00
11000 General Operating Fund	2012 Planning & Zoning	57080 Postage	1,000.00	1,000.00
11000 General Operating Fund	2012 Planning & Zoning	57090 Printing/Publishing/Advertising	3,000.00	3,000.00
11000 General Operating Fund	2012 Planning & Zoning	57150 Subscriptions & Dues	12,000.00	12,000.00
11000 General Operating Fund	2012 Planning & Zoning	57160 Telecommunications	2,000.00	2,000.00
11000 General Operating Fund	3001 Law Enforcement	51020 Salaries - Full-Time Positions	1,040,722.00	1,040,722.00
11000 General Operating Fund	3001 Law Enforcement	51060 Salaries - Overtime	149,162.00	149,162.00
11000 General Operating Fund	3001 Law Enforcement	52010 FICA - Regular	64,525.00	64,525.00
11000 General Operating Fund	3001 Law Enforcement	52011 FICA - Medicare	15,090.00	15,090.00
11000 General Operating Fund	3001 Law Enforcement	52020 Retirement	281,919.00	281,919.00
11000 General Operating Fund	3001 Law Enforcement	52021 Retiree Health Care	25,810.00	25,810.00
11000 General Operating Fund	3001 Law Enforcement	52030 Health and Medical Premiums	126,109.00	126,109.00
11000 General Operating Fund	3001 Law Enforcement	52040 Life Insurance Premiums	2,952.00	2,952.00
11000 General Operating Fund	3001 Law Enforcement	52090 Unemployment Compensation	3,150.00	3,150.00
11000 General Operating Fund	3001 Law Enforcement	52110 Workers' Compensation Employer's	138	138
11000 General Operating Fund	3001 Law Enforcement	53030 Travel - Employees	10,000.00	10,000.00
11000 General Operating Fund	3001 Law Enforcement	54010 Maintenance & Repairs - Building/S	20,000.00	20,000.00
11000 General Operating Fund	3001 Law Enforcement	54020 Maintenance & Repairs - Contracts	3,000.00	3,000.00
11000 General Operating Fund	3001 Law Enforcement	54040 Maintenance & Repairs - Vehicles	109,931.00	109,931.00
11000 General Operating Fund	3001 Law Enforcement	54050 Maintenance & Repair - Furniture/F	1,250.00	1,250.00
11000 General Operating Fund	3001 Law Enforcement	55030 Contract - Professional Services	12,641.00	12,641.00
11000 General Operating Fund	3001 Law Enforcement	55999 Contract - Other Services	38,049.00	38,049.00
11000 General Operating Fund	3001 Law Enforcement	56020 Supplies - General Office	31,609.00	31,609.00

11000 General Operating Fund	3001 Law Enforcement	56090 Supplies - Safety	2,000.00	2,000.00
11000 General Operating Fund	3001 Law Enforcement	56110 Supplies - Uniforms/Linen	19,380.00	19,380.00
11000 General Operating Fund	3001 Law Enforcement	56120 Supplies - Vehicle Fuel	60,770.00	60,770.00
11000 General Operating Fund	3001 Law Enforcement	56999 Supplies - Other	42,183.00	42,183.00
11000 General Operating Fund	3001 Law Enforcement	57030 Communication Costs	60,000.00	60,000.00
11000 General Operating Fund	3001 Law Enforcement	57050 Employee Training	20,000.00	20,000.00
11000 General Operating Fund	3001 Law Enforcement	57090 Printing/Publishing/Advertising	2,000.00	2,000.00
11000 General Operating Fund	3001 Law Enforcement	57150 Subscriptions & Dues	3,502.00	3,502.00
11000 General Operating Fund	3001 Law Enforcement	57160 Telecommunications	14,000.00	14,000.00
11000 General Operating Fund	3001 Law Enforcement	57170 Utilities - Electricity	18,890.00	18,890.00
11000 General Operating Fund	3001 Law Enforcement	57999 Other Operating Costs	54,622.00	54,622.00
11000 General Operating Fund	3002 Fire Protection	55999 Contract - Other Services	654,067.00	654,067.00
11000 General Operating Fund	3004 Animal Control	51020 Salaries - Full-Time Positions	77,376.00	77,376.00
11000 General Operating Fund	3004 Animal Control	51040 Salaries - Part-Time Positions	18,377.00	18,377.00
11000 General Operating Fund	3004 Animal Control	51060 Salaries - Overtime	8,736.00	8,736.00
11000 General Operating Fund	3004 Animal Control	52010 FICA - Regular	5,937.00	5,937.00
11000 General Operating Fund	3004 Animal Control	52011 FICA - Medicare	1,388.00	1,388.00
11000 General Operating Fund	3004 Animal Control	52020 Retirement	10,159.00	10,159.00
11000 General Operating Fund	3004 Animal Control	52021 Retiree Health Care	1,548.00	1,548.00
11000 General Operating Fund	3004 Animal Control	52030 Health and Medical Premiums	17,784.00	17,784.00
11000 General Operating Fund	3004 Animal Control	52040 Life Insurance Premiums	400	400
11000 General Operating Fund	3004 Animal Control	52090 Unemployment Compensation	400	400
11000 General Operating Fund	3004 Animal Control	52110 Workers' Compensation Employer's	28	28
11000 General Operating Fund	3004 Animal Control	53030 Travel - Employees	1,000.00	1,000.00
11000 General Operating Fund	3004 Animal Control	54010 Maintenance & Repairs - Building/S	4,308.00	4,308.00
11000 General Operating Fund	3004 Animal Control	54020 Maintenance & Repairs - Contracts	1,200.00	1,200.00
11000 General Operating Fund	3004 Animal Control	54030 Maintenance & Repairs - Grounds/F	166	166
11000 General Operating Fund	3004 Animal Control	54040 Maintenance & Repairs - Vehicles	1,200.00	1,200.00
11000 General Operating Fund	3004 Animal Control	55030 Contract - Professional Services	15,206.00	15,206.00
11000 General Operating Fund	3004 Animal Control	55999 Contract - Other Services	1,962.00	1,962.00
11000 General Operating Fund	3004 Animal Control	56020 Supplies - General Office	1,200.00	1,200.00
11000 General Operating Fund	3004 Animal Control	56040 Supplies - Furniture/Fixtures/Equipr	500	500
11000 General Operating Fund	3004 Animal Control	56090 Supplies - Safety	200	200
11000 General Operating Fund	3004 Animal Control	56110 Supplies - Uniforms/Linen	3,500.00	3,500.00

11000 General Operating Fund	3004 Animal Control	56120 Supplies - Vehicle Fuel	3,500.00	3,500.00
11000 General Operating Fund	3004 Animal Control	56999 Supplies - Other	9,016.00	9,016.00
11000 General Operating Fund	3004 Animal Control	57050 Employee Training	4,110.00	4,110.00
11000 General Operating Fund	3004 Animal Control	57130 Rent of Equipment/Machinery	281	281
11000 General Operating Fund	3004 Animal Control	57150 Subscriptions & Dues	180	180
11000 General Operating Fund	3004 Animal Control	57160 Telecommunications	2,065.00	2,065.00
11000 General Operating Fund	3004 Animal Control	57170 Utilities - Electricity	7,500.00	7,500.00
11000 General Operating Fund	3004 Animal Control	57999 Other Operating Costs	3,000.00	3,000.00
11000 General Operating Fund	4003 Parks & Recreation	51020 Salaries - Full-Time Positions	54,600.00	54,600.00
11000 General Operating Fund	4003 Parks & Recreation	51040 Salaries - Part-Time Positions	29,640.00	29,640.00
11000 General Operating Fund	4003 Parks & Recreation	51060 Salaries - Overtime	4,793.00	4,793.00
11000 General Operating Fund	4003 Parks & Recreation	52010 FICA - Regular	5,223.00	5,223.00
11000 General Operating Fund	4003 Parks & Recreation	52011 FICA - Medicare	1,221.00	1,221.00
11000 General Operating Fund	4003 Parks & Recreation	52020 Retirement	7,169.00	7,169.00
11000 General Operating Fund	4003 Parks & Recreation	52021 Retiree Health Care	1,092.00	1,092.00
11000 General Operating Fund	4003 Parks & Recreation	52040 Life Insurance Premiums	185	185
11000 General Operating Fund	4003 Parks & Recreation	52090 Unemployment Compensation	565	565
11000 General Operating Fund	4003 Parks & Recreation	52110 Workers' Compensation Employer's	18	18
11000 General Operating Fund	4003 Parks & Recreation	53030 Travel - Employees	2,000.00	2,000.00
11000 General Operating Fund	4003 Parks & Recreation	54999 Other Maintenance	4,500.00	4,500.00
11000 General Operating Fund	4003 Parks & Recreation	56020 Supplies - General Office	3,100.00	3,100.00
11000 General Operating Fund	4003 Parks & Recreation	56120 Supplies - Vehicle Fuel	3,000.00	3,000.00
11000 General Operating Fund	4003 Parks & Recreation	56999 Supplies - Other	21,958.00	21,958.00
11000 General Operating Fund	4003 Parks & Recreation	57050 Employee Training	1,000.00	1,000.00
11000 General Operating Fund	4003 Parks & Recreation	57130 Rent of Equipment/Machinery	2,000.00	2,000.00
11000 General Operating Fund	4003 Parks & Recreation	57150 Subscriptions & Dues	1,000.00	1,000.00
11000 General Operating Fund	4003 Parks & Recreation	57160 Telecommunications	1,079.00	1,079.00
11000 General Operating Fund	4003 Parks & Recreation	57170 Utilities - Electricity	20,000.00	20,000.00
11000 General Operating Fund	4003 Parks & Recreation	57999 Other Operating Costs	3,542.00	3,542.00
11000 General Operating Fund	4004 Library	51020 Salaries - Full-Time Positions	89,440.00	89,440.00
11000 General Operating Fund	4004 Library	51060 Salaries - Overtime	2,187.00	2,187.00
11000 General Operating Fund	4004 Library	52010 FICA - Regular	5,545.00	5,545.00
11000 General Operating Fund	4004 Library	52011 FICA - Medicare	1,297.00	1,297.00
11000 General Operating Fund	4004 Library	52020 Retirement	11,743.00	11,743.00

11000 General Operating Fund	4004 Library	52021 Retiree Health Care	1,789.00	1,789.00
11000 General Operating Fund	4004 Library	52040 Life Insurance Premiums	192	192
11000 General Operating Fund	4004 Library	52090 Unemployment Compensation	272	272
11000 General Operating Fund	4004 Library	52110 Workers' Compensation Employer's	18	18
11000 General Operating Fund	4004 Library	53030 Travel - Employees	600	600
11000 General Operating Fund	4004 Library	54010 Maintenance & Repairs - Building/S	1,500.00	1,500.00
11000 General Operating Fund	4004 Library	54020 Maintenance & Repairs - Contracts	1,600.00	1,600.00
11000 General Operating Fund	4004 Library	55030 Contract - Professional Services	1,000.00	1,000.00
11000 General Operating Fund	4004 Library	56020 Supplies - General Office	5,000.00	5,000.00
11000 General Operating Fund	4004 Library	56040 Supplies - Furniture/Fixtures/Equipr	5,000.00	5,000.00
11000 General Operating Fund	4004 Library	56999 Supplies - Other	4,200.00	4,200.00
11000 General Operating Fund	4004 Library	57050 Employee Training	500	500
11000 General Operating Fund	4004 Library	57090 Printing/Publishing/Advertising	300	300
11000 General Operating Fund	4004 Library	57140 Rent of Land/Building	5,000.00	5,000.00
11000 General Operating Fund	4004 Library	57150 Subscriptions & Dues	1,300.00	1,300.00
11000 General Operating Fund	4004 Library	57160 Telecommunications	3,200.00	3,200.00
11000 General Operating Fund	4004 Library	57170 Utilities - Electricity	11,000.00	11,000.00
11000 General Operating Fund	4004 Library	57999 Other Operating Costs	3,600.00	3,600.00
11000 General Operating Fund	4004 Library	58030 Furniture & Fixtures	7,750.00	7,750.00
11000 General Operating Fund	4004 Library	58070 Library/Museum Acquisition	30,403.00	30,403.00
11000 General Operating Fund	4007 Community Centers	54010 Maintenance & Repairs - Building/S	1,000.00	1,000.00
11000 General Operating Fund	4007 Community Centers	57130 Rent of Equipment/Machinery	1,650.00	1,650.00
11000 General Operating Fund	4007 Community Centers	57160 Telecommunications	520	520
11000 General Operating Fund	4007 Community Centers	57170 Utilities - Electricity	3,555.00	3,555.00
11000 General Operating Fund	0001 No Department	41250 Gross Receipts Tax - Municipal Loca	3,500,000.00	3,500,000.00
11000 General Operating Fund	0001 No Department	41258 Gross Receipts Tax - Municipal Hold	535,450.00	535,450.00
11000 General Operating Fund	0001 No Department	42401 GRT Shared - Municipal Equivalent I	3,200,000.00	3,200,000.00
11000 General Operating Fund	0001 No Department	42600 Motor Vehicle Excise Tax	19,000.00	19,000.00
11000 General Operating Fund	0001 No Department	43100 Animal Licenses	131	131
11000 General Operating Fund	0001 No Department	43300 Building Permit	6,876.00	6,876.00
11000 General Operating Fund	0001 No Department	43400 Business Licenses/Registration	9,000.00	9,000.00
11000 General Operating Fund	0001 No Department	43900 Other Licenses and Permits	2,700.00	2,700.00
11000 General Operating Fund	0001 No Department	44030 Animal Pound Fees	385	385
11000 General Operating Fund	0001 No Department	44150 Printing & Copying	326	326

11000 General Operating Fund	0001 No Department	44190 Rental Fees	1,325.00	1,325.00
11000 General Operating Fund	0001 No Department	45020 Court Fines	24,731.00	24,731.00
11000 General Operating Fund	0001 No Department	46900 Miscellaneous - Other	6,190.00	6,190.00
11000 General Operating Fund	0001 No Department	47140 Small Cities Assistance (TRD)	90,000.00	90,000.00
11000 General Operating Fund	0001 No Department	47398 Other State Distributions (operator	50,000.00	50,000.00
11000 General Operating Fund	0001 No Department	61200 Transfers Out	1,050,225.00	1,050,225.00
11000 General Operating Fund	0001 No Department	41259 CMP - Compensating Tax	74,383.00	74,383.00
11000 General Operating Fund	0001 No Department	41260 ITG - Interstate Telecom Gross Rece	1,159.00	1,159.00
20100 Corrections	8003 General Corrections	57010 Care of Prisoners	11,357.00	11,357.00
20100 Corrections	0001 No Department	45010 Correction Fees	11,357.00	11,357.00
21100 Law Enforcement Protection	3001 Law Enforcement	57999 Other Operating Costs	95,000.00	95,000.00
21100 Law Enforcement Protection	0001 No Department	47110 State - Law Enforcement Protection	95,000.00	95,000.00
21400 Lodgers' Tax	2002 General Administration	57999 Other Operating Costs	44,716.00	44,716.00
21400 Lodgers' Tax	0001 No Department	41300 Lodgers' Tax	44,716.00	44,716.00
21600 Municipal Street	5002 Municipal Streets	51020 Salaries - Full-Time Positions	349,756.00	349,756.00
21600 Municipal Street	5002 Municipal Streets	51060 Salaries - Overtime	17,210.00	17,210.00
21600 Municipal Street	5002 Municipal Streets	52010 FICA - Regular	21,685.00	21,685.00
21600 Municipal Street	5002 Municipal Streets	52011 FICA - Medicare	5,071.00	5,071.00
21600 Municipal Street	5002 Municipal Streets	52020 Retirement	45,923.00	45,923.00
21600 Municipal Street	5002 Municipal Streets	52021 Retiree Health Care	6,995.00	6,995.00
21600 Municipal Street	5002 Municipal Streets	52030 Health and Medical Premiums	38,731.00	38,731.00
21600 Municipal Street	5002 Municipal Streets	52040 Life Insurance Premiums	1,008.00	1,008.00
21600 Municipal Street	5002 Municipal Streets	52090 Unemployment Compensation	3,079.00	3,079.00
21600 Municipal Street	5002 Municipal Streets	52110 Workers' Compensation Employer's	64	64
21600 Municipal Street	5002 Municipal Streets	53030 Travel - Employees	100	100
21600 Municipal Street	5002 Municipal Streets	54010 Maintenance & Repairs - Building/S	3,000.00	3,000.00
21600 Municipal Street	5002 Municipal Streets	54020 Maintenance & Repairs - Contracts	1,772.00	1,772.00
21600 Municipal Street	5002 Municipal Streets	54030 Maintenance & Repairs - Grounds/F	200,000.00	200,000.00
21600 Municipal Street	5002 Municipal Streets	54040 Maintenance & Repairs - Vehicles	26,629.00	26,629.00
21600 Municipal Street	5002 Municipal Streets	54999 Other Maintenance	15,000.00	15,000.00
21600 Municipal Street	5002 Municipal Streets	55030 Contract - Professional Services	5,206.00	5,206.00
21600 Municipal Street	5002 Municipal Streets	56020 Supplies - General Office	1,000.00	1,000.00
21600 Municipal Street	5002 Municipal Streets	56040 Supplies - Furniture/Fixtures/Equipr	1,000.00	1,000.00
21600 Municipal Street	5002 Municipal Streets	56090 Supplies - Safety	4,000.00	4,000.00

21600 Municipal Street	5002 Municipal Streets	56110 Supplies - Uniforms/Linen	5,000.00	5,000.00
21600 Municipal Street	5002 Municipal Streets	56120 Supplies - Vehicle Fuel	50,000.00	50,000.00
21600 Municipal Street	5002 Municipal Streets	56999 Supplies - Other	5,000.00	5,000.00
21600 Municipal Street	5002 Municipal Streets	57050 Employee Training	7,000.00	7,000.00
21600 Municipal Street	5002 Municipal Streets	57160 Telecommunications	3,382.00	3,382.00
21600 Municipal Street	5002 Municipal Streets	57170 Utilities - Electricity	45,000.00	45,000.00
21600 Municipal Street	5002 Municipal Streets	57999 Other Operating Costs	4,437.00	4,437.00
21600 Municipal Street	0001 No Department	42300 Gas Tax for General Purposes	103,303.00	103,303.00
21600 Municipal Street	0001 No Department	46900 Miscellaneous - Other	515,440.00	515,440.00
21600 Municipal Street	0001 No Department	61100 Transfers In	248,305.00	248,305.00
39900 Other Capital Projects	2002 General Administration	57999 Other Operating Costs	129	129
39900 Other Capital Projects	0001 No Department	42401 GRT Shared - Municipal Equivalent I	4,291.00	4,291.00
40100 General Obligation Bond Deb	2002 General Administration	59010 Debt Service - Principal Payments	185,000.00	185,000.00
40100 General Obligation Bond Deb	2002 General Administration	59020 Debt Service - Interest Payments	81,179.00	81,179.00
40100 General Obligation Bond Deb	2002 General Administration	59050 Commitments and Other Fees	2,368.00	2,368.00
40100 General Obligation Bond Deb	0001 No Department	41500 Property Tax - Current	406,984.00	406,984.00
40400 NMFA Loan Debt Service	2002 General Administration	59010 Debt Service - Principal Payments	158,434.00	158,434.00
40400 NMFA Loan Debt Service	2002 General Administration	59020 Debt Service - Interest Payments	103,012.00	103,012.00
40400 NMFA Loan Debt Service	2002 General Administration	59050 Commitments and Other Fees	2,136.00	2,136.00
40400 NMFA Loan Debt Service	0001 No Department	46030 Interest Income	8,800.00	8,800.00
40400 NMFA Loan Debt Service	0001 No Department	61100 Transfers In	254,782.00	254,782.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	51020 Salaries - Full-Time Positions	78,624.00	78,624.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	51060 Salaries - Overtime	11,446.00	11,446.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	52010 FICA - Regular	4,875.00	4,875.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	52011 FICA - Medicare	1,140.00	1,140.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	52020 Retirement	10,323.00	10,323.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	52021 Retiree Health Care	1,572.00	1,572.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	52030 Health and Medical Premiums	9,866.00	9,866.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	52040 Life Insurance Premiums	386	386
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	52090 Unemployment Compensation	1,253.00	1,253.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	52110 Workers' Compensation Employer's	18	18
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	53030 Travel - Employees	1,000.00	1,000.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	54010 Maintenance & Repairs - Building/S	1,000.00	1,000.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	54020 Maintenance & Repairs - Contracts	1,500.00	1,500.00

50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	54050 Maintenance & Repair - Furniture/F	90,000.00	90,000.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	54060 Maintenance Supplies	14,228.00	14,228.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	55030 Contract - Professional Services	137,368.00	137,368.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	55999 Contract - Other Services	30,000.00	30,000.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	56020 Supplies - General Office	1,000.00	1,000.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	56030 Supplies - Field Supplies	5,000.00	5,000.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	56040 Supplies - Furniture/Fixtures/Equipr	500	500
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	56110 Supplies - Uniforms/Linen	1,900.00	1,900.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	56120 Supplies - Vehicle Fuel	6,850.00	6,850.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	56999 Supplies - Other	47,586.00	47,586.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	57050 Employee Training	2,000.00	2,000.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	57090 Printing/Publishing/Advertising	200	200
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	57150 Subscriptions & Dues	72	72
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	57160 Telecommunications	2,700.00	2,700.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	57170 Utilities - Electricity	53,000.00	53,000.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	57999 Other Operating Costs	57,666.00	57,666.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	59010 Debt Service - Principal Payments	22,911.00	22,911.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Aut	59020 Debt Service - Interest Payments	5,267.00	5,267.00
50300 Wastewater/Sewer Enterprise	0001 No Department	41253 Gross Receipts Tax - Municipal Envir	366	366
50300 Wastewater/Sewer Enterprise	0001 No Department	44230 Utility Service Fees	53,629.00	53,629.00
50300 Wastewater/Sewer Enterprise	0001 No Department	44240 Utility Connection Fees	118	118
50300 Wastewater/Sewer Enterprise	0001 No Department	61100 Transfers In	547,138.00	547,138.00
79900 Other Trust & Agency	2002 General Administration	57999 Other Operating Costs	41,500.00	41,500.00
79900 Other Trust & Agency	0001 No Department	46900 Miscellaneous - Other	41,500.00	41,500.00
26000 American Rescue Plan Act	2002 General Administration	58999 Other Capital Purchases	1,513,069.00	1,513,069.00
28000 Cannabis Regulation Act	2002 General Administration	55020 Contract - Attorney Fees	5,900.00	5,900.00
28000 Cannabis Regulation Act	2002 General Administration	55030 Contract - Professional Services	53,320.00	53,320.00
28000 Cannabis Regulation Act	2002 General Administration	57999 Other Operating Costs	2,100.00	2,100.00
28000 Cannabis Regulation Act	0001 No Department	42700 Cannabis Excise Tax	61,320.00	61,320.00
21200 Law Enforcement Recruitment	3001 Law Enforcement	51020 Salaries - Full-Time Positions	50,000.00	50,000.00
21200 Law Enforcement Recruitment	3001 Law Enforcement	52010 FICA - Regular	3,100.00	3,100.00
21200 Law Enforcement Recruitment	3001 Law Enforcement	52011 FICA - Medicare	725	725
21200 Law Enforcement Recruitment	3001 Law Enforcement	52020 Retirement	13,485.00	13,485.00
21200 Law Enforcement Recruitment	3001 Law Enforcement	52021 Retiree Health Care	1,250.00	1,250.00

21200 Law Enforcement Recruitment	3001 Law Enforcement
21200 Law Enforcement Recruitment	3001 Law Enforcement
21200 Law Enforcement Recruitment	0001 No Department
11000 General Operating Fund	0001 No Department
11000 General Operating Fund	0001 No Department
20100 Corrections	0001 No Department
21400 Lodgers' Tax	0001 No Department
26000 American Rescue Plan Act	0001 No Department
28000 Cannabis Regulation Act	0001 No Department
29900 Other Special Revenue	0001 No Department
39900 Other Capital Projects	0001 No Department
40100 General Obligation Bond Debt	0001 No Department
79900 Other Trust & Agency	0001 No Department
11000 General Operating Fund	0001 No Department
40100 General Obligation Bond Debt	0001 No Department
40400 NMFA Loan Debt Service	0001 No Department
79900 Other Trust & Agency	0001 No Department
11000 General Operating Fund	0001 No Department

52030 Health and Medical Premiums	4,940.00	4,940.00
52090 Unemployment Compensation	1,500.00	1,500.00
47120 State - Law Enforcement Appropriation	75,000.00	75,000.00
10104 State Required Reserve	525,193.50	525,193.50
10101 Unrestricted Cash	2,137,633.00	2,137,633.00
10101 Unrestricted Cash	138,607.00	138,607.00
10101 Unrestricted Cash	119,539.00	119,539.00
10101 Unrestricted Cash	1,513,069.00	1,513,069.00
10101 Unrestricted Cash	49,567.00	49,567.00
10101 Unrestricted Cash	63,620.00	63,620.00
10101 Unrestricted Cash	3,308,064.00	3,308,064.00
10101 Unrestricted Cash	292,503.00	292,503.00
10101 Unrestricted Cash	36,239.00	36,239.00
10103 Investments	263,593.00	263,593.00
10103 Investments	492,663.00	492,663.00
10103 Investments	559,011.00	559,011.00
10103 Investments	48,992.00	48,992.00
10102 Restricted Cash	0	0

Edgewood Community Library

Policies

As reviewed and approved by the Library Advisory Board and Town of
Edgewood Commission

Library Operations Manager, Brandyn Burke
8-8-2023

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ACTIVITIES ROOM

Approved ~~January-2023~~ July 2023

A. Philosophy

The library serves as friendly commons, offering programs and services to facilitate community engagement as well as the free exchange of knowledge and ideas. To encourage this, the Activities Room may be reserved by members of the local community when not in use by the library ~~or Town of Edgewood~~. The Activities Room is available for use, within the guidelines and priorities of this policy, by all groups regardless of the beliefs or affiliations of any group or its individual members.

B. Disclaimer

The booking ~~of~~ ~~by~~ a group, and the content of its subsequent meeting, does not constitute an endorsement of, or any opinion about, the philosophy ~~or purpose~~ of such group by the library or municipality.

C. Advertising and Publicity

The library only promotes library sponsored or co-sponsored programs. The library shall not be identified or implied as a sponsor. The name, phone number, or address of the library may not be used as the contact information or headquarters of an organization. The library will not supply or distribute any materials promoting meetings. Meeting announcements may *only* be displayed on the *Community Information Board* ~~in accordance~~ with its corresponding policy found on page 8.

D. Priorities

The Activities Room is primarily intended for library use and for programs sponsored and co-sponsored by the library, taking priority over all other reservations. The library reserves the right to deny or cancel any reservation or meeting-in-progress due to:

1. An emergency or unsafe circumstance
2. Unexpected delay/closure
3. A conflict with a library or municipal sponsored function
4. Failure to follow Activities Room Policy and Rules



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E. Restrictions

1. As a noncommercial, governmental service, the library reserves the right to determine if the sole or primary purpose of a meeting is for the commercial promotion or sale of any product or service and to prohibit meetings determined to be primarily for ~~this~~ such reason.
2. Group activities may not interfere with the conduct of library business or safety and must abide by library policies. The library reserves the right to enforce fire codes, safety/emergency protocol, and noise limitations. Open aisles must be maintained, and exits/windows may not be blocked. Activities of a vigorous nature (ex: aerobic exercise, gymnastics classes, open flames, gambling, etc.) are not permitted. Attendance may not exceed the posted capacity. Activities involving the use of any firearms, live ammunition, or hazardous substances are not permitted. The Activities Room may not be used for purposes prohibited by municipal, county, state, or federal law.
3. Failure to abide by the Activities Room Policy and Rules may result in loss or suspension of privilege to reserve and use the Activities Room and may also result in the termination of meetings (scheduled or in-progress) and immediate removal of such group from the library.
4. Only library administration/municipality may grant exceptions to the Activities Room Policy and Rules or deny Activities Room privileges because of violations of the policy and/or rules.

F. Fees

There are no fees associated with reserving or using the Activities Room. However, the library and municipality reserve the right to bring an action for contribution and/or indemnification for claims that might result from the negligence or other wrongful conduct of any person, including the person or organization using the Activities Room.

G. Rules

1. Reservations may be made with a Librarian in-person, by email (edgewoodcommunitylibrary@gmail.com edgewoodcommunitylibrary@edgewood-nm.gov), or by phone (505-281-0138) and are scheduled on a first-come, first-serve basis. Requests will be acted upon within 3 business days.
2. The individual submitting the reservation request must:
 - Be at least 18 years old.

Commented [BB1]: Gmail account is no longer in use. A new Town email has been created



EDGEWOOD COMMUNITY LIBRARY

171B NM-344 · PO Box 3610 · Edgewood, NM 87015 · 505.281.0138 · www.edgewood-nm.gov

- Be present during the entire meeting/activity.
 - Assume responsibility for the Activities Room setup/takedown, orderly conduct, proper use, and condition.
 - Provide accurate reservation details and current contact information.
 - Acknowledge having read and agree to the Library's Activities Room Policy and Rules prior to using the Activities Room
3. The Activities Room may be reserved only during the posted hours of operation. The Library Activities Room is available 15 minutes after the library opens and must be vacated 15 minutes before the library closes. Please make sure to include set up and take down time when making requests. Exceptions can only be made by the Library Operations Manager for after-hours bookings.
 4. The Activities Room may be reserved up to six (6) months in advance. No more than 1 meeting per week per individual, group, or organization may be scheduled at a time without approval from the Library Operations Manager.
 5. Notification of cancellation must be given at least +24 hours prior to the reservation time. If the reserving party does not show 15 minutes past the reservation time, the Activity Room booking will be cancelled and used for other purposes.
 6. No funds of any kind, nor admission fees may be solicited or collected. Sales of products or services are prohibited.
 7. Display materials must be contained to the Activities Room, may only be of a temporary nature, and may not be affixed to any surface/wall.
 8. Only light, nonalcoholic refreshments may be served and consumed in the Activities Room. Any trash generated must be disposed of in the dumpster behind the library.
 9. Smoking is not permitted in the library.
 10. Access to or use of any library cabinets, closets, supplies, or equipment is strictly prohibited. Groups must furnish their own supplies and equipment, are responsible for their own property, and may not store any items in the library.
 11. The Activities Room must be left in the same condition as when a group arrived.



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CELL PHONES

Approved ~~January 2023~~ July 2023

The only quiet area in the library is the computer room, therefore, we ask any Computer Room users to silence all devices and take phone calls elsewhere in the library. ~~In other areas of the library, patrons should remain mindful of others when using cell phones.~~

CHECKING OUT MATERIALS

Approved ~~January 2023~~ July 2023

A. Check Out Quantity

1. 10 materials per member account.

B. Check Out Period

- 3 weeks for: Books, Audiobooks, DVDs, Special Collection Items
- 2 weeks for: New Acquisitions
- 1 week for: Museum Passes
- 1 day/in library use only for: Graphing calculators and tablets.

COLLECTION DEVELOPMENT

Approved for July ~~2022~~ 2023-June 2027

A. Community Needs & Services

1. Provide a collection of materials in a variety of formats to meet the cultural, educational, informational, and recreational needs of the community without discrimination based on age, gender, race, ethnic background, religion, education, political beliefs, or occupation.



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2. Offer the community a collection that incorporates a wide range of genres on a broad array of topics, materials that reflect current trends and popular titles, and items that help support lifelong learning for both personal enjoyment and enlightenment.

B. Current Collection

1. Approximately 36,000 holdings.
 - 52% in purchased and shared e-content
 - Library joined New Mexico Library to Go eBook consortium, with OverDrive as the lending platform, in April 2020
 - 47 other public, tribal, and school library branches with similar legal service area populations participate in the consortium. This gives library patrons access to materials purchased by any library participating in the consortium rather than just materials purchased by the Edgewood Community Library.
 - 42% in print materials (books)
 - 6% in media (DVD, audiobooks)
 - Less than 1% in special holdings (museum passes, learning backpacks, read-along kits)
2. Other e-content
 - Early learning stations with access to interactive educational applications
 - Access to NM State Library databases via El Portal from Library's catalog
 - E-content from Project Gutenberg and LibriVox incorporated into Library's online catalog for download.
3. 17,420 average circulations per year (calculated over the past 10 years).
4. \$19,250 in acquisitions budget for FY23.
 - State Grants in Aid and GO Bond funds are also used to supplement acquisitions.

C. Responsibilities

1. Collection development selections, deselections, maintenance, and budget allocations ultimately rest with the Library Operations Manager who operates within the framework of requirements determined by the Library Advisory Board, Town of Edgewood, and State of New Mexico.
2. The Library Operations Manager may delegate collection development tasks to qualified staff where necessary.

D. Selection Considerations

1. Timeliness



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2. Value to collection and the community
3. Accuracy
4. Credibility (of author and publisher)
5. Format and clarity of presentation (size, illustrations, binding, indices, etc.)
6. Readability (for its intended audience)
7. Balance within the collection (equal number of materials on opposing views)
8. Community suggestions
9. Favorable reviews (Booklist, Library Journal, Kirkus, NY Times, Horn Book, USA Today, Amazon.com, etc.)
10. Budget
11. Appearance
12. Physical condition
13. Library Shelf Space

E. Maintenance

1. Weeding or deselecting items from the library collection, employing the CREW method, and subsequent inventory will be completed, at minimum, every even-numbered year.
 - CREW Method <https://www.tsl.texas.gov/id/pubs/crew/index.html>
2. Any ~~weeded or~~ deselected materials will be managed in the following priority order: ~~-given to the Edgewood Community Library Friends for their book sale fundraisers, placed on a "Free Books" Cart in the library, donated to other libraries, or disposed of if items are in unusable condition:~~
 1. ~~Disposed of if items are in unusable condition.~~
 2. ~~Donated to other libraries.~~
 3. ~~Sold at Edgewood Community Library book sales.~~
 4. ~~Placed on a "Free Books" cart in the library.~~
 5. ~~Sold or donated to any organization described in Section 501(c)(3) of the Internal Revenue Code.~~

F. ~~Gifts~~ Donations



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The Edgewood Community Library is pleased to accept donations to add to the collection. Library staff will determine acceptance of donation based on the same selection criteria as items acquired with library funds. Unsolicited donations will be disposed of as deemed appropriate by library staff. Please be aware that there is a financial burden for the library to add donated items to the collection. These costs include: evaluation, data entry, accounting, cataloging, processing and distribution. In some cases these costs may exceed the value of the item being donated. Donations must fall under the following criteria: on behalf of the Edgewood Community Library Friends (ECLF), a nonprofit library partner, if no restriction or expectation is placed upon their use.

1. The Library Operations Manager (LOM) will determine gift acceptance based on the same selection criteria as items acquired with library funds. The LOM or designee will determine gift use or subsequent disposal. The library reserves the right to discard any gifts that do not meet selection consideration criteria.
2. Library staff and volunteers may provide receipts for gifts on behalf of the ECLF. Library staff and volunteers may state the nature of a gift but are not authorized to establish the monetary value of any gift.
3. Any gifts selected by the LOM will be donated to the ECLF or processed into the library collection.
4. The ECLF will use any remaining gifts for book sale fundraisers in support of the library.
5. All proceeds from ECLF fundraisers will be deposited into the ECLF bank account and used to support unfunded library activities as needed.

The library has the right to accept or reject donations as staff sees fit. The library does not accept the following:

- Reader's Digest, magazines/periodicals, textbooks, or encyclopedias
- Activity books, workbooks
- Audio cassette tapes, CDs, VHS tapes, LP records, computer software, 8-track tapes
- Annuals, yearbooks
- Case law, procedural books
- Custom course packets
- Directories, phone books



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- Free/examination/advanced reading copies (ARCs)
- Microfilm, microfiche
- Tax forms, government documents, government forms

G. Censorship

Censorship ultimately rests with an individual; patrons are free to reject those library materials that they themselves do not approve of. Censorship also rests with the parent or legal guardian of a minor; parents/legal guardians are responsible for restricting their child's access to library resources. Therefore, an individual may not exercise this right of censorship to restrict the freedom of others to read, view, or hear. The library subscribes to and deeply values the principles embodied in the Library Bill of Rights, Freedom to Read Statement, Freedom to View Statement, and the Library Code of Ethics and does not discard or remove materials without due process.

1. Library Bill of Rights <http://www.ala.org/advocacy/intfreedom/librarybill>
2. Freedom to Read <http://www.ala.org/advocacy/intfreedom/freedomreadstatement>
3. Freedom to View <http://www.ala.org/advocacy/intfreedom/freedomviewstatement>
4. Library Code of Ethics <http://www.ala.org/tools/ethics>

H. Reconsideration of Materials

Library patrons may make a request for reconsideration of materials to be added or removed from the collection through the following process:

1. Request a Reconsideration of Materials Form at the library circulation desk.
2. Fill out the form and return it to the circulation desk and/or mail it to the library.
3. The Library Advisory Board will review the request during its next regularly scheduled meeting.
4. A written response will be sent to the requesting patron.

COMMUNITY INFORMATION BOARD

Approved ~~January 2023~~ July 2023

The Edgewood Community Library recognizes its role as a source of community information. In this capacity, the Library supports the free flow of information and exchange of ideas by providing a Community Information Board. Because of space limitations,



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however, the Library must set limits and priorities for distribution or display of printed materials (flyers, posters, brochures, etc.) within the Library's facilities. Please be aware the Library does not advocate or endorse the viewpoints of any posting, assumes no responsibility for the preservation of notices, and reserves the right to remove any posted item.

A. Types of postings allowed:

1. Forthcoming educational, cultural, or charitable activities for the benefit of local residents
2. Flyers, brochures, or announcements sponsored by a local organization/group/agency
3. Flyers, brochures, or announcements sponsored by a federal/state/local government agency pertaining to services provided to its citizens

B. All postings must be:

1. Previewed by library staff
2. Dated
3. Posted for no more than a month
4. Placed so as not to obscure other notices
5. Posted on the magnetic board designated "Community Information"
6. The only copy for that posting

COMMUNITY SERVICE

Approved ~~January 2023~~ July 2023

The Edgewood Community Library is always happy to accept extra help from community service volunteers. In order to maintain library safety and security, the library will only *consider* potential community service workers who need to satisfy required community service hours for their educational institution.

Community service workers are responsible for maintaining any records of their hours served with the library. Acceptance and dismissal will be at the Library Operations Manager's discretion.

PUBLIC ACCESS DEVICES & INTERNET USE POLICY

Approved ~~January 2023~~ July 2023



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The Edgewood Community Library strives to protect the public's right to information through free access to informational, educational, and recreational materials via public access devices, software programs, and the Internet. To promote equality, courtesy, and safety, the Library maintains usage guidelines and standards. Please be advised, patrons using the Library's Internet connection and public access devices do so at their own risk.

If patrons need assistance using the library's public access devices or Internet connection and time allows, staff will be happy to help to the best of their ability. Extended explanations, in-depth training, and specific software assistance are not available; however, staff can provide resources and direction to extended trainings.

A. Content & Filtering

1. The Internet is a global entity without content restrictions. The Library does not censor access to information; users may encounter information they find controversial or offensive.
2. The Library is not responsible for the accuracy, completeness, usefulness, or security of information found on or accessed from the Internet.
3. Filtering software will not be used in the Computer Room or with the WiFi network as:
 - Filters may block sites that are informative and useful.
 - The Library operates in accordance with American Library Association's policies supporting unlimited access to information.
 - The First Amendment forbids government agencies from restricting information to the public based on viewpoint or content.

B. Public Access Devices in Children's & Youth Areas

1. All public access devices located in the Children's/Youth Areas are filtered and may only be utilized by underage patrons and their parents/caregivers.

C. Catalog Stations

1. The "Look it Up" computer stations near the library circulation desk are only to be used for browsing the library's catalog.

D. Privacy

1. The Library does not monitor nor guarantee privacy regarding personal information entered, accessed, or downloaded using public access devices and Internet connection. Users are responsible for erasing personal content or securely closing out of personal browsing windows on public access devices.



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E. Rules

1. Accessing or displaying sexually explicit or pornographic material using personal devices, the Library's public access devices or Internet connection on Library premises ~~in the presence of a minor~~ is strictly prohibited.
2. Food and beverages (other than bottled water) may not be consumed while using public access devices.
3. The Computer Room is the only quiet area in the library; therefore users must silence all personal devices and take phone calls elsewhere in the library.
4. Downloading programs and/or executable files on library public access devices is prohibited.
5. Altering settings, software, network connections, or storing personal data on public access devices is prohibited.
6. Printing and copying costs 15¢ per page.
7. Parents/caregivers, not library staff, are responsible for communicating and monitoring their child's access and activity.

F. Consequences of Violation

1. Policy violations may suspend a patron's Library privileges.
2. ~~Per New Mexico State Statute 1978, Chapter 30, Article 37,~~ accessing or displaying sexually explicit or pornographic material using personal devices, the Library's public access devices or Internet connection on Library premises to exploit or solicit a minor will result in immediate loss of these privileges and law enforcement will be notified.
 - ~~Exposing minors to sexually explicit material is a violation of the New Mexico State Statute 1978, Chapter 30, Article 37.~~
3. Deliberate damage to and tampering with library equipment, software, systems, networks, security protections, etc. will result in immediate suspension of library privileges and notification of law enforcement.

FOOD/DRINKS

Approved ~~January 2023~~ July 2023

Food and beverages (other than bottled water) may not be consumed in the Computer Room or carpeted areas of the library.

LIBRARY MEMBER ACCOUNTS

Approved ~~January 2023~~ July 2023



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A. Registration

1. Upon registration, patrons must provide one current proof of residency in the East Mountain/Estancia Valley Area. The following acceptable proofs of residency must show an East Mountain/Estancia Valley Area address:
 - Valid driver's license or ID
 - Utility bill
 - Phone bill
 - Voter's ID
 - Rental agreement
 - Vehicle registration
 - Vehicle insurance
 - Bank statement
 - Checkbook
 - Concealed carry permit
 - Any other proof of residency deemed appropriate by the Library Operations Manager
2. Children 17 and younger must have parental/guardian permission to receive a member account.

B. Inactive Member Accounts

1. Member accounts with 5 years or more of inactivity will be removed from the library database and corresponding registration forms shredded.

C. Annual Renewal

1. To ensure that library records stay up-to-date and accurate, every member account comes up for renewal annually from the date it was issued or last renewed. During library card renewal, patrons will be asked to verify/update their library records.

D. Library Card Transactions

1. Library cards are required for all transactions, whether in-person, by phone, or online.
2. Parents may utilize their underage child's library card for library transactions on their child's behalf.



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3. Due to confidentiality of library records, an adult may not use another adult's library card for library transactions unless given express permission by the library card holder.

E. Replacement Cards

1. All patrons must pay a fee of \$1.00 to replace a lost card.
2. Adult patrons (18+ yrs.) may receive a replacement card when they provide photo proof of identification (driver's license, passport, work ID, school ID).
3. Underage patrons (17yrs. or younger), who do not possess a photo proof of identification, may receive a replacement card only when a parent/guardian accompanies them.

LOST/DAMAGED MATERIALS

Approved ~~January-2023~~ July 2023

1. Library materials not returned within ~~60~~ 90 days of their due date are considered lost. Library materials returned with significant evidence of neglect or abuse (i.e., stained, ripped, defaced, missing pages, etc.) are considered damaged.
2. Lost/damaged materials must be either:
 - *paid for* if purchased with *public funding* (i.e., monies from State Grants in Aid, Town of Edgewood, GO Bonds)
 - *replaced with a comparable copy* (approved by Librarian) if the material was *donated*.
3. The Library Operations Manager will make the final decision as to whether a book is to be replaced or not, depending on the circumstances of each occasion.

OVERDUE MATERIALS

Approved ~~January-2023~~ July 2023

A. When a Material is Considered Overdue

1. A material is considered overdue one day after its due date.

B. Patron Privileges

1. Until all overdue materials are returned, located, or paid for, patrons and their immediate family members are restricted from:



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- Renewing materials
- Reserving materials
- Checking out materials
- Inter-library loan requests

PRIVACY & CONFIDENTIALITY

Approved ~~January-2023~~ July 2023

The library affirms that rights of privacy are necessary for intellectual freedom and are fundamental to the ethics and practice of librarianship. The library seeks to protect each library user's right to privacy and confidentiality with respect to information sought or received, and resources consulted, borrowed, acquired, or transmitted.

Additionally, all formal and informal records identifying the names of library users will remain confidential. Library staff and volunteers shall be instructed that such records shall not be made available to any agency of state, federal, or local government except pursuant to such process, order or subpoena as may be authorized under the authority of, and pursuant to, federal, state, or local law relating to civil, criminal, or administrative discovery procedures or legislative investigative power.

Library staff and volunteers will resist the issuance of enforcement of any such process, order, or subpoena until such time as a proper showing of good cause has been made in a court of competent jurisdiction. Any threats or unauthorized demands concerning such records shall be reported to the appropriate legal officer.

UNATTENDED MINORS

Approved ~~January-2023~~ July 2023

Young patrons are always welcome in the library, and we care deeply about their safety and welfare, especially since the library operates as a public space for the community. However, the responsibility for a child's wellbeing and behavior, while on library grounds, ultimately rests with the parent or responsible caregiver and not with library staff.

A. Children Under 10 Years Old

1. Children under the age of 10 must always be accompanied by a parent or responsible caregiver.



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B. Children 10-17 Years Old

1. Children aged 10 or older may use the library on their own, provided they are able to use the library independently and without close supervision.
 - Unaccompanied children must have suitable contact information should an emergency or unexpected library closure occur.

C. Parent/Caregiver Responsibilities

1. Parents or caregivers are responsible for ensuring appropriate behavior of their child.
2. Parents or caregivers must make clear to their child their own rules and expectations regarding use of library materials and public access devices.
 - Library staff do not limit access to or monitor library material/public access device usage for any library patron.

D. Library Staff Responsibilities

1. Library staff may notify parents/responsible caregivers, law enforcement, or child protective service authorities if:
 - A minor is habitually left unattended for extended periods of time.
 - A minor is deemed to be at risk of coming to harm (ex. not picked up when library closes, exhibiting unsafe or disruptive behavior).
2. Library staff may ask disruptive patrons and/or their family to leave the library premises after appropriate warning.
 - Young patrons are subject to the same consequences as adult library users.

E. Unattended Adults in Children's/Youth Areas

1. Adults who are unaccompanied by a child or children in the Children's/Youth Areas may be questioned by library staff and may be asked to relocate to another area of the library.
 - The Children's/Youth Areas are reserved for children, their parents or responsible caregivers, and adults retrieving materials for academic purposes (ex. teachers, college students taking children's literature classes).

Learn New Mexico, LLC
Leadership Transition Proposal for the
Town of Edgewood



I. Summary

In order to complete a seamless transition for the incoming Town Manager, the Town of Edgewood will seek to acquire Leadership Transition services with Learn New Mexico.

Town of Edgewood
Leadership Transition Proposal

II. Schedule

Services provided

Entry Plan for incoming Town Manager to begin August 18th and end November 18th.	Learn New Mexico will provide on-call services to assure a seamless transition of leadership for the Town of Edgewood. Objectives: Assure fidelity for seamless transition of leadership to include: • Any and all day to day operational clarifications • Grant process flow chart • Change order protocol • Reimbursement process • Procurement process • Road Construction Identification • Development of key resources with NMED, DOT, and other State Agencies • Operational next steps
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Town of Edgewood
Leadership Transition Proposal

III. Budget

	<i>On-call Transition services at a monthly flat rate of \$5625 for a maximum total of \$16875 + 8% tax</i>

Town of Edgewood
Consulting Proposal

**The below proposal is based on 3 months of services.*

**All services are invoiced monthly at the flat rate stated above*

**Rate based on 50% salary per Jerrett Perrys Town Manager Contract*



MUNICIPAL CLERKS: PLEASE DISTRIBUTE COPIES TO YOUR ENTIRE GOVERNING BODY

TO: MAYORS/GOVERNING BODY MEMBERS
 FROM: A.J. Forte, Executive Director
 SUBJECT: 2023 ANNUAL CONFERENCE VOTING DELEGATES
 DATE: July 6, 2023

The 66th Annual Conference of the NM Municipal League will be held August 30th through September 1st in Farmington.

At the Annual Business Meeting on Thursday, August 31st, a President Elect, Vice President, Treasurer and three Directors-at-Large for a 2-Year Term will be elected. Also, the *Annual Statement of Municipal Policy and Annual Resolutions* will be adopted.

Each member municipality in good standing that is registered and attending the Annual Conference shall be entitled to one delegate vote in electing officers, deciding municipal policy and voting upon all other questions at the Annual Business Meeting. A municipality in good standing means that at least one-half of the municipality's current League annual dues must have been paid prior to or at the Conference. The vote of the municipality is cast by the Voting Delegate (or in her/his absence, the Alternate) who is selected by the governing body of the municipality.

The Annual Business Meeting will be conducted in accordance with Robert's Rules of Order Revised, and the Annual Business Meeting Rules and Procedures, which shall govern the actions and deliberations of the League membership assembled in convention. Attached for your information are the *Policy Process Outline and the Annual Business Meeting Rules and Procedures*.

Please place the selection of a Voting Delegate and Alternate on the agenda of your next official governing body meeting. **The Voting Delegate and Alternate must be persons planning to attend the Conference.** Once they are selected, enter the names and titles of the Voting Delegate and Alternate for your municipality and **return this form to the League Office no later than Friday, August 25, 2023.**

This is **not** an official registration form for the Annual Conference for either the Voting Delegate or the Alternate. Delegates must register for the Conference online.

Voting Delegates & Alternates must check in with NMML Staff at the Credential's Desk at the Conference.

Municipality: _____

Voting Delegate: _____ Title: _____

Alternate: _____ Title: _____

Approved By: _____

RETURN BY AUGUST 25, 2023 to:

Jackie Portillo, Support Services Coordinator
 NM Municipal League
 P.O. Box 846 – Santa Fe, NM 87504
 jportillo@nmml.org
 Fax: 505-984-1392



BID/QUOTE

2023 Dodge Durango Pursuit

State contract 00-00000-20-00121

Item 4	Durango	\$41,808.00
Item T	Skid Plate	\$395.00
Item V	Spot Light Delete	-\$325.00
Item AB	Window Tint	\$250.00
Item AD	Blind Spot	\$525.00

Durango Total	\$42,653.00
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James Cassell
 Fleet Sales
 Melloy Dodge
 (505)922-2557 direct
 (505)922-2580 fax
 (505)239-2811 cell
jcassell@melloydodge.com



420 Hudson River Rd
Waterford NY 12188

Phone: 518-233-8368
Fax: 518-233-0168
E-Mail: sales@wemaketents.com

AGENDA ITEM #X.J.
Quote SO0052135

Quoted: 7/26/2023

Requested: 7/26/2023

Promised:

Bill To

Town of Edgewood, NM
P.O. Box 2411
17 McCall Road
Edgewood, NM 87015
P: 505-926-9054 F:

Ship To

23 Frontage Rd.
Edgewood, NM 87015

Terms

CREDITCARD

Purchase Order

40x60,30x40,20x20

Sales rep

BS

Ship Via

Ordered	Item #	Description	Price	Disc	Unit Amt	Amount
1 Ea	50285	Frame: FTKS 40x40 w/ Hip Ends, w/ Keder Legs Eave Height: 8'	\$13,065.60			\$13,065.60
1 Ea	50284	Frame: FTKS 40x 20 Mid w/ Keder Legs Eave Height: 8'	\$4,051.20			\$4,051.20
2 Ea	50321-CST R	Fabric: FTKS 40x 20 Hip End Style: Catenary (Double Straight Valance) Material: 1610 R-S Blockout White	\$3,182.40			\$6,364.80
1 Ea	50324-CST R	Fabric: FTKS 40x20 Mid Style: Catenary (Double Straight Valance) Material: 1610R-S Blockout	\$2,740.80			\$2,740.80
14 Ea	14864	Ratchet: Fred's Standard 2" HD Twisted Hook Ratchet, 7' webbing with (2) d's, 11' with twisted hook	\$30.00			\$420.00
24 Ea	15227	Double Head Stake: 1" x 42" P 3" spacing (150 per box)	\$24.54			\$588.96
0 Ea	15135	Previous (6) items make (1) 40x60 FT Keder System Tents	\$0.00			\$0.00
1 Ea	11499	Frame: 30x40 Center Peak Buckle -15'-10'-15' Spacing 2" Aluminum Frame Includes: Tubing, Fittings, Footpads, Ropes & Stakes Leg Height: 7' 8"	\$3,415.20			\$3,415.20
1 Ea	11646-10S V	Fabric: Solid 30x40' Center Peak Buckle - One Piece Top Material: 1610R-S NOTE: 10" STRAIGHT VALANCE	\$3,876.00			\$3,876.00
-12 Ea	15924	1/2" White Rope - 16'	\$4.00			(\$48.00)
12 Ea	14865	Ratchet: Fred's Standard 1" HD Twisted Hook Ratchet 5' - D Ring, 9'-twisted hook	\$20.40			\$244.80

This quote is valid for 3 days.

Continued



420 Hudson River Rd
Waterford NY 12188

Phone: 518-233-8368
Fax: 518-233-0168
E-Mail: sales@wemaketents.com

AGENDA ITEM #X.J.
Quote SO0052135

Quoted: 7/26/2023

Requested: 7/26/2023

Promised:

Bill To

Town of Edgewood, NM
P.O. Box 2411
17 McCall Road
Edgewood, NM 87015
P: 505-926-9054 F:

Ship To

23 Frontage Rd.
Edgewood, NM 87015

Terms

Purchase Order

Sales rep

Ship Via

CREDITCARD

40x60,30x40,20x20

BS

Ordered	Item #	Description	Price	Disc	Unit Amt	Amount
1 Ea	15135	Previous (4) items make (1) 30x40 CPB Tent	\$0.00			\$0.00
1 Ea	11488	Frame: 20x20 Center Peak Buckle - 2" Aluminum Frame Includes: Tubing, Fittings, Footpads, Ropes & Stakes Leg Height: 7' 8"	\$2,097.60			\$2,097.60
1 Ea	15135	Fabric: WBO 20x20' Center Peak Buckle - One Piece Top Material: 1410R-B Blockout White w/ 10" STRAIGHT Valance	\$1,236.00			\$1,236.00
-8 Ea	15924	1/2" White Rope - 16'	\$4.00			(\$32.00)
8 Ea	14865	Ratchet: Fred's Standard 1" HD Twisted Hook Ratchet 5' - D Ring, 9'-twisted hook	\$20.40			\$163.20
1 Ea	15135	Previous (4) items make (1) 20x20 CPB Tent	\$0.00			\$0.00
1 Ea	15135	Previous item for installation and takedown	\$0.00			\$0.00
1 Ea	15911	Shipping and handling charges to be added	\$6,500.00			\$6,500.00

This quote is valid for 3 days.

Sub-total \$44,684.16

Sales tax

Total \$44,684.16



4908 Winner RD
Kansas City MO 64127
800.475.1444 Tents4Sale.com

800.475.1444 Tents4Sale.com

QUOTE

DATE	QUOTE #
8/2/2023	Q-7512
EST SHIP BY DATE	IN HANDS BY

BILL TO

Cristine Piazza
171A NM344
Edgewood, New Mexico 87015

SHIP TO

Cristine Piazza
171A NM344
Edgewood, New Mexico 87015

cpiazza@edgewood-nm.gov
(505) 281-7267

Item	Description	Qty	Rate	Amt
40 x 60 FRAME TOP	EXPANDABLE WITH LACES AND GROMMETS 17oz WHITE VINYL	1	\$5,670.00	\$5,670.00
30 X 40 FRAME TOP	1 PC TOP, 17OZ VINYL	1	\$2,749.00	\$2,749.00
20 x 20 FRAME TOP	1 PC TOP, 17OZ WHITE VINYL	1	\$1,077.84	\$1,077.84
40 x 60 FRAME PIPE 2"	PIPE, FITTING, ROPE	1	\$6,672.00	\$6,672.00
30 X 40 FRAME PIPE 2"	PIPE, FITTINGS, ROPE	1	\$3,439.00	\$3,439.00
20 X 20 FRAME WORK 2"	PIPE FITTINGS ROPE	1	\$1,920.00	\$1,920.00
METAL STAKE 1" X 42"	SINGLE HEAD	42	\$26.76	\$1,123.92
BASE PLATE	TENT FITTINGS	42	\$30.47	\$1,279.74
2in RATCHET	WIRE HOOK & 'D' RING 10,000 LB	42	\$31.39	\$1,318.38

Payments / Shipping

A 30% non-refundable deposit is due at the time the order is placed (unless with approved credit). If orders are less than \$500, full payment must be made upon acceptance. A higher deposit or full payment maybe required for specialty items. Once we receive the deposit, then the quote will be changed into a confirmed order status. At this time we can schedule your items for production and give a shipping time frame. Payment must be paid in full and certified for at least 2 business days before the order is shipped (unless with approved credit), or your order will be delayed.

Freight charges include standard delivery to a business with a dock or some type of lift to get the product off the truck. Additional charges are, but not limited to, lift gate service, residential delivery, or limited access.

Items will NOT be shipped unless the warranty / sales agreement and the order is signed & returned.

Payments made by credit card are subject to a 3% convenience fee. NO fees for wire transfers, cashier checks, or money orders.

QUOTE valid for 30 Days.

NOTE: By signing below, I have read the Payments / Shipping information, as well as, the above items, dates, quantity, style & size are correct.

SUBTOTAL	\$25,249.88
SHIPPING	\$2,447.46
	(\$1,200.00)
TAX	\$0.00
TOTAL	\$26,497.34

Authorized Signature _____

Date: _____

THANK YOU FOR YOUR BUSINESS!

Estimate is valid for 30 days

American Tent LLC

2350 E Mason St #8
 Green Bay, WI 54302
 +1 9204310938
 sales@americantent.com

**INVOICE**

BILL TO	SHIP TO	SHIP VIA	Q-Estes-WWEX	INVOICE	11130
Christine Piazza	Christine Piazza			DATE	07/25/2023
Town of Edgewood	Town of Edgewood			TERMS	Due on receipt
171ANM-344	171ANM-344			DUE DATE	07/25/2023
Edgewood, NM 8701 US	Edgewood, NM 8701 US				
SALESPERSON 1	SHIP DATE				
Jeff Johnson	08/10/2023				

SKU	PRODUCT	QTY	RATE	AMOUNT
AMT-BDL-FRT-40x60-WHT-STK-7F	AAF-40x60 Atrium Frame Tent BUNDLE - Solid White Tent 3 Piece Top - 7' Leg - Stake Solid White - 16oz Blockout Fabric, 3 piece Tent Top (20' Mid) Poles & Fitting Package (7' Legs) T6061 Aluminum, 2" diameter, 1/8" wall 42" Stake and 2" Ratchet Package (28)	1	14,972.40	14,972.40T
AMT-BDL-FRT-30x40-WHT-STK-7F	AAF-30x40 Atrium Frame Tent BUNDLE - Solid White Tent 3 Piece Top - 7' Leg - Stake Solid White - 16oz Blockout Fabric, 3 piece Tent Top (10' Mid) Poles & Fitting Package (7' Legs) T6061 Aluminum, 2" diameter, 1/8" wall 42" Stake and 2" Ratchet Package (14)	1	7,644.37	7,644.37T
AMT-BDL-FRT-20x20-WHT-STK-7F	AAF-20x20 Atrium Frame Tent BUNDLE - Solid White Tent 1 Piece Top - 7' Leg - Stake Solid White - 16oz Blockout Fabric, 1 piece Tent Top Poles & Fitting Package (7' Legs) T6061 Aluminum, 2" diameter, 1/8" wall 42" Stake and 2" Ratchet Package (8)	1	3,563.85	3,563.85T
AMT-BDL-VTX-10x10-STK	10x10 Vertex High Peak Tent BUNDLE - Solid White 1 Piece Tent Top - Basic Structure - Stake Solid White - 16oz Blockout Fabric, 1 piece Tent Top Cross-Cable Poles 6061-T6 Aluminum + Cross-Cable Fittings + Cross Cables 42" Stake and 2" Ratchet Package (4) *FREE*	2		0.00T

We require full payment to process your order, as all tents and accessories are custom-made for each customer. If you decide to cancel once your order has been scheduled for production, a 25% restocking fee will be charged.

To indicate your acceptance of this invoice, please complete the following:
1. Submit payment via the Credit Card/Electronic Funds Transfer link included with this invoice or by mailing a check (make check payable to American Tent LLC).

Questions?
Email: sales@americantent.com
Call: (920) 431-0938

SUBTOTAL	26,180.62
TAX	0.00
SHIPPING	2,464.04
TOTAL	28,644.66
BALANCE DUE	USD 28,644.66

An Annual Resolution Providing for Rules Governing the Operation and Conduct of Meetings of the Governing Body
of the Town of Edgewood

Whereas, Resolution 2023-030 will replace repeal and replace Resolutions 2023-030 and

Whereas, Section 3-14-11 of the NM Statutes provides, in part that "The governing body of a municipality having a Commission/Manager form of government shall hold meetings at least twice a month. Meetings shall be open to the public and the official records of the meetings shall be open to inspection at all times; and,

Whereas, the Governing Body recognizes the need for rules of procedure for the efficient and effective conduct of meetings of the Governing Body of the Town of Edgewood;

NOW THEREFORE, be it resolved that the following rules are established for the transaction of business before the Governing Body this ~~7th day of February~~ 8th day of August 2023:

A. Definitions For purposes of this Resolution, the terms set forth below shall be defined as follows:

- 1) "Chair" means the Mayor, the Mayor Pro Tem or any other member of the Governing Body lawfully charged with conducting a meeting of the Governing Body. For purposes of cross-training, continuity, and redundancy, any member of the Governing body may chair a meeting if charged with conducting that meeting by motion, second, and two-thirds (2/3rds) vote of the Governing Body.
- 2) "Clerk-Treasurer" means the Town employee serving as Clerk and Treasurer for the Town of Edgewood.
- 3) "Deputy Clerk" means the Town employee serving as Deputy Clerk for the Town of Edgewood.
- 4) ~~"Treasurer" means the Town employee serving as Treasurer for the Town of Edgewood Deleted~~
- 5) "Commissioner" means any duly elected or appointed member of the Town Commission of Edgewood.
- 6) "Governing Body" includes all Commissioners including the Commissioner appointed as ceremonial Mayor.
- 7) "Mayor" means the Commissioner elected by the other commissioners to preside over meetings as Chair. The Mayor/Commissioner serves as the ceremonial head of the municipality. The Mayor does not hire, fire, or supervise municipal employees. Per 314-10 NMSA 1978, the Mayor has all powers and duties of a commissioner, including the right to vote upon all questions considered by the commission. The Mayor is the official head of the municipality for all ceremonial purposes, for the purpose of civil process and for military purposes. During their absence or disability, their duties shall be performed by another member of the commission, appointed by a majority of the commission and designated as mayor pro tem.
- 8) "Mayor Pro Tem" means the Commissioner chosen by the Commission to perform duties of the Mayor, in the Mayor's absence.
- 9) "Quasi-Judicial Public Hearing" means any Public Hearing required under State Law to be held by the Governing Body to adjudicate individual rights or responsibilities, including specifically but not limited to, zoning decisions, appeals from zoning decisions, subdivision plat approvals, or personnel matters, provided that this does not include matters related to approval of proposed contracts, agreements, or purchases by the Governing Body.

10) "Speaker" means any person who is recognized by the Chair to speak at a meeting, whether a Commission Member, the Clerk, the Treasurer, the Town Manager, the Town Attorney, an employee, staff member, committee member or other person associated with Town government, or a member of the public.

11) "Town Attorney" means the attorney hired by the Commission to provide legal counsel.

12) "Appointee(s)" Appointee means The Town Manager, Treasurer, Clerk, Police Chief, and any other person appointed to any position by the Governing Body. Appointees may only be directed by a motion and vote of the Governing Body and not by any single member of the Governing Body whether Mayor or Commissioner. While not supervised by the Town Manager, Appointees should work closely with and alongside the Town Manager to insure the smooth and efficient operation of the Town government.

B. Meetings.

As provided for in Section 10-15-1 of the New Mexico Open Meetings Act, all regular, special, and emergency meetings will be held as follows:

1) **Regular Meetings** are held on the second and fourth Tuesday of each month, beginning March 14, 2023 at the Town of Edgewood Commission Chambers, Edgewood Town Hall 171A State Road 344 at 6:00 PM and shall adjourn at 9:30 PM or earlier.

2) **Special Meetings and Emergency Meetings** may be called by any member of the Commission for a time and date certain at a location fully accessible to the public in the Town of Edgewood.

3) **Meeting Notices** of regular and special meetings of the Commission shall specify the date, time, location, and subject matter of the meeting...

a. Where notice requirements are not otherwise specified by Ordinance, notices of regular meetings are posted a minimum of three (3) calendar days in advance of the meeting date and in accordance with the Open Meetings Act of the New Mexico Statutes.

b. Where notice requirements are not otherwise specified by Ordinance, notice of special meetings are posted a minimum of three (3) calendar days in advance of the meeting date and in accordance with the Open Meetings Act of the New Mexico Statutes .

c. Notices for regular and special meetings are posted at the following places within the Town of Edgewood:

- Municipal Offices
- Edgewood Community Library
- Mr. Gas Mart
- Edgewood Community Center
- Mail & Copy Business Center
- Town of Edgewood Website
- Electronic sign at Chili Hills

<http://www.edgewood-nm.gov/>

Eastbound 1-40 on-ramp

4. Minutes. Minutes are prepared by the Clerk or Clerk's administrative assistant under the Clerk's supervision using notes, electronic recordings or other media recordings taken at the meetings. The minutes include the following: the date, time and place of the meeting; the names of the Governing Body in attendance and those absent; the names of Town Staff present; the agenda items; a brief synopsis of the substance of matters discussed; names of citizens who address the Governing Body and brief synopsis of their comments; a record of any decisions and votes taken which show how each member voted.

Draft minutes may only be amended or modified during public meetings by a motion and vote of the Commission. Any Commissioner moving to modify or amend the minutes must provide the timestamp of the Facebook video recording of the portion of the meeting where the exact and correct verbiage is spoken. The Clerk will confirm the wording change from the video and make the change. If the Clerk cannot confirm the proposed wording change from the video, no change will be made and the matter will be brought before the Commission for review. The minutes are not intended to be a verbatim transcript of the meeting proceedings. Draft minutes shall be prepared within ten working days after the meeting. Meeting minutes can be found on the Town website under Agendas and Minutes.

C. Conduct of Meetings: Robert's Rules of Order, newly revised, is hereby adopted for the governance of the Governing Body only, in cases not otherwise provided for in these rules.

D. Distribution of Materials to Governing Body: Agenda and other written materials assembled for distribution to the Governing Body shall be provided electronically via Town e-mail and copies placed in the cabinet provided for that purpose outside the Municipal Offices. It is the responsibility of each member of the Governing Body to check their name slot periodically, to remove materials for preparation in advance of meetings.

1) Draft Agendas will be provided to the Commissioners one week on the previous Wednesday before the Regular Meetings and as soon as possible before ~~each~~ a Special or Emergency meeting, to allow for suggestions and changes by the Commissioners before the Agenda is posted within 72 hours of the meetings.

2) All written material needed for preparation for discussion and/or decision-making by the Governing Body shall be distributed at least three (3) working days by 6:00 PM on the Friday prior to regular ~~or special~~ meetings, except in unusual circumstances and as soon as practicable before a Special or Emergency Meeting.

E. Electronic Devices: All electronic devices shall be silenced for the duration of public meetings. This information shall be included in all agendas published by the Town of Edgewood. As a courtesy to the public, a reminder will be given at the beginning of all town meetings. 1) Nothing in this section shall prohibit the arrangements necessary to allow for participation of a Town Official by telephone or electronic device provided that all present at the meeting can hear the Speaker who is participating, and the person on the phone can also hear what is said by the other Speakers. 2) Recording devices used by the public will be required to be turned off if they interfere with the quality of the sound of the meeting.

F. Provision of Rules Governing the Conduct of Meetings Generally.

1) The provisions of this Resolution shall be applied with common sense in order to affect the purpose of this Resolution. The policy of the Town of Edgewood is that meetings of the Governing Body shall be conducted in a professional and courteous manner without personal attacks.

2) Commission Members are expected to be personally present at all meetings of the Governing Body of the Town of Edgewood. In the event it is otherwise difficult or impossible for the Commission Member to attend the meeting in person, Commission Members may participate in meetings of the Governing Body by means of a conference telephone, electronic device, or other similar communications equipment, provided that the requirements of the Open Meetings Act, NMSA (1978), § 10-15-1, et seq. are met.

3) The agenda for meetings of the Governing Body shall be set as provided by Resolution No. 2023-022. Each Commissioner has the right to add Agenda items for Discussion and/or Action, provided that each Commissioner shall, supply Agenda-ready language for each item, only add Agenda items for themselves, not for other Commissioners and shall provide any supporting documentation needed for that item for the meeting packet. In order to have an item placed on the Agenda for any regular meeting, it must be submitted to the Clerk by the Wednesday previous to the meeting date by 5:00 PM. If the item is received after the 5:00 PM Wednesday deadline, it will be placed on the next Regular Meeting agenda in the order received.

4) The Chair shall have the primary authority and responsibility to determine whether discussion at a meeting of the Governing Body is proceeding properly within the scope of items set forth in the agenda for that meeting.

5) Any person wishing to participate as a Speaker at a meeting of the Governing Body shall first ask to be recognized by the Chair.

6) The Chair shall have authority to determine the order in which Speakers shall be recognized and determine when discussion on a matter appears to have concluded, subject to the other provisions of this Resolution.

7) Should the Chair determine that any Speaker is or will be addressing matters that are

not properly within the scope of items set forth in the agenda, or is otherwise in violation of this Resolution, the Chair is authorized to declare the Speaker out of order.

- 8) Should the Chair determine that any discussion addresses matters that are not properly within the scope of items set forth in the agenda, has concluded, or is otherwise in violation of this Resolution, the Chair is authorized to declare further discussion on said subject out of order.
- 9) Any Speaker who is determined to be out of order by the Chair shall cease speaking immediately upon said determination. If any discussion is determined by the Chair to be out of order, said discussion shall immediately cease.
- 10) A Commission Member other than the Chair may seek to allow a Speaker to resume speaking or to reopen a discussion after the Chair has ruled the Speaker or discussion is out of order by making a motion to reopen discussion. The Speaker may resume speaking or discussion may be resumed if said motion is seconded and a majority of the quorum present-vote votes in favor of the motion.
- 11) Multiple motions to reopen discussion are not favored. Upon denial of a motion to reopen discussion, discussion may be reopened.
 - (a) at a subsequent meeting where the matter at issue is properly included on the agenda, and
 - (b) upon a showing by a Commission Member that additional facts or circumstances exist to justify reopening discussion. After a Commission Member has explained the grounds to reopen discussion under this subsection, the Governing Body shall vote whether to reopen discussion or to table the agenda item. A majority of the quorum present shall determine whether to reopen discussion under this subsection.
- 12) A Commission Member, the Town Manager, the Clerk, Treasurer, or the Town Attorney may seek a determination that a Speaker or discussion is out of order by bringing the matter to the attention of the Chair by raising a Point of Order. The Chair shall then determine whether the Point of Order is well taken or not well taken and shall determine whether a Speaker is out of order.
- 13) The Chair shall recognize any Commission Member who wishes to speak, unless under the circumstances said Commission Member's speech would be out of order under or otherwise in violation of this Resolution.
- 14) If the Clerk, Treasurer, the Town Attorney, an employee, staff member, committee member or other person associated with Town government asks to be recognized on a matter involving that individual's area of special knowledge or expertise, or work on behalf of the Town, that person shall be recognized, unless the Chair determines that the proposed Speaker would be out of order under or otherwise in violation of this Resolution.
- 15) Members of the general public who ask to speak shall be recognized to speak during appropriate portions of a meeting of the Governing Body for specific lengths of time as set out below. This includes specifically
 - (a) individuals who have been invited to present information to the Governing Body with regards to particular agenda items, *five* minutes
 - (b) members of the public during public comment segments of the agenda, two minutes, and
 - (c) members of the public during public comment segments of the agenda may yield their two minutes to another speaker, and
 - (d) members of the public at hearings on a proposed ordinance after a motion is properly made and seconded by the Governing Body to approve said ordinance and prior to the vote on said proposed ordinance, five minutes.
- 16) Notwithstanding the provisions of subsection 14, the Chair retains authority to determine that a member of the public who wishes to participate as a Speaker is out of order or otherwise in violation of this Resolution. The provisions of Subsection 14 do not apply to Quasi-judicial public hearings, which shall be governed as provided by Section H below.

- 17) If a member of the Governing Body wishes to hear from a member of the Public seated in the audience, the Chair will ask the remainder of the Governing Body whether they wish to hear from the individual. If there is a majority vote, the member of the Public will be heard from.
- 18) In any procedural matter not otherwise covered by this Resolution, the most current edition of Robert's Rules of Order shall apply, provided such rules will be interpreted in a commonsense fashion to affect the purpose of this Resolution.

G. Provision of Rules Governing Motions Commission Members.

- 1) When an agenda item contains a provision for action to be taken by the Governing Body, it shall be the prerogative of Commission members to make proper motions for action related to that agenda item. Motions framed in the positive, so that an affirmative vote will serve to approve a proposed action. A motion to deny an action is also considered a positive motion.
- 2) Upon the Chair's determination that reasonable discussion has completed on a pending motion, and in the absence of a proper motion to reopen discussion, the Chair shall call for a vote. A proper motion to reopen discussion shall be decided before any additional discussion or action takes place.. Per Robert's Rules of Order, in a roll call vote, the roll shall be called by the Clerk in alphabetical order with the Chair voting last
- 3) A motion on an action item may be withdrawn by the Commission member who made the motion at any time before it is seconded. After it has been seconded a motion may be withdrawn with the consent of a majority of the quorum present. There is no need to obtain the floor to second the motion.
- 4) During the time that a motion has been made and seconded is pending, no other motion shall be recognized by the Chair, other than a motion to amend the pending motion or a motion to reopen discussion as provided in subsection 2.
- 5) Friendly amendments to a pending motion shall be allowed upon the consent of the Commission member who made the motion and said consent shall constitute a seconding of the motion as amended thereby.
- 6) Other amendments to a pending motion shall be allowed if seconded and if a majority of the quorum present affirmatively votes to allow the amendment. Such an affirmative vote shall have no effect other than to amend the motion on the floor and shall not constitute a vote to approve either the original motion or the amended motion.
- 7) Whenever the Governing Body has voted upon a matter listed in the agenda, it shall be presumed that further discussion by a Speaker regarding that matter is out of order, Provided, however, that this provision shall not limit the prerogative of a Commission member to propose an alternative motion unless upon Motion by the Chair, a majority of the quorum present determine said alternative motion to be out of order.
- 8) The Chair (Mayor or Mayor Pro Tem) controls access to the floor. It is Out of Order to speak unless granted the floor except for 1) Point of Order and 2) Certain Privileged Motions.
- 9) Traditionally, the person making the motion initiates discussion/debate on the matter at hand. Debate/discussion must be confined to the Question before the Body. Debate should be addressed to the Chair and not to the members. One member should not interrogate another member or person speaking from the public except through the Chair.
- 10) The Chair (or the Governing Body) may set reasonable time limits in debate. Time

may be extended or limited upon a majority vote of the Body. 11) It is the right of every member who notices a breach of the rules to insist on their enforcement thereby calling upon the Chair for a ruling and enforcement.

H. Provision of Rules Governing the Conduct of Quasi-Judicial Public Hearings.

- 1) When a matter comes before the Governing Body for determination that, under State Law, is to be determined by the Governing Body acting in a quasi-judicial capacity, only Commission Members, the Town Attorney, or witnesses who are determined by the Chair to have testimony relevant to the matter under consideration shall be qualified to participate as Speakers in that matter.
- 2) The Rules of Evidence shall not apply to the conduct of such hearings, provided that the Governing Body shall base its decision on evidence that constitutes adequate factual grounds to support its decision under applicable law. Comments by Speakers who are properly determined to be out of order shall not be relied upon as grounds upon which the Governing Body bases its decision.
- 3) All witnesses shall be required to take an oath as provided by law.
- 4) The Chair shall be responsible for the general conduct of proceedings on matters to be heard under this Section, provided that in the Chair's discretion, the Town Attorney may provide advice to the Chair regarding the procedures to be followed.
- 5) If a party to the matter at issue is represented by an attorney at the meeting, the attorney of that party may conduct a direct examination of any witness presenting testimony in support of the party's position, provided that the Chair retains the authority to exercise reasonable control over the manner, extent, and subject of such questioning and testimony so long as the party is reasonably able to place into evidence the facts necessary to support its position.
- 6) If a party is not represented by an attorney, a witness who wishes to present testimony on behalf of that party shall be allowed to present in narrative form the facts which, to the witness' personal knowledge, support that party's position. Provided, however, that the Chair retains authority to exercise reasonable control over such testimony.
- 7) Following the completion of direct testimony by any witness as provided above, Commission Members or, at the Chair's discretion, the Town Attorney shall be allowed to ask such additional questions as may be reasonably necessary to allow the Governing Body to reach its decision. Provided, however, that the Chair retains authority to exercise reasonable control over such questioning and testimony.
- 8) Following questioning by the Commission members and/or the Town Attorney, any other party who has a legally cognizable interest in the matter shall be allowed to ask questions of the witness. An attorney representing the cross-examining party may conduct such questioning on behalf of the cross-examining party. Provided, however, that the Chair retains authority to exercise reasonable control over such questioning and testimony.
- 9) Following any questioning by the party, the party's attorney, Commission Members, the Town Attorney, and another party or that party's attorney, further questions will be allowed only upon a determination by the Chair that such questions are reasonably necessary to allow for a full and fair determination of the matter at hand.
- 10) In addition to testimony, a party with a legally cognizable interest in a matter to be determined shall be allowed to present other evidence, including maps, plans,

photographs, or other physical evidence that may reasonably aid the Governing Body in making a full and fair determination of the matter at hand. Provided, however, that the Chair retains authority to exercise reasonable control over the presentation of such evidence.

- 11) The Chair may require a party wishing to present physical evidence to provide testimony sufficient to establish that the evidence is genuine and relates to the matter to be determined. A Commission Member or the Town Attorney may, by point of order, request the Chair to require the presentation of such foundational evidence.
- 12) After a party with a legally cognizable interest in the matter to be determined has completed the presentation of evidence in support of its position, any other party with a legally cognizable interest in said matter shall be allowed to present its evidence. The Chair shall determine the order of the parties presenting evidence.
- 13) Rebuttal evidence shall be allowed upon request of a party if it is determined by the Chair that said evidence is necessary to a full and fair determination of the matter at issue.
- 14) After the presentation of all evidence to be presented upon the matter to be determined under this Section, any party having a legally cognizable interest in the outcome of the hearing, or that party's attorney, shall be allowed to make a closing statement. At the Chair's discretion, the Town Attorney may also present a summary of the facts and law in evidence before the Governing Body in order to aid it in reaching a full and fair determination of the matter at issue. The Chair retains authority to exercise reasonable control over closing statements.
- 15) Upon the presentation of all evidence and closing statements, the matter shall be decided in a manner consistent with the Open Meetings Act. If the Governing Body engages in further public discussion prior to voting on the matter at hand, the Chair shall not recognize members of the public as competent Speakers in such discussion.
- 16) Provisions of Sections F and G above that are not inconsistent with the provisions of Section H shall also apply to quasi-judicial public hearings, including specifically
 - (a) the obligation of speakers to comply with a determination by the Chair that they are out of order,
 - (b) the prerogative of Commissioners or the Town Attorney to raise a point of order, and
 - (c) provisions regarding the making of motions. A Commission Member other than the Chair may seek to override a determination made by the Chair pursuant to Section H of this Resolution.

I. Site Visits: Whenever the Governing Body takes up an appeal of a decision by the Planning & Zoning Commission, it may vote to conduct properly noticed meetings for the purpose of site visits. The objective of the site visit is to provide the Governing Body with a geographic orientation. Members of the public may attend; however, no public testimony, substantive discussion of the issues, or exchange of evidence will be allowed. Visual observations by the Governing Body illustrate the evidence introduced by the parties in the hearing but are not evidence themselves. Independent evidence introduced by a party is required to support any finding.

- 1) A site visit may be placed on the agenda at the request of a member of the Governing Body.
- 2) Whenever possible, a site visit should be scheduled to take place on the same day as the regular meeting during which the matter appears on the agenda.
- 3) Prior to the site visit, a regular or special meeting of the Governing Body shall be called to order, at the place and time as advertised on the agenda.

- 4) If a site visit is approved by vote of the Governing Body, the meeting will be adjourned for that purpose after the Mayor or Mayor Pro Tem reviews the procedure for site visits.
- 5) The Governing Body will conduct all site visits as a group; no member of the Governing Body acting apart from the entire group shall enter a property in order to conduct a site visit.
- 6) The merits of the application are not to be discussed while traveling to and from a site visit; ideally each member of the Governing Body will travel to the site individually.
- 7) Members of the Governing Body shall not engage in conversation with the press, members of the public, the applicant(s), or their representative(s).
- 8) Upon completion of the site visit, the Governing Body shall return to the location of the meeting and reconvene.
- 9) The merits of the application are to be discussed only after the Governing Body has reconvened the public meeting in the customary meeting place announced on the agenda.
- 10) Following a confirmation that no deliberations of the merits of the application took place and no votes were taken, the meeting will continue onto other agenda items or adjourned if the sole reason for the meeting was to conduct the site visit.

J. Conduct of Closed Meetings.

- 1) When a meeting is closed pursuant to the Open Meetings Act, no discussion shall take place during the Closed Session other than regarding the matter or matters identified in the motion to go into Closed Session.
- 2) No vote shall take place during Closed Session unless otherwise authorized by the Open Meetings Act, except that the Governing Body may take a procedural vote to reopen discussion should the Chair determine that a speaker or discussion in the Closed Session is out of order.
- 3) If a procedural motion takes place in Closed Session, the fact that a motion occurred in Closed Session shall be reported to the public when the Governing Body resumes Open Session and the motion and roll-call vote therein shall be recorded in the minutes of the Governing Body. The obligation to report the occurrence of a procedural motion occurring during Closed Session shall not include an obligation to report details regarding the discussion that, under the Open Meetings Act, were properly allowed to take place in Closed Session.
- 4) Participants in a Closed Session must be physically or electronically present and comprise a quorum of the Governing Body
- 5) In order to enter into a Closed Session at an open meeting, a majority of a quorum of the Governing Body shall approve a motion to enter into a Closed Session, which motion shall identify the authority for closure under the Open Meetings Act and state the subject to be discussed with reasonable specificity; the vote shall take place in an open meeting and the vote of each member of the Governing Body shall be recorded in the minutes.
- 6) Due to the potential for liability and damages to the town, of matters discussed in Closed Session, all discussion is strictly confidential and shall not be disclosed by any participant. Because any recordings of discussions of town matters would constitute Public Records and therefore would be subject to the Inspection of Public Records Act, to protect confidentiality of all discussions, no recordings of any kind are allowed.
- 7) When the Closed Session is completed and upon reconvening of the open meeting, a statement shall be made affirming that the matters discussed in the Closed Session were limited to those stated in the motion to close, which statement shall be approved by the Governing Body as part of the minutes.

- 8) The agenda for a regular, special, or emergency meeting that contains an agenda item where a Closed Session will be called for shall identify the authority for closure under the Open Meetings Act and state the subject to be discussed with reasonable specificity. The agenda item shall be reviewed by the Town Attorney prior to posting the agenda for compliance with the provisions of the Open Meetings Act with respect to the closure.

K. Enforcement and Penalties

- 1) Should any Speaker violate the provisions of this Resolution, said Speaker shall be subject to public reprimand upon a majority vote of the Commission. Said reprimand shall be recorded in the minutes of the Governing Body.
- 2) Should a commissioned law enforcement officer be present at a meeting of the Governing Body, the Chair is authorized to request that said officer act as the Sergeant at Arms in cases where it appears to the Chair that assistance is required to restore order. A Sergeant at Arms is authorized to use lawful force to remove a Speaker from a meeting if the Speaker refuses to comply with a lawful directive of the Sergeant at Arms. The Sergeant at Arms must understand and agree the directive is in compliance with the law.
- 3) If a Commission member violates this Resolution in such a manner or with such frequency that said violation or violations constitute a violation of the Town's Code of Ethics or of State Law, the Governing Body may take appropriate action in addition to or instead of issuing a public reprimand. Such action may include but is not limited to, referring the matter to a Hearing Officer as provided by the Ethics Code.
- 4) Nothing herein shall constitute a waiver of any other remedies as may be provided by law for misconduct occurring during a meeting of the Governing Body, including contractual remedies or remedies provided by the Personnel Ordinance.

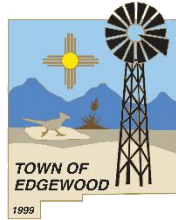
This Resolution repeals and replaces in its entirety Resolution 2023-____

PASSED, APPROVED and ADOPTED THIS 13th-8^h DAY of June-August 2023.

_Audrey Jaramillo, Mayor CMO _____

ATTEST:

Nina R. McCracken, Clerk



AGENDA
TOWN OF EDGEWOOD
Parks and Recreation Advisory Committee Meeting

Edgewood Municipal Building
171-A State Rd. 344

Wednesday, August 9th at 6:30 PM— OPEN TO THE PUBLIC

1. Call to Order
2. Approval of Agenda
3. Commissioner Meeting Notes
4. Public Comments
5. Matters from Advisory Committee Members
6. Matters from Teen Advisory Council
7. Matters from Old Business
 - a. BMX Track
 - b. Park Updates
 - SFC Equestrian Center
 - Bassett Park
 - ECHO Ridge Park (Section 34) and Mountain free-ride park
 - Lost Canyon or Poker Draw (Section 32)
 - Venus Park
 - c. General P&R Manager Updates
 - d. Events
 - e. Grants
 - f. Bridge Updates
 - g. Trails Updates
 - h. Remote Control Aircraft Site
 - i. Edgewood 25th Anniversary Celebration
 - j. YES Program
 - k. Community Pool and Water Park Options
8. Future Items
9. Next Meeting, Wednesday, September 13th at 6:30 P.M.
10. Adjourn