

Town of Edgewood

Agenda

Regular Meeting Meeting

Tuesday, April 11, 2023 @ 6:30 PM

Townhall of Edgewood Commission Chambers - 171A State
Rd. 344

This meeting will be in person; however, we welcome members of the public to listen in and participate by joining online at: [Welcome to Edgewood, NM \(edgewood-nm.gov\)](https://www.facebook.com/TownOfEdgewoodNM). The meeting will also be live streamed on the Town of Edgewood Facebook Page at: <https://www.facebook.com/TownOfEdgewoodNM>.

If you are an individual with a disability who needs a reader; amplifier; qualified sign language interpreter; or any other form of auxiliary aid or service to attend or participate in the hearing or meeting; please contact the Clerk at the Town Offices located at 171 A State Rd. 344 at least three (3) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the Town Clerk at (505) 286-4518 or by e-mail at clerk@edgewood-nm.gov if a summary or other type of accessible format is needed. The complete Commission packet may be viewed on the web, visit <https://www.edgewood-nm.gov/index.php> and click on Government, then Agendas and Minutes.

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I. WELCOME, INTRODUCTION, & ROLL CALL

- A. Invocation
- B. Pledge of Allegiance
- C. NM Flag Salute
"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."

II. AGENDA APPROVAL

III. PUBLIC COMMENTS ON AGENDA ITEMS

IV. CONSENT AGENDA

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 - ii. December 13, 2023 17 - 22
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 - iii. February 24, 2023 23 - 27
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[Regular Meeting - 28 Mar 2023 - Minutes](#)**V. MATTERS FROM THE COMMISSIONERS**

- A. Audrey Jaramillo, Mayor
- B. Jerry Powers, Mayor Pro Tem
- C. Phil Anaya
- D. Ken Brennan
- E. Sterling Donner

VI. MATTERS FROM THE CLERK**VII. MATTERS FROM THE TREASURER****VIII. MATTERS FROM THE CHIEF OF POLICE****IX. MATTERS FROM THE TOWN MANAGER****X. DISCUSSION AND ACTION ITEMS**

- A. Approval of Route 66 Art Alliance Invoice for Saturday Arts Camp Feb. 4th and 11th, 2023 69
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- B. Route 66 Arts Alliance Programs and Budget for FY 24 70
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- D. Resolution 2023-012 Acceptance and Approval of the Fiscal Year 2022 Audit 82
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- E. Social Security Vote 83 - 100
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[Divided vs Majority Referendums\[50078\]](#)
[RESOLUTION Non-Police 2023-015](#)
[RESOLUTION Police 2023-014](#)
- F. Community Center: Locations, fees and scheduling.
- G. Approval of Police Department Explorer Upfit 101 - 113
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[WAC Upfitting](#)
[Quote QU0064](#)
- H. Retroactive Approval for Police Department's disposal and Sales of Guns Last Fall. 114 - 119
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- I. Incode 10 Purchase Approval.

- J. Bar #4 Budget Adjustment 120 - 137
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- K. Approval to go out for RFP or review other agency Benefit Plan.

XI. PUBLIC HEARING

Taproom Off-site liquor License.

- A. Santa Fe New Mexican AD ID 52281 138
[TOWN OF EDGEWOOD 91023 52281\[46707\]](#)

XII. PUBLIC COMMENTS

XIII. FUTURE MEETINGS

- A. Regular Commission Meeting April 25, 2023 @ 5:00pm Edgewood
Commission Chambers
Public Hearings: 2023-002 Abortion Business Ordinance, 2002-01 Grading and
Drainage Ordinance, and 2023-003 Abandoned and Foreclosed Housing
Registry Ordinance.
- B. Regular Commission Meeting May 9, 2023 @ 6:30pm Edgewood Commission
Chambers
- C. Regular Commission Meeting May 23, 2023 @ 6:30pm Edgewood
Commission Chambers

XIV. FUTURE EVENTS

XV. FUTURE AGENDA ITEMS

- A. Resolution for Motorcycle Awareness Month in May

XVI. CLOSED SESSION

- A. Pursuant to NMSA 1978 10-15-1 (H) (7) for confidential discussion pertaining
to threatened or pending litigation in which the public body is or may become a
participant; Specifically, relating to misuse of Public Funds (2020-2021),
McGill et. al. v. John Bassett et. al. A-1-CA-39388., and The Town of
Edgewood, v. The Moriarty-Edgewood School District D-101-CV-2023-00310.

XVII. ADJOURN

**TOWN OF EDGEWOOD
MINUTES – SPECIAL COMMISSION MEETING**

JULY 19, 2022, FRIDAY @6:30 P.M.

TOWN OF EDGEWOOD COMMISSION CHAMBERS – 171-A STATE ROAD 344

I. WELCOME, INTRODUCTION, & ROLL CALL

Mayor Jaramillo called the meeting to order at 6:44 p.m.

Commissioner Anaya, Commissioner Powers, Commissioner Brennan, and Commissioner Donner were present.

II. AGENDA APPROVAL

MOTION: Commissioner Powers made a motion to approve the agenda. Commissioner Brennan seconded the motion.

VOTE: All Commissioners voted Aye.

The motion carried 5 to 0.

III. PUBLIC COMMENTS:

Tavery Moorhead- Regarding Edgewood Arena. Right now, it is running on Covid restrictions. The previous administration refused to keep it open. I am asking the Town to be proactive in helping the citizens with what used to be a true open space for the community. Since opening the arena, what was and still is a happy and safe, free place to go with other friendly riders. May turn into another place filled with red tape, limited to only those who call months ahead and reserve the space only for themselves. I am hoping that the Town of Edgewood will bring back the responsibility of that Arena. The County Commissioners were rash in making unrealistic fee schedules for the arena to be able to re-open it. I tried to fight them and was told to let it be due to Covid restrictions no one will need to pay to use the arena. I have had calls about reserving the arena for events and maintenance. People want to know why they can't reserve the arena for smaller events and that it's still under Covid restrictions. They cannot figure out how to get me as a free Trustee of the arena to collect the money and take the money to reserve arena and why it is still under Covid restrictions.

The second question I get often is, why the Town of Edgewood can't help with maintaining the arena. Right now, this is how it works. The County cares for trash, mowing and manure pile and bathroom maintenance. When there is a problem, I call Santa Fe County and put in a request for mowing, trash, etc. It's been a place to meet new people and exchange ideas. We've met friends and received help for my daughter with her 4H goals. People clean up after themselves and I have not heard nor ever heard of any problems about those that use the Arena. We also have a volunteer, Mark Velarde, he has been

going over there at his own expense and skill to rake the arena as much as he can. If they lift the covid restrictions, we will kind of not know what is going on. The fees that they have placed on the arena. The lowest fee is \$2.50 per horse. If I wanted to load up my kids, I would need to bring a money order or check to I don't know who and pay every time I want to take my kids to ride for a little while. Sometimes we only ride for a half hour and other times 3-4 hours. According to the same schedule, if I was to go over there for half a day, I will need to pay \$20.00. I will have to pay a \$25.00 damage deposit and I will have to reserve that before I go over there. I won't know what the weather is, I won't know if I will be able to go that day and I will not get my refund back. The contract says that 0 – 14 days you would get 0% refund. I would like to get the Town of Edgewood the copy of Policies and Procedures, Edgewood Equestrian Waiver Release of Liability, and the Santa Fe County/Edgewood Equestrian Center Temporary Use Space Agreement. I hope that you consider talking to the County and help service the people of Edgewood and surrounding areas in keeping this as easy come/easy go.

Commissioner Powers - I appreciate you coming tonight and bringing this up. I was at the meeting about a year and half ago. As you know the last administration refused to continue to maintain and operate the arena. It is owned by Santa Fe County, but the Town of Edgewood had a maintenance agreement. This is one I really want to address, and I appreciate you bringing it up. I understand we will have a new County Commissioner or will soon. Perhaps our current Commissioner has resigned. We do have a new County Manager coming in and we will definitely see what we can do. We all pay taxes to Santa Fe county.

Tavery Moorhead - I appreciate it and hopeful or availability to help us up. There were a lot of people in the community who worked very hard to have the arena built and are sad to see fee contract.

Mayor Jaramillo - Thank you, Tavery. Just to clarify, Edgewood does pay \$6,000,000.00 a year in GRT to Santa Fe County that should go to many different purposes which would include the arena. Thank you for your update and with the new County Manager coming in, I think in the future it will be adjusted.

No other public comments in person or online.

IV. AGENDA APPROVAL

MOTION: Commissioner Jaramillo made a motion to pull June 7th and June 14th minutes for amendment. Commissioner Powers seconded.

VOTE: All Commissioners voted aye.

The motion carried 5 to 0.

Mayor Jaramillo proceeded with the June 21st, June 28th, July 1st, and July 12th minutes.

Commissioner Brennan – stated the July 1st minutes did not reflect coming out of closed session.

MOTION: Commissioner Powers made a motion to amend the July 1st minutes as well.
Commissioner Brennan seconded.

VOTE: All Commissioners voted aye.

The motion carried 5 to 0.

MOTION: Commissioner Brennan made motion to approve minutes for June 21st , June 28th and July 12th. Commissioner Powers seconded.

VOTE: All Commissioners voted aye.

The motion carried 5 to 0.

Mayor Jaramillo - Continued with the June 2022 Advisory Board report.

Interim Chief Lovato - Good evening, so for the month of June the Edgewood Police Department installed two in-car repeater system and they have been very helpful and will order the remainder. Thank you for that. I attended an Emergency Response Team (ERT) meeting for the Moriarty/Edgewood School District. We are trying to work out any possible issues that First Responders may have when responding to any kind of emergency. It is the first meeting since covid and will be meeting every month. We held the first Junior Police Academy, which was a huge success. We had about 90 kids turn out for the 6 days. A quick thank you to all the law enforcement that participated. Nina and I represented Edgewood at the Torrance County First Responders. On June 27th Nick Brown started back with the department.

Commissioner Anaya – asked questions on protection of kids in schools.

Interim Chief Lovato – responded with the procedures.

Commissioner Powers – asked about response times for school incidents and about the equipment.

Interim Chief Lovato – responded it would be a matter of minutes. He said the equipment helps with the response times.

Mayor Jaramillo - shared the collaboration occurring with everyone with meetings and whiteboarding and the radio equipment was an item brought up as a priority. If we hadn't been meeting, maybe we would not be here with this great solution. She thanked Lovato for following through. She requested excel version of responses instead of PDF.

Next is Animal Control. We have advisory members here as well. Please come up. Chief, do you have anything on animal control?

Interim Chief Lovato - We did make some good progress with the advisory board for the month of June. We started a volunteer handbook as well going through the changes with Ordinances. As far as the shelter itself no change.

Dana Striker - We have been working on the Ordinance, the central Ordinance. We have quite a few changes that we are working through before we present that. We have been working on the Volunteer Handbook. Reviewing that, making comments, and trying to make that better. We also talked about our emergency trailer that we have. It kind of needs to be gone through just in case we have an emergency fire situation where we need to help. We are trying to get that together and inventoried. We have been going through the Ordinance page by page doing some rewrites and putting them into a procedure manual. A lot of the stuff that's in there we don't feel that it really fits with the Ordinance information. Woofstock is scheduled for September 17th. We did not receive a grant for that due to our animal intake and release or adoption program. We need to have 250 animals. Due to covid and the cattery not being ready and up and running we had 200. So, we missed it by 50. We are trying to figure out exactly how much it will cost us so we can get some funding. We are trying to find locations. We are going to work with the fireworks people to see if we can get a better deal as well.

Mayor Jaramillo – said in discussion with the NM Municipal League attorney, they suggested the Clerk's list serve to obtain example Ordinances.

Commissioner Powers – stated it is important to find a successful ordinance to address barking dogs.

Commissioner Brennan – Brought up asking state to clear weeds from guardrail so traffic is safer.

Commissioner Anaya – said the Commissioner-elect of Santa Fe County couldn't come down but wants to meet with us.

Rachel Martinez – Library report – we have the summer reading program as well as our summer take and make kits. In the summer reading program, we have about 136 participants and that increases daily. For the summer take and make kits, for June, we ran out in about 3 days. It was very popular. For the July one we still have a couple left. As far as improvements, the restrooms are in the process of being fixed and they will be replacing the line and fixing the clen out. As far as other news. The Librarian position has been filled. Training will start for that August 1st. We are currently on temporary hours until July 31st but may need to extend them.

Ben Wiltbank – Parks and Rec report – working on fencing on ECHO Ridge, finished by June 30th. David Bergsten made new trails and realigned trails.

Mayor Jaramillo – asked when the next movie night was.

Ben Wiltbank – It is this Friday at 7:30 pm. There are usually 150 people there.

Commissioner Anaya – asked how close we are to have BLM out so we can purchase.

Interim Town Manager Kay Davis – provided an update on progress with BLM.

Commissioner Anaya and Ben – discussed the tables and improvements.

Commissioner Powers – recapped the opportunity to purchase ECHO Ridge and said the Town has another \$250k grant to spend and there is room for equestrian with no charge.

Commissioner Brennan – told Ben about the Town's 25th Anniversary event.

YES! Program Director Brandyn Burke – Youth Events for Summer (YES!) Program update PowerPoint presentation. Extremely successful and continuing to get registrations and high number average of 50 campers per week. The Town has a grant from Santa Fe County and an appropriation from the state. She reviewed the fieldtrips and other accomplishments.

Commissioner Powers and Mayor Jaramillo thanked her.

Commissioner Powers – said the program had been abandoned for years and they brought it back and it is appreciated.

Commissioner Anaya – said kids were all over [Town Hall] and this is truly a community. He thanked Brandyn also.

Interim Manager Kay Davis – thanked the camp counselors and everyone's hard work.

Mayor Jaramillo – said we did receive the County grant and funds from Senator Schmedes and requested that Brandyn send the PowerPoint, so he knows the impact made to families and kids here in Edgewood. She is thankful he listens to our needs. She also requested it sent to Leota at the Independent, as nothing has been reported on the program maybe she could cover in the future.

Mayor Jaramillo – regarding Maintenance – mowing is starting this week. She thanked Commissioner Anaya for all his work on the lighting installed for the parking lot.

Commissioner Anaya – explained the process and even the Chief helped.

Mayor Jaramillo – it is a team around here.

Wastewater, IT reports – no comments or questions.

Mayor Jaramillo – updated on iCompass set up in progress for meetings.

P&Z Manager Brad Hill – updated on new businesses (including All Roads Café had its Grand Opening), site development plans, new homes, solar arrays, etc. 1 year allowed for an RV on a site.

Commissioner Powers asked if there is a limit on a visitor in RV at a home.

P&Z Manager Brad Hill – said the Ordinance does not address that. He went over all the types of homes not allowed; Edgewood only allows stick-built homes. We need to address the Ordinance to correct this. One subdivision was approved; another coming in off Nugent Road; new commercial properties coming in for meetings; four asking for sewer hookups for this summer/fall. Collecting development fees still. The P&Z Commission is reviewing Ordinance. There are many Code Violations, including threats to public health and safety. He will meet with Nann Winters, Attorney, on changes and options.

Commissioner Powers – asked about new businesses.

Commissioner Anaya – asked where All Roads Café is located.

The Commission forewent a break due to long agenda.

V. MATTERS FROM THE MAYOR

Mayor Jaramillo commented on the Opening day for All Roads Café; good sandwiches and friendly service.

VI. MATTERS FROM THE COMMISSIONERS

Commissioner Powers – asked Caesar Marengo to attend the meeting. He has been working on our temporary projects, grants and deadlines. He brought a draft spreadsheet he has been working on and this will help us manage them and give us better planning tools.

Commissioner Anaya – no comments.

Commissioner Brennan - concerning Dumpster days we have to work on finding a way to not let people dump unauthorized materials in the dumpsters. Consider a penalty.

Commissioner Donner - asked if there were any updates on Old Town Hall, and cell tower. He has talked to Plateau – he talked to them, and they want to expand in Edgewood.

Interim Manager Kay Davis - waiting on an email from the appraiser and forwarded a letter of interest concerning the expanding cell tower.

VII. MATTERS FROM THE INTERIM CLERK/TREASURER

MOTION: Commissioner Donner made a motion to approve the financial report for 2022
Commissioner Anaya seconded the motion

VOTE: All voted Aye.

The motion carried 5 to 0.

VIII. MATTERS FROM THE INTERIM TOWN MANAGER

ICIP on agenda for discussion: There was no public input or discussion concerning the ICIP.

IX. DISCUSSION AND ACTION ITEMS

A. Section 16 Bridge AKA Houston Historical Bridge Project

i. Possible alternative placement locations

Commissioner Brennan reviewed his proposed possible alternate location off Horton Rd. Drainage would be fixed. He proposed having the engineer look at the site and get a cost estimate.

ii. Task Order for independent engineer to analyze option.

Commissioner Powers reviewed the Task Order and looking at options to eliminate the risks with the bridge.

MOTION: Mayor Jaramillo made a motion to have the Town Manager execute a task order for an independent engineer to analyze options and alternative placement locations including at Horton Road for the Houston Historical Bridge project.

Commissioner Powers seconded the motion.

DISCUSSION: Commissioner Donner asked for a friendly amendment to have at least two engineers to see if their data matches up. He has seen conflicting reports from different engineering companies on different things.

Commissioner Anaya passed to Commissioner Powers – he added that this would be through Dennis Engineering, which was the Town engineer for 15 years and he trusts them and doesn't want duplication of effort or cost.

Commissioner Donner withdrew his friendly amendment.

Commissioner Anaya asked for a friendly amendment for another bridge for the pass on Horton if the Houston Bridge goes in the original location because as Commissioner Brennan said, it is a danger.

Commissioner Powers and Mayor Jaramillo accepted the friendly amendment.

Mayor Jaramillo asked to ensure the engineer knows about the widening of [NM Hwy] 344 because that could impact the location and solve the problem with the current location.

VOTE: All voted Aye

The motion carried 5 to 0.

B. Public Hearing – Review and Approval of proposed **Ordinance No. 2022-06 Prohibiting Nepotism in Employment; Prohibiting Financial Conflicts of Interest; Providing for a Penalty**

Mayor Jaramillo opened the hearing at 8:14 pm.

There were no public comments in the room or online.

Clerk Estefanie Muller – asked for clarification on volunteers.

Commissioner Powers – reflected she did not want it to include volunteers.

Mayor Jaramillo – clarified we cannot accept gifts or pro bono items or benefits. Relatives can still volunteer just not be appointed to an Advisory Board for example.

Commissioner Brennan – the language was confusing.

Commissioner Powers – it should exclude volunteers.

Mayor Jaramillo – said then a Commission could fill the Parks & Rec advisory board with their friends and family, for example.

Commission discussed volunteers and paid or non-paid positions and appointments.

Interim Chief Lovato – clarified the \$500 is still the proper amount for a misdemeanor.

Mayor Jaramillo – said the Ordinance was in effect already, it is being updated for the new form of government.

No other public comments.

eMayor Jaramillo closed the Public Hearing at 8:23 pm.

MOTION: Commissioner Donner made a motion to approve Ordinance No. 2022-06 Prohibiting Nepotism in Employment; Prohibiting Financial Conflicts of Interest; Providing for a Penalty with edit to take off wording as a volunteer and leave paid or unpaid in parentheses.
Commissioner Brennan seconded the motion

VOTE: All voted Aye

The motion carried 5 to 0.

- C. Public Hearing – Review and Approval of the **Final Budget for Fiscal Year 2022-23** to be submitted to the Department of Finance and Administration.
- i. **Resolution No. 2022-015 A Resolution authorizing Budget Adjustments.**
 - ii. **Resolution No. 2022-016 A Resolution approving the Fourth Quarter Financial Report for 2021-2022**
 - iii. **Resolution No. 2022-017 A Resolution Adopting the Final Budget for Fiscal Year 2022-2023**

Mayor Jaramillo opened the Public Hearing at 8:25 pm.

There were no Public Comments.

Mayor Jaramillo and Clerk Muller – stated this is something done at the end of each fiscal year to make sure we don't have an audit issue and will complete our 2022 fiscal year.

Clerk Muller – reviewed the changes from the interim budget.

Mayor Jaramillo closed the Public Hearing at 8:29 pm.

MOTION: Commissioner Powers made a motion to approve Resolutions 2022-015, 2022-016, 2022-017.
Commissioner Brennan seconded the motion.

VOTE: All voted Aye.

The motion carried 5 to 0.

Commissioner Donner – clarified it included all three Resolutions.

D. Resolution No. 2022-018 A Resolution formulating the Governing Body Commission Agenda

There were no Public Comments.

MOTION: Commissioner Brennan made a motion to approve Resolution No. 2022-018 A Resolution formulating the Governing Body Commission Agenda.
Commissioner Donner seconded the motion.

VOTE: All voted Aye.

The motion carried 5 to 0.

- E. Resolution No. 2018-21 A Resolution Naming Open Spaces and Parks (current resolution), new proposed Resolution No. 2022-019 A Resolution Naming Open Spaces and Parks
- F. Resolution No. 2010-16 A Resolution Adopting an Open Space Naming Policy Establish a Clear Process for Determining Appropriate Names for Open Spaces

Mayor Jaramillo reviewed the Commission's discussion at previous meeting.

Commissioner Powers said he would like more time on this.

Mayor Jaramillo asked for items E&F on the next Commission meeting agenda.

- G. Approval to Apply for State Funding for Quality-of-Life Grant

Mayor Jaramillo – reviewed this is funding of \$45 million for the entire state and she would like the Town to apply for funding. Mid Region Council of Governments (MRCOG) could write the grants. She would like to see improvements to the South Building, and improvements to Section 16 and Parks and Recreation for our community.

Commissioner Brennan - would like to see restrooms installed in Section 16 and money towards the BMX Park.

Mayor Jaramillo – we could apply for separate projects and asked Commissioners if there were other “wish-list” projects; it is due August 12th.

Commissioner Donner – there are many projects this could be used for.

Mayor Jaramillo – we are ok with leaving this broad to the judgment of the Town Manager and MRCOG as they go through the grant process.

Commissioner Powers – write as broad as possible. Many things happening with the South building and fields.

Commissioner Brennan – include BMX Park.

MOTION: Mayor Jaramillo made a motion to approve the Administration to apply for State Funding for Quality-of-Life Grant.
Commissioner Donner seconded.

VOTE: All voted Aye.

The motion carried 5 to 0.

X. PUBLIC COMMENTS

Linda Wheeler - Proud member of Town of Edgewood, don't give up. She asked for pictures of team members and staff to be placed in the Commission Chambers for the Public to see. She also asked there

be telephone numbers be provided for volunteers to call, because some of the elderly don't have access to the internet. Linda thanked everyone for all their hard work including the Chief.

Commissioner Powers – thanked her for being a cheerleader.

XI. FUTURE AGENDA ITEMS

- A. Regular Commission Meeting August 2, 2022 @ 6:30 pm
- B. Second Public Input Meeting Prior to Public Hearing on ICIP

Commissioner Powers – we can add to the August 2nd meeting.

Mayor Jaramillo – we want as much transparency and openness as possible and to let people comment on it then.

XII. FUTURE EVENTS

- A. Community Clean-Up Dumpsters – July 22-23, 2022 at Town Hall Parking Lot

Mayor Jaramillo – thanked the team for doing these and verified this is on the website for the community.

XIII. FUTURE AGENDA ITEMS

- B. Open Space Site and Facilities Policy and Procedures for Venus Park & Pavilion.

XIV. CLOSED EXECUTIVE SESSION

- i. As per motion and roll call pursuant to NMSA 1978:

Section 10-15-1(H)(2), for confidential discussion on the hiring, promotion, demotion, dismissal, assignment or resignation of a public employee, or the investigation or consideration of complaints or charges against a public employee. Specifically, the appointment and contract of Town Clerk-Treasurer.

MOTION: Commissioner Brennan made a motion:
As per Section 10-15-1(H)(2), for confidential discussion on the hiring, promotion, demotion, dismissal, assignment or resignation of a public employee, or the investigation or consideration of complaints or charges against a public employee. Specifically, the appointment and contract of Town Clerk-Treasurer to go into closed session
Commissioner Donner seconded.

VOTE: Roll call vote, All voted Aye.

The motion carried 5 to 0.

The Commission entered executive session at 8:42 pm.

MOTION: Commissioner Brennan made a motion to come out of closed executive session
Mayor Pro Tem Powers seconded.

VOTE: Roll call vote, All voted Aye.

The motion carried 5 to 0.

Mayor Jaramillo affirmed she had no conflicts of interest and only what was on the agenda was discussed and no decisions were made.

All Commissioners so affirmed.

MOTION: Mayor Jaramillo made a motion to rescind and withdraw the job offer and contract for the Clerk-Treasurer.
Mayor Pro Tem Powers seconded.

VOTE: Roll call vote, All voted Aye.

The motion carried 5 to 0.

Commissioner Powers – we had technical difficulties tonight and Ryan Penfold helped us tonight and Constituents gave feedback that the sound quality was better than we have ever had and the video quality as well, so he really appreciates it.

Mayor Jaramillo – thanked Ryan; he is always here for us.

XV. ADJOURN

Mayor Jaramillo adjourned the meeting at 9:07 p.m.

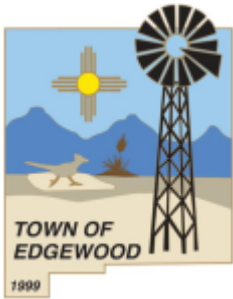
Passed, Approved and Adopted this 11th day of April 2023:

Audrey J. Jaramillo, CMO, Mayor

ATTEST:

Nina R. McCracken, Clerk

DRAFT



**Town of Edgewood
Special Meeting Minutes
Tuesday, December 13, 2022, 5:00PM**

The Town of Edgewood Commission met in regular session on Tuesday, December 13, 2022, at 5:07PM in the TOWN HALL OF EDGEWOOD COMMISSION CHAMBERS - 171A State Rd. 344.

I. WELCOME, INTRODUCTION, & ROLL CALL

Mayor Pro Tem Powers called the meeting to order at 5:07 pm and welcomed everyone.

Roll Call:

Present: Commissioner Filandro Anaya, Commissioner Sterling Donner, Commissioner Audrey Jaramillo, and Commissioner Jerry Powers

Absent: Commissioner Kenneth Brennan

II. AGENDA APPROVAL

Commissioner Powers moved to move the Closed Session, 7A only, up before Discussion and Action

Commissioner Filandro Anaya seconded.

All Voted Aye.

The motion carried 4 to 0

VII. CLOSED EXECUTIVE SESSION

- A. As per motion and roll call vote, pursuant to NMSA 1978 Section 12-6 and 2.2.2.10(M)(1) NMAC. Specifically, 6.30.2022 Confidential Audit Exit Conference.

Commissioner Audrey Jaramillo moved to go into closed session As per motion and roll call vote, pursuant to NMSA 1978 Section 12-6 and 2.2.2.10(M)(1) NMAC. Specifically, 6.30.2022 Confidential Audit Exit Conference.at 5:17pm

Commissioner Jerry Powers seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 0.

Commissioner Brennan joined at 6:09 pm in executive session.

Commissioner Donner made motion to come back into open session. Commissioner Anaya seconded.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>

The Motion Carried 5 to 0

Mayor Pro Tem Powers affirmed that only the items on the agenda were discussed and no decisions were made.
So all Affirm.

III. DISCUSSION AND ACTION ITEMS

A. Discussion and Action on Operating Resolution No: 2022-003

Mayor Pro Tem Powers this item was put on the agenda to address the section regarding public comment time limit. The time limit has not been enforced due to being open and transparent, but this has been taken advantage of by some speakers.

Mayor Jaramillo- One item on this agenda that Nina and I discussed was bringing back public comment on agenda items and making this first and general public comments being later.

IV. PUBLIC COMMENTS ON AGENDA ITEMS

A. *Former Councilor Linda Hollie-* I do appreciate the ability to address the Commission. Mayor says she prefers the comments prior to the agenda items. 1st question is, the Operation Resolution is not on the website. Was approved at meeting in January. Need someone to look at that as it was approved.
Closed session 7A, on what authority are you able to do a closed session on the Audit Exit Conference. I only see " " on the Open Meetings Act. Can you tell me what exception can apply to that?

Mayor Jaramillo- Over the course of my career, there are many municipalities that do the audit exit in closed session and follows the audit rule, which is referenced in the item. This has gone over with attorneys and the State Auditor, the AG was the state auditor, and we have legal authority as majority of the governing body to go into closed session and discuss the audit conference.

Linda Hollie- Last question or comment is on closed session 7B. The agenda states "animal control" which is not a person and would like to know which employee is

being discussed.

Mayor Jaramillo- There is not a requirement to list the individual or the person's name, but you do need to list the state the statue. For reasonable specificity we maybe could have put "employees" instead of employee. [Commissioner Powers and Mayor Jaramillo ran this by Jared Najjar and Frank Coppler.]

V. DISCUSSION AND ACTION ITEMS

- A. Letter to the NMDOT and Resolution No. 2022-033 A Resolution Requesting an Extension of the Time from the New Mexico Department of Transportation for Project Control Number CN C5193406

Commissioner Sterling Donner moved to Approve letter to the NMDOT and resolution 2022-033 requesting extension of time.

Commissioner Filandro Anaya seconded the motion.

Mayor Pro Tem update to 2022-038. Commissioner Donner and Commissioner Anaya accepted.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

- B. Resolution 2022-034 A resolution regarding signatory authorities for all town of Edgewood bank accounts and other official acts

Commissioner Sterling Donner moved to Resolution 2022-034 A resolution regarding signatory authorities for all town of Edgewood bank accounts and other official acts. Commissioner Kenneth Brennan seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

C. Venus Park Facilities Usage Agreement

Commissioner Brennan Can the EPD (Edgewood Police Department) be used for the events? and what about camping? it is describing an RV. Would like to add for camping like Boy Scouts.

Commissioner Donner- I believe that the issue is the stakes for the tents hitting water lines for the soccer field.

Commissioner Jaramillo- We could add tents on the fields specifically. But think about our events with big tents [on the field].

Tim Miller- We had Manny go out there and spot the water lines to know where to line out the tents. It wasn't a real problem, and we had no issues.

Commissioner Powers- I am in favor of tents on the field if we can.

Commissioner Donner- This is for overnight camping, not a special event.

Commissioner Brennan- I would like to add a friendly amendment for verbiage,

Commissioner Donner- can we pass this and bring the amendment back at a later date.

D. Animal Control Department reorganization, Animal Care Tech position, job description, hours and duties.

Jani Klatz -What was presented isn't what is needed, but what was given now is what we should use.

Commissioner Sterling Donner moved to adopt the animal care technician job description for the town and bring back. Commissioner Filandro Anaya seconded the motion.

Mayor Jaramillo- wants to know if this would be additional FTE (Full Time Employee)

Manager Perry- Yes.

Commissioner Filandro Anaya *Aye*

Commissioner Kenneth Brennan *Aye*

Commissioner Sterling Donner *Aye*

Commissioner Audrey Jaramillo *Aye*

Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

VI. GENERAL PUBLIC COMMENT

None

VII. CLOSED EXECUTIVE SESSION

- B. As per motion and roll call vote, pursuant to NMSA 1978, Section 10-15-1(H)(2), for confidential discussion on the hiring, promotion, demotion, dismissal, assignment, or resignation of a public employee, or the investigation or consideration of complaints or charges against a public employee. Specifically, Animal Control.

Commissioner Kenneth Brennan moved to closed session 7:14pm

Commissioner Filandro Anaya seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

Commissioner Kenneth Brennan moved to reopen session 8:11pm

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

- C. *Mayor Pro Tem Jerry Powers*- I affirm only the items on the agenda were discussed and no decisions were made.
All so Affirm.

VIII. DISCUSSION AND ACTION ITEMS

- A. Action Regarding Closed Session Items specified above.

NONE

IX. ADJOURN

Commissioner Filandro Anaya moved to adjourn. Commissioner Kenneth Brennan seconded the motion.

All Aye.

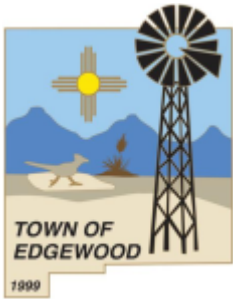
Mayor Pro Tem Powers adjourned meeting at 8:14pm.

Passed, Approved and Adopted this 28th day of March 2023.

Attest:

Audrey J. Jaramillo, Mayor, CMO

Nina R. McCracken, Clerk



Town of Edgewood
Special Meeting Minutes
Friday, February 24, 2023, 12:00 PM

I. WELCOME, INTRODUCTION, & ROLL CALL

Mayor Pro Tem Powers called the meeting to order at 12:27 pm and welcomed everyone.

Roll Call:

Present: Commissioner Filandro Anaya, Commissioner Kenneth Brennan, Commissioner Sterling Donner, Commissioner Audrey Jaramillo, and Commissioner Jerry Powers

Absent:

II. AGENDA APPROVAL

Commissioner Anaya approves the agenda as submitted and see no corrections. Commissioner Donner seconded.

All Aye.

III. PUBLIC COMMENTS ON AGENDA ITEMS

IV. CONSENT AGENDA

V. EXECUTIVE SESSION

A. Pursuant to NMSA 1978 10-15-1H. (3) Commissioners to consider going into executive session for deliberations on the evidence for Findings of Fact & Conclusions of Law pursuant to the "administrative/adjudicatory exception"

Commissioner Kenneth Brennan moved to go into executive session pursuant to NMSA 1978 10-15-1H (3) Commissioners to consider going into executive session for deliberations on the evidence for Findings of Fact & Conclusions of Law pursuant to the "administrative/adjudicatory exception".

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

Closed session began at 12:31pm

Commissioner Kenneth Brennan moved to go back into open session at 12:42pm
Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

Mayor Pro Tem Powers affirms that only the items on the agenda were discussed and no decisions were made.

All Affirm.

VI. DISCUSSION AND ACTION ITEMS

A. Action Regarding Closed Session Items Specified Above.

Commissioner Kenneth Brennan moved to approve the Finding of Facts and Conclusion of Law.

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

B. Operation According to Commissioner/Manager Form of Government.

C. State of the Town Address Presentation Adoption.

Commissioner Sterling Donner moved to approve the State of the Town Address with no

changes. Commissioner Kenneth Brennan seconded the motion.

Commissioner Donner made an amendment to accept what was discussed. Commissioner Brennan accepts.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

D. Approval of Procurement of Lift Station Pump.

**Commissioner Sterling Donner moved for approval of lift station pump.
Commissioner Kenneth Brennan seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

E. Resolution 2023-005 approving application to NMDOT Transportation Project Fund for 2023/2024

**Commissioner Sterling Donner moved approve Resolution 2023-005 TPP.
Amend motion with change from Town Manager to Mayor for signatures. Accepted.
Commissioner Kenneth Brennan seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

- F. Resolution 2023-006 approving application to NMDOT Municipal Arterial Fund for 2023/2024

Commissioner Kenneth Brennan moved to approve Resolution 2023-006 approving application to NMDOT Municipal Arterial Fund for 2023/2024.

**Commissioner Donner friendly amendment to add Mayor signature.
Commissioner Sterling Donner seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

VII. PUBLIC COMMENTS

VIII. FUTURE MEETINGS

- A. STATE OF THE TOWN ADDRESS FEBRUARY 28TH, 2023 @ 6:30PM
EDGEWOOD COMMISSION CHAMBERS
- B. REGULAR COMMISSION MEETING FEBRUARY 28TH, 2023 @ 6:30PM
EDGEWOOD COMMISSION CHAMBERS.

IX. ADJOURN

Commissioner Anaya motioned to adjourn. Commissioner Donner seconded.

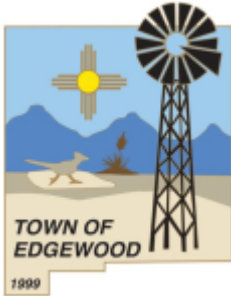
Mayor Pro Tem Powers Adjourned at 2:07pm.

Passed, Approved and Adopted this 11th of April 2023

Audrey J. Jaramillo, CMO, Mayor

ATTEST:

Nina McCracken, Clerk



Town of Edgewood
Regular Meeting Minutes
Tuesday, February 28, 2023, 6:30pm

I. WELCOME, INTRODUCTION, & ROLL CALL

Mayor Jaramillo called the meeting to order at 6:44 pm and welcomed everyone.

Roll Call:

Present: Commissioner Filandro Anaya, Commissioner Kenneth Brennan, Commissioner Sterling Donner, Commissioner Audrey Jaramillo, and Commissioner Jerry Powers

Absent:

II. AGENDA APPROVAL

Commissioner Filandro Anaya moved to approve agenda for the last day of the month February 28, 2023.

Commission Anaya motioned to amend the agenda for Discussion and Action Item XI. B to just under consent agenda. Commissioner Powers seconded.

Commissioner Jerry Powers seconded the motion.

Commissioner Filandro Anaya *Aye*

Commissioner Jerry Powers *Aye*

Commissioner Kenneth Brennan *Aye*

Commissioner Sterling Donner *Aye*

Commissioner Audrey Jaramillo *Aye*

The Motion Carried 5 to 0.

III. STATE OF THE TOWN ADDRESS

A. Mayor Jaramillo called for a 10–15-minute break at 8:06PM

Mayor Jaramillo called meeting back to order at 8:28PM

IV. PUBLIC COMMENTS ON AGENDA ITEMS

Due to the length and time public comment to 2 minutes.

A. *Cheryl Huppertz*- Election and Legislative spending and length of agenda- Thank you Jerrett Perry for your comment on Church St. I also want to address the opt in/out election act. I encourage us to use that and not hold special election. Lower down items on agenda.

Former Superintendent Tom Sullivan- A slide from the presentation, the S. Bldg. demolition. I don't know about tax funding; the district doesn't use local tax dollars. The school has not evicted anyone from the bldg.

Former Councilor Chuck Ring- I saw the Town of Edgewood when it was just the Edgewood Community Homeowners. It came to be Town of Edgewood, after incorporated. Larry King (?) stuck to it and got it done. Larry King (?)

Krytal Martinez- I wanted to say I'm happy to be here and this is the first meeting I've ever attended. What you have planned and what you are doing it amazing. You touched on the animal welfare, we are asking to instate TNR, Trap neuter and realese, for cats in this area. Our need for protecting the local cats and that they are out there. Not all are feral some are just dumped. We want to protect the citizens and animals. We are willing to fund raise for the program. We can do adoptions and want to help the community any way possible.

Julie- We are willing to do what we need to to get funding for the program TNR, I am personally taking care of 6 cats at my property. We just want to stand up and say please help us.

Former Councilor Linda Hollie- To address that were said during the State of Town. I want to set the lies straight, Feb 2023, Courts, we find no merit on the appeal, default judgement, we reverse districts decision on John Bassett. The court had no right to remove John Bassett from office.

Eric Vigil NM Renaissance Festival, we held at the Viking bash at Wildlife West. Thank you to the city for letting us hold the events here. It helps the town. We bring in entertainers from all over the world and they bring people from all over to Edgewood. We are getting ready to of March 24, 25, 26, hopefully the Commission will approve, we are looking for horse panels (12) will rent, pay or sponsors, and bales of straw. They will be used for the horses for jousting. This event raised 10k for Wildlife West.

Evelyn Degrotto- I am speaking on item O, the Election, I have been the presiding Judge for the last two major elections. I have bumped into most of you while I was here. Kathryn Clark had mentioned that this location may not be available coming up. I have some data from SOS, it is for the 10 precincts, 55.57% of the registered voters. We have no complaints from the voters regarding the location. Perfect temperature, parking, ADA access. We can't find any other place to accommodate voters.

V. CONSENT AGENDA

A. Approve/Amend/Disapprove Minutes

- i. January 24, 2023
- ii. February 7, 2023

B. Department and Advisory Board Reports

- i. Police
- ii. Animal Control
- iii. Municipal Court
- iv. Roads
- v. Library
- vi. Parks and Recreation
- vii. Maintenance
- viii. Wastewater
- ix. IT Technology
- x. Planning & Zoning
- xi. Finance

**Commissioner Filandro Anaya moved to approve the consent agenda as submitted.
Commissioner Kenneth Brennan seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

VI. MATTERS FROM THE COMMISSIONERS

- A. Audrey Jaramillo, Mayor**
- B. Jerry Powers, Mayor Pro Tem**
- C. Ken Brennan**

D. Phil Anaya

E. Sterling Donner

VII. MATTERS FROM THE CLERK

VIII. MATTERS FROM THE TREASURER

A. Pay Date changes are in the middle of changing from Wednesday to Friday.

IX. MATTER FROM THE CHIEF OF POLICE

A. Planning events, looking for grants.

X. MATTERS FROM THE TOWN MANAGER

XI. DISCUSSION AND ACTION ITEMS

- A. Operation According to Commissioner/Manager Form of Government.
- B. Morarity Edgewood School District Presentation by Todd Bibiano and the Director of the Boys and Girls Club.
- C. Chief's Commendation of Officer James Walker
- D. Recognition of Lieutenant David Lovato for 10 years of service.
- E. Library Advisory Board Appointment of Ann Marie Beall.

Commissioner Sterling Donner moved I would like to appointment Anne Marie Beale to the Library Advisory Board.

Commissioner Jerry Powers seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

F. Special Use Alcohol Permit- Renaissance Celtic Festival

Commissioner Kenneth Brennan moved approve the special use alcohol permit Renaissance Celtic Festival.

Commissioner Jerry Powers seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

G. Lodger's Tax Use Request from Wildlife West.

**Commissioner Sterling Donner moved to approve lodger's tax use request from Wildlife West.
Commissioner Filandro Anaya seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 0.

H. House Bill 68 Fund Contract for Temporary Pay Increase for Edgewood Police Department Officers.

Commissioner Sterling Donner moved approve the contract for temporary pay increase in line with House Bill 68.

Commissioner Kenneth Brennan seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

- I. Town of Edgewood CWSRF 087 Amendments to lower interest rate to 0.01% annually.
- J. Dissolution of the Emergency Operations Center.

**Commissioner Sterling Donner moved to dissolve the emergency operations center.
Commissioner Jerry Powers seconded the motion.**

Commissioner Powers calls the question. Commissioner Donner seconded.

Commissioner Anaya requests that the call for the question is recognized.

Commissioner Donner amended motion to indefinite suspension of EOC. Commissioner Powers friendly amendment with no resources or funding. Commissioner Powers and Commissioner Donner accepted.

Commissioner Brennan requests that there is an EOC liaison with Santa Fe County EOC.
Commissioner Anaya we already have someone on staff that does this, the Chief of Police.

Mayor Jaramillo called for a 10-minute break at 11:00PM. Came back into session at 11:11PM.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Nay</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>
<i>Commissioner Ken Brennan</i>	<i>Abstained</i>

The Motion Carried 3 to 1.

- K. Replacement appointments to boards and committees due to Commissioner Jaramillo's resignation from said boards and committees.
- Economic Development Advisory Board
 - Parks & Rec Advisory Board
 - Middle Region Government Alternate

Commissioner Sterling Donner moved to appoint Commissioner Brennan to Economic Development Advisory Board. Commissioner Powers Seconded. All Aye.

Commissioner Sterling Donner moved to appoint Commissioner Donner moved to appoint Commissioner Donner to Parks and Rec Advisory Board. Jaramillo Seconded. All Aye.

Commissioner Sterling Donner moved to appoint Commissioner Filandro Anaya to Middle Region Government Alternate. Commissioner Powers Seconded. All Aye

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

L. Discussion of Resignation of Signatory Authority.

M. Carbon Monoxide Alert Monitors Program and Funding.

look into program and funding for carbon monoxide.

N. Opting In/Out of the Local Election Act.

**Commissioner Audrey Jaramillo moved to send Nina to election school.
Commissioner Sterling Donner seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

O. Location for 2023 Election.

**Commissioner Audrey Jaramillo moved The Town Manager to reach out to the school district about use of the gym and availability.
Commissioner Jerry Powers seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

XII. PUBLIC COMMENTS

A. *Debbie Brennan-* Thinks carbon monoxide detectors is great, who would able to get one, if they are given to the schools what about the elderly? those boys were playing in the garage and I don't believe you can put a CO2 monitor in a garage.

XIII. FUTURE MEETINGS

- A. Regular Commission Meeting, March 14th, 2023 @ 6:30pm, Edgewood Commission Chambers
- B. Public Hearing on Ordinance 2022-01 Procurement March 14th, 2023 @ 6:30pm Edgewood Commission Chambers.
AD- Santa Fe New Mexican 2/24/2023.
- C. Regular Commission Meeting March 28th, 2023 @ 6:30pm, Edgewood Commission Chambers.

XIV. CLOSED SESSION

- A. Pursuant to NMSA 10-15-1 (H 8) the discussion of the purchase, acquisition or disposal of real property or water rights by the public body. Specifically, Open Land.
- B. As per motion and roll call vote pursuant to NMSA 1978,: Section 10-15- 1(H)(7) for confidential discussion pertaining to threatened or pending litigation in which the public body is or may become a participant, Specifically, McGill et. al. v. John Bassett et. al A-1-CA-39388.
- C. Pursuant to NMSA Section 10-15-1(H) 2: limited personnel matters; the discussion of hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation or consideration of complaints or charges against any individual public employee. Specifically, Contract Amendments for the Chief of Police.

Commissioner Kenneth Brennan moved to closed session at 11:55PM

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

Commissioner Kenneth Brennan moved to come back into session at 12:14AM. Commissioner Sterling Donner seconded the motion.

Mayor Jaramillo- We did not discuss item A. Only those items in B and C were discussed and no decisions were made.

All Affirm.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

XV. DISCUSSION AND ACTION ITEMS

A. Action Regarding Closed Session Items specified above.

Commissioner Jerry Powers moved to approve the contract for the Chief of Police presented by the Town Manager.

Commissioner Kenneth Brennan seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

XVI. ADJOURN

A. **Commissioner Jerry Powers to adjourn. Commissioner Filandro Anaya seconded.**

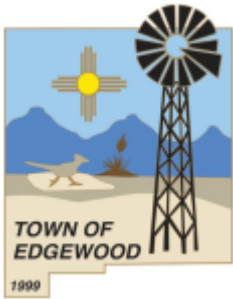
Mayor Jaramillo adjourned the meeting at 12:16AM.

Passed, approved and adopted this 11th day of April 2023.

ATTEST:

Audrey J. Jaramillo, CMO, Mayor

Nina R. McCracken, Clerk



Town of Edgewood
Regular Meeting **Minutes**
Tuesday, March 14, 2023, 6:30PM

I. WELCOME, INTRODUCTION, & ROLL CALL

Mayor Jaramillo called the meeting to order at 6:30 pm and welcomed everyone.

Roll Call:

Present: Commissioner Filandro Anaya, Commissioner Kenneth Brennan, Commissioner Sterling Donner, Commissioner Audrey Jaramillo, and Commissioner Jerry Powers

Absent:

II. AGENDA APPROVAL

A. Approval Agenda

Mayor Jaramillo- Regarding long agendas: If there are not time sensitive matters, we can remove them until another time. One item: public hearing- Procurement Ordinance.

Commissioner Filandro Anaya moved to remove Y from Section X, considering the item will be very lengthy one with staff and legal involvement and also like to remove item XI A Procurement Ordinance.

Commissioner Jerry Powers seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Nay</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Nay</i>
<i>Commissioner Jerry Powers</i>	<i>Nay</i>

The Motion DEFEATED. 2 to 3.

Commissioner Sterling Donner moved to move section XI A to another meeting and approve the agenda as is.

Commissioner Audrey Jaramillo seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Nay</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>

Commissioner Sterling Donner Aye
Commissioner Audrey Jaramillo Aye
Commissioner Jerry Powers Aye

The Motion Carried 4 to 1.

III. PUBLIC COMMENTS ON AGENDA ITEMS

A. *Clinton Nicely- Legislative update-* Thank you for having us. Risk Services NMML, Legislative, 1st item is what has been proposed for the last few years, green amendment to the NM Constitution, article 2 an individual right to helpful qualities. Would create a liability to the fund. Tabled twice by Senate rules. Attempts to fight for rights clean air, clean water; died in House Committee. Redesignated of Municipal (76), 138 and 139 (combined into 139) repeal 35 (?) section 1 and 11. House Bill 2, back fills those ideas and go through AOC instead of Municipal Fund. Would take effect July 1st. 252 (Senate Bill 19) LE Bill. House Bill 24 (3-49-4) charge property owners for sidewalk, changes to Municipalities to be charged. 369 and 455, concerned some fee structure changes for workman's compensation. HB 265, state park would increase 1 dollar, cities that are budding to the parks could benefit (rolled/tabled).

X C and D- Clinton Nicely Risk Services Director for NMML- Leadership asked me to speak on this issue, Section 3-14-10. Not your attorney, giving my own opinion, you have a City Attorney for this issue. There is little flexibility with the law; Court of First impression. This is a first. Read 3-14-10, it is as narrow as it gets and prescribes what the group can do after an election, 1st meeting post-election. I do not believe this is the first meeting after election, I counted 55 meetings. Second clause of the sentence is 2 years or until an event happens. There is an open question that it only modifies the sentence before the clause. Pretend, if last clause modifies before it, we have three possibilities death, resignation, both are self-explanatory. Removal can be looked at in statute.

B. *Chuck Ring-* I request the Commissioners and Mayor refrain from changing in the middle of the stream after 3-4 years of issues. We have a Mayor, Mayor Pro Tem and 3 additional Commissioners. There is no reason to remove an individual when we have an election coming up this year. All will have the opportunity to attend the
How many attorneys do we have?
Commissioner Powers-

C. *Tom Sullivan-* Representatives 22-014 I believe in fact that you have defamed me. Consider this my demand letter to retract the resolution regarding the EES (Edgewood Elementary School). You have 15 days.

D. *Ralph Hill-* I fully agree with Chuck Ring, that this new government is already facing a disorderly Keaty had resigned due to trying to start a government like you have. You have come over so many discrepancies. Including bringing all the ordinances up to date. I feel sorry that this has come upon you. I appreciate you Ken, I wouldn't want to be you.

E. *Evelyn Degratto-* I appreciate the chance to speak, I speak X C and X D, for naming

replacements for Mayor Pro Tem, Mayor; link only takes you to description of Mayor duties. The fight and treatment of women from the Commissioners. This commissions wants to take action to take away the Mayor,. live up to the promise that was made when you were elected. Do not live up to the atomicity and anger as the past administration.

F. *Cheryl Huppertz*- I am a little thrown off by the Mayor stuff. I don't think we need to have any more turmoil in our town. I do support the Cannabis being put towards cleaning up the town. I am glad that we put down the EOC as I think that is a waste of money. I am curious about the prioritization of roads, as there are roads that I haven't seen. Planning and Zoning would bring a list of roads and I haven't seen that done since you have been in office. I do think, as we talk about Venus Road (E or W) but the middle school really needs it. I would like to address the Yes! Program, I think it's great that we had it last year, but the school is offering it now, but I am not sure why we aren't participating. Remember people like to go with free. I also wanted to ask about the Admin. Assistant, is it additional.

G. *Tim Miller*- I agree with Chuck Ring and everyone else, I think you are all doing a fine job but no reason to remove the horses during the race. Second issue I want to bring up is that we have been unable to get a meeting. We are having problems with failure to follow our own ordinances with our animal control. I would like our Town Manager to set up a meeting. According to our ordinances all strays will be picked up. I would like to get it reworked, but we are not following our current.

H. *Dana Sterley*- I have sent an emails to meet with the Town Manager and the Commissioner [Powers]. Chief Jimenez did return the calls and always gives me his time. After seeing everything with the Mayor I can see where I stand, as a female. You set the bar just like Bassett. If you think that was a disaster.

Commissioner Power- The board's job to advise the Commission, and have you done that? I would advise you to put all your concerns in a letter and deliver to all the Commission.

I. Anyone on Zoom.

Linda Burke- On the Yes! Program when Boys and Girls Club and MESD, I called Colby and wanted to know more about what the program would entail. I started the Yes! Program initially. I really wanted to understand what they had to offer. That academic element was a National Program and would be age appropriate. The character program is age appropriate. The field trips are unsure about what is availability. It is a program seen in cities for latch key kids. There is no familiarity with our community. I don't know if Edgewood fits their program.

Ray Seagers- Echo Ridge Item- The design for the clearing area, the berm and horse trailers, room for 9 trailers is based on a 2 horse trailers. Not a lot of people have 2 horse trailers out here. The handout has a sketch that looks like it is from BLM. We had a sketch that had trailers on the outside and had room for 6 horse trailers. I do know how you can get anything in there with the way it is designed, not for a 4, 6 or trailer with a live in area. I think it is impractical.

IV. CONSENT AGENDA

A. Approve/Amend/Disapprove Minutes

- i. July 19, 2022
- ii. December 13, 2022
- iii. February 24, 2023
- iv. February 28, 2023

**Commissioner Sterling Donner moved pull for work.
Commissioner Audrey Jaramillo seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

V. MATTERS FROM THE COMMISSIONERS

A. Audrey Jaramillo, Mayor

- i. For go for time.

B. Jerry Powers, Mayor Pro Tem

- i. EOC SF County.

C. Phil Anaya

- i. It was an eye-opening experience to go down there and see everything that Santa Fe County has for us. It is a large warehouse. Semi equipped with all the start of the art equipment. Huge white command rig: don't know what you would call that thing. It was rather amazing. The EOC did a mock training in La Cienega by La Bada. The news said it was very successful. They are going to do the same thing for us, a mock evacuation. The Commissioner we have now is extremely knowledgeable and helpful. We need to stop and realize that we are a community and are a part of Santa Fe County. People live here and work for Santa Fe County and have children in the school district. To say Santa Fe County doesn't care about us, I am here to tell you that is not true.

D. Ken Brennan

- i. Thank you to the Edgewood Police Department for the rapid response to SME.

E. Sterling Donner

- i. Last week got a little heated. There were things that needed to be addressed as a whole commission. I may have lost my composure a little bit. There are things that need to be addressed and cannot be done outside of here. The only way we can express that is by doing it in a meeting. Anyone who knows me, or the men up here are a long way off calling us sexist. I do implore you to listen to the agenda items and it is not personal.

VI. MATTERS FROM THE CLERK

- A. Legislative update: HB 232, SB 43 and HB 4.
Clerk workshop and Spring meeting
HR update: lost two employees, have offer for one, two new hires.
IPRA- 7 currently and should be finished this week.

VII. MATTERS FROM THE TREASURER

- A. Only item is that the Audit for FY22 has been released and Chris Gardner will be here the next meeting to present the audit as required by law.

VIII. MATTER FROM THE CHIEF OF POLICE

- A. Only item is that we are looking to add a chaplain to our department. The hardest thing we deal with is death notification.

IX. MATTERS FROM THE TOWN MANAGER

- A. We have a great staff. I have a rule, no drama in the office. I appreciate that no one brings it in. Come with a solution not just a problem.
One large issue is the wastewater treatment plant. We have an item tonight, sludge removal, thank you to business and finance for getting our PO. It was downgraded and goes back to water quality and day to day operation.
We've had great progress. When need data before we can make decisions. (Get name) will be taking samples to identify the problems. We have a mechanical sampler at the wastewater treatment plant that will help.
We are ready to move forward with Appaloosa.
He will save the Town of Edgewood \$100,000 by being the project manager. We are lucky to have an electric engineer on staff.
We have asked for funds.
I won't stop on Church St until it is done. It's great that we have plans but we need to have some serious conversations.
We need to design a strategic road plan. We are just in this cycle, I propose that we look at ARPA money, excise tax, and reimbursements.
Items needed for roads need to be built in the budget with a 5-year plan.

X. DISCUSSION AND ACTION ITEMS

- A. Operation According to Commissioner/Manager Form of Government.
- B. Commissioners Should Not Edit Meeting Minutes Outside of Commission Meetings.
- C. Naming a Successor to the Mayor Pro Tem appointment Per New Mexico Statutes Chapter 3 - Municipalities Article 14 - Commission-Manager Form of Government; Section 3-14-10.

Motions withdrew. No motion.

Four Legal opinions delivered to Commissioners from Nann Winters of Stelzner, Winter, Warburton, Flores & Dawes, Clinton Nicely of The New Mexico Municipal League, Frank Coppler of Coppler Law Firm, and Ron VanAmberg of VanAmberg, Rogers, Yepa, Abeita, Gomez and Wilkinson.

Nann Winter and Clinton Nicely agree state statute is clear on Mayor term length and when Mayor position is changed.

Frank Coppler and Ron VanAmberg take stance that Mayor term length is not 2 years and can be shortened.

Commission discussed the attorneys to work together on a professional opinion to be presented to the Attorney General.

- D. Naming a Successor to the Mayor appointment Per New Mexico Statutes Chapter 3 - Municipalities Article 14 - Commission-Manager Form of Government; Municipalities Over 1,000 Section 3-14-10 - Commission-manager; selection of mayor; duties.

Break at 9:40pm, back into session at 9:50pm

Commissioner Jerry Powers moved to post pone indefinitely and send the attorney opinions to the Attorney General.

Commissioner Kenneth Brennan seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

Commissioner Kenneth Brennan moved Set the date as Tuesday March 21, 2022, for the lawyers to come to together.

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Nay</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 1.

E. Restructuring the Police Department.

Chief of Police- \$20,000-dollar budget impact each year. Time frame is dependent on Commission approval.

Treasurer- with the Police Department Budget it is do able.

Manager Perry- This would create more jobs and a huge advocate of this restructure.

[ORG CHART](#)

Commissioner Sterling Donner moved to approve the new organizational chart effective March 20, 2023.

Commissioner Audrey Jaramillo seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

F. Appointment of Rachel Martinez to the Edgewood Library Advisory Board.

Commissioner Audrey Jaramillo moved to appoint Rachel Martinez to Library board.

Commissioner Kenneth Brennan seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>

Commissioner Audrey Jaramillo *Aye*
Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

G. Appointment of Brian McMurtrey, Glenn Sellers and a two-year extension of Dianna Boyd to the Park's and Recreation Advisory Board

Commissioner Sterling Donner moved to appoint Brian McMurtrey, Glenn Sellers and the two-year extension of Dianna Boyd to the Park's and Recreation Advisory Board.

Commissioner Jerry Powers seconded the motion.

Commissioner Filandro Anaya *Aye*
Commissioner Kenneth Brennan *Aye*
Commissioner Sterling Donner *Aye*
Commissioner Audrey Jaramillo *Aye*
Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

H. Town of Edgewood Position Classification and Salary Plan Update.

Mr. Vincent Yermal presented the Position Classification and Salary Plan Update.

Commissioner Filandro Anaya moved approve Item H Edgewood Position Classification and Salary Plan Update.

Commissioner Sterling Donner seconded the motion.

Commissioner Filandro Anaya *Aye*
Commissioner Kenneth Brennan *Aye*
Commissioner Sterling Donner *Aye*
Commissioner Audrey Jaramillo *Aye*
Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

I. Resolution 2023-008 Police PERA Pick Up

Commissioner Sterling Donner moved pass Resolution 2023-008 Police PERA Pick Up.

Commissioner Audrey Jaramillo seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

J. Finance is requesting permission to close the following Funds:

- Fund 226 Veterans Memorial Fund, \$250
- Fund 227 Buy a Brick/Playground Equipment, \$5,600

Move to another meeting.

K. FY2022 Audit Report, Finding 2022-002 (2021-003) corrective action.

Commissioner Filandro Anaya moved to approve FY 2022 Audit Finding, make a correction suggested by Treasurer Steininger with the previous pay amounts posted as a starting point. Commissioner Kenneth Brennan seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

L. Finance is requesting permission to amend certain aspects of processing payroll.

Commissioner Audrey Jaramillo moved to give finance permission to amend certain aspects of processing payroll to put all on biweekly cycle that does not interfere with Federal and State Laws.

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>

Commissioner Audrey Jaramillo *Aye*
Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

M. Resolution 2023-004 Bar #3

Commissioner Filandro Anaya moved to approve Resolution 2023-004 Bar #3.
Commissioner Jerry Powers seconded the motion.

Commissioner Filandro Anaya *Aye*
Commissioner Kenneth Brennan *Aye*
Commissioner Sterling Donner *Aye*
Commissioner Audrey Jaramillo *Aye*
Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

N. Approval of procurement for Appaloosa Road.

Commissioner Filandro Anaya moved to approve to have the Manager get procurement for Appaloosa Road.
Commissioner Sterling Donner seconded the motion.

Commissioner Filandro Anaya *Aye*
Commissioner Kenneth Brennan *Aye*
Commissioner Sterling Donner *Aye*
Commissioner Audrey Jaramillo *Aye*
Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

O. YES! Program and Funding.

Commissioner Audrey Jaramillo moved to approve Yes! Program and Funding.
Commissioner Sterling Donner seconded the motion.

Commissioner Filandro Anaya *Aye*
Commissioner Kenneth Brennan *Aye*

Commissioner Sterling Donner *Aye*
Commissioner Audrey Jaramillo *Aye*
Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

- P. Approve the proposal from Enviroworks to proceed with construction for Echo Ridge.
Q. Approval of Task Order #6 for Bachelor Draw Trestle Pedestrian Bridge and RFI.

Commissioner Filandro Anaya moved for Task number 6 Bachelor Draw Pedestrian Bridge to be approved.

Commissioner Jerry Powers seconded the motion.

Commissioner Filandro Anaya *Aye*
Commissioner Kenneth Brennan *Aye*
Commissioner Sterling Donner *Aye*
Commissioner Audrey Jaramillo *Aye*
Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

- R. Road's Department Equipment Funding.

Commissioner Audrey Jaramillo moved to approve pursuit of funding for Road's Department Equipment.

Commissioner Jerry Powers seconded the motion.

Commissioner Filandro Anaya *Aye*
Commissioner Kenneth Brennan *Aye*
Commissioner Sterling Donner *Aye*
Commissioner Audrey Jaramillo *Aye*
Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

- S. Revised Resolution 2023-006A approving application to NMDOT Municipal Arterial Fund for 2023/2024 2023 MAP Application.

Commissioner Jerry Powers moved to approve Revised Resolution 2023-006A.

Commissioner Filandro Anaya seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

T. Resolution 2023-009 Creating a Blight Abatement Fund With Cannabis Excise Tax.

Commissioner Kenneth Brennan moved approve Resolution 2023-009 Creating a Blight Abatement Fund with Cannabis Excise Tax. Commissioner Filandro Anaya seconded the motion.

Commissioner Powers Friendly Amendment Blight Abatement Fund will go and terminate after a period of 3-years. Commissioner Brennan accepted.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

Mayor Jaramillo stated that to restrict tax revenue that an ordinance needs to be presented.

Brad Hill stated he had a meeting with Nann Winters and can discuss this but have an ordinance similar to Belen's being created.

U. Approval of Resolution 2023-010 Authorizing the Submittal of an Application for the 2023-2024 New Mexico Department of Transportation Cooperative Funds for Street and Drainage Improvements within Edgewood

Commissioner Anaya motioned to adjourn for the night. Died for lack of second.

Commissioner Kenneth Brennan moved approve Resolution 2023-010 Authorizing the Submittal of an Application for the 2023-2024 New Mexico Department of Transportation Cooperative Funds for Street and Drainage Improvements within Edgewood. Commissioner Jerry Powers seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

- V. Approval for Clerk Nina McCracken to attend the NMML Clerk's Association Workshop and Spring Conference April 18-21, 2023, in Albuquerque, NM.

Commissioner Audrey Jaramillo moved to approve Clerk Nina McCracken to attend the NMML Clerk's Association Workshop and Spring Conference April 18-21, the cost would be \$275.00 with ancillary fees and travel and per diem.

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

- W. Approval of Administrative Planning Assistant Job Description.

Commissioner Sterling Donner moved to approve Administrative Planning Assistant Job Description.

Commissioner Kenneth Brennan seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

- X. Appointment of Chief Roger Jimenez, succeeding Robert Burger, as Emergency

Manager, Emergency Management Coordinator & Liaison to the Santa Fe County Office of Emergency Management for All Hazard Emergency Management purposes.

Commissioner Jerry Powers moved Appointment Chief Roger Jimenez as Emergency Management Coordinator to the Santa Fe County Office of Emergency Management for All Hazard Emergency Management purposes.

Commissioner Filandro Anaya seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Nay</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 1.

Commissioner Sterling Donner moved to remove Bob Berger as emergency manager and point of contact for Santa Fe County Office of Emergency Management for all Hazard Emergency Management purposes. Commissioner Jerry Powers seconded the motion.

Commissioner Powers Friendly Amendment to remove Robert Berger as emergency manager or emergency coordinator for the Town of Edgewood for Santa Fe County and all purposes.
Commissioner Donner accepted.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Nay</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 1.

Y. Call for a Public Hearing on Abortion Business Ordinance.

Requested Public Hearing 14 days post Workshop April 4th 6:30PM.
Public Hearing April 25th 6:30PM

Commissioner Anaya left the meeting at 11:29pm.

Commissioner Brennan requested a workshop before Public Hearing.

Commissioner Sterling Donner moved for a call for a public hearing on Abortion Business Ordinance.

Commissioner Kenneth Brennan seconded the motion.

<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Nay</i>

The Motion Carried 3 to 1.

Z. Call for Public Hearing on small brewer off-site liquor license for Tap Room.

April 11th.

Commissioner Kenneth Brennan moved have a public hearing 11th of April.

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

XI. PUBLIC HEARING

A. Ordinance 2022-01 Procurement
Removed for future meeting.

XII. PUBLIC COMMENTS

A. *Scott Jaramillo*- Directed to Commissioners, Manager and towards Commissioner Donner. Leadership issues exist and wanted to thank you for the apology. Great leadership example.

XIII. FUTURE MEETINGS

A. Regular Commission Meeting- March 28th, 2023 @ 6:30pm, Edgewood Commission Chambers

B. Regular Commission Meeting- April 11th, 2023 @ 6:30pm, Edgewood Commission

Chambers.

- C. Regular Commission Meeting- April 25th, 2023 @ 6:30pm Edgewood Commission Chambers.
- D. Set up 2 Day retreat via Survey Monkey by Clerk McCracken.

XIV. FUTURE EVENTS

XV. CLOSED SESSION

- A. Pursuant to NMSA 1978 Section 10-15-1(H)(7), for confidential discussion regarding pending litigation McGill et. al. v. John Bassett et. al.

move to closed session at

to come back into session at

XVI. ADJOURN

Commissioner Brennan motioned to adjourned. Commissioner Donner seconded.

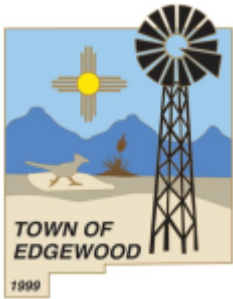
Mayor Jaramillo adjourned at 11:59pm.

Passed, approved and accepted on the 11th of April 2023

ATTEST:

Audrey J. Jaramillo, CMO, Mayor

Nina R. McCracken, Clerk



Town of Edgewood
Regular Meeting **Minutes**
Tuesday, March 28, 2023, 6:30 PM

I. WELCOME, INTRODUCTION, & ROLL CALL

Mayor Pro Tem Powers called the meeting to order at 6:33 pm and welcomed everyone.

Roll Call:

Present: Commissioner Filandro Anaya, Commissioner Kenneth Brennan, Commissioner Sterling Donner, Commissioner Audrey Jaramillo (Zoom), and Commissioner Jerry Powers

Absent:

II. AGENDA APPROVAL

Commissioner Anaya motioned to approve the agenda for tonight. Commissioner Brennan seconded.

III. PUBLIC COMMENTS ON AGENDA ITEMS

IV. CONSENT AGENDA

A. Approve/Amend/Disapprove Minutes

- i. July 19, 2022
- ii. December 13, 2023
- iii. February 24, 2022
- iv. February 28, 2023
- v. March 14, 2023

B. Department and Advisory Board Reports

- i. Police
- ii. Animal Control
- iii. Municipal Court
- iv. Roads
- v. Library
- vi. Parks and Recreation

K.R. Scott, Parks and Recreation Advisory Board, updated Commission on Teen Advisory Council (handout) and Project 4/25 Outline (handed out).

Commissioner Anaya- Is the Park and Recreation in charge of the Yes! Program?

Kr. Scott- Yes. Discussed on agenda.

[ParksandRec handout](#)

- vii. Maintenance
- viii. Wastewater
- ix. IT Technology
- x. Planning & Zoning
- xi. Finance

Commissioner Filandro Anaya moved to approve agenda and remove March 14th for corrections. Commissioner Audrey Jaramillo seconded the motion.

Friendly Amendment- Mayor Pro Tem Powers- Wants to remove all minutes and have brought back with redline changes to be approved in a public meeting. Commissioner Anaya accepts.

Mayor Jaramillo- There were quite a few changes made before they were uploaded to the packet, but the packet should be the corrected version.

Mayor Pro Tem Powers- So the version you did Nina, was edited after you did it?

In audible.

Mayor Jaramillo- That has been our common procedure. Not after they are approved, but when the minutes are being prepared for the packet, yes, they are edited.

Mayor Pro Tem Powers- According to the Clerk Handbook the edits should be done in an open meeting. So, I would like to have a redline in a meeting so we can vote on the changes.

Mayor Jaramillo- Just for clarification the minutes in the packet can be edited in an open meeting. The drafts go through several edits before they go into the packet.

*Commissioner Brennan-*What I understand is the minutes here are different then what was available online on Friday?

Mayor Pro Tem Powers- From what I understand is the minutes in the packet were edited from the original draft.

Commissioner Filandro Anaya *Aye*

Commissioner Kenneth Brennan *Aye*

Commissioner Sterling Donner *Aye*
Commissioner Audrey Jaramillo *Aye*
Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

**Commissioner Filandro Anaya moved to remove Items A and C section 12. These items will break the law under house bill 7 passed by House and Senate and signed by the governor. (Will wait until later)
seconded the motion.**

xii. *Mayor Jaramillo-* Do we have any advisory boards to report to us?

Mayor Pro Tem Powers- KR. Scott is here from the Parks and Rec Board.

Mayor Jaramillo- A few things on department reports. I was curious if we have seen anything on Wastewater. Are we getting a monthly report?

Mayor Pro Tem Powers- The Wastewater Operator is out here now from Utah doing a special cleaning on the plant that takes place every seven(7) years, and is working on compiling the report. We should have the report next meeting.

Mayor Jaramillo- Asked about Parks and Recreation report (Ben) and Animal Control report, not sure who we'd be getting those reports from would that be the tech? The Police Chief and Manager can decide how the animal control report can be done. The Treasurer Report spend a little more time on, the last few months have been busy, but would like to bring back GRT graph and trends that will be helpful with budget. The check runs we normally get with our monthly reports as well, and hopefully can get caught up on those.

V. MATTERS FROM THE COMMISSIONERS

A. Audrey Jaramillo, Mayor

- i. In DC lobbying for the Town and New Mexico with the League of Cities. Reiterated to everyone (delegates, senators, representatives) our needs for the state and the Town of Edgewood. They seem to be slow getting the funding out to the agencies. Very positive for levels of funding.

B. Jerry Powers, Mayor Pro Tem

Forego my comments tonight.

C. Phil Anaya

Has a concern about where the Town is heading. We had a very heavy meeting that lasted until midnight. I don't want to see us going through meetings like that again, where we are constantly at each other's throats. Everyone has a passion, but we need to start our meetings much earlier. I personally cannot last until midnight without my medication. Under future meetings we are discussing abortion, and a bill was passed in the House and Senate and signed by the Governor. It is clear. We took an oath to uphold the laws of New Mexico. We do not need to spend any more money on lawyers. If we go down this path we will lose and costs us money that we don't have.

D. Ken Brennan

- i. Getting questions on dumpster days. When will we have them? Hopefully starting in May.

E. Sterling Donner

- i. I think we should listen to the people about the abortion issue and let them decide what we do. I have had numerous phone calls in support of this. It is not about politics; it is about morals and protecting the lives of unborn children. I don't know why this State has gone down the way it has and taken on issues that are immoral and I am disappointed in you man, claim to be this high moral individual that has biblical values, but I don't see it in this issue. We can talk about it next week at the meeting.

VI. MATTERS FROM THE CLERK

- A. Have hired Bradyn Burke as Librarian Operations Manager. Have librarian position internally and will post externally this week. and Planning and Zoning Administrative Assistant posted. Have received numerous applications for Planning and Zoning Assistant and will work with Manager and Planning and Zoning Manager to schedule interviews.
Will be going to Albuquerque for an Open Enrollment Benefit meeting April 11th.

VII. MATTERS FROM THE TREASURER

- A. The budget cycle is about to begin, what is the Town's history number of or frequency of public hearings, meetings and process. What has been the practice in the past?

Mayor Jaramillo- The Town historically done in the past has had at a minimum one budget workshop and there was a rocky time when minutes weren't taken and was not publicized enough. The pattern going forward, the last two years, have it accessible to the public and recorded, to have the minutes taken and placed on agendas. It will probably take two workshops, a public hearing for sure, on the agenda quite a few times and it was interrelated with the ICIP discussions. ICIP can wait until June or July. The inter-budget piece, need department heads to submit their wish lists and had them present a PowerPoint at a workshop. Time Frame- Sooner then later. It would be

great to get it done in one workshop but probably will take two.

Treasurer Steininger- Department Heads have been given their initial draft [budget] and are due back this Friday. We have already received major impact areas. As soon as the rest are received I will create a comprehensive list and I will get with the Manager on dates for workshop.

Department of Finance Administration has rolled out a test budget module and I have volunteered Edgewood to be the test pilot to find the flaws in it.

VIII. MATTER FROM THE CHIEF OF POLICE

- A. To answer the Mayor's question on the Animal Control Report, I will coordinate with Ms. Piazza to start putting the AC report on there. I will make sure that is a routine we do every month.
- We are doing the Easter Egg hunt this Saturday with the hunt starting at 10:15. Last year there was some confusion.
- Bring out the training that we are doing this month. April 6th we are doing mental health training with all the surrounding agencies. We are doing that at the Police Department (PD). We have sent some EPD officers to the BCSO (Bernalillo County Sheriff's Office) training. This is important for law enforcement to get the mental health they need. May 1st-2nd will be another Police Officer training in the Town Hall Chambers.
- May 11th 2pm-4pm Town Hall Chambers- Narcan Training from the Department of Health for all Town Hall Staff, Volunteers, or anyone that would like to come by. It is important to have this training.

IX. MATTERS FROM THE TOWN MANAGER

- A. Wastewater treatment plant seems to be in constant crisis for years and years, but we are getting it. Thanks Commissioner Powers for all he has done to guide the project. Josh Jantz, Road Crew Supervisor, helped clean with Mike Garcia at the wastewater treatment plant. The process began at 2am and doesn't stop until they are done.
- A great synergy at Town Hall. The community comes in much more frequently to Town Hall to ask questions and help problem solve and offer to help with historical knowledge, which is greatly appreciated. The public knows things that we don't, or I don't, know.

X. DISCUSSION AND ACTION ITEMS

- A. Santa Fe County Deputy Treasurer Patrick Varela regarding tax outreach.
- April 18th and May 3rd 10:30-1 at Edgewood Satellite Office on Capital RD (Quail Trail) for Tax Outreach. Have handouts to place in Town Hall. Santa Fe County Treasurer and Assessor aware of Edgewood Soil and Water Conservation Tax Issues.
- [SFC Treasurer's Office](#)

B. 2022 Audit and Resolution

Chris Gardner presented. Provided 2022 Audit Results.

[PBH handout](#)

C. Nomination for appointment of Ryan Evans to the Economic Development Advisory Board.

Commissioner Filandro Anaya moved to approve Ryan Evans on the Economic Development Advisory Board.

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

D. Approval for Planning and Zoning Commissioners and Planning and Zoning Department to attend NMLZO Semi-Annual Meeting/Workshop.

Brad Hill- This year's program focuses on Commissioners and Quai-Judicial proceedings.

Mayor Jaramillo- Do this need to be a BAR or do we have budget?

Brad Hill- I believe I have enough in my dues and that I am under budget.

Treasurer Steininger- Planning and Zoning (PandZ) still has \$1500 dollars. They have only expended 48%. of their budget.

Commissioner Audrey Jaramillo moved to approve Planning and Zoning Commissioners and Planning and Zoning Department to attend NMLZO Semi-Annual Meeting and Workshop and approve a bar.

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>

Commissioner Sterling Donner *Aye*
Commissioner Audrey Jaramillo *Aye*
Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

E. TPF Application Priority List: Nugent, Venus, Horton.

Mayor Pro Tem Powers recused self from this item due to owning land in the airport and has access from Venus.

Manager Perry- Questioned why Nugent has not been on ICIP in the past. Has included due to feedback from Road Supervisor Josh Jantz.

Josh Jantz- Monthly must call 811 for line spot. Daily, morning and evening, having to check on Nugent. Cannot cut road lower than 4 inches due to lines.

Brad Hill- From land use perspective we only have one road that is main, 344. Only other road is Horton but Nugent to Frost is impassable, if you go down Nugent. We are seeing a lot of development.

Commissioner Donner- what is the order that we want to see for this?

Manager Perry- E. Venus. I did talk to DEC and we do not need to rank the roads, we can do three applications. My number 1 priority would be E. Venus. Wants Commission's guidance on which to prioritize.

Mayor Jaramillo- we have always done west because of the middle school and the fugitive dust.

Manager Perry- Lets do both.

Brad Hill- E. Venus is where development is happening. Had request for 3600 home development.

Commissioner Anaya- What is the length of Nugent?

Brad Hill- 1 mile.

Commissioner Filandro Anaya moved to approve TPF application to add Venus 1, Horton 2, and Nugent 3.

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>

The Motion Carried 4 to 0.

F. Approval to go out for procurement for Comp Plan.

Commissioner Sterling Donner moved to approve procurement for Comp Plan and giving Manager and Brad permission to do so.

Commissioner Kenneth Brennan seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

G. Social Security Vote for Police Department.

Table until next meeting.

H. Lodger's Tax Board Items:

Approval to get bids for directional signage and approval to get proposals for video creation of the Town of Edgewood.

Commissioner Jerry Powers moved to approve going out for bids for directional signage and approval to get proposals for video creation of the Town of Edgewood.

Friendly amendment Commissioner Anaya- with approval of NMDOT.

Commissioner Filandro Anaya seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>

Commissioner Audrey Jaramillo *Aye*
Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

I. Approval of MOU with the Bureau of Alcohol, Tobacco, and Firearms.

Commissioner Kenneth Brennan moved that we approve the MOU with the Bureau of Alcohol, Tobacco, and Firearms.

Commissioner Filandro Anaya seconded the motion.

Commissioner Filandro Anaya *Aye*
Commissioner Kenneth Brennan *Aye*
Commissioner Sterling Donner *Aye*
Commissioner Audrey Jaramillo *Aye*
Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

J. Approval for Manager to proceed with exploring possible utility franchise tax.

Commissioner Filandro Anaya moved to approve the Manager to proceed with exploring possible utility franchise tax.

Commissioner Kenneth Brennan seconded the motion.

Commissioner Filandro Anaya *Aye*
Commissioner Kenneth Brennan *Aye*
Commissioner Sterling Donner *Aye*
Commissioner Audrey Jaramillo *Aye*
Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

K. Call for a Public Hearing for Abandoned and Foreclosed Housing Registry Ordinance.

Commissioner Sterling Donner moved to approve the call for a public hearing for Abandoned and Foreclosed Housing Registry Ordinance.

Commissioner Filandro Anaya seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

Commissioner Sterling Donner moved to approve the call for a public hearing for Abandoned and Foreclosed Housing Registry Ordinance on April 25th, 2023.
Commissioner Kenneth Brennan seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

L. Call for Public Hearing for Revision of Grading and Drainage Ordinance 2002-001.

Commissioner Anaya requested 18in Culvert.

Josh Jantz- 12 in is enough, due to phone lines and power lines.

Commissioner Sterling Donner moved to approve the call for public hearing for revision of Grading and Drainage Ordinance 2022-001 on April 25th, 2023.
Commissioner Filandro Anaya seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

M. Yes! Program Funding.

Mayor Jaramillo- Due to State Appropriations (\$50k) not coming through asking Commissioners to pull from operational fund and split between fiscal years. \$25,000

for this fiscal year and \$25,000 for next fiscal year so we can have money to prepare for planning, but we also have the \$30,000 from the County [Santa Fe].

Commissioner Anaya- Have you secured the \$30,000 from the County [Santa Fe].

Mayor Jaramillo- Yes.

Commissioner Anaya- When did you do that?

Mayor Jaramillo- As soon as I found out it was in question. Yes, I have confirmation that the County [Santa Fe] will continue funding us for the 30.

Mayor Pro Tem Powers- Will this require a budget adjustment?

Mayor Jaramillo- I believe it will for Fiscal Year 23, it will not require a budget adjustment for 24 necessarily as we have not done the budget.

Commissioner Audrey Jaramillo moved for fiscal year 23 the Town do a BAR for youth programming under Parks and Recreation for \$25,000 and approve \$25,000 for Yes! Program Funding for Fiscal Year 24 budget.

Commissioner Sterling Donner seconded the motion.

Commissioner Anaya- Did you get confirmation or approval from the Commission on the 30,000?

Mayor Jaramillo- No we have never done that.

Commissioner Anaya- So they just send us a check?

Mayor Jaramillo- It is something we have to apply for reimbursement for.

Commissioner Anaya- So it is not guaranteed right now?

Mayor Jaramillo- It is guaranteed right now.

Commissioner Anaya- But we don't have that in writing.

Mayor Jaramillo- If you need to I can look for the text or voicemail.

Commissioner Filandro Anaya *Aye*

Commissioner Kenneth Brennan *Aye*

Commissioner Sterling Donner *Aye*

Commissioner Audrey Jaramillo *Aye*
Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

N. Request to purchase a police vehicle.

Commissioner Anaya- Are we trading in a vehicle for the same mileage?

Chief Jimenez- No we are not. This was only to show Kelly Blue Book Value.

Mayor Jaramillo- Questioned procurement procedure and budget availability.

Treasurer Steininger- There are concerns on purchasing a used vehicle. If we go sole source, we have to post for 30 days before we can accept the bid. Better for three quotes of comparable vehicle.

5-minute break at 9:05pm back at 9:08pm.

Commissioner Jerry Powers moved to approve procurement for police vehicle and all equipment needed over \$20,000 and go out for procurement.

Commissioner Audrey Jaramillo seconded the motion.

Commissioner Kenneth Brennan *Aye*
Commissioner Sterling Donner *Aye*
Commissioner Audrey Jaramillo *Aye*
Commissioner Jerry Powers *Aye*

The Motion Carried 4 to 0.

O. Incode 10

Commissioner Audrey Jaramillo moved to approve the administration to go out for procurement on Incode 10.

Commissioner Jerry Powers seconded the motion.

Commissioner Filandro Anaya *Aye*
Commissioner Kenneth Brennan *Aye*
Commissioner Sterling Donner *Aye*
Commissioner Audrey Jaramillo *Aye*

Commissioner Jerry Powers

Aye

The Motion Carried 5 to 0.

XI. PUBLIC COMMENTS

Cheryl Huppertz 49 E Hill Ranch RD- Commented on two lawyers that were here last time. Going off Karen Kiser's comment, it seems like a lot of money to spend. Make a decision on one year or two years for Mayor/Mayor Pro Tem that starts in January for consistency. The town seems to be proceeding with the legal fees on the Basset Case when it's filed by individuals (Tom McGill and Adrian Terry; Powers dropped off). The Town should not be paying the fees.

John Terry- Jules Montgomery, basketball player Oversees Pro, he runs the RISE basketball School. I ran Knights Basketball School. We can do more together. No real programs or public facilities for kids in the East Mountains. Everyone here is very territorial about what they own. We've created a business plan to have two gym floors with a track around it, with a floor for volleyball, baseball and lacrosse. We have a property on 4th and Menaul. We are limited we do not have gym space. Talked to the Economic Development people in Santa Fe and if we have land, we can get funding. Spoke to Edgewood and found there is NM trust land available, and we can build an event center. Could conduct tournaments. 501 C3 non-profit is for underserved populations, the East Mountains is underserved. Would like the Town to explore the possibility of a partnership to build an event center.

Commissioner Anaya left meeting at 9:31pm for an emergency.

Linda Burke- The Chamber is hosting the Country and Living Expo at EVCA(Estancia Valley Classical Academy) on May 6th 9am-2pm. Would like to see the Town come out and promote events.

Martha Eden- nonpolitical public interest statement one of our sons. Stuart Seagers is running for the district 1 position for Central New Mexico Electric Coop (NMEC). Election Day is April 22nd at the Estancia High School Gym anyone with an account at NMEC can vote.

Mayor Jaramillo- clarify election is from 8:00AM until noon at Estancia.

XII. FUTURE MEETINGS

- A. Workshop on Abortion Business Ordinance, April 4th, 2023, at 6:30PM
- B. Regular Commission Meeting on April 11th, 2023 @ 6:30pm Edgewood Commission Chambers.
Public Hearing for Tap Room Off-site Liquor License.
- C. Regular Commission Meeting on April 25th, 2023 @ 6:30 PM Edgewood Commission Chambers.
Public Hearing on Abortion Business Ordinance.

XIII. FUTURE EVENTS

A. Easter Hunt April 1st, 2023, 10:00AM-1:00PM at Venus Park.

XIV. FUTURE AGENDA ITEMS

XV. CLOSED SESSION

A. Pursuant to NMSA 1978 10-15-1 (H) (7) pertaining to threatened or pending litigation in which the public body is or may become a participant; Relating to misuse of Public Funds (2020-2021).

**Commissioner Kenneth Brennan moved to go into closed session Pursuant to NMSA 1978 10-15-1 (H) (7) pertaining to threatened or pending litigation in which the public body is or may become a participant; Relating to misuse of Public Funds (2020-2021) at 9:49pm
Commissioner Sterling Donner seconded the motion.**

<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 0.

**Commissioner Sterling Donner moved that we come back into open session.
Commissioner Kenneth Brennan seconded the motion.**

Mayor Pro Tem Powers open session at 10:08pm.

Mayor Pro Tem Powers affirms only the items on the agenda were discussed and no decisions were made.

All Affirmed.

<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 0.

XVI. DISCUSSION AND ACTION ITEMS

A. Action Regarding Closed Session Items specified above.

None.

XVII. ADJOURN

Commissioner Sterling Donner moved to adjourn.

Commissioner Kenneth Brennan seconded the motion.

Commissioner Kenneth Brennan *Aye*

Commissioner Sterling Donner *Aye*

Commissioner Audrey Jaramillo *Aye*

Commissioner Jerry Powers *Aye*

The Motion Carried 4 to 0.

Mayor Pro Tem Powers Adjourned the meeting at 10:10pm.

Passed, Approved and Adopted on the 11th of .

Audrey J. Jaramillo, CMO, Mayor

ATTEST:

Nina McCracken, Clerk



Route 66 Arts Alliance

PO Box 2014, Edgewood, NM 87015

www.Route66ArtsAlliance.org Route66ArtsAlliance@gmail.com

PO Box 2014, Edgewood, NM 87015

4/3/23

Revised Invoice for Town of Edgewood

2/17/23

Invoice to Town of Edgewood for Teachers, Interns & Insurance
Saturday Arts Camp February 4 & 11, 2023

	Amount Due
Teachers	\$870.00
Interns	360.00
Peachjar promotion	225.00
LS Marketing - web work	88.00

Total Amount due \$1543.00

Please mail the check to our PO Box 2014, Edgewood, NM 87015

This amount includes these payments made by the Arts Alliance

Ck#	online Peachjar	225.00
	online LS Marketing	88.00
	1105 - Jodi Miller	290.00
	1109 - Michelle Korte	290.00
	1110 - Kevin Kinane	290.00
	1107 - Abram Mahlman	120.00
	1108 - Osaih Mahlman	120.00
	1111 - Ashlynn Shepherd	120.00
	1112 - Jodi Miller-ceramic firing	20.00



Route 66 Arts Alliance

www.Route66ArtsAlliance.org
Route66ArtsAlliance@gmail.com

Fiscal Year 2023-2024

July 17-21, 2023 - Tuesday Arts Camp with YES! Recreation Program
(a one week program within the Town YES!! Rec program)

This will be a 5 day program with the Arts Alliance doing many art forms. This program is for children ages 5-15, using the counselors from the regular YES! Program for these days, with 4-5 Arts Alliance artist teachers and several interns. In 5 full days of classes, we include art, native crafts, storytelling/songwriting, percussion and ceramics. In 2022, we served up to 65 children each Tuesday. The cost for Edgewood families is included in the fee for the YES! Program week or \$45 for Arts week only. With the Town's support we are holding this price from 2019.

Budget Request - \$10300

The Arts Alliance will pay for insurance, some media promotion and advertising. (\$940)

The Town will pay for teachers, interns, some media promotion and supplies. - \$10300

July 4th Music & Arts Festival 2023

Town Fiesta with free admission, local music and artists and food trucks. Held in the Wind Pavillion at Venus Park. Now in it's 8th year. We need the Town to let us use the park and cover our insurance for that day.

Budget Request - \$1500

In the past, the Town has given us a grant for a tent, musicians & sound and advertising. The request is for those expenses. The Arts Alliance will do local promotions and advertising, produce the live show with local musicians and comedy film shorts(2023 plans) and organize a art fair with local artists. We often involve 4H, senior dance groups and voter registration.

Melodrama Camp for Adults and Children - September 2023

This drama production program by Jo White is being proposed by the Arts Alliance and Wildlife West. We want to give Jo White a chance to show us her stuff again with a full scale melodrama production with costumes, music and sets. Jo has most of the equipment and costumes. She has original scripts. There will be a month of rehearsals, a dress rehearsal and 2 performances.

Budget request - \$1500

The Arts Alliance will pay for promotion and some supplies.

The Town will pay for sound, some costumes and sets.

February 2024 - Saturday Arts Camp -

This 2 Saturday program will include art, percussion and ceramics for kids 8-15 on 2 Saturday mornings. The cost for the parents will be \$25 for each child, materials included. With the Town's support we are holding this price from 2022.

Budget request - \$1500.

The Arts Alliance will pay for insurance, some media promotion and advertising. (\$940)

The Town will pay for teachers, interns and supplies. - \$1500

**TOWN OF EDGEWOOD
GOVERNING BODY
OPERATING RESOLUTION NO: 2023-003**

**An Annual Resolution Providing for Rules Governing the Operation and Conduct of
Meetings of the Governing Body of the Town of Edgewood**

Whereas, Resolution 2023-~~003-XXX~~ will replace and repeal Resolution 202~~23~~-03 and

Whereas, Section 3-14-11 of the NM Statutes provides, in part that "The governing body of a municipality having a Commission/Manager form of government shall hold meetings at least twice a month. Meetings shall be open to the public and the official records of the meetings shall be open to inspection at all times; and,

Whereas, the Governing Body recognizes the need for rules of procedure for the efficient and effective conduct of meetings of the Governing Body of the Town of Edgewood;

NOW THEREFORE, be it resolved that the following rules are established for the transaction of business before the Governing Body this 7th day of February 2023:

A. Definitions

For purposes of this Resolution, the terms set forth below shall be defined as follows:

- 1) **"Chair"** means the Mayor, the Mayor Pro Tem or any other member of the Governing Body lawfully charged with conducting a meeting of the Governing Body.
- 2) **"Clerk"** means the Town employee serving as Clerk for the Town of Edgewood.
- 3) **"Deputy Clerk"** means the Town employee serving as Deputy Clerk for the Town of Edgewood.
- 4) **"Treasurer"** means the Town employee serving as Treasurer for the Town of Edgewood
- 5) **"Commissioner"** means any duly elected or appointed member of the Town Commission of Edgewood.
- 6) **"Governing Body"** includes all Commissioners including the Commissioner appointed as ceremonial Mayor.
- 7) **"Mayor"** means the Commissioner elected by the other commissioners to preside over meetings as Chair. The Mayor/Commissioner serves as the ceremonial head of the municipality. The Mayor does not hire, fire, or supervise municipal employees. Per 3-14-10 NMSA 1978, the Mayor has all powers and duties of a commissioner, including the right to vote upon all questions considered by the commission. The Mayor is the official head of the municipality for all ceremonial purposes, for the purpose of civil process and for military purposes. During their absence or disability, their duties shall be performed by another member of the commission, appointed by a majority of the commission and designated as mayor pro tem.
- 8) **"Mayor Pro Tem"** means the Commissioner chosen by the Commission to perform duties of the Mayor, in the Mayor's absence.
- 9) **"Quasi-Judicial Public Hearing"** means any Public Hearing required under State Law to be held by the Governing Body to adjudicate individual rights or responsibilities, including specifically but not limited to, zoning decisions, appeals from zoning decisions, subdivision plat approvals, or personnel matters, provided that this does not include matters related to approval of proposed contracts,

agreements, or purchases by the Governing Body.

- 10) **"Speaker"** means any person who is recognized by the Chair to speak at a meeting, whether a Commission Member, the Clerk, the Treasurer, the Town Manager, the Town Attorney, an employee, staff member, committee member or other person associated with Town government, or a member of the public.
- 11) **"Town Attorney"** means the attorney hired by the Commission to provide legal counsel.

B. Meetings.

As provided for in Section 10-15-1 of the New Mexico Open Meetings Act, all regular, special, and emergency meetings will be held as follows:

- 1) **Regular Meetings** are held on the second and fourth Tuesday of each month, beginning March 14, 2023 at the Town of Edgewood Commission Chambers, Edgewood Town Hall 171A State Road 344 at 6:30 pm.
- 2) **Special Meetings and Emergency Meetings** may be called by any member of the Commission for a time and date certain at a location fully accessible to the public in the Town of Edgewood.
- 3) **Meeting Notices** of regular and special meetings of the Commission shall specify the date, time, location, and subject matter of the meeting.
 - a. Where notice requirements are not otherwise specified by Ordinance, notices of regular meetings are posted a minimum of three (3) calendar days in advance of the meeting date and in accordance with the Open Meetings Act of the New Mexico Statutes.
 - b. Where notice requirements are not otherwise specified by Ordinance, notice of special meetings are posted a minimum of three (3) calendar days in advance of the meeting date and in accordance with the Open Meetings Act of the New Mexico Statutes .
 - c. Notices for regular and special meetings are posted at the following places within the Town of Edgewood:
 1. Municipal Offices
 2. Edgewood Community Library
 3. Mr. Gas Mart
 4. Edgewood Community Center
 5. Mail & Copy Business Center
 6. Town of Edgewood Website
 7. Electronic sign at Chili Hills

171A State Road 344 171B State Road 344

1 State Road 344

27 E. Frontage

Road 2 Marietta Ct.

<http://www.edgewood-nm.gov/>

Eastbound 1-40 on-ramp

4. **Minutes** are prepared using notes, electronic recordings or other media recordings taken at the meetings. The minutes include the following: the date, time and place of the meeting; the names of the Governing Body in attendance and those absent; the names of Town Staff present; the agenda items; the substance of matters discussed; names of citizens who address the Governing Body and substance of their comments; and a record of any decisions and votes taken which show how each member voted. The minutes are not intended to be a verbatim transcript of the meeting proceedings. Draft minutes shall be prepared within ten working days after the meeting. Meeting minutes can be found on the Town website under Agendas and Minutes.

C. Conduct of Meetings: Robert's Rules of Order, newly revised, is hereby adopted for the governance of the Governing Body only, in cases not otherwise provided for in these rules.

D. Distribution of Materials to Governing Body: Agenda and other written materials assembled for distribution to the Governing Body shall be provided electronically via Town e-mail and copies placed in the cabinet provided for that purpose outside the Municipal Offices. It is the responsibility of each member of the Governing Body to check their name slot periodically, to remove materials for preparation in advance of meetings.

- 1) Draft Agendas will be provided to the Commissioners one week before each meeting, to allow for suggestions and changes by the Commissioners before the Agenda is posted within 72 hours of the meetings.
- 2) All written material needed for preparation for discussion and/or decision-making by the Governing Body shall be distributed at least three (3) working days prior to regular or special meetings, except in unusual circumstances.

E. Electronic Devices: All electronic devices shall be silenced for the duration of public meetings. This information shall be included in all agendas published by the Town of Edgewood. As a courtesy to the public, a reminder will be given at the beginning of all town meetings.

- 1) Nothing in this section shall prohibit the arrangements necessary to allow for participation of a Town Official by telephone or electronic device provided that all present at the meeting can hear the Speaker who is participating, and the person on the phone can also hear what is said by the other Speakers.
- 2) Recording devices used by the public will be required to be turned off if they interfere with the quality of the sound of the meeting.

F. Provision of Rules Governing the Conduct of Meetings Generally.

- 1) The provisions of this Resolution shall be applied with common sense in order to affect the purpose of this Resolution. The policy of the Town of Edgewood is that meetings of the Governing Body shall be conducted in a professional and courteous manner without personal attacks.
- 2) Commission Members are expected to be personally present at all meetings of the Governing Body of the Town of Edgewood. In the event it is otherwise difficult or impossible for the Commission Member to attend the meeting in person, Commission Members may participate in meetings of the Governing Body by means of a conference telephone, electronic device, or other similar communications equipment, provided that the requirements of the Open Meetings Act, NMSA (1978), § 10-15-1, et seq. are met.
- 3) The agenda for meetings of the Governing Body shall be set as provided by Resolution No. 2004-07. Each Commissioner has the right to add Agenda items for Discussion and/or Action, provided that each Commissioner shall, supply Agenda-ready language for each item, only add Agenda items for themselves, not for other Commissioners and shall provide any supporting documentation needed for that item for the meeting packet. For openness and transparency, each item placed on the Agenda shall name the sponsor (Commissioner) who placed the item on the agenda so the public may contact that Commissioner with any concerns or comments.
- 4) The Chair shall have the primary authority and responsibility to determine whether discussion at a meeting of the Governing Body is proceeding properly within the scope of items set forth in the agenda for that meeting.
- 5) Any person wishing to participate as a Speaker at a meeting of the Governing Body shall first ask to be recognized by the Chair.
- 6) The Chair shall have authority to determine the order in which Speakers shall be recognized and determine when discussion on a matter appears to have concluded,

subject to the other provisions of this Resolution.

- 7) Should the Chair determine that any Speaker is or will be addressing matters that are not properly within the scope of items set forth in the agenda, or is otherwise in violation of this Resolution, the Chair is authorized to declare the Speaker out of order.
- 8) Should the Chair determine that any discussion addresses matters that are not properly within the scope of items set forth in the agenda, has concluded, or is otherwise in violation of this Resolution, the Chair is authorized to declare further discussion on said subject out of order.
- 9) Any Speaker who is determined to be out of order by the Chair shall cease speaking immediately upon said determination. If any discussion is determined by the Chair to be out of order, said discussion shall immediately cease.
- 10) A Commission Member other than the Chair may seek to allow a Speaker to resume speaking or to reopen a discussion after the Chair has ruled the Speaker or discussion is out of order by making a motion to reopen discussion. The Speaker may resume speaking or discussion may be resumed if said motion is seconded and a majority of the quorum present vote in favor of the motion.
- 11) Multiple motions to reopen discussion are not favored. Upon denial of a motion to reopen discussion, discussion may be reopened (a) at a subsequent meeting where the matter at issue is properly included on the agenda, and (b) upon a showing by a Commission Member that additional facts or circumstances exist to justify reopening discussion. After a Commission Member has explained the grounds to reopen discussion under this subsection, the Governing Body shall vote whether to reopen discussion or to table the agenda item. A majority of the quorum present shall determine whether to reopen discussion under this subsection.
- 12) A Commission Member, the Town Manager, the Clerk, Treasurer, or the Town Attorney may seek a determination that a Speaker or discussion is out of order by bringing the matter to the attention of the Chair by raising a Point of Order. The Chair shall then determine whether the Point of Order is well taken or not well taken and shall determine whether a Speaker is out of order.
- 13) The Chair shall recognize any Commission Member who wishes to speak, unless under the circumstances said Commission Member's speech would be out of order under or otherwise in violation of this Resolution.
- 14) If the Clerk, Treasurer, the Town Attorney, an employee, staff member, committee member or other person associated with Town government asks to be recognized on a matter involving that individual's area of special knowledge or expertise, or work on behalf of the Town, that person shall be recognized, unless the Chair determines that the proposed Speaker would be out of order under or otherwise in violation of this Resolution.
- 15) Members of the general public who ask to speak shall be recognized to speak during appropriate portions of a meeting of the Governing Body for specific lengths of time as set out below. This includes specifically (a) individuals who have been invited to present information to the Governing Body with regards to particular agenda items, *five* minutes (b) members of the public during public comment segments of the agenda, two minutes, and (c) members of the public during public comment segments of the agenda may yield their two minutes to another speaker, and (d) members of the public at hearings on a proposed ordinance after a motion is properly made and seconded by the Governing Body to approve said ordinance and prior to the vote on said proposed ordinance, five minutes.
- 16) Notwithstanding the provisions of subsection 14, the Chair retains authority to determine that a member of the public who wishes to participate as a Speaker is out of order or otherwise in violation of this Resolution. The provisions of subsection 14 do

not apply to Quasi-judicial public hearings, which shall be governed as provided by Section H below.

- 17) If a member of the Governing Body wishes to hear from a member of the Public seated in the audience, the ~~Mayor-Chair~~ will ask the remainder of the Governing Body whether they wish to hear from the individual. If there is a majority vote, the member of the Public will be heard from.
- 18) In any procedural matter not otherwise covered by this Resolution, the most current edition of Robert's Rules of Order shall apply, provided such rules will be interpreted in a commonsense fashion to affect the purpose of this Resolution.

G. Provision of Rules Governing Motions by Commission Members.

- 1) When an agenda item contains a provision for action to be taken by the Governing Body, it shall be the prerogative of Commission members to make proper motions for action related to that agenda item. Motions framed in the positive, so that an affirmative vote will serve to approve a proposed action. A motion to deny an action is also considered a positive motion.
- 2) Upon the Chair's determination that reasonable discussion has completed on a pending motion, and in the absence of a proper motion to reopen discussion, the Chair shall call for a vote. A proper motion to reopen discussion shall be decided before any additional discussion or action takes place.
- 3) A motion on an action item may be withdrawn by the Commission member who made the motion at any time before it is seconded. After it has been seconded a motion may be withdrawn with the consent of a majority of the quorum present. There is no need to obtain the floor to second the motion.
- 4) During the time that a motion has been made and seconded is pending, no other motion shall be recognized by the Chair, other than a motion to amend the pending motion or a motion to reopen discussion as provided in subsection 2.
- 5) Friendly amendments to a pending motion shall be allowed upon the consent of the Commission member who made the motion and said consent shall constitute a seconding of the motion as amended thereby.
- 6) Other amendments to a pending motion shall be allowed if seconded and if a majority of the quorum present affirmatively votes to allow the amendment. Such an affirmative vote shall have no effect other than to amend the motion on the floor

and shall not constitute a vote to approve either the original motion or the amended motion.

- 7) Whenever the Governing Body has voted upon a matter listed in the agenda, it shall be presumed that further discussion by a Speaker regarding that matter is out of order, Provided, however, that this provision shall not limit the prerogative of a Commission member to propose an alternative motion unless upon Motion by the Chair, a majority of the quorum present determine said alternative motion to be out of order.
- 8) The Chair (Mayor or Mayor Pro Tem) controls access to the floor. It is Out of Order to speak unless granted the floor except for 1) Point of Order and 2) Certain Privileged Motions.
- 9) Traditionally, the person making the motion initiates discussion/debate on the matter at hand. Debate/discussion must be confined to the Question before the Body. Debate should be addressed to the Chair and not to the members. One member should not interrogate another member or person speaking from the public except

through the Chair.

- 10) The Chair (or the Governing Body) may set reasonable time limits in debate. Time may be extended or limited upon a majority vote of the Body.
- 11) It is the right of every member who notices a breach of the rules to insist on their enforcement thereby calling upon the Chair for a ruling and enforcement.

H. Provision of Rules Governing the Conduct of Quasi-Judicial Public Hearings.

- 1) When a matter comes before the Governing Body for determination that, under State Law, is to be determined by the Governing Body acting in a quasi-judicial capacity, only Commission Members, the Town Attorney, or witnesses who are determined by the Chair to have testimony relevant to the matter under consideration shall be qualified to participate as Speakers in that matter.
- 2) The Rules of Evidence shall not apply to the conduct of such hearings, provided that the Governing Body shall base its decision on evidence that constitutes adequate factual grounds to support its decision under applicable law. Comments by Speakers who are properly determined to be out of order shall not be relied upon as grounds upon which the Governing Body bases its decision.
- 3) All witnesses shall be required to take an oath as provided by law.
- 4) The Chair shall be responsible for the general conduct of proceedings on matters to be heard under this Section, provided that in the Chair's discretion, the Town Attorney may provide advice to the Chair regarding the procedures to be followed.
- 5) If a party to the matter at issue is represented by an attorney at the meeting, the attorney of that party may conduct a direct examination of any witness presenting testimony in support of the party's position, provided that the Chair retains the authority to exercise reasonable control over the manner, extent, and subject of such questioning and testimony so long as the party is reasonably able to place into evidence the facts necessary to support its position.
- 6) If a party is not represented by an attorney, a witness who wishes to present testimony on behalf of that party shall be allowed to present in narrative form the facts which, to the witness' personal knowledge, support that party's position. Provided, however, that the Chair retains authority to exercise reasonable control over such testimony.
- 7) Following the completion of direct testimony by any witness as provided above, Commission Members or, at the Chair's discretion, the Town Attorney shall be allowed to ask such additional questions as may be reasonably necessary to allow the Governing Body to reach its decision. Provided, however, that the Chair retains authority to exercise reasonable control over such questioning and testimony.
- 8) Following questioning by the Commission members and/or the Town Attorney, any other party who has a legally cognizable interest in the matter shall be allowed to ask questions of the witness. An attorney representing the cross-examining party may conduct such questioning on behalf of the cross-examining party. Provided, however, that the Chair retains authority to exercise reasonable control over such questioning and testimony.
- 9) Following any questioning by the party, the party's attorney, Commission Members, the Town Attorney, and another party or that party's attorney, further questions will be allowed only upon a determination by the Chair that such questions are reasonably necessary to allow for a full and fair determination of the matter at hand.

- 10) In addition to testimony, a party with a legally cognizable interest in a matter to be determined shall be allowed to present other evidence, including maps, plans, photographs, or other physical evidence that may reasonably aid the Governing Body in making a full and fair determination of the matter at hand. Provided, however, that the Chair retains authority to exercise reasonable control over the presentation of such evidence.
- 11) The Chair may require a party wishing to present physical evidence to provide testimony sufficient to establish that the evidence is genuine and relates to the matter to be determined. A Commission Member or the Town Attorney may, by point of order, request the Chair to require the presentation of such foundational evidence.
- 12) After a party with a legally cognizable interest in the matter to be determined has completed the presentation of evidence in support of its position, any other party with a legally cognizable interest in said matter shall be allowed to present its evidence. The Chair shall determine the order of the parties presenting evidence.
- 13) Rebuttal evidence shall be allowed upon request of a party if it is determined by the Chair that said evidence is necessary to a full and fair determination of the matter at issue.
- 14) After the presentation of all evidence to be presented upon the matter to be determined under this Section, any party having a legally cognizable interest in the outcome of the hearing, or that party's attorney, shall be allowed to make a closing statement. At the Chair's discretion, the Town Attorney may also present a summary of the facts and law in evidence before the Governing Body in order to aid it in reaching a full and fair determination of the matter at issue. The Chair retains authority to exercise reasonable control over closing statements.
- 15) Upon the presentation of all evidence and closing statements, the matter shall be decided in a manner consistent with the Open Meetings Act. If the Governing Body engages in further public discussion prior to voting on the matter at hand, the Chair shall not recognize members of the public as competent Speakers in such discussion.
- 16) Provisions of Sections F and G above that are not inconsistent with the provisions of Section H shall also apply to quasi-judicial public hearings, including specifically (a) the obligation of speakers to comply with a determination by the Chair that they are out of order, (b) the prerogative of Commissioners or the Town Attorney to raise a point of order, and (c) provisions regarding the making of motions. A Commission Member other than the Chair may seek to override a determination made by the Chair pursuant to Section H of this Resolution.

I. Site Visits: Whenever the Governing Body takes up an appeal of a decision by the Planning & Zoning Commission, it may vote to conduct properly noticed meetings for the purpose of site visits. The objective of the site visit is to provide the Governing Body with a geographic orientation. Members of the public may attend; however, no public testimony, substantive discussion of the issues, or exchange of evidence will be allowed. Visual observations by the Governing Body illustrate the evidence introduced by the parties in the hearing but are not evidence themselves. Independent evidence introduced by a party is required to support any finding.

- 1) A site visit may be placed on the agenda at the request of a member of the Governing Body.
- 2) Whenever possible, a site visit should be scheduled to take place on the same day as the regular meeting during which the matter appears on the agenda.

- 3) Prior to the site visit, a regular or special meeting of the Governing Body shall be called to order, at the place and time as advertised on the agenda.
- 4) If a site visit is approved by vote of the Governing Body, the meeting will be adjourned for that purpose after the Chair (Mayor or Mayor Pro Tem) reviews the procedure for site visits.
- 5) The Governing Body will conduct all site visits as a group; no member of the Governing Body acting apart from the entire group shall enter a property in order to conduct a site visit.
- 6) The merits of the application are not to be discussed while traveling to and from a site visit; ideally each member of the Governing Body will travel to the site individually.
- 7) Members of the Governing Body shall not engage in conversation with the press, members of the public, the applicant(s), or their representative(s).
- 8) Upon completion of the site visit, the Governing Body shall return to the location of the meeting and reconvene.
- 9) The merits of the application are to be discussed only after the Governing Body has reconvened the public meeting in the customary meeting place announced on the agenda.
- 10) Following a confirmation that no deliberations of the merits of the application took place and no votes were taken, the meeting will continue onto other agenda items or adjourned if the sole reason for the meeting was to conduct the site visit.

J. Conduct of Closed Meetings.

- 1) When a meeting is closed pursuant to the Open Meetings Act, no discussion shall take place during the Closed Session other than regarding the matter or matters identified in the motion to go into Closed Session.
- 2) No vote shall take place during Closed Session unless otherwise authorized by the Open Meetings Act, except that the Governing Body may take a procedural vote to reopen discussion should the Chair determine that a speaker or discussion in the Closed Session is out of order.
- 3) If a procedural motion takes place in Closed Session, the fact that a motion occurred in Closed Session shall be reported to the public when the Governing Body resumes Open Session and the motion and roll-call vote therein shall be recorded in the minutes of the Governing Body. The obligation to report the occurrence of a procedural motion occurring during Closed Session shall not include an obligation to report details regarding the discussion that, under the Open Meetings Act, were properly allowed to take place in Closed Session.
- 4) Participants in a Closed Session must be physically or electronically present and comprise a quorum of the Governing Body.
- 5) In order to enter into a Closed Session at an open meeting, a majority of a quorum of the Governing Body shall approve a motion to enter into a Closed Session, which motion shall identify the authority for closure under the Open Meetings Act and state the subject to be discussed with reasonable specificity; the vote shall take place in an open meeting and the vote of each member of the Governing Body shall be recorded in the minutes.
- 6) When the Closed Session is completed and upon reconvening of the open meeting, a statement shall be made affirming that the matters discussed in the Closed Session

were limited to those stated in the motion to close, which statement shall be approved by the Governing Body as part of the minutes.

- 7) The agenda for a regular, special, or emergency meeting that contains an agenda item where a Closed Session will be called for shall identify the authority for closure under the Open Meetings Act and state the subject to be discussed with reasonable specificity. The agenda item shall be reviewed by the Town Attorney prior to posting the agenda for compliance with the provisions of the Open Meetings Act with respect to the closure.

K. Enforcement and Penalties

- 1) Should any Speaker violate the provisions of this Resolution, said Speaker shall be subject to public reprimand upon a majority vote of the Commission. Said reprimand shall be recorded in the minutes of the Governing Body.
- 2) Should a commissioned law enforcement officer be present at a meeting of the Governing Body, the Chair is authorized to request that said officer act as the Sergeant at Arms in cases where it appears to the Chair that assistance is required to restore order. A Sergeant at Arms is authorized to use lawful force to remove a Speaker from a meeting if the Speaker refuses to comply with a lawful directive of the Sergeant at Arms. The Sergeant at Arms must understand and agree the directive is in compliance with the law.
- 3) If a Commission member violates this Resolution in such a manner or with such frequency that said violation or violations constitute a violation of the Town's Code of Ethics or of State Law, the Governing Body may take appropriate action in addition to or instead of issuing a public reprimand. Such action may include but is not limited to, referring the matter to a Hearing Officer as provided by the Ethics Code.
- 4) Nothing herein shall constitute a waiver of any other remedies as may be provided by law for misconduct occurring during a meeting of the Governing Body, including contractual remedies or remedies provided by the Personnel Ordinance.

This Resolution repeals and replaces in its entirety Resolution 2022-03

PASSED, APPROVED and ADOPTED THIS 7th DAY of February 2023.

Audrey J. Jaramillo, Mayor

ATTEST:

Nina R. McCracken, Clerk

RESOLUTION NO. 2023-012

ACCEPTANCE AND APPROVAL OF THE FISCAL YEAR 2022 AUDIT

WHEREAS, the Town of Edgewood is required by statute to contract with an independent auditor to perform the required annual audit or agreed upon procedures for Fiscal Year 2022; and,

WHEREAS, the Town of Edgewood Governing Body has directed the accomplishment of the audit for Fiscal Year 2022 be completed; and,

WHEREAS, this audit has been completed and presented to the Town of Edgewood Governing Body per the March 17, 2023, letter from the Office of the State Auditor authorizing release of the Fiscal Year 2022 Audit, and,

WHEREAS, NMAC 2.2.2.10 (M) (4) provides in pertinent part that “Once the audit report is officially released to the agency by the state auditor (by a release letter) and the required waiting period of five calendar days has passed, unless waived by the agency in writing, the audit report shall be presented by the IPA, to a quorum of the governing authority of the agency at a meeting held in accordance with the Open Meetings Act, if applicable;” and,

WHEREAS, On March 28, 2023, Pattillo, Brown & Hill LLP. presented the Fiscal Year 2022 Audit to the Town of Edgewood Governing Body; and,

NOW THEREFORE, BE IT RESOLVED that the Governing Body of the Town of Edgewood, State of New Mexico does hereby accept and approve the completed audit report and findings as indicated within this document.

PASSED, APPROVED, and ADOPTED this 11th day of April 2023.

Audrey J. Jaramillo, CMO, Mayor

ATTEST:

Nina R. McCracken, Clerk

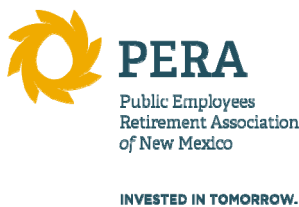
Perea, Christina I, PERA

From: Perea, Christina I, PERA
Sent: Friday, January 20, 2023 10:36 AM
To: Roger Jimenez
Subject: FW: Town of Edgewood-Section 218 Modification
Attachments: Divided vs Majority Referendums.docx

Good Morning Mr. Jimenez,

I hope you are doing well. Below is an email I provided in 2021 regarding the Section 218 process for your general members and police officers. We can certainly discuss your current situation so please let me know when we can touch base. I am working today but will be at an out of state conference early next week and will be back in the office next Thursday.

Thank you,
 Christina



Christina Perea, MA

Outreach Bureau Chief

Public Employees Retirement Association (PERA)

p: 505-476-9388

a: 33 Plaza La Prensa Santa Fe, NM 87507

w: www.nmpera.org

e: christinai.perea@pera.nm.gov



From: Perea, Christina I, PERA

Sent: Thursday, December 30, 2021 2:25 PM

To: Darrell Sanchez <Dsanchez@edgewood-nm.gov>; Monet Chavez <Mchavez@edgewood-nm.gov>

Cc: Chavez Carl M <Carl.M.Chavez@irs.gov>

Subject: Town of Edgewood-Section 218 Modification

Hello Ms. Chavez & Mr. Sanchez,

I hope you are both doing well. I know that Mr. Torres is no longer there but I wanted to follow up on the Section 218 modification for the Town of Edgewood. After getting more guidance from the Social Security Administration, my SSA liaisons informed me that since there are two different effective dates for each plan, non-police (1/1/2004, Plan 2) and police (4/21/2008, Plan 3), there will need to be separate certificates of referendum for each plan. Hence, an election for all members but they suggest having two separate elections (majority or divided vote referendums), one for general members and one for police members.

There are two types of Social Security coverage referendums available in New Mexico, which is a **Majority Vote Referendum** and a **Divided Vote Referendum**. Below contains more information about each process and I'm also attaching a pros and cons list that was given to me by a SSA colleague, which I think you might find helpful.

Majority Vote Referendum

In a majority vote referendum, a majority of the eligible voters decide whether or not to have Social Security coverage or to continue with Social Security coverage. If a majority of employees vote for coverage, all employees have FICA withheld. If a majority vote against coverage, the referendum did not pass and no Section 218 Modification will be prepared.

If the Town of Edgewood (town) has already been deducting FICA from employees' pay, it has been advised in the past that the town hold a majority vote referendum. Since employees have been receiving coverage, it is assumed that the employees will want to continue coverage. An error Modification would be prepared stating that the town believed its employees were covered for Social Security when the district was created.

Divided Vote Referendum

In a divided vote referendum, each employee gets to decide if he or she wants Social Security coverage. After the referendum, all new hires must be covered by Social Security. Those employees who vote "YES" (FOR) coverage will continue to have FICA deductions withheld while those employees who vote "NO" (AGAINST) will no longer have FICA deductions withheld. Those employees who voted "NO" (AGAINST) are also eligible for a refund of Social Security FICA contributions. The refund process is handled by the town's Business Manager by submitting required documents to the IRS. The Social Security Administration's statute of limitations period that is open to correction of the FICA deductions withheld is 3 years, 3 months, and 15 days after the end of the calendar year in which the wages were paid. After the referendum, information will be provided to the Business Manager concerning the refund process for any employees who vote "NO" (AGAINST) Social Security coverage.

If your town wishes to continue providing Social Security coverage, please discuss these options and inform me of your decision on whether to conduct a majority vote referendum or a divided vote referendum for your employees. A referendum will then be scheduled once a determination has been made. I will send an information packet containing instructions on how to proceed. In the meantime, you must continue reporting FICA wages as you have been doing.

Please let me know if you have any questions or need any additional information. I wish you all a wonderful and healthy New Year!

Thank you,
Christina



Christina Perea, MA
 Outreach Bureau Chief
 Public Employees Retirement Association (PERA)
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 a: 33 Plaza La Prensa Santa Fe, NM 87507
 w: www.nmpera.org
 e: christinai.perea@state.nm.us



January 27, 2023

Town of Edgewood

Re: Social Security Section 218 Coverage

Dear District Board Members:

I am writing to you in my capacity as Social Security Administrator for the State of New Mexico. The State Social Security Administrator serves as a liaison between state and local government employers, the Social Security Administration, and Internal Revenue Service to address Social Security coverage issues.

A public employer that participates in a qualified retirement plan may only provide Social Security coverage to its employees through a Modification to the state's original Social Security Section 218 Agreement with the federal government. The Public Employees Retirement Association (PERA) constitutes a qualified retirement plan. Because your district is affiliated with PERA, but not covered by any Modification, your district does not currently have authority to withhold Social Security taxes.

A remedial process exists by which an entity can obtain a Modification to extend Social Security coverage to its employees and correct its past erroneous reporting. First, the entity's governing board must decide if it wishes to provide Social Security coverage. If so, the board must pass a resolution authorizing a referendum of employees on the question of whether employees want to be covered by Social Security.

Two types of Social Security coverage referendums are available in New Mexico: a **Majority Vote Referendum** and a **Divided Vote Referendum**.

Majority Vote Referendum

In a majority vote referendum, a majority of the eligible voters decide whether or not to have Social Security coverage or to continue with Social Security coverage. If a majority of employees vote for coverage, all employees have FICA withheld. If a majority vote against coverage, the referendum did not pass, and no Section 218 Modification will be prepared.

If your district has already been deducting FICA from employees' pay, I advise that the district hold a majority vote referendum. Since employees have been receiving coverage, it is assumed that the employees will want to continue coverage. An error Modification would be prepared stating that the district believed its employees were covered for Social Security when the district was created.

Divided Vote Referendum

In a divided vote referendum, each employee gets to decide if he or she wants Social Security coverage. After the referendum, all new hires must be covered by Social Security. Those employees who vote "YES" (FOR) coverage will continue to have FICA deductions withheld while those employees who vote "NO" (AGAINST) will no longer have FICA deductions withheld. Those employees who voted "NO" (AGAINST) are also eligible for a refund of Social Security FICA contributions. The refund process is handled by the district's Business Manager by submitting required documents to the IRS. The Social Security Administration's statute of limitations period that is open to correction of the FICA deductions withheld is 3 years, 3 months, and 15 days after the end of the calendar year in which the wages were paid. After the referendum, information will be provided to the Business Manager concerning the refund process for any employees who vote "NO" (AGAINST) Social Security coverage.

If your district wishes to continue providing Social Security coverage, please discuss these options and inform me of the board's decision on whether to conduct a majority vote referendum or a divided vote referendum for your employees. A referendum will then be scheduled once a determination by the board has been made. I will send an information packet containing instructions on how to proceed. In the meantime, you must continue reporting FICA wages as you have been doing.

Please contact me at (505) 476-9388 or at christinai.perea@state.nm.us if you have any questions or need any additional information.

Sincerely,

Christina Perea, MA

Social Security Administrator for the State of New Mexico

Process for a Majority Vote Referendum

Under a majority vote referendum, employees who are covered by the Public Employees Retirement Association (PERA) on the date the **Notice of Referendum** is given, and who continue in that status through the date of the referendum, are eligible to vote in the referendum.

Once the referendum is concluded whether or not the entity will continue with Social Security coverage is determined by a majority vote of all eligible voters. Voting is by secret ballot.

The conditions for holding a referendum are as follows:

- ✓ Voting is conducted on a secret ballot.
- ✓ Opportunity to vote must be given and limited to those eligible employees who are members of PERA.
- ✓ Voting is supervised by Christina Perea, Social Security Administrator for the State of New Mexico, designated by the Governor of New Mexico to have overall responsibility to conduct the referendum. The Referendum Committee is designated by the Social Security Administrator to conduct the referendum for the Social Security Administrator and report all results to her.
- ✓ An exact tabulation of the employees eligible to vote must be made and the results must be certified for the referendum.

An important consideration for the referendum is to appoint a Referendum Committee, composed of at least two members, three if desired. The committee will serve as the local representative of the state Social Security Administrator. The committee's responsibility is to see that the referendum is conducted according to the above conditions to ensure every eligible employee has the opportunity to vote on a secret ballot and to certify the results.

The following steps will ensure that the Majority Vote Referendum will be in compliance with requirements and be valid:

STEP 1:

The governing body passes a resolution authorizing a referendum on the question of Social Security coverage. The signed, original resolution is sent to the Social Security Administrator for the State of New Mexico. If entity also needs an original resolution for the district's files, have the governing body execute two original resolutions. The governing body must ensure that the date of the referendum is at least 90 calendar days after the date of the **Notice of Referendum**.

STEP 2:

Appoint a Referendum Committee and have committee members sign the **Notice of Appointment**.

STEP 3:

Prepare a roster of employees who are eligible to vote in the referendum. Eligible employees are employees who are covered by PERA on the date the **Notice of Referendum** is given, and who continue in that status through the date of the referendum. Include names and Social Security numbers of all of the eligible voters.

STEP 4:

Prepare and issue a **Notice of Referendum** and distribute the notice at least 90 calendar days before the referendum date. It is important that every employee receive adequate and timely notice. The notice can be mailed, E-mailed, hand delivered or given to eligible voters in any way that can be reasonably calculated to provide the referendum information.

Allow at least a week before the referendum date for early or absentee voting.

IMPORTANT! At this point, mail the original **Resolution Regarding Social Security Coverage, Notice of Appointment, Social Security Coverage Referendum Roster, and Notice of Referendum** to Christina Perea, Social Security Administrator for the State of New Mexico, 33 Plaza La Prensa, Santa Fe, NM 87507.

To ensure that original documents are not lost in the mail, please send the documents by certified mail or some other method where the documents can be tracked.

STEP 5:

Prepare enough ballots for all employees. The vote made by each eligible member will be indicated as follows:

1. **YES (FOR)** - member **desires to be covered** under Social Security
2. **NO (AGAINST)** - member **desires not to be covered** under Social Security OR member did **not execute and return** the referendum ballot

Absentee ballots should be collected and kept in a secure location to be counted on the day of the referendum.

STEP 6:

On the day of the referendum, the Referendum Committee will issue secret ballots to all eligible voters, record the vote of each person, and certify the results of the referendum. At least one member of the Referendum Committee must be present at the voting site for the hours that have been scheduled for voting.

STEP 7:

The Referendum Committee prepares a **Certification of Referendum** verifying the referendum votes. The original ballots should be mailed along with the original **Certification of Referendum**. Ballot copies should be maintained by you as the employer.

Send the original referendum certification and original ballots to the Social Security Administrator for the State of New Mexico.

218 Agreement Modification - The Social Security Administrator for the State of New Mexico will then prepare a Section 218 Modification to the state's original Agreement representing the results of the Town of Edgewood's referendum. Three originals of the Modification are then submitted to the Regional Commissioner of the Social Security Administration for review and approval. Following approval, the originals of the Modification are retained as follows: State Social Security Administrator, the Town of Edgewood, and the Social Security Administration.

Note: A Section 218 Modification is executed in a Majority Vote Referendum if a majority of eligible voters vote "YES" (FOR) and the entity voluntarily chooses to enter into an Agreement for Social Security coverage for its employees. If the majority of employees vote "NO" (AGAINST) in a Majority Vote Referendum, a Modification is not executed because the referendum did not pass.

Process for a Divided Vote Referendum

Under a divided vote referendum, each employee who is covered by the Public Employees Retirement Association (PERA) on the date the notice of referendum is given, and who continues in that status through the date of the referendum, is eligible to vote in the referendum.

Once the referendum is concluded, members of its retirement system are divided into two groups for Social Security coverage purposes – those employees wanting to continue with Social Security coverage and those who opt out of coverage. The conditions for holding a referendum are as follows:

- ✓ Voting is conducted on a written ballot.
- ✓ Opportunity to vote must be given and limited to those eligible employees who are members of PERA.
- ✓ Voting is supervised by Christina Perea, Social Security Administrator for the State of New Mexico, designated by the Governor of New Mexico to have overall responsibility to conduct the referendum. The Referendum Committee is designated by the Social Security Administrator to conduct the referendum for the Social Security Administrator and report all results to her.
- ✓ An exact tabulation of the employees eligible to vote must be made and the results must be certified for the referendum.

An important consideration for the referendum is to appoint a Referendum Committee, composed of at least two members, three if desired. The committee will serve as the local representative of the state Social Security Administrator. The committee's responsibility is to see that the referendum is conducted according to the above conditions to ensure every eligible employee has the opportunity to vote on a written ballot and to certify the results.

The following steps will ensure that the Divided Vote Referendum will be in compliance with requirements and be valid:

STEP 1:

The governing body passes a **Resolution** authorizing a referendum on the question of Social Security coverage. The signed, original resolution is sent to the Social Security Administrator for the State of New Mexico. If the Town of Edgewood also needs an original resolution for the district's files, have the governing body execute two original resolutions. The governing body must ensure that the date of the referendum is at least 90 calendar days after the date of the **Notice of Referendum**.

STEP 2:

Appoint a Referendum Committee via a **Notice of Appointment** and notify the Social Security Administrator for the State of New Mexico of the appointments.

STEP 3:

Prepare a **Social Security Coverage Referendum Roster** of employees who are eligible to vote in the referendum. Eligible employees are employees who are covered by the Public Employees Retirement Association on the date the Notice of Referendum is given, and who continue in that status through the date of the referendum. Include names and Social Security numbers of all of the eligible voters.

STEP 4:

Prepare and issue a **Notice of Referendum** and distribute the notice at least 90 calendar days before the referendum date. It is important that every employee receive adequate and timely notice. The notice can be mailed, e-mailed, hand delivered or given to eligible voters in any way that can be reasonably calculated to provide the referendum information.

Allow at least a week before the referendum date for early or absentee voting.

IMPORTANT! At this point, mail the original **Resolution Regarding Social Security Coverage, Notice of Appointment, Social Security Coverage Referendum Roster, and Notice of Referendum** to Christina Perea, Social Security Administrator for the State of New Mexico, 33 Plaza La Prensa, Santa Fe, NM 87507.

To ensure that original documents are not lost in the mail, please send the documents by certified mail or some other method where the documents can be tracked.

STEP 5:

Prepare a ballot for each employee. The vote made by each eligible member will be indicated as follows:

1. **YES (FOR)** - member **desires to be covered** under Social Security
2. **NO (AGAINST)** - member **desires not to be covered** under Social Security
OR Member **did not execute and return** the referendum ballot

Absentee ballots should be collected and kept in a secure location to be counted on the day of the election.

STEP 6:

On the day of the referendum, the Referendum Committee will issue ballots to all eligible voters, record the vote of each person, and certify the results of the referendum. At least one member of the Referendum Committee must be present at the voting site for the hours that have been scheduled for voting.

STEP 7:

The Referendum Committee then prepares a **Certification** verifying the referendum vote.

Prepare a **Certification Tally** of each employee voting “YES” (FOR) Social Security coverage (Group A) and each employee voting “NO” (AGAINST) Social Security coverage (Group B). The **Certification Tally** is Attachment A to the **Certification**. Send originals of the ballots along with the original certification. Copies of the ballots should be filed and maintained by you as the employer.

IMPORTANT! Send the original referendum **Certification, Certification Tallies**, and original ballots to Christina Perea, Social Security Administrator for the State of New Mexico, at 33 Plaza La Prensa, Santa Fe, NM 87507.

Note: All employees hired after the referendum date **MUST** have Social Security coverage.

218 Agreement Modification - The Social Security Administrator for the State of New Mexico will then prepare a Section 218 Modification to the state’s original Agreement representing the results of the Town of Edgewood’s referendum. The Agreement will divide the retirement plan into two parts – those voting “YES” (FOR) and those voting “NO” (AGAINST) continued Social Security coverage. The Modification is then submitted to the Regional Commissioner of the Social Security Administration for review and approval. Following approval, the originals of the Modification are retained as follows: state Social Security Administrator, the Town of Edgewood, and the Social Security Administration. No Social Security contributions can be refunded to those employees who voted “NO” (AGAINST) coverage until the approved Modification is signed by the Regional Commissioner and returned to the Social Security Administrator for the State of New Mexico. Information will be provided on the refund process.

Pros and Cons for Majority versus Divided Vote Referendum Elections		
January 11, 2021		
NOTE: For both types of referendum elections there are two key considerations: (1) coverage and benefits for employees who need/want Social Security (or Medicare only) coverage; and (2) cost -- for both the employer and all applicable employees.		
Type of Referendum Election	Pros	Cons
Majority (50% plus one person)	Employees who want to participate in the Old Age-Survivor-Disability Insurance (OASDI) portion of Social Security can do so while employed by a non-Social Security public employer and also continue with their existing public pension plan coverage. NOTE: Any referendum election/vote for Social Security also results in Medicare coverage even for Medicare exempt employees, i.e., those hired on or before March 31, 1986, who have been in continuous employment with the same public employer since that date. Above also applies to Medicare only referendum elections for Medicare exempt employees.	If the majority of eligible employees vote for coverage <u>ALL</u> employees of that employer's public retirement/ pension plan are required to be covered by Social Security "OASDI" and Health Insurance "HI" (or Medicare only) even if some do not want such coverage.
	Easier for State Administrator and entity to track who is covered by Social Security if the referendum election results in the majority of eligible employees voting for	If the majority of eligible employees vote for coverage it is costlier for the public employer because all members of a particular pension plan for which a referendum election is conducted

Pros and Cons for Majority versus Divided Vote Referendum Elections		
January 11, 2021		
NOTE: For both types of referendum elections there are two key considerations: (1) coverage and benefits for employees who need/want Social Security (or Medicare only) coverage; and (2) cost -- for both the employer and all applicable employees.		
Type of Referendum Election	Pros	Cons
	coverage because it is an all or none result related to Social Security/OASDI/Hi (or Medicare only) .	must be covered by Social Security/ OASDI/Hi (or Medicare only) and applicable FICA taxes paid/withheld in the future even if a large number of employees vote against such coverage.
		Outcome can potentially be manipulated by some of the employees who may want Social Security/OASDI/Hi (or Medicare only) coverage while others do not. For example, if a supervisor wants coverage he/she may “request” that his/her employees vote for such coverage even if they do not want such coverage. Because the vote is anonymous this may not readily be identified unless the pool of eligible voters is very small and the need/desire for Social Security/ OASDI/Hi (or Medicare only) coverage is well known.
		Employees who already have sufficient retirement and disability coverage from a public pension plan can be forced into Social Security (OASDI)/Hi by others who are under a different tier that offers less coverage. NOTE: This assumes that a referendum

Pros and Cons for Majority versus Divided Vote Referendum Elections		
January 11, 2021		
NOTE: For both types of referendum elections there are two key considerations: (1) coverage and benefits for employees who need/want Social Security (or Medicare only) coverage; and (2) cost -- for both the employer and all applicable employees.		
Type of Referendum Election	Pros	Cons
		election is conducted for the entire retirement system/plan and that tiers of the plan are eligible to vote in the same referendum election. Above also applies to Medicare only referendum elections for Medicare exempt employees. Many Medicare-exempt employees may be able to qualify for Medicare coverage under a spouse or ex-spouse's record.
Divided (each person chooses the Social Security/OASDI & HI or Medicare only coverage that is wanted)	Each employee can choose whether or not he/she wants to be covered by Social Security/OASDI & HI (or Medicare only). Only employees voting in a divided vote referendum election who want to participate in the Old Age-Survivor-Disability Insurance (OASDI) portion of Social Security are required to do so. Above also applies to Medicare only referendum elections.	Even if all current employees vote against Social Security/OASDI & HI (or Medicare only) coverage in a divided vote referendum election requires all future new employees to be covered by Social Security (OASDI)/Hi (or Medicare only). NOTE: The mere fact that a divided vote referendum is conducted requires the public employer to pay and withhold appropriate FICA taxes on all future new hires.
		More difficult for State

Pros and Cons for Majority versus Divided Vote Referendum Elections		
January 11, 2021		
NOTE: For both types of referendum elections there are two key considerations: (1) coverage and benefits for employees who need/want Social Security (or Medicare only) coverage; and (2) cost -- for both the employer and all applicable employees.		
Type of Referendum Election	Pros	Cons
		Administrator and entity to track long term who is covered by Social Security (OASDI)/HI or Medicare only) if a divided vote referendum election is conducted. Any employee who votes (either for or against) coverage must be tracked with their choice going with them if they leave the current employer and go to work for another employer with the same pension plan.

Resolution No.

**RESOLUTION REGARDING SOCIAL SECURITY COVERAGE FOR THE
TOWN OF EDGEWOOD**

WHEREAS, under the provisions of NMSA 1978, Section 10-14-1 et. Seq. (1995) as amended, and 42 United States Code 418, as amended, governmental entities of this State may enter into Agreements with the Social Security Administrator for the State of New Mexico, designated by the Governor to administer the Social Security Coverage Act, and secure the benefits of Federal Old-Age, Survivors, Disability and Health Insurance (Social Security coverage or Health insurance only), as outlined in said laws;

WHEREAS, it is the opinion of the governing body of the Town of Edgewood that the extension of the Old-Age, Survivors, Disability, and Health Insurance System (Social Security) was improperly extended to the employees serving in non-police positions of the Town of Edgewood.

WHEREAS, it is the desire of the governing body of the Town of Edgewood to correct the above mentioned error by allowing the employees serving in non-police positions to engage in a referendum to decide whether to continue or decline authorization for Social Security participation deductions.

BE IT RESOLVED BY THE Governing Body of the Town of Edgewood:

1. That the Governing Body, acting for and on behalf of the Town of Edgewood, shall enter into all necessary Agreements with the Social Security Administrator for the State of New Mexico for the purpose of carrying out the provisions of the abovementioned act.

2. That a vote referendum will be held on or before _____ on the question of whether or not Town of Edgewood employees, currently serving in non-police positions, who belong to the Public Employees Retirement Association (PERA) of New Mexico retirement plan, want to continue or decline to participate in Social Security.

3. That _____, is hereby appointed as Agent of the Town of Edgewood to execute all necessary Agreements and instruments for and in behalf of said governing body and the Town of Edgewood.

4. That a sufficient sum of money be allocated from available funds for the purpose of carrying out the provisions of the above-mentioned acts.

ADOPTED AND APPROVED THIS DAY OF .

John Bassett, Mayor

ATTEST:

Juan Torres, Clerk/Treasurer

Resolution No. 2023-014

**RESOLUTION REGARDING SOCIAL SECURITY COVERAGE FOR THE
TOWN OF EDGEWOOD POLICE DEPARTMENT**

WHEREAS, under the provisions of NMSA 1978, Section 10-14-1 et. Seq. (1995) as amended, and 42 United States Code 418, as amended, governmental entities of this State may enter into Agreements with the Social Security Administrator for the State of New Mexico, designated by the Governor to administer the Social Security Coverage Act, and secure the benefits of Federal Old-Age, Survivors, Disability and Health Insurance (Social Security coverage or Health insurance only), as outlined in said laws;

WHEREAS, it is the opinion of the governing body of the Town of Edgewood that the extension of the Old-Age, Survivors, Disability, and Health Insurance System (Social Security) was improperly extended to the employees serving in police positions of the Town of Edgewood. The Master Agreement between the State of New Mexico and the Social Security Administration, dated September 29, 1955, specifically excludes “any service performed by an employee in a policeman’s Position.”;

WHEREAS, it is the desire of the governing body of the Town of Edgewood to correct the above mentioned error by allowing the employees serving in police positions to engage in a referendum to decide whether to continue or decline authorization for Social Security participation deductions.

BE IT RESOLVED BY THE Governing Body of the Town of Edgewood:

1. That the Governing Body, acting for and on behalf of the Town of Edgewood, shall enter into all necessary Agreements with the Social Security Administrator for the State of New Mexico for the purpose of carrying out the provisions of the abovementioned act.
2. That a _____vote referendum will be held on or before _____ on the question of whether or not Town of Edgewood Police Department employees, currently serving in police positions, who belong to the Public Employees Retirement Association (PERA) of New Mexico retirement plan, want to continue or decline to participate in Social Security.
3. That _____, is hereby appointed as Agent of the Town of Edgewood to execute all necessary Agreements and instruments for and in behalf of said governing body and the Town of Edgewood.

4. That a sufficient sum of money be allocated from available funds for the purpose of carrying out the provisions of the above-mentioned acts.

ADOPTED AND APPROVED THIS DAY OF

Audrey J. Jaramillo, Mayor, CMO

ATTEST:

Nina R. McCracken, Clerk

**WAC Upfitters, LLC**

2322 Candelaria NE
 Albuquerque, NM 87107
 505-554-1966
 sales@wacupfitters.com

AGENDA ITEM #X.G.**Estimate #9912**

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12/06/2022

Edgewood Police Department

**Edgewood Police
Department**

EDGEWOOD PD PO Box
 3610 Edgewood, NM 87015
 rjimenez@edgewood-nm.gov

No Vehicle Selected**Advisor: Josh Hoyle****GRAND TOTAL: \$28,891.65****SERVICES****1****Slick Top Durango Lights and Siren**

Statewide Price Agreement #: 20-00000-21-00030

Vendor WAC Upfitters LLC (AQ)

LABOR

Install Emergency Equipment - 45 hours at \$99/hr

SUBTOTAL:**\$10,965.55**

Labor: \$4,455.00

Parts: \$6,510.55

Fees: \$0.00

Sublet: \$0.00

PARTS	PART #	QTY	EACH	TOTAL
SoundOff Signal nFORCE® 8 Module Interior Windshield Lightbar 12 LEDs – Dual Color - Red/White and Blue/White QE113618 Line 1	ENFWBF - 12 LEDS	1.0	\$1,222.64	\$1,222.64
SoundOff Signal mPower® Arrow 8-Module, 12 LEDs, Dual Color - Red/Amber and Blue/Amber with Red/White and Blue/White Ends QE113618 Line 2	EMPAK 4 Mod 12 LED	1.0	\$1,596.16	\$1,596.16
SoundOff Signal mPower Light - stud mount - Red/White - Dual Color - Front Push Bumper	EMPS2STS4D	1.0	\$142.10	\$142.10
SoundOff Signal mPower Light - stud mount - Blue/White - Dual Color - Front Push Bumper	EMPS2STS4E	1.0	\$142.10	\$142.10
SoundOff Signal 4" x 2" mPower Dual Color Quick Mount Light Red/White - Side Push Bumper and License Plate	EMPSA05BTD	2.0	\$204.16	\$408.32
SoundOff Signal 4" x 2" mPower Dual Color Quick Mount Light Blue/White - Side Push Bumper and License Plate	EMPSA05BTE	2.0	\$204.16	\$408.32
SoundOff Signal 3" mPower Lights - Dual Color - Red/White - Quick Mount with 3M - Driver Mirror	EMPS1QMS3D	1.0	\$127.02	\$127.02
SoundOff Signal 3" mPower Lights - Dual Color - Blue/White - Quick Mount with 3M - Passenger Mirror	EMPS1QMS3E	1.0	\$127.02	\$127.02



WAC Upfitters, LLC

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Edgewood Police Department

SoundOff Signal Under Mirror Bracket for Dodge Durango & Ford Expedition 2018 - 2019 for use with mPower® 3" Stud or Quick Mount	PMP1BKUMB1	2.0	\$18.56	\$37.12
SoundOff Signal 4" x 2" mPower Dual Color Stud Mount Light Red/White - Driver Cargo	EMPSA05C2-D	1.0	\$204.16	\$204.16
SoundOff Signal 4" x 2" mPower Dual Color Stud Mount Light Blue/White - Passenger Cargo	EMPSA05C2-E	1.0	\$204.16	\$204.16
SoundOff Signal 90° Adjustable Mount Bracket for mPower® Fascia 4x2 Lights	PMPSABKDGAJ	2.0	\$26.68	\$53.36
SoundOff Signal 3" mPower Single Color - Red - Hatch Open	EMPS1SLS1R	1.0	\$87.00	\$87.00
SoundOff Signal 3" mPower Single Color - Blue - Hatch Open	EMPS1SLS1B	1.0	\$87.00	\$87.00
SoundOff Signal Flashback Alternating Taillight Flasher, Solid State - 2.4 f.p.s.	ETFBSSN-P	1.0	\$59.16	\$59.16
SoundOff Signal nERGY™ 400 Series Remote Push Button Siren	ETSA481RSP	1.0	\$693.68	\$693.68
SoundOff Signal 100J5 Series Composite Speaker w/ Universal Bracket - 100 Watt - 5 Year Warranty	ETSS100J5	1.0	\$261.58	\$261.58
Federal Signal Two-Color, Compartment Light, 6-LED, 3" round light, separate control of colors, 3 RED/3 WHITE.	COM3SRWC	1.0	\$63.00	\$63.00
Unity Manufacturing Company 6" Halogen Spotlight for 2020-2021 Dodge Durango	219020-0002	1.0	\$282.33	\$282.33
Unity Manufacturing Company Driver Side Spotlight Bracket for 2020-2021 Dodge Durango	8972	1.0	\$70.00	\$70.00
SoundOff Signal Soundoff Signal PAR 46 Unity® Spotlight LED Insert - White LEDs	ESL461WC	1.0	\$234.32	\$234.32

2 Push Bumper

SUBTOTAL: \$455.20

PARTS	PART #	QTY	EACH	TOTAL
Setina Light Ready (SOS mPower) Push Bumper for 2021+ Durango	BK1525DUR21	1.0	\$455.20	\$455.20

Labor: \$0.00
Parts: \$455.20
Fees: \$0.00
Sublet: \$0.00

**WAC Upfitters, LLC**

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AGENDA ITEM #X.G.**Estimate #9912**

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Edgewood Police Department

3**Console, Computer Mount, Docking Station and Modem****SUBTOTAL: \$4,392.98**

PARTS	PART #	QTY	EACH	TOTAL
Troy Products 18" Console for 2021+ Durango - 8" Slope and 10" Level	CC-21DUR-0810	1.0	\$563.25	\$563.25
Troy Products 4" Soundoff Remote Mount Siren Faceplate	FP-SO380R	1.0	\$0.00	\$0.00
Troy Products 3" Faceplate for Dash NX5700	FP-KENNX5M-D	1.0	\$0.00	\$0.00
Troy Products 1" Blank Faceplate	FP-BLNK1	1.0	\$0.00	\$0.00
Troy Products DC Outlet/USB Module 2" Faceplate	FP-USB-2DC	1.0	\$63.00	\$63.00
Troy Products 4" Faceplate shallow tray; For items such as cell phone, keys, wallet, sunglasses, etc.	FP-SGTRAY	1.0	\$43.50	\$43.50
Troy Products 4" internally mounted dual beverage holder..	AC-INBHG	1.0	\$48.00	\$48.00
Troy Products Console Mounted Height Adjustable Armrest	AC-TB-ARMMNT-58	1.0	\$159.75	\$159.75
Troy Products Height adjustable, no holes drilled L-slot mic clip plate	AC-MIC-Z-FPI	2.0	\$24.75	\$49.50
Magnetic Mic Single Unit Mic Clip	MMSU-1	2.0	\$35.00	\$70.00
Troy Products Console side ht. adj. mount w/ slide arm for docking station	CM-SDMT-SL-LED	1.0	\$441.75	\$441.75
Gamber Johnson Getac V110 Docking Station w/Lind Power Supply and Tri RF	7170-0243	1.0	\$1,151.25	\$1,151.25
Cradle Point IBR900 Modem (1000mbs/second)	MA3- 0900120B-NNA	1.0	\$1,473.00	\$1,473.00
Belkin 20' Cat 5 Cable	A3L980-20- BLK-S	1.0	\$14.98	\$14.98
Airgain Sharkfin External Antenna	AP-MMF- CCWWG-Q-SMA-RP34-BL	1.0	\$315.00	\$315.00

Labor: \$0.00

Parts: \$4,392.98

Fees: \$0.00

Sublet: \$0.00

4**Partition, Window Bars, Cargo Partition, Vault and Weapon Lock****SUBTOTAL: \$5,883.05**

PARTS	PART #	QTY	EACH	TOTAL
Troy Products Straight Frame Space Maker Recess Panel Partition w/ Sliding Window and Expanded Metal Insert	TP-E-SF6-US-SS	1.0	\$858.75	\$858.75
Troy Products Recessed panel / strait frame space maker partition	PM-21DUR	1.0	\$0.00	\$0.00

Labor: \$0.00

Parts: \$5,883.05

Fees: \$0.00

Sublet: \$0.00

**WAC Upfitters, LLC**

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AGENDA ITEM #X.G.**Estimate #9912**

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Edgewood Police Department

Troy Products Durango 2018-21+ 3 pc. Strait frame space maker kick panel	KP-SM-DURBF-SS	1.0	\$179.25	\$179.25
Troy Products Vertical Steel Window Bars for 2018-2021 Durango	WG-DUR18-SET	1.0	\$262.50	\$262.50
Troy Products 2018-21+ Durango rear hatch window screen	AC-DUR18-HATCH	1.0	\$142.50	\$142.50
Troy 2021+ Dodge Durango plastic set with OS belts, TROY rear cage w/ driver fire extinguisher cubby & square-hole passenger wall	PS-21DUR-OS-FX	1.0	\$1,770.75	\$1,770.75
Troy Products Rear Cargo Mount for 2018+ Durango Compatible w/Rear Cages	CP-21DUR-CG-MNT	1.0	\$606.75	\$606.75
Troy Products 40"W x 32"D x 12"H w/ 2 DL Locking Handles, 1" Trim Punched w/Bungee Cord Holes, Carpeted Top Vault	CP-GB403212-LIP	1.0	\$1,469.25	\$1,469.25
Weiser Solutions Dual Handcuff/Barrel-Lock Weapon Mount	WEI-005	1.0	\$593.30	\$593.30

5**Radio and Radar****SUBTOTAL: \$4,574.99**

PARTS	PART #	QTY	EACH	TOTAL
Viking Remote Mount, P25, 1024 Ch VHF Radio. Comes with standard remote mount kit that includes Single Remote Head, Standard Mic, and Speaker. 3 Year Warranty.	VM-5730BF	1.0	\$2,741.49	\$2,741.49
Radio Program Radio Channels	Radio Programming	1.0	\$55.00	\$55.00
Tessco Technologies, Inc. 3/4" NMOKHFUD Antenna Cable	436486	1.0	\$13.09	\$13.09
Tessco Technologies, Inc. Antenna NMO150/450/800 Tri-band BLK Molded ABS base	427126	1.0	\$40.41	\$40.41
Kustom Signals Raptor RP-1 Dual K Band Antenna, Directional and Same Lane Mode	833	1.0	\$1,725.00	\$1,725.00

Labor: \$0.00
 Parts: \$4,574.99
 Fees: \$0.00
 Sublet: \$0.00

6**Graphics****SUBTOTAL: \$1,280.00****LABOR**

Install Graphics - 5 hours at \$99/hr

Labor: \$495.00
 Parts: \$0.00
 Fees: \$0.00

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WAC Upfitters, LLC

2322 Candelaria NE
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AGENDA ITEM #X.G.
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12/06/2022
Edgewood Police Department

SUBLETS

Edgewood Police Department Reflective Graphics Package for Black 2022
Durango

TOTAL

\$785.
00

Sublet: \$785.00

7

Wiring

SUBTOTAL: \$956.25

PARTS

911 Circuits Harness w/ 27
Outputs, 4 Hot w/Single Stage
Timer and 20' Harness. No
Tab Bracket and WAC Logo

PART

CH27.1.20WAC

QTY

1.0

EACH

\$956.25

TOTAL

\$956.25

Labor: \$0.00

Parts: \$956.25

Fees: \$0.00

Sublet: \$0.00

Terms of Service:

1. "YES, DO THIS WORK"

I hereby authorize the corresponding service to be done along with the necessary materials.

2. "YOU MAY DRIVE MY CAR ON PUBLIC ROADS"

WAC Upfitters, LLC staff may operate my vehicle for the purpose of testing, inspection, and delivery.

3. "NO PAYMENT, NO KEYS"

An express lien is acknowledged on my vehicle to secure the amount of services thereto.

4. "ONLINE COMMUNICATION OK"

I welcome email from WAC Upfitters, LLC as a means of receiving copies of my estimate, work order, and invoice.

5. "HERE'S MY SIGNATURE"

I endorse the attached digital image of my signature as equivalent to my written signature and as proof of my agreement to these five terms.

6. "CPE" (Customer Provided Equipment)

I understand that WAC Upfitters, LLC is not responsible for any warranty/repair to equipment purchased by myself, or my entity, at an outside source and not from WAC Upfitters, LLC.

There is no warranty written or implied for said equipment. By signing, I acknowledge the equipment is installed as-is when given to WAC Upfitters, LLC.

I will not hold WAC Upfitters, LLC responsible for ANY broken equipment and/or missing parts.

GRAND TOTAL: \$28,891.65

Total Labor: \$4,950.00

Total Parts: \$22,773.02

Total Fees: \$0.00

Total Sublets: \$785.00

Sales Tax: \$383.63

Authorization:

**WAC Upfitters, LLC**

2322 Candelaria NE
Albuquerque, NM 87107
505-554-1966
sales@wacupfitters.com

AGENDA ITEM #X.G.**Estimate #9912**

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12/06/2022

Edgewood Police Department

**Edgewood Police
Department**

EDGEWOOD PD PO Box
3610 Edgewood, NM 87015
rjimenez@edgewood-nm.gov

No Vehicle Selected**Advisor: Josh Hoyle****GRAND TOTAL: \$28,891.65****SERVICES****1 Slick Top Durango Lights and Siren**

Statewide Price Agreement #: 20-00000-21-00030

Vendor WAC Upfitters LLC (AQ)

LABOR

Install Emergency Equipment - 45 hours at \$99/hr

SUBTOTAL:**\$10,965.55**

Labor: \$4,455.00

Parts: \$6,510.55

Fees: \$0.00

Sublet: \$0.00

PARTS	PART #	QTY	EACH	TOTAL
SoundOff Signal nFORCE® 8 Module Interior Windshield Lightbar 12 LEDs – Dual Color - Red/White and Blue/White QE113618 Line 1	ENFWBF - 12 LEDS	1.0	\$1,222.64	\$1,222.64
SoundOff Signal mPower® Arrow 8-Module, 12 LEDs, Dual Color - Red/Amber and Blue/Amber with Red/White and Blue/White Ends QE113618 Line 2	EMPAK 4 Mod 12 LED	1.0	\$1,596.16	\$1,596.16
SoundOff Signal mPower Light - stud mount - Red/White - Dual Color - Front Push Bumper	EMPS2STS4D	1.0	\$142.10	\$142.10
SoundOff Signal mPower Light - stud mount - Blue/White - Dual Color - Front Push Bumper	EMPS2STS4E	1.0	\$142.10	\$142.10
SoundOff Signal 4" x 2" mPower Dual Color Quick Mount Light Red/White - Side Push Bumper and License Plate	EMPSA05BTD	2.0	\$204.16	\$408.32
SoundOff Signal 4" x 2" mPower Dual Color Quick Mount Light Blue/White - Side Push Bumper and License Plate	EMPSA05BTE	2.0	\$204.16	\$408.32
SoundOff Signal 3" mPower Lights - Dual Color - Red/White - Quick Mount with 3M - Driver Mirror	EMPS1QMS3D	1.0	\$127.02	\$127.02
SoundOff Signal 3" mPower Lights - Dual Color - Blue/White - Quick Mount with 3M - Passenger Mirror	EMPS1QMS3E	1.0	\$127.02	\$127.02



WAC Upfitters, LLC

2322 Candelaria NE
Albuquerque, NM 87107
505-554-1966
sales@wacupfitters.com

AGENDA ITEM #X.G.

Estimate #9912

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Edgewood Police Department

SoundOff Signal Under Mirror Bracket for Dodge Durango & Ford Expedition 2018 - 2019 for use with mPower® 3" Stud or Quick Mount	PMP1BKUMB1	2.0	\$18.56	\$37.12
SoundOff Signal 4" x 2" mPower Dual Color Stud Mount Light Red/White - Driver Cargo	EMPSA05C2-D	1.0	\$204.16	\$204.16
SoundOff Signal 4" x 2" mPower Dual Color Stud Mount Light Blue/White - Passenger Cargo	EMPSA05C2-E	1.0	\$204.16	\$204.16
SoundOff Signal 90° Adjustable Mount Bracket for mPower® Fascia 4x2 Lights	PMPSABKDGAI	2.0	\$26.68	\$53.36
SoundOff Signal 3" mPower Single Color - Red - Hatch Open	EMPS1SLS1R	1.0	\$87.00	\$87.00
SoundOff Signal 3" mPower Single Color - Blue - Hatch Open	EMPS1SLS1B	1.0	\$87.00	\$87.00
SoundOff Signal Flashback Alternating Taillight Flasher, Solid State - 2.4 f.p.s.	ETFBSSN-P	1.0	\$59.16	\$59.16
SoundOff Signal nERGY™ 400 Series Remote Push Button Siren	ETSA481RSP	1.0	\$693.68	\$693.68
SoundOff Signal 100J5 Series Composite Speaker w/ Universal Bracket - 100 Watt - 5 Year Warranty	ETSS100J5	1.0	\$261.58	\$261.58
Federal Signal Two-Color, Compartment Light, 6-LED, 3" round light, separate control of colors, 3 RED/3 WHITE.	COM3SRWC	1.0	\$63.00	\$63.00
Unity Manufacturing Company 6" Halogen Spotlight for 2020-2021 Dodge Durango	219020-0002	1.0	\$282.33	\$282.33
Unity Manufacturing Company Driver Side Spotlight Bracket for 2020-2021 Dodge Durango	8972	1.0	\$70.00	\$70.00
SoundOff Signal Soundoff Signal PAR 46 Unity® Spotlight LED Insert - White LEDs	ESL461WC	1.0	\$234.32	\$234.32

2 Push Bumper

SUBTOTAL: \$455.20

PARTS	PART #	QTY	EACH	TOTAL
Setina Light Ready (SOS mPower) Push Bumper for 2021+ Durango	BK1525DUR21	1.0	\$455.20	\$455.20

Labor: \$0.00
Parts: \$455.20
Fees: \$0.00
Sublet: \$0.00

**WAC Upfitters, LLC**

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AGENDA ITEM #X.G.**Estimate #9912**

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Edgewood Police Department

3 Console, Computer Mount, Docking Station and Modem					SUBTOTAL: \$4,392.98
PARTS	PART #	QTY	EACH	TOTAL	Labor: \$0.00
Troy Products 18" Console for 2021+ Durango - 8" Slope and 10" Level	CC-21DUR-0810	1.0	\$563.25	\$563.25	Parts: \$4,392.98
Troy Products 4" Soundoff Remote Mount Siren Faceplate	FP-SO380R	1.0	\$0.00	\$0.00	Fees: \$0.00
Troy Products 3" Faceplate for Dash NX5700	FP-KENNX5M-D	1.0	\$0.00	\$0.00	Sublet: \$0.00
Troy Products 1" Blank Faceplate	FP-BLNK1	1.0	\$0.00	\$0.00	
Troy Products DC Outlet/USB Module 2" Faceplate	FP-USB-2DC	1.0	\$63.00	\$63.00	
Troy Products 4" Faceplate shallow tray; For items such as cell phone, keys, wallet, sunglasses, etc.	FP-SGTRAY	1.0	\$43.50	\$43.50	
Troy Products 4" internally mounted dual beverage holder..	AC-INBHG	1.0	\$48.00	\$48.00	
Troy Products Console Mounted Height Adjustable Armrest	AC-TB-ARMMNT-58	1.0	\$159.75	\$159.75	
Troy Products Height adjustable, no holes drilled L-slot mic clip plate	AC-MIC-Z-FPI	2.0	\$24.75	\$49.50	
Magnetic Mic Single Unit Mic Clip	MMSU-1	2.0	\$35.00	\$70.00	
Troy Products Console side ht. adj. mount w/ slide arm for docking station	GM-SDMT-SL-LED	1.0	\$441.75	\$441.75	
Gamber Johnson Getac V110 Docking Station w/Lind Power Supply and Tri RF	7170-0243	1.0	\$1,151.25	\$1,151.25	
Cradle Point IBR900 Modem (1000mb/second)	MA3- 0900120B-NNA	1.0	\$1,473.00	\$1,473.00	
Belkin 20' Cat 5 Cable	A3L980-20- BLK-S	1.0	\$14.98	\$14.98	
Airgain Sharkfin External Antenna	AP-MMF- CCWWG-Q-SMA-RP34-BL	1.0	\$315.00	\$315.00	

4 Partition, Window Bars, Cargo Partition, Vault and Weapon Lock					SUBTOTAL: \$5,883.05
PARTS	PART #	QTY	EACH	TOTAL	Labor: \$0.00
Troy Products Straight Frame Space Maker Recess Panel Partition w/ Sliding Window and Expanded Metal Insert	TP-E-SF6-US-SS	1.0	\$858.75	\$858.75	Parts: \$5,883.05
Troy Products Recessed panel / strait frame space maker partition	PM-21DUR	1.0	\$0.00	\$0.00	Fees: \$0.00
					Sublet: \$0.00



WAC Upfitters, LLC

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AGENDA ITEM #X.G.

Estimate #9912

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Edgewood Police Department

Troy Products Durango 2018-21+ 3 pc. Strait frame space maker kick panel	KP-SM-DURBF-SS	1.0	\$179.25	\$179.25
Troy Products Vertical Steel Window Bars for 2018-2021 Durango	WG-DUR18-SET	1.0	\$262.50	\$262.50
Troy Products 2018-21+ Durango rear hatch window screen	AC-DUR18-HATCH	1.0	\$142.50	\$142.50
Troy 2021+ Dodge Durango plastic set with OS belts, TROY rear cage w/ driver fire extinguisher cubby & square-hole passenger wall	PS-21DUR-OS-FX	1.0	\$1,770.75	\$1,770.75
Troy Products Rear Cargo Mount for 2018+ Durango Compatible w/Rear Cages	CP-21DUR-CG-MNT	1.0	\$606.75	\$606.75
Troy Products 40"W x 32"D x 12"H w/ 2 DL Locking Handles, 1" Trim Punched w/Bungee Cord Holes, Carpeted Top Vault	CP-GB403212-LIP	1.0	\$1,469.25	\$1,469.25
Weiser Solutions Dual Handcuff/Barrel-Lock Weapon Mount	WEI-005	1.0	\$593.30	\$593.30

5 Radio and Radar

SUBTOTAL: \$4,574.99

PARTS	PART #	QTY	EACH	TOTAL	
Viking Remote Mount, P25, 1024 Ch VHF Radio. Comes with standard remote mount kit that includes Single Remote Head, Standard Mic, and Speaker. 3 Year Warranty.	VM-5730BF	1.0	\$2,741.49	\$2,741.49	Labor: \$0.00 Parts: \$4,574.99 Fees: \$0.00 Sublet: \$0.00
Radio Program Radio Channels	Radio Programming	1.0	\$55.00	\$55.00	
Tessco Technologies, Inc. 3/4" NMOKHFUD Antenna Cable	436486	1.0	\$13.09	\$13.09	
Tessco Technologies, Inc. Antenna NMO150/450/800 Tri-band BLK Molded ABS base	427126	1.0	\$40.41	\$40.41	
Kustom Signals Raptor RP-1 Dual K Band Antenna, Directional and Same Lane Mode	833	1.0	\$1,725.00	\$1,725.00	

6 Graphics

SUBTOTAL: \$1,280.00

LABOR

Install Graphics - 5 hours at \$99/hr

Labor: \$495.00
Parts: \$0.00
Fees: \$0.00

**WAC Upfitters, LLC**

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Estimate #9912

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12/06/2022

Edgewood Police Department

SUBLETS

Edgewood Police Department Reflective Graphics Package for Black 2022
 Durango

TOTAL

\$785.
 00

Sublet: \$785.00

7**Wiring****SUBTOTAL: \$956.25****PARTS**

911 Circuits Harness w/ 27
 Outputs, 4 Hot w/Single Stage
 Timer and 20' Harness. No
 Tab Bracket and WAC Logo

PART #

CH27.1.20WAC

QTY

1.0

EACH

\$956.25

TOTAL

\$956.25

Labor: \$0.00

Parts: \$956.25

Fees: \$0.00

Sublet: \$0.00

Terms of Service:**1. "YES, DO THIS WORK"**

I hereby authorize the corresponding service to be done along with the necessary materials.

2. "YOU MAY DRIVE MY CAR ON PUBLIC ROADS"

WAC Upfitters, LLC staff may operate my vehicle for the purpose of testing, inspection, and delivery.

3. "NO PAYMENT, NO KEYS"

An express lien is acknowledged on my vehicle to secure the amount of services thereto.

4. "ONLINE COMMUNICATION OK"

I welcome email from WAC Upfitters, LLC as a means of receiving copies of my estimate, work order, and invoice.

5. "HERE'S MY SIGNATURE"

I endorse the attached digital image of my signature as equivalent to my written signature and as proof of my agreement to these five terms.

6. "CPE" (Customer Provided Equipment)

I understand that WAC Upfitters, LLC is not responsible for any warranty/repair to equipment purchased by myself, or my entity, at an outside source and not from WAC Upfitters, LLC.

There is no warranty written or implied for said equipment. By signing, I acknowledge the equipment is installed as-is when given to WAC Upfitters, LLC.

I will not hold WAC Upfitters, LLC responsible for ANY broken equipment and/or missing parts.

GRAND TOTAL: \$28,891.65

Total Labor: \$4,950.00

Total Parts: \$22,773.02

Total Fees: \$0.00

Total Sublets: \$785.00

Sales Tax: \$383.63

Authorization:

Approved
 Department: PD
 Signature: [Signature]
 Date: 2/09/23
 Administration: [Signature]



QUOTE

Edgewood Police Department
PO Box 3610
EDGEWOOD NEW MEXICO 87015

Date
30 Mar 2023

Expiry
29 Apr 2023

Quote Number
QU-0064

Reference
Troy/Soundoff PIU

Blue Sky Upfitting, LLC
48 Wind Dancer Rd
EDGEWOOD NM 87015
USA

Item	Description	Quantity	Unit Price	Discount	Tax	Amount USD
CH27.1.20	911 Circuits 27 Circuit Wiring Harness	1.00	1,125.00	20.00%	Tax Exempt	900.00
ENGCC01243	Soundoff bluePRINT Central Node System	1.00	807.00	5.00%	Tax Exempt	766.65
ENGLMK012	Soundoff bluePRINT Link Module	1.00	163.00	5.00%	Tax Exempt	154.85
ENGSYM01	Soundoff bluePRINT Sync Module	1.00	507.00	5.00%	Tax Exempt	481.65
ENGND04102	Soundoff bluePRINT Remote Node	3.00	454.00	5.00%	Tax Exempt	1,293.90
ENFWB00K2Y	Soundoff R/W B/W Interior Lightbar	1.00	1,400.00	5.00%	Tax Exempt	1,330.00
ETSS100J	Soundoff Speaker 100 Watt High Freq	1.00	389.00	5.00%	Tax Exempt	369.55
ETSSLF100	Soundoff Speaker 100 Watt Low Freq	1.00	816.00	5.00%	Tax Exempt	775.20
ETHFSS-FV1	Soundoff Headlight Flasher	1.00	110.00	5.00%	Tax Exempt	104.50
ETFBSSN-P	Soundoff Taillight Flasher	1.00	102.00	5.00%	Tax Exempt	96.90
ELUC3H025J	Soundoff R/B Inserts	2.00	197.00	5.00%	Tax Exempt	374.30

Item	Description	Quantity	Unit Price	Discount	Tax	Amount USD
EMPSCG2 STS5RBW	Soundoff R/B/W 4" mPower LED	4.00	272.00	5.00%	Tax Exempt	1,033.60
EMPSCG1 SMS3J	Soundoff R/B 3" mPower LED	2.00	219.00	5.00%	Tax Exempt	416.10
ENFSGS3J	Soundoff nForce LED Red/Blue	2.00	266.00	5.00%	Tax Exempt	505.40
EMPSCG2 STS4D	Soundoff 4" mPower Red/White	8.00	245.00	5.00%	Tax Exempt	1,862.00
EMPSA05C 2-J	Soundoff 4" mPower R/B LED	2.00	352.00	5.00%	Tax Exempt	668.80
EMPSCG1 SMS3J	Soundoff R/B 3" mPower LED	2.00	219.00	5.00%	Tax Exempt	416.10
ECVDMLTA L00	Soundoff R/W Interior Dome Light	2.00	137.00	5.00%	Tax Exempt	260.30
CC-UV20- OH	Troy Overhead 4" Console 20+PIU	1.00	392.00	5.00%	Tax Exempt	372.40
CC-20- YV10-L8	Troy 2020+ PIU 18" Console	1.00	601.00	5.00%	Tax Exempt	570.95
CM-UV-SL- LED	Troy 2020+ PIU Computer Mount	1.00	392.00	5.00%	Tax Exempt	372.40
CC-LP-8	Troy 8" Low Profile Center Console	1.00	199.00	5.00%	Tax Exempt	189.05
AC-FILE- 7P	Troy Storage Box	1.00	276.00	5.00%	Tax Exempt	262.20
FP-USB- DC	Troy USB Faceplace 2DC and 1 USB	1.00	84.00	5.00%	Tax Exempt	79.80
AC-INBHG	Troy Cupholder 4"	2.00	64.00	5.00%	Tax Exempt	121.60
FP- SGTRAY	Troy 4" Internal Tray	2.00	50.00	5.00%	Tax Exempt	95.00
AC-MIC-Z- FPI	Troy Microphone Mounts	2.00	33.00	5.00%	Tax Exempt	62.70
AC-TB- ARMMNT- XL	Troy Height Adjustable Armrest	1.00	224.00	5.00%	Tax Exempt	212.80
GM-SGL- SC	Troy Weapon Lock Single Cell	1.00	347.00	5.00%	Tax Exempt	329.65
WG-UV20- POLY-PS	Troy Poly Window Barriers 20+PIU PS	1.00	178.00	5.00%	Tax Exempt	169.10
PS-20UV- SC-OS-FX- LCD	Troy 20+PIU Passenger Side Single Cell Kit	1.00	3,400.00	5.00%	Tax Exempt	3,230.00

Item	Description	Quantity	Unit Price	Discount	Tax	Amount USD
CP-20UV- CARGO- DECK	Troy 20+ PIU Rear Cargo Storage Kit	1.00	2,400.00	5.00%	Tax Exempt	2,280.00
Subtotal <i>(includes a discount of 1,238.55)</i>						20,157.45
TOTAL USD						20,157.45

Terms

Quotes good for 30 days unless otherwise stated.
Statewide Price Agreement 20-00000-21-00030



Edgewood Police Department
 P.O. Box 3610
 Edgewood, NM 87015
 ph. 505.281.5717
 fax. 505.281.3869



 OFFICER BUYBACK 2022

<u>Officer</u>	<u>Serial Number</u>	<u>Returned</u>
Jimenez, Roger	NO	
Lovato, David	XPC280	
Saul Urbina	XPC279	
Campos, Armando	XPC275	
Walker, James	BULN504	
Haughney, Alex	BHAL066	
Brown, Nick	NO	RETURNED
Elliott, Kyle	BHAL057	
Elliott, Kyle	BHAL065	
Salazar, Dean	XPC277	
Easterling Loretta	XPC276	
Modgling, Jared	XPC274	
Walker, James	XPC278	
Haughney, Alex	XPC273	
Urbina, Saul	XPC272	

13-6-1. Disposition of obsolete, worn-out or unusable tangible personal property.

A. The governing authority of each state agency, local public body, school district and state educational institution may dispose of any item of tangible personal property belonging to that authority and delete the item from its public inventory upon a specific finding by the authority that the item of property is:

- (1) of a current resale value of five thousand dollars (\$5,000) or less; and
- (2) worn out, unusable or obsolete to the extent that the item is no longer economical or safe for continued use by the body.

B. The governing authority shall, as a prerequisite to the disposition of any items of tangible personal property:

- (1) designate a committee of at least three officials of the governing authority to approve and oversee the disposition; and
- (2) give notification at least thirty days prior to its action making the deletion by sending a copy of its official finding and the proposed disposition of the property to the state auditor and the appropriate approval authority designated in Section 13-6-2 NMSA 1978, duly sworn and subscribed under oath by each member of the authority approving the action.

C. A copy of the official finding and proposed disposition of the property sought to be disposed of shall be made a permanent part of the official minutes of the governing authority and maintained as a public record subject to the Inspection of Public Records Act [Chapter 14, Article 2 NMSA 1978].

D. The governing authority shall dispose of the tangible personal property by negotiated sale to any governmental unit of an Indian nation, tribe or pueblo in New Mexico or by negotiated sale or donation to other state agencies, local public bodies, school districts, state educational institutions or municipalities or through the central purchasing office of the governing authority by means of competitive sealed bid or public auction or, if a state agency, through the surplus property bureau of the transportation services division of the general services department.

E. A state agency shall give the surplus property bureau of the transportation services division of the general services department the right of first refusal when disposing of obsolete, worn-out or unusable tangible personal property of the state agency.

F. If the governing authority is unable to dispose of the tangible personal property pursuant to Subsection D or E of this section, the governing authority may sell or, if the property has no value, donate the property to any organization described in Section 501(c)(3) of the Internal Revenue Code of 1986.

G. If the governing authority is unable to dispose of the tangible personal property pursuant to Subsection D, E or F of this section, it may order that the property be destroyed or otherwise permanently disposed of in accordance with applicable laws.

H. If the governing authority determines that the tangible personal property is hazardous or contains hazardous materials and may not be used safely under any circumstances, the property shall be destroyed and disposed of pursuant to Subsection G of this section.

Michael Steininger

From: David Lovato
Sent: Wednesday, March 22, 2023 10:47 AM
To: Holly Massey
Cc: Jerrett Perry; Michael Steininger; Roger Jimenez
Subject: RE: Buy Back Sale
Attachments: [Untitled]_2023032210470606.pdf

See attached List of Serial Numbers. Heather Marrow is Officer Kyle Elliott's wife/significant other, they share a checking account.

David Lovato**Lieutenant**

Edgewood Police Department
 #23 East Frontage Road
 505-281-5717

From: [Holly Massey](#)
Sent: Wednesday, March 22, 2023 9:52 AM
To: [David Lovato](#)
Cc: [Jerrett Perry](#); [Michael Steininger](#); [Roger Jimenez](#)
Subject: RE: Buy Back Sale

The gun buy back is not related to procurement. Procurement is the action of acquiring costs related to goods or services and is part of the purchasing cycle. This was a sale action.

If there was discussion during the budget process of a gun buy back that does not authorize the sale to take place. Proper approval by the governing body during a public meeting with a motion and second recorded in the minutes is authorization.

Below is the list of sales:

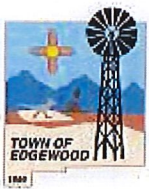
10/31/2022	536585	Heather Marrow	2 X 022 Second	Ck # 130	\$300.00
10/31/2022	536586	Gilbert Lovato	Buy Back xpc 280	CK 348	\$300.00
10/31/2022	536587	James Walker	Buy Back Glock	Ck # 106	\$600.00
10/31/2022	536588	Heather Marrow	Buy Back 22	Ck# 129	\$300.00
10/31/2022	536589	Loretta Easterling	buy back	CK# 2981	\$300.00
10/31/2022	536590	Jared Modgling	Buy back	CK# 806	\$300.00
10/31/2022	536592	Dean Salazar	Buy back	CK 532303314	\$300.00
10/31/2022	536593	Alexander Haughney	Buy Back	Ck# 465001995	\$600.00

11/3/2022	536595	Saul Urbina	Gun buy Back	Ck# 1132
11/3/2022	535496	Saul Urbina	Gun buy Back	Ck# 1133

Who is Heather Marrow? She is not listed in any of the town's employee files and purchased two guns.

What are the serial numbers for all the guns? A list of the guns with their serial numbers per purchase is required. Please provide the list at your earliest convenience.

Holly Massey
 Finance Manager
 Town of Edgewood
 505-286-4518



From: David Lovato <dlovato@edgewood-nm.gov>
Sent: Monday, March 13, 2023 8:57 AM
To: Roger Jimenez <rjimenez@edgewood-nm.gov>; Michael Steininger <msteininger@edgewood-nm.gov>; Jerrett Perry <jperry@edgewood-nm.gov>; Holly Massey <hmassey@edgewood-nm.gov>
Subject: RE: Buy Back Sale

Good Morning, Nina asked me about this in email Friday before last, I sent her the response last Monday. The Budget for the PD was approved in its entirety by the Commission, the Firearms part of the PD budget listed that there was going to be a Buy back as a way to offset the cost of new firearms. The ENTIRE Budget from PD was voted on and approved and I'm sure is attached to meeting minutes. Whether this was done correctly or not I don't know I specialize in Law Enforcement not procurement. I will say that this is not an Idea that we just came up with this is second time we have utilized the gun buy back in this Department the first was about eight years ago. Lastly, no Firearms were sold to any "non-employees" all were sworn Officers with the Edgewood Police Department at the time.

David Lovato
Lieutenant
 Edgewood Police Department
 #23 East Frontage Road
 505-281-5717

From: [Roger Jimenez](#)
Sent: Friday, March 10, 2023 8:36 AM
To: [Michael Steininger](#); [Jerrett Perry](#); [Holly Massey](#)
Cc: [David Lovato](#)
Subject: Re: Buy Back Sale

Good morning!

This happened before my time so I will differ to LT. Lovato who was Interim Chief at the time.

I'll ask him to get you that information as soon as possible.

Respectfully,
Roger P. Jimenez
Chief of Police
Edgewood Police Department
(505) 331-0683 Work Mobile
(505) 281-5717 Work Office
rjimenez@edgewood-nm.gov

From: Michael Steininger <msteininger@edgewood-nm.gov>
Sent: Friday, March 10, 2023 8:33:13 AM
To: Roger Jimenez <rjimenez@edgewood-nm.gov>; Jerrett Perry <jperry@edgewood-nm.gov>; Holly Massey <hmassey@edgewood-nm.gov>
Subject: Buy Back Sale

Good Morning, Chief

As you know, the disposal of government assets has a specific statutory process that must be followed. It appears that sometime in October and/or November 2022, officers were offered the opportunity to purchase their weapons. Unfortunately, the sale of these weapons was never officially authorized by the Commission, nor does it appear a list was compiled for the official record.

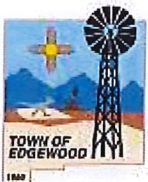
There is no way to avoid an audit finding for this unauthorized sale, but we can at least attempt to minimize its impact. Please provide a detailed list all the weapons that were disposed of during the buy back including serial numbers and the name of the person who purchased the weapon.

In addition, what is the Town's potential exposure under Federal and/or State Law regarding our selling weapons to the general public? According to the deposit records, two of the weapons were sold to non-employees which makes them the general public. I do not believe the Town holds the proper licensures to be selling weapons to the general public.

Once you provide this list, I will prepare an agenda request to present the list and obtain after-the-fact approval for the disposal of the weapons.

Thank you

Michael P. Steininger
CMO, CPM, CTO, CCC, CAPE
Treasurer
505-286-4518
msteininger@edgewood-nm.gov



Statute 13-6-1, Disposition of Obsolete, Worn-Out or Unusable Tangible Personal Property



Michael Steininger <msteininger@edgewood-nm.gov>

3:44 PM



To: Nina McCracken



Officer Buyback 2022.pdf
3.21 MB

Finance is seeking retroactive approval for the disposal and sale of approximately 13 law enforcement service weapons.

Sometime prior to November 1, 2022, the Edgewood Police Department held an "Officer Buyback 2022" of approximately 13 service weapons. Statute 13-6-1(B 1) and 13-6-1(C) requires a committee of at least three officials of the governing authority to approve and oversee the disposition. Statute also requires a list of property sought to be disposed shall be made a permanent part of the official minutes and maintained as a public record.

It does not appear a request for disposition authority, or an official record of the serial numbers of the guns sold, was presented to the governing body. While the Town will probably still receive a compliance audit finding, approval of this request will help minimize its impact.

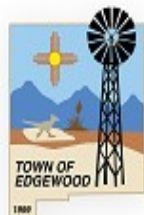
Michael P. Steininger

CMO, CPM, CTO, CCC, CAPE

Treasurer

505-286-4518

msteininger@edgewood-nm.gov



**TOWN OF EDGEWOOD
BUDGET ADJUSTMENT RESOLUTION NO. 2023-013, BAR #4
FY 2022-2023**

WHEREAS, the Governing Body for the Town of Edgewood, has authority for establishing, monitoring, and adjusting the Town's budget; and

WHEREAS, the official meeting for review of said documents was duly advertised in compliance with the State Open Meetings Act; and

WHEREAS, the Governing Body met in regular session on **April 11, 2023**, and proposes to make certain budget: transfer(s), increase(s), or decrease(s) and

WHEREAS, periodic budget adjustments are required to allow for: correct beginning cash balances; new or adjustments to inter-fund transfers; budget increases and decreases to revenues or expenditures; and to correct amounts when required; and

WHEREAS, said budget was adjusted based on need and through cooperation with all user departments, elected officials, and other department supervisors, the budget adjustment(s) and the associated line item(s) with amount(s) **as summarized on the attached Schedule of Budget Adjustments** is essential; and

WHEREAS, it is the majority opinion of this Governing Body the adjusted budget meets the requirements as currently determined.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the Governing Body for the Town of Edgewood, State of New Mexico, hereby adopts the budget adjustment hereinabove described and attached and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

PASSED, ADOPTED and APPROVED, this _____ day of _____, 2023.

Attest:

Nina R. McCracken, Clerk

Audrey J. Jaramillo, Mayor

(seal)

Department of Finance and Administration
Local Government Division
Financial Management Bureau
SCHEDULE OF BUDGET ADJUSTMENTS

REVISÉ 12/08/06

ENTITY NAME: Town of Edgewood
FISCAL YEAR: FY2022-2023, BAR #4

For Local Government Division use only:

[illegible]

ATTEST:

Nina R. McCracken, Clerk

(Date)

(Date)

Audrey J. Jaramillo, Mayor

ENTITY NAME: Town of Edgewood
FISCAL YEAR: FY2022-2023, BAR #3

For Local Government Division use only:

[illegible]

Audrey J. Jaramillo, Mayor

TOWN OF EDGEWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

PAGE: 82

700-CELL TOWER ESCROW FUND

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	% OF YEAR COMPLETED: 66.67	
					BUDGET BALANCE	% YTD BUDGET
CELL TOWER ESCROW						
CONTRACTUAL SERVICES						
700-417-45919 CROWN CASTLE VERIZON	0	0.00	1,201.52	0.00 (	1,201.52)	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	1,201.52	0.00 (	1,201.52)	0.00
TOTAL CELL TOWER ESCROW	0	0.00	1,201.52	0.00 (	1,201.52)	0.00
TOTAL EXPENDITURES	0	0.00	1,201.52	0.00 (	1,201.52)	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.00 (	1,201.52)	0.00	1,201.52	0.00
TRANSFERS IN						
TRANSFERS OUT						
REVENUE & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	0	0.00 (	1,201.52)	0.00	1,201.52	0.00

Michael Steininger

From: Roger Jimenez
Sent: Monday, March 27, 2023 1:57 PM
To: Michael Steininger
Subject: Re: BAR Email and Ford PIU Packet Approx. 60k mileage

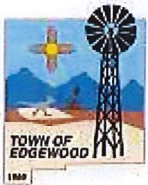
Yes, that makes sense. I wasn't sure where we needed it to go, and I thought we were already in the red in that C.O. Vehicles line item.

Respectfully,
 Roger P. Jimenez
 Chief of Police
 Edgewood Police Department
 (505) 331-0683 Work Mobile
 (505) 281-5717 Work Office
rjimenez@edgewood-nm.gov

From: Michael Steininger <msteininger@edgewood-nm.gov>
Sent: Monday, March 27, 2023 1:03 PM
To: Roger Jimenez <rjimenez@edgewood-nm.gov>
Subject: RE: BAR Email and Ford PIU Packet Approx. 60k mileage

Why do you want the \$30,000 moved into an expense line item if you want it to purchase a vehicle? Wouldn't account 100-405-48070 C.O. Vehicles be a better place?

Michael P. Steininger
 CMO, CPM, CTO, CCC, CAPE
 Treasurer
 505-286-4518
msteininger@edgewood-nm.gov



From: Roger Jimenez <rjimenez@edgewood-nm.gov>
Sent: Monday, March 27, 2023 12:02 PM
To: Michael Steininger <msteininger@edgewood-nm.gov>
Subject: Fwd: BAR Email and Ford PIU Packet Approx. 60k mileage

Respectfully,

Roger P. Jimenez
Chief of Police
Edgewood Police Department
(505) 331-0683 Work Mobile
(505) 281-5717 Work Office
rjimenez@edgewood-nm.gov

From: Roger Jimenez <rjimenez@edgewood-nm.gov>
Sent: Tuesday, March 21, 2023 1:06:22 PM
To: Michael Steininger <msteininger@edgewood-nm.gov>
Cc: Holly Massey <hmassey@edgewood-nm.gov>; Jerrett Perry <jperry@edgewood-nm.gov>
Subject: BAR Email and Ford PIU Packet Approx. 60k mileage

Good afternoon sir!

I am respectfully requesting a BAR from Communications line item in the amount of \$30,000.00 # 100-405-47010 to purchase a police vehicle for our detective position. I am requesting the funds go into the Safety Equipment line item # 100-405-46030, or the Other Supplies line item # 100-405-46900.

Please see attached packet information regarding the vehicle. It is a great value, and we are in dire need of vehicles at this time. I also believe we have only requested an amount of \$20k to be spent from the Communication line item, and we should have approximately \$30k left over for any other comm. needs. I am also waiting for the original MSRP from Troy.

I look forward to hearing back from you soon.

Respectfully,
Roger P. Jimenez
Chief of Police
Edgewood Police Department
(505) 331-0683 Work Mobile
(505) 281-5717 Work Office
rjimenez@edgewood-nm.gov

Troy Products <> 2020 Ford PIU Hybrid Demo Unit

VIN#: 1FM5K8AW4LGB86117

Soundoff Signal Lighting and Siren Solutions

<u>Soundoff Part Numbers</u>	<u>Component Description</u>	<u>cost per (1) item</u>
Part number: ENGCC01243 (x1)	bluePRINT central control system	MSRP: \$807.00
Part number: ENGLMK012 (x1)	bluePRINT link module	MSRP: \$163.00
Part number: ENGSYMD01 (x1)	bluePRINT sync module	MSRP: \$507.00
Part number: ENGND04102 (x2)	bluePRINT remote node	MSRP: \$454.00
Part number: ENFWB00K2Y	R/W-B/W interior lightbar	MSRP: \$1,400.00
Part number: ETSS100J (x1)	100-watt high freq. siren speaker	MSRP: \$389.00
Part number: ETSSLF100 (x1)	100-watt low freq. siren speaker	MSRP: \$816.00
Part number: PNGNDHK01 (x1)	bluePRINT remote node	MSRP: \$454.00
Part number: ETHFSS-FV1 (x1)	Head light flasher (wigwag)	MSRP: \$110.00
Part number: ETFBSSN-P (x1)	Taillight flasher	MSRP: \$102.00
Part number: ELUC3H025J (x2)	R/B LED inserts – side head lamps	MSRP: \$197.00
Part number: EMPSCG2STS5RBW (x2)	R/B/W 4"mPower LEDs side fr. bump	MSRP: \$272.00
Part number: EMPSCG1SMS3J (x2)	R/B 3"mPower LEDs grille	MSRP: \$219.00
Part number: EMPSCG2STS5RBW (x2)	R/B/W 4"mPower LEDs under mirror	MSRP: \$272.00
Part number: ENFSGS3J (x2)	R/B 4"nForce LEDs side windows	MSRP: \$266.00
Part number: EMPSCG2STS4D (x8)	R/W 4"mPower LEDs rear spoiler	MSRP: \$245.00
Part number: EMPSA05C2-J (x2)	R/B 4x2"mPower LEDs rear hatch	MSRP: \$352.00
Part number: EMPSCG1SMS3J (x2)	R/B 3"mPower LEDs under hatch	MSRP: \$219.00
Part number: ECVDMLTAL00 (x2)	R/W interior LED dome light	MSRP: \$137.00

Troy Products Metal Solutions

<u>Troy Part Numbers</u>	<u>Component Description</u>	<u>cost per (1) item</u>
Part number: CC-UV20-OH (x1)	2020+ PIU 4" overhead console	MSRP: \$392.00
Part number: CC-20-YV10-L8 (x1)	2020+ PIU 18" center console	MSRP: \$601.00

Troy Products Metal Solutions (cont.)

<u>Troy Part Numbers</u>	<u>Component Description</u>	<u>cost per (1) item</u>
Part number: CM-UV20-SL-LED (x1)	2020+ PIU comp mnt, slide arm, clevis	MSRP: \$392.00
Part number: CC-UV20-OH (x1)	2020+ PIU 4" overhead console	MSRP: \$392.00
Part number: FP-SO500-R (x1)	4" face plate Soundoff siren controller	MSRP: Included
Part number: CC-LP-8 (x1)	8" low profile center console	MSRP: \$199.00
Part number: AC-FILE-7P (x1)	External lidded storage box	MSRP: \$276.00
Part number: FP-USB-DC	2" faceplate, 2DC & 1 USB outlet	MSRP: \$84.00
Part number: AC-INBHG (x2)	4" internal dual beverage holder	MSRP: \$64.00
Part number: FP-SGTRAY (x2)	4" shallow internal storage tray	MSRP: \$50.00
Part number: AC-MIC-Z-FPI (x2)	Height adjustable mic mounts	MSRP: \$33.00
Part number: AC-TB-ARMMNT-XL (x1)	Height adjustable arm rest 5'x10"	MSRP: \$224.00
Part number: GM-SGL-SC (x1)	Universal weapon mnt, single cell	MSRP: \$347.00
Part number: WG-UV20-POLY-PS (x1)	2020+ PIU Poly window guard PS	MSRP: \$178.00
Part number: PS-20UV-SC-OS-FX-LCD	2020+ PIU single cell solution, with poly window half cage, kick panel with foot pocket, metal/poly divider with removable panel, center seat floor plate, replacement plastic seat with OS seatbelt system, rear partition square-hole pattern with driver side lockable compartment and passenger side fire extinguisher compartment.	MSRP: \$3,400.00
Part number: CP-20UV-CARGO-DECK	2020+ PIU rear cargo storage system with electronics sliding tray, rubber mat top, and gap panel.	MSRP: \$2,400.00

911 Circuits Wire Harness

<u>911 Part Number</u>	<u>Component Description</u>	<u>cost per (1) item</u>
Part number: CH27.1 (x1)	2020+ PIU 27 circuit wire harness	MSRP: \$1,200.00

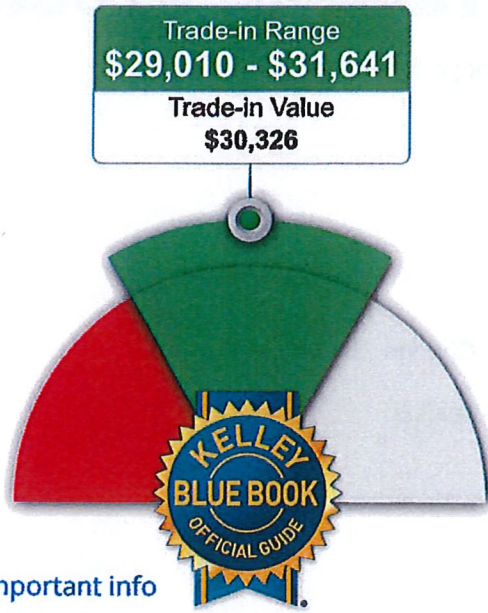
Total Number of Items

55

Total Cost of Equipment Upgrades

\$17,614.00 *

DOES NOT INCLUDE THE LABOR TO INSTALL AND WORK ON EQUIPMENT



① Important info
& definitions

Value valid as of **03/21/2023**

Factors That Impact Value

Check that yours are correct below.

Condition: **Very Good** 

Mileage: **60,000**  ZIP Code: **87015** 



Instant Cash Offer

Instant Cash Offer Advantages

- Get your Instant Cash Offer online
- Redeem it at a Participating Dealer
- Get cash for your car or trade it in today

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Start the Trade-in Process Online

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2023 Ford Explorer

[Change Vehicle](#)

Your Trade-in:

2020 Ford Explorer

[Change Vehicle](#)

Choose up to 3 dealers [Change ZIP Code](#)

Compare prices from three local dealers.

☐**Rich Ford**

8601 Lomas NE

Albuquerque, NM 87112

20 miles away

☐**Chalmers Ford**

2500 Rio Rancho Blvd.

Rio Rancho, NM 87124

28 miles away

3 Shop for Your Next Car - What Can I Afford?

Estimated Trade-in Amount

\$30,326

Desired Monthly Payment *

\$400

*This field is required.

Terms (months)

60



Interest Rate (%)

3.19

Advertisement

Trade in Your Old Vehicle for a New

**2022 Ford
Explorer® SUV**



And pay just
\$5,184
or
\$89.73
per month



Explore Explorer SUV

on shop.ford.com

Calculation based on:

2022 Explorer® SUV MSRP ⓘ **\$35,510**

Your Estimated Trade-In Value ⓘ \$ **30,326**
Based on certain conditions

Down Payment \$ **0**

Loan Term **60 months** ▼

Interest Rate ⓘ **1.5 %**
For well-qualified buyers with excellent credit

Your Potential Net Cost:

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Budget Adjustment Request – Planning and Zoning

Control #	ITEM	Budgeted	Actual	Amount over	Adjust	New Budget
44040	Maint./Vehicle Repair	\$1,200	\$1,616.42	(\$416.42)	\$700	\$1,900
44900	Other Maint.	\$0	\$918.96	(\$918.96)	\$1,500	\$1,500
45030	Professional Services	\$10,000	\$13,680.68	(\$3,680.68)	\$7,500	\$17,500
47080	Print & Publication	\$1,000	\$1,653.18	(\$1,164.48)	\$3,000	\$4,000
47040	Conferences / Training	\$3,000	\$3,500*	(\$500)	\$500	\$3,500
47150	Telephone & Internet	\$1,500	\$1,645.04	(145.04)	\$500	\$2,000
	TOTAL INCREASES			\$6,825.58	\$13,200	
47211	Other Operating	\$50,000	724.29		(\$13,200)	\$36,800
	TOTAL DECREASE				\$13,200	

*Anticipated

TOWN OF EDGEWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2023

PAGE: 86

503-WASTEWATER FUND

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
WASTE WATER						
=====						
MUNICIPAL TAXES						
503-319-31260 Environmental GRT	133,681	22.45	267.32	0.00	133,413.68	0.20
TOTAL MUNICIPAL TAXES	133,681	22.45	267.32	0.00	133,413.68	0.00
CHARGES FOR SERVICES						
503-319-34240 Sewer Connection Fees	21,750	0.00	98.63	0.00	21,651.37	0.45
503-319-34241 Wastewater services	44,178	0.00	31,375.57	0.00	12,802.43	71.02
503-319-34242 Compensating Tax	2,209	0.00	1,357.75	0.00	851.25	61.46
503-319-34244 Sewer Application Fee	500	100.00	100.00	0.00	600.00	20.00
TOTAL CHARGES FOR SERVICES	68,637	100.00	32,731.95	0.00	35,905.05	0.00
FINES/FEES & FORFEITURES						
TRANSFER IN						
503-319-39000 Transfer In	266,323	0.00	574,301.72	0.00	307,978.72	215.64
TOTAL TRANSFER IN	266,323	0.00	574,301.72	0.00	307,978.72	0.00
TOTAL WASTE WATER	468,641	77.55	607,300.99	0.00	138,659.99	129.59
TOTAL REVENUE	468,641	77.55	607,300.99	0.00	138,659.99	129.59

$$745,000 \div 9 \times 12 = 993,333$$

100-400-52 000

TOWN OF EDGEWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2023

PAGE: 6

100-OPERATING FUND
DEPARTMENT - GENERAL

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TRANSFERS OUT						
100-400-52000 Transfer Out	853,600	21,970.87	915,638.37	1,085,691.17	62,038.37)	107.27
TOTAL TRANSFERS OUT	853,600	21,970.87	915,638.37	0.00	62,038.37)	107.27
TOTAL GENERAL	853,600	21,970.87	915,638.37	0.00	62,038.37)	107.27

+ 170523.80ww

TOWN OF EDGEWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2023

503-WASTEWATER FUND
DEPARTMENT - WASTE WATER

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
SALARIES & WAGES						
503-419-41020 Salaries	106,381	3,024.00	32,875.52	0.00	73,505.48	30.90
503-419-41050 Overtime	10,003	1,365.05	8,282.47	0.00	1,720.53	82.80
TOTAL SALARIES & WAGES	116,384	4,389.05	41,157.99	0.00	75,226.01	35.36
EMPLOYEE BENEFITS						
503-419-42010 FICA	7,256	0.00	2,080.31	0.00	5,175.69	28.67
503-419-42020 Medicare	1,697	0.00	486.53	0.00	1,210.47	28.67
503-419-42030 PERA	11,463	0.00	3,615.57	0.00	7,847.43	31.54
503-419-42050 Employee Insurance	25,218	0.00	9,347.45	0.00	15,870.55	37.07
503-419-42060 RHCA	2,001	0.00	585.84	0.00	1,415.16	29.28
503-419-42070 SUTA	1,253	0.00	80.96	0.00	1,172.04	6.46
503-419-42080 W/C Assessment	19	0.00	4.60	0.00	14.40	24.21
503-419-42090 Basic Life	386	0.00	0.00	0.00	386.00	0.00
TOTAL EMPLOYEE BENEFITS	49,293	0.00	16,201.26	0.00	33,091.74	32.87
TRAVEL						
503-419-43010 Mileage Reimbursement	500	0.00	0.00	0.00	500.00	0.00
503-419-43020 Per Diem	1,000	0.00	0.00	0.00	1,000.00	0.00
503-419-43030 Gas & Oil	2,000	2,772.58	5,096.13	30.00	3,126.13	256.31
TOTAL TRAVEL	3,500	2,772.58	5,096.13	30.00	1,626.13	146.46
PROPERTY SERVICES						
503-419-44010 Maintenance Building/Struc	1,000	0.00	183.81	0.00	816.19	18.38
503-419-44020 Maintenance Contracts	1,500	0.00	250.17	0.00	1,249.83	16.68
503-419-44041 Equipment - Maint/Repair	30,000	0.00	5,208.28	17,605.40	7,186.32	76.05
503-419-44900 Maintenance/Repair Well	0	12,596.00	22,338.90	37,146.99	59,545.89	0.00
TOTAL PROPERTY SERVICES	32,500	12,596.00	28,041.16	54,752.39	50,293.55	254.75
CONTRACTUAL SERVICES						
503-419-45029 Unclaimed Property	30,000	0.00	0.00	0.00	30,000.00	0.00
503-419-45030 Professional Services	0	102,404.93	112,199.58	0.00	112,199.58	0.00
503-419-45900 Other Contractual Services	30,000	650.32	6,095.10	25,144.86	1,239.96	104.13
TOTAL CONTRACTUAL SERVICES	60,000	103,055.25	118,294.68	25,144.86	83,439.54	239.07
SUPPLIES						
503-419-46010 Office Supplies	1,000	0.00	52.99	348.36	598.65	40.14
503-419-46013 Supplies	47,586	0.00	24,092.74	9,541.78	13,951.48	70.68
503-419-46020 Non-Cap. Equip. Furn. Fixt	500	0.00	0.00	0.00	500.00	0.00
503-419-46040 Uniforms	1,900	0.00	85.00	0.00	1,815.00	4.47
503-419-46090 Tools	5,000	0.00	0.00	388.28	4,611.72	7.77
503-419-46999 Maintenance Supplies	5,000	11,804.00	11,856.41	264.76	7,121.17	242.42
TOTAL SUPPLIES	60,986	11,804.00	36,087.14	10,543.18	14,355.68	76.46
OPERATING COSTS						
503-419-47040 Conference/Training	2,000	0.00	0.00	0.00	2,000.00	0.00
503-419-47069 Liability Ins. Deductables	5,000	0.00	0.00	0.00	5,000.00	0.00
503-419-47080 Printing & Publications	200	0.00	0.00	0.00	200.00	0.00

TOWN OF EDGEWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2023

PAGE: 88

503-WASTEWATER FUND
DEPARTMENT - WASTE WATER

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
503-419-47115 GRT Admin Fees	0	0.67	8.01	0.00	(8.01)	0.00
503-419-47140 Dues & Subscriptions	0	0.00	60.00	0.00	(60.00)	0.00
503-419-47150 Telephone/Internet	2,700	224.46	1,378.92	0.00	1,321.08	51.07
503-419-47160 Utilities	53,000	3,290.28	30,026.49	0.00	22,973.51	56.65
503-419-47211 Other Operating Costs	20,000	6,548.61	46,365.86	4,355.00	(30,720.86)	253.60
503-419-47212 Gross Receipts Tax	1,900	0.00	156.49	0.00	1,743.51	8.24
TOTAL OPERATING COSTS	84,800	10,064.02	77,995.77	4,355.00	2,449.23	97.11
CAPITAL PURCHASES						
503-419-48010 Building & Structures	23,000	0.00	0.00	0.00	23,000.00	0.00
503-419-48030 Furniture & Fixtures	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL CAPITAL PURCHASES	33,000	0.00	0.00	0.00	33,000.00	0.00
PROFESSIONAL SERVICES						
503-419-49010 Debt Service Payment-Princ	22,244	22,243.65	22,243.65	0.00	0.35	100.00
503-419-49011 Debt Service Payment-Inter	5,934	5,933.94	5,933.94	0.00	0.06	100.00
TOTAL PROFESSIONAL SERVICES	28,178	28,177.59	28,177.59	0.00	0.41	100.00
TOTAL WASTE WATER	468,641	172,858.49	351,051.72	94,825.43	22,763.85	95.14
TOTAL EXPENDITURES	468,641	172,858.49	351,051.72	94,825.43	22,763.85	95.14
REVENUE OVER/(UNDER) EXPENDITURES	0	(172,936.04)	256,249.27	(94,825.43)	(161,423.84)	0.00

Michael Steininger

From: Nina McCracken
Sent: Monday, April 3, 2023 12:55 PM
To: Michael Steininger
Subject: Yes! Program Funding

M. Yes! Program Funding.

Mayor Jaramillo- Due to State Appropriations (\$50k) not coming through asking Commissioners to pull from operational fund and split between fiscal years. \$25,000 for this fiscal year and \$25,000 for next fiscal year so we can have money to prepare for planning, but we also have the \$30,000 from the County [Santa Fe].

Commissioner Anaya- Have you secured the \$30,000 from the County [Santa Fe].

Mayor Jaramillo- Yes.

Commissioner Anaya- When did you do that?

Mayor Jaramillo- As soon as I found out it was in question. Yes, I have confirmation that the County [Santa Fe] will continue funding us for the 30.

Mayor Pro Tem Powers- Will this require a budget adjustment?

Mayor Jaramillo- I believe it will for Fiscal Year 23, it will not require a budget adjustment for 24 necessarily as we have not done the budget.

100-407-45900

Commissioner Audrey Jaramillo moved for fiscal year 23 the Town do a BAR for youth programming under Parks and Recreation for \$25,000 and approve \$25,000 for Yes! Program Funding for Fiscal Year 24 budget.

Commissioner Sterling Donner seconded the motion.

Commissioner Anaya- Did you get confirmation or approval from the Commission on the 30,000?

Mayor Jaramillo- No we have never done that.

Commissioner Anaya- So they just send us a check?

Mayor Jaramillo- It is something we have to apply for reimbursement for.

Commissioner Anaya- So it is not guaranteed right now?

Mayor Jaramillo- It is guaranteed right now.

Nina R. McCracken

Town of Edgewood Clerk

505-286-4518 ext. 106

505-264-9830 Cell

clerk@edgewood-nm.gov



SANTA FE NEW MEXICAN

150 Washington Ave., Ste 105

Mail Payments To:

PO Box 2048

Santa Fe, NM 87504

Phone: 505-983-3303

FAX: 505-984-1785

Ad Proof/ Order Confirmation/ Invoice

TOWN OF EDGEWOOD

PO Box 3610

Edgewood NM, 87015-3610

505-286-4518

Account Number: S28029**Ad ID:** 52281**Ordered By:** Nina R. McCracken**Ad Cost:** \$82.80**Tax Amount:** \$6.88**Total Amount:** \$89.68**Amount Due:** \$89.68**PO Number:** QUOTE ONLY**Major Class:** LEGAL NOTICES**Classification:** Legals**Ad Type:** Legal (wrapper)**# of Words** 125**Run Dates:**

03/24/23, 04/07/23

Sales Rep: Sandra Jaramillo**Order Taken by:** Sandra Jaramillo**Payment** \$0.00**Tagline:** LEGAL #91023**Product:****Placement:****Ad Size:** 1.22" x 4.070"**Modular Size:****Color:**

LEGAL #91023

The Town of Edgewood will hold a public hearing at its regular Commission Meeting on Tuesday April 11th, 2023, at 6:30pm in the Commission Chambers located at 171-A Highway 344, Edgewood, New Mexico. For consideration and approval of a small brewer and off-site liquor license for Replay LLC DBA Juno 1501 1st ST NW, Albuquerque, NM 87102. The license will be used for a taproom with patio service and offsite consumption located at 1913 US Route 66, Edgewood, NM 87015 (also listed as 16 Plaza Loop Edgewood, NM 87015). During the Public Hearing, citizens will be given the opportunity to comment. A copy of the liquor application may be requested by contacting the Town Clerk at 505-286-4518.

Pub: Mar 24, Apr 7, 2023