

# Town of Edgewood

## Agenda

### Regular

**Tuesday, February 27, 2024 @ 6:00 PM**

**Townhall of Edgewood Commission Chambers - 171A State  
Rd. 344**

This meeting will be in person; however, we welcome members of the public to listen in and participate by joining online at: [Commission Agendas/Minutes/Audio | Town of Edgewood \(edgewood-nm.gov\)](#). The meeting will also be live streamed on the Town of Edgewood Facebook Page at: <https://www.facebook.com/TownOfEdgewoodNM>.

If you are an individual with a disability who needs a reader; amplifier; qualified sign language interpreter; or any other form of auxiliary aid or service to attend or participate in the hearing or meeting; please contact the Clerk at the Town Offices located at 171 A State Rd. 344 at least three (3) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the Town Clerk at (505) 286-4518 or by e-mail at [clerk@edgewood-nm.gov](mailto:clerk@edgewood-nm.gov) if a summary or other type of accessible format is needed. The complete Commission packet may be viewed on the web, visit <https://www.edgewood-nm.gov/index.php> and click on Government, then Agendas and Minutes.

Page

## **I. WELCOME, INTRODUCTION, & ROLL CALL**

- A. Invocation
- B. Pledge of Allegiance
- C. NM Flag Salute  
*"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."*

## **II. AGENDA APPROVAL**

## **III. PUBLIC COMMENTS ON AGENDA ITEMS**

## **IV. CONSENT AGENDA**

- A. Approve/Amend/Disapprove Minutes
  - A. Minutes - January 30th, 2024
  - B. Minutes - February 13th, 2024
- B. Department and Advisory Board Reports
  - A. Police 4 - 11  
[EWPD January 2024 Stats](#)
  - B. Library 12 - 13  
[Library Report January FY24](#)
  - C. Maintenance 14  
[Maintenance Report](#)

|    |                                                                     |         |
|----|---------------------------------------------------------------------|---------|
| D. | Wastewater                                                          | 15 - 91 |
|    | <a href="#">Edgewood Quarterly Report 4th Quarter 2023-combined</a> |         |
| E. | Planning & Zoning                                                   | 92      |
|    | <a href="#">P &amp; Z Report to Commission 2.15.24</a>              |         |

## **V. MATTERS FROM THE COMMISSIONERS**

- A. Sterling Donner
- B. Patrick Milligan
  - A. Recognition of the South Mountain cheer Team for taking 1st Place at the Spirit Xpress West Competition
- C. Jerry Powers
- D. Phil Anaya
- E. Ken Brennan

## **VI. MATTERS FROM THE CLERK**

- i. Commission Involvement in the Town of Edgewood 25 Year Celebration

## **VII. MATTERS FROM THE CHIEF OF POLICE**

## **VIII. MATTERS FROM THE TOWN MANAGER**

## **IX. DISCUSSION AND ACTION ITEMS**

- i. Discussion, Consideration, and Action on the Appointment of Elizabeth (Betsy) Lange to the Parks and Recreation Advisory Committee (Clerk Martinez and Parks and Recreation Manager Jimmy Martinez) 93  
[Elizabeth Lange PRAC](#)
- ii. Discussion, Consideration, and Action on Proposed Changes to the Edgewood Community Library Policies (Manager McCracken and Library Operations Manager Brandyn Burke) 94 - 110  
[Proposed Changes to Library Policies February 2024](#)
- iii. Discussion, Consideration, and Action on Resolution 2024-007 Authorizing Application for Funding for Road Improvements from the New Mexico Department of Transportation (Commissioner Powers) 111  
[Resolution 2024-07 MAP Application](#)
- iv. Discussion, Consideration, and Action on Community Center, Venus Park, and Venus Pavillion Rental Agreements (Commissioner Donner, Manager McCracken and Parks and Recreation Manager Jimmy Martinez) 112 - 114  
[Venus and Pavilion rental](#)  
[Community Center rental](#)
- v. Discussion, Consideration, and Action of Alcohol Special Use Permit for Juno to Serve at the Town of Edgewood 25 Year Celebration (Manager McCracken and Parks and Recreation Manager Jimmy Martinez)
- vi. Discussion, Consideration, and Action on Memorandum of Understanding (MOU) Between the Town of Edgewood and Santa Fe County Clerk's Office - 115 - 116

Facilities Rental Agreement for the Use of Edgewood Town Office  
Administration Building to hold Special Election (Clerk Martinez)  
[2024 Election Facility Agreement Town of Edgewood](#)

**X. CLOSED SESSION**

- i. As per Motion and Roll Call Pursuant to NMSA 1978 Section 10-15-1(H)(7) - Meetings Subject to attorney client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant regarding pending litigation Specifically, Town of Edgewood v. Moriarty-Edgewood School District No. D-101-CV-2022-01955 (Commissioner Donner and Commissioner Brennan)

**XI. DISCUSSION AND ACTION ITEMS**

- i. Discussion and Action on Closed Session Items Above.

**XII. PUBLIC COMMENTS**

**XIII. FUTURE MEETINGS**

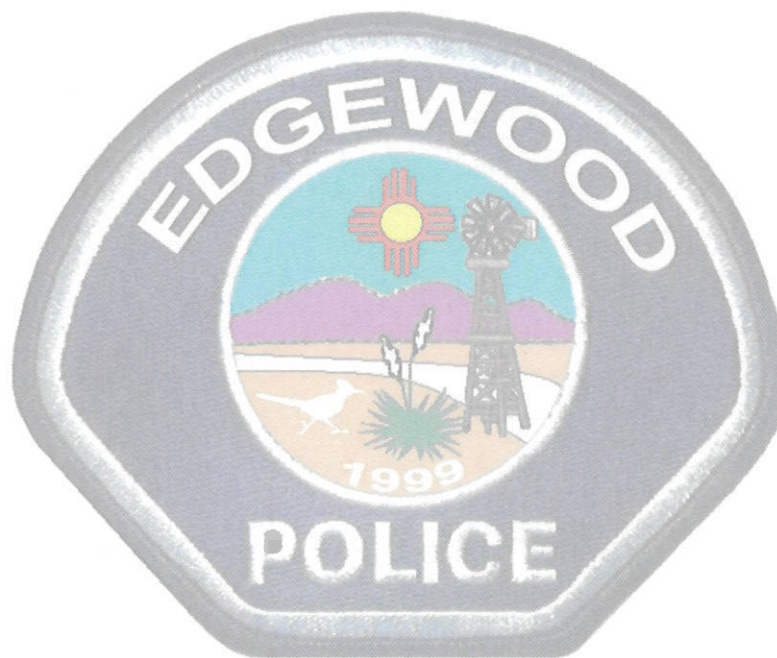
- i. Regular Commission Meeting March 12th, 2024 @ 6pm in the Town of Edgewood Commission Chambers
- ii. Regular Commission Meeting March 26th, 2024 @ 6pm in the Town of Edgewood Commission Chambers

**XIV. ADJOURN**

# Edgewood Police Department

*Making Edgewood Better Together*

Roger P. Jimenez, Chief of Police



**January 2024**  
Commission Report

Police Department Overall Statistics

## January 2024

|                       | Current Month | Last Month | Trend Month V. Month |
|-----------------------|---------------|------------|----------------------|
| Dispatched Activities | 480           | 445        | 7.2%                 |
| From Dispatch         | 278           | 283        | -1.7%                |
| Self-Initiated        | 202           | 162        | 19.8%                |
| Traffic Stops         | 88            | 69         | 21.6%                |
| Offense Reports       | 56            | 43         | 23.2%                |
| Crash Reports         | 25            | 20         | 20%                  |
| Arrest                | 8             | 6          | 25%                  |
| Response Times        |               | See Log    |                      |
|                       |               |            |                      |
| Animals Taken in      | 7             | 13         | -85.7%               |
| Adopted               | 11            | 7          | 36.3%                |
| Calls for Service     | 51            | 48         | 5.8%                 |
| Reclaimed             | 2             | 0          | 100%                 |
| Volunteer Hrs.        | 25.25         | 32.25      | -27.7%               |

# COMMUNICATIONS

## Events by Nature Code

Agency: EDDPD, Event date/Time range: 01/01/2024 00:00:00 - 01/31/2024 23:59:59

| Nature Code                    | Rpt Only | Self Init | CFS | Total | % Total | Avg Disp Time | Avg Resp Time | Avg Scene Time | Total Call Time | Avg Call Time |
|--------------------------------|----------|-----------|-----|-------|---------|---------------|---------------|----------------|-----------------|---------------|
| 911 HANG UP CALL               | 0        | 0         | 6   | 6     | 1%      | 0:18:31       | 0:04:59       | 0:03:58        | 2:51:24         | 0:28:34       |
| ABANDONED VEHICLE              | 0        | 2         | 2   | 4     | 1%      | 0:06:20       | 0:07:31       | 0:54:45        | 3:06:00         | 0:46:30       |
| AGGRAVATED BATTERY             | 0        | 0         | 1   | 1     | 0%      | 0:01:57       | 0:08:50       | 2:34:50        | 2:45:37         | 2:45:37       |
| ASSIST FIRE DEPARTMENT         | 0        | 1         | 1   | 2     | 0%      | 0:00:01       | 0:07:02       | 0:27:41        | 1:02:26         | 0:31:13       |
| ASSIST PUBLIC                  | 0        | 5         | 3   | 8     | 2%      | 0:13:45       | 0:09:44       | 0:38:35        | 6:09:28         | 0:46:11       |
| ASSISTANCE CALL                | 0        | 2         | 22  | 24    | 5%      | 0:07:51       | 0:08:33       | 1:27:19        | 35:59:03        | 1:29:57       |
| ASSISTANCE WITH JUVENILE       | 0        | 0         | 2   | 2     | 0%      | 0:17:04       | 0:09:23       | 0:26:39        | 1:36:50         | 0:48:25       |
| ASSISTING AMBULANCE            | 0        | 0         | 5   | 5     | 1%      | 0:01:45       | 0:06:44       | 0:14:17        | 1:45:26         | 0:21:05       |
| ATTEMPT TO LOCATE MOTOR VEHICL | 0        | 0         | 1   | 1     | 0%      | 0:09:37       | 2:03:25       | 0:00:09        | 2:13:11         | 2:13:11       |
| BREAKING AND ENTERING          | 0        | 0         | 1   | 1     | 0%      | 0:04:27       | 0:00:00       | 0:36:36        | 0:41:03         | 0:41:03       |
| CHECK BUSINESS ALARM           | 0        | 0         | 9   | 9     | 2%      | 0:02:40       | 0:03:48       | 0:05:11        | 1:46:48         | 0:11:52       |
| CHECK RESIDENTIAL ALARM        | 0        | 0         | 2   | 2     | 0%      | 0:17:30       | 0:04:11       | 0:05:13        | 0:47:22         | 0:23:41       |
| CIVIL PAPER SERVICE            | 0        | 2         | 0   | 2     | 0%      | 0:00:00       | 0:00:00       | 0:22:54        | 1:09:08         | 0:34:34       |
| CIVIL STAND BY                 | 0        | 1         | 2   | 3     | 1%      | 0:17:50       | 0:11:22       | 0:21:44        | 2:03:37         | 0:41:12       |
| CLOSE PATROL                   | 0        | 29        | 1   | 30    | 6%      | 0:09:05       | 0:02:32       | 0:19:02        | 10:08:34        | 0:20:17       |
| CRIMINAL DAMAGE TO PROPERTY    | 0        | 0         | 4   | 4     | 1%      | 0:04:10       | 0:06:21       | 1:11:10        | 5:14:05         | 1:18:31       |
| CRIMINAL TRESPASS              | 0        | 0         | 3   | 3     | 1%      | 0:09:04       | 0:03:14       | 0:20:21        | 1:15:35         | 0:25:11       |
| CUSTODIAL INTERFERENCE         | 0        | 0         | 1   | 1     | 0%      | 0:07:05       | 0:12:16       | 0:05:11        | 0:24:32         | 0:24:32       |
| DISORDERLY CONDUCT             | 0        | 0         | 16  | 16    | 3%      | 0:08:17       | 0:10:06       | 0:33:02        | 12:27:04        | 0:46:41       |
| DOCUMENTED INFORMATION         | 0        | 0         | 7   | 7     | 1%      | 0:20:36       | 0:16:29       | 0:16:00        | 5:08:35         | 0:44:05       |
| DOMESTIC DISTURBANCE           | 0        | 0         | 9   | 9     | 2%      | 0:05:15       | 0:07:25       | 0:51:58        | 9:41:52         | 1:04:39       |
| DRIVING UNDER THE INFLUENCE    | 0        | 0         | 1   | 1     | 0%      | 0:05:33       | 0:05:25       | 6:41:11        | 6:52:09         | 6:52:09       |
| FOLLOW UP INVESTIGATION        | 0        | 25        | 1   | 26    | 5%      | 0:00:04       | 0:00:00       | 0:19:41        | 9:09:19         | 0:21:07       |
| FRAUD                          | 0        | 1         | 1   | 2     | 0%      | 0:12:57       | 0:00:00       | 2:20:04        | 5:06:03         | 2:33:01       |

| Nature Code                          | Rpt Only | Self Init  | CFS        | Total      | % Total    | Avg Disp Time  | Avg Resp Time  | Avg Scene Time | Total Call Time  | Avg Call Time  |
|--------------------------------------|----------|------------|------------|------------|------------|----------------|----------------|----------------|------------------|----------------|
| HARASSMENT                           | 0        | 1          | 2          | 3          | 1%         | 0:10:49        | 0:04:51        | 0:30:46        | 2:31:13          | 0:50:24        |
| IDENTITY THEFT                       | 0        | 1          | 0          | 1          | 0%         | 0:00:00        | 0:00:00        | 0:56:52        | 0:56:52          | 0:56:52        |
| ILLEGAL DUMPING                      | 0        | 0          | 1          | 1          | 0%         | 0:01:26        | 0:02:37        | 0:10:10        | 0:14:13          | 0:14:13        |
| LOST OR FOUND ITEM                   | 0        | 0          | 2          | 2          | 0%         | 0:10:45        | 0:05:34        | 2:08:56        | 3:15:10          | 1:37:35        |
| MINOR SEX OFFENSE                    | 0        | 0          | 1          | 1          | 0%         | 0:06:37        | 0:05:47        | 0:07:50        | 0:20:14          | 0:20:14        |
| NARCOTICS VIOLATION                  | 0        | 0          | 2          | 2          | 0%         | 0:13:25        | 0:01:57        | 0:45:54        | 2:00:36          | 1:00:18        |
| OFFICER ASSISTING OTHER DEPART       | 0        | 3          | 8          | 11         | 2%         | 0:05:25        | 0:09:52        | 0:27:17        | 5:32:02          | 0:30:11        |
| OPEN BROKEN DOORS OR WINDOWS         | 0        | 2          | 0          | 2          | 0%         | 0:00:00        | 0:00:00        | 0:03:51        | 0:07:42          | 0:03:51        |
| OVERDOSE OR POISONING BY INGES       | 0        | 0          | 2          | 2          | 0%         | 0:01:41        | 0:06:21        | 0:14:29        | 0:45:05          | 0:22:32        |
| PSYCHIATRIC ABNORMAL BEHAVIOR        | 0        | 0          | 3          | 3          | 1%         | 0:03:55        | 0:09:04        | 1:14:53        | 4:01:06          | 1:20:22        |
| RECKLESS DRIVER CHECK                | 0        | 0          | 23         | 23         | 5%         | 0:05:52        | 0:04:25        | 0:06:43        | 6:01:38          | 0:15:43        |
| RECOVERED STOLEN VEHICLE             | 0        | 0          | 2          | 2          | 0%         | 0:12:54        | 0:07:02        | 0:41:25        | 1:55:41          | 0:57:50        |
| STALLED VEHICLE                      | 0        | 11         | 2          | 13         | 3%         | 0:04:06        | 0:03:58        | 0:13:44        | 3:14:44          | 0:14:58        |
| SUSPICIOUS PERSON OR ACTIVITY        | 0        | 2          | 9          | 11         | 2%         | 0:06:09        | 0:04:56        | 0:13:47        | 3:46:53          | 0:20:37        |
| SUSPICIOUS VEHICLE                   | 0        | 3          | 4          | 7          | 1%         | 0:04:47        | 0:04:09        | 0:10:19        | 1:42:19          | 0:14:37        |
| TRAFFIC HAZARD DEBRIS                | 0        | 0          | 1          | 1          | 0%         | 0:15:05        | 0:07:05        | 0:00:04        | 0:22:14          | 0:22:14        |
| TRAFFIC STOP                         | 0        | 88         | 0          | 88         | 18%        | 0:00:01        | 0:02:18        | 0:08:13        | 12:05:46         | 0:08:14        |
| UNLAWFUL TAKING OF MOTOR VEHIC       | 0        | 0          | 2          | 2          | 0%         | 0:13:52        | 0:05:10        | 0:22:10        | 1:22:25          | 0:41:12        |
| UNLAWFUL USE OF TELEPHONE            | 0        | 0          | 1          | 1          | 0%         | 0:38:38        | 0:00:00        | 0:10:10        | 0:48:48          | 0:48:48        |
| WANTED PERSON                        | 0        | 0          | 1          | 1          | 0%         | 0:02:38        | 0:10:48        | 0:35:31        | 0:48:57          | 0:48:57        |
| WARRANT SERVICE                      | 0        | 1          | 2          | 3          | 1%         | 0:04:00        | 0:01:29        | 5:36:56        | 17:01:49         | 5:40:36        |
| WEAPONS OR EXPLOSION INFRACT         | 0        | 0          | 3          | 3          | 1%         | 0:04:25        | 0:07:55        | 2:44:41        | 8:51:05          | 2:57:01        |
| WELFARE CHECK                        | 0        | 5          | 32         | 37         | 8%         | 0:08:23        | 0:07:05        | 0:22:36        | 19:27:14         | 0:32:25        |
| WRONG WAY DRIVER                     | 0        | 0          | 1          | 1          | 0%         | 0:02:57        | 0:01:01        | 0:03:34        | 0:07:32          | 0:07:32        |
| <b>Subtotals for No Summary Code</b> | <b>0</b> | <b>185</b> | <b>205</b> | <b>390</b> | <b>81%</b> | <b>0:08:26</b> | <b>0:09:20</b> | <b>0:49:20</b> | <b>226:46:29</b> | <b>1:01:16</b> |
| ANIMAL CALL                          | 0        | 2          | 9          | 11         | 2%         | 0:26:45        | 0:40:47        | 2:04:06        | 29:13:03         | 2:39:22        |
| ANIMAL WELFARE CHECK                 | 0        | 1          | 4          | 5          | 1%         | 0:11:31        | 0:09:32        | 0:09:03        | 2:05:57          | 0:25:11        |

| Nature Code                  | Rpt Only | Self Init | CFS       | Total     | % Total    | Avg Disp Time  | Avg Resp Time  | Avg Scene Time | Total Call Time | Avg Call Time  |
|------------------------------|----------|-----------|-----------|-----------|------------|----------------|----------------|----------------|-----------------|----------------|
| ANIMALS ON HIGHWAY           | 0        | 0         | 2         | 2         | 0%         | 0:23:11        | 0:00:00        | 0:00:00        | 1:32:38         | 0:46:19        |
| ANIMALS RUNNING AT LARGE     | 0        | 5         | 13        | 18        | 4%         | 0:19:56        | 0:31:36        | 0:38:08        | 17:46:02        | 0:59:13        |
| BARKING DOG                  | 0        | 0         | 1         | 1         | 0%         | 0:08:52        | 0:09:49        | 0:11:54        | 0:30:35         | 0:30:35        |
| DEAD ANIMAL                  | 0        | 0         | 1         | 1         | 0%         | 0:03:54        | 0:18:02        | 0:00:14        | 0:22:10         | 0:22:10        |
| DOG BITE                     | 0        | 0         | 1         | 1         | 0%         | 0:46:50        | 0:00:00        | 0:00:00        | 1:15:25         | 1:15:25        |
| INJURED OR SICK ANIMAL       | 0        | 0         | 2         | 2         | 0%         | 0:07:34        | 0:12:49        | 0:03:36        | 0:49:06         | 0:24:33        |
| NUISANCE ANIMAL              | 0        | 0         | 1         | 1         | 0%         | 0:25:23        | 0:19:52        | 0:35:32        | 1:20:47         | 1:20:47        |
| STRAY                        | 0        | 3         | 3         | 6         | 1%         | 0:09:25        | 0:19:12        | 0:21:13        | 3:33:17         | 0:35:32        |
| VICIOUS ANIMAL               | 0        | 0         | 3         | 3         | 1%         | 0:27:57        | 0:05:05        | 1:28:17        | 4:10:30         | 1:23:30        |
| <b>Subtotals for ANIM</b>    | <b>0</b> | <b>11</b> | <b>40</b> | <b>51</b> | <b>11%</b> | <b>0:19:13</b> | <b>0:18:32</b> | <b>0:36:54</b> | <b>62:39:30</b> | <b>0:58:25</b> |
| ASSAULT OR SEXUAL ASSAULT    | 0        | 0         | 1         | 1         | 0%         | 0:00:21        | 0:02:48        | 0:28:26        | 0:31:35         | 0:31:35        |
| SIMPLE ASSAULT               | 0        | 0         | 2         | 2         | 0%         | 0:06:22        | 0:37:06        | 0:58:28        | 3:17:30         | 1:38:45        |
| <b>Subtotals for ASLT</b>    | <b>0</b> | <b>0</b>  | <b>3</b>  | <b>3</b>  | <b>1%</b>  | <b>0:03:22</b> | <b>0:19:57</b> | <b>0:43:27</b> | <b>3:49:05</b>  | <b>1:05:10</b> |
| BURGLARY                     | 0        | 0         | 1         | 1         | 0%         | 0:32:18        | 0:24:18        | 0:27:58        | 1:24:34         | 1:24:34        |
| BURGLARY IN PROGRESS         | 0        | 0         | 1         | 1         | 0%         | 0:01:58        | 0:06:15        | 0:36:02        | 0:44:15         | 0:44:15        |
| <b>Subtotals for BURG</b>    | <b>0</b> | <b>0</b>  | <b>2</b>  | <b>2</b>  | <b>0%</b>  | <b>0:17:08</b> | <b>0:15:16</b> | <b>0:32:00</b> | <b>2:08:49</b>  | <b>1:04:24</b> |
| LARCENY                      | 0        | 2         | 7         | 9         | 2%         | 0:13:25        | 0:05:59        | 0:20:54        | 5:14:14         | 0:34:54        |
| <b>Subtotals for LARC</b>    | <b>0</b> | <b>2</b>  | <b>7</b>  | <b>9</b>  | <b>2%</b>  | <b>0:13:25</b> | <b>0:05:59</b> | <b>0:20:54</b> | <b>5:14:14</b>  | <b>0:34:54</b> |
| MV ACCIDENT HIT AND RUN      | 0        | 0         | 2         | 2         | 0%         | 0:15:16        | 0:12:17        | 0:33:45        | 2:02:38         | 1:01:19        |
| MV ACCIDENT NON INJURY       | 0        | 2         | 9         | 11        | 2%         | 0:06:32        | 0:05:08        | 1:06:05        | 13:02:34        | 1:11:08        |
| MV ACCIDENT PRIVATE PROPERTY | 0        | 1         | 2         | 3         | 1%         | 0:04:48        | 0:00:00        | 0:32:35        | 2:06:16         | 0:42:05        |
| MV ACCIDENT WITH INJURIES    | 0        | 1         | 8         | 9         | 2%         | 0:02:54        | 0:08:29        | 1:20:39        | 10:51:28        | 1:12:23        |
| <b>Subtotals for MVA</b>     | <b>0</b> | <b>4</b>  | <b>21</b> | <b>25</b> | <b>5%</b>  | <b>0:07:22</b> | <b>0:08:38</b> | <b>0:53:16</b> | <b>28:02:56</b> | <b>1:01:44</b> |

Grand Totals

0 202 278 480 100% 0:10:23 0:11:14 0:46:45 328:41:03 1:00:39

# COMMUNICATIONS

## Response Time Report

Agency: EDPD, Call date/Time range: 01/01/2024 - 01/31/2024

| Time of Day | Priority | # of Calls | Time In Minutes |             |               |               |              |
|-------------|----------|------------|-----------------|-------------|---------------|---------------|--------------|
|             |          |            | Dispatch Delay  | Travel Time | Response Time | At Scene Time | Service Time |
| 0700-1059   | P        | 1          | 3.43            | 4.35        | 7.78          | 15.83         | 20.18        |
|             | 1        | 10         | 5.44            | 5.10        | 10.54         | 27.64         | 32.74        |
|             | 2        | 6          | 9.84            | 3.80        | 13.64         | 38.18         | 41.98        |
|             | 3 +      | 79         | 4.64            | 5.75        | 10.39         | 19.36         | 25.11        |
|             | Avg.     | 96         | 5.03            | 5.54        | 10.57         | 21.36         | 26.90        |
| 1100-1459   | P        | 0          | 0.00            | 0.00        | 0.00          | 0.00          | 0.00         |
|             | 1        | 10         | 14.40           | 5.14        | 19.54         | 34.29         | 39.43        |
|             | 2        | 9          | 7.79            | 11.96       | 19.75         | 30.46         | 42.42        |
|             | 3 +      | 96         | 5.56            | 2.73        | 8.29          | 27.77         | 30.50        |
|             | Avg.     | 115        | 6.50            | 3.66        | 10.16         | 28.54         | 32.20        |
| 1500-1859   | P        | 2          | 1.76            | 8.11        | 9.87          | 22.08         | 30.19        |
|             | 1        | 7          | 2.51            | 8.63        | 11.14         | 40.24         | 48.87        |
|             | 2        | 11         | 6.60            | 5.55        | 12.15         | 46.68         | 52.23        |
|             | 3 +      | 69         | 5.29            | 3.37        | 8.66          | 18.34         | 21.71        |
|             | Avg.     | 89         | 5.15            | 4.16        | 9.31          | 23.65         | 27.81        |
| 1900-2259   | P        | 1          | 0.00            | 6.42        | 6.42          | 9.52          | 15.94        |
|             | 1        | 6          | 2.35            | 4.02        | 6.37          | 21.44         | 25.46        |
|             | 2        | 2          | 2.84            | 6.22        | 9.06          | 26.76         | 32.98        |
|             | 3 +      | 42         | 2.98            | 4.31        | 7.29          | 16.65         | 20.96        |
|             | Avg.     | 51         | 2.84            | 4.39        | 7.23          | 17.47         | 21.86        |
| 2300-0259   | P        | 0          | 0.00            | 0.00        | 0.00          | 0.00          | 0.00         |
|             | 1        | 4          | 1.64            | 4.84        | 6.48          | 40.32         | 45.16        |
|             | 2        | 2          | 3.40            | 8.31        | 11.71         | 43.14         | 51.45        |
|             | 3 +      | 14         | 2.32            | 4.13        | 6.45          | 17.52         | 21.65        |
|             | Avg.     | 20         | 2.29            | 4.69        | 6.98          | 24.64         | 29.33        |
| 0300-0659   | P        | 1          | 0.05            | 0.00        | 0.05          | 1.93          | 1.93         |
|             | 1        | 3          | 3.53            | 6.36        | 9.89          | 45.57         | 51.93        |
|             | 2        | 3          | 1.52            | 3.18        | 4.70          | 11.26         | 14.44        |
|             | 3 +      | 26         | 2.95            | 7.92        | 10.87         | 22.28         | 30.20        |
|             | Avg.     | 33         | 2.79            | 7.11        | 9.90          | 22.78         | 29.89        |
| ALL         | P        | 5          | 1.40            | 5.40        | 6.80          | 14.29         | 19.69        |
|             | 1        | 40         | 6.18            | 5.64        | 11.82         | 33.19         | 38.83        |
|             | 2        | 33         | 6.63            | 6.97        | 13.60         | 36.07         | 43.04        |
|             | 3 +      | 326        | 4.60            | 4.27        | 8.87          | 21.42         | 25.69        |
|             | Avg.     | 404        | 4.88            | 4.64        | 9.52          | 23.70         | 28.34        |

## ANIMAL CONTROL JANUARY 2024

|                  | CURRENT<br>MONTH | LAST MONTH |
|------------------|------------------|------------|
| ANIMALS TAKEN IN | 7                |            |
| RECLAIMED        | 2                |            |
| ADOPTED          | 11               |            |
| EUTHANIZED       | 2                |            |
| VOLUNTEER HRS.   | 25.25            |            |



171B NM-344 • PO Box 3610 • Edgewood, NM 87015 • 505.281.0138 • [www.edgewood-nm.gov](http://www.edgewood-nm.gov)

**Town of Edgewood  
Library Department Report  
January FY24  
Submitted by: Brandyn Burke**

**Programs/Events**

**Adult Board Game Night**

- Beginning in January, the library is hosting a monthly board game night for adults. Every 1<sup>st</sup> Thursday of the month, from 4-6, adults can come to play board games at the library. In January we had 4 adults attend, even with poor weather!

**Pokémon Tournament**

- The library hosted a Pokémon Tournament, with the help of Commissioner Donner! We had 20 children participate, who won fun Pokémon themed prizes!

**Family Movie Night**

- Beginning in January, the library is hosting a monthly family movie night. Every 3<sup>rd</sup> Friday of the month, from 4-6, anyone can enjoy a movie! In January, one family attended.

**Story Time**

- Story time was every other Wednesday at 11am. Children listened to fun stories and made crafts. We had a total of 194 patrons at story time in January!

**Winter Reading Program**

- Our Blizzard of Books winter reading program ended on January 15. We had over 80 participants! Participants could earn tickets by reading for a certain number of hours and by completing activity badges. Once a ticket was earned, they could put it in the raffle for one of the prizes: movie basket, monopoly game, coffee basket, volcano kit, and spa basket. Congratulations to our winners!

**Statistics**

**Monthly Total**

- Patrons: 1,081
- Internet Usage: 122
- Questions: 199

**Monthly Averages**

- Daily Patron Count: 54
- Daily Internet Usage: 6
- Daily Questions: 10

**Monthly Total Circulation and Acquisitions**

- New Library Cards Issued: 31
- Materials Added to Collections: 433
- Checkouts: 2,201
- Card Renewals: 89

- Amount Saved: \$29,031.76
  - The total amount patrons saved this month by using the library instead of buying books.

#### **Volunteers**

- Volunteers: 11
- Total Monthly Volunteer Hours: 181

#### **Current Projects**

##### **Weeding**

- The following sections were weeded: Youth Nonfiction, Youth Biography, and Youth Graphic Novels
- Youth Nonfiction and Youth Biography were combined into one section: Youth Nonfiction. Youth biographies still have biography stickers to indicate they are biographies.

##### **Junior Bill**

- The library received the new chairs that were purchased through the Junior Bill!

#### **Coming Up Soon**

##### **Library Advisory Board Meeting**

- Anyone is welcome to attend the next Library Advisory Board meeting on March 21, 2024, at 6:30pm in the library Activities Room. The agenda and packet can be found here:  
<https://www.edgewood-nm.gov/departments/library/library-advisory-board-agenda-minutes/>

#### **Stay Engaged in Your Library!**

Cardholders still have 24/7 access to the library's digital collection and public Wi-Fi. More information about these and other municipal services can be found at [www.edgewood-nm.gov](http://www.edgewood-nm.gov). Want to receive automatic text and email notifications about newsworthy items, alerts, and posted agendas? Subscribe from the bottom of the homepage! You can also follow Town events and happenings from Facebook too! Just select the Facebook icon in the upper righthand corner from the homepage!

## Monthly Road Department Report 1/1/2024 to 1/31/2024

- Routine Maintenance on Nugent Rd, E&W Venus Rd.
- Replaced Turbo Charger on 670CH and full serviced oil
- Had 200 tons of cinders delivered to stock pile in yard from Black Rock.
- Pushed snow and Salted rds. primary and secondary.
- Built side Rales on F550 flat Bed with 4inch C channel.
- Repaired equipment trailers, orange Pindle hitch, and welding Trailer.
- Replaced signs on E Venus Rd, Dinkle Rd, Quail Trail,
- Routine maintenance on Edgewood, E Willard, Stanley, Encantada Rd, High meadow loop.
- Routine maintenance on Church Rd, Aspin Rd, Dunkin Rd, Burch Rd, Range Rd, Capital Rd, Park, Cactus Rd, Pinion Rd
- Routine maintenance on Horton Rd, Hill Ranch Rd, Broken Arrow Rd.
- Had two dumpsters delivered to 16 Mustang Rd for demolition of Storage shed and yard cleanup for P/Z.
- Hauled material to all cluster mailboxes for erosion.
- Went to Alb to pick up parts from 4 rivers, and signs from Roadsafe.
- Pothole patched Dinkel Rd, Broken Arrow Rd.
- Routine Maintenance on Steeplechase, Appaloosa Rd Blue mule, Palomino, Duke Rd,

Joshua Jantz Road Supervisor

## Quarterly Report Summary

### 4<sup>th</sup> Quarter 2023

Andrew C. Romero  
Environmental Scientist, Pollution Prevention Section  
New Mexico Environment Department  
Ground Water Quality Bureau  
1190 St. Francis Drive, P.O. Box 5469  
Santa Fe, NM 87502-5469

Mr. Romero,

Attached please find the Quarterly report for the Town of Edgewood for the 4<sup>th</sup> quarter 2023. I've enclosed a summary sheet with the relevant flow readings, as well as a summary of the lab results. I've also enclosed all the sheets from the Laboratory, Hall Environmental, as required by our permit (DP-1654).

As mentioned in last quarter's report, on March 27<sup>th</sup> we removed all the debris that had accumulated over the years in membrane basin 1. We also installed 4 brand new membrane cassettes in membrane basin 1 as well as cleaned all the aeration diffusers in membrane basin number one. I'm happy to report we met all the permit requirements with respect to the alternative disposal area this quarter. We had samples that exceeded the E-Coli, turbidity, and BOD with respect to Re-Use, please remember that we have not discharged any water to Re-use. We continue to adjust the process with the plan to be to Re-use the water, but we are not there yet so will continue to use the alternate disposal site as long as necessary.

As mentioned in all previous quarterly reports. Condition #8 sets an E. Coli limit for Class 1A reuse and the alternative disposal area expressed as a 30-day average. My experience is bacteriological averages are calculated using a geometric mean as opposed to a 30-day arithmetic mean. Our old permit also stated bacteriological averages were to be calculated by geometric mean. Please provide clarity as to how the E. Coli averages are to be calculated.

I would also like to request some clarification to the new DP-1654 on the following also.

- The E. Coli limit for the alternative disposal area average is shown as units of "MPN/100 mL" whereas the Maximum E. Coli limit is expressed as units of "cfu/100 mL". Please provide clarity on which units the E. Coli should be tested and reported by the Laboratory and in the report.

Under the new permit we are only required to measure BOD, Turbidity, and E.Coli during any week that discharge of Class 1A reclaimed wastewater or treated wastewater to the alternative disposal

area occurs. However, we have continued to measure these analytes regardless, in an effort to understand how the plant is doing and make appropriate changes and I have included the results in the report.

If you have any questions or concerns, please let me know.

Sincerely,

*Larry Hall*

Larry Hall, Town of Edgewood, Wastewater Department

Edgewood Wastewater Treatment Facility  
Discharge Permit #1654

**4<sup>th</sup> Quarter 2023 Report**

**MBR Discharge**

| Date     | TKN  | NO3  | Total Nitrogen (TN) | BOD5 Ave./Max. | NTU Ave./Max. | E.Coli CFU/100 mL 30-day Average/Max. | UV % Trans. Range | TDS/Chloride (mg/L)     |
|----------|------|------|---------------------|----------------|---------------|---------------------------------------|-------------------|-------------------------|
| Jan-23   | 3.4  | 3.6  | 7.0                 | 34.5/44        | 4.95/5        | 761/>2419.6 (E. Coli)                 | 0*                | TDS=1550; Chloride=420  |
| Feb-23   | 1.8  | <.10 | <1.9                | 18.5/23        | 4.7/5         | 8/25.9 (E. Coli)                      | 0*                | TDS=1260; Chloride=260  |
| Mar-23   | 5.9  | 2.1  | 8.0                 | 17.9/32        | 4.6/5         | 293.4/1046.2 (E. Coli)                | 0*                | TDS=1240; Chloride=350  |
| April-23 | 1.1  | 1.5  | 2.6                 | 2.6/3.2        | 1.2/4.9       | <1.0/<1.0                             | 0*                | TDS=1360; Chloride=360  |
| May-23   | <1.0 | 0.12 | <1.12               | 4.5/7.0        | 0.99/4.95     | <1.0/<1.0                             | 0*                | TDS=1220; Chloride=340  |
| June-23  | 2.2  | 3.9  | 6.1                 | 5.05/7.91      | 0.59/4.9      | 6.4/22.6                              | 0*                | TDS=1580; Chloride=550  |
| July-23  |      |      |                     | 7.6/9.13       | .51/2.8       | 38.4/149.7                            | 0*                | TDS= ; Chloride=        |
| Aug-23   | <1.0 | 4.0  | <5.0                | 3.59/5.18      | 1.2/5         | 58.7/119.1                            | 0*                | TDS=1230; Chloride=390  |
| Sep-23   | <1.0 | 0.8  | <1.8                | 3.64/5.28      | 1.7/4.95      | 21.1/27.9                             | 0*                | TDS=1570; Chlorides=350 |
| Oct-23   |      |      |                     | 5.8/9.75       | 3.09/5        | 13.6/42.8                             | 0*                | TDS= ; Chloride=        |
| Nov-23   | 2.5  | 0.64 | 3.14                | 12.4/20.1      | 4.59/5        | 47.15/131.7                           | 0*                | TDS=1790; Chloride=630  |
| Dec-23   |      |      |                     | 10.2/12.0      | 4.98/5        | 19.4/31.8                             | 0*                | TDS= ; Chlorides=       |

**CLASS 1A REUSE** Discharge Permit #1654 Limits; **TN** = 10mg/L; **Fecal Coliform Bacteria** = 5 MPN/100 mL (30 day Geometric Mean), 23 MPN/100 mL (Maximum); **E.Coli** = 3 cfu/100 mL (30-day Average), 15 cfu/100mL (Maximum); **BOD5** = 10 mg/L BOD (30 day Average), 15 mg/L (Maximum); **Turbidity** = 3 NTU (30 day Average), 5 NTU (Maximum)

**ALTERNATE DISPOSAL SITE** Discharge Permit #1654 Limits; **TN** = 10mg/L **E.Coli** = 630 MPN/100 mL (30-day Average) 3,150 cfu/100 mL (Maximum) **BOD5** = 30 mg/L (30 day Average), 45 mg/L (Maximum); **TSS** = 75 mg/L (30-day Average), 90 mg/L (Maximum)

**\*UV not functioning, using Chlorination**

**Monthly Flow Data Report**

Edgewood Wastewater Treatment Facility  
Discharge Permit #1654

| Date       | Influent Wastewater Meter Reading | Total Inlet Gal. Received & Treated/mo | Average GPD per month | Peak Daily GPD per month | Treated Effluent Q to Lagoon gal/mo* | Treated Effluent Q Re-used^ gal/mo | Alternate Disposal Site gal/mo | Comments |
|------------|-----------------------------------|----------------------------------------|-----------------------|--------------------------|--------------------------------------|------------------------------------|--------------------------------|----------|
| Jan 2023   | 3082580                           | 1,130,295                              | 35,322                | 35,400                   | 1,223,216                            | 0                                  | 928,400                        |          |
| Feb 2023   | 4030677                           | 948,097                                | 33,861                | 41,200                   | 1,006,490                            | 0                                  | 1,722,743                      |          |
| Mar 2023   | 5226849                           | 1,196,172                              | 38,586                | 43,000                   | 1,215,453                            | 0                                  | 0                              |          |
| April 2023 | 6130209                           | 903,630                                | 32,363                | 36,200                   | 1,003,380                            | 0                                  | 2,050,100                      |          |
| May 2023   | 7295618                           | 1,165,409                              | 35,315                | 44,300                   | 1,327,327                            | 0                                  | 2,033,900                      |          |
| June 2023  | 8426052                           | 1,130,434                              | 37,681                | 50,000                   | 1,270,687                            | 0                                  | 6,264,400                      |          |
| July 2023  | 9578932                           | 1,152,880                              | 37,190                | 41,200                   | 1,269,406                            | 0                                  | 0                              |          |
| Aug 2023   | 10636925                          | 1,057,993                              | 34,129                | 37,100                   | 1,153,232                            | 0                                  | 0                              |          |
| Sept 2023  | 11819254                          | 1,182,329                              | 40,770                | 68,600                   | 1,268,325                            | 0                                  | 0                              |          |
| Oct 2023   | 13251858                          | 1,432,604                              | 44,769                | 50,900                   | 1,433,729                            | 0                                  | 0                              |          |
| Nov 2023   | 14595769                          | 1,343,911                              | 44,797                | 51,600                   | 1,298,252                            | 0                                  | 4,944,300                      |          |
| Dec 2023   | 16014027                          | 1,418,258                              | 48,905                | 55,400                   | 1,406,409                            | 0                                  | 1,653,900                      |          |

\*To calculate the flow to the lagoon for re-use: Permeate meter difference minus (utility meter difference minus UV Recirculation meter difference). ^ Quantity based on "Re-Use" meter readings located on discharge of evaporation pond minus Alternate Disposal site gallons.



*Hall Environmental Analysis Laboratory  
4901 Hawkins NE  
Albuquerque, NM 87109  
TEL: 505-345-3975 FAX: 505-345-4107  
Website: [www.hallenvironmental.com](http://www.hallenvironmental.com)*

October 31, 2023

Mike Garcia

Town of Edgewood

PO Box 3610

Edgewood, NM 87015

TEL: (505) 228-6233

FAX:

RE: EWWTP

OrderNo.: 2310199

Dear Mike Garcia:

Hall Environmental Analysis Laboratory received 1 sample(s) on 10/4/2023 for the analyses presented in the following report.

These were analyzed according to EPA procedures or equivalent. To access our accredited tests please go to [www.hallenvironmental.com](http://www.hallenvironmental.com) or the state specific web sites. In order to properly interpret your results, it is imperative that you review this report in its entirety. See the sample checklist and/or the Chain of Custody for information regarding the sample receipt temperature and preservation. Data qualifiers or a narrative will be provided if the sample analysis or analytical quality control parameters require a flag. When necessary, data qualifiers are provided on both the sample analysis report and the QC summary report, both sections should be reviewed. All samples are reported, as received, unless otherwise indicated. Lab measurement of analytes considered field parameters that require analysis within 15 minutes of sampling such as pH and residual chlorine are qualified as being analyzed outside of the recommended holding time.

Please don't hesitate to contact HEAL for any additional information or clarifications.

ADHS Cert #AZ0682 -- NMED-DWB Cert #NM9425 -- NMED-Micro Cert #NM0901

Sincerely,

A handwritten signature in black ink, appearing to read "Andy Freeman", is written over a light blue horizontal line.

Andy Freeman

Laboratory Manager

4901 Hawkins NE

Albuquerque, NM 87109

## Analytical Report

Lab Order 2310199

Date Reported: 10/31/2023

## Hall Environmental Analysis Laboratory, Inc.

CLIENT: Town of Edgewood

Client Sample ID: Effluent

Project: EWWTP

Collection Date: 10/4/2023 10:10:00 AM

Lab ID: 2310199-001

Matrix: AQUEOUS

Received Date: 10/4/2023 12:07:00 PM

| Analyses                                     | Result | RL    | Qual | Units   | DF | Date Analyzed         |
|----------------------------------------------|--------|-------|------|---------|----|-----------------------|
| <b>SM5210B: BOD</b>                          |        |       |      |         |    |                       |
| Biochemical Oxygen Demand                    | ND     | 2.00  |      | mg/L    | 1  | 10/10/2023 9:54:00 AM |
| <b>NOTES:</b>                                |        |       |      |         |    |                       |
| MB Average Depletion >0.2 mg/L.              |        |       |      |         |    |                       |
| <b>SM 9223B FECAL INDICATOR: E. COLI MPN</b> |        |       |      |         |    |                       |
| E. Coli                                      | <1     | 1.000 |      | MPN/100 | 1  | 10/5/2023 10:48:00 AM |

Analyst: KH

Analyst: SMS

Refer to the QC Summary report and sample login checklist for flagged QC data and preservation information.

|                    |     |                                                                               |    |                                                 |
|--------------------|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| <b>Qualifiers:</b> | *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
|                    | D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
|                    | H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
|                    | ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
|                    | PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
|                    | S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

## QC SUMMARY REPORT

## Hall Environmental Analysis Laboratory, Inc.

WO#: 2310199

31-Oct-23

Client: Town of Edgewood

Project: EWWTP

| Sample ID: <b>MB-77967</b>  | SampType: <b>MBLK</b>            | TestCode: <b>SM5210B: BOD</b> |                    |             |      |          |           |      |          |      |
|-----------------------------|----------------------------------|-------------------------------|--------------------|-------------|------|----------|-----------|------|----------|------|
| Client ID: <b>PBW</b>       | Batch ID: <b>77967</b>           | RunNo: <b>100368</b>          |                    |             |      |          |           |      |          |      |
| Prep Date: <b>10/5/2023</b> | Analysis Date: <b>10/10/2023</b> | SeqNo: <b>3676267</b>         | Units: <b>mg/L</b> |             |      |          |           |      |          |      |
| Analyte                     | Result                           | PQL                           | SPK value          | SPK Ref Val | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Biochemical Oxygen Demand   | ND                               | 2.00                          |                    |             |      |          |           |      |          |      |

| Sample ID: <b>LCS-77967</b> | SampType: <b>LCS</b>             | TestCode: <b>SM5210B: BOD</b> |                    |             |      |          |           |      |          |      |
|-----------------------------|----------------------------------|-------------------------------|--------------------|-------------|------|----------|-----------|------|----------|------|
| Client ID: <b>LCSW</b>      | Batch ID: <b>77967</b>           | RunNo: <b>100368</b>          |                    |             |      |          |           |      |          |      |
| Prep Date: <b>10/5/2023</b> | Analysis Date: <b>10/10/2023</b> | SeqNo: <b>3676268</b>         | Units: <b>mg/L</b> |             |      |          |           |      |          |      |
| Analyte                     | Result                           | PQL                           | SPK value          | SPK Ref Val | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Biochemical Oxygen Demand   | 183                              | 2.00                          | 198.0              | 0           | 92.4 | 84.6     | 115.4     |      |          |      |

## NOTES:

MB Average Depletion &gt;0.2 mg/L.

MB Average Depletion &gt;0.2 mg/L.

## Qualifiers:

|     |                                                                               |    |                                                 |
|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
| D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
| H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
| ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
| PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
| S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

## QC SUMMARY REPORT

Hall Environmental Analysis Laboratory, Inc.

WO#: 2310199

31-Oct-23

Client: Town of Edgewood

Project: EWWTP

|                      |        |                          |           |             |                                                 |          |                  |      |          |      |
|----------------------|--------|--------------------------|-----------|-------------|-------------------------------------------------|----------|------------------|------|----------|------|
| Sample ID: MB-77955  |        | SampType: MBLK           |           |             | TestCode: SM 9223B Fecal Indicator: E. coli MPN |          |                  |      |          |      |
| Client ID: PBW       |        | Batch ID: 77955          |           |             | RunNo: 100233                                   |          |                  |      |          |      |
| Prep Date: 10/4/2023 |        | Analysis Date: 10/5/2023 |           |             | SeqNo: 3669627                                  |          | Units: MPN/100mL |      |          |      |
| Analyte              | Result | PQL                      | SPK value | SPK Ref Val | %REC                                            | LowLimit | HighLimit        | %RPD | RPDLimit | Qual |
| E. Coli              | <1     | 1.000                    |           |             |                                                 |          |                  |      |          |      |

## Qualifiers:

|     |                                                                               |    |                                                 |
|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
| D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
| H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
| ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
| PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
| S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

# Sample Log-In Check List

Client Name: Town of Edgewood

Work Order Number: 2310199

RcptNo: 1

Received By: Joseph Alderette 10/4/2023 12:07:00 PM

Completed By: Cheyenne Cason 10/4/2023 12:24:15 PM

Reviewed By: *7u 10/4/23 @ 13:00*

## Chain of Custody

1. Is Chain of Custody complete? Yes ☒ No ☐ Not Present ☐

2. How was the sample delivered? Client

## Log In

3. Was an attempt made to cool the samples? Yes ☒ No ☐ NA ☐

4. Were all samples received at a temperature of >0° C to 6.0° C Yes ☒ No ☐ NA ☐
Samples were collected the same day and chilled.

5. Sample(s) in proper container(s)? Yes ☒ No ☐

6. Sufficient sample volume for indicated test(s)? Yes ☒ No ☐

7. Are samples (except VOA and ONG) properly preserved? Yes ☒ No ☐

8. Was preservative added to bottles? Yes ☐ No ☒ NA ☐

9. Received at least 1 vial with headspace <1/4" for AQ VOA? Yes ☐ No ☐ NA ☒

10. Were any sample containers received broken? Yes ☐ No ☒

11. Does paperwork match bottle labels? Yes ☒ No ☐

(Note discrepancies on chain of custody)

12. Are matrices correctly identified on Chain of Custody? Yes ☒ No ☐

13. Is it clear what analyses were requested? Yes ☒ No ☐

14. Were all holding times able to be met? Yes ☒ No ☐

(If no, notify customer for authorization.)

# of preserved  
bottles checked  
for pH:

(&lt;2 or &gt;12 unless noted)

Adjusted?

Checked by: *JA 10-4-23*

## Special Handling (if applicable)

15. Was client notified of all discrepancies with this order? Yes ☐ No ☐ NA ☒

Person Notified:

Date:

By Whom:

Via: ☐ eMail ☐ Phone ☐ Fax ☐ In Person

Regarding:

Client Instructions:

16. Additional remarks:

## Cooler Information

| Cooler No | Temp °C | Condition | Seal Intact | Seal No | Seal Date | Signed By |
|-----------|---------|-----------|-------------|---------|-----------|-----------|
| 1         | 5.5     | Good      | Not Present | Yogi    |           |           |





*Hall Environmental Analysis Laboratory  
4901 Hawkins NE  
Albuquerque, NM 87109  
TEL: 505-345-3975 FAX: 505-345-4107  
Website: [www.hallenvironmental.com](http://www.hallenvironmental.com)*

October 18, 2023

Mike Garcia

Town of Edgewood

PO Box 3610

Edgewood, NM 87015

TEL: (505) 228-6233

FAX:

RE: EWWTP

OrderNo.: 2310557

Dear Mike Garcia:

Hall Environmental Analysis Laboratory received 1 sample(s) on 10/11/2023 for the analyses presented in the following report.

These were analyzed according to EPA procedures or equivalent. To access our accredited tests please go to [www.hallenvironmental.com](http://www.hallenvironmental.com) or the state specific web sites. In order to properly interpret your results, it is imperative that you review this report in its entirety. See the sample checklist and/or the Chain of Custody for information regarding the sample receipt temperature and preservation. Data qualifiers or a narrative will be provided if the sample analysis or analytical quality control parameters require a flag. When necessary, data qualifiers are provided on both the sample analysis report and the QC summary report, both sections should be reviewed. All samples are reported, as received, unless otherwise indicated. Lab measurement of analytes considered field parameters that require analysis within 15 minutes of sampling such as pH and residual chlorine are qualified as being analyzed outside of the recommended holding time.

Please don't hesitate to contact HEAL for any additional information or clarifications.

ADHS Cert #AZ0682 -- NMED-DWB Cert #NM9425 -- NMED-Micro Cert #NM0901

Sincerely,

A handwritten signature in black ink, appearing to read "Andy Freeman", is written over a light blue horizontal line.

Andy Freeman

Laboratory Manager

4901 Hawkins NE

Albuquerque, NM 87109

## Analytical Report

Lab Order 2310557

Date Reported: 10/18/2023

## Hall Environmental Analysis Laboratory, Inc.

CLIENT: Town of Edgewood

Client Sample ID: Effluent

Project: EWWTP

Collection Date: 10/11/2023 10:25:00 AM

Lab ID: 2310557-001

Matrix:

Received Date: 10/11/2023 10:25:00 AM

| Analyses                              | Result | RL    | Qual | Units   | DF | Date Analyzed          |
|---------------------------------------|--------|-------|------|---------|----|------------------------|
| SM 9223B FECAL INDICATOR: E. COLI MPN |        |       |      |         |    | Analyst: KH            |
| E. Coli                               | 3.0    | 1.000 |      | MPN/100 | 1  | 10/12/2023 11:38:00 AM |

Refer to the QC Summary report and sample login checklist for flagged QC data and preservation information.

|             |     |                                                                               |    |                                                 |
|-------------|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| Qualifiers: | *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
|             | D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
|             | H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
|             | ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
|             | PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
|             | S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

## Sample Log-In Check List

Client Name: Town of Edgewood

Work Order Number: 2310557

RcptNo: 1

Received By: Juan Rojas

10/11/2023 10:25:00 AM

Completed By: Cheyenne Cason

10/11/2023 12:07:54 PM

Reviewed By:

*[Signature]* 10/11/23 @ 13:46

12:00PM 10/11/23

*[Signature]*

*[Signature]*

### Chain of Custody

1. Is Chain of Custody complete? Yes ☒ No ☐ Not Present ☐
2. How was the sample delivered? Client

### Log In

3. Was an attempt made to cool the samples? Yes ☒ No ☐ NA ☐
4. Were all samples received at a temperature of  $>0^{\circ}\text{C}$  to  $6.0^{\circ}\text{C}$ ? Yes ☐ No ☒ NA ☐
- Samples were collected the same day and chilled.
5. Sample(s) in proper container(s)? Yes ☒ No ☐
6. Sufficient sample volume for indicated test(s)? Yes ☒ No ☐
7. Are samples (except VOA and ONG) properly preserved? Yes ☒ No ☐
8. Was preservative added to bottles? Yes ☐ No ☒ NA ☐
9. Received at least 1 vial with headspace  $<1/4"$  for AQ VOA? Yes ☐ No ☐ NA ☒
10. Were any sample containers received broken? Yes ☐ No ☒
11. Does paperwork match bottle labels?  
(Note discrepancies on chain of custody) Yes ☒ No ☐
12. Are matrices correctly identified on Chain of Custody? Yes ☒ No ☐
13. Is it clear what analyses were requested? Yes ☒ No ☐
14. Were all holding times able to be met?  
(If no, notify customer for authorization.) Yes ☒ No ☐

# of preserved  
bottles checked  
for pH:

(<2 or >12 unless noted)

Adjusted? \_\_\_\_\_

Checked by: *TMC* 10/11/23

### Special Handling (if applicable)

15. Was client notified of all discrepancies with this order? Yes ☐ No ☐ NA ☒

Person Notified: \_\_\_\_\_

Date: \_\_\_\_\_

By Whom: \_\_\_\_\_

Via: ☐ eMail ☐ Phone ☐ Fax ☐ In Person

Regarding: \_\_\_\_\_

Client Instructions: \_\_\_\_\_

16. Additional remarks:

### 17. Cooler Information

| Cooler No | Temp °C | Condition | Seal Intact | Seal No | Seal Date | Signed By |
|-----------|---------|-----------|-------------|---------|-----------|-----------|
| 1         | 11.7    | Good      | Not Present | Yogi    |           |           |





*Hall Environmental Analysis Laboratory  
4901 Hawkins NE  
Albuquerque, NM 87109  
TEL: 505-345-3975 FAX: 505-345-4107  
Website: [www.hallenvironmental.com](http://www.hallenvironmental.com)*

October 26, 2023

Mike Garcia

Town of Edgewood

PO Box 3610

Edgewood, NM 87015

TEL: (505) 228-6233

FAX:

RE: EWWTP

OrderNo.: 2310827

Dear Mike Garcia:

Hall Environmental Analysis Laboratory received 1 sample(s) on 10/17/2023 for the analyses presented in the following report.

These were analyzed according to EPA procedures or equivalent. To access our accredited tests please go to [www.hallenvironmental.com](http://www.hallenvironmental.com) or the state specific web sites. In order to properly interpret your results, it is imperative that you review this report in its entirety. See the sample checklist and/or the Chain of Custody for information regarding the sample receipt temperature and preservation. Data qualifiers or a narrative will be provided if the sample analysis or analytical quality control parameters require a flag. When necessary, data qualifiers are provided on both the sample analysis report and the QC summary report, both sections should be reviewed. All samples are reported, as received, unless otherwise indicated. Lab measurement of analytes considered field parameters that require analysis within 15 minutes of sampling such as pH and residual chlorine are qualified as being analyzed outside of the recommended holding time.

Please don't hesitate to contact HEAL for any additional information or clarifications.

ADHS Cert #AZ0682 -- NMED-DWB Cert #NM9425 -- NMED-Micro Cert #NM0901

Sincerely,

A handwritten signature in black ink, appearing to read "Andy Freeman", is written over a light blue horizontal line.

Andy Freeman

Laboratory Manager

4901 Hawkins NE

Albuquerque, NM 87109

## Analytical Report

Lab Order 2310827

Date Reported: 10/26/2023

## Hall Environmental Analysis Laboratory, Inc.

CLIENT: Town of Edgewood

Client Sample ID: Effluent

Project: EWWTP

Collection Date: 10/17/2023 11:20:00 AM

Lab ID: 2310827-001

Matrix:

Received Date: 10/17/2023 4:16:00 PM

| Analyses                                     | Result | RL    | Qual | Units   | DF | Date Analyzed          |
|----------------------------------------------|--------|-------|------|---------|----|------------------------|
| <b>SM5210B: BOD</b>                          |        |       |      |         |    |                        |
| Biochemical Oxygen Demand                    | 9.75   | 2.00  |      | mg/L    | 1  | 10/23/2023 3:24:00 PM  |
| <b>NOTES:</b>                                |        |       |      |         |    |                        |
| MB Average Depletion >0.20 mg/L.             |        |       |      |         |    |                        |
| <b>SM 9223B FECAL INDICATOR: E. COLI MPN</b> |        |       |      |         |    |                        |
| E. Coli                                      | <1     | 1.000 |      | MPN/100 | 1  | 10/18/2023 11:16:00 AM |

Analyst: KH

Analyst: SMS

Refer to the QC Summary report and sample login checklist for flagged QC data and preservation information.

|                    |     |                                                                               |    |                                                 |
|--------------------|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| <b>Qualifiers:</b> | *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
|                    | D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
|                    | H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
|                    | ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
|                    | PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
|                    | S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |
|                    |     |                                                                               |    |                                                 |

Page 1 of 3

**QC SUMMARY REPORT****Hall Environmental Analysis Laboratory, Inc.**

WO#: 2310827

26-Oct-23

**Client:** Town of Edgewood**Project:** EWWTP

| Sample ID: <b>MB-78216</b>   | SampType: <b>MBLK</b>            | TestCode: <b>SM5210B: BOD</b> |                    |             |      |          |           |      |          |      |
|------------------------------|----------------------------------|-------------------------------|--------------------|-------------|------|----------|-----------|------|----------|------|
| Client ID: <b>PBW</b>        | Batch ID: <b>78216</b>           | RunNo: <b>100686</b>          |                    |             |      |          |           |      |          |      |
| Prep Date: <b>10/18/2023</b> | Analysis Date: <b>10/23/2023</b> | SeqNo: <b>3692159</b>         | Units: <b>mg/L</b> |             |      |          |           |      |          |      |
| Analyte                      | Result                           | PQL                           | SPK value          | SPK Ref Val | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Biochemical Oxygen Demand    | ND                               | 2.00                          |                    |             |      |          |           |      |          |      |

| Sample ID: <b>LCS-78216</b>  | SampType: <b>LCS</b>             | TestCode: <b>SM5210B: BOD</b> |                    |             |      |          |           |      |          |      |
|------------------------------|----------------------------------|-------------------------------|--------------------|-------------|------|----------|-----------|------|----------|------|
| Client ID: <b>LCSW</b>       | Batch ID: <b>78216</b>           | RunNo: <b>100686</b>          |                    |             |      |          |           |      |          |      |
| Prep Date: <b>10/18/2023</b> | Analysis Date: <b>10/23/2023</b> | SeqNo: <b>3692160</b>         | Units: <b>mg/L</b> |             |      |          |           |      |          |      |
| Analyte                      | Result                           | PQL                           | SPK value          | SPK Ref Val | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Biochemical Oxygen Demand    | 154                              | 2.00                          | 198.0              | 0           | 78.0 | 84.6     | 115.4     |      |          | S    |

**NOTES:**

MB Average Depletion &gt;0.20 mg/L.

MB Average Depletion &gt;0.20 mg/L.

**Qualifiers:**

\* Value exceeds Maximum Contaminant Level.  
D Sample Diluted Due to Matrix  
H Holding times for preparation or analysis exceeded  
ND Not Detected at the Reporting Limit  
PQL Practical Quantitative Limit  
S % Recovery outside of standard limits. If undiluted results may be estimated.

B Analyte detected in the associated Method Blank  
E Above Quantitation Range/Estimated Value  
J Analyte detected below quantitation limits  
P Sample pH Not In Range  
RL Reporting Limit

**QC SUMMARY REPORT****Hall Environmental Analysis Laboratory, Inc.**

WO#: 2310827

26-Oct-23

**Client:** Town of Edgewood**Project:** EWWTP

|                       |        |                           |           |                                                 |      |                  |           |      |          |      |
|-----------------------|--------|---------------------------|-----------|-------------------------------------------------|------|------------------|-----------|------|----------|------|
| Sample ID: MB-78213   |        | SampType: MBLK            |           | TestCode: SM 9223B Fecal Indicator: E. coli MPN |      |                  |           |      |          |      |
| Client ID: PBW        |        | Batch ID: 78213           |           | RunNo: 100545                                   |      |                  |           |      |          |      |
| Prep Date: 10/17/2023 |        | Analysis Date: 10/18/2023 |           | SeqNo: 3685250                                  |      | Units: MPN/100mL |           |      |          |      |
| Analyte               | Result | PQL                       | SPK value | SPK Ref Val                                     | %REC | LowLimit         | HighLimit | %RPD | RPDLimit | Qual |
| E. Coli               | <1     | 1.000                     |           |                                                 |      |                  |           |      |          |      |

**Qualifiers:**

\* Value exceeds Maximum Contaminant Level.  
D Sample Diluted Due to Matrix  
H Holding times for preparation or analysis exceeded  
ND Not Detected at the Reporting Limit  
PQL Practical Quantitative Limit  
S % Recovery outside of standard limits. If undiluted results may be estimated.

B Analyte detected in the associated Method Blank  
E Above Quantitation Range/Estimated Value  
J Analyte detected below quantitation limits  
P Sample pH Not In Range  
RL Reporting Limit

# Sample Log-In Check List

Client Name: Town of Edgewood

Work Order Number: 2310827

RcptNo: 1

Received By: Juan Rojas 10/17/2023 4:16:00 PM

Completed By: Desiree Dominguez 10/17/2023 4:24:06 PM

Reviewed By: SLM 10/17/23 @ 1636

*Juan Rojas*

*DD*

## Chain of Custody

1. Is Chain of Custody complete? Yes ☒ No ☐ Not Present ☐
2. How was the sample delivered? Client

## Log In

3. Was an attempt made to cool the samples? Yes ☒ No ☐ NA ☐
4. Were all samples received at a temperature of >0° C to 6.0°C Yes ☒ No ☐ NA ☐
- Samples were collected the same day and chilled.
5. Sample(s) in proper container(s)? Yes ☒ No ☐
6. Sufficient sample volume for indicated test(s)? Yes ☒ No ☐
7. Are samples (except VOA and ONG) properly preserved? Yes ☒ No ☐
8. Was preservative added to bottles? Yes ☐ No ☒ NA ☐
9. Received at least 1 vial with headspace <1/4" for AQ VOA? Yes ☐ No ☐ NA ☒
10. Were any sample containers received broken? Yes ☐ No ☒
11. Does paperwork match bottle labels? Yes ☒ No ☐  
(Note discrepancies on chain of custody)
12. Are matrices correctly identified on Chain of Custody? Yes ☒ No ☐
13. Is it clear what analyses were requested? Yes ☒ No ☐
14. Were all holding times able to be met? Yes ☒ No ☐  
(If no, notify customer for authorization.)

# of preserved  
bottles checked  
for pH:

(<2 or >12 unless noted)

Adjusted?

Checked by: *SLM 10/17/23*

## Special Handling (if applicable)

15. Was client notified of all discrepancies with this order? Yes ☐ No ☐ NA ☒

Person Notified: \_\_\_\_\_

Date: \_\_\_\_\_

By Whom: \_\_\_\_\_

Via: ☐ eMail ☐ Phone ☐ Fax ☐ In Person

Regarding: \_\_\_\_\_

Client Instructions: \_\_\_\_\_

16. Additional remarks:

## 17. Cooler Information

| Cooler No | Temp °C | Condition | Seal Intact | Seal No | Seal Date | Signed By |
|-----------|---------|-----------|-------------|---------|-----------|-----------|
| 1         | 4.3     | Good      | Not Present | Morty   |           |           |

## HALL ENVIRONMENTAL ANALYSIS LABORATORY

[www.hallenvironmental.com](http://www.hallenvironmental.com)

4901 Hawkins NE - Albuquerque, NM 87109

Tel. 505-345-3975 Fax 505-345-4107

## Analysis Request

Turn-Around Time:

☒ Standard ☐ Rush

**Project Name:**

~~DP 15654~~ EWWT

Project #:

DP1654

**Project Manager:**

M. GAZEN

Sampler: M. Githner

On Ice: ☒ Yes ☐ No

|               |   |      |
|---------------|---|------|
| # of Coolers: | 1 | Must |
|---------------|---|------|

Cooler Temp./including CE: 11.7-14.3 (°C)

| Container | Preservative |
|-----------|--------------|
| 1         |              |
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| Type and # | Type |
|------------|------|
| 250827     |      |

HEAL No.

FFluent

A0

1120

Relinquished by: \_\_\_\_\_

Time:

Received by:                      Via:                     

Date \_\_\_\_\_ Time \_\_\_\_\_

Relinquished by:

Time:

Received by:                      Via:                     

| Date | Time |
|------|------|
|------|------|

Remarks:

| Date     | Time  |
|----------|-------|
| 10/17/23 | 16:16 |

Received by:  via: 

Page 34 of 116

If necessary, samples submitted to Hall Environmental may be subcontracted to other accredited laboratories. This serves as notice of this possibility. Any sub-contracted data will be clearly notated on the analytical report.

~~AGENDA ITEM #B.D.~~

## Analysis Request



**AGENDA ITEM #B.D.**

Hall Environmental Analysis Laboratory  
4901 Hawkins NE  
Albuquerque, NM 87109  
TEL: 505-345-3975 FAX: 505-345-4107  
Website: [www.hallenvironmental.com](http://www.hallenvironmental.com)

October 30, 2023

Mike Garcia

Town of Edgewood

PO Box 3610

Edgewood, NM 87015

TEL: (505) 228-6233

FAX:

RE: EWWTP

OrderNo.: 2310B31

Dear Mike Garcia:

Hall Environmental Analysis Laboratory received 1 sample(s) on 10/24/2023 for the analyses presented in the following report.

These were analyzed according to EPA procedures or equivalent. To access our accredited tests please go to [www.hallenvironmental.com](http://www.hallenvironmental.com) or the state specific web sites. In order to properly interpret your results, it is imperative that you review this report in its entirety. See the sample checklist and/or the Chain of Custody for information regarding the sample receipt temperature and preservation. Data qualifiers or a narrative will be provided if the sample analysis or analytical quality control parameters require a flag. When necessary, data qualifiers are provided on both the sample analysis report and the QC summary report, both sections should be reviewed. All samples are reported, as received, unless otherwise indicated. Lab measurement of analytes considered field parameters that require analysis within 15 minutes of sampling such as pH and residual chlorine are qualified as being analyzed outside of the recommended holding time.

Please don't hesitate to contact HEAL for any additional information or clarifications.

ADHS Cert #AZ0682 -- NMED-DWB Cert #NM9425 -- NMED-Micro Cert #NM0901

Sincerely,

A handwritten signature in black ink, appearing to read "Andy Freeman", is written over a light blue horizontal line.

Andy Freeman

Laboratory Manager

4901 Hawkins NE

Albuquerque, NM 87109

## Analytical Report

Lab Order 2310B31

Date Reported: 10/30/2023

## Hall Environmental Analysis Laboratory, Inc.

CLIENT: Town of Edgewood

Client Sample ID: Effluent

Project: EWWTP

Collection Date: 10/24/2023 11:05:00 AM

Lab ID: 2310B31-001

Matrix: AQUEOUS

Received Date: 10/24/2023 12:15:00 PM

| Analyses                              | Result | RL    | Qual | Units   | DF | Date Analyzed          |
|---------------------------------------|--------|-------|------|---------|----|------------------------|
| SM 9223B FECAL INDICATOR: E. COLI MPN |        |       |      |         |    | Analyst: SMS           |
| E. Coli                               | 20.2   | 1.000 |      | MPN/100 | 1  | 10/25/2023 10:46:00 AM |

Refer to the QC Summary report and sample login checklist for flagged QC data and preservation information.

|             |     |                                                                               |    |                                                 |
|-------------|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| Qualifiers: | *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
|             | D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
|             | H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
|             | ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
|             | PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
|             | S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

## QC SUMMARY REPORT

Hall Environmental Analysis Laboratory, Inc.

WO#: 2310B31

30-Oct-23

Client: Town of Edgewood

Project: EWWTP

|                              |  |                                  |       |                           |             |                                 |          |           |      |          |      |  |
|------------------------------|--|----------------------------------|-------|---------------------------|-------------|---------------------------------|----------|-----------|------|----------|------|--|
| Sample ID: <b>MB-78350</b>   |  | SampType: <b>MBLK</b>            |       | TestCode: <b>SM 9223B</b> |             | Fecal Indicator: <b>E. coli</b> |          |           |      |          | MPN  |  |
| Client ID: <b>PBW</b>        |  | Batch ID: <b>78350</b>           |       | RunNo: <b>100729</b>      |             |                                 |          |           |      |          |      |  |
| Prep Date: <b>10/24/2023</b> |  | Analysis Date: <b>10/25/2023</b> |       | SeqNo: <b>3694212</b>     |             | Units: <b>MPN/100mL</b>         |          |           |      |          |      |  |
| Analyte                      |  | Result                           | PQL   | SPK value                 | SPK Ref Val | %REC                            | LowLimit | HighLimit | %RPD | RPDLimit | Qual |  |
| E. Coli                      |  | <1                               | 1.000 |                           |             |                                 |          |           |      |          |      |  |

## Qualifiers:

|     |                                                                               |    |                                                 |
|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
| D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
| H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
| ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
| PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
| S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

**Sample Log-In Check List**

Client Name: Town of Edgewood

Work Order Number: 2310B31

RcptNo: 1

Received By: Joseph Alderette 10/24/2023 12:15:00 PM

Completed By: Cheyenne Cason 10/24/2023 12:37:46 PM

Reviewed By: 7/10/24/23

@12:45

*Chul*

**Chain of Custody**

1. Is Chain of Custody complete? Yes ☒ No ☐ Not Present ☐  
2. How was the sample delivered? Client

**Log In**

3. Was an attempt made to cool the samples? Yes ☒ No ☐ NA ☐  
4. Were all samples received at a temperature of >0° C to 6.0°C Yes ☐ No ☒ NA ☐  
Samples were collected the same day and chilled.  
5. Sample(s) in proper container(s)? Yes ☒ No ☐  
6. Sufficient sample volume for indicated test(s)? Yes ☒ No ☐  
7. Are samples (except VOA and ONG) properly preserved? Yes ☒ No ☐  
8. Was preservative added to bottles? Yes ☐ No ☒ NA ☐  
9. Received at least 1 vial with headspace <1/4" for AQ VOA? Yes ☐ No ☐ NA ☒  
10. Were any sample containers received broken? Yes ☐ No ☒  
11. Does paperwork match bottle labels? Yes ☒ No ☐  
(Note discrepancies on chain of custody)  
12. Are matrices correctly identified on Chain of Custody? Yes ☒ No ☐  
13. Is it clear what analyses were requested? Yes ☒ No ☐  
14. Were all holding times able to be met? Yes ☒ No ☐  
(If no, notify customer for authorization.)

# of preserved  
bottles checked  
for pH:

(<2 or >12 unless noted)

Adjusted? \_\_\_\_\_

Checked by: *SCM 10/24/23*

**Special Handling (if applicable)**

15. Was client notified of all discrepancies with this order? Yes ☐ No ☐ NA ☒

Person Notified: \_\_\_\_\_

Date: \_\_\_\_\_

By Whom: \_\_\_\_\_

Via: ☐ eMail ☐ Phone ☐ Fax ☐ In Person

Regarding: \_\_\_\_\_

Client Instructions: \_\_\_\_\_

16. Additional remarks:

**17. Cooler Information**

| Cooler No | Temp °C | Condition | Seal Intact | Seal No | Seal Date | Signed By |
|-----------|---------|-----------|-------------|---------|-----------|-----------|
| 1         | 6.7     | Good      | Not Present | Morty   |           |           |



November 15, 2023

Mike Garcia

Town of Edgewood

PO Box 3610

Edgewood, NM 87015

TEL: (505) 228-6233

FAX:

RE: EWWTP

OrderNo.: 2310E10

Dear Mike Garcia:

Eurofins Environment Testing South Central, LLC received 1 sample(s) on 10/31/2023 for the analyses presented in the following report.

These were analyzed according to EPA procedures or equivalent. To access our accredited tests please go to [www.hallenvironmental.com](http://www.hallenvironmental.com) or the state specific web sites. In order to properly interpret your results, it is imperative that you review this report in its entirety. See the sample checklist and/or the Chain of Custody for information regarding the sample receipt temperature and preservation. Data qualifiers or a narrative will be provided if the sample analysis or analytical quality control parameters require a flag. When necessary, data qualifiers are provided on both the sample analysis report and the QC summary report, both sections should be reviewed. All samples are reported, as received, unless otherwise indicated. Lab measurement of analytes considered field parameters that require analysis within 15 minutes of sampling such as pH and residual chlorine are qualified as being analyzed outside of the recommended holding time.

Please do not hesitate to contact Eurofins Albuquerque for any additional information or clarifications.

ADHS Cert #AZ0682 -- NMED-DWB Cert #NM9425 -- NMED-Micro Cert #NM0901

Sincerely,



Andy Freeman

Laboratory Manager

4901 Hawkins NE

Albuquerque, NM 87109

## Analytical Report

Lab Order 2310E10

Date Reported: 11/15/2023

## Hall Environmental Analysis Laboratory, Inc.

CLIENT: Town of Edgewood

Client Sample ID: Effluent

Project: EWWTP

Collection Date: 10/31/2023 11:10:00 AM

Lab ID: 2310E10-001

Matrix: AQUEOUS

Received Date: 10/31/2023 12:48:00 PM

| Analyses                                     | Result | RL    | Qual | Units   | DF | Date Analyzed         |
|----------------------------------------------|--------|-------|------|---------|----|-----------------------|
| <b>SM5210B: BOD</b>                          |        |       |      |         |    |                       |
| Biochemical Oxygen Demand                    | 5.57   | 2.00  | R,E  | mg/L    | 1  | 11/6/2023 11:11:00 AM |
| <b>NOTES:</b>                                |        |       |      |         |    |                       |
| R - RPD between dilutions <30%.              |        |       |      |         |    |                       |
| <b>SM 9223B FECAL INDICATOR: E. COLI MPN</b> |        |       |      |         |    |                       |
| E. Coli                                      | 42.8   | 1.000 |      | MPN/100 | 1  | 11/1/2023 10:20:00 AM |

Analyst: SMS

Analyst: KH

Refer to the QC Summary report and sample login checklist for flagged QC data and preservation information.

|                    |     |                                                                               |    |                                                 |
|--------------------|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| <b>Qualifiers:</b> | *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
|                    | D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
|                    | H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
|                    | ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
|                    | PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
|                    | S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

**QC SUMMARY REPORT****Hall Environmental Analysis Laboratory, Inc.**

WO#: 2310E10

15-Nov-23

**Client:** Town of Edgewood**Project:** EWWTP

| Sample ID: <b>MB-78489</b>  | SampType: <b>MBLK</b>           | TestCode: <b>SM5210B: BOD</b> |                    |             |      |          |           |      |          |      |
|-----------------------------|---------------------------------|-------------------------------|--------------------|-------------|------|----------|-----------|------|----------|------|
| Client ID: <b>PBW</b>       | Batch ID: <b>78489</b>          | RunNo: <b>101114</b>          |                    |             |      |          |           |      |          |      |
| Prep Date: <b>11/1/2023</b> | Analysis Date: <b>11/6/2023</b> | SeqNo: <b>3712925</b>         | Units: <b>mg/L</b> |             |      |          |           |      |          |      |
| Analyte                     | Result                          | PQL                           | SPK value          | SPK Ref Val | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Biochemical Oxygen Demand   | ND                              | 2.00                          |                    |             |      |          |           |      |          |      |

| Sample ID: <b>LCS-78489</b> | SampType: <b>LCS</b>            | TestCode: <b>SM5210B: BOD</b> |                    |             |      |          |           |      |          |      |
|-----------------------------|---------------------------------|-------------------------------|--------------------|-------------|------|----------|-----------|------|----------|------|
| Client ID: <b>LCSW</b>      | Batch ID: <b>78489</b>          | RunNo: <b>101114</b>          |                    |             |      |          |           |      |          |      |
| Prep Date: <b>11/1/2023</b> | Analysis Date: <b>11/6/2023</b> | SeqNo: <b>3712926</b>         | Units: <b>mg/L</b> |             |      |          |           |      |          |      |
| Analyte                     | Result                          | PQL                           | SPK value          | SPK Ref Val | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Biochemical Oxygen Demand   | 136                             | 2.00                          | 198.0              | 0           | 68.7 | 84.6     | 115.4     |      |          | S    |

**Qualifiers:**

|     |                                                                               |    |                                                 |
|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
| D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
| H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
| ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
| PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
| S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

# QC SUMMARY REPORT

## Hall Environmental Analysis Laboratory, Inc.

WO#: 2310E10

15-Nov-23

Client: Town of Edgewood

Project: EWWTP

|                       |        |                          |           |                                                 |      |          |                  |      |          |      |
|-----------------------|--------|--------------------------|-----------|-------------------------------------------------|------|----------|------------------|------|----------|------|
| Sample ID: MB-78478   |        | SampType: MBLK           |           | TestCode: SM 9223B Fecal Indicator: E. coli MPN |      |          |                  |      |          |      |
| Client ID: PBW        |        | Batch ID: 78478          |           | RunNo: 100876                                   |      |          |                  |      |          |      |
| Prep Date: 10/31/2023 |        | Analysis Date: 11/1/2023 |           | SeqNo: 3701437                                  |      |          | Units: MPN/100mL |      |          |      |
| Analyte               | Result | PQL                      | SPK value | SPK Ref Val                                     | %REC | LowLimit | HighLimit        | %RPD | RPDLimit | Qual |
| E. Coli               | <1     | 1.000                    |           |                                                 |      |          |                  |      |          |      |

### Qualifiers:

|     |                                                                               |    |                                                 |
|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
| D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
| H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
| ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
| PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
| S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

**Sample Log-In Check List**

Client Name: Town of Edgewood

Work Order Number: 2310E10

RcptNo: 1

Received By: Juan Rojas 10/31/2023 12:48:00 PM

Completed By: Desiree Dominguez 10/31/2023 12:56:10 PM

Reviewed By: SCM 10/31/23 @ 1313

*Juan Rojas*

*DD*

**Chain of Custody**

1. Is Chain of Custody complete? Yes ☒ No ☐ Not Present ☐  
2. How was the sample delivered? Client

**Log In**

3. Was an attempt made to cool the samples? Yes ☒ No ☐ NA ☐  
4. Were all samples received at a temperature of >0° C to 6.0°C Yes ☒ No ☐ NA ☐  
Samples were collected the same day and chilled.  
5. Sample(s) in proper container(s)? Yes ☒ No ☐  
6. Sufficient sample volume for indicated test(s)? Yes ☒ No ☐  
7. Are samples (except VOA and ONG) properly preserved? Yes ☒ No ☐  
8. Was preservative added to bottles? Yes ☐ No ☒ NA ☐  
9. Received at least 1 vial with headspace <1/4" for AQ VOA? Yes ☐ No ☐ NA ☒  
10. Were any sample containers received broken? Yes ☐ No ☒  
11. Does paperwork match bottle labels? Yes ☒ No ☐  
(Note discrepancies on chain of custody)  
12. Are matrices correctly identified on Chain of Custody? Yes ☒ No ☐  
13. Is it clear what analyses were requested? Yes ☒ No ☐  
14. Were all holding times able to be met? Yes ☒ No ☐  
(If no, notify customer for authorization.)

# of preserved  
bottles checked  
for pH:

(<2 or >12 unless noted)

Adjusted? \_\_\_\_\_

Checked by: *mu 10/31/23*

**Special Handling (if applicable)**

15. Was client notified of all discrepancies with this order? Yes ☐ No ☐ NA ☒

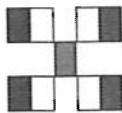
Person Notified: \_\_\_\_\_ Date: \_\_\_\_\_  
By Whom: \_\_\_\_\_ Via: ☐ eMail ☐ Phone ☐ Fax ☐ In Person  
Regarding: \_\_\_\_\_  
Client Instructions: \_\_\_\_\_

16. Additional remarks:

**17. Cooler Information**

| Cooler No | Temp °C | Condition | Seal Intact | Seal No | Seal Date | Signed By |
|-----------|---------|-----------|-------------|---------|-----------|-----------|
| 1         | 4.6     | Good      | Not Present | Morty   |           |           |

## HALL ENVIRONMENTAL ANALYSIS LABORATORY



[www.hallenvironmental.com](http://www.hallenvironmental.com)

4901 Hawkins NE - Albuquerque, NM 87109

Tel. 505-345-3975 Fax 505-345-4107

## Analysis Request

[illegible]

**AGENDA ITEM #B.D.**

If necessary, samples submitted to Hall Environmental may be subcontracted to other accredited laboratories. This serves as notice of this possibility. Any sub-contracted data will be clearly notated on the analytical report.

November 14, 2023

Mike Garcia

Town of Edgewood

PO Box 3610

Edgewood, NM 87015

TEL: (505) 228-6233

FAX:

RE: EWWTP

OrderNo.: 2311455

Dear Mike Garcia:

Eurofins Environment Testing South Central, LLC received 1 sample(s) on 11/9/2023 for the analyses presented in the following report.

These were analyzed according to EPA procedures or equivalent. To access our accredited tests please go to [www.hallenvironmental.com](http://www.hallenvironmental.com) or the state specific web sites. In order to properly interpret your results, it is imperative that you review this report in its entirety. See the sample checklist and/or the Chain of Custody for information regarding the sample receipt temperature and preservation. Data qualifiers or a narrative will be provided if the sample analysis or analytical quality control parameters require a flag. When necessary, data qualifiers are provided on both the sample analysis report and the QC summary report, both sections should be reviewed. All samples are reported, as received, unless otherwise indicated. Lab measurement of analytes considered field parameters that require analysis within 15 minutes of sampling such as pH and residual chlorine are qualified as being analyzed outside of the recommended holding time.

Please do not hesitate to contact Eurofins Albuquerque for any additional information or clarifications.

ADHS Cert #AZ0682 -- NMED-DWB Cert #NM9425 -- NMED-Micro Cert #NM0901

Sincerely,



Andy Freeman

Laboratory Manager

4901 Hawkins NE

Albuquerque, NM 87109

## Analytical Report

Lab Order 2311455

Date Reported: 11/14/2023

## Hall Environmental Analysis Laboratory, Inc.

CLIENT: Town of Edgewood

Client Sample ID: Effluent

Project: EWWTP

Collection Date: 11/9/2023 6:45:00 AM

Lab ID: 2311455-001

Matrix: AQUEOUS

Received Date: 11/9/2023 8:15:00 AM

| Analyses                              | Result | RL    | Qual | Units   | DF | Date Analyzed          |
|---------------------------------------|--------|-------|------|---------|----|------------------------|
| SM 9223B FECAL INDICATOR: E. COLI MPN |        |       |      |         |    | Analyst: SMS           |
| E. Coli                               | 6.3    | 1.000 |      | MPN/100 | 1  | 11/10/2023 11:23:00 AM |

Refer to the QC Summary report and sample login checklist for flagged QC data and preservation information.

|             |     |                                                                               |    |                                                 |
|-------------|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| Qualifiers: | *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
|             | D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
|             | H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
|             | ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
|             | PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
|             | S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

Page 1 of 2

## QC SUMMARY REPORT

## Hall Environmental Analysis Laboratory, Inc.

WO#: 2311455

14-Nov-23

Client: Town of Edgewood

Project: EWWTP

|                      |        |                           |           |                                                 |      |                  |           |      |          |      |
|----------------------|--------|---------------------------|-----------|-------------------------------------------------|------|------------------|-----------|------|----------|------|
| Sample ID: MB-78692  |        | SampType: MBLK            |           | TestCode: SM 9223B Fecal Indicator: E. coli MPN |      |                  |           |      |          |      |
| Client ID: PBW       |        | Batch ID: 78692           |           | RunNo: 101110                                   |      |                  |           |      |          |      |
| Prep Date: 11/9/2023 |        | Analysis Date: 11/10/2023 |           | SeqNo: 3712864                                  |      | Units: MPN/100mL |           |      |          |      |
| Analyte              | Result | PQL                       | SPK value | SPK Ref Val                                     | %REC | LowLimit         | HighLimit | %RPD | RPDLimit | Qual |
| E. Coli              | <1     | 1.000                     |           |                                                 |      |                  |           |      |          |      |

## Qualifiers:

\* Value exceeds Maximum Contaminant Level.  
D Sample Diluted Due to Matrix  
H Holding times for preparation or analysis exceeded  
ND Not Detected at the Reporting Limit  
PQL Practical Quantitative Limit  
S % Recovery outside of standard limits. If undiluted results may be estimated.

B Analyte detected in the associated Method Blank  
E Above Quantitation Range/Estimated Value  
J Analyte detected below quantitation limits  
P Sample pH Not In Range  
RL Reporting Limit

## Sample Log-In Check List

Client Name: Town of Edgewood

Work Order Number: 2311455

RcptNo: 1

Received By: Juan Rojas

11/9/2023 8:15:00 AM

*[Signature]*

Completed By: Cheyenne Cason

11/9/2023 8:31:02 AM

*[Signature]*

Reviewed By: *[Signature]* 11-9-23

*[Signature]* 8:57

### Chain of Custody

1. Is Chain of Custody complete? Yes ☒ No ☐ Not Present ☐
2. How was the sample delivered? Client

### Log In

3. Was an attempt made to cool the samples? Yes ☒ No ☐ NA ☐
4. Were all samples received at a temperature of  $>0^{\circ}\text{C}$  to  $6.0^{\circ}\text{C}$ ? Yes ☐ No ☒ NA ☐
- Samples were collected the same day and chilled.
5. Sample(s) in proper container(s)? Yes ☒ No ☐
6. Sufficient sample volume for indicated test(s)? Yes ☒ No ☐
7. Are samples (except VOA and ONG) properly preserved? Yes ☒ No ☐
8. Was preservative added to bottles? Yes ☐ No ☒ NA ☐
9. Received at least 1 vial with headspace  $<1/4$ " for AQ VOA? Yes ☐ No ☐ NA ☒
10. Were any sample containers received broken? Yes ☐ No ☒
11. Does paperwork match bottle labels?  
(Note discrepancies on chain of custody) Yes ☒ No ☐
12. Are matrices correctly identified on Chain of Custody? Yes ☒ No ☐
13. Is it clear what analyses were requested? Yes ☒ No ☐
14. Were all holding times able to be met?  
(If no, notify customer for authorization.) Yes ☒ No ☐

# of preserved  
bottles checked  
for pH:

( $<2$  or  $>12$  unless noted)

Adjusted? ☐

Checked by: *7/21/23*

### Special Handling (if applicable)

15. Was client notified of all discrepancies with this order? Yes ☐ No ☐ NA ☒

Person Notified: \_\_\_\_\_

Date: \_\_\_\_\_

By Whom: \_\_\_\_\_

Via: ☐ eMail ☐ Phone ☐ Fax ☐ In Person

Regarding: \_\_\_\_\_

Client Instructions: \_\_\_\_\_

16. Additional remarks:

### 17. Cooler Information

| Cooler No | Temp $^{\circ}\text{C}$ | Condition | Seal Intact | Seal No | Seal Date | Signed By |
|-----------|-------------------------|-----------|-------------|---------|-----------|-----------|
| 1         | 8.7                     | Good      | Not Present | Yogi    |           |           |

## HALL ENVIRONMENTAL ANALYSIS LABORATORY

[www.hallenvironmental.com](http://www.hallenvironmental.com)

4901 Hawkins NE - Albuquerque, NM 87109

Tel. 505-345-3975 Fax 505-345-4107

## Analysis Request

| Chain-of-Custody Record                                                                             |  |                                                                                                                     |  |                                                                             |  |                        |  |                                 |                                                         |                      |  |                   |  |
|-----------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------|--|------------------------|--|---------------------------------|---------------------------------------------------------|----------------------|--|-------------------|--|
| Client: <u>Town of Edgewood</u>                                                                     |  | Turn-Around Time: <input checked="" type="checkbox"/> Standard <input type="checkbox"/> Rush                        |  |                                                                             |  |                        |  |                                 |                                                         |                      |  |                   |  |
| Mailing Address: <u>PO Box 3610</u>                                                                 |  | Project Name: <u>ENWTP</u>                                                                                          |  |                                                                             |  |                        |  |                                 |                                                         |                      |  |                   |  |
| <u>Edgewood NM 87015</u>                                                                            |  | Project #: <u>DP 1654</u>                                                                                           |  |                                                                             |  |                        |  |                                 |                                                         |                      |  |                   |  |
| Phone #: <u>5056709645</u>                                                                          |  | Project Manager: <u>M. Garcia</u>                                                                                   |  |                                                                             |  |                        |  |                                 |                                                         |                      |  |                   |  |
| email or Fax#: <u>mgarcia@edgewood-nm.gov</u>                                                       |  | Sampler: <u>M. Garcia</u>                                                                                           |  |                                                                             |  |                        |  |                                 |                                                         |                      |  |                   |  |
| QA/QC Package: <input type="checkbox"/> Standard <input type="checkbox"/> Level 4 (Full Validation) |  | Accreditation: <input type="checkbox"/> Az Compliance <input type="checkbox"/> NELAC <input type="checkbox"/> Other |  | On Ice: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |  | # of Coolers: <u>1</u> |  |                                 | Cooler Temp (including CF): <u>8.6 + 0.2 = 8.7 (°C)</u> |                      |  |                   |  |
| Date                                                                                                |  | Time                                                                                                                |  | Matrix                                                                      |  | Sample Name            |  | Container Type and #            |                                                         | Preservative Type    |  | HEAL No.          |  |
| <u>11/9/23</u>                                                                                      |  | <u>0645</u>                                                                                                         |  | <u>AQ</u>                                                                   |  | <u>EFFLUENT</u>        |  |                                 |                                                         |                      |  | <u>2311455</u>    |  |
|                                                                                                     |  |                                                                                                                     |  |                                                                             |  |                        |  |                                 |                                                         |                      |  |                   |  |
|                                                                                                     |  |                                                                                                                     |  |                                                                             |  |                        |  |                                 |                                                         |                      |  |                   |  |
|                                                                                                     |  |                                                                                                                     |  |                                                                             |  |                        |  |                                 |                                                         |                      |  |                   |  |
|                                                                                                     |  |                                                                                                                     |  |                                                                             |  |                        |  |                                 |                                                         |                      |  |                   |  |
|                                                                                                     |  |                                                                                                                     |  |                                                                             |  |                        |  |                                 |                                                         |                      |  |                   |  |
|                                                                                                     |  |                                                                                                                     |  |                                                                             |  |                        |  |                                 |                                                         |                      |  |                   |  |
|                                                                                                     |  |                                                                                                                     |  |                                                                             |  |                        |  |                                 |                                                         |                      |  |                   |  |
|                                                                                                     |  |                                                                                                                     |  |                                                                             |  |                        |  |                                 |                                                         |                      |  |                   |  |
|                                                                                                     |  |                                                                                                                     |  |                                                                             |  |                        |  |                                 |                                                         |                      |  |                   |  |
| Date: <u>11/9/23</u>                                                                                |  | Time: <u>0815</u>                                                                                                   |  | Relinquished by: <u>[Signature]</u>                                         |  | Relinquished by:       |  | Received by: <u>[Signature]</u> |                                                         | Date: <u>11/9/23</u> |  | Time: <u>8:15</u> |  |
| Date: <u>11/9/23</u>                                                                                |  | Time: <u>0815</u>                                                                                                   |  | Relinquished by:                                                            |  | Relinquished by:       |  | Received by:                    |                                                         | Date: <u>11/9/23</u> |  | Time: <u>8:15</u> |  |

**AGENDA ITEM #B.D.**

December 05, 2023

Mike Garcia

Town of Edgewood

PO Box 3610

Edgewood, NM 87015

TEL: (505) 228-6233

FAX:

RE: EWWTP

OrderNo.: 2311701

Dear Mike Garcia:

Eurofins Environment Testing South Central, LLC received 1 sample(s) on 11/14/2023 for the analyses presented in the following report.

These were analyzed according to EPA procedures or equivalent. To access our accredited tests please go to [www.hallenvironmental.com](http://www.hallenvironmental.com) or the state specific web sites. In order to properly interpret your results, it is imperative that you review this report in its entirety. See the sample checklist and/or the Chain of Custody for information regarding the sample receipt temperature and preservation. Data qualifiers or a narrative will be provided if the sample analysis or analytical quality control parameters require a flag. When necessary, data qualifiers are provided on both the sample analysis report and the QC summary report, both sections should be reviewed. All samples are reported, as received, unless otherwise indicated. Lab measurement of analytes considered field parameters that require analysis within 15 minutes of sampling such as pH and residual chlorine are qualified as being analyzed outside of the recommended holding time.

Please do not hesitate to contact Eurofins Albuquerque for any additional information or clarifications.

ADHS Cert #AZ0682 -- NMED-DWB Cert #NM9425 -- NMED-Micro Cert #NM0901

Sincerely,



Andy Freeman

Laboratory Manager

4901 Hawkins NE

Albuquerque, NM 87109

## Analytical Report

Lab Order 2311701

Date Reported: 12/5/2023

## Hall Environmental Analysis Laboratory, Inc.

CLIENT: Town of Edgewood

Client Sample ID: Effluent

Project: EWWTP

Collection Date: 11/14/2023 11:00:00 AM

Lab ID: 2311701-001

Matrix: AQUEOUS

Received Date: 11/14/2023 12:05:00 PM

| Analyses                                     | Result | RL    | Qual | Units   | DF | Date Analyzed          |
|----------------------------------------------|--------|-------|------|---------|----|------------------------|
| <b>SM5210B: BOD</b>                          |        |       |      |         |    |                        |
| Biochemical Oxygen Demand                    | 4.77   | 2.00  |      | mg/L    | 1  | 11/20/2023 9:58:00 AM  |
| <b>SM 9223B FECAL INDICATOR: E. COLI MPN</b> |        |       |      |         |    |                        |
| E. Coli                                      | 4.1    | 1.000 |      | MPN/100 | 1  | 11/15/2023 10:43:00 AM |

Analyst: ejn

Analyst: SMS

Refer to the QC Summary report and sample login checklist for flagged QC data and preservation information.

|             |     |                                                                               |    |                                                 |
|-------------|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| Qualifiers: | *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
|             | D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
|             | H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
|             | ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
|             | PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
|             | S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |
|             |     |                                                                               |    |                                                 |

**QC SUMMARY REPORT****Hall Environmental Analysis Laboratory, Inc.**

WO#: 2311701

05-Dec-23

**Client:** Town of Edgewood**Project:** EWWTP

| Sample ID: <b>MB-78803</b>   | SampType: <b>MBLK</b>            | TestCode: <b>SM5210B: BOD</b> |                    |             |      |          |           |      |          |      |
|------------------------------|----------------------------------|-------------------------------|--------------------|-------------|------|----------|-----------|------|----------|------|
| Client ID: <b>PBW</b>        | Batch ID: <b>78803</b>           | RunNo: <b>101306</b>          |                    |             |      |          |           |      |          |      |
| Prep Date: <b>11/15/2023</b> | Analysis Date: <b>11/20/2023</b> | SeqNo: <b>3726099</b>         | Units: <b>mg/L</b> |             |      |          |           |      |          |      |
| Analyte                      | Result                           | PQL                           | SPK value          | SPK Ref Val | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Biochemical Oxygen Demand    | ND                               | 2.00                          |                    |             |      |          |           |      |          |      |

| Sample ID: <b>LCS-78803</b>  | SampType: <b>LCS</b>             | TestCode: <b>SM5210B: BOD</b> |                    |             |      |          |           |      |          |      |
|------------------------------|----------------------------------|-------------------------------|--------------------|-------------|------|----------|-----------|------|----------|------|
| Client ID: <b>LCSW</b>       | Batch ID: <b>78803</b>           | RunNo: <b>101306</b>          |                    |             |      |          |           |      |          |      |
| Prep Date: <b>11/15/2023</b> | Analysis Date: <b>11/20/2023</b> | SeqNo: <b>3726100</b>         | Units: <b>mg/L</b> |             |      |          |           |      |          |      |
| Analyte                      | Result                           | PQL                           | SPK value          | SPK Ref Val | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Biochemical Oxygen Demand    | 156                              | 2.00                          | 198.0              | 0           | 78.8 | 84.6     | 115.4     |      |          | SR   |

**NOTES:**

R - RPD between dilutions is &gt;30%

**Qualifiers:**

|     |                                                                               |    |                                                 |
|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
| D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
| H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
| ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
| PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
| S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

**QC SUMMARY REPORT****Hall Environmental Analysis Laboratory, Inc.**

WO#: 2311701

05-Dec-23

**Client:** Town of Edgewood**Project:** EWWTP

|                              |  |                                  |       |                                                        |             |      |                         |           |      |          |      |
|------------------------------|--|----------------------------------|-------|--------------------------------------------------------|-------------|------|-------------------------|-----------|------|----------|------|
| Sample ID: <b>MB-78786</b>   |  | SampType: <b>MBLK</b>            |       | TestCode: <b>SM 9223B Fecal Indicator: E. coli MPN</b> |             |      |                         |           |      |          |      |
| Client ID: <b>PBW</b>        |  | Batch ID: <b>78786</b>           |       | RunNo: <b>101190</b>                                   |             |      |                         |           |      |          |      |
| Prep Date: <b>11/14/2023</b> |  | Analysis Date: <b>11/15/2023</b> |       | SeqNo: <b>3718672</b>                                  |             |      | Units: <b>MPN/100mL</b> |           |      |          |      |
| Analyte                      |  | Result                           | PQL   | SPK value                                              | SPK Ref Val | %REC | LowLimit                | HighLimit | %RPD | RPDLimit | Qual |
| E. Coli                      |  | <1                               | 1.000 |                                                        |             |      |                         |           |      |          |      |

**Qualifiers:**

|     |                                                                               |    |                                                 |
|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
| D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
| H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
| ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
| PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
| S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

## Sample Log-In Check List

Client Name: Town of Edgewood Work Order Number: 2311701 RcptNo: 1

Received By: Cheyenne Cason 11/14/2023 12:05:00 PM *Chm*

Completed By: Cheyenne Cason 11/14/2023 12:14:50 PM *Chm*

Reviewed By: *ju 11/14/23 @ 13:20*

### Chain of Custody

1. Is Chain of Custody complete? Yes ☒ No ☐ Not Present ☐
2. How was the sample delivered? Client

### Log In

3. Was an attempt made to cool the samples? Yes ☒ No ☐ NA ☐
4. Were all samples received at a temperature of  $>0^{\circ}\text{C}$  to  $6.0^{\circ}\text{C}$ ? Yes ☐ No ☒ NA ☐
- Samples were collected the same day and chilled.
5. Sample(s) in proper container(s)? Yes ☒ No ☐
6. Sufficient sample volume for indicated test(s)? Yes ☒ No ☐
7. Are samples (except VOA and ONG) properly preserved? Yes ☒ No ☐
8. Was preservative added to bottles? Yes ☐ No ☒ NA ☐
9. Received at least 1 vial with headspace  $<1/4"$  for AQ VOA? Yes ☐ No ☐ NA ☒
10. Were any sample containers received broken? Yes ☐ No ☒
11. Does paperwork match bottle labels?  
(Note discrepancies on chain of custody) Yes ☒ No ☐
12. Are matrices correctly identified on Chain of Custody? Yes ☒ No ☐
13. Is it clear what analyses were requested? Yes ☒ No ☐
14. Were all holding times able to be met?  
(If no, notify customer for authorization.) Yes ☒ No ☐

# of preserved  
bottles checked  
for pH:

( $<2$  or  $>12$  unless noted)

Adjusted?

Checked by: *SCM 11/14/23*

### Special Handling (if applicable)

15. Was client notified of all discrepancies with this order? Yes ☐ No ☐ NA ☒

Person Notified:

Date:

By Whom:

Via:

☐ eMail

☐ Phone

☐ Fax

☐ In Person

Regarding:

Client Instructions:

16. Additional remarks:

### 17. Cooler Information

| Cooler No | Temp $^{\circ}\text{C}$ | Condition | Seal Intact | Seal No | Seal Date | Signed By |
|-----------|-------------------------|-----------|-------------|---------|-----------|-----------|
| 1         | 9.6                     | Good      | Not Present | Yogi    |           |           |

[illegible]

|               |            |                              |
|---------------|------------|------------------------------|
| Date: 7/14/23 | Time: 1205 | Relinquished by: [Signature] |
| Date:         | Time:      | Relinquished by:             |

of 116

if necessary, samples submitted to Hall Environmental may be subcontracted to other accredited laboratories. This serves as notice of this possibility. Any sub-contracted data will be clearly noted on the analytical report.



[www.hallenvironmental.com](http://www.hallenvironmental.com)

4901 Hawkins NE - Albuquerque, NM 87109

Tel. 505-345-3975 Fax 505-345-4107

## Analysis Request

[illegible]

Remarks:

December 12, 2023

Mike Garcia

Town of Edgewood

PO Box 3610

Edgewood, NM 87015

TEL: (505) 228-6233

FAX:

RE: EWWTP

OrderNo.: 2311A20

Dear Mike Garcia:

Eurofins Environment Testing South Central, LLC received 1 sample(s) on 11/20/2023 for the analyses presented in the following report.

These were analyzed according to EPA procedures or equivalent. To access our accredited tests please go to [www.hallenvironmental.com](http://www.hallenvironmental.com) or the state specific web sites. In order to properly interpret your results, it is imperative that you review this report in its entirety. See the sample checklist and/or the Chain of Custody for information regarding the sample receipt temperature and preservation. Data qualifiers or a narrative will be provided if the sample analysis or analytical quality control parameters require a flag. When necessary, data qualifiers are provided on both the sample analysis report and the QC summary report, both sections should be reviewed. All samples are reported, as received, unless otherwise indicated. Lab measurement of analytes considered field parameters that require analysis within 15 minutes of sampling such as pH and residual chlorine are qualified as being analyzed outside of the recommended holding time.

Please do not hesitate to contact Eurofins Albuquerque for any additional information or clarifications.

ADHS Cert #AZ0682 -- NMED-DWB Cert #NM9425 -- NMED-Micro Cert #NM0901

Sincerely,



Andy Freeman

Laboratory Manager

4901 Hawkins NE

Albuquerque, NM 87109

Analytical Report

Lab Order 2311A20

Date Reported: 12/12/2023

Hall Environmental Analysis Laboratory, Inc.

CLIENT: Town of Edgewood

Client Sample ID: Effluent

Project: EWWTP

Collection Date: 11/20/2023 9:15:00 AM

Lab ID: 2311A20-001

Matrix: AQUEOUS

Received Date: 11/20/2023 10:25:00 AM

| Analyses                              | Result | RL    | Qual | Units   | DF | Date Analyzed          |
|---------------------------------------|--------|-------|------|---------|----|------------------------|
| SM 9223B FECAL INDICATOR: E. COLI MPN |        |       |      |         |    | Analyst: ejn           |
| E. Coli                               | 131.7  | 1.000 |      | MPN/100 | 1  | 11/21/2023 10:46:00 AM |

Refer to the QC Summary report and sample login checklist for flagged QC data and preservation information.

|             |     |                                                                               |    |                                                 |
|-------------|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| Qualifiers: | *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
|             | D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
|             | H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
|             | ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
|             | PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
|             | S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |
|             |     |                                                                               |    |                                                 |

## Sample Log-In Check List

Client Name: Town of Edgewood

Work Order Number: 2311A20

RcptNo: 1

Received By: Juan Rojas

11/20/2023 10:25:00 AM

Completed By: Desiree Dominguez

11/20/2023 10:48:17 AM

Reviewed By:

scm 11/20/23

11/20

Chain of Custody

1. Is Chain of Custody complete? Yes ☒ No ☐ Not Present ☐
2. How was the sample delivered? Client

Log In

3. Was an attempt made to cool the samples? Yes ☒ No ☐ NA ☐
4. Were all samples received at a temperature of  $>0^{\circ}\text{C}$  to  $6.0^{\circ}\text{C}$ ? Yes ☐ No ☒ NA ☐
- Samples were collected the same day and chilled.
5. Sample(s) in proper container(s)? Yes ☒ No ☐
6. Sufficient sample volume for indicated test(s)? Yes ☒ No ☐
7. Are samples (except VOA and ONG) properly preserved? Yes ☒ No ☐
8. Was preservative added to bottles? Yes ☐ No ☒ NA ☐
9. Received at least 1 vial with headspace  $<1/4$ " for AQ VOA? Yes ☐ No ☐ NA ☒
10. Were any sample containers received broken? Yes ☐ No ☒
11. Does paperwork match bottle labels?  
(Note discrepancies on chain of custody) Yes ☒ No ☐
12. Are matrices correctly identified on Chain of Custody? Yes ☒ No ☐
13. Is it clear what analyses were requested? Yes ☒ No ☐
14. Were all holding times able to be met?  
(If no, notify customer for authorization.) Yes ☒ No ☐

# of preserved  
bottles checked  
for pH:

(&lt;2 or &gt;12 unless noted)

Adjusted? ☐

Checked by: M 11/20/23

Special Handling (if applicable)

15. Was client notified of all discrepancies with this order? Yes ☐ No ☐ NA ☒

Person Notified: \_\_\_\_\_

Date: \_\_\_\_\_

By Whom: \_\_\_\_\_

Via: ☐ eMail ☐ Phone ☐ Fax ☐ In Person

Regarding: \_\_\_\_\_

Client Instructions: \_\_\_\_\_

16. Additional remarks:

17. Cooler Information

| Cooler No | Temp °C | Condition | Seal Intact | Seal No | Seal Date | Signed By |
|-----------|---------|-----------|-------------|---------|-----------|-----------|
| 1         | 10.6    | Good      | Not Present | Yogi    |           |           |

# Chain-of-Custody Record

Turn-Around Time:

Client: City of Edgewood

☒ Standard ☐ Rush

Mailing Address: PO Box 3410

Project Name: EW/WTTP

Edgewood NM 87015

Project #:

DP1654

Phone #: 505 670 9645

email or Fax#: Mgarcia@edwood-nm.gov

Project Manager:

QA/QC Package: ☐ Standard ☐ Level 4 (Full Validation)

M. Garcia

Accreditation: ☐ Az Compliance

Sampler: M. Garcia

☐ NELAC ☐ Other

On Ice: ☒ Yes ☐ No

☐ EDD (Type)

# of Coolers: 1

Cooler Temp (including CF): 10.5 + 0.1 = 10.6 (°C)

Date: 11/23/09 Time: 15 Matrix: AQ Sample Name: EFFLUENT

Container Type and #

Preservative Type

HEAL No. 231A20

-001

BTEX / MTBE / TMB's (8021)  
TPH:8015D(GRO / DRO / MRO)  
8081 Pesticides/8082 PCB's  
EDB (Method 504.1)  
PAHs by 8310 or 8270SIMS  
RCRA 8 Metals  
Cl, F, Br, NO<sub>3</sub>, NO<sub>2</sub>, PO<sub>4</sub>, SO<sub>4</sub>  
8260 (VOA)  
8270 (Semi-VOA)  
Total Coliform (Present/Absent)

X E-COLI

Date: 11/23/09 Time: 15 Relinquished by: [Signature]

Received by: [Signature] Via: Hand

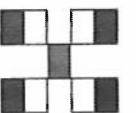
Date: 11/23/09 Time: 10:25

Remarks:

Date: 11/23/09 Time: 15 Relinquished by: [Signature]

Received by: [Signature] Via: Hand

Date: 11/23/09 Time: 10:25



**HALL ENVIRONMENTAL  
ANALYSIS LABORATORY**

www.hallenvironmental.com

4901 Hawkins NE - Albuquerque, NM 87109

Tel. 505-345-3975 Fax 505-345-4107

Analysis Request

December 28, 2023

Mike Garcia

Town of Edgewood

PO Box 3610

Edgewood, NM 87015

TEL:

FAX:

RE: EWWTP

OrderNo.: 2311D51

Dear Mike Garcia:

Eurofins Environment Testing South Central, LLC received 1 sample(s) on 11/29/2023 for the analyses presented in the following report.

These were analyzed according to EPA procedures or equivalent. To access our accredited tests please go to [www.hallenvironmental.com](http://www.hallenvironmental.com) or the state specific web sites. In order to properly interpret your results, it is imperative that you review this report in its entirety. See the sample checklist and/or the Chain of Custody for information regarding the sample receipt temperature and preservation. Data qualifiers or a narrative will be provided if the sample analysis or analytical quality control parameters require a flag. When necessary, data qualifiers are provided on both the sample analysis report and the QC summary report, both sections should be reviewed. All samples are reported, as received, unless otherwise indicated. Lab measurement of analytes considered field parameters that require analysis within 15 minutes of sampling such as pH and residual chlorine are qualified as being analyzed outside of the recommended holding time.

Please do not hesitate to contact Eurofins Albuquerque for any additional information or clarifications.

ADHS Cert #AZ0682 -- NMED-DWB Cert #NM9425 -- NMED-Micro Cert #NM0901

Sincerely,



Andy Freeman

Laboratory Manager

4901 Hawkins NE

Albuquerque, NM 87109

## Analytical Report

Lab Order 2311D51

Date Reported: 12/28/2023

## Hall Environmental Analysis Laboratory, Inc.

CLIENT: Town of Edgewood

Client Sample ID: Effluent

Project: EWWTP

Collection Date: 11/29/2023 10:43:00 AM

Lab ID: 2311D51-001

Matrix: AQUEOUS

Received Date: 11/29/2023 12:35:00 PM

| Analyses                                     | Result | RL    | Qual | Units   | DF | Date Analyzed          |
|----------------------------------------------|--------|-------|------|---------|----|------------------------|
| <b>EPA METHOD 300.0: ANIONS</b>              |        |       |      |         |    | Analyst: <b>JTT</b>    |
| Chloride                                     | 630    | 25    | *    | mg/L    | 50 | 12/15/2023 2:08:27 PM  |
| Nitrogen, Nitrite (As N)                     | ND     | 2.0   |      | mg/L    | 20 | 11/29/2023 5:13:10 PM  |
| Nitrogen, Nitrate (As N)                     | 0.64   | 0.10  |      | mg/L    | 1  | 11/29/2023 5:00:19 PM  |
| <b>SM5210B: BOD</b>                          |        |       |      |         |    | Analyst: <b>ejn</b>    |
| Biochemical Oxygen Demand                    | 20.1   | 2.00  | R    | mg/L    | 1  | 12/5/2023 8:37:00 AM   |
| <b>NOTES:</b>                                |        |       |      |         |    |                        |
| R - RPD between dilutions >30%               |        |       |      |         |    |                        |
| <b>SM 9223B FECAL INDICATOR: E. COLI MPN</b> |        |       |      |         |    | Analyst: <b>KH</b>     |
| E. Coli                                      | 46.5   | 1.000 |      | MPN/100 | 1  | 11/30/2023 10:56:00 AM |
| <b>SM2540C MOD: TOTAL DISSOLVED SOLIDS</b>   |        |       |      |         |    | Analyst: <b>KS</b>     |
| Total Dissolved Solids                       | 1790   | 50.0  | *    | mg/L    | 1  | 12/7/2023 12:11:00 PM  |
| <b>EPA 351.2: TKN</b>                        |        |       |      |         |    | Analyst: <b>DML</b>    |
| Nitrogen, Kjeldahl, Total                    | 2.5    | 0.50  |      | mg/L    | 1  | 12/19/2023 1:54:33 PM  |
| <b>SM 2540D: TSS</b>                         |        |       |      |         |    | Analyst: <b>KS</b>     |
| Suspended Solids                             | 43     | 4.0   |      | mg/L    | 1  | 12/5/2023 12:19:00 PM  |

Refer to the QC Summary report and sample login checklist for flagged QC data and preservation information.

|                    |     |                                                                               |    |                                                 |
|--------------------|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| <b>Qualifiers:</b> | *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
|                    | D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
|                    | H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
|                    | ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
|                    | PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
|                    | S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |
|                    |     |                                                                               |    |                                                 |

**QC SUMMARY REPORT****Hall Environmental Analysis Laboratory, Inc.**

WO#: 2311D51

28-Dec-23

**Client:** Town of Edgewood**Project:** EWWTP

| Sample ID: <b>MB</b>     | SampType: <b>MBLK</b>            |      | TestCode: <b>EPA Method 300.0: Anions</b> |             |                    |          |           |      |          |      |
|--------------------------|----------------------------------|------|-------------------------------------------|-------------|--------------------|----------|-----------|------|----------|------|
| Client ID: <b>PBW</b>    | Batch ID: <b>R101494</b>         |      | RunNo: <b>101494</b>                      |             |                    |          |           |      |          |      |
| Prep Date:               | Analysis Date: <b>11/29/2023</b> |      | SeqNo: <b>3735910</b>                     |             | Units: <b>mg/L</b> |          |           |      |          |      |
| Analyte                  | Result                           | PQL  | SPK value                                 | SPK Ref Val | %REC               | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Nitrogen, Nitrite (As N) | ND                               | 0.10 |                                           |             |                    |          |           |      |          |      |
| Nitrogen, Nitrate (As N) | ND                               | 0.10 |                                           |             |                    |          |           |      |          |      |

| Sample ID: <b>LCS</b>    | SampType: <b>LCS</b>             |      | TestCode: <b>EPA Method 300.0: Anions</b> |             |                    |          |           |      |          |      |
|--------------------------|----------------------------------|------|-------------------------------------------|-------------|--------------------|----------|-----------|------|----------|------|
| Client ID: <b>LCSW</b>   | Batch ID: <b>R101494</b>         |      | RunNo: <b>101494</b>                      |             |                    |          |           |      |          |      |
| Prep Date:               | Analysis Date: <b>11/29/2023</b> |      | SeqNo: <b>3735911</b>                     |             | Units: <b>mg/L</b> |          |           |      |          |      |
| Analyte                  | Result                           | PQL  | SPK value                                 | SPK Ref Val | %REC               | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Nitrogen, Nitrite (As N) | 0.97                             | 0.10 | 1.000                                     | 0           | 97.2               | 90       | 110       |      |          |      |
| Nitrogen, Nitrate (As N) | 2.5                              | 0.10 | 2.500                                     | 0           | 99.1               | 90       | 110       |      |          |      |

| Sample ID: <b>MB</b>  | SampType: <b>MBLK</b>            |      | TestCode: <b>EPA Method 300.0: Anions</b> |             |                    |          |           |      |          |      |
|-----------------------|----------------------------------|------|-------------------------------------------|-------------|--------------------|----------|-----------|------|----------|------|
| Client ID: <b>PBW</b> | Batch ID: <b>R101873</b>         |      | RunNo: <b>101873</b>                      |             |                    |          |           |      |          |      |
| Prep Date:            | Analysis Date: <b>12/15/2023</b> |      | SeqNo: <b>3756389</b>                     |             | Units: <b>mg/L</b> |          |           |      |          |      |
| Analyte               | Result                           | PQL  | SPK value                                 | SPK Ref Val | %REC               | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Chloride              | ND                               | 0.50 |                                           |             |                    |          |           |      |          |      |

| Sample ID: <b>LCS</b>  | SampType: <b>LCS</b>             |      | TestCode: <b>EPA Method 300.0: Anions</b> |             |                    |          |           |      |          |      |
|------------------------|----------------------------------|------|-------------------------------------------|-------------|--------------------|----------|-----------|------|----------|------|
| Client ID: <b>LCSW</b> | Batch ID: <b>R101873</b>         |      | RunNo: <b>101873</b>                      |             |                    |          |           |      |          |      |
| Prep Date:             | Analysis Date: <b>12/15/2023</b> |      | SeqNo: <b>3756390</b>                     |             | Units: <b>mg/L</b> |          |           |      |          |      |
| Analyte                | Result                           | PQL  | SPK value                                 | SPK Ref Val | %REC               | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Chloride               | 4.9                              | 0.50 | 5.000                                     | 0           | 97.2               | 90       | 110       |      |          |      |

| Sample ID: <b>MB</b>  | SampType: <b>MBLK</b>            |      | TestCode: <b>EPA Method 300.0: Anions</b> |             |                    |          |           |      |          |      |
|-----------------------|----------------------------------|------|-------------------------------------------|-------------|--------------------|----------|-----------|------|----------|------|
| Client ID: <b>PBW</b> | Batch ID: <b>R101873</b>         |      | RunNo: <b>101873</b>                      |             |                    |          |           |      |          |      |
| Prep Date:            | Analysis Date: <b>12/15/2023</b> |      | SeqNo: <b>3756424</b>                     |             | Units: <b>mg/L</b> |          |           |      |          |      |
| Analyte               | Result                           | PQL  | SPK value                                 | SPK Ref Val | %REC               | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Chloride              | ND                               | 0.50 |                                           |             |                    |          |           |      |          |      |

| Sample ID: <b>LCS</b>  | SampType: <b>LCS</b>             |      | TestCode: <b>EPA Method 300.0: Anions</b> |             |                    |          |           |      |          |      |
|------------------------|----------------------------------|------|-------------------------------------------|-------------|--------------------|----------|-----------|------|----------|------|
| Client ID: <b>LCSW</b> | Batch ID: <b>R101873</b>         |      | RunNo: <b>101873</b>                      |             |                    |          |           |      |          |      |
| Prep Date:             | Analysis Date: <b>12/15/2023</b> |      | SeqNo: <b>3756425</b>                     |             | Units: <b>mg/L</b> |          |           |      |          |      |
| Analyte                | Result                           | PQL  | SPK value                                 | SPK Ref Val | %REC               | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Chloride               | 4.8                              | 0.50 | 5.000                                     | 0           | 96.7               | 90       | 110       |      |          |      |

**Qualifiers:**

|     |                                                                               |    |                                                 |
|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
| D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
| H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
| ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
| PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
| S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

**QC SUMMARY REPORT****Hall Environmental Analysis Laboratory, Inc.**

WO#: 2311D51

28-Dec-23

**Client:** Town of Edgewood**Project:** EWWTP

| Sample ID: <b>MB</b>  | SampType: <b>MBLK</b>            | TestCode: <b>EPA Method 300.0: Anions</b> |           |                    |      |          |           |      |          |      |
|-----------------------|----------------------------------|-------------------------------------------|-----------|--------------------|------|----------|-----------|------|----------|------|
| Client ID: <b>PBW</b> | Batch ID: <b>R101873</b>         | RunNo: <b>101873</b>                      |           |                    |      |          |           |      |          |      |
| Prep Date:            | Analysis Date: <b>12/15/2023</b> | SeqNo: <b>3756452</b>                     |           | Units: <b>mg/L</b> |      |          |           |      |          |      |
| Analyte               | Result                           | PQL                                       | SPK value | SPK Ref Val        | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Chloride              | ND                               | 0.50                                      |           |                    |      |          |           |      |          |      |

| Sample ID: <b>LCS</b>  | SampType: <b>LCS</b>             | TestCode: <b>EPA Method 300.0: Anions</b> |           |                    |      |          |           |      |          |      |
|------------------------|----------------------------------|-------------------------------------------|-----------|--------------------|------|----------|-----------|------|----------|------|
| Client ID: <b>LCSW</b> | Batch ID: <b>R101873</b>         | RunNo: <b>101873</b>                      |           |                    |      |          |           |      |          |      |
| Prep Date:             | Analysis Date: <b>12/15/2023</b> | SeqNo: <b>3756453</b>                     |           | Units: <b>mg/L</b> |      |          |           |      |          |      |
| Analyte                | Result                           | PQL                                       | SPK value | SPK Ref Val        | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Chloride               | 4.9                              | 0.50                                      | 5.000     | 0                  | 97.5 | 90       | 110       |      |          |      |

**Qualifiers:**

|     |                                                                               |    |                                                 |
|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
| D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
| H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
| ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
| PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
| S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

## QC SUMMARY REPORT

## Hall Environmental Analysis Laboratory, Inc.

WO#: 2311D51

28-Dec-23

Client: Town of Edgewood

Project: EWWTP

| Sample ID: <b>MB-79064</b>   | SampType: <b>MBLK</b>           | TestCode: <b>SM5210B: BOD</b> |                    |             |      |          |           |      |          |      |
|------------------------------|---------------------------------|-------------------------------|--------------------|-------------|------|----------|-----------|------|----------|------|
| Client ID: <b>PBW</b>        | Batch ID: <b>79064</b>          | RunNo: <b>101647</b>          |                    |             |      |          |           |      |          |      |
| Prep Date: <b>11/30/2023</b> | Analysis Date: <b>12/5/2023</b> | SeqNo: <b>3743776</b>         | Units: <b>mg/L</b> |             |      |          |           |      |          |      |
| Analyte                      | Result                          | PQL                           | SPK value          | SPK Ref Val | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Biochemical Oxygen Demand    | ND                              | 2.00                          |                    |             |      |          |           |      |          |      |

| Sample ID: <b>LCS-79064</b>  | SampType: <b>LCS</b>            | TestCode: <b>SM5210B: BOD</b> |                    |             |      |          |           |      |          |      |
|------------------------------|---------------------------------|-------------------------------|--------------------|-------------|------|----------|-----------|------|----------|------|
| Client ID: <b>LCSW</b>       | Batch ID: <b>79064</b>          | RunNo: <b>101647</b>          |                    |             |      |          |           |      |          |      |
| Prep Date: <b>11/30/2023</b> | Analysis Date: <b>12/5/2023</b> | SeqNo: <b>3743777</b>         | Units: <b>mg/L</b> |             |      |          |           |      |          |      |
| Analyte                      | Result                          | PQL                           | SPK value          | SPK Ref Val | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Biochemical Oxygen Demand    | 176                             | 2.00                          | 198.0              | 0           | 88.9 | 84.6     | 115.4     |      |          | R    |

## NOTES:

R - RPD between dilutions &gt;30%

## Qualifiers:

|     |                                                                               |    |                                                 |
|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
| D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
| H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
| ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
| PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
| S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

**QC SUMMARY REPORT****Hall Environmental Analysis Laboratory, Inc.**

WO#: 2311D51

28-Dec-23

**Client:** Town of Edgewood**Project:** EWWTP

| Sample ID: <b>MB-79056</b>   | SampType: <b>MBLK</b>            | TestCode: <b>SM 9223B Fecal Indicator: E. coli MPN</b> |                         |             |      |          |           |      |          |      |
|------------------------------|----------------------------------|--------------------------------------------------------|-------------------------|-------------|------|----------|-----------|------|----------|------|
| Client ID: <b>PBW</b>        | Batch ID: <b>79056</b>           | RunNo: <b>101507</b>                                   |                         |             |      |          |           |      |          |      |
| Prep Date: <b>11/29/2023</b> | Analysis Date: <b>11/30/2023</b> | SeqNo: <b>3736446</b>                                  | Units: <b>MPN/100mL</b> |             |      |          |           |      |          |      |
| Analyte                      | Result                           | PQL                                                    | SPK value               | SPK Ref Val | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| E. Coli                      | <1                               | 1.000                                                  |                         |             |      |          |           |      |          |      |

**Qualifiers:**

|     |                                                                               |    |                                                 |
|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
| D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
| H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
| ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
| PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
| S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

# QC SUMMARY REPORT

Hall Environmental Analysis Laboratory, Inc.

WO#: 2311D51

28-Dec-23

Client: Town of Edgewood

Project: EWWTP

| Sample ID: <b>MB-79151</b>  | SampType: <b>MBLK</b>           | TestCode: <b>SM2540C MOD: Total Dissolved Solids</b> |                    |             |      |          |           |      |          |      |
|-----------------------------|---------------------------------|------------------------------------------------------|--------------------|-------------|------|----------|-----------|------|----------|------|
| Client ID: <b>PBW</b>       | Batch ID: <b>79151</b>          | RunNo: <b>101673</b>                                 |                    |             |      |          |           |      |          |      |
| Prep Date: <b>12/5/2023</b> | Analysis Date: <b>12/7/2023</b> | SeqNo: <b>3745133</b>                                | Units: <b>mg/L</b> |             |      |          |           |      |          |      |
| Analyte                     | Result                          | PQL                                                  | SPK value          | SPK Ref Val | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Total Dissolved Solids      | ND                              | 50.0                                                 |                    |             |      |          |           |      |          |      |

| Sample ID: <b>LCS-79151</b> | SampType: <b>LCS</b>            | TestCode: <b>SM2540C MOD: Total Dissolved Solids</b> |                    |             |      |          |           |      |          |      |
|-----------------------------|---------------------------------|------------------------------------------------------|--------------------|-------------|------|----------|-----------|------|----------|------|
| Client ID: <b>LCSW</b>      | Batch ID: <b>79151</b>          | RunNo: <b>101673</b>                                 |                    |             |      |          |           |      |          |      |
| Prep Date: <b>12/5/2023</b> | Analysis Date: <b>12/7/2023</b> | SeqNo: <b>3745134</b>                                | Units: <b>mg/L</b> |             |      |          |           |      |          |      |
| Analyte                     | Result                          | PQL                                                  | SPK value          | SPK Ref Val | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Total Dissolved Solids      | 1090                            | 50.0                                                 | 1000               | 0           | 109  | 80       | 120       |      |          |      |

## Qualifiers:

|     |                                                                               |    |                                                 |
|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
| D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
| H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
| ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
| PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
| S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

**QC SUMMARY REPORT****Hall Environmental Analysis Laboratory, Inc.**

WO#: 2311D51

28-Dec-23

**Client:** Town of Edgewood**Project:** EWWTP

| Sample ID: <b>MB-79440</b>   | SampType: <b>MBLK</b>            | TestCode: <b>EPA 351.2: TKN</b> |                    |             |      |          |           |      |          |      |
|------------------------------|----------------------------------|---------------------------------|--------------------|-------------|------|----------|-----------|------|----------|------|
| Client ID: <b>PBW</b>        | Batch ID: <b>79440</b>           | RunNo: <b>101956</b>            |                    |             |      |          |           |      |          |      |
| Prep Date: <b>12/18/2023</b> | Analysis Date: <b>12/19/2023</b> | SeqNo: <b>3761686</b>           | Units: <b>mg/L</b> |             |      |          |           |      |          |      |
| Analyte                      | Result                           | PQL                             | SPK value          | SPK Ref Val | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Nitrogen, Kjeldahl, Total    | ND                               | 0.50                            |                    |             |      |          |           |      |          |      |

| Sample ID: <b>LCSLL-79440</b> | SampType: <b>LCSLL</b>           | TestCode: <b>EPA 351.2: TKN</b> |                    |             |      |          |           |      |          |      |
|-------------------------------|----------------------------------|---------------------------------|--------------------|-------------|------|----------|-----------|------|----------|------|
| Client ID: <b>BatchQC</b>     | Batch ID: <b>79440</b>           | RunNo: <b>101956</b>            |                    |             |      |          |           |      |          |      |
| Prep Date: <b>12/18/2023</b>  | Analysis Date: <b>12/19/2023</b> | SeqNo: <b>3761687</b>           | Units: <b>mg/L</b> |             |      |          |           |      |          |      |
| Analyte                       | Result                           | PQL                             | SPK value          | SPK Ref Val | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Nitrogen, Kjeldahl, Total     | 0.54                             | 0.50                            | 0.5000             | 0           | 107  | 50       | 150       |      |          |      |

| Sample ID: <b>LCS-79440</b>  | SampType: <b>LCS</b>             | TestCode: <b>EPA 351.2: TKN</b> |                    |             |      |          |           |      |          |      |
|------------------------------|----------------------------------|---------------------------------|--------------------|-------------|------|----------|-----------|------|----------|------|
| Client ID: <b>LCSW</b>       | Batch ID: <b>79440</b>           | RunNo: <b>101956</b>            |                    |             |      |          |           |      |          |      |
| Prep Date: <b>12/18/2023</b> | Analysis Date: <b>12/19/2023</b> | SeqNo: <b>3761688</b>           | Units: <b>mg/L</b> |             |      |          |           |      |          |      |
| Analyte                      | Result                           | PQL                             | SPK value          | SPK Ref Val | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Nitrogen, Kjeldahl, Total    | 9.7                              | 0.50                            | 10.00              | 0           | 97.3 | 90       | 110       |      |          |      |

**Qualifiers:**

|     |                                                                               |    |                                                 |
|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
| D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
| H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
| ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
| PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
| S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

**QC SUMMARY REPORT****Hall Environmental Analysis Laboratory, Inc.**

WO#: 2311D51

28-Dec-23

**Client:** Town of Edgewood**Project:** EWWTP

| Sample ID: <b>MB-79117</b>  | SampType: <b>MBLK</b>           | TestCode: <b>SM 2540D: TSS</b> |                    |             |      |          |           |      |          |      |
|-----------------------------|---------------------------------|--------------------------------|--------------------|-------------|------|----------|-----------|------|----------|------|
| Client ID: <b>PBW</b>       | Batch ID: <b>79117</b>          | RunNo: <b>101596</b>           |                    |             |      |          |           |      |          |      |
| Prep Date: <b>12/4/2023</b> | Analysis Date: <b>12/5/2023</b> | SeqNo: <b>3741708</b>          | Units: <b>mg/L</b> |             |      |          |           |      |          |      |
| Analyte                     | Result                          | PQL                            | SPK value          | SPK Ref Val | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Suspended Solids            | ND                              | 4.0                            |                    |             |      |          |           |      |          |      |

| Sample ID: <b>LCS-79117</b> | SampType: <b>LCS</b>            | TestCode: <b>SM 2540D: TSS</b> |                    |             |      |          |           |      |          |      |
|-----------------------------|---------------------------------|--------------------------------|--------------------|-------------|------|----------|-----------|------|----------|------|
| Client ID: <b>LCSW</b>      | Batch ID: <b>79117</b>          | RunNo: <b>101596</b>           |                    |             |      |          |           |      |          |      |
| Prep Date: <b>12/4/2023</b> | Analysis Date: <b>12/5/2023</b> | SeqNo: <b>3741709</b>          | Units: <b>mg/L</b> |             |      |          |           |      |          |      |
| Analyte                     | Result                          | PQL                            | SPK value          | SPK Ref Val | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Suspended Solids            | 94                              | 4.0                            | 91.90              | 0           | 102  | 83.89    | 119.7     |      |          |      |

**Qualifiers:**

|     |                                                                               |    |                                                 |
|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
| D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
| H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
| ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
| PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
| S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

## Sample Log-In Check List

Client Name: Town of Edgewood

Work Order Number: 2311D51

RcptNo: 1

Received By: Juan Rojas

11/29/2023 12:35:00 PM

Completed By: Desiree Dominguez

11/29/2023 1:01:25 PM

Reviewed By:

JH 11-29-23

@ 13:47

Chain of Custody1. Is Chain of Custody complete? Yes ☒ No ☐ Not Present ☐2. How was the sample delivered? ClientLog In3. Was an attempt made to cool the samples? Yes ☒ No ☐ NA ☐4. Were all samples received at a temperature of  $>0^{\circ}\text{C}$  to  $6.0^{\circ}\text{C}$ ? Yes ☐ No ☒ NA ☐Samples were collected the same day and chilled.5. Sample(s) in proper container(s)? Yes ☒ No ☐6. Sufficient sample volume for indicated test(s)? Yes ☒ No ☐7. Are samples (except VOA and ONG) properly preserved? Yes ☒ No ☐8. Was preservative added to bottles? Yes ☐ No ☒ NA ☐9. Received at least 1 vial with headspace  $<1/4$ " for AQ VOA? Yes ☐ No ☐ NA ☒10. Were any sample containers received broken? Yes ☐ No ☒11. Does paperwork match bottle labels? Yes ☒ No ☐

(Note discrepancies on chain of custody)

12. Are matrices correctly identified on Chain of Custody? Yes ☒ No ☐13. Is it clear what analyses were requested? Yes ☒ No ☐14. Were all holding times able to be met? Yes ☒ No ☐

(If no, notify customer for authorization.)

# of preserved  
bottles checked  
for pH:1  
( $<2$  or  $>12$  unless noted)

Adjusted? NO

Checked by: SCM 11/29/23

Special Handling (if applicable)15. Was client notified of all discrepancies with this order? Yes ☐ No ☐ NA ☒

Person Notified:

Date:

By Whom:

Via:

☐ eMail☐ Phone☐ Fax☐ In Person

Regarding:

Client Instructions:

16. Additional remarks:

17. Cooler Information

| Cooler No | Temp $^{\circ}\text{C}$ | Condition | Seal Intact | Seal No | Seal Date | Signed By |
|-----------|-------------------------|-----------|-------------|---------|-----------|-----------|
| 1         | 6.9                     | Good      | Not Present | Yogi    |           |           |



December 08, 2023

Mike Garcia

Town of Edgewood

PO Box 3610

Edgewood, NM 87015

TEL:

FAX:

RE: EWWTP

OrderNo.: 2312196

Dear Mike Garcia:

Eurofins Environment Testing South Central, LLC received 1 sample(s) on 12/5/2023 for the analyses presented in the following report.

These were analyzed according to EPA procedures or equivalent. To access our accredited tests please go to [www.hallenvironmental.com](http://www.hallenvironmental.com) or the state specific web sites. In order to properly interpret your results, it is imperative that you review this report in its entirety. See the sample checklist and/or the Chain of Custody for information regarding the sample receipt temperature and preservation. Data qualifiers or a narrative will be provided if the sample analysis or analytical quality control parameters require a flag. When necessary, data qualifiers are provided on both the sample analysis report and the QC summary report, both sections should be reviewed. All samples are reported, as received, unless otherwise indicated. Lab measurement of analytes considered field parameters that require analysis within 15 minutes of sampling such as pH and residual chlorine are qualified as being analyzed outside of the recommended holding time.

Please do not hesitate to contact Eurofins Albuquerque for any additional information or clarifications.

ADHS Cert #AZ0682 -- NMED-DWB Cert #NM9425 -- NMED-Micro Cert #NM0901

Sincerely,



Andy Freeman

Laboratory Manager

4901 Hawkins NE

Albuquerque, NM 87109

## Analytical Report

Lab Order 2312196

Date Reported: 12/8/2023

## Hall Environmental Analysis Laboratory, Inc.

CLIENT: Town of Edgewood

Client Sample ID: Effluent

Project: EWWTP

Collection Date: 12/5/2023 9:33:00 AM

Lab ID: 2312196-001

Matrix: AQUEOUS

Received Date: 12/5/2023 11:00:00 AM

| Analyses                              | Result | RL    | Qual | Units   | DF | Date Analyzed        |
|---------------------------------------|--------|-------|------|---------|----|----------------------|
| SM 9223B FECAL INDICATOR: E. COLI MPN |        |       |      |         |    | Analyst: SMS         |
| E. Coli                               | 24.9   | 1.000 |      | MPN/100 | 1  | 12/6/2023 9:16:00 AM |

Refer to the QC Summary report and sample login checklist for flagged QC data and preservation information.

|             |     |                                                                               |    |                                                 |
|-------------|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| Qualifiers: | *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
|             | D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
|             | H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
|             | ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
|             | PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
|             | S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

## Sample Log-In Check List

Client Name: Town of Edgewood Work Order Number: 2312196 RptNo: 1

Received By: Juan Rojas 12/5/2023 11:00:00 AM *Juan Rojas*

Completed By: Cheyenne Cason 12/5/2023 11:25:36 AM *Cason*

Reviewed By: *ju 12/5/23* *@12:53*

### Chain of Custody

1. Is Chain of Custody complete? Yes ☒ No ☐ Not Present ☐
2. How was the sample delivered? Client

### Log In

3. Was an attempt made to cool the samples? Yes ☒ No ☐ NA ☐
4. Were all samples received at a temperature of >0° C to 6.0°C Yes ☐ No ☒ NA ☐
- Samples were collected the same day and chilled.
5. Sample(s) in proper container(s)? Yes ☒ No ☐
6. Sufficient sample volume for indicated test(s)? Yes ☒ No ☐
7. Are samples (except VOA and ONG) properly preserved? Yes ☒ No ☐
8. Was preservative added to bottles? Yes ☐ No ☒ NA ☐
9. Received at least 1 vial with headspace <1/4" for AQ VOA? Yes ☐ No ☐ NA ☒
10. Were any sample containers received broken? Yes ☐ No ☒
11. Does paperwork match bottle labels? Yes ☒ No ☐  
(Note discrepancies on chain of custody)
12. Are matrices correctly identified on Chain of Custody? Yes ☒ No ☐
13. Is it clear what analyses were requested? Yes ☒ No ☐
14. Were all holding times able to be met? Yes ☒ No ☐  
(If no, notify customer for authorization.)

# of preserved bottles checked for pH: 8  
(2 or >12 unless noted)

Adjusted? NO

Checked by: ju 12-5-23

### Special Handling (if applicable)

15. Was client notified of all discrepancies with this order? Yes ☐ No ☐ NA ☒

|                      |  |       |                                                                                                                               |
|----------------------|--|-------|-------------------------------------------------------------------------------------------------------------------------------|
| Person Notified:     |  | Date: |                                                                                                                               |
| By Whom:             |  | Via:  | <input type="checkbox"/> eMail <input type="checkbox"/> Phone <input type="checkbox"/> Fax <input type="checkbox"/> In Person |
| Regarding:           |  |       |                                                                                                                               |
| Client Instructions: |  |       |                                                                                                                               |

16. Additional remarks:

### 17. Cooler Information

| Cooler No | Temp °C | Condition | Seal Intact | Seal No | Seal Date | Signed By |
|-----------|---------|-----------|-------------|---------|-----------|-----------|
| 1         | 9.7     | Good      | Not Present | Morty   |           |           |



December 21, 2023

Mike Garcia

Town of Edgewood

PO Box 3610

Edgewood, NM 87015

TEL:

FAX:

RE: EWWTP

OrderNo.: 2312669

Dear Mike Garcia:

Eurofins Environment Testing South Central, LLC received 1 sample(s) on 12/12/2023 for the analyses presented in the following report.

These were analyzed according to EPA procedures or equivalent. To access our accredited tests please go to [www.hallenvironmental.com](http://www.hallenvironmental.com) or the state specific web sites. In order to properly interpret your results, it is imperative that you review this report in its entirety. See the sample checklist and/or the Chain of Custody for information regarding the sample receipt temperature and preservation. Data qualifiers or a narrative will be provided if the sample analysis or analytical quality control parameters require a flag. When necessary, data qualifiers are provided on both the sample analysis report and the QC summary report, both sections should be reviewed. All samples are reported, as received, unless otherwise indicated. Lab measurement of analytes considered field parameters that require analysis within 15 minutes of sampling such as pH and residual chlorine are qualified as being analyzed outside of the recommended holding time.

Please do not hesitate to contact Eurofins Albuquerque for any additional information or clarifications.

ADHS Cert #AZ0682 -- NMED-DWB Cert #NM9425 -- NMED-Micro Cert #NM0901

Sincerely,



Andy Freeman

Laboratory Manager

4901 Hawkins NE

Albuquerque, NM 87109

## Analytical Report

Lab Order 2312669

Date Reported: 12/21/2023

## Hall Environmental Analysis Laboratory, Inc.

CLIENT: Town of Edgewood

Client Sample ID: Effluent

Project: EWWTP

Collection Date: 12/12/2023 10:15:00 AM

Lab ID: 2312669-001

Matrix: AQUEOUS

Received Date: 12/12/2023 11:53:00 AM

| Analyses                                     | Result | RL    | Qual | Units   | DF | Date Analyzed          |
|----------------------------------------------|--------|-------|------|---------|----|------------------------|
| <b>SM5210B: BOD</b>                          |        |       |      |         |    |                        |
| Biochemical Oxygen Demand                    | 8.33   | 2.00  | R    | mg/L    | 1  | 12/18/2023 2:41:00 PM  |
| <b>NOTES:</b>                                |        |       |      |         |    |                        |
| MB Depletion >0.2 mg/L.                      |        |       |      |         |    |                        |
| R - RPD between dilutions is >30%.           |        |       |      |         |    |                        |
| <b>SM 9223B FECAL INDICATOR: E. COLI MPN</b> |        |       |      |         |    |                        |
| E. Coli                                      | 8.6    | 1.000 |      | MPN/100 | 1  | 12/13/2023 11:46:00 AM |

Analyst: KH

Analyst: KH

Refer to the QC Summary report and sample login checklist for flagged QC data and preservation information.

|                    |     |                                                                               |    |                                                 |
|--------------------|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| <b>Qualifiers:</b> | *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
|                    | D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
|                    | H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
|                    | ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
|                    | PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
|                    | S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |
|                    |     |                                                                               |    |                                                 |

## QC SUMMARY REPORT

## Hall Environmental Analysis Laboratory, Inc.

WO#: 2312669

21-Dec-23

Client: Town of Edgewood

Project: EWWTP

| Sample ID: <b>MB-79340</b>   | SampType: <b>MBLK</b>            | TestCode: <b>SM5210B: BOD</b> |                    |             |      |          |           |      |          |      |
|------------------------------|----------------------------------|-------------------------------|--------------------|-------------|------|----------|-----------|------|----------|------|
| Client ID: <b>PBW</b>        | Batch ID: <b>79340</b>           | RunNo: <b>101921</b>          |                    |             |      |          |           |      |          |      |
| Prep Date: <b>12/13/2023</b> | Analysis Date: <b>12/18/2023</b> | SeqNo: <b>3759634</b>         | Units: <b>mg/L</b> |             |      |          |           |      |          |      |
| Analyte                      | Result                           | PQL                           | SPK value          | SPK Ref Val | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Biochemical Oxygen Demand    | ND                               | 2.00                          |                    |             |      |          |           |      |          |      |

| Sample ID: <b>LCS-79340</b>  | SampType: <b>LCS</b>             | TestCode: <b>SM5210B: BOD</b> |                    |             |      |          |           |      |          |      |
|------------------------------|----------------------------------|-------------------------------|--------------------|-------------|------|----------|-----------|------|----------|------|
| Client ID: <b>LCSW</b>       | Batch ID: <b>79340</b>           | RunNo: <b>101921</b>          |                    |             |      |          |           |      |          |      |
| Prep Date: <b>12/13/2023</b> | Analysis Date: <b>12/18/2023</b> | SeqNo: <b>3759635</b>         | Units: <b>mg/L</b> |             |      |          |           |      |          |      |
| Analyte                      | Result                           | PQL                           | SPK value          | SPK Ref Val | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Biochemical Oxygen Demand    | 209                              | 2.00                          | 198.0              | 0           | 106  | 84.6     | 115.4     |      |          |      |

| Sample ID: <b>2312669-001BDUP</b> | SampType: <b>DUP</b>             | TestCode: <b>SM5210B: BOD</b> |                    |             |      |          |           |      |          |      |
|-----------------------------------|----------------------------------|-------------------------------|--------------------|-------------|------|----------|-----------|------|----------|------|
| Client ID: <b>Effluent</b>        | Batch ID: <b>79340</b>           | RunNo: <b>101921</b>          |                    |             |      |          |           |      |          |      |
| Prep Date: <b>12/13/2023</b>      | Analysis Date: <b>12/18/2023</b> | SeqNo: <b>3759647</b>         | Units: <b>mg/L</b> |             |      |          |           |      |          |      |
| Analyte                           | Result                           | PQL                           | SPK value          | SPK Ref Val | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Biochemical Oxygen Demand         | 8.95                             | 2.00                          |                    |             |      |          |           | 7.19 | 20       |      |

## NOTES:

MB Depletion &gt;0.2 mg/L.

MB Depletion &gt;0.2 mg/L.

MB Depletion &gt;0.2 mg/L.

R - RPD between dilutions is &gt;30%.

## Qualifiers:

|     |                                                                               |    |                                                 |
|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
| D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
| H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
| ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
| PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
| S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

**QC SUMMARY REPORT****Hall Environmental Analysis Laboratory, Inc.**

WO#: 2312669

21-Dec-23

**Client:** Town of Edgewood**Project:** EWWTP

|                       |        |                           |           |                    |      |                              |           |      |          |      |
|-----------------------|--------|---------------------------|-----------|--------------------|------|------------------------------|-----------|------|----------|------|
| Sample ID: MB-79335   |        | SampType: MBLK            |           | TestCode: SM 9223B |      | Fecal Indicator: E. coli MPN |           |      |          |      |
| Client ID: PBW        |        | Batch ID: 79335           |           | RunNo: 101848      |      |                              |           |      |          |      |
| Prep Date: 12/12/2023 |        | Analysis Date: 12/13/2023 |           | SeqNo: 3755125     |      | Units: MPN/100mL             |           |      |          |      |
| Analyte               | Result | PQL                       | SPK value | SPK Ref Val        | %REC | LowLimit                     | HighLimit | %RPD | RPDLimit | Qual |
| E. Coli               | <1     | 1.000                     |           |                    |      |                              |           |      |          |      |

**Qualifiers:**

|     |                                                                               |    |                                                 |
|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
| D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
| H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
| ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
| PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
| S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

## Sample Log-In Check List

Client Name: Town of Edgewood

Work Order Number: 2312669

RcptNo: 1

Received By: Joseph Alderette

12/12/2023 11:53:00 AM

Completed By: Cheyenne Cason

12/12/2023 12:35:31 PM

Reviewed By:

SCM 12/12/23

@1510

Chain of Custody

1. Is Chain of Custody complete? Yes ☒ No ☐ Not Present ☐
2. How was the sample delivered? Client

Log In

3. Was an attempt made to cool the samples? Yes ☒ No ☐ NA ☐
4. Were all samples received at a temperature of  $>0^{\circ}\text{C}$  to  $6.0^{\circ}\text{C}$ ? Yes ☒ No ☐ NA ☐
- Samples were collected the same day and chilled.
5. Sample(s) in proper container(s)? Yes ☒ No ☐
6. Sufficient sample volume for indicated test(s)? Yes ☒ No ☐
7. Are samples (except VOA and ONG) properly preserved? Yes ☒ No ☐
8. Was preservative added to bottles? Yes ☐ No ☒ NA ☐
9. Received at least 1 vial with headspace  $<1/4$ " for AQ VOA? Yes ☐ No ☐ NA ☒
10. Were any sample containers received broken? Yes ☐ No ☒
11. Does paperwork match bottle labels?  
(Note discrepancies on chain of custody) Yes ☒ No ☐
12. Are matrices correctly identified on Chain of Custody? Yes ☒ No ☐
13. Is it clear what analyses were requested? Yes ☒ No ☐
14. Were all holding times able to be met?  
(If no, notify customer for authorization.) Yes ☒ No ☐

# of preserved  
bottles checked  
for pH:

(&lt;2 or &gt;12 unless noted)

Adjusted? \_\_\_\_\_

Checked by: SCM 12/12/23Special Handling (if applicable)

15. Was client notified of all discrepancies with this order? Yes ☐ No ☐ NA ☒

Person Notified: \_\_\_\_\_

Date: \_\_\_\_\_

By Whom: \_\_\_\_\_

Via: ☐ eMail ☐ Phone ☐ Fax ☐ In Person

Regarding: \_\_\_\_\_

Client Instructions: \_\_\_\_\_

16. Additional remarks:

17. Cooler Information

| Cooler No | Temp °C | Condition | Seal Intact | Seal No | Seal Date | Signed By |
|-----------|---------|-----------|-------------|---------|-----------|-----------|
| 1         | 8.1     | Good      | Not Present | Yogi    |           |           |



January 03, 2024

Mike Garcia

Town of Edgewood

PO Box 3610

Edgewood, NM 87015

TEL:

FAX:

RE: EWWTP

OrderNo.: 2312639

Dear Mike Garcia:

Eurofins Environment Testing South Central, LLC received 1 sample(s) on 12/19/2023 for the analyses presented in the following report.

These were analyzed according to EPA procedures or equivalent. To access our accredited tests please go to [www.hallenvironmental.com](http://www.hallenvironmental.com) or the state specific web sites. In order to properly interpret your results, it is imperative that you review this report in its entirety. See the sample checklist and/or the Chain of Custody for information regarding the sample receipt temperature and preservation. Data qualifiers or a narrative will be provided if the sample analysis or analytical quality control parameters require a flag. When necessary, data qualifiers are provided on both the sample analysis report and the QC summary report, both sections should be reviewed. All samples are reported, as received, unless otherwise indicated. Lab measurement of analytes considered field parameters that require analysis within 15 minutes of sampling such as pH and residual chlorine are qualified as being analyzed outside of the recommended holding time.

Please do not hesitate to contact Eurofins Albuquerque for any additional information or clarifications.

ADHS Cert #AZ0682 -- NMED-DWB Cert #NM9425 -- NMED-Micro Cert #NM0901

Sincerely,



Andy Freeman

Laboratory Manager

4901 Hawkins NE

Albuquerque, NM 87109

## Analytical Report

Lab Order 2312639

Date Reported: 1/3/2024

## Hall Environmental Analysis Laboratory, Inc.

CLIENT: Town of Edgewood

Client Sample ID: Effluent

Project: EWWTP

Collection Date: 12/19/2023 9:15:00 AM

Lab ID: 2312639-001

Matrix: AQUEOUS

Received Date: 12/19/2023 11:06:00 AM

| Analyses                              | Result | RL    | Qual | Units   | DF | Date Analyzed          |
|---------------------------------------|--------|-------|------|---------|----|------------------------|
| SM 9223B FECAL INDICATOR: E. COLI MPN |        |       |      |         |    | Analyst: KH            |
| E. Coli                               | 12.2   | 1.000 |      | MPN/100 | 1  | 12/20/2023 11:16:00 AM |

Refer to the QC Summary report and sample login checklist for flagged QC data and preservation information.

|             |     |                                                                               |    |                                                 |
|-------------|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| Qualifiers: | *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
|             | D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
|             | H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
|             | ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
|             | PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
|             | S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

## Sample Log-In Check List

Client Name: Town of Edgewood Work Order Number: 2312639 RcptNo: 1

Received By: Joseph Alderette 12/19/2023 11:06:00 AM

Completed By: Cheyenne Cason 12/19/2023 11:14:33 AM

Reviewed By: TMC 12/19/23 @ 11:45

### Chain of Custody

1. Is Chain of Custody complete? Yes ☒ No ☐ Not Present ☐

2. How was the sample delivered? Client

### Log In

3. Was an attempt made to cool the samples? Yes ☒ No ☐ NA ☐

4. Were all samples received at a temperature of >0° C to 6.0°C Yes ☒ No ☐ NA ☐

Samples were collected the same day and chilled.

5. Sample(s) in proper container(s)? Yes ☒ No ☐

6. Sufficient sample volume for indicated test(s)? Yes ☒ No ☐

7. Are samples (except VOA and ONG) properly preserved? Yes ☒ No ☐

8. Was preservative added to bottles? Yes ☐ No ☒ NA ☐

9. Received at least 1 vial with headspace <1/4" for AQ VOA? Yes ☐ No ☐ NA ☒

10. Were any sample containers received broken? Yes ☐ No ☒

11. Does paperwork match bottle labels? Yes ☒ No ☐

(Note discrepancies on chain of custody)

12. Are matrices correctly identified on Chain of Custody? Yes ☒ No ☐

13. Is it clear what analyses were requested? Yes ☒ No ☐

14. Were all holding times able to be met? Yes ☒ No ☐

(If no, notify customer for authorization.)

# of preserved  
bottles checked  
for pH:

(<2 or >12 unless noted)

Adjusted?

Checked by: m12/19/23

### Special Handling (if applicable)

15. Was client notified of all discrepancies with this order? Yes ☐ No ☐ NA ☒

Person Notified:

Date:

By Whom:

Via:

☐ eMail

☐ Phone

☐ Fax

☐ In Person

Regarding:

Client Instructions:

16. Additional remarks:

### 17. Cooler Information

| Cooler No | Temp °C | Condition | Seal Intact | Seal No | Seal Date | Signed By |
|-----------|---------|-----------|-------------|---------|-----------|-----------|
| 1         | 3.8     | Good      | Not Present | Morty   |           |           |



January 05, 2024

Mike Garcia

Town of Edgewood

PO Box 3610

Edgewood, NM 87015

TEL:

FAX:

RE: EWWTP

OrderNo.: 2312E01

Dear Mike Garcia:

Eurofins Environment Testing South Central, LLC received 1 sample(s) on 12/27/2023 for the analyses presented in the following report.

These were analyzed according to EPA procedures or equivalent. To access our accredited tests please go to [www.hallenvironmental.com](http://www.hallenvironmental.com) or the state specific web sites. In order to properly interpret your results, it is imperative that you review this report in its entirety. See the sample checklist and/or the Chain of Custody for information regarding the sample receipt temperature and preservation. Data qualifiers or a narrative will be provided if the sample analysis or analytical quality control parameters require a flag. When necessary, data qualifiers are provided on both the sample analysis report and the QC summary report, both sections should be reviewed. All samples are reported, as received, unless otherwise indicated. Lab measurement of analytes considered field parameters that require analysis within 15 minutes of sampling such as pH and residual chlorine are qualified as being analyzed outside of the recommended holding time.

Please do not hesitate to contact Eurofins Albuquerque for any additional information or clarifications.

ADHS Cert #AZ0682 -- NMED-DWB Cert #NM9425 -- NMED-Micro Cert #NM0901

Sincerely,



Andy Freeman

Laboratory Manager

4901 Hawkins NE

Albuquerque, NM 87109

## Analytical Report

Lab Order 2312E01

Date Reported: 1/5/2024

## Hall Environmental Analysis Laboratory, Inc.

CLIENT: Town of Edgewood

Client Sample ID: Effluent

Project: EWWTP

Collection Date: 12/27/2023 9:20:00 AM

Lab ID: 2312E01-001

Matrix: AQUEOUS

Received Date: 12/27/2023 10:58:00 AM

| Analyses                                     | Result | RL    | Qual | Units   | DF | Date Analyzed                                |
|----------------------------------------------|--------|-------|------|---------|----|----------------------------------------------|
| <b>SM5210B: BOD</b>                          |        |       |      |         |    |                                              |
| Biochemical Oxygen Demand                    | 12.0   | 2.00  | R    | mg/L    | 1  | Analyst: <b>ejn</b><br>1/2/2024 8:17:00 AM   |
| <b>NOTES:</b>                                |        |       |      |         |    |                                              |
| R - RPD between dilutions >30%               |        |       |      |         |    |                                              |
| <b>SM 9223B FECAL INDICATOR: E. COLI MPN</b> |        |       |      |         |    |                                              |
| E. Coli                                      | 31.8   | 1.000 |      | MPN/100 | 1  | Analyst: <b>KH</b><br>12/28/2023 10:10:00 AM |

Refer to the QC Summary report and sample login checklist for flagged QC data and preservation information.

|                    |     |                                                                               |    |                                                 |
|--------------------|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| <b>Qualifiers:</b> | *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
|                    | D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
|                    | H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
|                    | ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
|                    | PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
|                    | S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |
|                    |     |                                                                               |    |                                                 |

## QC SUMMARY REPORT

## Hall Environmental Analysis Laboratory, Inc.

WO#: 2312E01

05-Jan-24

Client: Town of Edgewood

Project: EWWTP

|                              |                                |                                          |           |             |      |          |           |      |          |      |
|------------------------------|--------------------------------|------------------------------------------|-----------|-------------|------|----------|-----------|------|----------|------|
| Sample ID: <b>MB-79628</b>   | SampType: <b>MBLK</b>          | TestCode: <b>SM5210B: BOD</b>            |           |             |      |          |           |      |          |      |
| Client ID: <b>PBW</b>        | Batch ID: <b>79628</b>         | RunNo: <b>102176</b>                     |           |             |      |          |           |      |          |      |
| Prep Date: <b>12/28/2023</b> | Analysis Date: <b>1/2/2024</b> | SeqNo: <b>3772039</b> Units: <b>mg/L</b> |           |             |      |          |           |      |          |      |
| Analyte                      | Result                         | PQL                                      | SPK value | SPK Ref Val | %REC | LowLimit | HighLimit | %RPD | RPDLimit | Qual |
| Biochemical Oxygen Demand    | ND                             | 2.00                                     |           |             |      |          |           |      |          |      |

|                              |        |                                |           |                               |                       |          |                    |      |          |      |
|------------------------------|--------|--------------------------------|-----------|-------------------------------|-----------------------|----------|--------------------|------|----------|------|
| Sample ID: <b>LCS-79628</b>  |        | SampType: <b>LCS</b>           |           | TestCode: <b>SM5210B: BOD</b> |                       |          |                    |      |          |      |
| Client ID: <b>LCSW</b>       |        | Batch ID: <b>79628</b>         |           |                               | RunNo: <b>102176</b>  |          |                    |      |          |      |
| Prep Date: <b>12/28/2023</b> |        | Analysis Date: <b>1/2/2024</b> |           |                               | SeqNo: <b>3772040</b> |          | Units: <b>mg/L</b> |      |          |      |
| Analyte                      | Result | PQL                            | SPK value | SPK Ref Val                   | %REC                  | LowLimit | HighLimit          | %RPD | RPDLimit | Qual |
| Biochemical Oxygen Demand    | 156    | 2.00                           | 198.0     | 0                             | 78.8                  | 84.6     | 115.4              |      |          | S    |

## Qualifiers:

|     |                                                                               |    |                                                 |
|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
| D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
| H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
| ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
| PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
| S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

## QC SUMMARY REPORT

Hall Environmental Analysis Laboratory, Inc.

WO#: 2312E01

05-Jan-24

Client: Town of Edgewood

Project: EWWTP

|                       |        |                           |           |                                                 |      |          |                  |      |          |      |
|-----------------------|--------|---------------------------|-----------|-------------------------------------------------|------|----------|------------------|------|----------|------|
| Sample ID: MB-79626   |        | SampType: MBLK            |           | TestCode: SM 9223B Fecal Indicator: E. coli MPN |      |          |                  |      |          |      |
| Client ID: PBW        |        | Batch ID: 79626           |           | RunNo: 102134                                   |      |          |                  |      |          |      |
| Prep Date: 12/27/2023 |        | Analysis Date: 12/28/2023 |           | SeqNo: 3769563                                  |      |          | Units: MPN/100mL |      |          |      |
| Analyte               | Result | PQL                       | SPK value | SPK Ref Val                                     | %REC | LowLimit | HighLimit        | %RPD | RPDLimit | Qual |
| E. Coli               | <1     | 1.000                     |           |                                                 |      |          |                  |      |          |      |

## Qualifiers:

|     |                                                                               |    |                                                 |
|-----|-------------------------------------------------------------------------------|----|-------------------------------------------------|
| *   | Value exceeds Maximum Contaminant Level.                                      | B  | Analyte detected in the associated Method Blank |
| D   | Sample Diluted Due to Matrix                                                  | E  | Above Quantitation Range/Estimated Value        |
| H   | Holding times for preparation or analysis exceeded                            | J  | Analyte detected below quantitation limits      |
| ND  | Not Detected at the Reporting Limit                                           | P  | Sample pH Not In Range                          |
| PQL | Practical Quantitative Limit                                                  | RL | Reporting Limit                                 |
| S   | % Recovery outside of standard limits. If undiluted results may be estimated. |    |                                                 |

## Sample Log-In Check List

Client Name: Town of Edgewood Work Order Number: 2312E01 RcptNo: 1

Received By: Juan Rojas 12/27/2023 10:58:00 AM *Juan Rojas*

Completed By: Desiree Dominguez 12/27/2023 11:17:31 AM *DD*

Reviewed By: *SCM 12/27/23 @ 1205*

### Chain of Custody

1. Is Chain of Custody complete? Yes ☒ No ☐ Not Present ☐
2. How was the sample delivered? Client

### Log In

3. Was an attempt made to cool the samples? Yes ☒ No ☐ NA ☐
4. Were all samples received at a temperature of  $>0^{\circ}\text{C}$  to  $6.0^{\circ}\text{C}$ ? Yes ☐ No ☒ NA ☐
- Samples were collected the same day and chilled.
5. Sample(s) in proper container(s)? Yes ☒ No ☐
6. Sufficient sample volume for indicated test(s)? Yes ☒ No ☐
7. Are samples (except VOA and ONG) properly preserved? Yes ☒ No ☐
8. Was preservative added to bottles? Yes ☐ No ☒ NA ☐
9. Received at least 1 vial with headspace  $<1/4"$  for AQ VOA? Yes ☐ No ☐ NA ☒
10. Were any sample containers received broken? Yes ☐ No ☒
11. Does paperwork match bottle labels?  
(Note discrepancies on chain of custody) Yes ☒ No ☐
12. Are matrices correctly identified on Chain of Custody? Yes ☒ No ☐
13. Is it clear what analyses were requested? Yes ☒ No ☐
14. Were all holding times able to be met?  
(If no, notify customer for authorization.) Yes ☒ No ☐

# of preserved  
bottles checked  
for pH:

( $<2$  or  $>12$  unless noted)

Adjusted? \_\_\_\_\_

Checked by: *Ju 12/27/23*

### Special Handling (if applicable)

15. Was client notified of all discrepancies with this order? Yes ☐ No ☐ NA ☒

Person Notified: \_\_\_\_\_

Date: \_\_\_\_\_

By Whom: \_\_\_\_\_

Via: ☐ eMail ☐ Phone ☐ Fax ☐ In Person

Regarding: \_\_\_\_\_

Client Instructions: \_\_\_\_\_

16. Additional remarks:

### 17. Cooler Information

| Cooler No | Temp $^{\circ}\text{C}$ | Condition | Seal Intact | Seal No | Seal Date | Signed By |
|-----------|-------------------------|-----------|-------------|---------|-----------|-----------|
| 1         | 6.2                     | Good      | Not Present | Morty   |           |           |



**TOWN OF EDGEWOOD  
PLANNING & ZONING REPORT**

**REPORT for MONTH of January 2024**

**BUSINESS LICENSES and DEVELOPMENT REVIEW**

Issued licenses to 7 new businesses.

**New Business Registrations:**

Jarod Marteniz – Southern Rockies Ranch Services 1-2  
EPNM 1-3 Sign Company  
Dominic Muller – Lil Mamas Restaurant 1-3  
Michael B. Deen -MB Deen Art -1-9  
Kyle Williams – Wooley & Wyrd – 1-22  
Branda Gonzalez- Duke City Tents and Events- 1-30  
Lisa C. Kamar – Phoenix Tears Massage -1-12  
Greg Albright – Freedom Forever NM LLC.- 1-12 – Solar Installer  
Jacob Wilson – Jake’s Electrical Solutions, LLC 1-16  
Dianne Christinson – The Inn on Route 66 -1-23

**Processed 9 Development Reviews:**

New single-family construction – 3  
Manufactured homes - 2  
Accessory Buildings – 4

**In development:**

Manufactured Home Display Center  
Tap Room

**PLANNING and ZONING COMMISSION MEETING**

The P&Z Commission meeting scheduled for Jan. 11 cancelled due to weather  
Rescheduled for February 1.

**CODE ENFORCEMENT / COMPLIANCE**

Vacant/Abandoned Structure Notices issued – 19

Abatements Open -7  
Completed – 2

Courtesy Letters Sent – 6

**Rachel Martinez**

---

**From:** K.R. Scott <krscott.mtp@gmail.com>  
**Sent:** Thursday, February 8, 2024 9:16 AM  
**To:** clerk  
**Cc:** betslange@yahoo.com; Jimmy Martinez  
**Subject:** Parks and Recreation Advisory Committee Appointment

Rachel,

Below is our final nominee for the PRAC - she will fill our last open slot. The PRAC has met with her and given their recommendation for approval.

She has a very interesting background that will add much to our parks and trails programs.

K.R.

**Elizabeth A Lange (Betsy)**

**Address:** 27 Calle Encantada, Edgewood, NM 87015

**Background with respect to Parks and Rec:**

I have always been an outdoor person and love to hike, backpack, camp, run, snowshoe and swim. My competitive sports have included tennis, running, rugby, soccer and collegiate logging sports. I have recently become addicted to Pickle Ball!

I worked as a firefighter for 35 years retiring from the Albuquerque Fire Dept. I worked 14 of those years as a wildland firefighter for the BLM and Forest Service stationed out of Montana and Alaska. In those years I helped build a lot of trails, both recreational and fire.

Echo Ridge is practically in my backyard where I do most of my running, hiking and dog walking. Section 32 is fairly close to me and I would love to see that area developed with respect to the trails being cleaned up and well marked. I would love to have as many trails as possible close and available to me.

I hope this is the information that you need.

Betsy

--

K.R. Scott

*A life of service is a life well served*

Edgewood Community Library

# Policies

As reviewed and approved by the Library Advisory Board and Town of Edgewood  
Commission

Library Operations Manager, Brandyn Burke

2-13-2024



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## ACTIVITIES ROOM

Approved February 2024

### A. Philosophy

The library serves as friendly commons, offering programs and services to facilitate community engagement as well as the free exchange of knowledge and ideas. To encourage this, the Activities Room may be reserved by members of the local community when not in use by the library or Town of Edgewood. The Activities Room is available for use, within the guidelines and priorities of this policy, by all groups regardless of the beliefs or affiliations of any group or its individual members.

### B. Disclaimer

The booking of a group, and the content of its subsequent meeting, does not constitute an endorsement of, or any opinion about, the philosophy of such group by the library or municipality.

### C. Advertising and Publicity

The library only promotes library sponsored or co-sponsored programs. The library shall not be identified or implied as a sponsor. The name, phone number, or address of the library may not be used as the contact information or headquarters of an organization. The library will not supply or distribute any materials promoting meetings. Meeting announcements may *only* be displayed on the *Community Information Board* in accordance with its corresponding policy found on page 10.

### D. Priorities

The Activities Room is primarily intended for library use and for programs sponsored and co-sponsored by the library, taking priority over all other reservations. The library reserves the right to deny or cancel any reservation or meeting-in-progress due to:

1. An emergency or unsafe circumstance
2. Unexpected delay/closure (see the Town of Edgewood website or Edgewood Community Library Facebook page for updates on unexpected delays/closures)
3. A conflict with a library or municipal sponsored function



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4. Failure to follow Activities Room Policy and Rules

## **E. Restrictions**

1. As a noncommercial, governmental service, the library reserves the right to determine if the sole or primary purpose of a meeting is for the commercial promotion or sale of any product or service and to prohibit meetings determined to be primarily for this reason.
2. Group activities may not interfere with the conduct of library business or safety and must abide by library policies. The library reserves the right to enforce fire codes, safety/emergency protocol, and noise limitations. Open aisles must be maintained and exits/windows may not be blocked. Activities of a vigorous nature (ex: aerobic exercise, gymnastics classes, open flames, gambling, etc.) are not permitted. Attendance may not exceed the posted capacity. Activities involving the use of any firearms, live ammunition, or hazardous substances are not permitted. The Activities Room may not be used for purposes prohibited by municipal, county, state, or federal law.
3. Failure to abide by the Activities Room Policy and Rules may result in loss or suspension of privilege to reserve and use the Activities Room and may also result in the termination of meetings (scheduled or in-progress) and immediate removal of such group from the library.
4. Only library administration/municipality may grant exceptions to the Activities Room Policy and Rules or deny Activities Room privileges because of violations of the policy and/or rules.

## **F. Fees**

There are no fees associated with reserving or using the Activities Room. However, the library and municipality reserve the right to bring an action for contribution and/or indemnification for claims that might result from the negligence or other wrongful conduct of any person, including the person or organization using the Activities Room.

## **G. Rules**

1. To make a reservation, individuals must complete the Activities Room Reservation Form, found on the Town of Edgewood website or at the Library circulation desk. The form may be submitted in person or by email ([edgewoodcommunitylibrary@edgewood-nm.gov](mailto:edgewoodcommunitylibrary@edgewood-nm.gov)). Reservations are scheduled on a first-come, first-serve basis.



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A reservation is not finalized until library staff contacts the reserving party confirming their reservation. Requests will be acted upon within 3 business days.

2. If the reserving party would like to have drinks and/or food available during their reservation, they must complete the Activities Room Food/Drink Request Form. A request for food/drink is not approved until library staff contacts the reserving party. Requests will be acted upon within 3 business days.
3. The individual submitting the reservation request must:
  - Be at least 18 years old.
  - Be present during the entire meeting/activity.
  - Assume responsibility for the Activities Room setup/takedown, orderly conduct, proper use, and condition.
  - Provide accurate reservation details and current contact information.
  - Acknowledge having read and agree to the Library's Activities Room Policy and Rules prior to using the Activities Room
4. The Activities Room may be reserved only during the posted hours of operation. The Library Activities Room is available 15 minutes after the library opens and must be vacated 15 minutes before the library closes. Please make sure to include set up and take down time when making requests.
5. The Activities Room may be reserved up to six (6) months in advance. No more than 1 meeting per week per individual, group, or organization may be scheduled at a time without approval from the Library Operations Manager.
6. Notification of cancellation must be given at least 48 hours prior to the reservation time. If the reserving party does not show 15 minutes past the reservation time, the Activity Room booking will be cancelled and used for other purposes.
7. No funds of any kind, nor admission fees may be solicited or collected. Sales of products or services are prohibited.
8. Display materials must be contained to the Activities Room, may only be of a temporary nature, and may not be affixed to any surface/wall.
9. Only light, nonalcoholic refreshments may be served and consumed in the Activities Room. Any trash generated must be disposed of in the dumpster behind the library.
10. Smoking is not permitted in the library.



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11. Access to or use of any library cabinets, closets, supplies, or equipment is strictly prohibited. Groups must furnish their own supplies and equipment, are responsible for their own property, and may not store any items in the library.
12. The Activities Room must be left in the same condition as when a group arrived.

## BUILDING USE RULES

*Approved February 2024*

### A. Building Use Rules

- a. As a show of respect of others and to keep the buildings safe, clean, and inviting, the following activities are not allowed:
  - i. Eating or drinking in the Computer Room or in carpeted areas of the library, except bottled water.
  - ii. Smoking, including eCigs, Vapor, or any tobacco products.
  - iii. Noisy, unruly, or other offensive behavior. Loud conversations, including on cell phones, or disruptive ring tones.
  - iv. Harassment – physical, sexual, or verbal abuse of customers or staff.
  - v. Abuse, destruction, or theft of Library materials, facilities, or equipment.
  - vi. Intoxicated behavior and/or possession of alcohol or illegal drugs.
  - vii. Selling, panhandling, or begging. Soliciting inside the building.
  - viii. Engaging in any activity in violation of federal, state, or local laws.
- b. The following may not be brought into the Library:
  - i. Pets (except service animals or animals in programs sponsored by the Library)
  - ii. Bicycles
  - iii. Deadly weapons unless specifically authorized by law.
- c. Any person to be found in violation of one or more of the above rules may be asked to leave by Library staff and could be banned from future library use. They may ~~also be arrested or be~~ subject to ~~other~~ legal action.

### B. Photography



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- a. Attendance at Library programs and events constitutes consent to be photographed for publicity purposes.  
Names of individuals will not be used in photo captions.

## CELL PHONES

*Approved February 2024*

Cell phones are allowed throughout the library; patrons should remain mindful of others when using cell phones.

## CHECKING OUT MATERIALS

*Approved February 2024*

### A. Check Out Quantity

1. 10 materials per account.

### B. Check Out Period

- 3 weeks for: Books, Audiobooks, DVDs, Special Collection Items
- 2 weeks for: New Acquisitions
- 1 week for: Museum Passes
- 1 day/in library use only for: Graphing calculators and tablets.

## COLLECTION DEVELOPMENT

*Approved for February 2024-June 2027*

### A. Community Needs & Services

1. Provide a collection of materials in a variety of formats to meet the cultural, educational, informational, and recreational needs of the community without discrimination based on age, gender, race, ethnic background, religion, education, political beliefs or occupation.



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2. Offer the community a collection that incorporates a wide range of genres on a broad array of topics, materials that reflect current trends and popular titles, and items that help support lifelong learning for both personal enjoyment and enlightenment.

## **B. Current Collection**

1. Approximately 16,800 holdings.
  - 80% in print materials (books)
  - 13% in media (DVD, audiobooks)
  - 6% in e-content (Edgewood Community Library patrons only access)
  - Less than 1% in special holdings (museum passes, learning backpacks, read-along kits)
2. Approximately 16,100 shared e-content holdings.
  - Library joined New Mexico Library to Go eBook consortium, with OverDrive as the lending platform, in April 2020.
  - 47 other public, tribal, and school library branches with similar legal Service área populations participate in the consortium.

This gives library patrons access to materials purchased by any library participating in the consortium rather than just materials purchased by Edgewood Community Library.
3. Other e-content
  - Early learning stations with access to interactive educational applications
  - Access to NM State Library databases via El Portal from Library's catalog
  - E-content from Project Gutenberg and LibriVox incorporated into Library's online catalog for download.
4. 17,420 average circulations per year (calculated over the past 10 years).
5. \$30,403 in acquisitions budget for FY24.
  - State Grants in Aid and GO Bond funds are also used to supplement acquisitions.

## **C. Responsibilities**

1. Collection development selections, deselections, maintenance, and budget allocations ultimately rest with the Library Operations Manager who operates within the framework of requirements determined by the Library Advisory Board, Town of Edgewood, and State of New Mexico.
2. The Library Operations Manager may delegate collection development tasks to qualified staff where necessary.

## **D. Selection Considerations**



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1. Timeliness
2. Value to collection and the community
3. Accuracy
4. Credibility (of author and publisher)
5. Format and clarity of presentation (size, illustrations, binding, indices, etc.)
6. Readability (for its intended audience)
7. Balance within the collection (equal number of materials on opposing views)
8. Community suggestions
9. Favorable reviews (Booklist, Library Journal, Kirkus, NY Times, Horn Book, USA Today, Amazon.com, etc.)
10. Budget
11. Appearance
12. Physical condition
13. Library Shelf Space

#### **E. Maintenance**

1. Weeding or deselecting items from the library collection, employing the CREW method, and subsequent inventory will be completed, at minimum, every even-numbered year.
  - CREW Method <https://www.tsl.texas.gov/ld/pubs/crew/index.html>
2. Any weeded or deselected materials will be managed in the following priority order:
  1. Disposed of if items are in unusable condition.
  2. Donated to other libraries.
  3. Sold at Edgewood Community Library book sales.
  4. Placed on a “Free Books” cart in the library.
  5. Sold or donated to any organization described in Section 501(c)(3) of the Internal Revenue Code.

#### **F. Donations**

The Edgewood Community Library is pleased to accept donations to add to the collection. Library staff will determine acceptance of donation based on the same selection criteria as items acquired with library funds. Unsolicited donations



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will be disposed of as deemed appropriate by library staff. Please be aware there is a financial burden of the library to add donated items to the collection. These costs include: evaluation, data entry, accounting, cataloging, processing and distribution. In some cases these costs may exceed the value of the item being donated.

The library has the right to accept or reject donations as staff sees fit. The library does not accept the following:

- Reader's Digest, magazines/periodicals, textbooks, or encyclopedias
- Activities books, workbooks
- Audio cassette tapes, CDs, VHS tapes, LP records, computer software, 8-track tapes
- Annuals, yearbooks
- Case law, procedural books
- Custom course packets
- Directories, phone books
- Free/examination/advanced reading copies (ARCs)
- Microfilm, microfiche
- Tax forms, government documents, government forms

## **G. Censorship**

Censorship ultimately rests with an individual; patrons are free to reject those library materials that they themselves do not approve of. Censorship also rests with the parent or legal guardian of a minor; parents/legal guardians are responsible for restricting their child's access to library resources. Therefore, an individual may not exercise this right of censorship to restrict the freedom of others to read, view, or hear. The library subscribes to and deeply values the principles embodied in the Library Bill of Rights, Freedom to Read Statement, Freedom to View Statement, and the Library Code of Ethics and does not discard or remove materials without due process.

1. Library Bill of Rights <http://www.ala.org/advocacy/intfreedom/librarybill>
2. Freedom to Read <http://www.ala.org/advocacy/intfreedom/freedomreadstatement>



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3. Freedom to View <http://www.ala.org/advocacy/intfreedom/freedomviewstatement>
4. Library Code of Ethics <http://www.ala.org/tools/ethics>

## H. Reconsideration of Materials

The Edgewood Community Library selects materials using established criteria and full consideration of the varying age groups and backgrounds of patrons. Library patrons who are concerned about the appropriateness of library materials may choose to make a formal request for reconsideration of the work in question. A formal request is a written document that is reviewed by the Library Advisory Board.

If a patron has a concern, they may discuss this concern with a library staff member. The staff member may provide the patron with a packet of materials that include the library's mission statement, Collection Development policy, reconsideration form, and the Library Bill of Rights.

Should a patron choose to submit a reconsideration form, the following process will take place:

1. Request a Reconsideration of Materials Form at the library circulation desk.
2. Fill out the form and return it to the circulation desk or mail it to the library.
3. The Library Advisory Board will review the request during its next regularly scheduled meeting.
4. A written response will be sent to the requesting patron with the Board's decision. The decision of the Board is final.

## COMMUNITY INFORMATION BOARD

*Approved February 2024*

The Edgewood Community Library recognizes its role as a source of community information. In this capacity, the Library supports the free flow of information and exchange of ideas by providing a Community Information Board. Because of space limitations, however, the Library must set limits and priorities for distribution or display of printed materials (flyers, posters, brochures, etc.) within the Library's facilities. Please be aware the Library does not advocate or endorse the viewpoints of any posting, assumes no responsibility for the preservation of notices, and reserves the right to remove any posted item.



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**A. Types of postings allowed:**

1. Forthcoming educational, cultural, or charitable activities for the benefit of local residents
2. Flyers, brochures, or announcements sponsored by a local organization/group/agency
3. Flyers, brochures, or announcements sponsored by a federal/state/local government agency pertaining to services provided to its citizens

**B. All postings must be:**

1. Previewed by library staff
2. Dated
3. Posted for no more than a month
4. Placed so as not to obscure other notices
5. Posted on the magnetic board designated "Community Information"
6. The only copy for that posting

## COMMUNITY SERVICE

*Approved February 2024*

The Edgewood Community Library accept help from community service volunteers. In order to maintain library safety and security, the library will only *consider* potential community service workers who need to satisfy required community service hours for their educational institution.

Community service workers are responsible for maintaining any records of their hours served with the library. Acceptance and dismissal will be at the Library Operations Manager's discretion.

## PUBLIC ACCESS DEVICES & INTERNET USE POLICY

*Approved February 2024*

The Edgewood Community Library strives to protect the public's right to information through free access to informational, educational, and recreational materials via public access devices, software programs, and the Internet. To promote equality,



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courtesy, and safety, the Library maintains usage guidelines and standards. Please be advised, patrons using the Library's Internet connection and public access devices do so at their own risk.

If patrons need assistance using the library's public access devices or Internet connection and time allows, staff can help to the best of their ability. Extended explanations, in-depth training, and specific software assistance are not available; however, staff can provide resources and direction to extended trainings.

#### **A. Content & Filtering**

1. The Internet is a global entity without content restrictions. The Library does not censor access to information; users may encounter information they find controversial or offensive.
2. The Library is not responsible for the accuracy, completeness, usefulness, or security of information found on or accessed from the Internet.
3. Filtering software will not be used in the Computer Room or with the WiFi network as:
  - Filters may block sites that are informative and useful.
  - The Library operates in accordance with American Library Association's policies supporting unlimited access to information.
  - The First Amendment forbids government agencies from restricting information to the public based on viewpoint or content.

#### **B. Public Access Devices in Children's & Youth Areas**

1. All public access devices located in the Children's/Youth Areas are filtered and may only be utilized by underage patrons and their parents/guardians.

#### **C. Catalog Stations**

1. The "Look it Up" computer stations near the library circulation desk are only to be used for browsing the library's catalog.

#### **D. Privacy**

1. The Library does not monitor nor guarantee privacy regarding personal information entered, accessed, or downloaded using public access devices and Internet connection. Users are responsible for erasing personal content or securely closing out of personal browsing windows on public access devices.

#### **E. Rules**



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1. Accessing or displaying sexually explicit or pornographic material using personal devices, the Library's public access devices or Internet connection on Library premises in the presence of a minor is strictly prohibited.
2. Downloading programs and/or executable files on library public access devices is prohibited.
3. Altering settings, software, network connections, or storing personal data on public access devices is prohibited.
4. Printing and copying costs 15¢ per page.
5. Parents/guardians, not library staff, are responsible for communicating and monitoring their child's access and activity.

#### F. Consequences of Violation

1. Policy violations may suspend a patron's Library privileges.
2. Per New Mexico State Statute 1978, Chapter 30, Article 37, accessing or displaying sexually explicit or pornographic material using personal devices, the Library's public access devices or Internet connection on Library premises to exploit or solicit a minor will result in immediate loss of these privileges and law enforcement will be notified.
3. Deliberate damage to and tampering with library equipment, software, systems, networks, security protections, etc. will result in immediate suspension of library privileges and notification of law enforcement.

### LIBRARY ACCOUNTS

*Approved February 2024*

#### A. Registration

1. Upon registration, patrons must provide current proof of residency in the East Mountain/Estancia Valley Area.
2. Children 17 and younger must have parental/guardian permission to receive a library card.

#### B. Inactive Accounts

1. Library accounts with 5 years or more of inactivity will be removed from the library database and corresponding registration forms shredded.

#### C. Annual Renewal

1. To ensure library records stay up-to-date and accurate, every account comes up for renewal annually from the date it was issued or last renewed. During library card renewal, patrons will be asked to verify/update their library records.



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#### D. Library Card Transactions

1. Library cards are required for all transactions, whether in-person, by phone, or online. If a patron does not have their library card, they must show valid identification to check materials out.
2. Parents/guardians may utilize their underage child's library card for library transactions on their child's behalf.
3. Due to confidentiality of library records, an adult may not use another adult's library card for library transactions unless given express permission by the library card holder.

#### E. Replacement Cards

1. All patrons must pay a \$1.00 fee to replace a lost card.
2. Adult patrons (18+ yrs.) may receive a replacement card when they provide photo proof of identification (driver's license, passport, work ID, school ID, etc.).
3. Underage patrons (17yrs. or younger), who do not possess a photo proof of identification, may receive a replacement card only when a parent/guardian accompanies them.

### LOST/DAMAGED MATERIALS

*Approved February 2024*

1. Library materials not returned within 90 days of their due date are considered lost. Library materials returned with significant evidence of neglect or abuse (i.e., stained, ripped, defaced, missing pages, etc.) are considered damaged.
2. Lost/damaged materials must be either:
  - *paid for* if purchased with *public funding* (i.e., monies from State Grants in Aid, Town of Edgewood, GO Bonds)
  - *replaced with a comparable copy* (approved by Librarian) if the material was *donated*.
3. The Library Operations Manager will make the final decision as to whether a book is to be replaced or not, depending on the circumstances of each occasion.

### OVERDUE MATERIALS

*Approved February 2024*

#### A. When a Material is Considered Overdue

1. A material is considered overdue one day after its due date.



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## **B. Patron Privileges**

1. Until all overdue materials are returned, located, or paid for, patrons and their immediate family members are restricted from:

- Renewing materials
- Reserving materials
- Checking out materials
- Inter-library loan requests

## **PRIVACY & CONFIDENTIALITY**

*Approved February 2024*

The library affirms that rights of privacy are necessary for intellectual freedom and are fundamental to the ethics and practice of librarianship. The library seeks to protect each library user's right to privacy and confidentiality with respect to information sought or received, and resources consulted, borrowed, acquired, or transmitted.

Additionally, all formal and informal records identifying the names of library users will remain confidential. Library staff and volunteers shall be instructed that such records shall not be made available to any agency of state, federal, or local government except pursuant to such process, order or subpoena as may be authorized under the authority of, and pursuant to, federal, state, or local law relating to civil, criminal, or administrative discovery procedures or legislative investigative power.

Library staff and volunteers will resist the issuance of enforcement of any such process, order, or subpoena until such time as a proper showing of good cause has been made in a court of competent jurisdiction. Any threats or unauthorized demands concerning such records shall be reported to the appropriate legal officer.

## **UNATTENDED MINORS**

*Approved February 2024*

Young patrons are always welcome in the library, and we care about their safety and welfare, especially since the library operates as a public space for the community. However, the responsibility for a child's wellbeing and behavior, while on library grounds, ultimately rests with the parent/guardian and not with library staff.



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**A. Children Under 10 Years Old**

1. Children under the age of 10 must always be accompanied by a parent/guardian.

**B. Children 10-17 Years Old**

1. Children aged 10 or older may use the library on their own, provided they are able to use the library independently and without close supervision.
  - Unaccompanied children must have suitable contact information should an emergency or unexpected library closure occur.

**C. Parent/Guardian Responsibilities**

1. Parents/guardians are responsible for ensuring appropriate behavior of their child.
2. Parents/guardians must make clear to their child their own rules and expectations regarding use of library materials and public access devices.
  - Library staff do not limit access to or monitor library material/public access device usage for any library patron.

**D. Library Staff Responsibilities**

1. Library staff may notify parents/guardians, law enforcement, or child protective service authorities if:
  - A minor is habitually left unattended for extended periods of time.
  - A minor is deemed to be at risk of coming to harm (ex. not picked up when library closes, exhibiting unsafe or disruptive behavior).
2. Library staff may ask disruptive patrons and/or their family to leave the library premises after appropriate warning.
  - Young patrons are subject to the same consequences as adult library users.

**E. Unattended Adults in Children's/Youth Areas**

1. Adults who are unaccompanied by a child or children in the Children's/Youth Areas may be questioned by library staff and may be asked to relocate to another area of the library.
  - The Children's/Youth Areas are reserved for children, their parents/guardians, and adults retrieving materials for academic purposes (ex. teachers, college students taking children's literature classes).

**RESOLUTION NO. 2024-07**

**A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN APPLICATION FOR THE  
2024-2025 NEW MEXICO DEPARTMENT OF TRANSPORTATION  
MUNICIPAL ARTERIAL PROGRAM FUNDS FOR  
STREET AND DRAINAGE IMPROVEMENTS WITHIN EDGEWOOD, NEW MEXICO**

**WHEREAS,** *The Town of Edgewood is a municipal corporation, and acting by its Town Council, is in support of seeking funding assistance, in full or in part, for the planning, design, construction, reconstruction, pavement rehabilitation/improvements, drainage improvements, construction management and miscellaneous improvements to Church Street and;*

**WHEREAS,** *The State Maintenance Bureau of the New Mexico Department of Transportation is soliciting applications for the Department's Municipal Arterial Program (MAP) for fiscal year 2024-2025 which includes major local service streets and;*

**WHEREAS,** *The streets are considered major local service streets by the Town of Edgewood, and;*

**WHEREAS,** *The New Mexico Department of Transportation requests, as part of the application procedure, passage and submittal of a local government resolution of support for the project.*

**NOW THEREFORE, BE IT RESOLVED THAT,** *the Town of Edgewood supports the preparation and submittal of an application in accordance with the procedures established by the New Mexico Department of Transportation.*

**PASSED, APPROVED, and ADOPTED** *this 27th day of February 2024, by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.*

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**Ken Brennan, Mayor**

**ATTEST:**

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**Rachel Martinez, Clerk**

**F. Rental Fees:** The following rental fees shall apply:

- change*
1. **Return Check Fee:** \$25.00
  2. **Leagues:** \$500.00 per season / *Practices*
  3. **Tournaments:** ~~\$30.00~~ per team *\$100.00*
  4. **Use for Private:** 1-4 hours: \$50.00    4+ hours: \$100.00    *8-12 hours \$150.00*
  5. **Non-Profit Purposes:** 1-4 hours: ~~\$10.00~~ *\$25* 4+ hours: ~~\$25.00~~ *\$40.00*
  6. **Reservation is not guaranteed until fee is paid.**

If the Town determines that police and/or Town staff are needed for any activity, an additional cost will be added to the rental fee sufficient to cover such expense. Any use intended for or resulting in a profit for the User requires a Town of Edgewood Business License/Registration and payment of any associated fees. prior to use of the facilities.

**G. Equipment:** The rental fee only covers the use of the facility. The user is responsible for obtaining any equipment needed, including timely submitting equipment requests to the Town and paying any associated fees. Use of Town equipment shall be subject to availability.

**H. Availability:** Rental opportunities are on a first come, first served basis.

**THE TOWN OF EDGEWOOD WILL HAVE PRIORITY USE OF THE FACILITIES FOR TOWN EVENTS**

**USES PERMISSIVE BY SPECIAL USE PERMIT**

The following uses may be allowed only upon the granting of a Special Use Permit in accordance with this Policy:

1. **Alcohol use:** No commercial sale of alcoholic beverages shall be allowed unless for a special event approved by the Town Commission and proper licensing is obtained from the New Mexico Regulation and Licensing Department. Private events such as weddings or family reunions etc. may serve alcohol with the condition that a licensed private security guard be present during all time alcohol is being served. Prior proof satisfactory to the Town Manager shall be provided prior to permitting.
2. **Overnight camping:** Overnight camping is allowed only for fully self-contained camp trailers and recreational vehicles. The duration of permit will be established the Town Manager.
3. **Archery:** Archery events and Instruction shall be allowed with the condition that a Certified Archery Instructor will be present to set up the archery range and be present throughout the period of active archery. The Certified Instructor shall be at least eighteen years old and have a minimum Level 1 Certification from USA Archery or an equivalent certification acceptable by the Town Manager.

**SPECIAL USE PERMIT**

**Permit:** Required. Special Uses that are established by this Policy shall not be allowed except upon the review and approval for a Special Use Permit issued by the Town Manager, which shall be guided in making a decision by the criteria set forth in the section above.

**Application:** Any request for a Special Use Permit shall be submitted to the Town Manager on a prescribed application form obtainable at the Town offices.

**By signing this document, I acknowledge that I have read and agree to the above User Policies and Procedures.**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Phone #

\_\_\_\_\_  
Date

\_\_\_\_\_  
Deposit received by & Date

\_\_\_\_\_  
Deposit returned & Date

## TOWN OF EDGEWOOD COMMUNITY CENTER

## USER POLICIES AND PROCEDURES

## 1. The Community Center cannot be used for:

- A. Gambling
- B. Serving of alcoholic beverages
- C. Any religious services of any kind; with the exception of funerals  
(Restrictions above per Warranty Deed)

## 2. All youth groups must have an adult chaperone

## 3. Rental Checklist:

- A. Restack all tables and chairs
- B. Clean the inside and outside of the Community Center
- C. Tie trash bags and take to dumpster between Police Department and Community Center
- D. Turn off lights
- E. Report dirty or damaged conditions immediately to Town Office at 505-286-4518
- F. Securely lock all door deadbolts and handles
- G. Air conditioner/heater will default to standby mode automatically

## 4. Fees: Pay fee during Town office hours M-F, 8am-5pm before key will be issued:

- A. \$150.00 Cleaning/Damage/Contents Deposit per event:
  - i. The deposit will be returned if the grounds and building are clean and there is no damage or loss of contents

## B. \$50.00 Key Deposit per event

- i. The deposit will be returned after the key has been returned to the Town office
- ii. Return key following the event or the following business day after 1:00 p.m. (to allow for inspection) at 171-A State Road 344, Edgewood, NM 87015
- iii. Usage per event: (for maintenance insurance and utilities)

a. ~~\$25.00~~ 1-4 hours ~~\$50.00~~ Individuals, groups & private organizations

b. ~~\$50.00~~ 4+ hours ~~\$75.00~~ Individuals, groups & private organizations

d. ~~\$5.00~~ 1-4 hrs ~~\$25.00~~ Non-Profit organizations, (Must provide written proof from NM PRC of current non-profit status)

~~de~~ No Charge Town Department Meetings or Events

~~f~~ Reservation is not guaranteed until a deposit fee is paid

c. \$100.00 8-12 hours

4+ hours \$40.00

By Signing this document, I acknowledge that I have read and agree to the above User Policies and Procedures.

Phone \_\_\_\_\_

Print name

Signature

Date

Key assigned: \_\_\_\_\_

Date sign out: \_\_\_\_\_

Date returned: \_\_\_\_\_

Deposit received date/by

Deposit returned date/by

Any comments, please write on back

Approved: June 7, 2022

## TOWN OF EDGEWOOD and FACILITIES POLICY AND PROCEDURES

Change →

The Soccer Field, Venus Park and/or Pavilion may be rented for individual or group use. General use of the facility is from dawn to dusk.

Insurance and Rental fees, to include deposits, shall apply to all activities or events held at the Town's facilities provided, however, that no payment shall be required from the Town for use of its own facilities for Town activities or Town-sponsored activities. Activities shall be consistent with the general activity of the facility and according to the availability of the facility. Events that will have 200 or more participants must have final approval of the Town Governing Body and traffic control review by the Edgewood Police Department. Users of Town property must comply with all of the following:

- A. **Insurance:** The Town requires users of Town-owned facilities for special events, one-time events, athletic leagues, tournament play, and recreational programs to provide proof of liability insurance to cover such use of the facility, with the Town of Edgewood named as additional insured on the policy. The Town Manager may determine if insurance is necessary. The amount of insurance shall coincide with the Tort Claims cap found in Section 41-4-19 N.M.S.A. 1978.
- B. **Liability:** Any user of Town facilities shall be solely responsible for any and all liability arising from personal injury, including death or damage to property, arising from any act or failure to act of the user or any of user's officials, agents, or employees. The user agrees to defend, indemnify and hold harmless the Town and its elected officials, officers and employees from and against all suits, actions, claims, demands, penalties, fines, liabilities, settlements, damages, costs and expenses of whatever kind or nature, brought against the Town because of any injury, including death, or damage received or sustained by any person, persons or property arising out of or related to the use of the facilities by the user.
- C. **Prohibited Activities.** The following activities are prohibited on Town property except allowed per Special Use Permit:
  - 1. Possession or consumption of alcoholic beverages;
  - 2. Smoking;
  - 3. Overnight parking and/or camping;
  - 4. Discharge of any firearm, bow, pellet gun, BB gun, slingshot, paintball markers or similar device;
  - 5. Motorized vehicles of any nature, including ATVs, on the soccer field with approved plan;
  - 6. Gambling; and
  - 7. Any activities that have a high potential of endangering others.

In addition, user agrees to comply with all applicable laws while using the facility, including New Mexico statutes and Town ordinances.

- D. **Pets:** The user is responsible for cleaning-up after pets on Town property. Doggie Bags are available for public convenience and must be disposed of in the proper container. Failure to comply with this requirement may subject the user to sanctions pursuant to the Town's ordinances.
- E. **Deposit:** \$200.00 per event
  - 1. User is responsible for trash pick-up or Town will assess trash fee.

**SANTA FE COUNTY CLERK  
Facility Rental Agreement  
Edgewood Town Office Administration Building**

This Agreement for the rental of a venue for the purpose of reserving a voting location for elections, and related activities, conducted by the **Santa Fe County Clerk of Santa Fe County**, a political subdivision of the state of New Mexico, pursuant to New Mexico state statute, is made this day, February 6<sup>th</sup>, 2024. by and between **Edgewood Town Office Administration Building**, hereafter referred to as the “Owner”, and Santa Fe County, Santa Fe County Clerk, hereafter referred to as the “County Clerk”

**Whereas**, the County Clerk desires to temporarily, occupy, and make use of the Owner’s venue, located in Santa Fe County, **Edgewood Town Office Administration Building, 171A NM-344 Edgewood, NM 87015**

**Whereas**, the Owner represents that its venue has broadband internet; and

**Whereas**, the Owner agrees to such rental, occupation, and use in consideration of certain payments and covenants herein enumerated; and

**Now, therefore**, the parties agree to the following terms and conditions:

1. The County Clerk shall pay to the Owner the sum of \$0 for rental of the venue.
2. The County Clerk shall have access to and use of the venue from **May 13, 2024 until June 7, 2024**. for the purpose of **Primary Election Voting** (the Event). Owner shall provide to the County Clerk all keys, access control codes, and other items necessary to give the County Clerk access no later than **May 13, 2024**.
3. **Owner shall ensure that the venue shall maintain broadband internet connection throughout the rental period which will provide the County Clerk with real-time access to the voter registration electronic management system.**
4. Within three (3) days of the rental period’s expiration, County Clerk shall return to Owner all keys and other access control devices in its possession.

5. The County Clerk shall remove all personal property, trash, and other items that were not present in the venue when County Clerk took control of it.

6. Any liability on the part of the County Clerk incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act §41-4-1, et seq., NMSA 1978, as amended. No provisions of this Agreement modifies or waives any sovereign immunity or limitation of liability enjoyed by the County Clerk or its “public employees” at common law or under the New Mexico Tort Claims Act.

7. Any disputes arising under this contract shall be adjudicated in the First Judicial District Court, Santa Fe, New Mexico.

In witness of their understanding and agreement to the terms and conditions herein contained, the parties affix their signatures below.

**SANTA FE COUNTY**

\_\_\_\_\_  
Gregory S. Shaffer  
Santa Fe County Manager

\_\_\_\_\_  
Date

Approved:

\_\_\_\_\_  
Katharine E. Clark  
Santa Fe County Clerk

\_\_\_\_\_  
Date

Approved as to form:

\_\_\_\_\_  
Jeff Young  
Santa Fe County Attorney

\_\_\_\_\_  
Date

**OWNER or TITLE /**\_\_\_\_\_

\_\_\_\_\_  
Date