

Town of Edgewood

Agenda

Regular Meeting

Tuesday, April 14, 2026 at 6:00 PM

Edgewood Town Hall Commission Chambers, 171A NM 344

Edgewood, NM 87015

This meeting is held in-person. As a convenience, a meeting live-stream may be available but could be impacted by technology or internet signal. Click link for YouTube live-stream:

<https://www.youtube.com/@thetownofedgewoodnm/streams>

If you are an individual with a disability who needs a reader; amplifier; qualified sign language interpreter; or any other form of auxiliary aid or service to attend or participate in the hearing or meeting; please contact the Clerk at the Town Offices located at 171 NM Rd. 344 at least three (3) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the Town Clerk at (505) 286-4518 or by e-mail at clerk@edgewood-nm.gov if a summary or other type of accessible format is needed. The complete Commission packet may be viewed on the web; visit <https://edgewoodnm.portal.civicclerk.com/> to find Agenda materials.

The adopted Rules of Procedure state:

III. RULES OF CONDUCT FOR MEETING ATTENDANCE AND PUBLIC COMMENT The purpose of Town Commission meetings is to conduct the Town's business. In accordance with the Open Meetings Act, public business will be conducted in full public view, so that the actions of the Governing Body are made openly, and that the deliberations of the Governing Body are open to the public. To maintain a professional and respectful meeting environment, the following rules of conduct shall apply at all times and to all persons present for any Town Commission Meeting.

A. Decorum is mandatory at all times. No derogatory or degrading comments directed at members of the public, staff, or Town Commissioners will be tolerated.

1. Other than town staff, no one may approach the Commissioners without the express consent of a majority vote of the Commission.

B. No comment shall be made by the public from any location other than the podium.

C. Persons making "out of order" comments or disruptive behavior as determined by the Presiding Officer may be subject to removal from the meeting.

D. There will be no demonstrations or signs permitted to be displayed before, during, or following anyone's public comment.

E. Except as outlined in these rules, no extensions of time shall be given to any speaker.

F. To prevent repetitious comments and promote efficient use of time, if it appears that multiple speakers desire to speak on a particular matter, the Commission, at its discretion, may opt to utilize comment methods that concisely provide input from the public to the Commission such as a show of hands or the designation of spokespersons to speak on behalf of each group.

G. Any person making a public comment may also supplement their comment by submitting documents.

1. Such documents must be passed to the Town Clerk

A. WELCOME AND CALL TO ORDER

1. Roll Call (by Town Clerk or designee)
2. Invocation
3. Pledge of Allegiance
4. NM Flag Salute
"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."

B. APPROVAL OF AGENDA

C. PUBLIC COMMENT

D. CONSENT AGENDA

1. Approve/Amend/Disapprove Minutes
 - a. Strategic Planning Workshop minutes from March 24, 2026
2. Advisory Board Minutes
 - a. Library Advisory Board (January 22, 2026)
 - b. Animal Welfare Advisory Board (March 18, 2026)
 - c. Parks & Rec Advisory Board (March 11, 2026)

E. MATTERS FROM THE COMMISSIONERS

F. REPORTS

1. Community Liaison
2. Town Clerk-Treasurer
 - a. New Staff Introduction: Code Compliance Officer
3. Chief of Police
4. Town Manager

G. ORDINANCES, RESOLUTIONS, AND ZONING

1. Discussion and possible approval of Resolution 2026-xxO Planning & Zoning Fee Schedule
2. Discussion and possible approval of Resolution 2026-xxR Family Month
3. Discussion and possible approval of Resolution 2026-xxS John Deere Motor Grader
4. Discussion and possible approval of Resolution 2026-xxT John Deere Vibratory

Compactor/Roller

5. Call for Public Hearing: Ordinance 2026-00A Drought Based Fireworks Restrictions Ordinance; and review of the corresponding Resolution: Proclamation of Drought Conditions and Imposition of Fireworks Restrictions
6. Call for Public Hearing: Ordinance 2026-00B An Ordinance Adopting Fire Restrictions, Establishing Mandatory Court Appearance, Enforceable Penalties, Automatic Red Flag Escalation, and Emergency, Stage III Restrictions

H. NEW BUSINESS

1. Town Commission acknowledgment of the formation of Edgewood Neighborhood Advisory Groups (NAGs).
2. Discussion and possible action on Marathon Petroleum Pipeline.
3. Discussion and possible action on Fire & EMS services for Town of Edgewood.
4. Discussion and possible approval of Fire Chief position, job description, and salary range.

I. CLOSED SESSION

(Roll call vote required to go into closed session)

1. As Per Motion and Roll Call Pursuant to NMSA Section 10-15-1 (H)(2) Limited Personnel Matters - the discussion of hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation of complaints or charges against any individual public employee. (Community Liaison)
2. As Per Motion and Roll Call Pursuant to NMSA Section 10-15-1 (H)(2) Limited Personnel Matters - the discussion of hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation of complaints or charges against any individual public employee. (Town Manager)
3. As Per Motion and Roll Call Pursuant to NMSA Section 10-15-1 (H)(2) Limited Personnel Matters - the discussion of hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation of complaints or charges against any individual public employee. (Police Chief)
4. As Per Motion and Roll Call Pursuant to NMSA Section 10-15-1 (H)(8) Real Property and Water Rights - the discussion of the purchase, acquisition or disposal of real property or water rights by the public body. (Water rights acquisition)

J. RETURN TO REGULAR SESSION

(Roll call vote required to return to regular session)

1. Commissioners Affirm: only items listed on the agenda for Closed Session were discussed and no decisions were made.
2. Action on Closed Session item(s), as needed

K. FUTURE MEETINGS

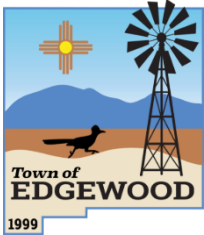
1.
 - a. April 28, 2026 Strategic Planning Workshop
 - b. April 28, 2026 Regular Commission Meeting
 - c. May 12, 2026 Regular Commission Meeting

L. FUTURE EVENTS

1.
 - a. Story Time - Wednesday morning 11:00AM at Edgewood Library
 - b. Spring Clean Up - Saturday, April 18 (9:00am-11:00am) at ECHO Ridge Park
 - c. Job Fair & Career Expo - Saturday, April 18 (9:00am-12:00pm) at Town Hall
 - d. Chat with Commissioners Workshop - Tuesday, April 21 (6:00pm-7:00pm) at Town Hall
 - e. Library Scavenger Hunt - April 21-25 (during Library hours) at Edgewood Library
 - f. Movie Matinee - Saturday, April 25 (12:00pm) at Edgewood Library
 - g. April Dumpster Days - Saturday and Sunday, April 25-26 (9:00am-3:00pm) at Town Roads Department
 - h. Space History Museum Event - Saturday, May 9, 2026 (11:00am-2:00pm) at Edgewood Library

M. FINAL COMMENTS BY COMMISSIONERS

N. ADJOURNMENT



Town of Edgewood

Workshop Minutes

Tuesday, March 24, 2026 at 5:00 PM

The Workshop met in Workshop session on Tuesday, March 24, 2026, at 5:00 PM in the Edgewood Town Hall Commission Chambers - 171A NM 344.

A. WELCOME AND CALL TO ORDER

Chair Rariden welcomed everyone and called the workshop to order at 5:00PM

1. Roll Call (by Town Clerk or designee)

Present: Commissioner Brennan, Commissioner Milligan, Commissioner Rariden, Commissioner Murillo, Commissioner Taylor.

Staff Present: Town Manager Hamilton, Clerk-Treasurer Witt, and Community Liaison Burke.

B. DISCUSSION

1. Comprehensive Plan: Economic Development Goals

Discussion of the Comprehensive Plan's Economic Development Goals. Staff presented the importance of growing and maintaining a strong, vibrant local economy, existing economic assets, and economic opportunities. Additionally, staff presented estimates of resident occupations by industry and median household income from 2021. Four areas were recommended as areas of focus for the town, including a diversified local economy, expanded outdoor recreation economy, supporting the retention and expansion of locally-owned small businesses, and creating a well-trained workforce for existing and future employers. Current resource engagements were identified including Albuquerque Regional Economic Development Alliance (AREA), Mid-Region Council of Governments (MRCOG), Small Business Development Centers, NM Economic Development Department, and New Mexico Jobs. A high-level overview of the Local Economic Development Act (LEDA) and the program purpose was provided, as well as a high-level description of the Economic Development Advisory Board. Lastly, staff presented short, medium, and long-term goals that have been completed or are in process. The goals identified were the Economic Development Advisory Board (June 2025), Promote Small Business Development Centers services (March 2026 on website), Co-sponsor and promote job expos (scheduled for April 18, 2026), Coordinate with NM Tourism and NM Outdoor Recreation to promote Edgewood's assets (FY26 grant, P&R training), Promote and disseminate information regarding online classes at local community colleges (February 2026 on website), Advocate for and pursue an urgent care center in Edgewood (2025 outreach to Senator Thorton to start conversation).

Commissioner Rariden inquired about the average cost of housing in Edgewood and staff informed it was in the upper \$300,000 range. Staff pointed out that funding for community services opens up with those who live in Edgewood and work at the National Lab or Military Base. Commissioner Brennan clarified that Lodger's Tax is exempt for stays thirty days and longer. Staff also stated that Lodger's Tax is used to promote the town for overnight stays. Commissioner Murillo requested a breakdown of the Lodger's Tax rules.

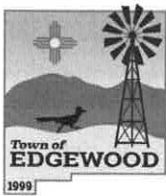
C. ADJOURNMENT

The workshop was adjourned at 5:35PM

Michael Rariden, Mayor

Attest:

Misty Witt, Clerk-Treasurer



**Town of Edgewood
Library Advisory Board Regular Meeting
Thursday, January 22, 2026, at 6:00PM**

I. ROLL CALL & MISSION STATEMENT

a. Vice Chair Diane Meitzler called the meeting to order at 6:13pm.

Present: Sandy Madsen, Diane Meitzler, Ryhan Butler, Nancie Ross, David Abbott, and Susan Schardon

Others Present: Brandyn Burke, Christian Villeneuve, Elliot Trinity, and Stephen Murillo

II. APPROVAL OF AGENDA

Sandy motioned to approve the agenda. Ryhan seconded the motion. All aye. Motion carried.

III. APPROVAL OF MINUTES

Sandy motioned to approve the minutes. Ryhan seconded the motion. All aye. Motion carried.

IV. REPORT OF LIBRARY MANAGER

- a. The Nov-Dec Report FY26 was presented. See attached.
- b. Library staff are planning the YES! Program for summer 2026 in addition to the summer reading program.
- c. The exterior cameras and panic buttons have been installed. Brandyn also stated that there was a incident in the library. A patron was in the computer room and punch the computer, threw it on the ground. EPD respond quickly. They arrested the man. The computer still works. The study carrel has a light chip in it.

Ryhan motioned to accept the report of the library manager. Sandy seconded the motion. All aye. Motion carried.

V. UNFINISHED BUSINESS

- a. The library has until April 2026 to expend the remaining GO Bond funds. The remaining expenses have been completed, and Brandyn is waiting for checks to submit the final reimbursement. The GRO Fund has been expended, and we are waiting to receive the final reimbursement. Item open.

VI. NEW BUSINESS

- a. Brandyn presented the Winter Reading Challenge statistics. Item closed.
- b. The updated policy recommendations were discussed. On page 6, Item C, Ryhan suggested changing the word "books" to "materials" to be more accurate in ILL restrictions. On page 16, Item C, Bullet C, Ryhan found a grammatical mistake where an "a" was

missing from the sentence. The suggested policy changes with updates were approved and will be voted on by the Town Commission for final approval.

Ryhan motioned to approve the updated library policies with the stated changes. Sandy seconded the motion. All aye. Motion carried.

- c. Board Officer Election. Item closed.

Sandy motioned to appoint Diane as the Chair. Ryan seconded the motion. All aye. Motion carried.

Sandy motioned to appoint Ryhan as the Vice Chair. Diane seconded the motion. 4 ayes, 1 abstain. Motion carried.

Diane motioned to appoint Sandy as the Secretary. Ryan seconded the motion. All aye. Motion carried.

VII. ANNOUNCEMENTS

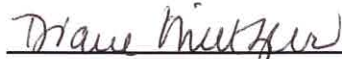
- a. Brandyn presented the upcoming events.
- b. Brandyn discussed the two new Resolutions passed by the Commission to submit approved board meeting minutes and provide quarterly board updates to the Commission. Brandyn will submit approved meeting minutes to the Clerk and Commission after each advisory board meeting. Ryhan volunteered to provide the quarterly updates with Brandyn.

VIII. ADJOURN

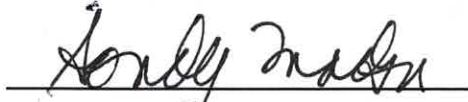
- a. Sandy motioned to adjourn. Diane seconded the motion. Vice Chair Diane adjourned the meeting at 7:53pm.

The next Board meeting will be held at 6:00pm on Thursday, March 26, 2026, in the Library.

PASSED AND APPROVED this 26TH day of MARCH 2026.


Diane Meitzler, Chair

Attest:


Sandy Madsen, Secretary

Town of Edgewood

Animal Welfare Advisory Board Special Meeting Minutes Wednesday, March 18, 2026 at 2:00pm

1. Roll Call

Sarah Crothers called to order at 2:14pm

Members Present: Sarah Crothers, Celia Cook, Barbara Evans, Lauren Aston

Staff Present: TOE Shelter Manager Christine Romero, Commissioner Kenneth Brennan

2. Approval of Agenda

Barbara Evans motioned to approve agenda, Celia Cook seconded. All in favor, motion passed.

3. Approval of Minutes

- A. Sarah Crothers motioned to approve minutes from the February 11th, 2026 meeting. Barbara Evans seconded, all in favor, motion passed.

4. Report of Animal Shelter Manager

Christine gave us an update on recently acquired grants.

5. Unfinished Business

A. Promotional Materials

Sarah showed us some items that she found that may work well to use as promotional items at events and/or to give to new adopters at the Shelter.

B. Mobile Spay/Neuter Clinic

We discussed the need for routine low-cost spay/neuter services in the area and how best to help facilitate that, including working with existing veterinary practices and/or organizations.

6. New Business

A. Board Meeting Training Review

Those who were able to attend the TOE board meeting training shared a bit about what was learned.

B. Selection of Board Member and Back-up Board Member for Quarterly Commission Update

We decided to postpone this discussion until our next meeting, at which time we will choose which Commission meeting to attend and who from the AWAB will attend.

C. Bissel "Empty the Shelters" Event will be May 1-17

During this event, the Shelter will receive \$20/dog and \$10/cat adopted.

D. Spring 5k "Doggie Dash"

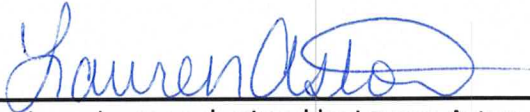
We discussed a possible 5k race fundraiser event, including possible locations, hurdles, and working with Parks & Rec.

7. Announcements

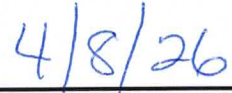
- A. Next Regular Meeting will be Wednesday, April 8, 2026 in the TOE Library Activities Room

8. Adjourn

Sarah Crothers motioned to adjourn, Barbara Evans seconded. All in favor, adjourned at 3:41pm.



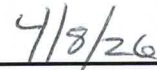
Meeting minutes submitted by Lauren Aston



Date



Chairperson or Vice Chairperson



Date

Town of Edgewood

Parks and Recreation Advisory Board Meeting Minutes

Wednesday, March 11, 2026 at 6:00pm

A. Welcome and Call to Order

1. 6:06pm Chairman Brian McMurtrey called meeting to order
Board members present: Lauren Aston, Brian McMurtrey, Diana Boyd, Walter English, Anthony Otero, Kayla Holmes
TOE Staff Present: Tara Mansker, Recreation Specialist; Kelly Hamilton, Town Manager
TOE Commissioner Present: Mike Rariden
Public Present: KR Scott, Lorraine Rariden, Diana Williams

B. Approval of Agenda

1. Brian McMurtrey motioned to add public comments as D. 1. & shift the other items down. Kayla Holmes seconded, all in favor. Motion passed.
2. Brian McMurtrey motioned to add Review of board training as E. 1. & shift other items down. Walter English seconded, all in favor. Motion passed.
3. Brian McMurtrey motioned to add Route 66 Centennial planning as D.2. Kayla Holmes seconded, all in favor. Motion passed.
4. Diana Boyd motioned to add Equestrian Center, Bassett Park, Echo Ridge, Section 32/Lost Canyon/Poker Draw, and Venus Park as items on the agenda. Kayla Holmes seconded, all in favor. Motion passed.
5. Brian McMurtrey motioned to approve modified agenda. Kayla Holmes seconded, all in favor. Motion passed.

C. Approval of Minutes

1. Diana Boyd motioned to amend Jan minutes 6:10pm. Anthony Otero seconded. All in favor. Motion passed.
2. Motion to approve February minutes. Diana Boyd motioned, Walter English seconded, all in favor. Motion passed.

D. Reports

1. Public Comments:
Diana Williams addressed the need for vendors at town events, such as Makers Markets, to have business licenses with TOE if they participate in 4 or more events per year. Also mentioned the TOE Comprehensive Plan in regards to PRAB planning.

KR Scott spoke about the upcoming COW Awards to occur on 3/19/26; Brian McMurtrey is nominated. KR also mentioned how pleased he is to see the currently diversity of the PRAB members. The Lion's Club is looking for more ways to help TOE, including possibly helping with playground development/improvement.

2. Route 66 Update:

Upcoming events include National Mustang Day on April 17th, car shows in June and July, a parade on July 4th, and "Run, Rally, and Rock" in August. Tara discussed grant money that was awarded for promotional items, as well as continued infrastructure projects.

3. Parks & Rec Updates

TOE Manager Kelly Hamilton spoke about the open position for Parks, Open Space and Trails Specialist; currently taking applications. There are also open positions for roads department, part-time administration assistants, police officers, and YES! Program Facilitator.

There was a discussion about possibly using open space west of Venus Park for dirt bikes, to provide them an area to recreate while protecting athletic fields and public trails. The second athletics field at Venus Park is still in the works.

Marathon Gas needs to reroute a pipeline and has proposed routing the pipeline under the parking lot at Venus Park.

There was discussion about Section 16 for further park development. We are also still waiting for approval of 40 year lease of Section 32.

4. Teen Advisory Committee Updates

TAC got a new member from a local middle school, and interest shown from others at recent events. The recent TAC-organized Valentine's Day Dance went well. The scavenger hunt was particularly well-received. There was discussion about how to better advertise at local schools to recruit new members to TAC.

E. New Business

1. Advisory Board Meetings Training

Members who were able to attend the recent TOE board meetings training shared what was learned.

2. Confirm new board appointments

Lauren Aston as secretary

3. Easter Event (4/4)

The Easter event this year will be held at TOE Town Hall, due to Venus Park field restoration.

4. Earth Week Spring Cleanup 4/18 9am-11am

This event will be at Echo Ridge Park. The Town will be providing supplies and likely food for volunteers.

5. Run, Rally, and Rock

A 5k race will take place at Wildlife West the morning of August 15th. Additional events later in the day are still in planning.

F. Continuing Business

1. Echo Ridge Park Signage Language

This topic was skipped, since it has been discussed at previous meetings.

2. Parks and Rec Goals

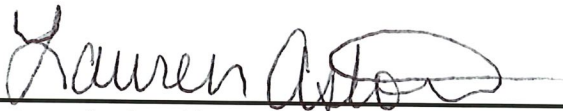
Members discussed what they feel goals for the PRAB should be. These included maintenance of parks, equipment, and trails; as well as keeping up with existing and upcoming grants.

G: Future Meetings

1. April 8th, 2026

H. Adjournment

1. Walter English motioned to adjourn, Anthony Otero seconded, all in favor.
Adjourned at 7:45pm.



Minutes submitted by Lauren Aston, Secretary

4/8/26

Date



Chair

4/8/2026

Date

RESOLUTION 2026-xxO

A RESOLUTION ADOPTING AN UPDATED PLANNING AND ZONING FEE SCHEDULE AND ESTABLISHING A PROCESS FOR FUTURE ADJUSTMENTS

WHEREAS, the Town of Edgewood is authorized to establish fees for land use and development applications to support the administration of planning and zoning services; and

WHEREAS, the Town previously adopted a Planning & Zoning Fee Schedule in May 2024 establishing fees for applications such as appeals, conditional use permits, development review, variances, subdivision plats, grading permits, and related administrative processes; and

WHEREAS, these fees are intended to offset costs associated with staff review, public notice requirements, technical analysis, and administrative processing of development applications; and

WHEREAS, the cost of administering land use regulations has increased due to inflation, rising operational expenses, and increased complexity of development review; and

WHEREAS, current application fees do not fully recover the cost of providing these services, resulting in partial subsidization by the Town's general fund; and

WHEREAS, the Town desires to maintain a fair and sustainable fee structure in which development-related costs are borne by applicants rather than taxpayers; and

WHEREAS, the Town further desires to retain flexibility to periodically evaluate and adjust fees to reflect changing economic conditions and actual costs of service delivery; and

WHEREAS, staff recommends expanding the fee schedule to include additional administrative applications to improve clarity, consistency, and cost recovery;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF EDGEWOOD:

SECTION 1. ADOPTION OF FEE SCHEDULE

The Town of Edgewood hereby adopts the updated Planning and Zoning Fee Schedule as attached hereto as Exhibit A, which includes revised fees for existing applications and new application types.

SECTION 2. FUTURE FEE ADJUSTMENTS

The Planning and Zoning Department reserves the right to periodically review and recommend adjustments to the Planning and Zoning Fee Schedule as necessary to reflect current economic

conditions, operational costs, and the level of service required. Any proposed fee adjustments shall be presented to the Governing Body for consideration and adoption by resolution.

SECTION 3. NEW APPLICATION TYPES

The adopted fee schedule includes the addition of new application types to support improved administration and cost recovery, including but not limited to:

- Temporary Use Permits
- Event Permits (Small and Large)
- Food Truck Permits
- Seasonal Sales Permits
- Temporary Structure Permits
- Construction Trailer Permits
- Outdoor Sales Permits
- Development Agreement Applications and Amendments
- Code Enforcement Appeals

These additions provide clearer processes and ensure appropriate cost recovery for staff review and coordination.

SECTION 4. PURPOSE AND INTENT

The purpose of this Resolution is to:

- Improve cost recovery for development review services
- Ensure fees remain aligned with actual administrative costs
- Reduce reliance on the Town's general fund
- Provide a predictable and transparent fee structure
- Allow flexibility to adjust fees in response to economic conditions

SECTION 5. SEVERABILITY

If any section, subsection, sentence, clause, or phrase of this Resolution is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this Resolution.

SECTION 6. EFFECTIVE DATE

This Resolution shall take effect immediately upon adoption.

PASSED, APPROVED, and ADOPTED this 14th day of April, 2026.

Michael E. Rariden, Mayor

ATTEST:

Misty Witt, Clerk-Treasurer

DRAFT

RESOLUTION 2026-xxR

A RESOLUTION DESIGNATING THE MONTH BETWEEN MOTHER'S DAY AND FATHER'S DAY AS "FAMILY MONTH" IN EDGEWOOD, NM

WHEREAS, the family is the cornerstone of a healthy and vibrant society, providing essential emotional support, nurturing, and stability; and

WHEREAS, families come in many forms and are shaped by diverse cultural traditions, values, and practices, including the unique contributions of Native American, Hispanic, Anglo, African American, and immigrant communities; and

WHEREAS, Edgewood's rich cultural heritage and traditions honor family as a central element of life, from extended family structures to community networks that support and strengthen individuals; and

WHEREAS, studies have consistently shown that stable family environments lead to greater emotional stability for individuals, particularly children, by fostering feelings of safety, love, and support, which are critical for healthy development and well-being; and

WHEREAS, families provide the foundation for personal growth, economic stability, and the overall resilience of communities, and deserve recognition for their enduring contributions to the fabric of Edgewood's society; and

WHEREAS, designating the period between Mother's Day and Father's Day as "Family Month" will serve as an opportunity to recognize, celebrate, and strengthen the bonds of family across the state, while honoring the diverse ways in which families come together to support one another; and

WHEREAS, "Family Month" will provide a dedicated time to reflect on the importance of family, promote family-friendly policies, and encourage actions that support family well-being, including access to quality healthcare, education, and housing;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF EDGEWOOD:

1. That the month between Mother's Day and Father's Day be designated as "Family Month" in Edgewood;
2. That this designation will recognize the importance of family in all its forms, including the diversity of family structures and cultural practices that contribute to the vibrancy of Edgewood; and
3. That during Family Month, the people of Edgewood are encouraged to celebrate the central role that families play in shaping individuals' emotional and psychological well-being, promoting strong communities, and fostering personal and collective growth; and

4. That the commission will support initiatives that promote family stability, including programs that strengthen families, promote mental health, and enhance economic security for all families in Edgewood.

PASSED, APPROVED, and ADOPTED this 14th day of April 2026

Michael E. Rariden, Mayor

ATTEST:

Misty Witt, Clerk-Treasurer

RESOLUTION 2026-xxS

A Resolution to Acquire 2026 John Deere 672 G-Tier Motor Grader

WHEREAS, the Town of Edgewood, New Mexico (the “Town”) has identified the need to acquire one new 2026 John Deere 672 G-Tier Motor Grader (CES), for use by the Town’s Public Works Department to support road construction, maintenance, snow operations, and related municipal activities; and

WHEREAS, 4Rivers Equipment. has agreed to supply and deliver the equipment to the Town at 171-A State Rd. 344, Edgewood, NM 87015, under a lease arrangement providing for a monthly rent of \$5,717.44, with a residual amount of \$159,733.20 to potentially purchase at the end of the lease, and has a maximum annual usage limit of 1,000 hours; and

WHEREAS, the Town Commission desires to approve the acquisition of the above-described equipment on the terms set forth in the Town’s Standard Contract for Goods and/or Services attached hereto and authorize the execution of all documents necessary to complete the transaction; and

WHEREAS, the Town’s obligations under any agreement approved by this Resolution are special, limited obligations subject to annual appropriation and the availability of funds and do not constitute a pledge of the Town’s general credit or taxing power.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF EDGEWOOD, that:

1. The Town Commission approves the lease of one new 2026 John Deere 672 G-Tier Motor Grader (CES), from John Deere Corporation (its agent/dealer 4Rivers Equipment Co.), at a monthly rental rate of \$5,717.44, with an option to purchase for \$159,733.20, subject to a maximum annual usage limit of 1,000 hours, substantially on the terms set forth in the Town’s Standard Contract for Goods and/or Services attached hereto.
2. The Town Manager (or designee) is authorized to finalize, execute, and deliver the Town’s Standard Contract for Goods and/or Services with John Deere Corporation (its agent/dealer 4Rivers Equipment Co.) and any related documents necessary to complete the transaction, with such non-substantive changes as the Town Manager, in consultation with the Town Attorney, deems appropriate to protect the Town’s interests.
3. All obligations of the Town under the contract and related documents are expressly contingent upon appropriation and the availability of funds and shall not constitute a general obligation or debt of the Town.
4. The Clerk-Treasurer is directed to attest to the execution of this Resolution and maintain it with the Town’s official records.

PASSED, APPROVED, and ADOPTED this 14th day of April, 2026

Michael E. Rariden, Mayor

Attest

Misty Witt, Clerk-Treasurer

DRAFT

RESOLUTION 2026-xxT

A Resolution to Acquire 2026 Hamm CAB 84” Smooth Roller 0130HA-WGH0H252LHAA01948

WHEREAS, the Town of Edgewood, New Mexico (the “Town”) has identified the need to acquire one new 2026 Hamm CAB 84” Smooth Roller 0130HA-WGH0H252LHAA01948 (Sourcewell #11723-JDC), for use by the Town’s Public Works Department to support road construction, maintenance, and related municipal activities; and

WHEREAS, 4Rivers Equipment. has agreed to supply and deliver the equipment to the Town at 171-A State Rd. 344, Edgewood, NM 87015, under a lease arrangement providing for a monthly rent of \$4,374.04, with a residual amount of \$75,213.60 to potentially purchase at the end of the lease, and has a maximum annual usage limit of 1,000 hours; and

WHEREAS, the Town Commission desires to approve the acquisition of the above-described equipment on the terms set forth in the Town’s Standard Contract for Goods and/or Services attached hereto and authorize the execution of all documents necessary to complete the transaction; and

WHEREAS, the Town’s obligations under any agreement approved by this Resolution are special, limited obligations subject to annual appropriation and the availability of funds and do not constitute a pledge of the Town’s general credit or taxing power.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF EDGEWOOD:

1. The Town Commission approves the lease of one new 2026 Hamm CAB 84” Smooth Roller 0130HA-WGH0H252LHAA01948 (Sourcewell #11723-JDC), from John Deere Corporation (its agent/dealer 4Rivers Equipment Co.), at a monthly rental rate of \$4,374.04, with an option to purchase for \$75,213.60, subject to a maximum annual usage limit of 1,000 hours, substantially on the terms set forth in the Town’s Standard Contract for Goods and/or Services attached hereto.
2. The Town Manager (or designee) is authorized to finalize, execute, and deliver the Town’s Standard Contract for Goods and/or Services with John Deere Corporation (its agent/dealer 4Rivers Equipment Co.) and any related documents necessary to complete the transaction, with such non-substantive changes as the Town Manager, in consultation with the Town Attorney, deems appropriate to protect the Town’s interests.
3. All obligations of the Town under the contract and related documents are expressly contingent upon appropriation and the availability of funds and shall not constitute a general obligation or debt of the Town.

4. The Clerk-Treasurer is directed to attest to the execution of this Resolution and maintain it with the Town's official records.

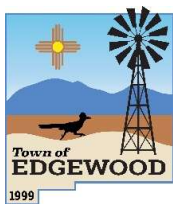
PASSED, APPROVED, and ADOPTED this 14th day of April, 2026

Michael E. Rariden, Mayor

Attest

Misty Witt, Clerk-Treasurer

DRAFT



Town of Edgewood AGENDA REQUEST FORM

Submitted by:	Linda Burke
Commission Meeting Date:	April 14, 2026
Agenda Item Title:	Drought Based Fireworks Restrictions
Action Requested of Commission:	1. Call for Public Hearing for Ordinance 2. Review proposed Ordinance and corresponding Resolution
Background and Rationale:	Edgewood includes large areas of trees and grasslands and frequently experiences high winds. Periodically, the area also experiences drought conditions which can make the Town more susceptible to wildfires. To help reduce fire dangers, having an Ordinance in place to restrict fireworks activities prepares the Town to quickly enact restrictions when conditions warrant. Per state law, fireworks restrictions can be put in place for 30 days at a time and would require regular re-enactment by the Commission through Resolution to start or continue the restrictions. The Ordinance provides the framework for conditions, limitations, and enforcement; the Resolution initiates each restrictions period.
Alternative plans if action denied:	Revise Ordinance and Resolution
Name of person presenting:	Kelly Hamilton/Chief Frost/Linda Burke
Department(s) involved:	Administration and Public Safety
Budget questions:	
• Line Item:	
• Fiscal Impact:	
• Addt'l Funding Sources:	

*Updated 2025-04-16
Created 2025-02-17*

TOWN OF EDGEWOOD, NEW MEXICO
ORDINANCE 2026-004
DROUGHT-BASED FIREWORKS RESTRICTION ORDINANCE

SECTION 1. TITLE

This Ordinance shall be known and cited as the:
“Drought-Based Fireworks Restriction Ordinance of the Town of Edgewood.”

SECTION 2. PURPOSE

The purposes of this Ordinance are to:

- A. Protect the public health, safety, and welfare;
- B. Reduce the risk of wildfire during periods of drought or elevated fire danger;
- C. Ensure compliance with the New Mexico Fireworks Licensing and Safety Act; and
- D. Establish a lawful and enforceable mechanism for temporary fireworks restrictions consistent with state law.

SECTION 3. AUTHORITY

This Ordinance is adopted pursuant to:

- A. NMSA 1978 § 60-2C-8.1;
- B. The police powers of municipalities under New Mexico law; and
- C. The governing authority of the Town Commission.

SECTION 4. DEFINITIONS

Unless otherwise defined herein, all terms shall have the meanings set forth in the New Mexico Fireworks Licensing and Safety Act.

SECTION 5. CONDITIONS REQUIRED FOR RESTRICTIONS

A. Required Findings

The Town Commission may impose restrictions only upon:

1. Conducting a duly noticed public hearing; and
2. Considering competent, objective evidence regarding drought and fire danger conditions, including but not limited to:
 - a. National Weather Service data;
 - b. U.S. Forest Service or New Mexico Forestry Division fire danger indices;
 - c. Keetch-Byram Drought Index (KBDI) or similar accepted index; and

3. Making a formal determination, supported by substantial evidence in the record, that:
 - a. Severe or extreme drought conditions exist; or
 - b. Fire danger presents a significant threat to life, property, or natural resources.

B. Proclamation Required

Restrictions authorized under this Ordinance shall take effect only upon adoption of a **Resolution of Proclamation**, which shall:

1. State the factual basis for the determination;
2. Clearly identify the restrictions imposed;
3. Define the geographic scope, if applicable; and
4. Establish the effective and expiration dates.

C. Duration

1. Any restriction shall remain in effect for no more than thirty (30) days.
2. Restrictions may be renewed only upon new findings and adoption of a subsequent proclamation.

SECTION 6. RESTRICTIONS AUTHORIZED

A. Mandatory Prohibitions

Upon issuance of a valid proclamation, the following fireworks shall be prohibited within the Town:

- Missile-type rockets
- Stick-type rockets
- Helicopters
- Aerial spinners

as required by NMSA 1978 § 60-2C-8.1.

B. Permissible Additional Restrictions

The Town Commission may, upon appropriate findings, prohibit or restrict:

- Other aerial devices;
- Ground audible devices;
- Display fireworks;

to the extent authorized by state law.

C. Location-Based Restrictions

The Town Commission may restrict the use of otherwise permissible fireworks by:

1. Prohibiting use within wildland–urban interface (WUI) areas;
2. Prohibiting use within designated high-risk or fire-prone zones;
3. Restricting use in areas identified by the Fire Chief or Fire Marshal;
4. Limiting use to paved, barren, or otherwise non-combustible surfaces.

SECTION 7. ACTIVITIES NOT REGULATED

Nothing in this Ordinance shall be construed to:

- A. Regulate activities unrelated to fireworks, including smoking, open fires, or campfires; or
- B. Restrict permissible fireworks beyond the scope authorized by state law absent a valid proclamation.

Such activities shall be governed by separate ordinances or applicable law.

SECTION 8. ENFORCEMENT

A. Unlawful Acts

It is unlawful for any person to:

1. Ignite, use, or discharge any fireworks in violation of a valid proclamation issued under this Ordinance;
2. Possess fireworks with the intent to use them in violation of a valid proclamation; or
3. Cause, permit, or allow a violation of this Ordinance on property owned, leased, or controlled by that person.

B. Enforcement Authority

This Ordinance may be enforced by:

- Law enforcement officers;
- The Fire Chief, Fire Marshal, and fire personnel;
- Code enforcement officers;
- Any other officer or employee authorized by the Town Manager.

C. Citation and Complaint Procedure

1. Authority to Issue Citation

An authorized officer who has probable cause to believe a violation has occurred may issue a citation in lieu of custodial arrest.

2. Form of Citation

The citation shall include:

- a. Name of the person charged, if known;

- b. Date, time, and location of the alleged violation;
- c. Description of the offense and applicable ordinance section or proclamation;
- d. Name and title of the issuing officer;
- e. Date and time of issuance; and
- f. Court appearance information or response instructions.

3. Filing of Citation

A citation shall:

- a. Be provided to the person charged; and
- b. Be filed with the municipal court in accordance with applicable procedures.

A properly issued citation constitutes a complaint.

4. Notice to Appear

A cited person shall appear or respond as directed. Failure to do so may result in a warrant or other lawful action.

5. Non-Exclusive Enforcement

Citation does not preclude arrest, warning, or other lawful enforcement action.

D. Penalties

Violations shall be punished in accordance with:

- NMSA 1978 § 60-2C-10; and
- Any applicable municipal penalty provisions.

Each separate act, and each day a violation continues, constitutes a separate offense.

SECTION 9. SCHEDULE OF FINES AND PENALTIES

A. Applicability

This schedule applies to violations of this Ordinance and any proclamation issued pursuant to it. All fines are subject to applicable court costs and fees.

B. General Violations

1. Use of Prohibited Fireworks

- First offense: \$100
- Second offense within twelve (12) months: \$250
- Third and subsequent offenses: \$500

2. Use of Fireworks in Restricted Areas

- First offense: \$100
- Second offense within twelve (12) months: \$250
- Third and subsequent offenses: \$500

3. Violation of Use Conditions

- First offense: \$75
- Second offense within twelve (12) months: \$150
- Third and subsequent offenses: \$300

C. Aggravated Violations

1. Fireworks use creating a fire hazard or requiring emergency response: up to \$500
2. Fireworks use during declared extreme fire danger: up to \$500
3. Allowing illegal use on property: \$200–\$500

D. Juvenile Violations

A parent or legal guardian may be cited for violations committed by a minor.
Fine range: \$100–\$300.

E. Continuing Violations

Each act and each day constitutes a separate offense.

F. Alternative or Additional Penalties

The court may order:

1. Community service;
2. Fire safety education;
3. Restitution for damages or fire response costs;
4. Any penalty authorized under NMSA 1978 § 60-2C-10.

G. Maximum Penalty

Nothing limits the court's authority to impose the maximum penalties allowed by law.

SECTION 10. SEVERABILITY

If any provision of this Ordinance is held invalid, the remainder shall remain in effect.

SECTION 11. EFFECTIVE DATE

This Ordinance shall take effect upon adoption; however, it shall be enforceable only upon issuance of a valid proclamation pursuant to Section 5.

PASSED, APPROVED, AND ADOPTED this 12th day of May, 2026.

Michael E. Rariden, Mayor

ATTEST:

Misty Witt, Clerk-Treasurer

TOWN OF EDGEWOOD, NEW MEXICO

RESOLUTION 2026-xxQ

PROCLAMATION OF DROUGHT CONDITIONS AND IMPOSITION OF FIREWORKS RESTRICTIONS

WHEREAS, the Town of Edgewood has adopted Ordinance 2026-001, the “Drought-Based Fireworks Restriction Ordinance,” establishing procedures for restricting fireworks during periods of drought or elevated fire danger; and

WHEREAS, pursuant to NMSA 1978 § 60-2C-8.1, the Town Commission is authorized to restrict the sale and use of certain fireworks upon a finding of severe or extreme drought conditions or significant fire danger; and

WHEREAS, the Town Commission conducted a duly noticed public hearing on May 12, 2026; and

WHEREAS, the Town Commission considered competent and objective evidence, including but not limited to:

- National Weather Service data;
- U.S. Forest Service and/or New Mexico Forestry Division fire danger ratings;
- Keetch-Byram Drought Index (KBDI) values;
- Reports and recommendations from the Edgewood Fire Chief and/or Fire Marshal; and

WHEREAS, the Town Commission finds, based on substantial evidence in the record, that:

- ☐ Severe drought conditions exist;
- ☐ Extreme drought conditions exist;
- ☐ Fire danger presents a significant threat to life, property, or natural resources;

(check all that apply)

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF EDGEWOOD:

SECTION 1. PROCLAMATION

The Town Commission hereby declares that drought and/or fire danger conditions exist within the Town of Edgewood sufficient to warrant the imposition of fireworks restrictions.

SECTION 2. MANDATORY PROHIBITIONS

Pursuant to state law, the following fireworks are prohibited within the Town limits:

- Missile-type rockets
- Stick-type rockets
- Helicopters
- Aerial spinners

SECTION 3. ADDITIONAL RESTRICTIONS *(check all that apply)*

- ☐ All aerial devices are prohibited
- ☐ Ground audible devices are prohibited
- ☐ Display fireworks are prohibited
- ☐ Fireworks use is prohibited within the following areas:
 - Wildland–urban interface (WUI) areas
 - Designated high-risk or fire-prone zones identified by the Fire Chief
- ☐ Fireworks use is limited to paved, barren, or non-combustible surfaces only
- ☐ Other restrictions (specify):

SECTION 4. GEOGRAPHIC SCOPE

- ☐ These restrictions apply town-wide
- ☐ These restrictions apply only within the following areas:

(including reference to WUI map or designated zones, if applicable)

SECTION 5. EFFECTIVE DATES

Start Date: May 16, 2026, at 12:00AM

End Date (not to exceed 30 days): June 15, 2026, at 11:59PM

This Proclamation shall automatically expire unless renewed by the Town Commission upon new findings.

SECTION 6. ENFORCEMENT

Violations of this Proclamation shall be enforced pursuant to:

- Ordinance 2026-001 of the Town of Edgewood; and
- NMSA 1978 § 60-2C-10

and are subject to citation, fines, and other penalties as provided by law.

SECTION 7. PUBLIC NOTICE

The Town shall provide reasonable public notice of this Proclamation, including:

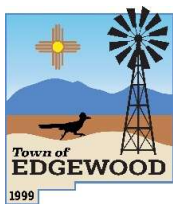
- Posting on the Town's official website;
- Posting at Town Hall and other public locations;
- Distribution through media, social media, or other communication channels.

PASSED, APPROVED, AND ADOPTED this 12th day of May, 2026.

Michael E. Rariden, Mayor

ATTEST:

Misty Witt, Clerk-Treasurer



Town of Edgewood AGENDA REQUEST FORM

Submitted by:	Linda Burke
Commission Meeting Date:	April 14, 2026
Agenda Item Title:	Call for Public Hearing for Ordinance 2026-00B An Ordinance for Adopting Fire Restrictions, Establishing Mandatory Court Appearance, Enforceable Penalties, Automatic Red Flag Escalation, and Emergency Stage III Restrictions.
Action Requested of Commission:	
Background and Rationale:	On April 6, 2026, the State Forester of New Mexico enacted fire restrictions imposed for non-federal, non-Tribal and <u>non-municipal lands</u> in New Mexico. Those restrictions will remain in place until rescinded. It included prohibitions on: Smoking, Fireworks, Campfires, Prescribed, open, agricultural and/or debris burning, Flaring of gas related to oil and gas production. Because the State Forester restrictions do not apply within municipal boundaries, the Town of Edgewood needs to enact its own fire restrictions. The proposed Ordinance will serve as the Town of Edgewood's restrictions with a stage approach to allow for automatic escalation of restrictions based on current conditions. The proposed Ordinance also includes mandatory court appearance and enforceable penalties.
Alternative plans if action denied:	Call for Public Hearing at a later date and/or revise Ordinance, as needed.
Name of person presenting:	Kelly Hamilton, Chief Aaron Frost, Linda Burke
Department(s) involved:	Administration
Budget questions:	
• Line Item:	
• Fiscal Impact:	

*Updated 2025-04-16
Created 2025-02-17*

TOWN OF EDGEWOOD, NEW MEXICO

ORDINANCE 2026-00B

FIRE RESTRICTIONS AND WILDFIRE RISK REDUCTION ORDINANCE

SECTION 1. TITLE

This Ordinance shall be known as the “**Edgewood Fire and Wildfire Reduction Restriction Ordinance.**”

SECTION 2. AUTHORITY

This Ordinance is adopted pursuant to:

- NMSA 1978, Section 3-18-1
- NMSA 1978, Section 3-18-14
- Authority of the State Forester under NMSA 1978, Section 68-2-16
- New Mexico Fireworks Safety Act (for coordination purposes only)
- The Town’s police powers to protect public health, safety, and welfare

SECTION 3. PURPOSE

The purposes of this Ordinance are to:

- Reduce wildfire risk and prevent human-caused ignitions
- Protect life, property, and critical infrastructure
- Align municipal restrictions with State Forester orders
- Provide enforceable fire restrictions and clear escalation
- Establish penalties, cost recovery, and court procedures
- Enable rapid emergency response during extreme conditions

SECTION 4. DEFINITIONS

- A. **Fire Chief** – The Fire Chief of the Town or designee
- B. **Open Burning** – Burning of vegetation, debris, or refuse in open air
- C. **Open Fire** – Any outdoor fire not fully contained in an approved device
- D. **Red Flag Warning** – Critical fire weather warning issued by the National Weather Service
- E. **State Forester Restrictions** – Fire restrictions issued under state authority

F. **Stage I / Stage II Restrictions** – Restriction levels consistent with State Forester orders

G. **Stage III Restrictions** – Emergency municipal restrictions exceeding State levels

H. **Spark-Producing Equipment** – Equipment capable of emitting sparks

I. **Construction Activity** – Land clearing, grading, building, or industrial work

J. **Negligent Ignition** – Causing fire through careless or reckless conduct

K. **Repeat Offense** – Violation within 12 months

L. **Drought-Based Fireworks Restriction Ordinance** – The Town ordinance governing fireworks restrictions adopted pursuant to NMSA 60-2C-8.1

SECTION 5. ADOPTION AND DECLARATION

A. Incorporation of State Orders

All State Forester fire restrictions are **adopted and incorporated by reference**.

B. Applicability

- State restrictions apply automatically within the Town
- The **stricter provision controls**

C. Local Authority

Restrictions may be imposed by:

- Governing Body resolution; or
- Fire Chief order

D. Red Flag Conditions

A Red Flag Warning constitutes **prima facie evidence of extreme fire danger**, authorizing escalation by the Fire Chief.

SECTION 6. STAGE I RESTRICTIONS (MODERATE–HIGH FIRE DANGER)

Unless otherwise permitted:

A. Open Burning

Prohibited except by permit issued by the Fire Chief

B. Campfires

Allowed only when:

- In developed or approved areas;
- Within permanent or approved devices;
- 10-foot clearance maintained

C. Smoking

Permitted only:

- Inside vehicles; or
- In cleared areas

D. Equipment Use

- Spark arrestors required
- No use during high winds as determined by Fire Chief

E. Fireworks

Fireworks shall be regulated exclusively under the **Drought-Based Fireworks Restriction Ordinance** and applicable state law.

SECTION 7. STAGE II RESTRICTIONS (EXTREME FIRE DANGER)

May be implemented by State Forester, Governing Body, or Fire Chief.

A. Prohibited

- All open burning
- All open flames and campfires
- Charcoal and solid-fuel grills
- Smoking except in enclosed vehicles/buildings
- Spark-producing equipment
- Motorized equipment in dry vegetation

B. Fireworks

Fireworks are prohibited **only where**:

- A valid proclamation has been issued under the Drought-Based Fireworks Restriction Ordinance; or

- Prohibited under state law

C. Allowed

- Propane/gas devices with shutoff valves
- Emergency operations
- Authorized governmental/utility work

D. Conditional Exceptions

May be authorized with:

- Fire suppression equipment
- Fire watch personnel
- Written Fire Chief approval

SECTION 8. STAGE III – EMERGENCY FIRE RESTRICTIONS

A. Activation

May be declared when:

- Extreme or catastrophic fire conditions exist;
- Fire suppression capacity is limited; or
- Imminent threat to life or property exists

B. Prohibited Activities

- All outdoor ignition sources
- Smoking outdoors
- All fireworks
- All construction and industrial activity
- Motorized equipment operation

C. Exceptions

Only by written authorization:

- Emergency response
- Critical infrastructure
- Essential government functions

D. Public Restrictions

The Town may:

- Close parks and open spaces
- Restrict access to high-risk areas
- Limit gatherings

E. Curfew Authority

Curfews may be imposed if:

- Narrowly tailored
- Time-limited
- Emergency-based
- Ratified within 72 hours

SECTION 9. CONSTRUCTION FIRE PREVENTION

A. All Stages

- Fire extinguisher (2A:10B:C minimum)
- 10-foot clearance
- Water source available
- Shovel or hand tools on-site
- Equipment maintained

B. Stage I

- Spark arrestors required
- No work during high winds

C. Stage II

- Spark-producing work prohibited unless authorized
- Fire watch required (minimum 30 minutes post-work)

D. Stage III

- All activity prohibited unless authorized

SECTION 10. FIRE CHIEF AUTHORITY

The Fire Chief may:

- Enforce this Ordinance
- Issue permits and exemptions
- Impose additional restrictions
- Coordinate with state and regional agencies

SECTION 11. ENFORCEMENT

Enforced by:

- Fire Department
- Law enforcement
- Code enforcement
- Authorized officials

SECTION 12. MANDATORY COURT APPEARANCE

- All violations require Municipal Court appearance
- Stage II and III violations:
 - Mandatory appearance
 - No waiver permitted

Failure to appear may result in a warrant.

SECTION 13. PENALTIES

A. Base Fines

Offense	Fine
First	\$100–\$500
Second	\$250–\$500
Third+	\$500

B. Enhanced Minimums

Condition	Minimum
Stage II	\$250
Stage III	\$500

C. Aggravating Factors

Maximum penalties apply when:

- Fire ignition occurs
- Threat to life/property exists
- Orders ignored

D. Negligent Ignition

Prohibited at all times regardless of stage.

E. Cost Recovery

Liability includes:

- Fire suppression
- Emergency response

Recoverable by court, civil action, or lien.

F. Continuing Violations

Each day equals separate offense.

G. Fireworks Violations

Fireworks-related violations shall be enforced under:

- The Drought-Based Fireworks Restriction Ordinance;
- New Mexico Fireworks Safety Act; and
- Applicable municipal penalties

SECTION 14. TERMINATION OR MODIFICATION

Restrictions may be:

- Rescinded or modified by Fire Chief or Governing Body
- Automatically lifted when State orders expire
- Adjusted based on conditions

SECTION 15. NOTICE

Notice provided via:

- Official postings
- Website
- Media

Lack of notice does not prevent enforcement.

SECTION 16. INTERAGENCY COORDINATION

A. General Coordination

The Town shall coordinate, to the extent practicable, with:

1. The State Forester and the New Mexico Energy, Minerals and Natural Resources Department Forestry Division;

2. The State Fire Marshal; and
3. Adjacent counties, municipalities, and fire districts

regarding fire restrictions, enforcement practices, and emergency response activities.

B. Consistency of Restrictions

The Town shall make reasonable efforts to align its fire restriction stages and prohibitions with those imposed by the State Forester and surrounding jurisdictions to promote clarity and public compliance.

C. Independent Authority

Nothing in this Section shall be construed to:

1. Limit the authority of the Town to impose stricter fire restrictions;
2. Require prior approval from any external agency before taking action; or
3. Delay implementation of emergency measures necessary to protect life or property.

D. Information Sharing

The Fire Chief may exchange information, data, and operational updates with partner agencies for the purpose of fire prevention and suppression.

E. Mutual Aid

Nothing in this Ordinance shall interfere with existing mutual aid agreements or emergency response coordination.

SECTION 17. FIREWORKS REGULATION COORDINATION

A. Fireworks are governed by:

- The Drought-Based Fireworks Restriction Ordinance; and
- New Mexico Fireworks Safety Act

B. This Ordinance shall not independently regulate fireworks except:

- As authorized under state law; or
- During Stage III emergency conditions

C. Where both ordinances apply:

- Enforcement may proceed under either
- Penalties shall not be duplicative

D. This Ordinance shall be interpreted to avoid conflict with state law.

SECTION 18. SEVERABILITY

Invalid provisions do not affect the remainder.

SECTION 19. REPEALER

Conflicting ordinances repealed.

SECTION 20. EFFECTIVE DATE

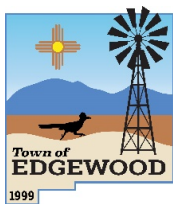
Effective upon adoption and publication.

PASSED, APPROVED, AND ADOPTED this 12th day of May 2026.

Michael E. Rariden, Mayor

ATTEST:

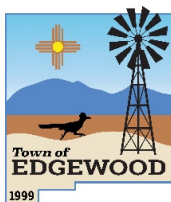
Misty Witt, Clerk-Treasurer



Town of Edgewood AGENDA REQUEST FORM

Submitted by:	Brandon T. Gilchrist
Commission Meeting Date:	Tuesday March 24 th , 2026
Agenda Item Title:	Neighborhood Advisory Groups
Action Requested of Commission:	Acknowledgment
Background and Rationale:	Neighborhood Advisory Groups are resident-based committees organized around specific geographic areas of a community. Their primary role is to provide localized insight, feedback, and recommendations on planning initiatives, neighborhood issues, and community development projects. These groups allow the Town to gather more detailed and place-specific information about conditions, challenges, and opportunities within different parts of Edgewood. Formally acknowledging Neighborhood Advisory Groups would support the Town's commitment to public engagement, transparency, and collaborative planning. These groups can serve as an important bridge between residents and local government by providing a structured way for community members to share ideas, identify neighborhood concerns, and participate in shaping the future of their area. Many communities across the United States utilize similar neighborhood-based advisory groups as part of their public participation strategy. Cities such as Portland, Seattle, and Denver have established neighborhood associations or advisory committees that help inform local planning decisions, infrastructure priorities, and neighborhood improvement projects. These groups provide local governments with valuable on-the-ground perspectives that may not always be captured through traditional public meetings or surveys. For Edgewood, Neighborhood Advisory Groups would be particularly valuable when working on Comprehensive Plan initiatives, neighborhood planning efforts, and community development projects. Members of these groups can help identify neighborhood-specific priorities, provide feedback on proposed policies or projects, and assist the Town in understanding how planning initiatives may impact residents at the local level. In addition, these groups can help strengthen community relationships by encouraging residents to become more involved in the planning process. By creating a structured avenue for participation, the Town can ensure that community feedback is consistent, organized, and representative of neighborhood perspectives.

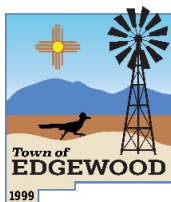
*Updated 2025-04-16
Created 2025-02-17*



Town of Edgewood AGENDA REQUEST FORM

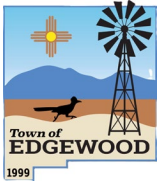
	Recognizing Neighborhood Advisory Groups does not create additional regulatory authority but rather establishes a community engagement framework that allows the Town to gather meaningful input during planning processes. Their role would be advisory in nature, helping staff and decision-makers better understand neighborhood conditions and priorities. Ultimately, the creation and acknowledgment of Neighborhood Advisory Groups will help Edgewood continue building a more responsive, inclusive, and informed planning process, ensuring that the Town's long-term policies and projects reflect the voices of the residents who call Edgewood home.
Alternative plans if action denied:	N/A
Name of person presenting:	Brandon T. Gilchrist
Department(s) involved:	Planning and Zoning
Budget questions:	
• Line Item:	
• Fiscal Impact:	
• Addt'l Funding Sources:	
Staff Review:	Neighborhood Advisory Groups would serve as resident-based forums organized by geographic areas within the Town. These groups would allow residents to share concerns, identify neighborhood priorities, and provide localized feedback on planning initiatives, infrastructure improvements, and community development projects. By gathering information at the neighborhood level, the Town can gain a clearer understanding of the unique conditions and needs present in different parts of the community.

*Updated 2025-04-16
Created 2025-02-17*



Town of Edgewood AGENDA REQUEST FORM

	Many municipalities utilize similar neighborhood-based advisory structures to support public participation and improve communication between residents and local government. These groups provide valuable insight that can help inform policy decisions, long-range planning efforts, and implementation of the Town's Comprehensive Plan. The role of these groups would be advisory only, with no regulatory authority. Their primary function would be to provide feedback and recommendations that staff and decision-makers may consider when evaluating planning projects and community initiatives. Recognizing Neighborhood Advisory Groups would help the Town create a more structured approach to community outreach while ensuring that residents have meaningful opportunities to participate in shaping the future of their neighborhoods. Staff believe this approach will improve transparency, strengthen community relationships, and support more informed planning decisions. Staff recommend that the Town Commission acknowledge the use of Neighborhood Advisory Groups as a community engagement tool to assist with neighborhood-level feedback and participation in future planning efforts.
Staff Recommendation:	Staff recommends that the Town Commission formally acknowledge the formation of Edgewood Neighborhood Advisory Groups (NAGs) as a tool to strengthen community engagement and improve neighborhood-level input in the planning process.



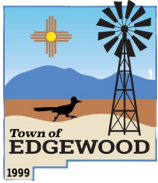
Fire Chief

Job Summary: The Fire Chief is appointed by the Town of Edgewood Commissioners and is a full-time, contract, salary position with benefits. Under the general direction of the Town Commission and Town Manager, the Fire Chief is responsible for the complex administration of the standard operating policies, procedures, and budgets for Town of Edgewood volunteer members, career Firefighters/EMTs, and Fire Administration. The Fire Chief will be required to implement a fire training program for the volunteer members and career staff so they will be qualified to respond to both fire and EMS calls for service. The Fire Chief carries the responsibility to lead volunteer and career firefighters and emergency medical to provide high quality emergency services in a rural municipality. The Fire Chief is required to work closely with other fire departments in the neighboring communities and Counties through proper communication, collaboration, Memorandums of Understanding, and training opportunities. The Fire Chief position should be primarily an administrative position; however, the Fire Chief may response to calls for service as needed. The Fire Chief performs a variety of technical, administrative, and supervisory work in planning, organizing, directing, and implementing fire prevention, suppression, and emergency medical services to prevent or minimize the loss of life and property by fire and emergency medical conditions. The Fire Chief's duties include fire investigation, fire inspections, pre-fire planning, fire education, coordination, and overall improvement of fire and EMS services.

Essential functions, as defined under the Americans with Disabilities Act, may include any of the following tasks, knowledge, skills and other characteristics. The list that follows is not intended as a comprehensive list; it is intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed, and may be required to perform additional, position-specific tasks.

Essential Functions

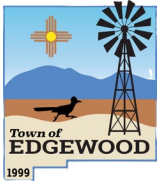
- Plans, coordinates, supervises, and evaluates fire and EMS operations.
- Establishes policies and procedures for Fire and EMS Departments to implement directives from the Town Commission and Town Manager.
- Plans and implements Fire and EMS programs for the town to better carry out the policies and goals.
- Reviews departmental performance and effectiveness; formulates programs or policies to alleviate deficiencies.
- Supervises and coordinates the preparation and presentation of an annual budget for Fire and EMS Departments; directs the implementation of the departments' budgets; plans for and reviews specifications for new or replaced equipment.
- Responds to alarms and may direct activities at the scene of major emergencies, as required.
- Supervises the inspection of buildings and other properties for fire hazards and enforces fire prevention ordinances.
- Supervises the operation of departmental in-service training activities.
- Oversee the expenditures of departmental appropriations.



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- Handles grievances, maintains departmental discipline, oversees conduct and general behavior of assigned personnel who represent the town.
- Prepares and submits monthly reports to the Town Commission regarding the department's activities and prepares a variety of other reports as appropriate, including the annual report of activities.
- Plans departmental operations with respect to equipment, apparatus, and personnel; supervises the implementation of such plans.
- Assigns personnel and equipment to such duties and uses as the service requires; evaluates the need for, and recommends the purchase of, new equipment and supplies.
- Meets with elected or appointed officials, other fire/EMS officials, community and business representatives, and the public on all aspects of the department's activities.
- Attend conferences and meetings to keep abreast of current trends and best practices in the field.
- Represents the Town Fire/EMS Department in a variety of local, county, state, and other meetings.
- Performs the duties of command personnel as needed and fulfills obligations during duty days or duty weeks.
- Serves as a member of various employee committees.
- Travel is primarily local during the business day, although some out of area travel and overnight may be expected.
- This position regularly requires long hours and frequent weekend work.
- Determines training needs, prepares, and implements the budget, to provide a maximum level of Fire and EMS services.
- Coordinates Fire and EMS activities with state, federal, and/or county law enforcement agencies, regulatory agencies, and organizations.
- Facilitates team development, communications, uniformity, and consistency.
- Evaluates needs for and recommends purchase of equipment.
- Routine inspections of stations, personnel, and equipment to determine fitness and readiness for action.
- Responds to fire and other emergency situations and carries out fire suppression and firefighting techniques to rescue victims and protect private and public property.
- Responds and evaluates and/or directs activities at scenes of fire and emergencies as required.
- Responsible for planning, organizing, staffing, equipping, and training a force up to a sufficiently high level of operating efficiency to provide adequate protection and service.
- Performs other tasks and duties as required.

Education, Experience, Certification and License: *Work experience directly related to the essential functions of the position may substitute for education at a rate of one (1) year of experience for each thirty (30) credit hours of education.*



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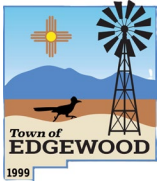
- Ten (10) years of experience in fire suppression and EMS.
- Five (5) years of experience in grant application and budget preparation.
- Demonstrated computer experience in word processing, spreadsheet, and EMS software.
- High school diploma or GED certification required.
- Current CPR certification is required.
- Bachelor's Degree in Fire Science, Public Administration, or a closely related field preferred.
- Must possess Firefighter I Certification.
- Must possess EMT – Basic or higher certification.
- Four (4) years of supervisory experience involving firefighting and administration in a fire department preferred.
- Must possess and maintain a valid Class E driver's license or ability to obtain Class E upon six (6) months of employment.

Preferred Skills

- Knowledge of fire suppression principles, methods, techniques, and practices.
- Knowledge of equipment requirements for effective fire suppression.
- Knowledge of fire prevention and safety standards, methods, practices, and procedures, including Fire Prevention Safety Codes, including but not limited to IFC and NFPA.
- Knowledge of emergency medical services, practices, and techniques.
- Knowledge of general management principles, including budgeting, supervision, and training.
- Ability to communicate orally and in writing in English is required, including ability to prepare and deliver presentations to large and small groups.
- Knowledge of federal and state laws and regulations concerning all aspects of FLSA, OSHA, ADA, and EEOC.
- Ability to use all safety aids related to EMS, rescue, and firefighting during emergency situations.
- Ability to talk to private organizations, schools, and civic groups.
- Ability to understand and interpret complex standards, regulations, and guidelines.
- Ability to prepare reports and respond to comments requested by reporters or media personnel.

Environmental Factors and Conditions/Physical Requirements:

- This job operates in a professional office environment. This role routinely uses standard office equipment such as computers, phones, photocopiers, filing cabinets and fax machines.
- While performing the duties of this job, the Fire Chief occasionally works in outside weather conditions.



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- The Fire Chief is occasionally exposed to wet or humid conditions, fumes, or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat, and vibration.
- The individual may be exposed to blood or other potentially infectious materials during duties.
- The physical demands described here are representative of those that must be met by the Fire Chief to successfully perform the essential functions of this job.
- While performing the duties of this job, the Fire Chief is frequently required to sit, talk, hear, stand, walk, use hands and fingers to feel, handle, or operate objects, tools, or controls, and reach with hands and arms.
- The Fire Chief is occasionally required to climb, balance, stoop, kneel, crouch, crawl, taste, and smell.
- The Fire Chief must frequently lift or move up to 10 pounds and occasionally lift or move up to 130 pounds.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Mental Functions:

- Ethical Conduct
- Stress Management/Composure
- Problem Solving/Analysis
- Communication Proficiency
- Strategic Thinking
- Teamwork Orientation
- Diversity and Inclusion
- Technical Capacity

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or logical assignment to the position.

Full-time (minimum 40 hours/week), Exempt position.

Eligible for Benefits: Medical, dental, vision, and accrued vacation and sick leave

Salary: (\$90,000-\$115,000 annually)