Town of Edgewood

Agenda
Regular
Tuesday, March 25, 2025 @ 6:00 PM
Town Hall of Edgewood Commission Chambers - 171A State Rd. 344

This meeting is held in-person. As a convenience, a meeting livestream may be available but could be impacted by technology or internet signal. Click link for YouTube livestream: https://www.youtube.com/@thetownofedgewoodnm/streams

If you are an individual with a disability who needs a reader; amplifier; qualified sign language interpreter; or any other form of auxiliary aid or service to attend or participate in the hearing or meeting; please contact the Clerk at the Town Offices located at 171 A State Rd. 344 at least three (3) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the Town Clerk at (505) 286-4518 or by e-mail at clerk@edgewood-nm.gov if a summary or other type of accessible format is needed. The complete Commission packet may be viewed on the web, visit https://www.edgewood-nm.gov/index.php and click on Government, then Agendas and Minutes.

Page

I. WELCOME, INTRODUCTION, & ROLL CALL

A. Invocation

B. Pledge of Allegiance

C. NM Flag Salute
"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."

II. AGENDA APPROVAL

III. PUBLIC COMMENTS

IV. CONSENT AGENDA

A. Approve/Amend/Disapprove Minutes/Check Report

i. 2025.03.06 Draft MINUTES Quasi-Judicial Hearing Campbell Appeal — 5 - 56
2025.03.06 Draft MINUTES Public Hearing 2025-01 Proposed Ordinance
Check Report 03.22.2025
2025.03.11 Regular Meeting Minutes

B. Department and Advisory Board Reports

i. Police — 57 - 64
20250311124715010

ii. Animal Control — 65 - 72
20250311124715010

iii. Municipal Court — 73 - 75

CH-AC-PRINT_003152

iv. Roads 76
Roads Feb. report

v. Library 77 - 80
Library Report February FY25

vi. Parks and Recreation 81 - 82
Monthly report February 2025

vii. Maintenance 83 - 107
Monthly Maintenance Report for February 2025

viii. IT Technology 108 - 109
2025 February IT Dept Monthly Report

ix. Community Development and Planning & Zoning 110 - 116
Report for February 2025

x. Finance 117
FY25 Finance monthly report

V. MATTERS FROM THE COMMISSIONERS

A. Patrick Milligan

B. Stephen Murillo

C. Phil Anaya

D. Ken Brennan

E. Michael Rariden

VI. MATTERS FROM THE CLERK-TREASURER

VII. MATTERS FROM THE CHIEF OF POLICE

VIII. MATTERS FROM THE TOWN MANAGER

IX. DISCUSSION AND ACTION ITEMS
Presentation from PHI Cares

i. Presentation 2024 (002) 118 - 128

ii. Call for a Public Hearing to Amend Ordinances with reference to Commissioner absences.

iii. Discussion/Possible Action on the position of Mayor Pro-tem

iv. PUBLIC HEARING for Town of Edgewood Amendment to the Animal Control Ordinance. 129 - 172
2028-06 Animal Control Ordinance
Animal Control Ordinance requested amendment

v. Discussion / Possible Action Lodgers Tax Advisory Board

vi. Discussion/ Possible Action to purchase a vehicle for Animal Control 173 - 175

Animal Control Vehicle - three quotes

vii. Discussion/Action Pay increases for the PD 176 - 190
EPD Presentation

viii. Discussion/Action to Approve Resolution 2025-018 Governing Body Rules of Procedure 191 - 202
2025-018 Draft Rules of Procedure Resolution

ix. Discussion/Action to Approve Resolution 2025-019 Establishing Annual Volunteer Service Awards 203
2025-019 Draft Resoluiton Establishing Annual Volunteer Service Awards

x. Discussion/Approval of Resolution 2025-020 NM DOT Hardship Sale 204 - 205
2025-020 NM DOT Hardship Sale
NMDOT 2025 Annual Harship Sale-equipment

xi. Discussion/Action to Approve Resolution 2025-021 Establishing a Social Media Policy 206
2025-021 Draft Establishing a Social Media Policy

xii. Discussion/Action on Dates for Budget Workshops

xiii. Discussion/Action to direct Staff to start research on planning, designing, and funding for a Town Civic Center

X. CLOSED SESSION

i. As Per Motion and Roll Call Pursuant to NMSA Section 10-15-1(H)(2) Limited Personnel Matters- the discussion of hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation of complaints or charges against any individual public employee. (Community Liaison Linda Burke and Deputy Chief Aaron Frost)

ii. As per Motion and Roll Call Pursuant to NMSA 1978 Section 10-15-1(H)(7)- Meetings Subject to attorney client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant regarding pending litigation. Specifically, TOE v MESD: D-101-CV-2024-01229, BERG D101-CV-2024-01191

XI. DISCUSSION AND ACTION ITEMS

i. Actions on items mentioned above.

XII. FUTURE MEETINGS

April 7, 2025 - 6:00 pm at Town Commission Chambers- Regular Commission Meeting
April 22, 2025 - 6:00pm at Town Commission Chambers- Regular Commission Meeting

XIII. FUTURE EVENTS

March 25-29, 2025- Library Scavenger Hunt
March 26, 2025- Family Story Time
April 2, 2025 - Coffee with a Commissioner - Commissioner Milligan and Commissioner Rariden- 9:00am - 11:00am at From the Ashes come Amore 95 NM 344

Edgewood

XIV. ADJOURN

Town of Edgewood

MINUTES

Special Meeting

Thursday, March 6, 2025 @ 2:00 PM

TOWN HALL COMMISSION CHAMBERS

171-A NM 344, Edgewood, NM

I. WELCOME, INTRODUCTION, & ROLL CALL

2:00 PM Meeting called to order by Commissioner Ken Brennan, chair.

Present: Commissioner Murillo, Commissioner Milligan, Commissioner Brennan

Absent: Commissioner Anaya

A. Invocation

B. Pledge of Allegiance

C. NM Flag Salute

II. AGENDA APPROVAL

III. PUBLIC QUASI-JUDICIAL HEARING

2:02 PM Quasi-Judicial Hearing opened

To Consider an Appeal of an Approval by the Town of Edgewood Planning and Zoning Commission for a Minor Subdivision.

Parcel 910012931 Sec. 36 T10N R7E located in the Town of Edgewood.

Present: EMPAC attorney Hessell Yntema; Bernalillo County attorney Mike Garcia; Town of Edgewood attorney Young Jun Roh; Town of Edgewood Planning & Zoning attorney Kathy Ahghar; witnesses and members of the public; Town staff (Town Manager Nina McCracken, Community Development Director Brad Hill, Planning & Zoning Manager Paul Dominguez, Planning & Zoning Assistant Rebecca Garcia, Deputy Clerk Linda Burke, IT Director James Reader).

Chair read the matter before the Commission and the rules of procedure for the quasi-judicial hearing.

Chair asked Commission to disclose any real or potential conflicts of interest. Brennan – none; Milligan – none; Murillo – none.

Chair asked Commission to disclose any ex-parte communications related to the matter. Brennan – non; Milligan – none; Murillo – none.

Chair read rules of procedure for appellant presentations and cross-examination, commission questions, appellee presentation and cross examination. In the interest of time, no public comment will be heard at this hearing because public comment was accepted at the original quasi-judicial hearing at the Planning & Zoning level and town believes it has received sufficient public comment in writing and through the appeal filings. Chair read procedure for Appellant rebuttal.

Hessel Yntema for EMPAC:
Stated concerns: 1. Requested deferral due to timing of final record; 2. Raised possible procedural issues as objections: 3. lack of clarity quasi-judicial appeal or records review; 4. lack of decision-making standards, 5. records not in chronological order, 6. no clear record of P&Z hearing, 7. public comment not typically permitted, 8. date applicant's record/payment received,9. question on 15 days published notice (11/7 publish, 11/21 hearing), 10. P&Z decision not provided, 11. OMA governs proceedings – who can participate/standing limited to adjoining property owners, 12. Which ordinance applies/controls proceedings (1999-R or 2019); 13. Vested rights do not apply, 14. If under 2019 ordinance, applicant has not met requirements, 15. Proof of water/availability is issue, 16. Piece meal decision, step to open Master Plan, not integrated Master Plan.

Yntema called witness: Zach Withers stated Large development, questioned integrity of process, asked who will provide fire safety services, can town provide adequate services, does applicant meet TOE's laws or conflicts with town reps, no public roads/right of ways designated, Campbell must provide proof of sufficient water, request Commission deny application.

EMPAC requests additional time.

Mike Garcia for Bernalillo County:
Attorney Garcia referred to Affidavit provided by Daniel L. McGregor for Bernalillo County. Garcia stated: 1. BernCo not categorically opposing at this time; 2. Affidavit outlines BernCo's concerns; 3. Consider remand to P&Z to address/answer questions in P&Z decision. Attorney Garcia noted: Finding #3 – Adequate access from NM 14 – BernCo checked with NMDOT, no agreement NMDOT/Campbell for access; Finding #8 – No development without zoning and application being submitted, suggested making that a condition of approval; Finding #9 – Subdivision doesn't create permissive use for infrastructure and road placement, suggested making it a condition; Water issue – BernCo part of AquaScience case, outcome was Sandia Basin is closed for conservation of water. BernCo respectfully asks TOE to reconsider matter.Under development agreement applicant must show adequate supply of water (applicant has the burden to show); Finding #11 – Need agreement on record NMDOT/Campbell for access NM 14; Ordinance 1999-R development agreement is connected, can't completely discount; Fire/Police/Sheriff not sure needs to be done now, but needs consideration of decision; Master Plan has not caught on to AquaScience decision. Procedural matters, Garcia echoed Yntema's concerns, suggests remand to P&Z to iron out all issues. Referred to Affidavit for full outline of concerns.

EMPAC called additional witness: Joel Darnold, EMPAC co-founder, stated 800 members, statedappeal submitted February 27, 2025, supplemental appeal testimony: 1. Stated Campbell Ranch does not have vested rights; 2. 1999-R ordinance renders process invalid from start, questioned by David Henderson (TOE Atty 2008); 3. TOE limited affected parties; 4. Hundreds of letters received by TOE, no evidence showed with P&Z Commission; 5. Re-plat is an issue; 6. Applicant doesn't meet all 6 criteria; 7. Town moratorium – removed minor sub-division since 2008; 8. Water issue – approving without proof jeopardizes area; 9. Please consider EMPAC appeal.

Cross examination
Applicant – position is P&Z processed properly.
P&Z attorney Ahghar – no cross

Questions from Town Commission

1. (Murillo) What missing of record? (EMPAC Yntema) no video transcript (YouTube inadequate).
2. (Murillo) What was notice issue? (EMPAC Yntema) Claimed legal notice not met, posted 11/7/2024 and meeting 11/21/2024. (TOE Young) states notice met. .(EMPAC) minutes not posted w/in 10 days (TOE Young) responded, no answer yet. (EMPAC Yntema) OMA violations.
3. (Murillo) Review of P&Z decision. (TOE Young) Review of P&Z Decision by Town Commission based on record.
4. (Murillo) What is concern with 1999 or 2019 ordinances? (EMPAC Yntema) Does Campbell have vested rights, when development has relied on substantially on the ordinance in proceedings.
5. (Murillo) Standing limited to adjacent v. aggrieved? (EMPAC Yntema) Show standing, can't limit without hearing injury.
6. (Milligan) Documents (record proper) received at 9:30 AM (dated 9:05 AM), also some yesterday and 3/5/2025 evening but couldn't open. Another addition at 11:30 AM on 3/6/2025. (TOE Young) Town should have provided record proper 2 days in advance, but not uncommon, town should have done better, appellant submitted their own documents.

Staff Report
Paul Dominguez, Planning & Zoning Manager, gave a staff report and explained the application was to divide five (5) tracts of land. Stated emails, applications, documents available before Planning & Zoning hearing.

(EMPAC Yntema) When did Dominguez start as P&Z Manager? (P&Z Dominguez) Nov. 25, 2024. (P&Z Hill) made statement regarding 2002 Ordinance (stipulation, per District Court) and discussion with P&Z Attorney Nann Winter, she agreed 1999-R applied. Decision made prior to pre-application review. (EMPAC Yntema) Any meetings with counsel or Applicant on 1999-R? (P&Z Hill) Yes.

Question about swearing-in town staff to testify. (TOE Attorney Young) Clarified that staff presumed to be under oath because speaking for the town, Code of Conduct/Ethics applies to public employees. Remedy agreed to by EMPAC and BernCo to swear in Hill and Dominguez. Hill and Dominguez sworn-in by Deputy Clerk.

(EMPAC) questioned as to why 1999-R applies. (Hill) there was a dispute between TOE and CF which went to court/court ordered parties stipulate agreement, resulted in 2002 Ordinance confirming agreement that Ordinance 1999-R would govern CF/Campbell Ranch Master Plan. Determination that 1999-R applies to current application based on the 2002 Ordinance.

(EMPAC) Who determined limitations on who could speak? (Hill) P&Z with legal counsel.

(EMPAC) how were affected parties determined? (Hill) sub-division ordinance states 200 feet; appeals not just 200 feet.

(EMPAC) Did P&Z make that decision? (Hill) it has been a standing policy for many years, determined back when David Henderson was town's attorney.

(EMPAC) Is there a re written policy? (Hill) Don't believe so.

(EMPAC) Date CF application received? (Hill) October 15, 2024, application date. Had pre-application meeting prior to hearing. Stated application payment must be received prior to hearing.

(EMPAC) P&Z decision signed Dec. 17, 2024. Why the delay? (Hill) signatures of P&Z Commission may take time, they are resident volunteers.

(EMPAC) was there concern [about application]? (Hill) Ordinance says not creating lots, development only on lots. This application for Tracts not Lots.

(EMPAC/Darnold to Dominguez) Definition of minor subdivision? (Dominguez) reads definition.

(EMPAC/Darnold) Read 9-B-5 qualification for minor subdivision (Dominguez) reads section on re-platted lots.

(EMPAC/Darnold) Read B-7 …a tract of parcel of land for development

(EMPAC/Darnold) Read 13 …plat a map chart survey plan…

(Darnold) hands Exhibit E-8 to Dominguez. (Dominguez) looks like CR Master Plan plat recorded with Santa Fe and Bernalillo Counties for Village 2, request for 5 Plats.

(Withers) Requires section 9 must be met. 9-E-9 utilities absent, NMDOT access permit.

(BernCo) Is there an audio recording of P&Z Hearing? (Dominguez) Yes. Will provide to Town Attorney to distribute.

(BernC0) Is your position there is a difference between Tract and Lot? (Hill) There is a distinction between Tract and Lots.

(BernCo) Results in a Plat to be filed with County Clerk? How is that different from Lot? (Hill) Yes, Tract different than Lot. Historically, needed for Family splits. 1999 ordinance involved minor subdivision for large tract division but no right to develop.

(BernCo) Once divided, they could be conveyed or sold? (Hill) Yes. (BernCo) No observable difference between Tract and Lot in BernCo opinion. (Hill) Distinction is Lot can be built, Tract cannot.

3:59 PM Ten (10) minute recess.

At 4:10 PM Hearing resumed.

Commissioners waived questions.

Public Comment (speakers from P&Z Hearing): 1 minute each:

Rich Dunn – gaps in info, can't see making decision on this today.
Andrea Trambrell – costs of these types of development fall on TOE.
Joel Darnold – requires Court Settlement be found and available.
Teresa Marie Haycock – schools, BernCo won't pay for schools.
Dennis Kellog (President of EMPAC) – hope you make the right decision
Steve Buford – trffic concerns, water biggest issue.

Additional Speakers (1 minute each):
Mark Moll – State Engineer underground basins over appropriated, denied CR application.
Jean DeMarte – opposes application, town cannot afford to provide services.
Annie Withers – does this create orderly development, spoke to NMDOT Dist 3 Isreal, says no agreement for N14 access.

Rebuttal

(EMPAC) thank you for running a courteous hearing.

(BernCo) Minor subdivision, but not a minor issue. Reiterate to remand to P&Z to re-file decision and make conditions.

Appellee

(P&Z Dominguez) RE: 1999-R access to NM 14, NMDOT would not have permit, that is not required until time of development, NMDOT would be proper then, not required now at Tract stage. Section 9-E-9 certificate of public utility easement not in this application because not required at this stage.

Motion

Chair called for a motion for modification or remand.

Motion: Commissioner Milligan motioned to remand the matter to Planning & Zoning.
Second: Commissioner Murillo.

Discussion:

(Brennan) We should fix the minor errors
(Murillo) Big issue, info not received by counsel in a timely manner.
(Murillo) Why we don't' use most recent ordinance and information about the court order needed.
(Milligan) too much information/not enough time to review
(Brennan) lots to read, need more time.
(Milligan) recordkeeping needs improvement, no table of contents, documents jumped around

VOTE: Aye - 3 (Milligan, Murillo, Brennan); Nay – 0; Matter remanded to P&Z.

IV. ADJOURN

Meeting adjourned at 4:35 PM

Town of Edgewood

Special Meeting **Minutes**

Thursday, March 6, 2025, 6:00

The Town of Edgewood Commission met in regular session on Thursday, March 6, 2025, at 6:00 in the TOWN HALL OF EDGEWOOD COMMISSION CHAMBERS - 171A State Rd. 344.

I. WELCOME, INTRODUCTION, & ROLL CALL

Mayor Brennan called the meeting to order at 6:01 pm and welcomed everyone.

Roll Call:
Present: Commissioner Stephen Murillo, Commissioner Kenneth Brennan, Commissioner Patrick Milligan
Absent: Commissioner Filandro Anaya

A. Invocation

B. Pledge of Allegiance

C. NM Flag Salute

"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."

II. AGENDA APPROVAL

Chairman Brennan asked if there were any requested amendments to the agenda. Hearing none, he deemed the agenda approved.

III. PUBLIC COMMENTS

Eugene Barela: will ask questions regarding proposed ordinance during public hearing

IV. PUBLIC HEARING

PROPOSED ORDINANCE
2025-001 CONSTITUTIONAL CARRY ORDINANCE

Chairman Brennan Opened the Public Hearing at 6:12pm

A. Commissioner Murillo read and introduced PROPOSED ORDINANCE 2025-001 CONSTITUTIONAL CARRY ORDINANCE
Eugene Barela: public safety concerns; asked for supporting studies/social impact/needs assessment; federal agencies involved if incident occurs; encouraged commission 'stop thumbing [their]noses' at elected officials with legislation outside municipal authority.

Chairman Brennan Closed the Public Hearing at 7:21pm.
2025-01 Constitutional Carry_Ordinance

V. DISCUSSION AND ACTION ITEM

A. Action on Item listed above

Commissioners discussed proposed ordinance. Manager McCracken read a review provided by NMML Legal and their suggestion that if to be passed, recommend removing "with or without permit" phrase. Commissioner Milligan inquired if Commissioner Murillo would accept that change. Murillo declined.

Commissioner District 2 Stephen Murillo moved to Approve Proposed Ordinance 2025-01 As Written.
Commissioner Kenneth Brennan seconded the motion.

Commissioner Kenneth Brennan	*Nay*
Commissioner District 2 Stephen Murillo	*Aye*
Commissioner District 3 Patrick Milligan	*Nay*

The Motion DEFEATED. 1 to 2.

VI. ADJOURN

ACTION TAKEN: Commissioner Milligan made a motion to ADJOURN the Public Hearing. Commissioner Murillo seconded the motion. Three in Favor, None Opposed. **MOTION CARRIED**

The Public Hearing Adjourned at 7:35pm

ATTEST:

Ken Brennan, Mayor

Michelle Jones, Clerk-Treasurer

ORDINANCE 2025- 01
Town of Edgewood Constitutional Carry Ordinance

Purpose: The purpose of this ordinance is to codify the Town of Edgewood's recognition and affirmation of the constitutional right to carry firearms, either openly or concealed, without requiring a government permit, as protected by the Second Amendment to the United States Constitution. This ordinance seeks to ensure that constitutional carry is upheld within the town's limits while promoting safe and responsible firearm ownership and compliance with applicable state and federal laws.

Section 1: Definitions

"Constitutional carry" refers to the legal carrying of a firearm, either openly or concealed, without the requirement of a government permit.

Section 2: Right to Constitutional Carry

The Governing body for the Town of Edgewood hereby affirms the Second Amendment right of the people to keep and bear arms, including the right to constitutional carry, as protected by the United States Constitution.

Constitutional carry of firearms shall not be infringed upon within the town limits, in accordance with the Second Amendment and applicable case law.

Section 3: Restrictions

Nothing in this ordinance shall be construed to allow the carrying of firearms in locations where it is prohibited by state or federal law.

This ordinance shall not apply to individuals who are prohibited by law from possessing firearms.

Section 4: Education Outreach

The Governing body for the Town of Edgewood encourages educational programs and resources to promote safe and responsible firearm ownership and use among residents.

Section 5: Enforcement

This ordinance shall be enforced by the town's law enforcement officers. Violations of this ordinance may result in fines or other penalties as determined by the Governing body for the Town of Edgewood.

Section 6: Effective Date

This ordinance shall take effect immediately upon adoption by the Governing body for the Town of Edgewood.

Section 7: Repeal

Any prior ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 8: Amendment

This ordinance may be amended from time to time by the Governing body for the Town of Edgewood by a majority vote of the members present and voting at a regular meeting, provided that notice of the proposed amendment is given in accordance with state law.

Section 9: Conflict

In the event of a conflict between the provisions of this ordinance and any other town ordinance, the provisions of this ordinance shall prevail.

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Check Report

TOWN OF EDGEWOOD

By Check Number

Date Range: 03/06/2025 - 03/22/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Operating-AP Operating						
VEN01419	HornetSecurity Inc.	03/06/2025	Regular	0.00	540.00	33200
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
US-2500987	Invoice	03/05/2025	Monthly Online Security	0.00	540.00	
	11000-2004-57999-00000-00000	Other Operating Costs	Monthly online security	540.00		
VEN01358	Dry Fly Enterprises, Inc	03/06/2025	Regular	0.00	667.87	33201
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
612944	Invoice	03/05/2025	Camera System	0.00	667.87	
	11000-2004-58020-00000-00000	Equipment & Machinery	NM GRT	82.39		
	11000-2004-58020-00000-00000	Equipment & Machinery	Camera System	585.48		
VEN01425	Eurofins Environment Testing South Central LLC	03/06/2025	Regular	0.00	96.86	33202
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
8850015652	Invoice	03/05/2025	E. Coli Sample Testing and Disposal 88500...	0.00	96.86	
	50300-6005-55030-60001-00000	Wastewater Testing	Job No. J20421-1	90.00		
	50300-6005-55030-60001-00000	Wastewater Testing	NMGRT	6.86		
VEN01038	Senergy Petroleum LLC	03/06/2025	Regular	0.00	1,934.36	33203
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
SEN-995343	Invoice	03/05/2025	Road Department Fuel	0.00	1,934.36	
	21600-5002-56120-00000-00000	Supplies - Vehicle Fuel	Regulatory Compliance Fee	19.95		
	21600-5002-56120-00000-00000	Supplies - Vehicle Fuel	Federal Superfund Fee	2.41		
	21600-5002-56120-00000-00000	Supplies - Vehicle Fuel	Federal Fee	1.27		
	21600-5002-56120-00000-00000	Supplies - Vehicle Fuel	CLEAR-ULSD #2	1,876.46		
	21600-5002-56120-00000-00000	Supplies - Vehicle Fuel	APA 400 Winter Add 1:1500	22.50		
	21600-5002-56120-00000-00000	Supplies - Vehicle Fuel	Fed Lust Tax	0.60		
	21600-5002-56120-00000-00000	Supplies - Vehicle Fuel	NM Product Fee	11.17		
VEN01347	Cintas Corporation No 2	03/06/2025	Regular	0.00	229.78	33204
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
5256285602	Invoice	03/05/2025	Monthly Services	0.00	55.07	
	21600-5002-55030-00000-00000	Contract - Professional Se...	Monthly Cabinet Service - Roads	55.07		
5256285603	Invoice	03/05/2025	Monthly Services	0.00	38.44	
	11000-3004-54020-00000-00000	Maintenance & Repairs - ...	Monthly Cabinet Service - Anima...	38.44		
5256285604	Invoice	03/05/2025	Monthly Services	0.00	48.27	
	11000-1009-56040-00000-00000	Supplies - Furniture/Fixtu...	Monthly Cabinet Service - Court	48.27		
5256285605	Invoice	03/05/2025	Monthly Services	0.00	7.15	
	11000-4004-56020-00000-00000	Supplies - General Office	Monthly Cabinet Service - Library	7.15		
5256285606	Invoice	03/05/2025	Monthly Services	0.00	59.40	
	11000-2004-56999-00000-00000	Supplies - Other	Monthly Cabinet Service - Admin	59.40		
5256285607	Invoice	03/05/2025	Monthly Services	0.00	14.30	
	11000-3001-56020-00000-00000	Supplies - General Office	Monthly Cabinet Service - Police...	14.30		
5256285609	Invoice	03/05/2025	Monthly Services	0.00	7.15	
	11000-2006-54999-00000-00000	Other Maintenance	Monthly Cabinet Service - Maint...	7.15		
VEN01600	Kosh Solutions, LLC	03/06/2025	Regular	0.00	10,466.53	33205

Check Report **Date Range: 03/06/2025 - 03/22/2025**

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type / Account Name	Discount Amount / Item Description	Payment Amount / Payable Amount / Distribution Amount	Number
			03/06/2025	Regular	0.00	810.00	33206
VEN01054	Technicon Training						
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**		**Distribution Amount**	
03.05.2025 1	Invoice	03/05/2025	P&Z Technicon Training R Garcia		0.00	810.00	
	11000-2012-57050-00000-00000		Employee Training	P&Z Training R Garcia & P Domi...		810.00	
			03/06/2025	Regular	0.00	405.00	33207
VEN01054	Technicon Training						
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**		**Distribution Amount**	
03.05.2025	Invoice	03/05/2025	Training seminar for Christina Wallace		0.00	405.00	
	11000-2004-57050-00000-00000		Employee Training	Training for Christina Wallace		405.00	
			03/06/2025	Regular	0.00	16,787.82	33208
VEN01437	Pumptech Holdings, LLC						
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**		**Distribution Amount**	
PO013924	Invoice	03/05/2025	Flow Meter Replacement		0.00	6,847.46	
	26000-2002-58999-00000-00000		Other Capital Purchases	Misc Material		500.00	
	26000-2002-58999-00000-00000		Other Capital Purchases	Promag W400		5,459.72	
	26000-2002-58999-00000-00000		Other Capital Purchases	SHIPPING		500.00	
	26000-2002-58999-00000-00000		Other Capital Purchases	Promag Grounding Disc/Portecti...		325.73	
	26000-2002-58999-00000-00000		Other Capital Purchases	WFF-RFSO-040 Flange		62.01	
PO013926	Invoice	03/05/2025	Existing Pump Maintenance		0.00	8,047.09	
	26000-2002-58999-00000-00000		Other Capital Purchases	30 HP Vertical Turbine Main Pu...		8,047.09	
PO013927	Invoice	03/05/2025	FLOWTRONEX PS PM PUMP		0.00	1,893.27	
	26000-2002-58999-00000-00000		Other Capital Purchases	LABOR AND MILEAGE		1,893.27	
			03/06/2025	Regular	0.00	1,372.94	33209
VEN01008	Ingram Library Services						
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**		**Distribution Amount**	
86831906	Invoice	03/05/2025	Book Order		0.00	17.85	
	11000-4004-58070-00000-00000		Library/Museum Acquisiti...	Books		17.85	
86831907	Invoice	03/05/2025	Book Order		0.00	11.27	
	11000-4004-58070-00000-00000		Library/Museum Acquisiti...	Books		11.27	
86831908	Invoice	03/05/2025	March Book Order		0.00	1,292.98	
	11000-4004-58070-00000-00000		Library/Museum Acquisiti...	Books		1,292.98	
86831909	Invoice	03/05/2025	January 2025 Book Order		0.00	50.84	
	11000-4004-58070-00000-00000		Library/Museum Acquisiti...	Books		50.84	
VEN01146	TransUnion Risk & Alternative Data Solutions, Ir		03/13/2025	Regular	0.00	-116.58	33210
VEN01146	TransUnion Risk & Alternative Data Solutions, Ir		03/06/2025	Regular	0.00	116.58	33210
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**		**Distribution Amount**	
1102052-202502...	Invoice	03/06/2025	EWPD TRULOOKUP SERVICES FEB 2025 C...		0.00	116.58	
	11000-3001-57150-00000-00000		Subscriptions & Dues	EWPD TRULOOKUP SERVICES FE...		116.58	
			03/06/2025	Regular	0.00	299.00	33211
VEN01515	Rio Rancho T-Shirts, LLC						
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**		**Distribution Amount**	
000622	Invoice	03/06/2025	ACADEMY WEAR FOR CADET S BLAS		0.00	299.00	
	11000-3001-56110-00000-00000		Supplies - Uniforms/Linen	GREY POLOS FOR CADET S BLAS		144.00	
	11000-3001-56110-00000-00000		Supplies - Uniforms/Linen	COTTON T-SHIRTS FOR CADET S ...		80.00	
	11000-3001-56110-00000-00000		Supplies - Uniforms/Linen	LONG SLEEVE T-SHIRTS FOR CAD...		75.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01321	Law Enforcement Academy	03/06/2025	Regular	0.00	10.00	33212
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2025-A397	Invoice	03/06/2025	INIT APPL FOR SPECIALIZED HIGH RISK CER...	0.00	10.00	
	11000-3001-57150-00000-00000	Subscriptions & Dues	INIT APPL FOR SPECIALIZED HIGH..	10.00		
VEN01606	Cleary Building Corp	03/06/2025	Regular	0.00	22,998.00	33213
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
3.5.25	Invoice	03/05/2025	Road Dept. Metal Building	0.00	22,998.00	
	21600-5002-56999-00000-00000	Supplies - Other	Truss Payment	22,998.00		
VEN01154	Advanced Sign, LLC	03/06/2025	Regular	0.00	2,361.97	33214
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
4200451540	Invoice	03/04/2025	Library Signage	0.00	2,361.97	
	11000-4004-56040-00000-00000	Supplies - Furniture/Fixtu...	Graphic Novel Sign	284.18		
	11000-4004-56040-00000-00000	Supplies - Furniture/Fixtu...	Children's Signs	437.20		
	11000-4004-56040-00000-00000	Supplies - Furniture/Fixtu...	Rec Room Sign	76.72		
	11000-4004-56040-00000-00000	Supplies - Furniture/Fixtu...	Youth Sign	109.30		
	11000-4004-56040-00000-00000	Supplies - Furniture/Fixtu...	Middle Grade Signs	482.24		
	11000-4004-56040-00000-00000	Supplies - Furniture/Fixtu...	Teen Signs	175.36		
	11000-4004-56040-00000-00000	Supplies - Furniture/Fixtu...	Customer Service Discount	-372.70		
	11000-4004-56040-00000-00000	Supplies - Furniture/Fixtu...	Small Rec Room Sign	67.13		
	11000-4004-56040-00000-00000	Supplies - Furniture/Fixtu...	New Acquisitions Sign	327.90		
	11000-4004-56040-00000-00000	Supplies - Furniture/Fixtu...	Nonfiction Sign	218.60		
	11000-4004-56040-00000-00000	Supplies - Furniture/Fixtu...	Shipping	250.00		
	11000-4004-56040-00000-00000	Supplies - Furniture/Fixtu...	Fiction Signs	306.04		
VEN01156	Angel Armor LLC	03/06/2025	Regular	0.00	26,732.60	33215
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
QUO81273	Invoice	03/04/2025	ARMORED DOOR PANELS FOR SEVERAL E...	0.00	26,732.60	
	21100-3001-57999-00000-00000	Other Operating Costs	AVAIL BALLISTIC DOOR PANEL III...	879.00		
	21100-3001-57999-00000-00000	Other Operating Costs	AVAIL BALLISTIC DOOR PANEL III...	1,499.00		
	21100-3001-57999-00000-00000	Other Operating Costs	AVAIL BALLISTIC DOOR PANEL III...	9,894.00		
	21100-3001-57999-00000-00000	Other Operating Costs	AVAIL BALLISTIC DOOR PANEL III...	879.00		
	21100-3001-57999-00000-00000	Other Operating Costs	SHIPPING	430.60		
	21100-3001-57999-00000-00000	Other Operating Costs	AVAIL BALLISTIC DOOR PANEL III...	879.00		
	21100-3001-57999-00000-00000	Other Operating Costs	AVAIL BALLISTIC DOOR PANEL III...	1,499.00		
	21100-3001-57999-00000-00000	Other Operating Costs	AVAIL BALLISTIC DOOR PANEL III...	9,894.00		
	21100-3001-57999-00000-00000	Other Operating Costs	AVAIL BALLISTIC DOOR PANEL III...	879.00		
VEN01209	GALLS PARENT HOLDINGS, LLC	03/06/2025	Regular	0.00	181.98	33216
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
28814414	Invoice	03/05/2025	Orion Safety 30min Flares	0.00	181.98	
	21100-3001-57999-00000-00000	Other Operating Costs	Orion Safety 30min Flares 36pk	181.98		
VEN01437	Pumptech Holdings, LLC	03/11/2025	Regular	0.00	3,505.80	33217
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
P0013925	Invoice	03/10/2025	Amiad Filter Replacement	0.00	3,505.80	
	26000-2002-58999-00000-00000	Other Capital Purchases	LABOR AND MILEAGE	1,523.73		
	26000-2002-58999-00000-00000	Other Capital Purchases	SHIPPIING	123.57		
	26000-2002-58999-00000-00000	Other Capital Purchases	6' Val-Matic Model 1406A.1	1,105.50		
	26000-2002-58999-00000-00000	Other Capital Purchases	6' Keystone Model GRW Butterfl...	753.00		
VEN01026	EMW Gas Association	03/11/2025	Regular	0.00	2,064.41	33218

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
03.05.2025	Invoice	03/05/2025	Monthly Natural Gas Bill - All Departments	0.00	635.19	
	11000-3001-57171-00000-00000	Utilities - Natural Gas	Monthly Natural Gas Bill - PD	635.19		
03.05.2025 1	Invoice	03/05/2025	Monthly Natural Gas Bill - All Departments	0.00	635.19	
	11000-1009-57171-00000-00000	Utilities - Natural Gas	Monthly Natural Gas Bill - Court	635.19		
03.05.2025 2	Invoice	03/05/2025	Monthly Natural Gas Bill - All Departments	0.00	448.60	
	21600-5002-57171-00000-00000	Utilities - Natural Gas	Monthly Natural Gas Bill - Road ...	448.60		
03.05.2025 3	Invoice	03/05/2025	Monthly Natural Gas Bill - All Departments	0.00	128.40	
	11000-3004-57171-00000-00000	Utilities - Natural Gas	Monthly Natural Gas Bill - Anima...	128.40		
03.05.2025 4	Invoice	03/05/2025	Monthly Natural Gas Bill - All Departments	0.00	24.00	
	11000-2004-57171-00000-00000	Utilities - Natural Gas	Monthly Natural Gas Bill - Admin	24.00		
03.05.2025 5	Invoice	03/05/2025	Monthly Natural Gas Bill - All Departments	0.00	32.14	
	11000-3001-57171-00000-00000	Utilities - Natural Gas	Monthly Natural Gas Bill - PD	32.14		
03.05.2025 6	Invoice	03/05/2025	Monthly Natural Gas Bill - All Departments	0.00	160.89	
	11000-3001-57171-00000-00000	Utilities - Natural Gas	Monthly Natural Gas Bill - PD	160.89		
VEN01575	The Reinalt-Thomas Corporation	03/11/2025	Regular	0.00	1,112.26	33219
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1002278	Invoice	03/05/2025	TIRES FOR SGT BYRD'S EWPD UNIT	0.00	1,112.26	
	11000-3001-54040-00000-00000	Maintenance & Repairs - ...	MOBILE SERVICE FEE FOR TIRE I...	50.00		
	11000-3001-54040-00000-00000	Maintenance & Repairs - ...	TIRES FOR SGT BYRD'S EWPD UN...	959.76		
	11000-3001-54040-00000-00000	Maintenance & Repairs - ...	MOUNT & BALANCE FEE	92.00		
	11000-3001-54040-00000-00000	Maintenance & Repairs - ...	WASTE TIRE DISPOSAL FEE	10.50		
VEN01342	DocTech	03/11/2025	Regular	0.00	75.31	33220
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
168434	Invoice	03/07/2025	Printer Service Agreement	0.00	75.31	
	11000-4004-57999-00000-00000	Other Operating Costs	Printer Service	75.31		
VEN01008	Ingram Library Services	03/11/2025	Regular	0.00	208.27	33221
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
86870171	Invoice	03/07/2025	March Book Order	0.00	208.27	
	11000-4004-58070-00000-00000	Library/Museum Acquisiti...	Books	208.27		
VEN01424	CHRISTOPHER B. NELSON-JEFFERS	03/11/2025	Regular	0.00	1,500.00	33222
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
03.07.2025	Invoice	03/07/2025	Website Support and Consultation Services	0.00	1,500.00	
	11000-2004-54020-00000-00000	Maintenance & Repairs - ...	Website Support and Consultati...	1,500.00		
VEN01684	Rimon, P.C.	03/11/2025	Regular	0.00	4,000.42	33223
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
222315	Invoice	03/10/2025	Legal Fees	0.00	4,000.42	
	11000-2012-55020-00000-00000	Contract - Attorney Fees	NMGRT	283.42		
	11000-2012-55020-00000-00000	Contract - Attorney Fees	Legal Fees	3,717.00		
VEN01518	All Sports Trophies, Inc.	03/11/2025	Regular	0.00	324.00	33224
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
202628	Invoice	03/10/2025	COW Award Plaques	0.00	324.00	
	11000-2004-56999-00000-00000	Supplies - Other	Particle Board Plaques w/ Cherry..	324.00		
VEN01321	Law Enforcement Academy	03/11/2025	Regular	0.00	10.00	33225

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Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type / Account Name	Discount Amount / Item Description	Payment Amount / Payable Amount	Number / Distribution Amount
			03/10/2025	Regular	0.00	10.00	33225
2025-A398	Invoice	03/10/2025	EWPD OFC D SIAS - INSTRUCTOR CERTIFIC...		0.00	10.00	
	11000-3001-57150-00000-00000		Subscriptions & Dues		EWPD OFC D SIAS - INSTRUCTOR...	10.00	
VEN01268	Wells Fargo Card Service Payment Remittance C		03/11/2025	Regular	0.00	231.69	33226
02.27.2025 5	Invoice	02/27/2025	P&Z Trip to Santa Fe Lunch		0.00	45.00	
	11000-2012-53030-00000-00000		Travel - Employees		P&Z Santa Fe Trip Lunch	45.00	
02.27.2025 6	Invoice	02/27/2025	Office supplies		0.00	146.23	
	11000-2004-56999-00000-00000		Supplies - Other		SUNEE 3Ring Binder 1" 2pk	83.94	
	11000-2004-56999-00000-00000		Supplies - Other		1InTheOffice Exanding File Pock...	16.58	
	11000-2004-56999-00000-00000		Supplies - Other		Avery Binder Spine Inserts	6.98	
	11000-2004-56999-00000-00000		Supplies - Other		Sharpies	4.44	
	11000-2004-56999-00000-00000		Supplies - Other		SUNEE Binder Dividers	14.99	
	11000-2004-56999-00000-00000		Supplies - Other		Adjustable Bookends	19.30	
03.06.2025	Invoice	03/06/2025	P&Z Business Dinner		0.00	40.46	
	11000-2012-56999-00000-00000		Supplies - Other		P&Z Business Dinner	40.46	
VEN01058	Brady Industries of New Mexico LLC		03/11/2025	Regular	0.00	4,302.95	33227
307170	Invoice	03/11/2025	CLEANING SUPPLIES FOR THE TOWN OF E...		0.00	4,302.95	
	11000-2006-56020-00000-00000		Supplies - General Office		CLEANING SUPPLIES-MAINT	346.73	
	11000-2012-56020-00000-00000		Supplies - General Office		CLEANING SUPPLIES-P&Z	659.37	
	11000-3001-56020-00000-00000		Supplies - General Office		CLEANING SUPPLIES-PD	659.37	
	11000-3004-56999-00000-00000		Supplies - Other		CLEANING SUPPLIES-AC	659.37	
	11000-4003-56020-00000-00000		Supplies - General Office		CLEANING SUPPLIES-P&R	659.37	
	11000-4004-56020-00000-00000		Supplies - General Office		CLEANING SUPPLIES-LIBRARY	659.37	
	50300-6005-56020-00000-00000		Supplies - General Office		CLEANING SUPPLIES-WW	659.37	
VEN01268	Wells Fargo Card Service Payment Remittance C		03/11/2025	Regular	0.00	684.59	33228
03.05.2025	Invoice	03/07/2025	INTERDICTION ACADEMY OFC N FROST - C...		0.00	445.73	
	11000-3001-57999-00000-00000		Other Operating Costs		HOTEL ROOM FOR INTERDICTIO...	146.73	
	21100-3001-57999-00000-00000		Other Operating Costs		Street Cop Training Ord.#154771..	299.00	
4353343329	Invoice	03/06/2025	DESK FOR SGT AARON FROST		0.00	215.86	
	11000-3001-56020-00000-00000		Supplies - General Office		DESK	215.86	
UL25000212T	Invoice	02/26/2025	FINGERPRINTING FOR EWPD CADET S BLAS		0.00	23.00	
	11000-3001-56999-00000-00000		Supplies - Other		FINGERPRINTING FOR EWPD CA...	23.00	
VEN01086	ODP Business Solutions, LLC		03/11/2025	Regular	0.00	760.05	33229
409770459001	Invoice	03/06/2025	EWPD OFFICE SUPPLIES AND CONF TABLE...		0.00	712.89	
	11000-3001-56020-00000-00000		Supplies - General Office		CONFERENCE TABLE	712.89	
410070041002	Invoice	03/06/2025	MISC OFFICE SUPPLIES		0.00	47.16	
	11000-3001-56020-00000-00000		Supplies - General Office		PENS	47.16	
VEN01268	Wells Fargo Card Service Payment Remittance C		03/11/2025	Regular	0.00	1,765.92	33230
02.26.2025	Invoice	02/26/2025	P&Z Lunch ABQ Nina McCraken Card		0.00	50.00	
	11000-2012-56999-00000-00000		Supplies - Other		P&Z Lunch ABQ McCracken Card	50.00	
02.27.2024 4	Invoice	02/27/2025	Webcams and Laptop mount		0.00	666.40	
	11000-2004-56020-00000-00000		Supplies - General Office		Nexigo N60 Webcam	139.40	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	11000-2004-56020-00000-00000 Supplies - General Office		MT-VIKI Rack Mount KVM		527.00	
02.27.2025	Invoice	02/27/2025	COW Award Ceremony Supplies	0.00	454.74	
	11000-2004-57999-00000-00000 Other Operating Costs		Perfectware 2ply Black Dinner N...		11.98	
	11000-2004-57999-00000-00000 Other Operating Costs		Red Barn Door Backdrop		11.96	
	11000-2004-57999-00000-00000 Other Operating Costs		Dealusy 100ct 12oz Coffee Cups		12.99	
	11000-2004-57999-00000-00000 Other Operating Costs		Silifine 12 set Sunflowers w/ me...		59.99	
	11000-2004-57999-00000-00000 Other Operating Costs		ECOLipak 150pk Paper Plates		17.59	
	11000-2004-57999-00000-00000 Other Operating Costs		Comfy 100pc Balck Plastic Forks		9.19	
	11000-2004-57999-00000-00000 Other Operating Costs		100pc Cow Print Napkins		12.99	
	11000-2004-57999-00000-00000 Other Operating Costs		Premium Blakc Table Covers 12...		15.83	
	11000-2004-57999-00000-00000 Other Operating Costs		40pc Cow Bells		33.90	
	11000-2004-57999-00000-00000 Other Operating Costs		Fayavoo 6ft inflatable Cow		91.98	
	11000-2004-57999-00000-00000 Other Operating Costs		Bysnow 100pc Clear Plastic Cups		21.99	
	11000-2004-57999-00000-00000 Other Operating Costs		Redbaker 3pc Cow Table Decorat..		19.98	
	11000-2004-57999-00000-00000 Other Operating Costs		12-pack Premium White Table cl...		27.42	
	11000-2004-57999-00000-00000 Other Operating Costs		ECOLipak 125pc 10" Paper plates		17.99	
	11000-2004-57999-00000-00000 Other Operating Costs		6pk Disposable Balck and White ...		53.97	
	11000-2004-57999-00000-00000 Other Operating Costs		Supernal 60pk Black Silverware		34.99	
02.27.2025 1	Invoice	02/27/2025	Finance Desk Chair	0.00	89.98	
	11000-2004-56999-00000-00000 Supplies - Other		Sweetcrispy Office Computer De...		89.98	
02.27.2025 2	Invoice	02/27/2025	Vacuum Cord Replacement	0.00	77.38	
	11000-2006-54999-00000-00000 Other Maintenance		AC Adapter Charging Cord for Up..		69.89	
	11000-2006-54999-00000-00000 Other Maintenance		NM GRT		7.49	
02.27.2025 3	Invoice	02/27/2025	P&Z Lunch Meeting	0.00	57.00	
	11000-2012-53030-00000-00000 Travel - Employees		P&Z Lunch Meeting		57.00	
03.07.2025	Invoice	03/07/2025	LAMINATING MUNI BOUNDARY MAPS FOR..	0.00	161.18	
	11000-3001-57999-00000-00000 Other Operating Costs		LAMINATING MUNI BOUNDARY...		161.18	
EEC1CEF1-BF	Invoice	03/06/2025	MEETING LUNCH AT TOWN HALL	0.00	84.28	
	11000-3001-56020-00000-00000 Supplies - General Office		MEETING LUNCH AT TOWN HALL		84.28	
INV123224	Invoice	02/27/2025	Easter Egg Hunt 2025	0.00	124.96	
	11000-4003-57999-00000-00000 Other Operating Costs		Racing bibs - USPS mail		14.96	
	11000-4003-57999-00000-00000 Other Operating Costs		Racing bibs		110.00	
	Void	03/11/2025	Regular	0.00	0.00	33231
VEN01004	Davis Vision HM Life Insurance	03/11/2025	Regular	0.00	545.38	33232
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0004299	Invoice	02/05/2025	Vision Insurance Premiums	0.00	179.26	
	11000-0001-21106-00000-00000 Health and Medical Payab...		Vision Insurance Premiums		163.54	
	21600-0001-21106-00000-00000 Health and Medical Payab...		Vision Insurance Premiums		11.66	
	50300-0001-21106-00000-00000 Health and Medical Payab...		Vision Insurance Premiums		4.06	
INV0004433	Invoice	02/18/2025	Vision Insurance Premiums	0.00	183.06	
	11000-0001-21106-00000-00000 Health and Medical Payab...		Vision Insurance Premiums		167.34	
	21600-0001-21106-00000-00000 Health and Medical Payab...		Vision Insurance Premiums		11.66	
	50300-0001-21106-00000-00000 Health and Medical Payab...		Vision Insurance Premiums		4.06	
INV0004609	Invoice	03/05/2025	Vision Insurance Premiums	0.00	183.06	
	11000-0001-21106-00000-00000 Health and Medical Payab...		Vision Insurance Premiums		167.34	
	21600-0001-21106-00000-00000 Health and Medical Payab...		Vision Insurance Premiums		11.66	
	50300-0001-21106-00000-00000 Health and Medical Payab...		Vision Insurance Premiums		4.06	
VEN01362	Support Payment Clearinghouse	03/11/2025	Regular	0.00	-23.08	33233
VEN01362	Support Payment Clearinghouse	03/11/2025	Regular	0.00	23.08	33233
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0004603	Invoice	03/05/2025	Child Support Deduction	0.00	23.08	
	11000-0001-21121-00000-00000 Child Support		Child Support Deduction		23.08	
VEN01028	Qwest Corporation	03/14/2025	Regular	0.00	76.86	33235

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
03.13.2025 1	Invoice	03/13/2025	Monthly Internet Service	0.00	76.86	
	50300-6005-57999-00000-00000	Other Operating Costs	Monthly Internet Service - Waste..	76.86		
VEN01029	Santa Fe New Mexican	03/14/2025	Regular	0.00	344.03	33236
92168	Invoice	03/13/2025	Notice of Public Hearing #93673	0.00	69.24	
	11000-2004-57999-00000-00000	Other Operating Costs	NM GRT	5.24		
	11000-2004-57999-00000-00000	Other Operating Costs	Notice of Public Hearing #93673	64.00		
92169	Invoice	03/13/2025	Notice of Public Hearing #93674	0.00	65.34	
	11000-2004-57999-00000-00000	Other Operating Costs	NM GRT	4.94		
	11000-2004-57999-00000-00000	Other Operating Costs	Notice of Public Hearing #93674	60.40		
I2025-00003467	Invoice	03/12/2025	Notice of Public Quasi-Judicial Hearing 3/6...	0.00	209.45	
	11000-2012-55030-00000-00000	Contract - Professional Se...	Notice of Public Quasi-Judicial H...	209.45		
VEN01327	New Mexico Environment Department	03/14/2025	Regular	0.00	28,177.59	33237
RIP 2008-09	Invoice	03/13/2025	Loan Number RIP 2008-09	0.00	28,177.59	
	50300-6005-59010-00000-00000	Debt Service - Principal P...	Loan Number RIP 2008-09	23,598.29		
	50300-6005-59020-00000-00000	Debt Service - Interest Pa...	Loan Number RIP 2008-09	4,579.30		
VEN01027	Entranosa Water & Wastewater Co-operative	03/14/2025	Regular	0.00	470.51	33238
03.13.2025	Invoice	03/13/2025	Bulk water for roads	0.00	470.51	
	21600-5002-54030-00000-00000	Maintenance & Repairs - ...	Bulk water for roads	470.51		
VEN01013	Estancia Valley Solid Waste Authority	03/14/2025	Regular	0.00	137.54	33239
001-0001168188	Invoice	03/13/2025	Municipal Sludge	0.00	137.54	
	50300-6005-57999-60151-00000	Sludge Removal	NM GRT	6.55		
	50300-6005-57999-60151-00000	Sludge Removal	Municipal Sludge	130.99		
VEN01425	Eurofins Environment Testing South Central LLC	03/14/2025	Regular	0.00	355.16	33240
8850015764	Invoice	03/13/2025	Wastewater E.Coli Testing & Disposal	0.00	355.16	
	50300-6005-55030-60001-00000	Wastewater Testing	Wastewater E.coli testing & disp...	355.16		
VEN01624	QUICK DRAW LLC	03/14/2025	Regular	0.00	408.26	33241
10033	Invoice	03/13/2025	BLOOD DRAW SVCS FOR EWPD CASES 250...	0.00	408.26	
	11000-3001-56090-00000-00000	Supplies - Safety	BLOOD DRAW EWPD CASE #25-...	190.00		
	11000-3001-56090-00000-00000	Supplies - Safety	BLOOD DRAW EWPD CASE #25-...	190.00		
	11000-3001-56090-00000-00000	Supplies - Safety	TAX ON LABOR	28.26		
VEN01151	Auto Zone, Inc	03/14/2025	Regular	0.00	62.35	33242
02248836162	Invoice	03/13/2025	OPEN PO FOR VEHICLE MAINT/PARTS EW...	0.00	62.35	
	11000-3001-54040-00000-00000	Maintenance & Repairs - ...	OPEN PO FOR VEHICLE MAINT/...	62.35		
VEN01086	ODP Business Solutions, LLC	03/14/2025	Regular	0.00	888.57	33243

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
403710500001	Invoice	03/13/2025	Cleaning Duster, Literature Holder, Sheet ...	0.00	23.23	
	11000-3004-56020-00000-00000	Supplies - General Office	Heavy Duty Sheet Protectors (1...	6.15		
	11000-3004-56999-00000-00000	Supplies - Other	Cleaning Duster - 10 oz. (3 pack)	17.08		
404641087001	Invoice	03/13/2025	Cleaning Duster, Literature Holder, Sheet ...	0.00	52.69	
	11000-3004-56020-00000-00000	Supplies - General Office	Brother TZe-231 Black-on-White...	20.92		
	11000-3004-56999-00000-00000	Supplies - Other	Deflecto Literature Holder	31.77		
415158367001,0...	Invoice	03/12/2025	EWPD OFFICE SUPPLIES	0.00	812.65	
	11000-3001-56020-00000-00000	Supplies - General Office	BUSINESS CARD HOLDERS	15.40		
	11000-3001-56020-00000-00000	Supplies - General Office	AMMEX BLACK NITRILE XL GLOV...	184.30		
	11000-3001-56020-00000-00000	Supplies - General Office	CORK BULLETIN BOARD 24"X36"	100.59		
	11000-3001-56020-00000-00000	Supplies - General Office	COPY PAPER	125.97		
	11000-3001-56020-00000-00000	Supplies - General Office	WRITING PADS	82.77		
	11000-3001-56020-00000-00000	Supplies - General Office	CAFFE VERONA K-CUPS	86.20		
	11000-3001-56020-00000-00000	Supplies - General Office	POST-IT-NOTES	19.98		
	11000-3001-56020-00000-00000	Supplies - General Office	FEBREZE AIR FRESHENER	59.18		
	11000-3001-56020-00000-00000	Supplies - General Office	Invoice Discount	-10.12		
	11000-3001-56020-00000-00000	Supplies - General Office	DRY-ERASE BOARD	148.38		
VEN01049	NM Retiree Health Care Authority	03/14/2025	Regular	0.00	11,506.45	33244
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0003799	Invoice	12/23/2024	NMRHCA Contrubtions	0.00	2,954.90	
	11000-0001-21105-00000-00000	Retiree Health Care Payab..	NMRHCA Contributions	2,452.61		
	21600-0001-21105-00000-00000	Retiree Health Care Payab..	NMRHCA Contributions	440.08		
	50300-0001-21105-00000-00000	Retiree Health Care Payab..	NMRHCA Contributions	62.21		
INV0003800	Invoice	12/23/2024	NMRHCA Contrubtions	0.00	2,162.93	
	11000-0001-21105-00000-00000	Retiree Health Care Payab..	NMRHCA Contributions	2,162.93		
INV0003973	Invoice	01/08/2025	NMRHCA Contrubtions	0.00	2,992.17	
	11000-0001-21105-00000-00000	Retiree Health Care Payab..	NMRHCA Contributions	2,472.60		
	21600-0001-21105-00000-00000	Retiree Health Care Payab..	NMRHCA Contributions	457.36		
	50300-0001-21105-00000-00000	Retiree Health Care Payab..	NMRHCA Contributions	62.21		
INV0004297	Invoice	02/05/2025	NMRHCA Contrubtions	0.00	3,396.45	
	11000-0001-21105-00000-00000	Retiree Health Care Payab..	NMRHCA Contributions	2,823.53		
	21600-0001-21105-00000-00000	Retiree Health Care Payab..	NMRHCA Contributions	510.31		
	50300-0001-21105-00000-00000	Retiree Health Care Payab..	NMRHCA Contributions	62.61		
VEN01017	Coffeetime Bottled Water & Coffee Service	03/14/2025	Regular	0.00	33.90	33245
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
188237	Invoice	03/14/2025	Maintenance Water Services for FY25	0.00	33.90	
	11000-2006-56999-00000-00000	Supplies - Other	NMGRT	2.40		
	11000-2006-56999-00000-00000	Supplies - Other	Maintenance Water Services	31.50		
VEN01029	Santa Fe New Mexican	03/14/2025	Regular	0.00	230.79	33246
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
89866	Invoice	03/12/2025	P&Z Ad for SFNM February Meeting	0.00	230.79	
	11000-2012-57090-00000-00000	Printing/Publishing/Adver...	P&Z Ad for SFNM February Meet..	230.79		
VEN01043	Coppler Law Firm PC	03/14/2025	Regular	0.00	7.30	33247
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
13093	Invoice	03/13/2025	Professional Legal Services for March	0.00	7.30	
	11000-1001-55020-00000-00000	Contract - Attorney Fees	NMGRT	0.55		
	11000-1001-55020-00000-00000	Contract - Attorney Fees	Invoice #13093 for Legal Services	6.75		
VEN01118	Kenneth D. Brennan	03/14/2025	Regular	0.00	194.60	33248

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
03.13.2025	Invoice	03/13/2025	Mileage reimbursements for conferences ...	0.00	194.60	
	11000-1001-53010-00000-00000	Travel - Elected Officials	Municipal Day Travel	78.40		
	11000-1001-53010-00000-00000	Travel - Elected Officials	Jim West NCRTD Bldg. in Espano...	116.20		
VEN01627	Trina Page	03/14/2025	Regular	0.00	86.80	33249
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
03.13.2025	Invoice	03/13/2025	Municipal Day Travel Reimbursement	0.00	86.80	
	11000-2004-53030-00000-00000	Travel - Employees	Municipal Day Travel Reimburs...	86.80		
VEN01586	Lee Holdings, Inc	03/14/2025	Regular	0.00	108,550.96	33250
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
47846, 47847, 47...	Invoice	03/13/2025	Professional Services for Interchanges	0.00	108,550.96	
	39900-2002-58040-00000-00000	Infrastructure	5101750 Invoice #47847	15,314.35		
	39900-2002-58040-00000-00000	Infrastructure	5101770 Invoice #47848	55,778.12		
	39900-2002-58040-00000-00000	Infrastructure	5101760 Invoice #47846	37,458.49		
VEN01616	Stein & Brockmann PA	03/14/2025	Regular	0.00	2,028.52	33251
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
19791	Invoice	03/13/2025	Attorney Fees	0.00	2,028.52	
	11000-1001-55020-00000-00000	Contract - Attorney Fees	Attorney Fees	2,028.52		
VEN01037	US LBM OPERATING CO 3009, LLC	03/14/2025	Regular	0.00	51.85	33252
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2912771	Invoice	03/13/2025	Mirror Clip, Liquid Nails, Caulk Gun	0.00	51.85	
	11000-2012-56999-00000-00000	Supplies - Other	Mirror Clip, Liquid Nails, Caulk G...	7.17		
	11000-2012-56999-00000-00000	Supplies - Other	Mirror Clip, Liquid Nails, Caulk G...	13.29		
	11000-2012-56999-00000-00000	Supplies - Other	Mirror Clip, Liquid Nails, Caulk G...	27.58		
	11000-2012-56999-00000-00000	Supplies - Other	NMGRT	3.81		
VEN01074	Dennis Engineering Company	03/14/2025	Regular	0.00	74,621.82	33253
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
10323	Invoice	03/13/2025	Design & Construction Phases for Edgwood..	0.00	2,663.72	
	39900-2002-58040-00000-00000	Infrastructure	Inv: 10323 Steeplechase Dr Imp...	2,663.72		
10324	Invoice	03/13/2025	Design & Construction Phases for Edgwood..	0.00	5,273.62	
	39900-2002-58040-00000-00000	Infrastructure	Inv: 10324 Church St Improvem...	5,273.62		
10325	Invoice	03/13/2025	Design & Construction Phases for Edgwood..	0.00	11,242.78	
	39900-2002-58040-00000-00000	Infrastructure	Inv: 10325 Horton Rd. Ped Bridge	11,242.78		
10327	Invoice	03/13/2025	Design & Construction Phases for Edgwood..	0.00	2,243.31	
	39900-2002-58040-00000-00000	Infrastructure	Inv: 10327, W Venus Improvem...	2,243.31		
10333	Invoice	03/13/2025	Design & Construction Phases for Edgwood..	0.00	25,945.70	
	39900-2002-58040-00000-00000	Infrastructure	Inv: 10333 Nugent Rd Improvem...	25,945.70		
10348	Invoice	03/13/2025	Design & Construction Phases for Edgwood..	0.00	1,130.06	
	39900-2002-58040-00000-00000	Infrastructure	Inv: 10348, E Venus Rd Improve...	1,130.06		
10353	Invoice	03/13/2025	Design & Construction Phases for Edgwood..	0.00	19,791.59	
	39900-2002-58040-00000-00000	Infrastructure	Inv: 10353 Horton Rd Improvem...	19,791.59		
10369	Invoice	03/13/2025	Design & Construction Phases for Edgwood..	0.00	1,614.37	
	39900-2002-58040-00000-00000	Infrastructure	Inv: 10369, E Venus Rd Improve...	1,614.37		
10379	Invoice	03/13/2025	Design & Construction Phases for Edgwood..	0.00	543.51	
	39900-2002-58040-00000-00000	Infrastructure	Inv: 10379 Edgewood RV Park 2...	543.51		
10386	Invoice	03/13/2025	Design & Construction Phases for Edgwood..	0.00	1,008.98	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	39900-2002-58040-00000-00000 Infrastructure		Inv: 10386 Horton Rd Ped Bridge		1,008.98	
10387	Invoice	03/13/2025	Design & Construction Phases for Edgwood..	0.00	3,164.18	
	39900-2002-58040-00000-00000 Infrastructure		Inv: 10387 Church St Improvem...		3,164.18	
VEN01074	Dennis Engineering Company	03/17/2025	Regular	0.00	6,056.60	33254
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
10322	Invoice	03/13/2025	Venus Park Improvements	0.00	6,056.60	
	39900-2002-58040-00000-00000	Infrastructure	Venus Park Improvements Plann...		6,056.60	
VEN01169	Lane Dixon	03/17/2025	Regular	0.00	974.88	33255
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
152084	Invoice	03/13/2025	Vet Exams, Sterilizations, & Vaccinations	0.00	974.88	
	11000-3004-55030-00000-00000	Contract - Professional Se...	Vet Exams, Sterilizations, & Vacc...		374.52	
	11000-3004-57999-00000-00000	Other Operating Costs	Vet Exams, Sterilizations, & Vacc...		600.36	
VEN01267	Bob Garrecht Supply Inc	03/17/2025	Regular	0.00	243.18	33256
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
S100150398.001	Invoice	03/11/2025	TOILET PARTS FOR TOWN HALL TOILETS	0.00	243.18	
	11000-2004-54050-00000-00000	Maintenance & Repair - F...	TOILET PARTS FOR TOWN HALL ...		218.38	
	11000-2004-54050-00000-00000	Maintenance & Repair - F...	TOILET PARTS FOR TOWN HALL ...		24.80	
VEN01037	US LBM OPERATING CO 3009, LLC	03/17/2025	Regular	0.00	117.62	33257
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
14581375	Invoice	03/11/2025	MISC HARDWARE AND PARTS	0.00	15.74	
	11000-2006-58020-00000-00000	Equipment & Machinery	MISC HARDWARE AND PARTS		15.74	
14581740	Invoice	03/11/2025	MISC HARDWARE AND PARTS	0.00	101.88	
	11000-2006-58020-00000-00000	Equipment & Machinery	MISC HARDWARE AND PARTS		101.88	
VEN01403	STERICYCLE, INC.	03/17/2025	Regular	0.00	206.54	33258
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
8010157882	Invoice	03/12/2025	Shred-it Services	0.00	103.27	
	11000-2004-55999-00000-00000	Contract - Other Services	Town Hall Medium Tote Regular...		103.27	
8010158515	Invoice	03/12/2025	Shred-it Services	0.00	103.27	
	11000-3001-55999-00000-00000	Contract - Other Services	PD Medium Tote Regular Service		103.27	
VEN01117	AAA Pumping Service, Inc.	03/17/2025	Regular	0.00	134.66	33259
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
I80989	Invoice	03/12/2025	Monthly Construction Toilets at Communi...	0.00	134.66	
	11000-0001-44180-00000-00000	Recreation Fees	Handicap Rental 28 days, Fuel, a...		134.66	
VEN01134	G2 Electric Solutions LLC	03/17/2025	Regular	0.00	4,995.00	33260
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
0325	Invoice	03/12/2025	LED Light Replacement at WWTP (15)	0.00	4,995.00	
	50300-6005-54010-00000-00000	Maintenance & Repairs - ...	Light Replacement at WWTP (wi...		1,500.00	
	50300-6005-54060-00000-00000	Maintenance Supplies	Light Replacement at WWTP (wi...		3,495.00	
VEN01603	PAT MCCARTHY PRODUCTIONS, INC.	03/17/2025	Regular	0.00	990.00	33261
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
49418	Invoice	03/12/2025	STREET CRIMES TNG CSE FOR SGT CAMPO...	0.00	990.00	
	11000-3001-54020-00000-00000	Maintenance & Repairs - ...	STREET CRIMES COURSE FOR SG...		495.00	
	11000-3001-54020-00000-00000	Maintenance & Repairs - ...	STREET CRIMES COURSE FOR OF...		495.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01127	IPS Tactical LLC	03/17/2025	Regular	0.00	309.96	33262

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
5421	Invoice	03/12/2025	WOMENS SOFTSHELL JACKET, PATCHES, ...	0.00	309.96
	21100-3001-56110-00000-00000	Supplies - Uniforms/Linen	EMBROIDERY	35.98	
	21100-3001-56110-00000-00000	Supplies - Uniforms/Linen	WOMEN'S SOFTSHELL JACKET	259.98	
	21100-3001-56110-00000-00000	Supplies - Uniforms/Linen	SEWN ON PATCHES	14.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01321	Law Enforcement Academy	03/17/2025	Regular	0.00	25.00	33263

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
2025-A407	Invoice	03/12/2025	INTERMEDIATE CERT FOR OFC SALAZAR	0.00	25.00
	11000-3001-57999-00000-00000	Other Operating Costs	INTERMEDIATE CERT FOR OFC S...	25.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01034	HD SUPPLY, INC	03/17/2025	Regular	0.00	551.72	33264

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV00642994	Invoice	03/12/2025	QUOTE # QUOT1128480-1	0.00	551.72
	50300-6005-54060-00000-00000	Maintenance Supplies	QUOT1128480-1 Freight	33.92	
	50300-6005-54060-00000-00000	Maintenance Supplies	QUOT1128480-1 Powerseal 341...	265.90	
	50300-6005-54060-00000-00000	Maintenance Supplies	QUOT1128480-1 Powerseal 341...	251.90	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01426	New Mexico One-Call System Inc.	03/17/2025	Regular	0.00	433.65	33265

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
1633	Invoice	03/17/2025	Annual Allocation - Annual Dues	0.00	433.65
	50300-6005-55030-00000-00000	Contract - Professional Se...	Member Dues - Annual Allocati...	433.65	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01062	Stelzner, Winter, Warburton, Flores & Dawes, P	03/17/2025	Regular	0.00	2,974.37	33266

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
25872	Invoice	03/17/2025	Attorney Fees	0.00	2,974.37
	11000-1001-55020-00000-00000	Contract - Attorney Fees	Attorney Fees - P&Z	61.61	
	11000-2012-55020-00000-00000	Contract - Attorney Fees	Attorney Fees - P&Z	2,912.76	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01200	Shamrock Supply	03/17/2025	Regular	0.00	585.00	33267

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
19193	Invoice	03/17/2025	Vacuum for Maintenance	0.00	585.00
	11000-2006-54040-00000-00000	Maintenance & Repairs - ...	Vacuum for Maintenance	585.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01057	CDM Smith Inc	03/17/2025	Regular	0.00	8,932.88	33268

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
Progress Report ...	Invoice	03/17/2025	Professional Services for Water Quality Im...	0.00	8,932.88
	39900-2002-58040-00000-00000	Infrastructure	Professional services for water q...	8,300.00	
	39900-2002-58040-00000-00000	Infrastructure	NMGRT	632.88	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01057	CDM Smith Inc	03/17/2025	Regular	0.00	363.13	33269

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
Progress Report ...	Invoice	03/17/2025	Professional services for Waterwater trea...	0.00	363.13
	39900-2002-58040-00000-00000	Infrastructure	NMGRT	25.73	
	39900-2002-58040-00000-00000	Infrastructure	Professional services for wastew...	337.40	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01400	LUIS DWAYNE SALAZAR	03/20/2025	Regular	0.00	132.89	33270

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
19356	Invoice	03/18/2025	Every other month general insect and rod...	0.00	132.89	
	11000-2004-57999-00000-00000	Other Operating Costs	Every other month general insec...	125.00		
	11000-2004-57999-00000-00000	Other Operating Costs	NMGRT	7.89		
VEN01701	Arturo Sandoval	03/20/2025	Regular	0.00	142.00	33271
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
03.17.2025	Invoice	03/17/2025	Reimbursement for DOT Medical Card	0.00	142.00	
	21600-5002-56090-00000-00000	Supplies - Safety	Reimbursement for DOT Medical..	142.00		
VEN01558	LOIS ANN REEVES	03/20/2025	Regular	0.00	400.00	33272
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
03.17.2025	Invoice	03/17/2025	P&Z Commissioner Pay, 03.2025	0.00	400.00	
	11000-2012-51020-00000-00000	Salaries - Full-Time Positi...	P&Z Commissioner Pay, 03.2025...	400.00		
VEN01557	BOBBY GLEN RUSH	03/20/2025	Regular	0.00	400.00	33273
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
03.17.2025	Invoice	03/17/2025	P&Z Commissioner Pay, 03.2025	0.00	400.00	
	11000-2012-51020-00000-00000	Salaries - Full-Time Positi...	P&Z Commissioner Pay, 03.2025,..	400.00		
VEN01555	DIANA WILLIAMS	03/20/2025	Regular	0.00	400.00	33274
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
03.17.2025	Invoice	03/17/2025	P&Z Commissioner Pay, 03.2025	0.00	400.00	
	11000-2012-51020-00000-00000	Salaries - Full-Time Positi...	P&Z Commissioner Pay, 03.2025,..	400.00		
VEN01556	CHERYL BONINO	03/20/2025	Regular	0.00	400.00	33275
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
03.17.2025	Invoice	03/17/2025	P&Z Commissioner Pay, 03.2025	0.00	400.00	
	11000-2012-51020-00000-00000	Salaries - Full-Time Positi...	P&Z Commissioner Pay, 03.2025,..	400.00		
VEN01086	ODP Business Solutions, LLC	03/20/2025	Regular	0.00	848.05	33276
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
415409887001	Invoice	03/18/2025	Office Depot Order 3/3/25	0.00	480.28	
	11000-2012-56020-00000-00000	Supplies - General Office	desk	480.28		
415409892001	Invoice	03/19/2025	Office Depot Order 3/3/25	0.00	72.49	
	11000-2012-56020-00000-00000	Supplies - General Office	gaffers tape	72.49		
415409896001	Invoice	03/19/2025	Office Depot Order 3/3/25	0.00	191.79	
	11000-2012-56020-00000-00000	Supplies - General Office	aluminum adir office 42" hangin...	191.79		
415493019001	Invoice	03/18/2025	BTI Replacement Battery 1U for Tripp Lite -..	0.00	103.49	
	50300-6005-56999-00000-00000	Supplies - Other	BTI Replacement Battery 1U for ...	103.49		
VEN01614	CivicPlus, LLC	03/20/2025	Regular	0.00	7,560.00	33277
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
Q-93156-1	Invoice	03/14/2025	AMM Select: Pro Premium Implementation	0.00	7,560.00	
	11000-2004-55030-00000-00000	Contract - Professional Se...	AMM Select: Pro Premium Impl...	3,466.84		
	11000-2004-55999-00000-00000	Contract - Other Services	AMM Select: Pro Premium Impl...	4,093.16		
VEN01697	Shawn Blas	03/20/2025	Regular	0.00	70.69	33278

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Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type / Item Description	Discount Amount / Payable Amount	Payment Amount / Distribution Amount	Number
	Account Number	**Account Name**					
3/17/2025	Invoice	03/17/2025	REIMBURSEMENT OF REQ EWPD EQUIPM...		0.00	70.69	
	11000-3001-56020-00000-00000	Supplies - General Office		REIMBURSEMENT OF REQ EWPD..		70.69	
VEN01675	Moses, Farmer, Glenn, Gutierrez & Werntz, P.C.		03/20/2025	Regular	0.00	8,701.48	33279
174863	Invoice	03/19/2025	P&Z The Moses Law Firm		0.00	1,845.77	
	11000-2012-55020-00000-00000	Contract - Attorney Fees		P&Z The Moses Law Firm		1,845.77	
175195	Invoice	03/19/2025	P&Z The Moses Law Firm		0.00	6,855.71	
	11000-2012-55020-00000-00000	Contract - Attorney Fees		P&Z The Moses Law Firm		6,855.71	
VEN01400	LUIS DWAYNE SALAZAR		03/20/2025	Regular	0.00	95.68	33280
19352	Invoice	03/19/2025	Bi-Monthly Pest Control		0.00	95.68	
	11000-3004-55999-00000-00000	Contract - Other Services		Bi-Monthly Pest Control		95.68	
VEN01700	Douglas Bryant West		03/20/2025	Regular	0.00	400.00	33281
03.2025 P&Z Co...	Invoice	03/20/2025	P&Z Commissioner pay 03.2025		0.00	400.00	
	11000-2012-51020-00000-00000	Salaries - Full-Time Positi...		P&Z Commissioner Pay 03.2025		400.00	
VEN01017	Coffeetime Bottled Water & Coffee Service		03/20/2025	Regular	0.00	92.35	33282
188238	Invoice	03/13/2025	AC Water for the Year		0.00	83.77	
	11000-3004-57999-00000-00000	Other Operating Costs		Bottled Water		83.77	
188269	Invoice	03/17/2025	Water Bill for Year		0.00	8.58	
	11000-2004-56020-00000-00000	Supplies - General Office		Water for FY 25 Admin		8.58	
VEN01206	Fastsigns		03/20/2025	Regular	0.00	426.48	33283
104-89488	Invoice	03/17/2025	P&Z Fastsigns QTY 25		0.00	426.48	
	11000-2012-57999-00000-00000	Other Operating Costs		P&Z Fastsigns QTY 25		426.48	
VEN01400	LUIS DWAYNE SALAZAR		03/20/2025	Regular	0.00	132.89	33284
19355	Invoice	03/17/2025	INV #19354 FOR INSECT/RODENT CONTRO...		0.00	132.89	
	11000-3001-55030-00000-00000	Contract - Professional Se...		INV #19354 PEST/RODENT SVCS...		132.89	
VEN01014	Tyler Technologies, Inc.		03/20/2025	Regular	0.00	1,314.92	33285
025-500908	Invoice	03/17/2025	Payroll and Bank Recon. Training for Finan...		0.00	1,314.92	
	11000-2004-57999-00000-00000	Other Operating Costs		Mar 6 Bank Reconciliation		580.00	
	11000-2004-57999-00000-00000	Other Operating Costs		NMGRT		97.83	
	11000-2004-57999-00000-00000	Other Operating Costs		Mar 5 Bank Reconciliation		580.00	
	11000-2004-57999-00000-00000	Other Operating Costs		Mar 5 Payroll Training		57.09	
VEN01228	Microsoft		03/20/2025	Regular	0.00	2,095.56	33286
E0500VME08	Invoice	03/17/2025	Microsoft Monthly Subscription Charges		0.00	1,879.68	
	11000-2004-54020-00000-00000	Maintenance & Repairs - ...		NM GRT		138.25	
	11000-2004-54020-00000-00000	Maintenance & Repairs - ...		Microsoft Monthly Subscription ...		1,741.43	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
E0500VMP7P	Invoice 03/17/2025	Office 365		0.00	215.88	
	11000-2004-54020-00000-00000	Maintenance & Repairs - ...	NM GRT		15.88	
	11000-2004-54020-00000-00000	Maintenance & Repairs - ...	Microsoft 365		200.00	
VEN01036	Robert Wood	03/20/2025	Regular	0.00	153.22	33287
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
11656	Invoice 03/17/2025	P&Z NM Locking Systems for 2 David Ct. A...		0.00	153.22	
	11000-2012-54999-00000-00000	Other Maintenance	P&Z NM Locking Systems for 2 D...		153.22	
VEN01025	Central NM Electric CO-OP	03/20/2025	Regular	0.00	3,315.30	33288
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
03.17.2025	Invoice 03/17/2025	Monthly Electric Bill - All Departments		0.00	3,025.79	
	50300-6005-57170-00000-00000	Utilities - Electricity	Monthly Electric Bill - WWTP		3,025.79	
February PD 1	Invoice 03/17/2025	Monthly Electric Bill - All Departments		0.00	127.24	
	11000-3001-57170-00000-00000	Utilities - Electricity	Monthly Electric Bill - PD		127.24	
February PD 2	Invoice 03/17/2025	Monthly Electric Bill - All Departments		0.00	162.27	
	11000-3001-57170-00000-00000	Utilities - Electricity	Monthly Electric Bill - PD		162.27	
VEN01002	EPCOR Water Arizona Inc.	03/20/2025	Regular	0.00	1,256.26	33289
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
03.17.2025	Invoice 03/17/2025	Monthly Water Bill - All Departments		0.00	52.41	
	11000-3001-57173-00000-00000	Utilities - Water	Monthly Water Bill - PD		52.41	
03.17.2025 1	Invoice 03/17/2025	Monthly Water Bill - All Departments		0.00	63.69	
	11000-3001-57173-00000-00000	Utilities - Water	Monthly Water Bill - PD		63.69	
03.17.2025 2	Invoice 03/17/2025	Monthly Water Bill - All Departments		0.00	82.68	
	11000-2004-57173-00000-00000	Utilities - Water	Monthly Water Bill - Admin		82.68	
03.17.2025 3	Invoice 03/17/2025	Monthly Water Bill - All Departments		0.00	30.90	
	11000-2004-57173-00000-00000	Utilities - Water	Monthly Water Bill - Admin		30.90	
3.17.25 1	Invoice 03/17/2025	Monthly Water Bill - All Departments		0.00	148.17	
	11000-2006-57173-00000-00000	Utilities - Water	Monthly Water Bill - Maintenan...		148.17	
3.17.25 2	Invoice 03/17/2025	Monthly Water Bill - All Departments		0.00	32.72	
	11000-4003-57173-00000-00000	Utilities - Water	Monthly Water Bill - Parks & Rec		32.72	
3.17.25 3	Invoice 03/17/2025	Monthly Water Bill - All Departments		0.00	845.69	
	21600-5002-57173-00000-00000	Utilities - Water	Monthly Water Bill - Road Dept.		845.69	
VEN01156	Angel Armor LLC	03/20/2025	Regular	0.00	741.50	33290
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV13089-NAS	Invoice 03/17/2025	NEW CARRIER FOR EWPD OFC T BROWN		0.00	741.50	
	11000-3001-58020-00000-00000	Equipment & Machinery	NEW CARRIER VEST FOR EWPD ...		741.50	
VEN01577	RELENTLESS LLC	03/20/2025	Regular	0.00	768.90	33291
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
15582	Invoice 03/17/2025	3-Day Ciminal Interdiction Workshop		0.00	768.90	
	21100-3001-57999-00000-00000	Other Operating Costs	3-Day Ciminal Interdiction Work...		699.00	
	21100-3001-57999-00000-00000	Other Operating Costs	3-Day Ciminal Interdiction Work...		69.90	
VEN01269	WAL-MART STORES EAST LP	03/20/2025	Regular	0.00	22.36	33292

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Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type / Account Name	Discount Amount / Item Description	Payment Amount / Payable Amount / Distribution Amount	Number
	Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
03.17.2025	Invoice	03/17/2025	supplies for team building exercise		0.00	22.36	
	11000-2004-56020-00000-00000		Supplies - General Office	spoons		1.98	
	11000-2004-56020-00000-00000		Supplies - General Office	ruler		7.84	
	11000-2004-56020-00000-00000		Supplies - General Office	scissors		3.92	
	11000-2004-56999-00000-00000		Supplies - Other	ping pong balls		2.00	
	11000-2004-56999-00000-00000		Supplies - Other	die cast cars		5.62	
	11000-2004-56999-00000-00000		Supplies - Other	balloons		1.00	
VEN01168	Occupational Health Centers of the SW, PA		03/21/2025	Regular	0.00	1,189.26	33293
	Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
18098038	Invoice	03/17/2025	CADET S BLAS - PHYS & BLOOD/BREATH T...		0.00	1,189.26	
	11000-3001-55030-00000-00000		Contract - Professional Se...	CADET S BLAS - PHYS & BLOOD/...		1,189.26	
VEN01151	Auto Zone, Inc		03/21/2025	Regular	0.00	76.14	33294
	Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
02248846874	Invoice	03/18/2025	parts for wwp f150		0.00	40.98	
	50300-6005-54040-00000-00000		Maintenance & Repairs - ...	Wastewater Auto parts for F150		40.98	
02248847268	Invoice	03/19/2025	OPEN PO FOR VEHICLE MAINT/PARTS EW...		0.00	35.16	
	11000-3001-54040-00000-00000		Maintenance & Repairs - ...	OPEN PO FOR VEHICLE MAINT/...		35.16	
VEN01682	Morales Tint 72 Inc		03/21/2025	Regular	0.00	3,719.10	33295
	Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
03.17.2025	Invoice	03/17/2025	WINDOWN TINT/MIRRORING @ 21 MAIN ...		0.00	3,719.10	
	11000-3001-56090-00000-00000		Supplies - Safety	TAX ON LABOR		269.10	
	11000-3001-56090-00000-00000		Supplies - Safety	WINDOWN TINT/MIRRORING @...		3,450.00	
VEN01062	Stelzner, Winter, Warburton, Flores & Dawes, P		03/21/2025	Regular	0.00	3,108.11	33296
	Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
26007	Invoice	03/20/2025	Attorney Fees - P&Z		0.00	3,108.11	
	11000-2012-55020-00000-00000		Contract - Attorney Fees	Attorney Fees - P&Z		3,108.11	
VEN01425	Eurofins Environment Testing South Central LLC		03/21/2025	Regular	0.00	306.73	33297
	Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
8850016512	Invoice	03/20/2025	WWTP testing		0.00	209.87	
	50300-6005-55030-00000-00000		Contract - Professional Se...	WWTP testing		195.00	
	50300-6005-55030-00000-00000		Contract - Professional Se...	NM GRT		14.87	
8850016526	Invoice	03/20/2025	E.Coli testing		0.00	96.86	
	50300-6005-55030-00000-00000		Contract - Professional Se...	NM GRT		6.86	
	50300-6005-55030-00000-00000		Contract - Professional Se...	E.Coli testing		90.00	
VEN01013	Estancia Valley Solid Waste Authority		03/21/2025	Regular	0.00	113.92	33298
	Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
001-0001168468	Invoice	03/20/2025	Municipal Sludge		0.00	113.92	
	50300-6005-57999-60151-00000		Sludge Removal	Municipal Sludge		113.92	
VEN01290	Rush Truck Center		03/21/2025	Regular	0.00	636.92	33299
	Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
48896838	Invoice	03/20/2025	Water Truck Repair		0.00	636.92	
	21600-5002-54050-00000-00000		Maintenance & Repair - F...	Water Truck Repair		636.92	
VEN01400	LUIS DWAYNE SALAZAR		03/21/2025	Regular	0.00	132.89	33300

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Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type / Item Description	Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
	Account Number	**Account Name**					
19354	Invoice	03/20/2025	Bimonthly Insect & Rodent Control - Main...		0.00	132.89	
	11000-2006-57999-00000-00000	Other Operating Costs		Bimonthly Insect & Rodent Cont...		125.00	
	11000-2006-57999-00000-00000	Other Operating Costs		NM GRT		7.89	
VEN01051	Southwest Copy Systems, Inc.		03/21/2025	Regular	0.00	247.92	33301
560701 A	Invoice	03/20/2025	Copier Overage		0.00	14.46	
	11000-2004-55030-00000-00000	Contract - Professional Se...		Copier Overage		14.46	
565149	Invoice	03/20/2025	Monthly Copier Charge		0.00	233.46	
	11000-2004-55030-00000-00000	Contract - Professional Se...		NM GRT		17.17	
	11000-2004-55030-00000-00000	Contract - Professional Se...		Monthly Copier Charge		216.29	
VEN01675	Moses, Farmer, Glenn, Gutierrez & Werntz, P.C.		03/21/2025	Regular	0.00	4,180.69	33302
175628	Invoice	03/20/2025	Moses, Farmer, Glenn, Gutierrez & Werntz...		0.00	4,180.69	
	11000-2012-55020-00000-00000	Contract - Attorney Fees		nm grt		296.19	
	11000-2012-55020-00000-00000	Contract - Attorney Fees		Moses, Farmer, Glenn, Gutierrez...		3,884.50	
VEN01022	Document Technologies		03/21/2025	Regular	0.00	2,369.61	33303
38796845	Invoice	03/20/2025	Document Technologies Printer/Copier M...		0.00	2,369.61	
	11000-2004-57150-00000-00000	Subscriptions & Dues		Lanier Copier #C738M641270 Cl...		535.73	
	11000-2004-57150-00000-00000	Subscriptions & Dues		Lanier Copier #C738M740978 Fi...		535.73	
	11000-2012-57150-00000-00000	Subscriptions & Dues		Epson Printer #X67K001541 P&Z		226.69	
	11000-2012-57150-00000-00000	Subscriptions & Dues		Lanier Copier #C738M540069 P...		535.73	
	11000-4004-57999-00000-00000	Other Operating Costs		Brother Copier #U64647F2F853...		535.73	
VEN01026	EMW Gas Association		03/21/2025	Regular	0.00	36.79	33304
03.20.2025 1	Invoice	03/20/2025	Monthly Natural Gas Bill - All Departments		0.00	0.49	
	11000-3001-57171-00000-00000	Utilities - Natural Gas		Monthly Natural Gas Bill - PD		0.49	
03.20.2025 2	Invoice	03/20/2025	Monthly Natural Gas Bill - All Departments		0.00	1.86	
	11000-2004-57171-00000-00000	Utilities - Natural Gas		Monthly Natural Gas Bill - Admin		1.86	
03.20.2025 3	Invoice	03/20/2025	Monthly Natural Gas Bill - All Departments		0.00	2.42	
	11000-3001-57171-00000-00000	Utilities - Natural Gas		Monthly Natural Gas Bill - PD		2.42	
03.20.2025 6	Invoice	03/20/2025	Monthly Natural Gas Bill - All Departments		0.00	6.73	
	21600-5002-57171-00000-00000	Utilities - Natural Gas		Monthly Natural Gas Bill - Road ...		6.73	
03.20.2025 7	Invoice	03/20/2025	Monthly Natural Gas Bill - All Departments		0.00	19.06	
	11000-1009-57171-00000-00000	Utilities - Natural Gas		Monthly Natural Gas Bill - Court		19.06	
03.20.2025 8	Invoice	03/20/2025	Monthly Natural Gas Bill - All Departments		0.00	3.93	
	11000-3004-57171-00000-00000	Utilities - Natural Gas		Monthly Natural Gas Bill - Anima...		3.93	
03.20.2025 9	Invoice	03/20/2025	Monthly Natural Gas Bill - All Departments		0.00	0.37	
	11000-1009-57171-00000-00000	Utilities - Natural Gas		Monthly Natural Gas Bill - Court		0.37	
53.20.2025 5	Invoice	03/20/2025	Monthly Natural Gas Bill - All Departments		0.00	1.93	
	11000-2004-57171-00000-00000	Utilities - Natural Gas		Monthly Natural Gas Bill - Admin		1.93	
VEN01006	City of Albuquerque		03/21/2025	Regular	0.00	69,537.35	33305

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Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type / Account Name	Item Description	Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
INV0004606	Invoice	03/05/2025	Health Insurance Premiums			0.00	23,861.58	
	11000-0001-21106-00000-00000			Health and Medical Payab...	Health Insurance Premiums		21,460.12	
	21600-0001-21106-00000-00000			Health and Medical Payab...	Health Insurance Premiums		1,935.68	
	50300-0001-21106-00000-00000			Health and Medical Payab...	Health Insurance Premiums		465.78	
INV0004794	Invoice	03/19/2025	Health Insurance Premiums			0.00	45,675.77	
	11000-0001-21106-00000-00000			Health and Medical Payab...	Health Insurance Premiums		40,908.80	
	21600-0001-21106-00000-00000			Health and Medical Payab...	Health Insurance Premiums		3,842.38	
	50300-0001-21106-00000-00000			Health and Medical Payab...	Health Insurance Premiums		924.59	
VEN01017	Coffeetime Bottled Water & Coffee Service		03/21/2025	Regular		0.00	162.16	33306
188059	Invoice	03/12/2025	Water Bill for Year			0.00	70.10	
	11000-3001-56020-00000-00000			Supplies - General Office	Watere for FY 25 PD		70.10	
188224	Invoice	03/12/2025	Water Bill for Year			0.00	69.78	
	11000-2004-56020-00000-00000			Supplies - General Office	Water for FY 25 Admin		69.78	
188270	Invoice	03/20/2025	AC Water for the Year			0.00	22.28	
	11000-3004-57999-00000-00000			Other Operating Costs	NMGRT		3.38	
	11000-3004-57999-00000-00000			Other Operating Costs	Bottled Water		18.90	
VEN01150	DEMCO INC.		03/21/2025	Regular		0.00	1,125.24	33307
7614788	Invoice	03/19/2025	Shelving & Seating			0.00	1,125.24	
	11000-4004-56040-00000-00000			Supplies - Furniture/Fixtu...	Rug		886.00	
	11000-4004-56040-00000-00000			Supplies - Furniture/Fixtu...	Shipping		239.24	
VEN01008	Ingram Library Services		03/21/2025	Regular		0.00	307.22	33308
87078117	Invoice	03/19/2025	Book Order			0.00	10.37	
	11000-4004-58070-00000-00000			Library/Museum Acquisiti...	Books		10.37	
87078118	Invoice	03/19/2025	March Book Order			0.00	278.90	
	11000-4004-58070-00000-00000			Library/Museum Acquisiti...	Books		278.90	
87078119	Invoice	03/19/2025	January 2025 Book Order			0.00	17.95	
	11000-4004-58070-00000-00000			Library/Museum Acquisiti...	Books		17.95	
VEN01075	Pitney Bowes		03/21/2025	Regular		0.00	641.99	33309
03.19.2025	Invoice	03/19/2025	Pitney Bowes Postage Machine Lease			0.00	641.99	
	11000-2004-55999-00000-00000			Contract - Other Services	Pitney Bowes Postage Machine ...		641.99	
VEN01645	Comcast Holdings Corporation		03/21/2025	Regular		0.00	260.78	33310
03.19.2025	Invoice	03/19/2025	Comcast Services at the new PD Building			0.00	260.78	
	11000-3001-57999-00000-00000			Other Operating Costs	Month to Month 500mbps servi...		260.78	
VEN01129	Scada Cloud Solutions LLC		03/21/2025	Regular		0.00	60.00	33311
00976	Invoice	03/18/2025	Monthly SCADA Hosting for WWTP for year			0.00	60.00	
	50300-6005-55030-00000-00000			Contract - Professional Se...	Monthly SCADA Hosting for WW...		60.00	
VEN01074	Dennis Engineering Company		03/21/2025	Regular		0.00	10,133.70	33312

Check Report **Date Range: 03/06/2025 - 03/22/2025**

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type / Item Description	Discount Amount / Account Number	Payment Amount / Account Name / Distribution Amount	Number
10388	Invoice	03/13/2025	Venus Park Improvements		0.00	10,133.70	
	39900-2002-58040-00000-00000		Infrastructure	Venus Park Improvements		10,133.70	
VEN01047	United States Treasury - Internal Revenue Servi		03/10/2025	Bank Draft	0.00	33,207.94	DFT0000225
INV0004615	Invoice	03/05/2025	Fed, SS, MC		0.00	33,207.94	
	11000-0001-21101-00000-00000		Federal Tax Payable	Federal Withholding		10,850.77	
	11000-0001-21102-00000-00000		FICA/Medicare Payable	Medicare Withholding		4,539.14	
	11000-0001-21102-00000-00000		FICA/Medicare Payable	Social Security Withholding		13,078.66	
	21600-0001-21101-00000-00000		Federal Tax Payable	Federal Withholding		1,245.16	
	21600-0001-21102-00000-00000		FICA/Medicare Payable	Medicare Withholding		537.80	
	21600-0001-21102-00000-00000		FICA/Medicare Payable	Social Security Withholding		2,299.58	
	50300-0001-21101-00000-00000		Federal Tax Payable	Federal Withholding		251.65	
	50300-0001-21102-00000-00000		FICA/Medicare Payable	Medicare Withholding		76.80	
	50300-0001-21102-00000-00000		FICA/Medicare Payable	Social Security Withholding		328.38	
VEN01050	Voya Holdings Inc.		03/19/2025	Bank Draft	0.00	1,553.00	DFT0000229
INV0004799	Invoice	03/19/2025	Voya Contributions		0.00	1,553.00	
	11000-0001-21104-00000-00000		Retirement Payables	Voya Contributions		1,553.00	
VEN01048	PERA		03/19/2025	Bank Draft	0.00	45,429.61	DFT0000230
INV0004801	Invoice	03/19/2025	PERA Contributions		0.00	45,429.61	
	11000-0001-21104-00000-00000		Retirement Payables	PERA5 Contributions		24,012.66	
	11000-0001-21104-00000-00000		Retirement Payables	PERA2 Contributions		16,924.31	
	21600-0001-21104-00000-00000		Retirement Payables	PERA2 Contributions		4,006.38	
	50300-0001-21104-00000-00000		Retirement Payables	PERA2 Contributions		486.26	

Bank Code AP Operating Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	191	111	0.00	491,470.52
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	-139.66
Bank Drafts	3	3	0.00	80,190.55
EFT's	0	0	0.00	0.00
	194	**117**	**0.00**	**571,521.41**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	191	111	0.00	491,470.52
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	-139.66
Bank Drafts	3	3	0.00	80,190.55
EFT's	0	0	0.00	0.00
	194	**117**	**0.00**	**571,521.41**

Fund Summary

Fund	Name	Period	Amount
99999	Pooled Cash	3/2025	571,521.41
			571,521.41

Town of Edgewood

Regular **Minutes**

Tuesday, March 11, 2025, 6:00

The Town of Edgewood Commission met in regular session on Tuesday, March 11, 2025, at 6:00 in the Town Hall of Edgewood Commission Chambers - 171A State Rd. 344.

I. WELCOME, INTRODUCTION, & ROLL CALL

Mayor Brennan called the meeting to order at 6:14 pm and welcomed everyone.

Roll Call:
Present: Commissioner Milligan, Commissioner Murillo, Commissioner Anaya, Commissioner Brennan
Absent: None

Staff Present: Town Manager McCracken, Clerk/Treasurer Jones, Community Liaison Burke, Police Lieutenant Lovato

A. Invocation

B. Pledge of Allegiance

C. NM Flag Salute

"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."

II. AGENDA APPROVAL

ACTION TAKEN: Commissioner Anaya made a motion to move agenda items IX i and IX ii to be heard right after the approval of the agenda. Commissioner Brennan seconded the motion. 1 in favor, 3 opposed. **MOTION DIES** Chairman Brennan asked if there were any other requested amendments to the agenda. Hearing none, he deemed the agenda approved as written.

III. PUBLIC COMMENTS

Resident Linda Holle commented about the swearing in of a new Commissioner and about the application for funding for Lodger's Tax.
Resident Cheryl Huppertz commented about the recent Campbell Ranch Hearing.
Resident Jean DiMarte shared a letter to the editor of the Independent about Edgewood. She commented about reoccurring issues with the Town.
Tom Sullivan submitted written comment to the Town Manager.

A. Written Comment Tom Sullivan

IV. CONSENT AGENDA

Chairman Brennan asked if there were any requested amendments to the Consent Agenda. Hearing none, the Consent Agenda is deemed approved.

A. Approve/Amend/Disapprove Minutes/Check Report

V. MATTERS FROM THE COMMISSIONERS

A. Patrick Milligan

Commissioner Milligan passed.

B. Stephen Murillo

Commissioner Murillo thanked all in attendance for coming out to the meeting. He said he is proud to serve as a Commissioner. He said he is learning more about Planning and Zoning than he ever imagined he would.

C. Phil Anaya

Commissioner Anaya passed.

D. Ken Brennan

Commissioner Brennan thanked all in attendance for coming out to the meeting. He talked about the expansion going on at Venus Park and the installation of the new bathrooms there, the new parking lot, etc. He commented on the hearing last Thursday.

VI. MATTERS FROM THE CLERK-TREASURER

Clerk/Treasurer Jones shared the good news that her 81 year old brother-in-law was found safe and sound. She also said that she was thankful to be at the meeting, conducting the business of the town.

VII. MATTERS FROM THE CHIEF OF POLICE

Lieutenant Lovato attended the meeting and stood for questions. The Commission thanked him for his attendance and had no questions.

VIII. MATTERS FROM THE TOWN MANAGER

Town Manager McCracken updated the Commission on many items:

- The Water PER has been submitted to the State for comment.
- The Wastewater PER feedback was addressed in a meeting with CDM Smith.
- The Town Auditor is aware of the request for a Special Audit to look in to the invoices for legal fees.
- We have been working on developing our 40 year water plan.
- We have a Public Hearing Scheduled for our Water and Wastewater Ordinances.
- A request has been submitted for an NCRTD bus.
- A Campbell Ranch debrief has been held to help improve the process.
- Work is being done at Venus Park
- Work is being completed for Echo Ridge
- A Bunny Hop and an Easter Egg hunt is coming up.
- Municipal Day in Santa Fe was very good; very productive conversations were held with

Senator Thornton and Senator Block.

- A Road Workshop will be held on March 25th .
- Budget workshops will be scheduled.
- Santa Fe County is waiting for approval from the state to complete the vehicle transfer.
- We are scheduling HR classes for the staff through the Municipal League, etc.
- The low water crossing for Church street is still an issue.
- We are looking at economic development for Sec. 16
- Our new Grants Coordinator will begin working on March 17.
- We have had to open another internal investigation; as the Town Manger receives more information, she will update the Commission and public.

IX. DISCUSSION AND ACTION ITEMS

A. Discussion/ Action Selection of Commissioner to fill Vacant seat

Candidates Nathanial Ashbaugh and Michael Rariden introduced themselves and answered questions form the Commission and the Public. The Commission thanked Mr. Ashbaugh and Mr. Rariden for their interest in serving. Each candidate is highly qualified and very impressive. Both are sincerely thanked and are encouraged to continue to pursue public service.

Commissioner Anaya states that he will abstain from the vote.

ACTION TAKEN: Commissioner Murillo makes a motion to appoint Mr. Ashbaugh to the Vacant Commission Seat for District 5. There is no second. **MOTION DIES**

ACTION TAKEN: Commissioner Brennan makes a motion to appoint Mr. Rariden to the District 5 Commission seat. Commissioner Murillo seconds the motion. Roll Call Vote: Commissioner Milligan- Aye, Commissioner Murillo - Aye, Commissioner Brennan - Aye. **MOTION CARRIED**

B. Swearing in of new Commissioner

Mr. Michael Rariden is sworn in to the position of Town of Edgewood Commissioner-District 5.
Commissioner Rariden takes he seat on the podium.

C. Quasi- Judicial Hearing
Application for a Zone Change
15 Prairie Moon Rd. R-1 to R-S

Attorney Tom Briones introduced himself to the Commission and made an opening statement. He is representing the landowners of the property involved. Community Development Director Brad Hill explained the application and the difference between R-1 and R-S zoning. Rr-1 is traditional residential zoning. R-S is residential and services- small scale commercial properties. Large scale retail would not be allowed.
No affected parties wished to testify in this matter.

Chairman Brennan Opened the Quasi-Judicial Hearing at 7:18 pm.
Attorney Briones made his opening statement again.
The Commission was invited to make statements, ask questions, cross examine.
Commissioner Brennan asked if today's hearing was duly noticed; it was.
Commissioner Brennan asked if all affected parties were contacted; they were.
The staff report was presented. Staff recommended Town Commission Approval.
The Community Dev. Director said that this request is consistent with the town's Comprehensive Plan.
The Planning and Zoning Commission recommended Town Commission approval with one of the Planning and Zoning Commissioners abstaining and one Planning and Zoning Commissioner voting Nay.

Chairman Brennan closed the Hearing at 7:31pm

ACTION TAKEN: Commissioner Milligan made a motion to Approve the Application for the Zone Change at 15 Prairie Moon Rd from R-1 to R-S as requested. Commissioner Anaya seconded the motion. Roll Call Vote: Commissioner Milligan - Aye, Commissioner Murillo - Nay, Commissioner Anaya- Aye, Commissioner Brennan - Aye, Commissioner Rariden - Aye. **MOTION CARRIED**

Community Development Director Hill stated that Commissioner Murillo should state his legal reason for voting Nay; Commissioner Murillo declined.

D. PUBLIC HEARING For Amendments to Town of Edgewood ORDINANCE 2023-11 An Ordinance Amending Ordinance No. 2008-02 Establishing a Public Library and Library Advisory Board.

Library Operations Manager Brandyn Burke addressed the Commission. She explained that this ordinance change is requested to better align the Library Advisory Board Ordinance with the other advisory board ordinances within the Town. The ordinance is updated to reflect the current format.
Chairman Brennan Opened the Public Hearing at 7:37pm
There was no Public Comment about the proposed ordinance change.
Commissioner Murillo commented that this is great and we needed this.
This is basically a rewrite that will repeal and replace 2023-11.
Town Manager McCracken expressed her thanks to Ms. Burke for this update.
Chairman Brennan closed the Public Hearing at 7:41pm.

ACTION TAKEN: Commissioner Murillo made a motion to Approve the Library Advisory Board Ordinance 2025-02. Commissioner Milligan seconded the motion. Roll Call Vote: Commissioner Milligan- Aye, Commissioner Murillo - Aye, Commissioner Anaya - Aye, Commissioner Brennan - Aye, Commissioner Rariden - Aye. **MOTION CARRIED**

E. Discussion/Approval of Lodgers Tax Application from NM Wildlife Association

Town Clerk Jones said that she thinks that the Town Commission can act in the absence of a Lodger's Tax Advisory Board, bur she is not sure. Commissioner Brennan explained how difficult is has been to get a Lodger's Tax Advisory Board and we need to move forward.

ACTION TAKEN: Commissioner Murillo made a motion to approve the Lodgers Tax Application from NM Wildlife Association. Commissioner Milligan seconded the motion. Commissioner Anaya requested that Commissioner Murillo amend his motion to state that the Commission approve at the recommendation of Town Manager McCracken. Commissioner Murillo declined to amend his motion. Roll Call Vote: Commissioner Milligan - Aye, Commissioner Murillo- Aye, Commissioner Anaya- Aye, Commissioner Brennan - Aye, Commissioner Rariden - Aye. **MOTION CARRIED**

At 7:56pm, the Commission took a short recess.
The Commission returned at 8:11pm.

F. Discussion/Action - Clarification of Terms and Appointment of Planning and Zoning Commissioners

Planning and Zoning Manager Paul Dominguez explained that, currently, the Planning and Zoning Commission has 4 appointments that were held over from 2024:One 2 year term ending in 2026, One 2 year term ending in 2026, One 1 year term ending in 2025, One alternate with a 1 year term.
Applicant Lois Ann Reeves, Applicant Bobby Rush, and Applicant Doug West (via phone) introduced themselves and answered questions from the public and the Commission.
All the applicants were thanked for their interest in serving the Town.

ACTION TAKEN: Commissioner Milligan made a motion to appoint Ms. Lois Ann Reeves to a 2 year term on the Planning and Zoning Commission ending December 2026. Commissioner Murillo seconded the motion. . Roll Call Vote: Commissioner Milligan - Aye, Commissioner Murillo- Aye, Commissioner Anaya- Aye, Commissioner Brennan - Aye, Commissioner Rariden - Aye. **MOTION CARRIED**

ACTION TAKEN: Commissioner Milligan made a motion to appoint Mr. Bobby Rush to a 2 year term on the Planning and Zoning Commission ending December 2026. Commissioner Murillo seconded the motion. Roll Call Vote: Commissioner Milligan - Aye, Commissioner Murillo- Aye, Commissioner Anaya- Aye, Commissioner Brennan - Aye, Commissioner Rariden - Aye. **MOTION CARRIED**

ACTION TAKEN: Commissioner Milligan made a motion to appoint Mr. Doug West to a 1 year term on the Planning and Zoning Commission ending December 2025. Commissioner Rariden seconded the motion. Roll Call Vote: Commissioner Milligan - Aye, Commissioner Murillo- Aye, Commissioner Anaya- Aye, Commissioner Brennan - Aye, Commissioner Rariden - Aye. **MOTION CARRIED**

The Commission did not take action on the Alternate position.

G. Discussion/Action to approve a Resolution Authorizing the Submittal of an Application for the 2025-2026 NMDOT MAP fund for Street and Drainage Improvements within Edgewood, NM

Town Manager McCracken asked the Commission to select a road or roads for the MAP application.
The Commission requested more time to select a road. Commissioner Murillo requested time to get input from the Road Manager. Commissioner Anaya pointed out a needed correction to the verbiage of the application.

ACTION TAKEN: Commissioner Murillo made a motion to move this item to the March 25, 2025 agenda. Commissioner Milligan seconded the motion. Roll Call Vote: Commissioner Milligan - Aye, Commissioner Murillo- Aye, Commissioner Anaya- Aye, Commissioner Brennan - Aye, Commissioner Rariden - Aye. **MOTION CARRIED**

H. Discussion/Approval of Resolution 2025-016 to purchase the E.C.H.O. Ridge Park parcel from the BLM

Town Manager McCracken explained that the BLM requested this resolution be done in order to move forward with the purchase process. Commissioner Anaya requested additional verbiage be added to the resolution concerning security of the park. Chairman Brennan talked about the process of purchasing the property, explaining that the Edgewood PD would be handling the security after the property is annexed in to the town.

ACTION TAKEN: Commissioner Murillo made a motion to approve Resolution 2025-016 to purchase the ECHO Ridge Park parcel from the BLM. Commissioner Milligan seconded the motion. Roll Call Vote: Commissioner Milligan - Aye, Commissioner Murillo- Aye, Commissioner Anaya- Aye, Commissioner Brennan - Aye, Commissioner Rariden - Aye. **MOTION CARRIED**

I. Discussion/Action on Signatory Authority

Chairman Brennan explained that we need one more Commissioner to have signatory authority to insure that checks can be signed in a timely manner.

ACTION TAKEN: Commissioner Brennan made a motion to give signatory authority to Commissioner Milligan. Commissioner Murillo seconded the motion. Roll Call Vote: Commissioner Milligan - Aye, Commissioner Murillo - Aye, Commissioner Anaya- Aye, Commissioner Brennan - Aye, Commissioner Rariden - Aye. **MOTION CARRIED**

J. Discussion/Approval of Resolution 2025-017 Approving Town of Edgewood Policy regarding the Town of Edgewood Road Standards

Community Development Director Brad Hill explained that the Commission had reviewed the policy regarding the Edgewood Road Standards at a Roads Workshop. It was discussed at the time to approve the policy by resolution. This policy was endorsed by Road Manager Josh Jantz.
Commissioner Anaya left the meeting at this time.

ACTION TAKEN: Commissioner Murillo made a motion to approve Resolution 2025-017 Town of Edgewood Road Policy. Commissioner Milligan seconded the motion. Roll Call Vote: Commissioner Milligan - Aye, Commissioner Murillo - Aye, Commissioner Anaya - Absent, Commissioner Brennan - Aye, Commissioner Rariden - Aye. **MOTION CARRIED**

K. Discussion/Approval of Resolution 2025-018 Rules of Procedure Resolution

There were questions about some aspects of the Rules of Procedure. After some discussion, Commissioner Murillo recommended a review of the proposed Rules of Procedure by the NMML.

ACTION TAKEN: Commissioner Murillo made a motion that Resolution 2025-018 Rules of Procedure Resolution be sent over to the Municipal League for review and confirmation and for edits to be made as discussed and, once the League has reviewed, have this brought back to the Commission for the next meeting. Commissioner Rariden seconded the motion. Roll Call Vote: Commissioner Milligan - Aye, Commissioner Murillo - Aye, Commissioner Anaya - Absent, Commissioner Brennan - Aye, Commissioner Rariden - Aye. **MOTION CARRIED**

ACTION TAKEN: Commissioner Brennan made a motion to extend the time limit of the meeting.
Commissioner Murillo seconded the motion. All in favor. **MOTION CARRIED**

X. CLOSED SESSION

A. As per Motion and Roll Call Pursuant to NMSA 1978 Section 10-15-1(H)(7)- Meetings Subject to attorney client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant regarding pending litigation. Specifically, McGill et. al. v John Bassett et. al. D-101-CV-202000328 and TOE v MESD: D-101-CV-2024-01229

As Per Motion and Roll Call Pursuant to NMSA Section 10-15-1(H)(2) Limited Personnel Matters- the discussion of hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation of complaints or charges against any individual public employee. (Town Manager McCracken and DC position)

As per Motion and Roll Call Pursuant to NMSA 1978 10-15-1 (H) (8) Discussion of

the purchase, acquisition, or disposal of real property or water rights, specifically the leasing of the old Town Hall and Distress Sale in Edgewood

ACTION TAKEN: Commissioner Murillo made a motion to go in to Closed Session As per Motion and Roll Call Pursuant to NMSA 1978 Section 10-15-1(H)(7)- Meetings Subject to attorney client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant regarding pending litigation. Specifically, McGill et. al. v John Bassett et. al. D-101-CV-202000328 and TOE v MESD: D-101-CV-2024-01229

As Per Motion and Roll Call Pursuant to NMSA Section 10-15-1(H)(2) Limited Personnel Matters- the discussion of hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation of complaints or charges against any individual public employee. (Town Manager McCracken and DC position)
As per Motion and Roll Call Pursuant to NMSA 1978 10-15-1 (H) (8) Discussion of the purchase, acquisition, or disposal of real property or water rights, specifically the leasing of the old Town Hall and Distress Sale in Edgewood

Commissioner Milligan seconded the motion. Roll Call Vote: Commissioner Milligan - Aye, Commissioner Murillo - Aye, Commissioner Anaya- Absent, Commissioner Brennan - Aye, Commissioner Rariden - Aye. **MOTION CARRIED**

Closed Session began at 9:30PM.

Return to Regular Session-

ACTION TAKEN: Commissioner Milligan made a motion to return to Regular Session. Commissioner Murillo seconded the motion. Roll Call Vote: Commissioner Milligan - Aye, Commissioner Murillo - Aye, Commissioner Anaya- Absent, Commissioner Brennan - Aye, Commissioner Rariden - Aye. **MOTION CARRIED**

Regular Session Resumed at 11:09pm

All Commissioners present affirmed that the only items discussed in Closed Session were the items listed on the agenda and no action was taken.

XI. DISCUSSION AND ACTION ITEMS

A. Actions on items mentioned above.

ACTION TAKEN: Commissioner Murillo made a motion to appoint Officer Aaron Frost as Deputy Chief . Commissioner Milligan seconded the motion. All in favor. **MOTION CARRIED**

ACTION TAKEN: Commissioner Brennan made a motion to direct the Town

Manager to negotiate with the State Police on the renting of Old Town Hall. Commissioner Murillo seconded the motion. All in favor. **MOTION CARRIED**

ACTION TAKEN: Commissioner Milligan made a motion to approve the revisions to Manager McCracken's contract. Commissioner Murillo seconded the motion. All in favor. **MOTION CARRIED**

XII. FUTURE MEETINGS

March 25, 2025 - 6:00 pm at Town Commission Chambers- Regular Commission Meeting
April 7, 2025 - 6:00 pm at Town Commission Chambers- Regular Commission Meeting

XIII. FUTURE EVENTS

March 13, 2025 - 6:00pm at Estancia Valley Classical Academy (Independence Hall) - The COW (Community on the Way) Awards Annual Volunteer Awards
March 22, 2025 - 12:00pm at the Community Library - Movie Matinee- More Info to Come!
March 25-29, 2025- Library Scavenger Hunt

XIV. ADJOURN

ACTION TAKEN: Commissioner Milligan made a motion to ADJOURN the meeting. Commissioner Murillo seconded the motion. All in favor. **MOTION CARRIED**

The Meeting ADJOURNED at 11:16pm

_____
Michael Rariden

ATTEST:

_____
Ken Brennan, Mayor

_____
Michelle Jones, Clerk-Treasurer

T o E Letter

March 11,2025

Dear Commissioners,

First I want to apologize in advance if my comments offend anyone.

Several of you may be wondering why I'm beating this dead horse.

Part of it is that Ms .Jaramillo's and Mr. Powers questionable behaviors while in office have left you holding the proverbial bag of manure -filled with lawsuits ,OMA violations,IPRA violations and a really upset group of homeowners in the community over budget decisions and designated services. And me , with a 50 year career in NM education, left with stain on my name due to lies and deceit.

I moved in -District in 1977, even served on the Entranosa Board right after it converted from being family owned .

Several others of you I have not really met as I have been unable to attend meetings for a while. Please be assured I am very serious about seeing these matters through.I am hopeful that Mr.Brennan and Mr. Anaya can see that this keeps spiraling and consider some things differently

And I thank Commissioner Milligan for indicating he was willing to listen to my issues and documentation- or at least read them at your leisure

I can verify / prove everything I state in this communication; and I am prepared to do so in any future court hearing if it comes to that.

What still infuriates me most is that the Town's Resolution 2022-14 is an official record with false information. And I am the only personally identifiable individual in the document -in the second "Whereas " clause of that Resolution.

I was happily retired and only learned about any of this months after the fact.

As the author /sponsor of this Resolution ,Mayor Jaramillo presented it in a truly cavalier manner for such a dramatic step.

It came completely out of the blue. It was introduced -and adopted- without any prior discussion or review , yet it led quickly to an intimidating lawsuit. It was never even mentioned at any previous meeting at all prior to Adoption. Then- boom-a lawsuit.

Every other interaction between the District and Town showed up in your Minutes and the District's as perfect sessions -until a Commission Meeting in Spring 2022.

More disturbing was that she knew better than this as a former MESD board member, among other things she knew about but concealed

But you have now been left with a legal and P.R. nightmare because your former leaders-Ms. Jaramillo and Mr. Powers -lied to you, and the entire community, about the circumstances of Edgewood Elementary School South Campus in 2022.

I worked hard for MESD for 25 years-20 from the mid '70 s to the mid '90s to build a reputation I'm proud of. And another 5 years as Superintendent, from 2013-2018 when I was invited back to help the District with a dire financial situation.

The problem had gone un-addressed for years and had been allowed to deteriorate until District enrollment had dropped from 4,800 to 2400 students.

The District was facing budget shortfalls in the millions. Staff were being asked to make things better without any resources to do so-hurting kids in the process.

We absolutely had to consolidate some schools and repurpose others.The Board decision came only after 6 open meetings for the public and input from an Advisory Committee's work.

Ms. Jaramillo claimed there had been no public participation when she didn't have any but her own vote (not exactly 51%)

I refuse to allow that reputation to be tarnished by accusations that Smarty Pants Day Care was evicted;or that as Superintendent I had the power to make "promises" to the Town, then supposedly broke them.

In fact Ms. Moore , the day care director, told me specifically that your colleagues asked her to claim she had been evicted !Not exactly classy.

But she will state that she was not. I have still retained e-mails in which she thanked the District for our agreement and work with her.

Perhaps the Commission typically allows such important decisions to be made by a Town Manager rather than approved by a vote of elected officials, but I had no authority as the Supt. to promise anything for the Board or District.

Each entity's elected body must be able to support and make the best decisions for the people they serve

To emphasize that point I have attached a Letter to the Editor from former Mayor Bob Stearley in which he supports local Boards making decisions about our schools. He also pointed out strongly the conflict of interest in the whole gang back then, including Commission candidate Abraham who still may have such a conflict as she runs again.

Ms. Jaramillo's obsession with that building goes back about 15 years, when she orchestrated a group-Save Our Schools-that fought the Districts's initial efforts to address the serious enrollment drop and budget problem.

And later while serving on the School Board ,she went behind the backs of the other Board members 10 years ago and lied to Public Education Dept. about the Board's decision.

For your information, there have been NO Facility Use Requests denied by the District to either community members or the Town itself.

That alleged serious loss to the Town is a fabricated story to rile the attendees at that June 2002 meeting at Legacy Church.

Just as interesting is that the building was built with Bonds from 1980, with a 12 year defeasance schedule, so it was paid off by 1992.

Only people who lived here 30 years ago were remotely involved in its financing. Consider too, support from the State and the truly

large farms and ranches, utility easements and truck stops that actualy paid the big chunks of that money

I have also attached the $1,300 one-of-a-kind Flyer used to promote that Special Meeting.

Those things were obviously not mentioned at the meeting . Instead Mayor Jaramillo provided incorrect information that an auditor and former Board member should have known.

Additionally. there have been no elections held in the multi-purpose room in years because it is not up to code.A women from the Secretary of State's office told the Commission that in person last summer.
Any renovations would be extraordinarily expensive and not worth it to the District at all, nor to you.

It is more likely a money pit without redeeming qualities.

But the District had even secured initial approval and the State had committed money to the demolition.

The foolish focus on a mention of EES renovation in a 2018 District Master Plan listed work on that building as a Tier 3 Project never likely to be funded at all.And that was 7years ago.

Ms.Marilyn Strube , the architect who prepared that thorough report, will attest to that.

It is still unclear to me whether Mr Anaya or Mr. Brennan were also duped with this document's lies.

Now let's take a look at some those legal battles. A short while back during a 3 month period of time I examined, the Town spent $250K

on 5 different attorney firm's fees, and you are still embroiled in those multiple expensive lawsuits.It is likely well ,over $500K since these various other suits have been going on too. Other upset constituents have been calculating and reporting better numbers than I can now.

I understand why you have Modrall as Bond Counsel ; and you should definitely have a good overall Firm , but not 5.

Coincidentally, the lawyer dealing with MESD is also Mr. Powers' personal attorney

I must also mention that the Town used an absolutely bogus RFP to supposedly select one Law firm, but somehow the Town managed to engage all 5 of the respondents, although scoring had broad separation between the 5 firms.

That is hardly demonstrating a commitment to fiduciary responsibility

For the sake of discussion- or argument- here's a Question for you all- Have any of you ever had an attorney tell you to drop a suit because they didn't think they could win? Of course not. Seems like they are programmed to always tell you to hang in there and be patient.

How are all these suits going so far?

Just as interesting during my review is that I saw that Mr. Powers had been the single Commissioner who had about 95% of those attorney contacts. Mr. Anaya had a minor , logical contact; and Ms . Jaramillo may have even filed suit against yourselves for her dastardly mistreatment

But here is the most egregious offense by your representatives. Powers and Mr Hill actually pretended to be inspectors at the south building and wound up charged with trespassing during this fake visit.

They had absolutely no right to enter that facility without District permission; and it was even more shameful they entered a Daycare Facilty under such circumstances

Mr. Powers subsequently suggested his experiences were as good as an appraiser and he could establish the building 's current value and needs from that "inspection."

I have overseen at least $50M in school construction projects, and did walk throughs to develop punch lists to complete them.

But that doesn't make me an appraiser or an architect-and not Powers either.

In closing, I want to emphasize that I love this community , and hate to see it splintered by selfish people.

The Town's current moves are a blatant attempt at a "land grab".

When they found out they couldn't take the building through an eminent domain claim, they created a bigger subterfuge: claiming the whole area is Historic and can't be changed.

Please find me the one person in Edgewood who will tell folks that Dinkle and 344 is the Historic hub of Edgewood. That has got to be a joke.

It is clearly at Old 66; everyone knows that. And what ever happened to the library? That was worth saving.Instead a Car dealership.

The KOA probably has more history; certainly Phyllis' store and that cluster of old shops.

Please, I am sincerely asking each of you use this opportunity to get out from under whatever spell those two left the Commission under.

Respectfully,

Tom Sullivan , 800 Kiva ,Alb NM 87123 ;(5050330-2600

AGENDA ITEM #A.i.

Page 518 of 628

PRSRT STD
ECRWSS
U.S.POSTAGE
PAID
EDDM Retail

YOUR INPUT WANTED

EDGEWOOD PUBLIC MEETING

Tuesday, Oct. 4 at 6:30pm

Legacy Church - 379 NM 344, Edgewood

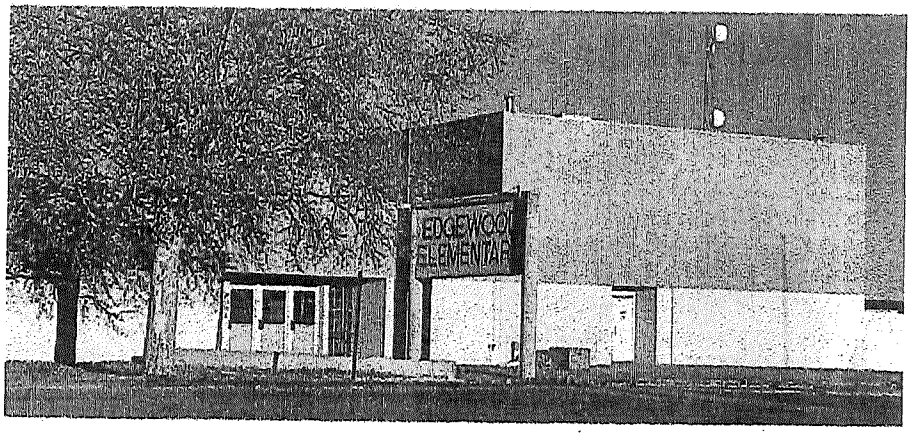
Local
Postal Customer

Community Center Discussion

- Possible Loss of Edgewood Community Space
- What's Involved to Build New Facility
- Taxpayer Impacts and Funding
- Time Until a Facility Could Be Built

Potential Community Impacts

- Recreation Programs and Community Events
- Multi-generational Activities
- Space Availability and Access



Edgewood Public Meeting

Tuesday, October 4 at 6:30pm

Legacy Church - 379 NM 344, Edgewood

MESD VOTED TO DEMOLISH EDGEWOOD COMMUNITY BUILDING

Moriarty Edgewood School District is actively working to demolish Edgewood Elementary School (EES). This building was previously promised for use as a Community Center (MESD Master Plan, 2018, Section 2.5.5)

BUILDING IS IMPORTANT EDGEWOOD COMMUNITY FACILITY

Since then, the building has effectively served the community, housing a Pre-K, hosting many community events, meetings, classes, recreation and gatherings.

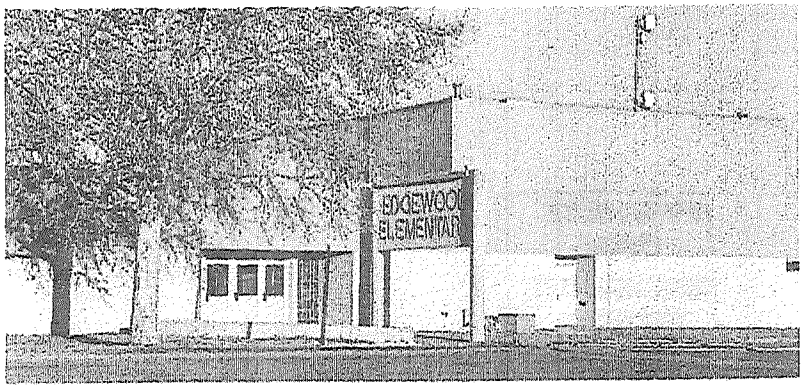
EDGEWOOD WILLING TO TAKE RESPONSIBILITY FOR BUILDING

The Town passed a Resolution (2022-14) stating willingness to take responsibility for the facility and continue its purpose for the community. This is a common practice with public facilities.

PLEASE ATTEND

Edgewood Commission Would Like to Hear the Community's Input

Entire Community Invited



Gmail

Tom Sullivan <tom.sullivan@mesd.us>

Fwd: School District Crisis

2 messages

Robert Stearley <rmstear@hotmail.com> Mon, Apr 14, 2014 at 3:51 PM
To: barbara.gradner@mesd.us, stephanie.west@mesd.us, tom.sullivan@mesd.us
Cc: michaelr.heitz@state.nm.us, annjenette.torres@state.nm.us, gloria.ruiz@state.nm.us, PaulJ.Aguilar@state.nm.us

April 14, 2014

Letter to: the Editor of the Independent Newspaper in Edgewood

From: Robert Stearley, former mayor of Edgewood

Subject: Support of School Board of the

Moriarty Edgewood School District (MESD)

And opposition to the formation of a new school district

I attended the meeting Saturday called by the Town of Edgewood to discuss the possibility of forming a new Edgewood school district. Their conclusion at the end of the day was that they should continue to be a "conduit" toward that objective. Much testimony was presented, including the Moriarty Edgewood School District (MESD) budget summary presented by the Edgewood Middle School Principal, Dr. Barbara Gradner. She and others described the conditions in our schools, which the lack of sufficient funding has caused. These conditions included the cuts in pay the teachers have had to endure, shortage of supplies which the teachers have had to purchase with their own money, the cuts in student programs, the lack of sufficient teachers in the classrooms, and other issues which the students and school staff have had endure over the last several years. It will be increasingly difficult to retain our excellent teachers and staff, and to hire replacements, as the morale of our teachers, staff and our students suffer. As this happens, more and more

students are going to leave MESD to find better opportunities elsewhere, further reducing the funding we get from the state.

The town councilors appeared to just ignore these comments by stating that the school conditions justified the decision made several years ago to keep Edgewood Elementary School (EES) open. That effort had been stopped, largely due to the efforts of the Save Our School (SOS) group which appeared to have been led by Audrey Jaramillo, who is now the lone dissenting vote on the school board against MESD's plan to reorganize and consolidate attendance.

Do people realize that Mayor Brad Hill's family retains a significant interest in the Hillcrest Subdivision, which might benefit by keeping EES open? Do people realize that town councilor Rita Loy Simmons is a realtor, Sherry Abraham has been a realtor, and that mayor Brad Hill is a general contractor who builds multi-family housing? The mayor certainly did help the Hillcrest Subdivision by lobbying to pave the road to it (East Venus). The Town was apparently successful in lobbying the State Public Education Department (PED) to oppose the actions approved by the MESD School Board. Apparently the PED, the town council, Mayor Brad Hill, and Audrey Jaramillo see nothing wrong with the school conditions outlined above.

Mayor Brad Hill and the Town Council argued that the School Board does not properly represent Edgewood. Edgewood has 2 members on the school board consisting of 5 members. The chairman (Todd McCarty) lives in Edgewood. The MESD built a middle school and 2 new elementary schools in Edgewood, during the time when our population was increasing. They even made plans to build a High School in Edgewood. Edgewood is well represented by the Board. Dr. Gradner outlined how Middle School programs are fairly split between Edgewood and Moriarty.

I think that it is despicable for Mayor Brad Hill, the town council, and school board member Audrey Jaramillo, to put personal benefits, and some grand concept of future economic development ahead of the education of our students today. Wouldn't it sound better to prospective buyers of properties

in Edgewood, like Hillcrest, to be able say that we have 3 great public schools in Edgewood, and a great high school in Moriarty, rather than to have to say that we have 5 half-empty schools in Edgewood and a high school in Moriarty which lack the programs you would expect to be available to students, whose teachers have substandard salaries (after giving up hours of pay), and which lack sufficient teachers in the classrooms? Of course, the realtors may not disclose that to prospective buyers.

Forming a new district at this time makes no sense. Would they take half of the students out of Moriarty High School and place them in one of the half-empty buildings in Edgewood? Would the students willingly come to that school? It is likely that a new school district would have to close 2 school buildings to make the district viable. Of course they could keep Edgewood Elementary open and close either South Mountain or Route 66. Apparently they don't care about their possible closure...apparently only Edgewood Elementary is important to them. Apparently all of this hub-bub was caused by its proposed closure.

My position (as former mayor of Edgewood) has always been to support the decision of the School Board, because I believe that we elect the school board (not the Edgewood Town Council) to make decisions for our schools.

Begin forwarded message:

From: Robert Stearley <rmstear@hotmail.com>
Date: April 14, 2014 3:14:59 PM MDT
To: independent@lobo.net
Subject: School District Crisis

Leota,

Thanks for the opportunity to publish a letter.
Your paper serves the public well.

Bob

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school letter B.docx

Edgewood Police Department

Making Edgewood Better Together
Roger P. Jimenez, Chief of Police

February 2025
Commission Report

Police Department & Animal Control/Shelter Overall Statistics

February 2025

	Current Month	Last Month	Trend Month V. Month
Calls for Service	695	568	18.3%
Dispatched	217	265	-22.1%
Self-Initiated	478	303	36.6%
Traffic Stops	301	178	40.9%
Offense Reports	48	47	2.1%
Crash Reports	9	17	-88.9%
Arrest	41	21	48.8%
Response Times		See Log	
Animals Taken in	15	24	-60%
Adopted	6	14	-133%
Calls for Service	40	40	0%
Reclaimed	2	8	-300%
Volunteer Hrs.	44.75	71	-58.7%

COMMUNICATIONS

Events by Nature Code

Agency: EDPD, Event date/Time range: 02/01/2025 00:00:00 - 02/28/2025 23:59:59

Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
911 HANG UP CALL	0	0	2	2	0%	0:03:40	0:06:55	0:08:15	0:37:42	0:18:51
ABANDONED VEHICLE	0	1	2	3	0%	0:06:50	0:15:42	0:17:39	1:38:02	0:32:40
ASSIST FIRE DEPARTMENT	0	0	2	2	0%	0:00:09	0:05:40	0:50:58	1:53:37	0:56:48
ASSIST WITH NEIGHBOR DISPUTE	0	0	1	1	0%	0:06:15	0:08:32	0:19:46	0:34:33	0:34:33
ASSISTANCE CALL	0	1	13	14	2%	0:15:53	0:22:54	0:23:49	11:16:22	0:48:18
ASSISTANCE WITH JUVENILE	0	0	1	1	0%	0:30:07	0:07:13	0:43:33	1:20:53	1:20:53
ASSISTING AMBULANCE	0	0	5	5	1%	0:03:43	0:03:38	0:26:46	2:50:42	0:34:08
ATTEMPT TO LOCATE MOTOR VEHICL	0	1	1	2	0%	0:10:10	0:09:38	0:20:24	1:00:37	0:30:18
ATV MOTORCYCLE COMPLANIT	0	0	1	1	0%	0:19:19	0:00:00	0:00:00	0:44:55	0:44:55
BE ON THE LOOKOUT	0	0	3	3	0%	0:00:00	0:45:50	0:25:57	2:49:29	0:56:29
CARDIAC OR RESPIRATORY ARREST	0	0	1	1	0%	0:01:37	0:07:08	0:20:41	0:29:26	0:29:26
CHECK BUSINESS ALARM	0	0	17	17	2%	0:03:11	0:02:21	0:03:10	2:19:43	0:08:13
CHECK RESIDENTIAL ALARM	0	0	2	2	0%	0:03:52	0:07:38	0:05:15	0:33:31	0:16:45
CHILD LOCKED A IN MV	0	0	2	2	0%	0:01:55	0:03:33	0:17:21	0:45:39	0:22:49
CLOSE PATROL	0	55	3	58	8%	0:01:27	0:12:12	0:20:55	20:50:55	0:21:34
COURT TRANSPORT	0	1	0	1	0%	0:00:00	0:00:00	6:46:57	6:46:57	6:46:57
CRIMINAL DAMAGE TO PROPERTY	0	0	1	1	0%	0:21:07	0:15:13	1:05:02	1:41:22	1:41:22
CRIMINAL TRESPASS	0	0	1	1	0%	0:04:38	0:05:27	0:18:42	0:28:47	0:28:47
DISORDERLY CONDUCT	0	0	12	12	2%	0:08:19	0:05:31	0:18:30	6:32:18	0:32:41
DOCUMENTED INFORMATION	0	0	1	1	0%	0:02:48	0:00:00	0:00:00	0:11:20	0:11:20
DOMESTIC DISTURBANCE	0	0	10	10	1%	0:02:49	0:08:48	1:28:56	15:20:57	1:32:05
DOMESTIC VIOLENCE NOTIFICATION	0	0	1	1	0%	0:16:03	0:07:00	0:06:03	0:29:06	0:29:06
DRIVING UNDER THE INFLUENCE	0	4	1	5	1%	0:00:34	0:04:38	5:54:42	29:39:18	5:55:51
EVADING ELUDING VIOLATION	0	1	0	1	0%	0:00:00	0:00:00	7:08:31	7:08:31	7:08:31

Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
FIREWORKS	0	0	2	2	0%	0:29:15	0:00:00	0:00:04	1:05:26	0:32:43
FOLLOW UP INVESTIGATION	0	22	0	22	3%	0:00:01	0:00:00	0:31:18	10:59:40	0:29:59
HARASSMENT	0	0	6	6	1%	0:17:36	0:24:27	0:23:15	5:18:33	0:53:05
ILLEGAL DUMPING	0	0	1	1	0%	0:08:44	0:34:34	0:00:03	0:43:21	0:43:21
ILLEGALLY PARKED VEHICLE	0	1	0	1	0%	0:00:00	0:00:00	0:16:12	0:16:12	0:16:12
LOST OR FOUND ITEM	0	0	4	4	1%	0:16:40	0:00:00	1:10:15	4:49:03	1:12:15
NARCOTICS VIOLATION	0	1	1	2	0%	0:06:36	0:09:49	2:43:50	5:44:06	2:52:03
OFFICER ASSISTING OTHER DEPART	0	4	8	12	2%	0:02:56	0:12:16	0:48:10	10:39:48	0:53:19
PSYCHIATRIC ABNORMAL BEHAVIOR	0	0	3	3	0%	0:01:23	0:13:40	0:15:42	1:30:52	0:30:17
PUBLIC ASSIST- LE	0	4	0	4	1%	0:00:01	0:00:00	0:31:46	2:07:05	0:31:46
RECKLESS DRIVER CHECK	0	2	10	12	2%	0:05:12	0:06:08	0:14:11	4:21:03	0:21:45
SIMPLE BATTERY	0	0	1	1	0%	0:03:17	0:00:00	0:00:00	0:18:58	0:18:58
SPECIAL ASSIGNMENT	0	9	0	9	1%	0:00:01	0:00:00	3:18:12	29:43:56	3:18:12
STALLED VEHICLE	0	4	3	7	1%	0:12:05	0:16:54	0:05:46	1:50:25	0:15:46
SUSPICIOUS PERSON OR ACTIVITY	0	1	9	10	1%	0:04:10	0:08:29	0:11:50	3:58:19	0:23:49
SUSPICIOUS VEHICLE	0	9	6	15	2%	0:06:31	0:09:26	0:16:57	5:59:11	0:23:56
TRAFFIC ARREST	0	1	0	1	0%	0:00:01	0:00:00	5:15:54	5:15:55	5:15:55
TRAFFIC HAZARD DEBRIS	0	3	1	4	1%	0:02:53	0:06:18	0:02:17	0:24:10	0:06:02
TRAFFIC STOP	0	301	0	301	43%	0:00:01	0:00:00	0:12:18	61:45:57	0:12:18
TRO VIOLATION	0	0	1	1	0%	0:07:34	0:05:16	0:20:56	0:33:46	0:33:46
UNLAWFUL USE OF TELEPHONE	0	0	1	1	0%	0:10:22	0:00:10	0:36:04	0:46:36	0:46:36
VEHICLE IMPOUNDMENT	0	1	0	1	0%	0:00:00	0:00:00	0:41:44	0:41:44	0:41:44
WARRANT SERVICE	0	11	0	11	2%	0:00:01	0:00:00	2:53:00	31:43:09	2:53:00
WEAPONS OR EXPLOSION INFRACT	0	0	1	1	0%	0:09:01	0:00:00	0:00:00	0:30:06	0:30:06
WELFARE CHECK	0	20	28	48	7%	0:19:12	0:56:47	0:19:11	49:50:05	1:02:17
WRONG WAY DRIVER	0	3	1	4	1%	0:01:52	0:04:34	0:12:55	0:59:59	0:14:59
Subtotals for No Summary Code	**0**	**461**	**170**	**631**	**91%**	**0:07:20**	**0:12:11**	**1:04:39**	**360:02:07**	**1:11:57**

Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
ANIMAL CALL	0	3	6	9	1%	0:14:55	0:34:28	1:06:08	12:01:26	1:20:09
ANIMAL WELFARE CHECK	0	0	4	4	1%	0:21:56	0:17:33	0:07:24	3:25:17	0:51:19
ANIMALS RUNNING AT LARGE	0	2	8	10	1%	0:19:27	0:07:26	0:40:44	9:13:22	0:55:20
ASSISTANCE WITH ANIMALS	0	1	0	1	0%	0:00:00	0:00:00	0:26:20	0:26:20	0:26:20
BARKING DOG	0	1	2	3	0%	9:14:13	0:20:33	0:32:09	20:25:30	6:48:30
DEAD ANIMAL	0	3	1	4	1%	19:42:36	0:13:16	0:12:02	20:44:03	5:11:00
INJURED OR SICK ANIMAL	0	1	1	2	0%	0:05:38	0:05:21	0:36:35	1:29:48	0:44:54
STRAY	0	2	2	4	1%	10:31:49	0:11:52	1:00:29	24:21:41	6:05:25
VICIOUS ANIMAL	0	0	3	3	0%	0:47:30	0:09:30	0:46:59	7:54:03	2:38:01
Subtotals for ANIM	**0**	**13**	**27**	**40**	**6%**	**5:09:46**	**0:15:00**	**0:36:32**	**100:01:30**	**2:46:46**
AGGRAVATED ASSAULT	0	0	1	1	0%	0:03:22	0:36:25	0:00:04	0:39:51	0:39:51
Subtotals for ASLT	**0**	**0**	**1**	**1**	**0%**	**0:03:22**	**0:36:25**	**0:00:04**	**0:39:51**	**0:39:51**
BURGLARY OF MOTOR VEHICLE	0	0	1	1	0%	0:16:35	0:32:29	0:02:47	0:51:51	0:51:51
Subtotals for BURG	**0**	**0**	**1**	**1**	**0%**	**0:16:35**	**0:32:29**	**0:02:47**	**0:51:51**	**0:51:51**
LARCENY	0	1	5	6	1%	0:23:02	0:12:30	0:49:50	7:44:17	1:17:22
LARCENY IN PROGRESS	0	1	0	1	0%	0:00:00	0:00:00	0:29:27	0:29:27	0:29:27
SHOPLIFTER	0	2	1	3	0%	0:12:32	0:19:15	1:45:53	5:49:26	1:56:28
Subtotals for LARC	**0**	**4**	**6**	**10**	**1%**	**0:17:47**	**0:15:52**	**1:01:43**	**14:03:10**	**1:14:26**
MV ACCIDENT NON INJURY	0	0	5	5	1%	0:05:04	0:05:58	0:29:34	2:37:32	0:31:30
MV ACCIDENT PRIVATE PROPERTY	0	0	4	4	1%	0:08:12	0:05:10	0:18:08	2:06:02	0:31:30
Subtotals for MVA	**0**	**0**	**9**	**9**	**1%**	**0:06:38**	**0:05:34**	**0:23:51**	**4:43:34**	**0:31:30**

Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
UNLAWFUL TAKING OF MOTOR VEHIC	0	0	3	3	0%	0:12:21	0:22:01	1:41:13	6:46:47	2:15:35
Subtotals for SMV	**0**	**0**	**3**	**3**	**0%**	**0:12:21**	**0:22:01**	**1:41:13**	**6:46:47**	**2:15:35**
Grand Totals	**0**	**478**	**217**	**695**	**100%**	**0:48:09**	**0:13:38**	**0:57:46**	**487:08:50**	**1:23:46**

COMMUNICATIONS

Response Time Report

Agency: EDPD, Call date/Time range: 02/01/2025 - 02/28/2025

			Time In Minutes				
Time of Day	Priority	# of Calls	Dispatch Delay	Travel Time	Response Time	At Scene Time	Service Time
0700-1059	P	1	1.70	3.83	5.53	23.07	26.90
	1	6	1.57	2.81	4.38	21.82	24.63
	2	1	3.88	3.52	7.40	29.90	33.42
	3 +	100	22.40	5.06	27.46	20.28	25.34
	Avg.	108	20.88	4.91	25.79	20.48	25.39
1100-1459	P	1	0.37	3.90	4.27	76.33	80.23
	1	12	4.27	7.24	11.51	13.52	20.76
	2	6	6.15	7.22	13.37	18.05	25.27
	3 +	83	4.21	3.95	8.16	19.79	23.74
	Avg.	102	4.29	4.53	8.82	19.50	24.03
1500-1859	P	3	5.51	3.49	9.00	11.50	14.99
	1	9	5.39	9.01	14.40	18.88	27.89
	2	8	5.50	6.11	11.61	28.07	34.18
	3 +	159	2.85	1.68	4.53	17.76	19.44
	Avg.	179	3.14	2.27	5.41	18.17	20.44
1900-2259	P	0	0.00	0.00	0.00	0.00	0.00
	1	9	3.23	7.23	10.46	11.36	18.59
	2	3	4.86	0.00	4.86	9.17	9.17
	3 +	111	0.86	1.58	2.44	16.35	17.93
	Avg.	123	1.13	1.95	3.08	15.81	17.76
2300-0259	P	0	0.00	0.00	0.00	0.00	0.00
	1	12	1.27	3.52	4.79	10.51	14.03
	2	1	0.12	6.77	6.89	63.37	70.14
	3 +	77	0.77	0.87	1.64	13.90	14.77
	Avg.	90	0.83	1.29	2.12	14.00	15.29
0300-0659	P	0	0.00	0.00	0.00	0.00	0.00
	1	2	4.33	3.15	7.48	2.79	5.94
	2	0	0.00	0.00	0.00	0.00	0.00
	3 +	24	3.97	2.97	6.94	9.53	12.50
	Avg.	26	4.00	2.99	6.99	9.02	12.01
ALL	P	5	3.72	3.64	7.36	26.78	30.42
	1	50	3.24	5.97	9.21	13.94	19.91
	2	19	5.23	5.39	10.62	23.88	29.27
	3 +	554	5.94	2.55	8.49	17.34	19.89
	Avg.	628	5.69	2.92	8.61	17.34	20.26

Outlook

February Stats & Volunteer Hours

From Christine Romero <cromero@edgewood-nm.gov>
Date Mon 3/3/2025 1:09 PM
To Roger Jimenez <rjimenez@edgewood-nm.gov>

Good morning!

The volunteer hours for February were 44.75 hours.

Here are the February intake and outcome stats:

Intake - 15
- Dog - 12
  - Strays - 9
  - Owner Surrender - 2
  - Protective Custody - 1
- Cat - 3
  - Strays - 2
  - Owner Surrender - 1

Outcome - 9
- Dog - 7
  - Adoption - 5
  - Reclaim - 2
- Cat - 2
  - Adoption - 1
  - Euthanized (injured) - 1

Please let me know if you have any questions.

Thank you,

Christine Romero
Animal Shelter Manager
Edgewood PD TAC
Town of Edgewood
(505)926-9013

Edgewood Police Department

Making Edgewood Better Together
Roger P. Jimenez, Chief of Police

February 2025
Commission Report

Police Department & Animal Control/Shelter Overall Statistics

February 2025

	Current Month	Last Month	Trend Month V. Month
Calls for Service	695	568	18.3%
Dispatched	217	265	-22.1%
Self-Initiated	478	303	36.6%
Traffic Stops	301	178	40.9%
Offense Reports	48	47	2.1%
Crash Reports	9	17	-88.9%
Arrest	41	21	48.8%
Response Times		See Log	
Animals Taken in	15	24	-60%
Adopted	6	14	-133%
Calls for Service	40	40	0%
Reclaimed	2	8	-300%
Volunteer Hrs.	44.75	71	-58.7%

COMMUNICATIONS

Events by Nature Code

Agency: EDPD, Event date/Time range: 02/01/2025 00:00:00 - 02/28/2025 23:59:59

Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
911 HANG UP CALL	0	0	2	2	0%	0:03:40	0:06:55	0:08:15	0:37:42	0:18:51
ABANDONED VEHICLE	0	1	2	3	0%	0:06:50	0:15:42	0:17:39	1:38:02	0:32:40
ASSIST FIRE DEPARTMENT	0	0	2	2	0%	0:00:09	0:05:40	0:50:58	1:53:37	0:56:48
ASSIST WITH NEIGHBOR DISPUTE	0	0	1	1	0%	0:06:15	0:08:32	0:19:46	0:34:33	0:34:33
ASSISTANCE CALL	0	1	13	14	2%	0:15:53	0:22:54	0:23:49	11:16:22	0:48:18
ASSISTANCE WITH JUVENILE	0	0	1	1	0%	0:30:07	0:07:13	0:43:33	1:20:53	1:20:53
ASSISTING AMBULANCE	0	0	5	5	1%	0:03:43	0:03:38	0:26:46	2:50:42	0:34:08
ATTEMPT TO LOCATE MOTOR VEHICL	0	1	1	2	0%	0:10:10	0:09:38	0:20:24	1:00:37	0:30:18
ATV MOTORCYCLE COMPLANIT	0	0	1	1	0%	0:19:19	0:00:00	0:00:00	0:44:55	0:44:55
BE ON THE LOOKOUT	0	0	3	3	0%	0:00:00	0:45:50	0:25:57	2:49:29	0:56:29
CARDIAC OR RESPIRATORY ARREST	0	0	1	1	0%	0:01:37	0:07:08	0:20:41	0:29:26	0:29:26
CHECK BUSINESS ALARM	0	0	17	17	2%	0:03:11	0:02:21	0:03:10	2:19:43	0:08:13
CHECK RESIDENTIAL ALARM	0	0	2	2	0%	0:03:52	0:07:38	0:05:15	0:33:31	0:16:45
CHILD LOCKED A IN MV	0	0	2	2	0%	0:01:55	0:03:33	0:17:21	0:45:39	0:22:49
CLOSE PATROL	0	55	3	58	8%	0:01:27	0:12:12	0:20:55	20:50:55	0:21:34
COURT TRANSPORT	0	1	0	1	0%	0:00:00	0:00:00	6:46:57	6:46:57	6:46:57
CRIMINAL DAMAGE TO PROPERTY	0	0	1	1	0%	0:21:07	0:15:13	1:05:02	1:41:22	1:41:22
CRIMINAL TRESPASS	0	0	1	1	0%	0:04:38	0:05:27	0:18:42	0:28:47	0:28:47
DISORDERLY CONDUCT	0	0	12	12	2%	0:08:19	0:05:31	0:18:30	6:32:18	0:32:41
DOCUMENTED INFORMATION	0	0	1	1	0%	0:02:48	0:00:00	0:00:00	0:11:20	0:11:20
DOMESTIC DISTURBANCE	0	0	10	10	1%	0:02:49	0:08:48	1:28:56	15:20:57	1:32:05
DOMESTIC VIOLENCE NOTIFICATION	0	0	1	1	0%	0:16:03	0:07:00	0:06:03	0:29:06	0:29:06
DRIVING UNDER THE INFLUENCE	0	4	1	5	1%	0:00:34	0:04:38	5:54:42	29:39:18	5:55:51
EVADING ELUDING VIOLATION	0	1	0	1	0%	0:00:00	0:00:00	7:08:31	7:08:31	7:08:31

Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
FIREWORKS	0	0	2	2	0%	0:29:15	0:00:00	0:00:04	1:05:26	0:32:43
FOLLOW UP INVESTIGATION	0	22	0	22	3%	0:00:01	0:00:00	0:31:18	10:59:40	0:29:59
HARASSMENT	0	0	6	6	1%	0:17:36	0:24:27	0:23:15	5:18:33	0:53:05
ILLEGAL DUMPING	0	0	1	1	0%	0:08:44	0:34:34	0:00:03	0:43:21	0:43:21
ILLEGALLY PARKED VEHICLE	0	1	0	1	0%	0:00:00	0:00:00	0:16:12	0:16:12	0:16:12
LOST OR FOUND ITEM	0	0	4	4	1%	0:16:40	0:00:00	1:10:15	4:49:03	1:12:15
NARCOTICS VIOLATION	0	1	1	2	0%	0:06:36	0:09:49	2:43:50	5:44:06	2:52:03
OFFICER ASSISTING OTHER DEPART	0	4	8	12	2%	0:02:56	0:12:16	0:48:10	10:39:48	0:53:19
PSYCHIATRIC ABNORMAL BEHAVIOR	0	0	3	3	0%	0:01:23	0:13:40	0:15:42	1:30:52	0:30:17
PUBLIC ASSIST- LE	0	4	0	4	1%	0:00:01	0:00:00	0:31:46	2:07:05	0:31:46
RECKLESS DRIVER CHECK	0	2	10	12	2%	0:05:12	0:06:08	0:14:11	4:21:03	0:21:45
SIMPLE BATTERY	0	0	1	1	0%	0:03:17	0:00:00	0:00:00	0:18:58	0:18:58
SPECIAL ASSIGNMENT	0	9	0	9	1%	0:00:01	0:00:00	3:18:12	29:43:56	3:18:12
STALLED VEHICLE	0	4	3	7	1%	0:12:05	0:16:54	0:05:46	1:50:25	0:15:46
SUSPICIOUS PERSON OR ACTIVITY	0	1	9	10	1%	0:04:10	0:08:29	0:11:50	3:58:19	0:23:49
SUSPICIOUS VEHICLE	0	9	6	15	2%	0:06:31	0:09:26	0:16:57	5:59:11	0:23:56
TRAFFIC ARREST	0	1	0	1	0%	0:00:01	0:00:00	5:15:54	5:15:55	5:15:55
TRAFFIC HAZARD DEBRIS	0	3	1	4	1%	0:02:53	0:06:18	0:02:17	0:24:10	0:06:02
TRAFFIC STOP	0	301	0	301	43%	0:00:01	0:00:00	0:12:18	61:45:57	0:12:18
TRO VIOLATION	0	0	1	1	0%	0:07:34	0:05:16	0:20:56	0:33:46	0:33:46
UNLAWFUL USE OF TELEPHONE	0	0	1	1	0%	0:10:22	0:00:10	0:36:04	0:46:36	0:46:36
VEHICLE IMPOUNDMENT	0	1	0	1	0%	0:00:00	0:00:00	0:41:44	0:41:44	0:41:44
WARRANT SERVICE	0	11	0	11	2%	0:00:01	0:00:00	2:53:00	31:43:09	2:53:00
WEAPONS OR EXPLOSION INFRACT	0	0	1	1	0%	0:09:01	0:00:00	0:00:00	0:30:06	0:30:06
WELFARE CHECK	0	20	28	48	7%	0:19:12	0:56:47	0:19:11	49:50:05	1:02:17
WRONG WAY DRIVER	0	3	1	4	1%	0:01:52	0:04:34	0:12:55	0:59:59	0:14:59
Subtotals for No Summary Code	**0**	**461**	**170**	**631**	**91%**	**0:07:20**	**0:12:11**	**1:04:39**	**360:02:07**	**1:11:57**

Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
ANIMAL CALL	0	3	6	9	1%	0:14:55	0:34:28	1:06:08	12:01:26	1:20:09
ANIMAL WELFARE CHECK	0	0	4	4	1%	0:21:56	0:17:33	0:07:24	3:25:17	0:51:19
ANIMALS RUNNING AT LARGE	0	2	8	10	1%	0:19:27	0:07:26	0:40:44	9:13:22	0:55:20
ASSISTANCE WITH ANIMALS	0	1	0	1	0%	0:00:00	0:00:00	0:26:20	0:26:20	0:26:20
BARKING DOG	0	1	2	3	0%	9:14:13	0:20:33	0:32:09	20:25:30	6:48:30
DEAD ANIMAL	0	3	1	4	1%	19:42:36	0:13:16	0:12:02	20:44:03	5:11:00
INJURED OR SICK ANIMAL	0	1	1	2	0%	0:05:38	0:05:21	0:36:35	1:29:48	0:44:54
STRAY	0	2	2	4	1%	10:31:49	0:11:52	1:00:29	24:21:41	6:05:25
VICIOUS ANIMAL	0	0	3	3	0%	0:47:30	0:09:30	0:46:59	7:54:03	2:38:01
Subtotals for ANIM	**0**	**13**	**27**	**40**	**6%**	**5:09:46**	**0:15:00**	**0:36:32**	**100:01:30**	**2:46:46**
AGGRAVATED ASSAULT	0	0	1	1	0%	0:03:22	0:36:25	0:00:04	0:39:51	0:39:51
Subtotals for ASLT	**0**	**0**	**1**	**1**	**0%**	**0:03:22**	**0:36:25**	**0:00:04**	**0:39:51**	**0:39:51**
BURGLARY OF MOTOR VEHICLE	0	0	1	1	0%	0:16:35	0:32:29	0:02:47	0:51:51	0:51:51
Subtotals for BURG	**0**	**0**	**1**	**1**	**0%**	**0:16:35**	**0:32:29**	**0:02:47**	**0:51:51**	**0:51:51**
LARCENY	0	1	5	6	1%	0:23:02	0:12:30	0:49:50	7:44:17	1:17:22
LARCENY IN PROGRESS	0	1	0	1	0%	0:00:00	0:00:00	0:29:27	0:29:27	0:29:27
SHOPLIFTER	0	2	1	3	0%	0:12:32	0:19:15	1:45:53	5:49:26	1:56:28
Subtotals for LARC	**0**	**4**	**6**	**10**	**1%**	**0:17:47**	**0:15:52**	**1:01:43**	**14:03:10**	**1:14:26**
MV ACCIDENT NON INJURY	0	0	5	5	1%	0:05:04	0:05:58	0:29:34	2:37:32	0:31:30
MV ACCIDENT PRIVATE PROPERTY	0	0	4	4	1%	0:08:12	0:05:10	0:18:08	2:06:02	0:31:30
Subtotals for MVA	**0**	**0**	**9**	**9**	**1%**	**0:06:38**	**0:05:34**	**0:23:51**	**4:43:34**	**0:31:30**

Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
UNLAWFUL TAKING OF MOTOR VEHIC	0	0	3	3	0%	0:12:21	0:22:01	1:41:13	6:46:47	2:15:35
Subtotals for SMV	**0**	**0**	**3**	**3**	**0%**	**0:12:21**	**0:22:01**	**1:41:13**	**6:46:47**	**2:15:35**
Grand Totals	**0**	**478**	**217**	**695**	**100%**	**0:48:09**	**0:13:38**	**0:57:46**	**487:08:50**	**1:23:46**

COMMUNICATIONS

Response Time Report

Agency: EDPD, Call date/Time range: 02/01/2025 - 02/28/2025

			Time In Minutes				
Time of Day	Priority	# of Calls	Dispatch Delay	Travel Time	Response Time	At Scene Time	Service Time
0700-1059	P	1	1.70	3.83	5.53	23.07	26.90
	1	6	1.57	2.81	4.38	21.82	24.63
	2	1	3.88	3.52	7.40	29.90	33.42
	3 +	100	22.40	5.06	27.46	20.28	25.34
	Avg.	108	20.88	4.91	25.79	20.48	25.39
1100-1459	P	1	0.37	3.90	4.27	76.33	80.23
	1	12	4.27	7.24	11.51	13.52	20.76
	2	6	6.15	7.22	13.37	18.05	25.27
	3 +	83	4.21	3.95	8.16	19.79	23.74
	Avg.	102	4.29	4.53	8.82	19.50	24.03
1500-1859	P	3	5.51	3.49	9.00	11.50	14.99
	1	9	5.39	9.01	14.40	18.88	27.89
	2	8	5.50	6.11	11.61	28.07	34.18
	3 +	159	2.85	1.68	4.53	17.76	19.44
	Avg.	179	3.14	2.27	5.41	18.17	20.44
1900-2259	P	0	0.00	0.00	0.00	0.00	0.00
	1	9	3.23	7.23	10.46	11.36	18.59
	2	3	4.86	0.00	4.86	9.17	9.17
	3 +	111	0.86	1.58	2.44	16.35	17.93
	Avg.	123	1.13	1.95	3.08	15.81	17.76
2300-0259	P	0	0.00	0.00	0.00	0.00	0.00
	1	12	1.27	3.52	4.79	10.51	14.03
	2	1	0.12	6.77	6.89	63.37	70.14
	3 +	77	0.77	0.87	1.64	13.90	14.77
	Avg.	90	0.83	1.29	2.12	14.00	15.29
0300-0659	P	0	0.00	0.00	0.00	0.00	0.00
	1	2	4.33	3.15	7.48	2.79	5.94
	2	0	0.00	0.00	0.00	0.00	0.00
	3 +	24	3.97	2.97	6.94	9.53	12.50
	Avg.	26	4.00	2.99	6.99	9.02	12.01
ALL	P	5	3.72	3.64	7.36	26.78	30.42
	1	50	3.24	5.97	9.21	13.94	19.91
	2	19	5.23	5.39	10.62	23.88	29.27
	3 +	554	5.94	2.55	8.49	17.34	19.89
	Avg.	628	5.69	2.92	8.61	17.34	20.26

Outlook

February Stats & Volunteer Hours

From Christine Romero <cromero@edgewood-nm.gov>
Date Mon 3/3/2025 1:09 PM
To Roger Jimenez <rjimenez@edgewood-nm.gov>

Good morning!

The volunteer hours for February were 44.75 hours.

Here are the February intake and outcome stats:

Intake - 15
- Dog - 12
  - Strays - 9
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- Dog - 7
  - Adoption - 5
  - Reclaim - 2
- Cat - 2
  - Adoption - 1
  - Euthanized (injured) - 1

Please let me know if you have any questions.

Thank you,

Christine Romero
Animal Shelter Manager
Edgewood PD TAC
Town of Edgewood
(505)926-9013

Edgewood Municipal Court

Fine Fee Summary

From 02/01/2025 12:00 AM to 02/28/2025 11:59 PM
All Case Types and Sub-Types
All Clerks

Receipts		
Case Payment		
Fine		1,300.00
	Subtotal:	1,300.00
	Total Receipts:	1,300.00
	Report Total:	**1,300.00**

Edgewood Municipal Court

Epayment Payments Received

From 02/01/2025 12:00 AM to 02/28/2025 11:59 PM
Sorted By: Case Number

Case No.	Defendant	Transaction No.	Payment Type	Charge Payment	Payment Date and Time	Receipt No.
Online Payments						
CitePayUSA Payments						
202400405-TR-FT	Singh, Pritpal	1455380454	CitePayUSA	25.00	02/18/2025 3:13 PM	11247
202500009-TR-SP	Springer, Savannah	1452431164	CitePayUSA	25.00	02/18/2025 10:02 AM	11243
202500078-TR-SP	Hedgepeth, Callie	1460193819	CitePayUSA	65.00	02/19/2025 8:45 AM	11248
202500084-TR-SP	Gutierrez, Rena	1461891627	CitePayUSA	30.00	02/19/2025 12:01 PM	11250
202500086-TR-SB	Dowling, Douglas	1308408400	CitePayUSA	25.00	02/03/2025 9:34 AM	11235
202500099-TR-NR	MacDonald, Bethany	1490487785	CitePayUSA	25.00	02/22/2025 8:50 AM	11251
202500110-TR-SP	Hansen, Michael	1431401249	CitePayUSA	65.00	02/15/2025 7:06 PM	11241
202500111-TR-SP	Link, Carolyn	1377850467	CitePayUSA	65.00	02/10/2025 10:12 AM	11238
202500112-TR-SP	Moraga, Thalia	1376544361	CitePayUSA	100.00	02/10/2025 7:14 AM	11237
202500113-TR-SP	Brehm, Jeremy	1443249542	CitePayUSA	25.00	02/17/2025 8:46 AM	11242
202500116-TR-NR	Anaya, Larry	1406810505	CitePayUSA	25.00	02/13/2025 1:04 PM	11239
202500118-TR-SP	Madsen, Guy	1461112751	CitePayUSA	25.00	02/19/2025 10:42 AM	11249
202500123-TR-DL	Johnson, Lee	1454700832	CitePayUSA	25.00	02/18/2025 1:59 PM	11245
202500123-TR-DL	Johnson, Lee	1454700832	CitePayUSA	25.00	02/18/2025 1:59 PM	11246
202500136-TR-SP	Fennell, Sheila	1524481632	CitePayUSA	65.00	02/25/2025 11:42 AM	11253
202500139-TR-SP	Yazzie, Aroden	1546627601	CitePayUSA	65.00	02/27/2025 11:43 AM	11262
202500141-TR-SP	Hackard, Lisa	1538317225	CitePayUSA	65.00	02/26/2025 3:27 PM	11256
202500142-TR-SP	Gallegos, Joe	1544044177	CitePayUSA	65.00	02/27/2025 7:25 AM	11257
202500164-TR-NR	Roseman, Michael	1503441149	CitePayUSA	25.00	02/23/2025 11:48 AM	11252
202500174-TR-SP	Mendez, Britnee	1536505553	CitePayUSA	30.00	02/26/2025 12:58 PM	11255
202500184-TR-SP	Dejaynes, Marcia	1562318228	CitePayUSA	30.00	02/28/2025 4:56 PM	11267
202500196-TR-SB	Dipboye, David	1546680353	CitePayUSA	25.00	02/27/2025 11:47 AM	11263
Total no. of Payments: 22			Subtotal:	$920.00		
Total no. of Payments: 22			**Total:**	**$920.00**		

Edgewood Municipal Court

Monthly Activity Report

February 2015
Citations and Non-Citations By Issued Date
Financial Type: Fines and Fees

Citations	Last Month	This Month	Change	Last YTD	This YTD	Change
ANIMAL CONTROL	1	1	0	6	2	-4
CRIMINAL 2006-10	9	2	-7	5	11	6
DWI	0	0	0	1	0	-1
Miscellaneous	2	2	0	3	4	1
TRAFFIC	34	90	56	189	124	-65
Totals:	**46**	**95**	**49**	**204**	**141**	**-63**
Non-Citations						
CRIMINAL 2006-10	0	0	0	2	0	-2
Totals:	**0**	**0**	**0**	**2**	**0**	**-2**
Fines and Fees						
Correction Fee	506.00	677.00	171.00	2,809.25	1,183.00	(1,626.25)
Court Automation Fee	156.00	210.00	54.00	828.00	366.00	(462.00)
DWI Lab	0.00	0.00	0.00	0.00	0.00	0.00
DWI Prevention	0.00	0.00	0.00	0.00	0.00	0.00
Fine	2,177.00	2,106.12	(70.88)	5,462.16	4,283.12	(1,179.04)
Judicial Education Fee	78.00	117.00	39.00	414.00	195.00	(219.00)
Totals:	**$2,917.00**	**$3,110.12**	**$193.12**	**$9,513.41**	**$6,027.12**	**$(3,486.29)**

Monthly Road Department Report 2/1/2025 to 2/28/2025

- Had Road Cinders delivered by Monarch Mountain 300 tons
- Had 150 tons of Road Salt delivered from Salt and Minerales
- Installed 3-24" culverts on East Venus for Project.
- Went to Roswell for Flagger training 2/18 to 2/20.
- Replaced signs on church Rd, Dinkel Rd, Skyline Dr.
- Routine maintenance on Edgewood, E Willard, Stanley, Encantada Rd, High meadow loop.
- Routine maintenance on Church Rd, Aspin Rd, Dunkin Rd, Burch Rd, Range Rd, Capital Rd, Park, Cactus Rd, Pinion Rd
- Routine maintenance on Horton Rd, Nugent Rd, E Venus Rd, Hill Ranch Rd, Broken Arrow Rd.
- Moved Conex at Venus Park for new Construction Project for Parks and Rec.
- Had Cleary Drill Column holes for New Building in Road Dept Yard for Equipment storage. 2/25/25
- Worked on and repaired equipment and serviced vehicles.
- Cleary Building Started Erecting New Building 2/27
- Routine Maintenance on Steeplechase, Appaloosa Rd Blue mule, Palomino, Duke Rd,

Joshua Jantz Road Supervisor

EDGEWOOD COMMUNITY LIBRARY
171B NM-344 ◦ PO Box 3610 ◦ Edgewood, NM 87015 ◦ (505) 281-0138 ◦ www.edgewood-nm.gov

Monthly Library Report
February FY25

Programs/Events

Build-a-Pal

- The library hosted its annual Build-a-Pal event with a great turnout! Participants get to choose a bear pal, choose their clothes and accessories, and design a t-shirt or hoodie for it. Total attendees: 138

Story Time

- Every Wednesday at 11am, the librarian reads two picture books aloud and leads a craft centered around a weekly theme. Total attendees in February: 158

Movie Matinee

- On the fourth Saturday of every month, the library hosts a movie matinee where anyone can watch a family-friendly movie at the library. In February, the feature film was *Harold and the Purple Crayon*. Total attendees: 8

Monthly Statistics

Patronage

- Patrons: 1,125
- Internet Usage: 165
- Questions: 158
- Library Events: 6
    - Total Attendees: 304
- Activities Room Reservations: 8
    - Total Attendees: 111

Circulation and Acquisitions

- New Library Cards Issued: 35
- Materials Added to Collections: 353
- Checkouts: 2,046
- Card Renewals: 100
- Amount Saved: $26,031.78
    - The total amount patrons saved this month by using the library instead of buying books.

Library Volunteers

- Volunteers: 9
- Total Monthly Volunteer Hours: 208

Projects

Current Projects

Rec Room

- Mikey and Adrien in the Maintenance Department painted an accent wall in the rec room.

- Replaced missing lights in fixtures.

GRO Fund

- Submitted and received acknowledgement of reimbursement 1 for the GRO Fund. Sending last bits of paperwork to get the reimbursement processed by the State. The remaining grant allocation will be expended in FY26.

GO Bond

- Submitted and received acknowledgement of reimbursement 2 for the GO Bond. Waiting for reimbursement to be processed by the State.

Information Technology

- Adam, the IT Specialist, has been working on installing the new deep freeze software on the library's public computers. Deep freeze will erase any personal information/saved information every 24 hours.
- Working with James, the IT Director, to install a new camera in the rec room.

Updating Library Spaces

- Purchased new shelving for Beginner Books, another shelf for the Graphic Novel section, new shelf for newspapers, new Look It Up stations, and more storage cabinets. Waiting for new furniture to arrive.

Completed Projects

New Graphic Novel Section

- Re-catalogued and relabeled remaining teen graphic novels into the new graphic novel section. Covered, catalogued, and labeled new graphic novels for this section.

Large Print Stickers

- Large print stickers added to all large print materials.

Read-Along Kits

- Re-catalogued and relabeled read-along kits.

Facilities

Building

- 2 restroom stalls and 2 sinks in the women's restrooms, and 1 urinal in the men's restroom are out of order.
- Mikey and Adrien in the Maintenance Department painted an accent wall in the solar hallway.

Coming Up

Library Programs/Events

- Story Time: every Wednesday at 11am
- Library Scavenger Hunt: March 25-29

Library Advisory Board Meeting

- The next Library Advisory Board meeting is March 20, 2025, at 6:30pm in the Library Activities Room. The agenda and packet can be found here: https://www.edgewood-nm.gov/departments/library/library-advisory-board-agenda-minutes/

Stay Engaged in Your Library!

Cardholders have 24/7 access to the library's digital collection and public Wi-Fi. Information about these and other services can be found at www.edgewood-nm.gov . You can also follow library happenings on Facebook too!

Rec Room



Solar Hallway



Town of Edgewood
Parks & Recreation
Department Report
February FY25
Submitted by: Jimmy Martinez

Current Programs/Events/Projects:

- **Valentine's Day Masquerade Ball – February 15, 2025**

Statistics:

Monthly Total

- Valentine's Day Masquerade Ball
- MESD gym rental $150.00
- DJ – music $100.00
- Amazon – Valentine's Day backdrop and Paintable Masquerade Mask $81.96
- Walmart – Valentine's decorations $31.03
- Micheal's – Valetine's decorations $38.70
- Dollar Tree – Valentine's decorations and 6 table covers $17.02
- Lucky 7 – cookies $100.00
- Total $518.71

Monthly Averages

- $518.71

Volunteers

- 8 volunteers at 5.5 hours for the Valentine's Day Masquerade Ball

Completed & Future Projects:

- **Valentine's Day Masquerade Ball 2/15/2025**
- **Venus Park - Restrooms 2/27/2025**
- **ECHO Ridge Park – Roadway and Parking Lot 3/2/2025**
  - **Purchase of 2.53-acre lot on Barbara Lane**

Newsletter Highlight


Mid-high school welcome
VALENTINE'S DAY MASQUERADE BALL
Cookies by Lucky 7 baked goods
Food truck: Daily Bread
DJ
Saturday, Febuary 15th, 2025
6:00 - 9:00 pm
17 Venus Rd W, Edgewood, NM 87015
(Edgewood Middle School Gym)
Hosted by Parks & Rec and the Teen Advisory Council


Venus Park will be temporaryly closed off due to construction from 7 AM to 5 PM. Starting March 3, 2025. Please be mindful

Monthly Maintenance Report for February,2025

- Bassett Park And Venus Park is checked daily for litter
- Edgewood community park is checked daily
- Minor Repairs for the Town hall offices
- Picked up 17, 55-gallon trash bags, basset Park, Venus Park, Edgewood community park
- Service equipment weekly
- Oil changes in town vehicles
- Remove and install countertops at police dept
- Installing a new desk at police station
- Paint all lines and handicap parking on all town facilities
- Picked up 35, 55-gallons trash bags on church street, cactus road, old 66,344
- Custodian keeps town Facilities clean

Manuel Madrid, Maintenance Supervisor

Mike Tenorio, Maintenance

Matt Valencia, Maintenance

Joann Sandoval, custodian
Matt rye, temporary worker






O'Reilly

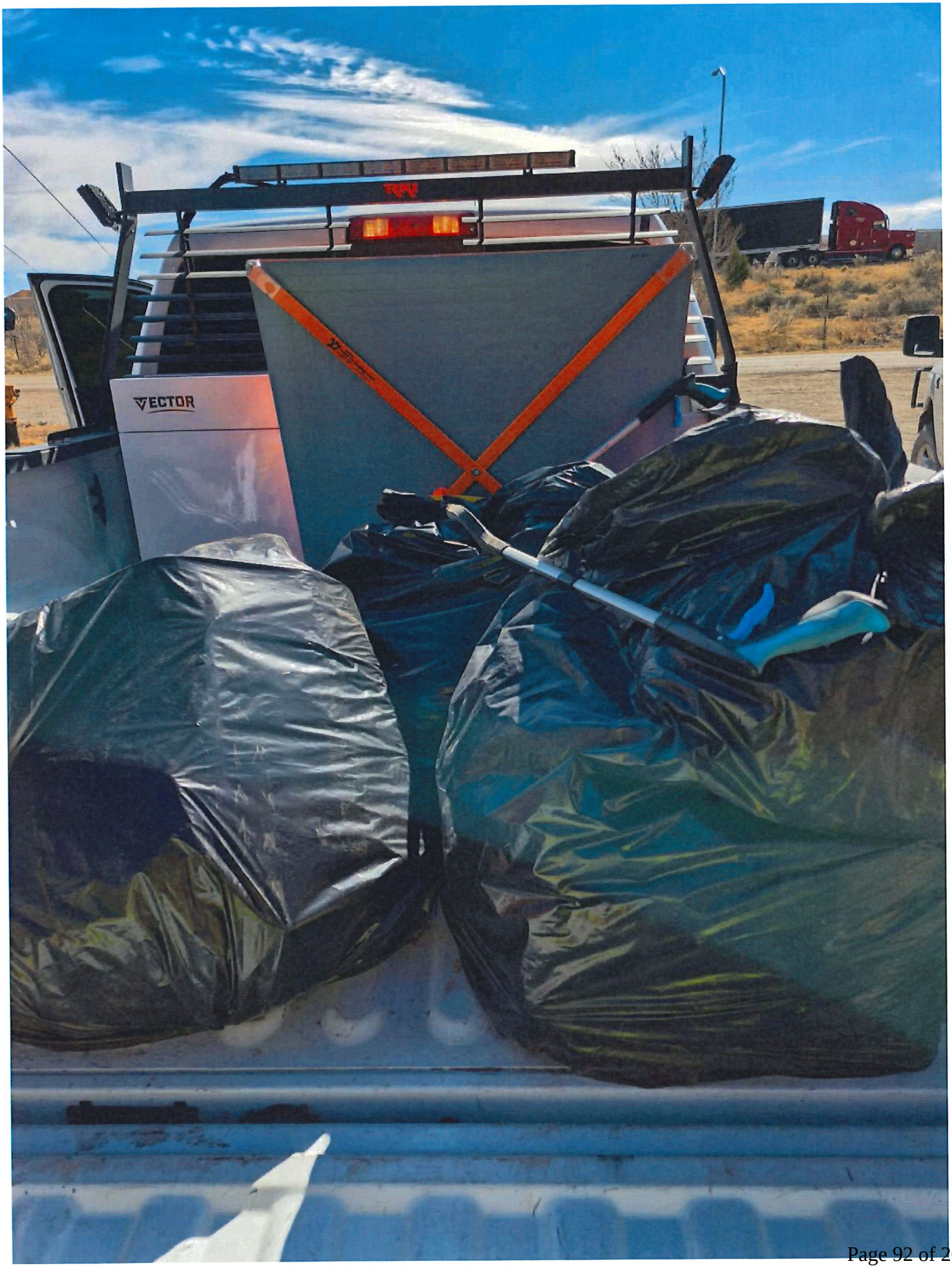






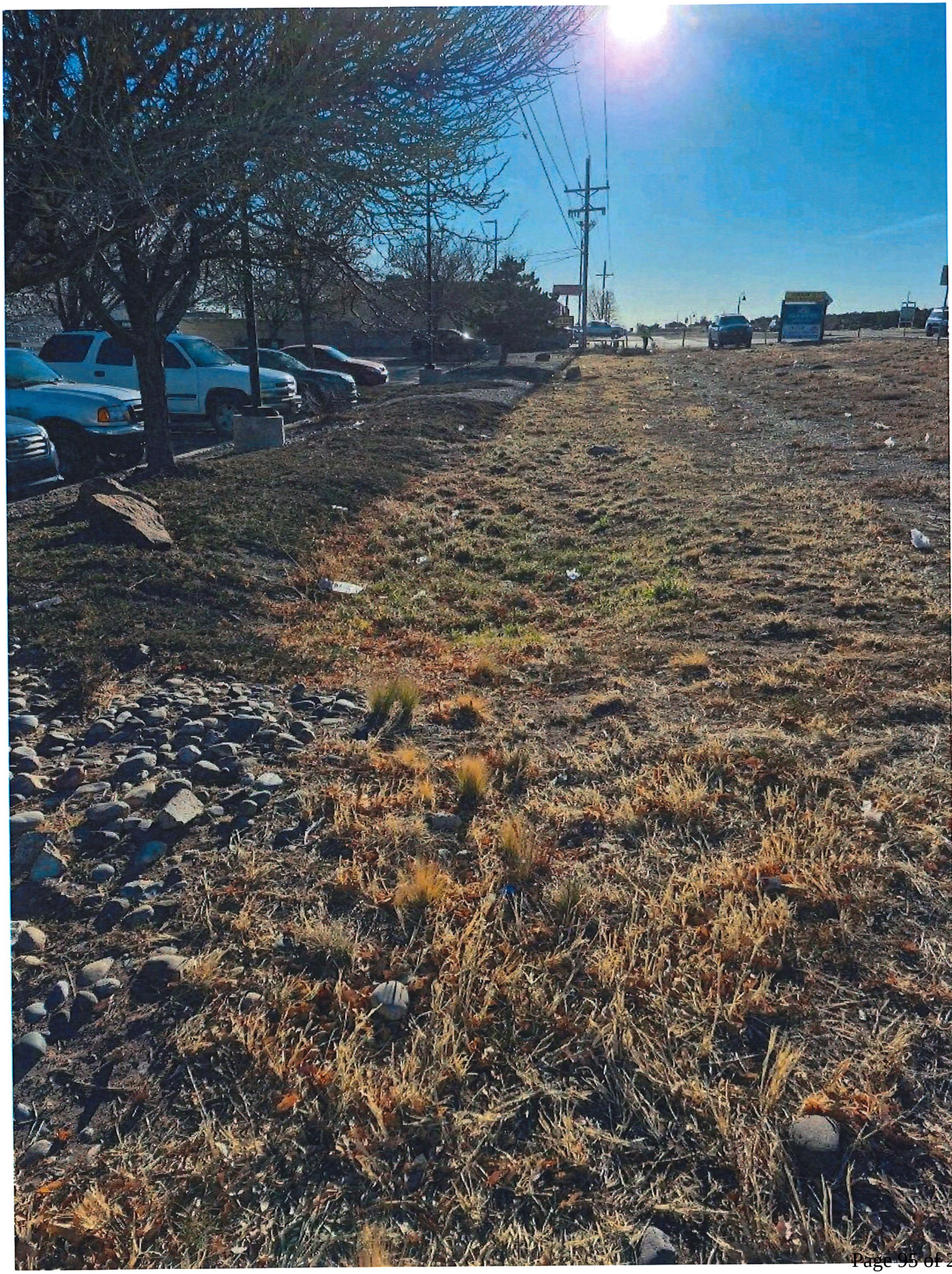


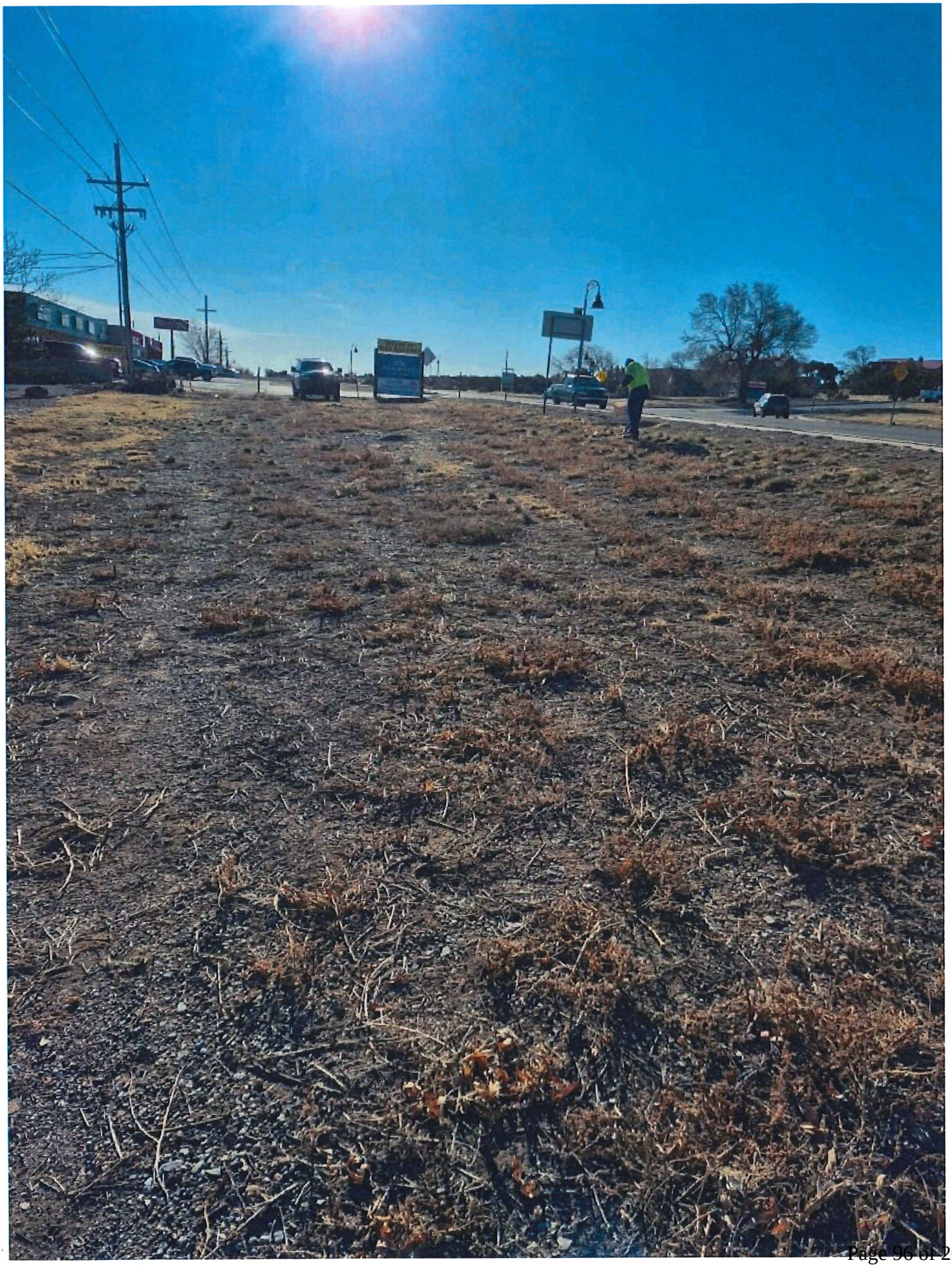


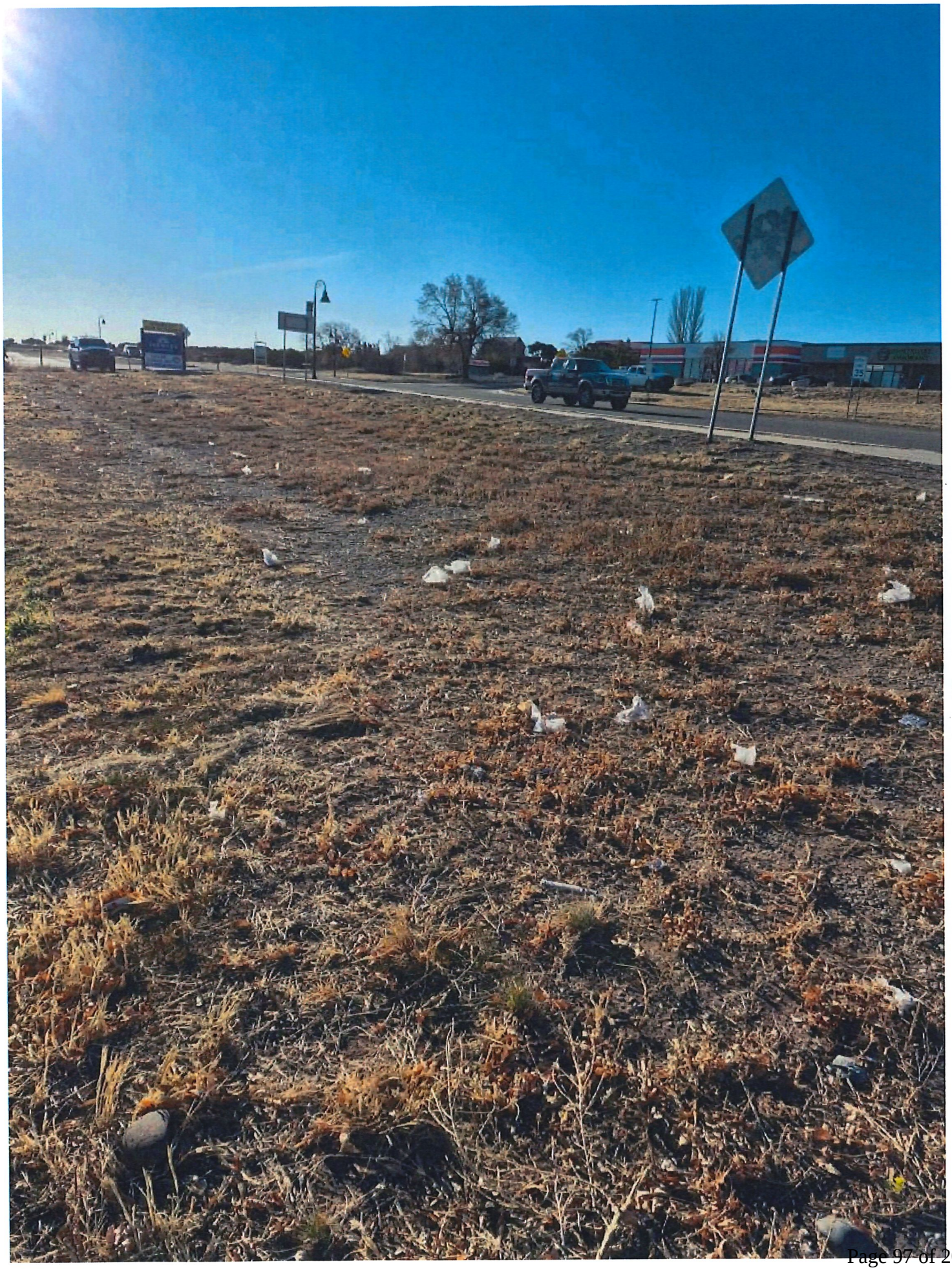

VECTOR



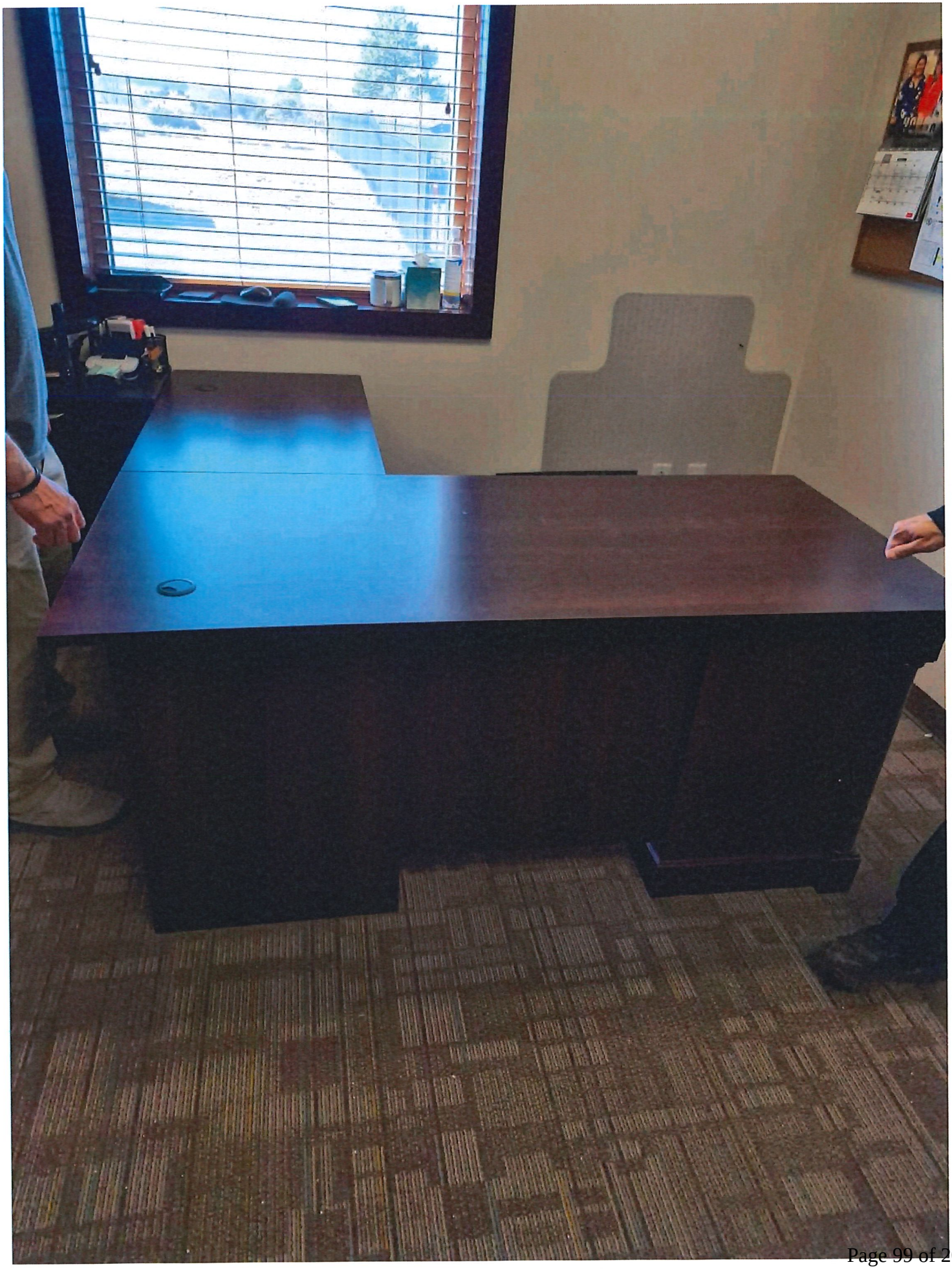




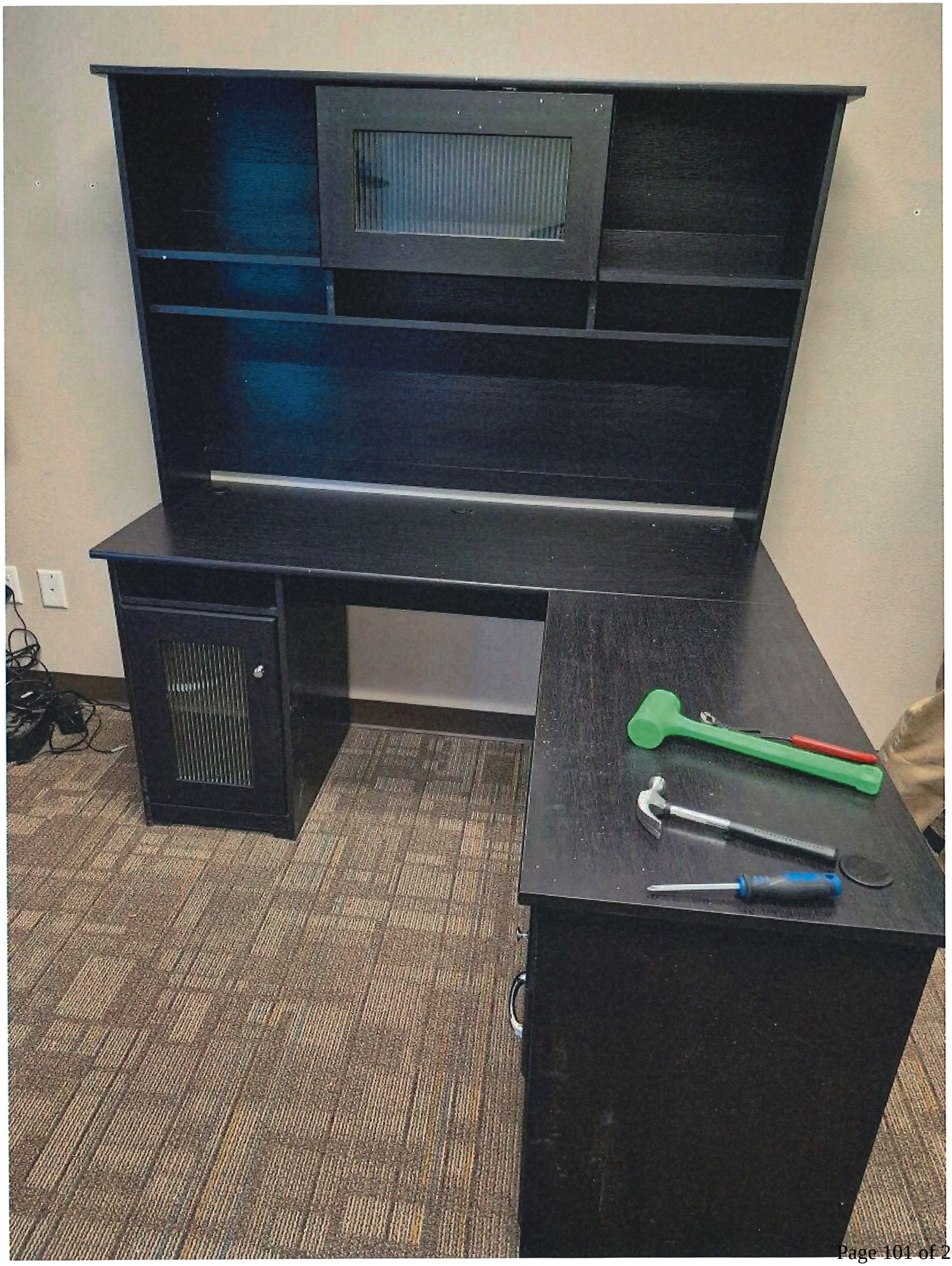


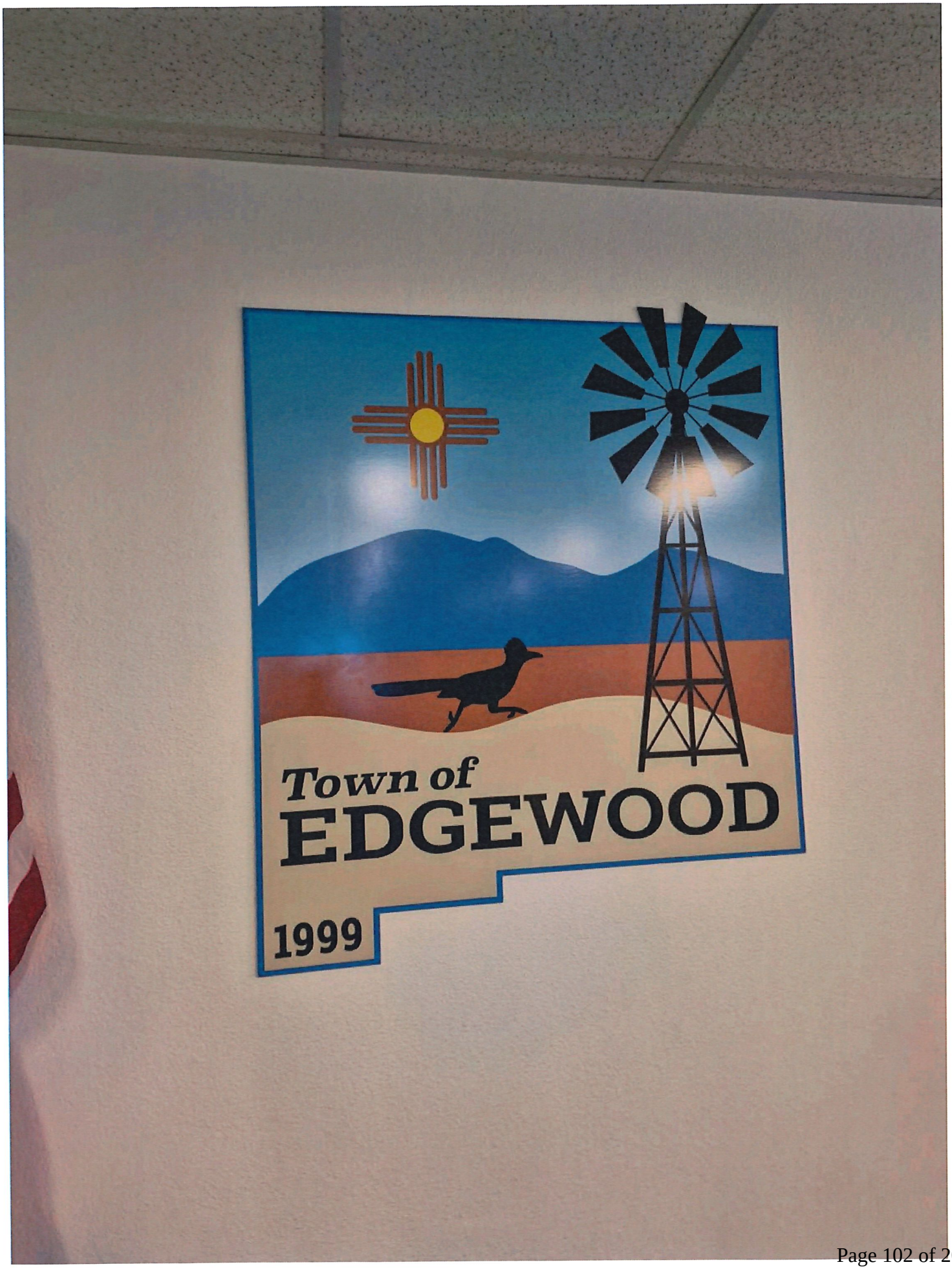










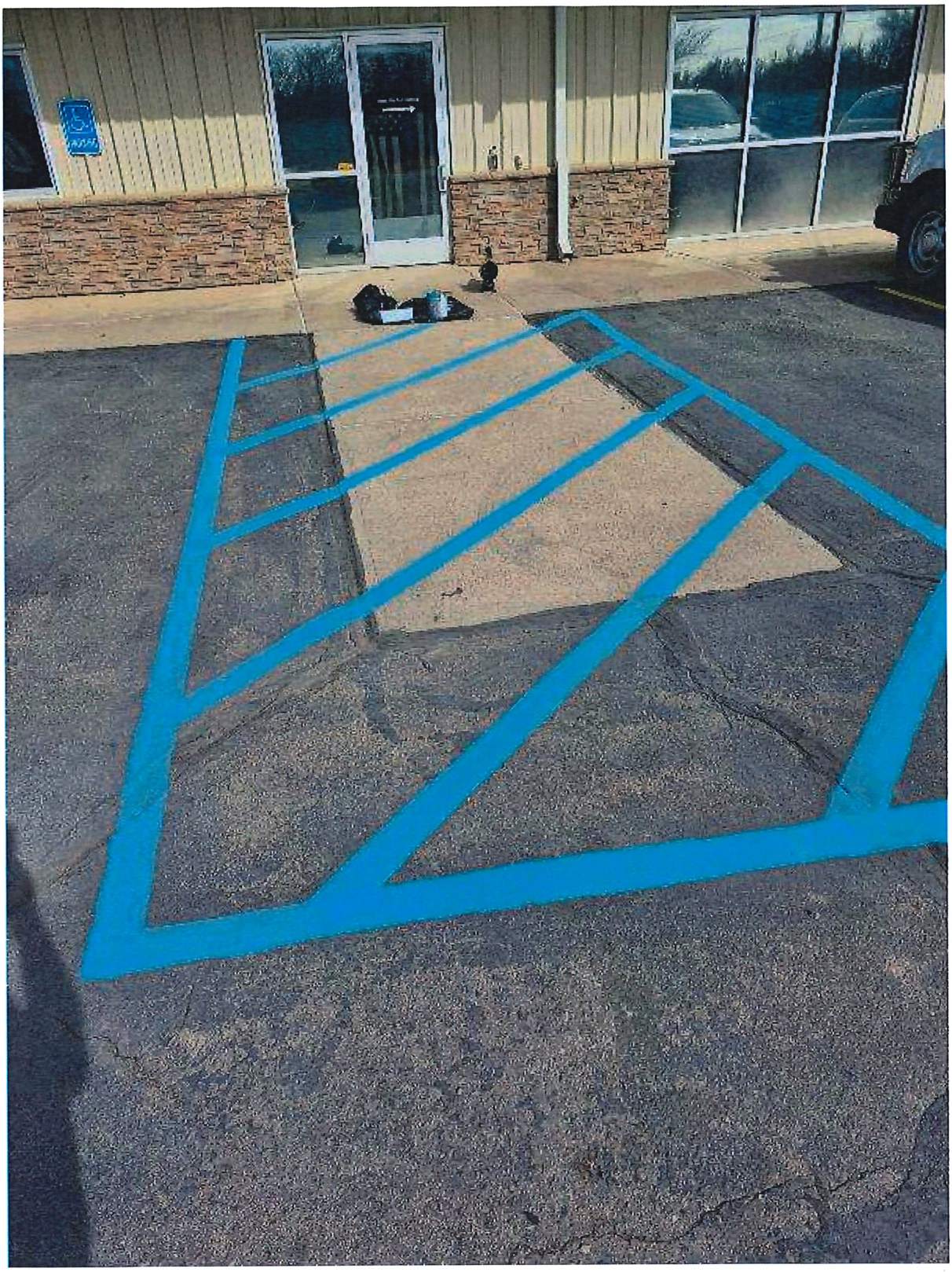

Town of
EDGEWOOD
1999











IT Department Report

February FY25

Submitted by: James Reader

Current Events & Projects:

- **Reimaging officers' Panasonic Toughbooks to eliminate bluescreens and standardize tools and access.**
- **IT will have an evening shift weekly to address all officers' technology support needs, beyond just the day shift.**
- **IT Specialist Adam Styles is rapidly advancing his skills in the Town's IT systems, with a primary focus on Microsoft 365 Administration. He handles helpdesk requests efficiently, receiving excellent feedback from other departments. I am very pleased with the quality of his work and the pace of his progress.**
- **We are actively working through all the town's systems and addressing issues as they arise. When possible, we fix them immediately. For issues that cannot be addressed right away, we document them and plan appropriate solutions.**

Statistics:

Monthly Averages

- **~60 support requests handled**

Completed, Current & Future Projects:

Completed:

- **Implement IT support ticket system**
- **New PD Building network and computer deployment**
- **Corrected some firewall policies that were impeding network traffic between the townhall and maintenance office networks**
- **Implemented new security policies across all town PCs and servers**
- **Simplify user and computer policy management directory structure on all town servers**

In Progress:

- **Security cameras at new PD building are 95% complete**
- **Access control at new PD building is ~50% complete, pending door replacement(s)**
- **PD Toughbook imaging**
- **Upgrading and standardizing PC fleet to new Dell Optiplex workstations with 5yr warranty**

Future:

- **Migrate all hypervisor servers to separate domain from primary town domain**
- **Migrate town hall file server and domain controller servers to new hypervisor hardware**
- **Evaluate, document and rebuild waste water treatment plant network**
- **Implement standard hardware replacement lifecycle for PCs and servers**

IT Department Report

February FY25

Submitted by: James Reader

- **Review and optimize phone call routing and handling**
- **Standardize all town WiFi to management platform that is in place at new PD building**

Newsletter Highlight

We are just beginning the work needed to ensure the integrity and availability of the Town's systems and data. Much has already been accomplished, but there is still a lot more to do.

TOWN OF EDGEWOOD PLANNING & ZONING REPORT

REPORT for MONTH of February 2025

PLANNING and ZONING COMMISSION MEETING

The P&Z Commission meeting was held on February 20. Draft Minutes of that meeting are attached.

A. WORKSHOP AGENDA BELOW

Workshop Agenda

Date: February 20th, 2025

Time: 5:00 PM - 6:00 PM

Location: Town Hall Commission Chambers

5:00 PM - 5:05 PM | WELCOME & INTRODUCTION

- Opening remarks
- Brief overview of the session's objectives
- Introduction of presenters and participants

5:05 PM - 5:35 PM | Session 1: Quasi-Judicial Matters

- Presenter: [Presenter Name]
- Overview of quasi-judicial processes
  - Definition and characteristics
- o The role of decision-makers in quasi-judicial proceedings
  Common challenges in quasi-judicial matters

  Q&A and discussion

5:35 PM - 6:05 PM I Session 2: Ex-Parte Communication

- o Presenter: [Presenter Name]
- o Definition and implications of ex-parte communication or Legal and ethical considerations o Examples of acceptable and prohibited ex-parte communication
- o Impact of ex-parte communication on legal dings proceedings
- o Best practices for avoiding violations
- o Q&A and discussion

6:00 PM I Closing Remarks

Summary of key takeaways

Thank you and final thoughts

B. FIVE ITEMS HEARD FOUR WERE APPROVED AND ONE WAS WITHDRWAN

DRAFT

TOWN OF EDGEWOOD

PLANNING & ZONING COMMISSION MINUTES

February 20, 2025, MINUTES

171 A STATE ROAD 344

EDGEWOOD TOWN HALL-COMMISSION CHAMBERS

1. CALL TO ORDER & ROLL CALL

Commissioner Williams called the meeting to order at 6:00 pm. Commissioner Hutchinson, Commissioner Bonino, Commissioner Rush, Commissioner Williams, Commissioner Reeves, Commissioner Chavez present.

2. APPROVAL OF AGENDA

MOTION: Commissioner Bonino made a motion to approve the agenda and Commissioner Bonino removed item twelve to be moved to item eight and then the rest of the Items will follow. Commissioner Rush motion for approval of Agenda.

Commissioner Bonino Seconded.

VOTE: ALL VOTED AYE.

3. APPROVAL OF MINUTES

MOTION: Commissioner Bonino made a motion to approve the minutes for January 16, 2025, Planning and Zoning Meeting. Commissioner Rush second the motion. Commissioner Chavez was absent from the January Meeting.

VOTE: ALL VOTED AYE.

4. ANNUEL ELECTION OF OFFICERS

MOTION: Rush motions to elect Commissioner Williams and Commissioner Bonino for re-elect existing positions. Commissioner Chavez made a motion to re-elect Chair and vice Chair.

VOTE: ALL VOTED AYE

5. ACKNOWLEDGE OF PUBLIC NOTICE

MOTION: Commissioner Rush made a motion to acknowledge public notice letters. Commissioner Hutchinson Second. No conflict from all commissioners.

Five commissioners have no ex-parte communication. No conflict of interest.

6. GENERAL PUBLIC COMMENTS: NONE

7. FINDINGS OF FACT AND CONCLUSION OF LAW

In Re: Application for Hearing for Preliminary Plat and Final Approval of a Proposed Subdivision. The Applicant is owner, EPCOR Water New Mexico Inc. Request is to divide one lot into two lots. All resultant properties will be subject to conditions identified in Ord. 2019-04. Location of Application site: Property is identified as the Santa Fe County Assessor as Parcel #910015936 NE ¼ of Section 33, T10N, R7E, New Mexico Principal Meridian, also identified as Parcel #910015936., Edgewood, Santa Fe County, New Mexico. The property is Zoned R1.

MOTION: Commissioner Rush made a motion to approve the Findings of Fact and conclusions of law under the condition of a date change. Commissioner Bonino Seconds. No conflict from all commissioners.

VOTE: ALL VOTED AYE

8. APPLICATION FOR ZONING DESIGNATION RECOMINDATION

Review of Application and Recommendation to the Governing Commission of a Zoning Designation. The Applicant is Ralph Hill as agent for The Estate of Elenor Hill as owner. Request is for Review and Recommendation to Town Commission for changes in zoning designation. In accordance with Zoning Ordinance 2024-017, Section 13. The Property is :131 S. Hillcrest Blvd. Parcel number: 99312426. Legal Description: T10N, R7E, S15, Hillcrest, S/D, Unit 12-A, 14.526 Acers. The property is located in Edgewood, Santa Fe County New Mexico 87015. The applicant is Requesting R-3 Zoning. The properties are currently zoned M-P.

Mr. Hill was present over the phone.

Five commissioners have no ex-parte communication. No conflict of interest.

The applicant withdrew his application. No conflict from all commissioners.

9. APPLICATION FOR EXPITITED SUBDIVISION

Application is for approval of Final Plat for a subdivision. The Applicant is Antonio Bojorquez Dominguez as owner. The request is to divide one lot into two (2) lots. All resultant properties will be subject to conditions identified in Ord. 2019-04, Section 7 and any further conditions determined by the Planning and Zoning Commission. Subject address: 65 Edgewood Road 7 within Tract A, 2.329 AC, Section 34, T10N, R7E, NMPM, also identified as Parcel #96006356. Property is fully located within Edgewood, Santa Fe County, New Mexico. The property is zoned R-1.

Five commissioners have no ex-parte communication. No conflict of interest

PUBLIC COMMENT: NONE

TESTIMONY AFFECTED PARTY: NONE

MOTION: Commissioner Bonino made a motion to approve conditional based upon the seal of the stamped plat and will service letters. Commissioner Chavez Seconds.

MODIFICATION TO THE MOTION: Commissioner Rush made a motion for continuation to submit the finalized document to commission to have final approval. Commissioner Hutchinson Seconds. No conflict from all commissioners.

VOTE: ALL VOTED AYE

10. APPLICATION FOR SUBDIVISION

Application is for approval of Preliminary/ Final Plat for a subdivision. The Applicant is: Douglas Horn as owner. The request is to divide one lot into three (3) lots. All resultant properties will be subject to conditions identified in Ord. 2019-04, Section 7 and any further conditions determined by the Planning and Zoning Commission. Subject address: 14 W. Northland Ct. within Tract 8-A-5-D, 17.90 Acres, Southwest ¼ Section 33, Township11North, R7E, also identified as Parcel: 98501259. Property is fully located within Edgewood, Santa Fe County, New Mexico. The property is zoned R-1.

Five commissioners have no ex-parte communication. No conflict of interest.

PUBLIC COMMENT: NONE

TESTIMONY AFFECTED PARTY: NONE

MOTION: Commissioner Hutchinson made a motion for continuance on the subdivision. Commissioner Rush Seconds. No conflict from all commissioners.

VOTE: ALL VOTED AYE

11. APPLICATION FOR ZONING REQUEST FOR CONDITIONAL USE

Application is for a Conditional Use request. The Owner is David Soule Subject property is at 310 Dinkle. Legal Description: Lot 56B, 1.190 Acers, Edgewood Heights S/D. Section 22, T10N, R7E. Parcel #: 990002916. Request is for Cannabis Manufacturing. Property is located in Edgewood, Santa Fe County New Mexico and is zoned C-2 Commercial.

Commissioner Bonino does have conflict of interest. Will be giving testimony. Commissioner Reeves has joined us due to Commissioner Bonino having conflict of interest.

Four commissioners have no ex-parte communication. No conflict of interest.

PUBLIC COMMENT: NONE

TESTIMONY FROM APPLICANT DVID SOULE

HOURS OF OPERATION 7AM-7PM
ALL MANUFACTURING ACTIVITIES SHALL TAKE PLACE WITHIN AN ENCLOSED BUILDING
NO ACCESS TO GENERAL PUBLIC (MANUFACTURE ONLY) CONFORMANCE TO THE TOWN OF EDGEWOOD ZONING CODE SECTION 29 REGARDING ODER, NOISE AND LIGHT.
SIGNAGE WILL NOT HAVE THE WORDS CANNABIS OR COMMONLY USED WORDS FOR CANNABIS
SIGNAGE WILL NOT HAVE ANY DEPICTIONS OF CANNABIS OR CANABIS USAGE.
SITE WILL HAVE ADAQUATE PARKING AND 24-HOUR SECURITY VIA
CAMERA AND REMOTE SENSING.
ALL CONSTRUCTION SHALL BE PERMITTED
ALL ACTIVITIES SHALL BE GOVEREND AND LISCENSED WITH THE STATE CANNABIS CONTROL DIVISION
ALL BUSINESS ACTIVIES WILL BE GOVERNED AND PERMITED THROUGH THE TOWN OF EDGEWOOD
NO HYDROCARBONS EXTRACTION

TESTIMONY AFFECTED PARTY: Cheryl Bonino primary concern was for security.

MOTION: Commissioner Rush made a motion to approve the conditional use. Commissioner Williams Second. No conflict from all commissioners.

VOTE: ALL VOTED AYE

12. APPLICATION FOR ZONING DESIGNATION RECOMINDATION

Review of Application and Recommendation to the Governing Commission of a Zoning Designation. The Applicant is Tanner Sprinkle as owner and Agent for TSG, LLC. Request is for Review and Recommendation to Town Commission for changes in zoning designations for eight (8) lots. In accordance with Zoning Ordinance 2024-017, Section 13. The Properties are: 1 Sprinkle Dr. Parcel number: 99312487, 2 Sprinkle Dr. Parcel number: 99312488, 5 Sprinkle Dr. Parcel number: 99312489, 6 Sprinkle Dr. Parcel number: 99312490, 9 Sprinkle Dr. Parcel number: 99312491, 10 Sprinkle Dr. Parcel number: 99312492, 13 Sprinkle Dr. Parcel number: 99312493, and 14 Sprinkle Dr. Parcel number: 99312494. All located in the SE ¼, SE ¼, SE ¼, Section 9 Township 10 North Range 7 East, New Mexico Prime Meridian. All properties are located in Edgewood, Santa Fe County New Mexico 87015. The applicant is Requesting R-3 Zoning. The properties are currently zoned R-1.

Five commissioners have no ex-parte communication. No conflict of interest.

PUBLIC COMMENT: NONE

TESTIMONY AFFECTED PARTY: Ernest Alderete at 10 Hermsoa Montnio, Constence Fox at 9 Serinino.

MOTION: Commissioner Rush made a motion for a recommendation of the zoning designation. Commissioner Chavez Seconds. No conflict from all commissioners.

VOTE: ALL VOTED AYE

13. MATTERS FROM THE STAFF

a. Continued Training- Master Plan (Process)

b. Registration complete for the NMLZO Conference Toas, NM at the Sage Brush Inn May 21-23, 2025

14. CALENDAR UPDATE & FUTURE AGENDA ITEMS

a. Next regular P&Z Meeting – March 20, 2025

15.ADJOURN

MOTION: Commissioner Williams moved motion to adjourn the meeting at 9:02 pm. Commissioner Hutchinson seconded the motion. No conflict from all commissioners.

Chairman

_____

Attest

TOWN OF EDGEWOOD

BUSINESS LICENSES FOR February 2025

Renewal: 20

New: 1

The Wellness Company

Strength & Conditional Training

02-26-2025

Code Enforcement

15 Active Violations Lettres sent out.

Development Reviews

7 Total

New Construction : 0

Manufacture Home : 0

New Manufacture Home :1

Accessory Building :6

Porches : 0

Shop : 0

Town of Edgewood

Finance Department Report
February FY25
Submitted by: Trina Page

Current Programs/Events/Projects:

- **Dept. did training with PERA on how to report PERA-eligible salaries and what was needed to start employee audits for PERA from 2021 to current.**
- **The department did training for payroll with Helena Myer to start taking over payroll.**
- **Staff have completed a SOP for PERA**
- **Staff are doing training with Tyler University.**
- **An audit was conducted with health benefits; in the audit, it was discovered that we still have terminated employees on our benefits books. We reached out to the Vendors and are in the process of removing them from our books.**

Statistics:

Requisitions Processed: 134 for $227,625.88

Checks total for February: Processed 316 checks for $507,229.94.

Completed & Current Projects:

- **Currently working on employees' salaries for FY26.**
- **Auditing benefits to remove any terminated employees from all our benefits.**
- **Working with staff on their FY26 budgets.**

Newsletter Highlight

[Grab your reader's attention with a great quote from the document or use this space to emphasize a key point. To place this text box anywhere on the page, just drag it.]

PHI CARES
A SERVICE OF PHI HEALTH

PHI AIR MEDICAL OVERVIEW

Town of Edgewood



Air Medical Industry Overview

- 550,000 + air ambulance flights every year
- 1,506 per day
- 63 flights every hour
- 1 flight every minute

PHI Air Medical Serving

- PHI, Inc.:
  - Established in 1949 in the offshore oil and gas industry.
  - Expanded into Air Medical services.
- Nationwide Air Medical Bases:
  - 87+bases across the United States.
  - Fleet of 100+ helicopters.
  - Transport more than 40,000 patients each year.
- Services provided:
  - Emergency Air medical transportation services.
  - Outreach education to communities and leading healthcare systems.
  - Emergency locator transmitters in 100% of our aircrafts.
  - Family Trax allows members to track loved ones in transit.



Commitment to Safety

- PHI Air Medical Ambulances are CAMTS Accredited:
  - CAMTS Accreditation:
    - Ensures higher safety and quality standards for PHI Air Medical.
    - Verifies rigorous safety standards for pilots, personnel, and aircraft.
  - PHI Air Medical is committed to providing safe and reliable air medical transportation services.



Vision Zero Safety Award

- The Vision Zero Safety Award underscores PHI Air Medical's unwavering commitment to continuous improvement and safety excellence.
  - Recognizes the organization's exceptional leadership and efforts in advancing the safety of air medical transport.
  - Our dedication to implementing innovative safety measures and best practices has reduced accidents and improved patient outcomes.



Our Base and Flight Crews 24/7/365

- Flight Paramedic FP-C
- Certified Flight Registered Nurse CFRN
- Pilot
- Mechanic
- Medical Director



We move communities to health while maintaining the highest standard of safety, period.

Medical & Safety Equipment

Over 30 Medicines	Transport Ventilator	IV Pumps
Fetal Monitor	TXA (medication used to treat or prevent excessive blood loss)	Cardiac Monitor/Defibrillator
Autopilot and Stability Augmentation Systems	Helicopter Terrain Awareness Systems	Night Vision Goggles



Types of Patients Typically Transported

- Traumas
- Cardiac/Heart Attacks
- Strokes/Neuro
- High Risk OB
- Burns
- Pediatric/NICU
- Scene Flights



Our Pilots have more than twice the training recommended by the FAA each year.

Coordination of Patient Destination

Appropriate Facility for the Patient's Condition

Interfacility transports to a higher level of care

Patient Preferences

Weather Conditions & Range



PHI Cares Membership Program

- No out-of-pocket costs when a member is transported by PHI.
- All co-pays, deductibles and out-of-pocket expenses are covered.
- No limit to the number of times a member can be transported by PHI.
- No financial coverage limitations.



Thank You!



Sonya Palacios
spalacios@phiairmedical.com
(505) 595-4095

Ordinance No. 2018-06
Repealing and Replacing Ordinance No. 2008-04

ANIMAL CONTROL ORDINANCE
TOWN OF EDGEWOOD, NEW MEXICO
AS AMENDED 07/18/2018 and 10/03/2018

AN ORDINANCE ESTABLISHING REGULATIONS, REQUIREMENTS, AND PROCEDURES FOR THE CONTROL OF ANIMALS IN THE TOWN OF EDGEWOOD, SANTA FE COUNTY, NEW MEXICO; AND PROVIDING FOR AMENDMENTS THERETO; AND PROVIDING FOR PENALTIES FOR ANY VIOLATION THEREOF. WHEREAS: IT IS DEEMED NECESSARY TO HELP PROTECT PUBLIC HEALTH AND SAFETY; AND WHEREAS: IT IS DEEMED NECESSARY TO PROMOTE RESPONSIBLE OWNERSHIP OF ANIMALS; AND WHEREAS: IT IS DEEMED DESIRABLE TO PROMOTE A RURAL, ANIMAL FRIENDLY CHARACTER IN THE TOWN OF EDGEWOOD;
THEREFORE: BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF EDGEWOOD, NEW MEXICO THAT THE FOLLOWING REGULATIONS, REQUIREMENTS, AND PROCEDURES FOR THE CONTROL OF ANIMALS BE HEREBY ADOPTED:

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ARTICLE 1: GENERAL PROVISIONS

1.1 TITLE

This Ordinance shall be known and may be cited as the "The Animal Control Ordinance of the Town of Edgewood" and shall be referred to elsewhere herein as "this Ordinance."

1.2 AUTHORITY

This Ordinance is created pursuant to the enabling authority set forth in NMSA (1978), section 3-18-3; NMSA (1978), and 77-1-1et seq.

1.3 PURPOSE

It is the intent of the Council that enactment of this Ordinance will:

1. Protect residents from immediate threat to health or safety;
2. Regulate, restrain, and prohibit the running at large of any animal within the boundary of the municipality;
3. Provide for the impounding and disposition of animals found running at large;
4. Prohibit cruelty to animals; and
5. Promote a rural and animal-friendly character within the municipality.

1.4 SEVERABILITY OF PROVISIONS

If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Ordinance, it being the intent of the Council to enact each section, subsection, sentence, clause, or phrase of this Ordinance separately and independently of each other section, subsection, sentence, clause, or phrase.

1.5 AMENDMENTS

The Council may amend or modify this Ordinance in accordance with State Statutes, and following a public hearing, due notice of which shall be given by the Town.

ARTICLE 2: DEFINITIONS

2.1 WORD FORMS

Unless a contrary intention clearly appears, words used in the present tense include the future tense, and words used in the future tense include the present tense; the singular includes the plural, and the plural includes the singular; the word "may" is permissive, and the words "shall", "will", and "must" are mandatory, subject to specific exceptions allowed by this Ordinance.

2.2 DEFINITIONS

Abandon – The intentional act of leaving an animal for more than 24 hours without making effective provisions for its proper feeding and care.

Adequate Drainage – Drainage sufficient to prevent the unintentional standing or pooling of water.

Animal – Any living nonhuman mammal, bird, reptile, or amphibian including, but not limited to, bats, companion animals, domestic animals, livestock, pigeons, porcupines, poultry, prairie dogs, rabbits and skunks. For the purpose of this Ordinance, insects and arachnids are not included in the definition of animals.

Animal Control Department – All staff, premises, facilities, and programs provided by, or contracted-out by the Town to implement and/or enforce this Ordinance.

Animal Control Officer – Any person designated as responsible and having authority within the Town to implement and enforce this Ordinance in conformance with the provisions established herein. Police Officers are included in this definition.

Animal Exhibit – Any traveling animal show, animal refuge, zoo, petting zoo, circus, animal ride, animal act, or any premises or activity operated for the purpose of showing any animal or providing entertainment through animal performances.

Animal Fighting – An organized event involving one or more animals, other than cocks or dogs, and that has the purpose or probable result of one animal inflicting injury on or killing another animal.

Animal Fighting Paraphernalia – Equipment that any reasonable person would ascertain is used for animal fighting purposes which includes, but is not limited to: (1) Instruments designed to be attached to the leg of a bird such as boxing gloves, knives, gaffs, or other sharp instruments; (2) Performance enhancing drugs or substances, and veterinary equipment such as suture equipment and bags of saline; (3) Items to train and condition dogs to fight including, but not limited to, hides or other material used as hanging devices to strengthen and/or condition dogs, wooden sticks or handles used to pry open jaws, food or water additives, treadmills, and jenny mills; (4) The presence of any animal that appears to be a fighting animal alone or together with animals suspected of being used as bait animals including but not limited to rabbits, cats, and other dogs; and (5) Information about training or managing fighting animals such as documents and video tapes.

Animal Kennel – An establishment operating for intended profit where dogs or cats are boarded, kept, or maintained, sold or bred for either resale to commercial outlets or for the purposes of research, testing or laboratory experimentation.

Animal Rescue Site – See Multiple Animal Site.

Animal Shelter – Any establishment:

1. Which is operated by a municipality, county, or other State-recognized animal humane organization for the care and control of animals; and
2. In which animals are not allowed to breed.

Animal Welfare Facility – The animal shelter operated by the Town of Edgewood.

Bite – A puncture or tear of the skin inflicted by the teeth of an animal. For purposes of this act, any scratch caused by the nails of an animal and resulting in a break of the skin shall be treated as a bite.

Boarding Kennel – A commercial establishment where animals are housed overnight for the benefit of the animal's owner, but not including zoos, guard dog sites, pet stores, or state inspected Veterinary Hospitals unless specifically offering non-patient boarding services.

Canine Hybrid – Any canine which results from the breeding of a domestic dog with any other canine sub-species (other than domestic dog), including, but not limited to wolves and coyotes.

Cock – Adult male bird.

Cockfighting – An organized event involving one or more cocks and that has the purpose or probable result of one cock inflicting injury on or killing another cock.

Companion Animal – A dog or cat that is not a Hybrid, kept as a pet by humans.

Confinement – Detainment or isolation of an animal within an escape-proof building or enclosure and away from other animals and persons.

Controlled Breeding – Breeding of a companion or domestic animal that follows a breeding plan in efforts to preserve and protect the breed, and producing between zero (0) and three (3) litters yearly only when a litter will enhance the breed and the breeding program.

Council – The governing body of the Town of Edgewood.

Custodial Person – A person other than the owner, who has temporary or long-term custody or possession of an animal.

Dangerous Animal – An animal that at any time and without provocation, attacks a person or other domesticated animal that is lawfully in the presence of the attacking animal and is acting peaceably, when the attack results in serious injury.

Dog Fighting – An organized event involving one (1) or more dogs and that have the

purpose or probable result of one dog inflicting injury on or killing another dog or animal.

Doggie Day Care – A commercial establishment that takes temporary possession of a companion animal at the request of an owner to provide safety, comfort and/or socialization for the animal.

Domestic Animal – Any animal whose psychology has been determined or manipulated through selective breeding and which does not occur naturally in the wild and includes, but is not limited to, ferrets, gerbils, guinea pigs, hamsters, horses, mice, rabbits, donkeys, rats and kangaroo rats. All Companion Animals are Domestic Animals but all Domestic Animals are not Companion Animals. Domestic Animals may also be considered Livestock if meeting the requirements of this definition.

Euthanasia – The humane killing of an animal by an authorized person in a manner commonly recognized as humane and approved by the appropriate State agency, and does not cause undue pain or suffering to the animal.

Fighting Cock – A cock bred or trained for fighting or used to fight other cocks bred or trained for fighting.

Foster Care Provider – Any person who fosters an animal from or through Edgewood Animal Control to lend aid and comfort and to otherwise assist in making the animal adoptable or to provide a safe, homelike environment to minimize the effects on the animal being separated from its family.

Grooming Parlor – An establishment which provides animal grooming services for Domestic or companion animals.

Guard Dog – Dog that is used to protect a guard dog site.

Guard Dog Site – A commercial establishment that utilizes a Guard Dog, and which Guard Dog has a current license as set forth herein.

Hobby Breeder – A person involved in controlled breeding of companion animals that are registered with a nationally or internationally recognized animal registry organization and produces less than three (3) litters annually.

Hobby Breeder Site – Any residence, building, or other structure used in whole or in part for keeping, raising, or breeding animals registered with a nationally or internationally recognized animal registry organization and produces less than three (3) litters annually, and of which the resultant offspring are not sold for resale to commercial outlets or for the purpose of research, testing, or laboratory experimentation.

Household – A human social or family unit comprised of persons living, residing and domiciled in the same residence, whether related or not.

Kennel – Any establishment wherein or whereon dogs or cats are kept for the purpose of breeding, sale or sporting purposes. Any kennel established for the breeding and sale of dogs or cats shall obtain and maintain a hobby breeder license.

Livestock – Animals typically used in the production of food, fiber, or other products or activities defined as agricultural. Livestock shall include, but not be limited to horses, mules, cattle, llamas, pigs, sheep, goats, rabbits, fowl, ostriches, alpacas, emu, and mink. Domestic Animals may also be livestock if meeting the requirements of this definition.

Microchip – A passive transponder which can be implanted in an animal by injection, and which is a component of a radio frequency identification (RFID) system.

Multiple Animal License – A license issued by the Animal Control Department that is required to operate a Multiple Animal site.

Multiple Animal Site – Property in a residential Zone, upon which more than seven (7) dogs or cats, in any combination, are in compliance with a current multiple animal license obtained by the Owner or custodian of the animals.

Owner – A person eighteen (18) years of age or older, or the parent or guardian of a person under eighteen (18) years of age, or responsible person who owns, keeps, cares for, or harbors an animal.

Person – An individual, household, firm, partnership, corporation, company, society, association, or legal entity, and any officer, agent, or employee thereof.

Permanent identification – Registered microchip, or registered tattoo.

Pet Store – An establishment that, in whole or in part, offers animals, except companion animals, for sale or resale, or sells animals to consumers or wholesalers.

Petition – A formal application made to a court in writing that requests action on a certain matter.

Premises – A parcel of land and the structures thereon.

Potentially Dangerous Animal – Any animal that may reasonably be assumed to pose a threat to public safety as demonstrated by the following behaviors:

1. Causing an injury to a person or domestic animal that does not result in muscle tears, disfiguring lacerations, require multiple sutures, or corrective or reconstructive surgery; or
2. Chasing or menacing a person or other domestic animal in an aggressive manner and without provocation; or
3. Acting in a highly aggressive manner within a fenced yard or enclosure and

appearing able to escape out of the yard or enclosure; or

4. Any exotic or wild animal held in captivity by a human that, because of its poisonous bite or sting, would constitute a significant hazard to the public.

Professional Animal Establishment – Including, but not limited to a boarding kennel, grooming parlor, doggie Day Care, pet Store, sanctuary, animal rescue site or shelter.

Quarantine – The strict confinement and isolation of an animal for any length of time in accordance with this Ordinance, State law, or Federal law, in order to observe and control the spread of infectious or contagious diseases, such as rabies.

Reasonable suspicion – A reasonable suspicion that a crime has been, is being, or will be committed. It is a reasonable belief based on facts or circumstances and is informed by an Animal Control Officer or Police Officer's training and experience.

Running-at-large –

1. An animal beyond the boundaries of the Owner's premises and is free from the Owner's control. Free from an Owner's control shall mean those animals that are not contained by an enclosure or restrained on a leash no longer than eight (8) feet held by a responsible person capable of controlling the animal. Verbal commands do not constitute control of an animal. Running at large includes all stray animals.
2. Being stray, or running-at-large shall not include:
   a. A dog which is working at a specific job for which it has been trained; or
   b. A dog performing in the capacities of hunting, tracking, obedience, agility, showing, or field trials.

Sanctuary – Areas protected through the management of human activities to provide and maintain habitat, other wildlife, and the ecosystems that support them. Inclusions: National Wildlife Areas, Migratory Bird Sanctuaries, Conservation Areas ,and Zoos.

Secure Enclosure/Enclosure – Secure confinement indoors or outdoors, such as a parcel of land, or any portion thereof, completely surrounded at its perimeter by a wall or fence, locked pen or other structure, that is designed to prevent the animal from escaping the confined area and individuals from entering the confined area. The enclosure must be of sufficient height and strength to contain the animal within and provide sufficient room for the animal to comfortably move around within the structure. Material for fencing shall be adequate to prevent the animal from reaching through or to encounter another animal or person.

Serious Injury – Any physical injury to a person or animal that results in broken bones, multiple bites, or disfiguring lacerations requiring sutures, corrective or reconstructive surgery.

Service Animal – Any animal recognized as a qualified service animal pursuant to the Americans with Disabilities Act of 1990. A qualified service animal is defined as, but not limited to:

1. A guide dog trained by a professionally recognized guide dog school to lead a totally or partially blind person; or
2. A hearing dog trained by a professionally recognized hearing dog school to aid a hearing-impaired person; or
3. A service dog trained by a professionally recognized school to assist a mobility-impaired person; or
4. Any other animal, approved by the Vocational Rehabilitation Department of the Department of Public Education of the State as acceptable in public places, which is trained to provide special assistance to a mobility-impaired person; or
5. Any animal dog trained by a professionally recognized school to assist with stress, and emotional disorders
6. Any animal trained to provide therapy assistance in the following areas; hospitals, retirement homes, nursing homes, schools, hospices, disaster areas, and to people with learning difficulties.

State – The State of New Mexico, United States of America.

Stray – An animal beyond the boundaries of the Owner's premises and free from the Owner's restraint or control, and includes all animals that are running-at-large, abandoned, or have no known owner.

Tattoo – An indelible mark placed on an animal to serve as permanent identification.

Town – The Town of Edgewood, a municipal corporation incorporated under the laws of the State of New Mexico.

Unsecure Premises – An animal on its owner's property that is able to come and go at will without restraint to keep it on its owner's property.

Vaccination – Inoculation with an anti-rabies vaccine recognized and approved by the State of New Mexico and given in accordance with State law.

Vermin – Wild rodent and various insects including flies, mosquitoes, ants and wasps.

Vertebrate Pest – Any vertebrate member of the animal kingdom which does damage to man or the environment, including rodents, carnivores, other mammals, birds, reptiles and amphibians, and fish.

Veterinarian – A person licensed in the State of New Mexico to treat the ailments or injuries suffered by animals and who possesses an academic degree of Doctor of Veterinary Medicine or Veterinary Medical Doctor.

Wild / Exotic Animal – Wild animal means any animal found naturally in a wild state, whether indigenous to the State of New Mexico or not and whether raised in captivity or not. Such animals, though they may be trained and domesticated, include but are not limited to:

1. Wolves, foxes, coyotes, dingoes, and other members of the non-domestic canine families;
2. Lions, pumas, panthers, mountain lions, wild cats, and other members of the non-domestic feline families;
3. All bears, including grizzly bears, black bears, brown bears etc.;
4. Raccoons, including eastern raccoon, desert raccoon, ring-tailed cat, etc.;
5. Primates, including all non-human great apes other than qualified service animals;
6. Skunks;
7. Bats;
8. Indigenous and Non-indigenous poisonous snakes;
9. Alligators, crocodiles, caimans, or poisonous lizards;
10. Venomous fish and piranha; and
11. Birds of Prey.

Zoo – The Wildlife West Nature Park and other zoos accredited by the American Zoological Association.

ARTICLE 3: ADMINISTRATION

3.1 RULES AND PROCEDURES

Reasonable rules and procedures may be prescribed as needed by the Mayor, or his delegate, in order to carry out the intent and purposes of this Section, and in accordance with the provisions of this Ordinance.

3.2 PROCEDURES FOR COMPLAINTS

A person who has personal knowledge of a violation of this chapter and who can identify the owner of the animal involved or the premises where the animal is located may file a complaint alleging any violation of this chapter with the Animal Control Department. The Animal Control Department may require the complainant to provide his name and address and swear to and affirm the complaint.

3.3 PROCEDURES FOR ANIMAL CONTROL OFFICER

The Animal Control Officer shall have the authority, and is directed to investigate, upon reasonable cause including complaints, any alleged violation of this chapter.

1. Whenever the Animal Control Officer has probable cause to believe that a person has violated this ordinance, the Animal Control Officer may prepare a citation provided by the Town of Edgewood giving written notice to appear in

court. The citation shall contain:

a. The name, address and telephone number, if known, of the person violating this ordinance;
b. The driver's license number of such violator, if known;
c. The code section allegedly violated;
d. The date when the person allegedly committed the violation;
e. The place where the person allegedly committed the violation;
f. The location where the person shall appear in court and the deadline for appearance.

2. The Animal Control Officer shall present the citation to the person he has probable cause to believe violated the code section in order to secure the alleged violator's written promise to appear in court by having the alleged violator sign at least one copy of the citation.

3. The Animal Control Officer shall deliver a copy of the citation to the person promising to appear.

4. If the alleged violator refused to or was unable to give his written promise to appear, or if the violator refused to respond to meet with the Animal Control Officer, the Animal Control Officer may prepare a written complaint (criminal summons) against the alleged violator and file the complaint with the Town of Edgewood Municipal Court or a court of competent jurisdiction.

3.4 SCHEDULE OF FEES & OTHER ASSIGNABLE COSTS

A. PURPOSE

The purpose of this Schedule shall be to defray expenses related to enforcement of this Ordinance.

B. METHOD OF PAYMENT

Payment of any and all fees and other assignable costs shall be made to the Town of Edgewood in a method acceptable to the Town, and become due immediately upon imposition.

C. ADOPTION BY RESOLUTION

This Schedule shall be only as is duly adopted or amended by Resolution of the Council, attached as exhibit "A."

D. FINES FOR VIOLATIONS

Without waiving or precluding any other remedies allowed under this Ordinance or State law, any person who violates a provision of this Ordinance, may be deemed guilty of a

petty misdemeanor, unless otherwise provided for by State or Federal law, and upon conviction thereof, may be subject to the penalty provisions set forth in this Ordinance. Each day this Ordinance is violated may be considered a separate offense. Where the defendant has been convicted of a crime constituting a petty misdemeanor, the Judge may sentence the person to be imprisoned in the county jail for a definite term not to exceed ninety (90) days or to the payment of a fine of not more than five hundred dollars ($500.00) or to both such imprisonment and fine in the discretion of the Judge.

E. SUSPENSIONS, REVOCATIONS OF LICENSES

1. If an Animal Control Officer discovers that a licensed premises and/or animal is in violation of this Ordinance, or receives a complaint about any licensed animal or premises and the Animal Control Officer finds that such complaint is valid, they shall proceed as follows:

   a. Written notice shall be sent to the owner and posted in a conspicuous location on the subject premises. The notice shall identify the violations and the particular ordinance, statute, rule, or regulation involved and the action needed to correct the violation. The owner or occupant shall have five (5) business days to correct the violations, or contact the Animal Control Department. If the nature of the violation is such that it cannot be cured within the five (5) day deadline, an action plan may be entered into by the owner or occupant and the Animal Control Department, conditionally, that the owner or occupant contacts the Animal Control Department as required herein. The Animal Control Department shall follow up on any action plan every two (2) weeks until the violations have been corrected. Providing that the owner or occupant is actively pursuing the correction of the violation, the Animal Control Department may, in its sole discretion, extend the action plan.
   b. In the event the owner or occupant fails to take the required corrective action or contact the Animal Control Department as required herein, or complete the action plan, the license issued to the owner or occupant shall be suspended or revoked at the discretion of the Animal Control Department. The suspension or revocation of a license as set forth herein shall not prevent the Animal Control Department from pursuing any other remedies under this Ordinance or allowed by law.
   c. The foregoing shall not prevent and/or diminish the ability of an Animal Control Officer from seizing and impounding an animal as set forth in this Ordinance or take any other action to prevent imminent injury to any person or animal, or damage to property.

2. APPEAL

A person whose application for a Classification 1 license or license renewal has been approved on condition or denied, and a license holder whose license has been suspended or revoked, may submit to the Chief of Police a written request for a

hearing, provided that the written request is received at Edgewood Police Department within 15 days of the applicant's receipt of the written notice of suspension, revocation, denial or conditional approval. The hearing shall be conducted at a time and place designated by the Chief of Police. Any person aggrieved by the decision of the Chief of Police may, within 15 days of the date of the Chief's decision, appeal that decision to the Town Clerk for a review by the Governing Body. Appeals of decisions for Classification 2 licenses shall be governed by the Zoning Ordiance.

3.5 ANIMAL CONTROL OFFICER(S)

A. DEPUTIZED

Any Animal Control Officer, whether an employee of the Town of Edgewood or a contracted agent, shall be a deputy of the Town, and shall be responsible for enforcement of the provisions of this Ordinance of The Town of Edgewood and Statutes of the state of New Mexico as applicable.

B. IDENTIFICATION

An Animal Control Officer shall wear a uniform and shall carry official identification. Official identification shall be issued by the Town Clerk, and must be surrendered to the Town Clerk upon cessation of either employment or contract with the Town.

3.6 INSPECTION, SEIZURE, & IMPOUNDMENT

A. ENTRY TO PRIVATE PREMISES

1. Any Animal Control Officer shall be authorized to enter upon any private premises with the consent of the owner/occupant or as otherwise provided for by law, for the purpose of making inspections to determine compliance with this ordinance, impounding animals as authorized by this ordinance, or examining records pertinent to the origin and care of any animals located at, or emanating from, any permitted premises.

2. Except in cases of imminent danger to either the public or animal(s), the Animal Control Officer shall make reasonable efforts to obtain the permission of the property owner/occupant. If the Animal Control Officer is unable to obtain the permission of the owner/occupant, the Animal Control Officer may seek a court order or warrant to enter a premises as provided by law for the purpose of making inspections to determine compliance with this Ordinance and impound animals as authorized by the Town.

3. In cases where entry is mandated by either court order or warrant, the order or warrant must be executed in the company of an authorized law enforcement officer of the Town, County, or State.

B. SEIZURE OF DANGEROUS AND POTENTIALLY DANGEROUS ANIMALS PETITION TO COURT

1. Following notice to the owner, when an Animal Control Officer has reasonable suspicion to believe that an animal is dangerous or potentially dangerous, and poses an imminent threat to public safety, the Animal Control Department shall operate under the guidelines set forth in Section 3.6.C.

2. The Animal Control Department shall impound the animal pending disposition of the case or until the owner has fulfilled the requirements for a certificate of registration pursuant to the provisions of Section 4.2.

3. After seizure, the owner may:

   a. Admit that the animal is dangerous or potentially dangerous and comply with the requirements for a certificate of registration pursuant to Section 4.2 of the Licensing and Permit Fees; or

   b. The Animal Control Department may, within fourteen days after seizure of the animal, bring a petition to a court of competent jurisdiction seeking a determination of whether the animal is dangerous or potentially dangerous:

      i. If the court finds, by clear and convincing evidence, that the animal is dangerous and poses an imminent threat to public safety or potentially dangerous and poses a threat to public safety, the court shall order the owner to comply with the registration and handling requirements for the animal and obtain a certificate of registration within thirty days or have the animal humanely destroyed. A determination that an animal is not dangerous or potentially dangerous shall not prevent an animal control authority from making a subsequent application for seizure based on the animal's subsequent behavior.

C. IMPOUNDMENT OF ANIMALS

1. Any Animal Control Officer shall be authorized to impound if necessary, if or when:

   a. Any animal in plain view on its own private premises whose action(s) threatens imminent death or serious injury to any person or to another animal within the same premises;
   b. Any animal in plain view on its own private premises whose condition threatens imminent death or serious injury to the animal itself;
   c. Any animal determined to be running at large;
   d. Any animal when a petition is made and so ordered by a court of competent jurisdiction; or

e. At owner's request or owner's consent (owner relates to the owner of the animal in question only).

2. Impoundment Procedures:

a. Impoundment shall be for a period of no less than seventy-two (72) hours or until initial arraignment is made by a court of competent jurisdiction;
b. The animal will be returned to the owner after proper and secure containment is completed and an onsite inspection is completed;
c. Mandatory Impoundment is required for animals escaping a property and biting or menacing a person; and
d. Onsite impoundment may be determined as appropriate when proper and secure enclosure is available.

D. DEAD ANIMALS

1. In order to help safeguard the public safety and health, any Animal Control Officer shall be authorized to pick-up and dispose of any dead dog, cat, or unprotected animal lying in any public right-of-way, or in any private access easement which is dedicated for public use. The Animal Control Officer shall make a reasonable attempt to notify the Owner of any dead dog or cat prior to disposal.
2. At the discretion of the Animal Control Officer, the Town may pick-up and dispose of any dead and privately owned Companion Animal, Domestic Animal, Livestock, or other animal at the request of the Owner, provided the owner pays the full costs of any such pick-up and disposal.
3. Disposal shall be accomplished in such a manner as to minimize vermin infestation, odors, and disease.
4. Potentially rabid animals shall be handled in a manner consistent with State law and the requirements of this Ordinance.

E. COMPLIANCE

The officer may move to dismiss any citations, criminal summons, or fees provided the owner complies with an agreement entered into with the officer as to the action required to correct the problem.

F. PERSONAL LIABILITY

There shall be no personal liability on the part of any Animal Control Officer in the lawful execution of his/her assigned duties, except as provided by State or Federal Law.

3.7 ANIMAL WELFARE FACILITIES

A. GENERAL

The Town shall provide for sufficient facilities to be used for the purpose of humanely boarding and caring for animals impounded under the provisions of this Ordinance. Such a facility shall meet the requirements established in this Section.

B. ANIMAL HOUSING FACILITIES

1. Animal housing facilities shall be structurally sound, constructed of non-toxic materials, and weatherproof. Interior floors shall be of smooth, easily cleanable construction, and impervious to water. The premises shall be kept clean, sanitary, and in good repair in order to protect animals from disease and/or injury.
2. Animal housing facilities shall be provided with proper ventilation, temperature control, shade, and lighting necessary for the health and safety of animals according to each species' needs.
3. Specific housing and other facility requirements will be established by Animal Control for the different kinds of animals that will housed there. The requirements will be made available in writing and without charge upon request.
4. Provisions shall be made by a responsible person in charge of any impounded animal for the removal and proper disposal of any animal and/or food waste, soiled bedding, dead animals, and miscellaneous debris. Disposal shall be accomplished in such a manner as to minimize vermin infestation, odors, and disease.
5. Each animal shall be observed two times a day. A daily log and/or record shall be completed by the appropriate Town employee confirming the date and time each animal was observed.

3.8 RECORD KEEPING

A. REQUIREMENT

Upon impounding or receiving any animal, the Animal Control Officer shall record data required by this Section into a registry to be kept for such a purpose.

B. DATA

Data required to be kept includes:

1. The date, time, location, reason for impoundment, and manner of the animal's acquisition;
2. The species, breed, color, and sex of the animal;
3. The animal's name, and the owner's name, address, and phone number, if known;

4. Verification of notification and reasonable attempts at notification to the known owner of animals impounded with identification;
5. The animal's Town license number if any, rabies tag number and microchip number, if available;
6. The date, time, and manner of the animal's disposition, as prescribed by this Ordinance;
7. The name, address, and phone number of the person redeeming the animal, if applicable; and
8. Any and all fees and fines received.

C. DURATION

Recorded data required by this Ordinance shall be kept and maintained as per the New Mexico Administrative Code, Local Government Records Retention and Disposition Schedule, Title 1, Chapter 19.

3.9 DISPOSITION OF IMPOUNDED ANIMALS

A. NOTICE

If the owner of an impounded animal is known, the Animal Control Officer shall make a reasonable effort to notify the owner immediately. If the owner of the animal is not known, a notice of the impoundment shall be posted in a conspicuous place at the office of the Animal Control Officer and at the Town office.

B. DURATION

1. All stray impounded animals without identification shall be held for a minimum of four (4) working days; and notice of impoundment posted.
2. All stray animals with identification shall be held a minimum of seven (7) working days and notice of impoundment posted.
3. All quarantined animals shall be held and observed for a period of ten (10) consecutive days from the date of the bite or seizure.
4. All owner-surrendered animals become the property of the Town of Edgewood at the time of surrender.
5. All animals placed under protective custody shall be held a minimum of fifteen (15) consecutive days.
6. In computing any period of time under this section, the day that the animal is
7. impounded shall not be included. The last day of impoundment shall be included, unless it is a Saturday, Sunday, Holiday, or when the shelter is unexpectedly closed, in which case the period of time continues until the end of the next day which is not one of these days.

C. LIMITED RIGHT OF REDEMPTION / RECLAMATION BY OWNER

In conformance with any and all other requirements of this Ordinance and except for

animals held on complaint, for quarantine, in protective custody, or impounded under similar circumstance, an owner or custodial person of any impounded animal shall have a limited right to redeem/reclaim the animal within the required holding period conditional on compliance with this paragraph and all other applicable provisions of this Ordinance. To reclaim an animal, the owner/custodial person shall sign a statement of ownership/responsibility and comply with all other provisions of this Ordinance prior to redeeming/reclaiming any animal.

D. PAYMENT OF FEES AND OTHER ASSIGNABLE COSTS

In all cases, the limited right to redeem may only be exercised by the owner/custodial person upon payment to the Town of any license fees due, microchip fee, impounding fees, boarding charges, veterinary charges, and other costs incurred by the Town in the care and maintenance of said animal, or as designated in the Schedule of Fees and other Assignable Costs.

E. COMPANION ANIMALS

In conformance with NMSA (1978), Section 77-1-20, and in addition to any other requirements of this Ordinance, for the redemption/reclaiming of any un-sterilized Companion Animal the owner/custodial person shall:

1. Pay a sterilization deposit of not less than $25.00 and sign an agreement to have the animal sterilized by the age of 6 (six) months or within 30 (thirty) days, whichever is longer; or
2. Obtain an, Intact Permit, from the Town in conformance with the requirements of this Ordinance, if there are no prior impoundments for the animal being redeemed.

F. DISPOSITION OF STERILIZATION DEPOSIT

A sterilization deposit shall be reimbursed to the owner only upon delivery of a valid receipt from a veterinarian proving that the specified animal was sterilized within the required time period.

G. ANIMALS HELD ON COURT ORDER

In all instances where an animal is impounded and a court order related to a violation of this Ordinance has been filed in a Court of competent jurisdiction against the owner of the animal, the animal shall not be released except upon order of the Court. The Court may direct the animal owner to pay any penalties or fines for violation of this Ordinance in addition to penalties resulting from other charges.

H. NON-REDEEMED ANIMALS

Any animal not redeemed/reclaimed within the required holding period shall become the

property of the Town. Animals, which have thereby become the property of the Town may be:

1. Placed for adoption in conformance with the requirements of this Section; or
2. Transferred to the ownership of any animal shelter or certified rescue group, or euthanized in a humane manner.

I. ADOPTION

An impounded animal shall not be released for adoption until:

1. The required holding period for redemption/reclaiming has passed;
2. The animal has been deemed adoptable; and
3. The prospective adopter has paid any required adoption fee to the Town as noted in the Schedule of Fees and other Assignable Costs.

J. ADOPTION OF COMPANION ANIMALS

In conformance with NMSA (1978) Section 77-1-20, and in addition to any other requirements of this Ordinance, for the adoption of any un-sterilized dog or cat, the adopter shall pay a sterilization deposit as established in the fee schedule, and sign an agreement to have the animal sterilized by the age of 6 (six) months or within 30 (thirty) days, whichever is longer.

K. DISPOSITION OF STERILIZATION DEPOSIT

Any required sterilization deposit shall be reimbursed to the adopter only upon presentation by the adopter of a valid receipt from a veterinarian proving that the animal was sterilized within the required time period.

L. PENALTY FOR VIOLATING STERILIZATION REQUIREMENTS

Any violation of the sterilization requirements set forth in this Ordinance shall be subject to the penalties outlined in Section 3.4(D) of this Ordinance.

M. EUTHANASIA

Any impounded animal may be euthanized by the Animal Control Officer, or by such other persons as may be contracted with by the Town to perform such euthanasia:

1. After the required holding period for redemption/reclaiming has passed; or
2. For humane reasons to prevent suffering, or
3. If the owner admits that the animal is dangerous or potentially dangerous and transfers ownership of the animal to the Animal Control Department, or
4. If the court finds, by clear and convincing evidence, that an animal is dangerous or potentially dangerous and poses an imminent threat to public safety and

orders humane destruction of the animal consistent with the provisions of Section 4.8.B.2.

N. PERMANENT IDENTIFICATION

1. Owner must purchase a microchip, from the town in conformance with the requirements of this Ordinance, implanted in the animals by injection prior to the animals being redeemed; unless already permanently identified.
2. No reclaimed dog or cat shall be allowed to leave any animal shelter including Edgewood Animal Welfare Facility without being micro-chipped.
3. Boarding kennels are not responsible for micro-chipping.

3.10 VERTEBRATE PEST CONTROL

A. The Animal Control Department recognizes the need for vertebrate pest control for the protection of human health and safety and for the protection of private and public property with the Town of Edgewood. This work may be performed by private citizens on the land that they own or lease, and by federal, state, or local government employees. All persons shall work in compliance with all applicable federal, state, county, and local laws, regulations, and ordinances. It is recognized that various levels of protection exist for animal species and that this section will not attempt to override or lessen those protections. This section will work within those laws afforded for animals. The Animal Control Officers have the authority to approve or disapprove of methods used to perform vertebrate pest control that are not otherwise specified in this section or are otherwise regulated by New Mexico State law. Without limiting or otherwise affecting the foregoing, the following shall also apply to vertebrate pest control

1. All domestic cats or dogs inadvertently caught by or in an invertebrate pest control device will be turned over to the Town Animal Control Officer. Animal Control Officers or the resident where the live trap is placed may remove any animals caught in the trap.
2. Traps are to be checked every twenty-four (24) hours.
3. Issued live traps. The Animal Control Officer can be contacted for issuance of live traps for a resident's temporary use. It is not a violation of this section or any other section of this chapter for a resident to own traps as long as they meet the requirements specified in this section.
4. Pesticide use shall be permitted if the product used is an E.P.A. registered pesticide and is used in accordance with special use restrictions for the control of vertebrate pests and is otherwise in compliance with federal, state, county, and local laws, rules, regulations, and ordinances.

B. OWNER'S LIABILITY

Nothing in this Section shall be construed as allowing any animal under physical restraint to commit an act deemed unlawful in this Ordinance. The Owner shall be liable for any

such acts by an animal under physical restraint.

ARTICLE 4: OWNER'S DUTIES

4.1 RABIES CONTROL

A. VACCINATION REQUIRED

Companion Animals and ferrets over three (3) months of age shall be vaccinated against rabies by a veterinarian at the owner's expense no less frequently than is required by State law.

B. VACCINATION TAG & CERTIFICATE

1. Owners of any animal vaccinated for rabies shall obtain from the veterinarian performing such procedure a unique-numbered vaccination certificate and tag. The certificate shall contain at a minimum:
   a. The name and address of the owner;
   b. A description of the animal;
   c. A description of the type of vaccine used;
   d. The date of vaccination; and
   e. The expiration date of immunity provided by the vaccination.

2. The certificate shall be surrendered for verification or examination upon demand of the Animal Control Officer or any other person charged by the Town with enforcement of this Ordinance. The tag shall bear the certificate number and the year of vaccination, and shall be worn attached to a collar or harness at all times, exceptions being cats, working animals, show dogs, animals being kept in a veterinary hospital or others performing in agility, herding tracking, coursing or hunting capacity. Owners shall be responsible for replacing lost tags. Tags and certificates are non-transferable. Animals without valid and current tags and certificates shall be subject to fines as designated in the Schedule of Fees and other Assignable Costs. Veterinarians within the Township of Edgewood shall surrender for verification; copies of the unique-numbered vaccination certificates upon demand of an Animal Control Officer for any other person charged by the Town with enforcement of this Ordinance.

C. SUSPECTED RABIES

Any veterinarian who makes a clinical diagnosis of rabies and any person who suspects rabies in any Animal, including Companion Animals, Domestic Animals, or Wild Animals, shall immediately report the same to the appropriate State health agency providing information about where and when such animal was seen and, if possible, where it may be found.

D. EXPOSURE TO RABIES/BITING

To ensure protection of the public health and welfare and control the spread of the rabies virus:

1. Any person with knowledge that an animal has bitten a person shall immediately report the incident to the Animal Control Department and the appropriate State health agency.

2. Any physician or other health care professional that treats a person for an animal bite shall report such treatment to the appropriate State health agency within twenty-four (24) hours of such treatment.

3. The report must specify the name and home address of the person bitten, and the precise location of the bite on the person.

E. ANIMAL DESTRUCTION OR QUARANTINE

1. Any dog, cat, or other animal determined by the State as requiring the rabies vaccination, and which has bitten or otherwise exposed a person or another animal to the rabies virus shall be:
   a. Quarantined by confining it immediately and observing it in confinement for a period of ten (10) days from the date of the bite, at the owner's expense at a place and in a manner designated by the Animal Control Officer and approved by the appropriate State health agency. Upon the conclusion of observation period, the animal shall be:
      i. Released in accordance with all other applicable provisions of this Ordinance if the animal does not show signs of infection with the rabies virus; or
      ii. Destroyed and its head sent to an appropriate laboratory for rabies testing if the animal shows signs of infection with the rabies virus; or If the animal shows signs of infection during the required period of confinement and observation, the animal shall also be destroyed and its head sent to an appropriate laboratory for rabies testing.

2. If the animal is proven to the Animal Control Officer to have a valid current vaccination for rabies, and if the area involved is not under quarantine for rabies, then the Animal Control Officer may allow quarantine of the animal at the owner's home after its inspection and approval by the Officer for suitability as a location for quarantine. If the animal shows signs of rabies during the required period of confinement and observation, the animal shall be destroyed and its head sent to an appropriate laboratory for rabies testing.

3. No person may remove or release an animal from a required quarantine location, during the observation period without the written consent of the Animal Control Officer.

4. No person may frustrate the quarantine of an animal during the observation period without the written consent of the Animal Control Officer, including allowing other animals into the quarantine location.

F. DEAD SUSPECTED RABID ANIMALS

Pick-up and disposal of rabid animals or animals suspected of infection with the rabies virus shall be handled by the Animal Control Department in a manner consistent with State law.

4.2 LICENSING

PERMITS AND LICENSES ISSUED BY ANIMAL CONTROL

A. CLASSIFICATION 1:

1. INDIVIDUAL LICENSE

An Individual License shall be required for any Companion Animal age three (3) months or older residing within the Town of Edgewood. The license will be valid for either one (1) year or three (3) years. A current rabies vaccination shall also be required, and will determine the length of validity of the license. Lifetime licenses will be available without cost to service animals.

2. INTACT ANIMAL LICENSE

An Intact Animal License is required to keep a dog or cat exempt from being sterilized as mandated by State Law when released from an animal shelter. The animal must be registered with a nationally or internationally recognized animal registry organization. No person shall breed or allow to be bred a dog or cat for which an Intact Animal License has been issued unless accompanied by a Hobby Breeder Permit.

3. LITTER LICENSE

The owner who intentionally or unintentionally breeds dogs or cats and does not have a current Hobby Breeder License shall purchase a Litter License for each litter. The Litter License fee may be refunded at the time proof of sterilization of the female animal is submitted and verified by the Animal Control Officer no later than two (2) months from the time the female dog or cat delivers a litter.

a. Owners of an intact female must obtain a Litter License within one (1) week after the birth of a litter.

b. No person shall apply for or obtain more than one Litter License per household in any consecutive twelve (12) month period.
c. A fee is required for each animal as defined in the fee schedule.
d. A fee shall be returned upon proof of sterility of animal.
e. A Litter License is required to advertise any animal under the age of (one) 1 year for sale, gift, barter, exchange, or give away in any local periodical or newspaper of general circulation. The Litter License number must be included in any advertisement of a member of the litter.
f. An owner shall not advertise, sell, barter, exchange or give away any puppy or kitten, under one (1) year of age within municipal boundaries unless the Litter License or Hobby Breeder License has been purchased.
g. Litter Licenses expire two (2) months from the date of issue.
h. Edgewood Animal Control Department may waive the Litter License fee for rescue groups and animal foster caregivers.
i. Puppies and kittens can only be sold, given as a gift, or transferred or conveyed in any other manner from the location listed on the Litter License. Puppies or kittens sold on public property or commercial property, even with the owner's permission, are in violation of this Ordinance and the puppies and kittens may be seized.
j. Puppies and kittens shall not be released from the Licensed Premises prior to eight weeks of age.
k. An owner shall furnish the Litter License number to any prospective recipient requesting the number.

4. HOBBY BREEDER LICENSE

A Hobby Breeder License will be required for controlled breeding of dogs or cats, instead of an individual Litter License. The Hobby Breeder License number must appear in all advertisements regarding the sale of any litter.

5. GUARD DOG LICENSE

A dog that is acquired by any individual for the purposes of protecting/guarding a business or a premises used for commercial purposes shall obtain a license from the Animal Control Department. In addition to any other licensing requirements set forth herein, any premises or business where a guard dog is present shall have a sign placed in a conspicuous location stating that guard dogs are present on the premises. Any dog partially used for protection in a residence, shall not be required to be licensed as a guard dog.

C. CLASSIFICATION 2:

Classification 2 Licenses require compliance with the Town's Zoning Ordinance requirements for conditional uses.

1. MULTIPLE ANIMAL LICENSE

Any person intending to exceed the combined maximum limit of seven (7) dogs or cats in a household shall obtain a Multiple Animal License.

a. All dogs and cats at a Multiple Animal Site shall be individually licensed and must be either micro-chipped or otherwise permanently identified. A fostered pregnant dog or cat and her eventual offspring are temporarily exempt from this rule.
b. No person shall be authorized to keep or maintain more than ten (10) dogs or cats at any Multiple Animal Site, no more than three (3) of which can be un-sterilized, without obtaining the additional written consent and approval of the Animal Control Department.
c. No permit shall be issued until an inspection by Animal Control has been completed and compliance with this Ordinance is achieved.
d. A Multiple Animal Permit may be revoked, modified or suspended if a property owner who resides within five hundred (500) feet is reasonably distressed by any effects of the Multiple Animal Site and an appropriate solution could not be reached.
e. A Multiple Animal License is valid for three (3) years from the date of issue.
f. Any changes to the Multiple Animal License must be reported to Animal Control.

2. WILD/ EXOTIC ANIMAL LICENSE

a. No person shall keep or harbor on any private or public property within the municipal boundary of the Town of Edgewood any wild/exotic animal or animal protected by State or Federal Law, unless the person holds a valid Town business license for an animal exhibit or a wild/animal license, as defined in this Ordinance, or has a valid State or Federal permit for protected species.
b. Prohibited Exotic or Wild Animals. No person shall own, harbor or keep any species in violation of Federal or State laws, including, but not limited to bats and skunks.
c. New Animal Addition. If the number of exotic or wild animals in a collection increases as a result of the reproduction of members of the collection or if animals in the collection are replaced by animals of the same number and zoological species, an additional license is not required during the license year, provided the Animal Control Department is notified in writing within thirty (30) days of the addition of the new animals.
d. Health Requirements. Exotic or wild animal owners must submit a health certificate from a veterinarian to the Animal Control Department within fourteen (14) days of acquisition of the animal. The health certificate must certify that the animal is in good health and has been vaccinated

as appropriate for the species.

e. Wild Animal License Requirements:

   i. Wild animals shall be kept and cared for in a manner which does not constitute a nuisance or endanger the safety of any person, property, or the animal itself.
   ii. The holder of a license for wild animal(s) must notify Animal Control in writing within thirty (30) days if the owner changes his/her residence or the location of the exotic or wild animals, or sells or otherwise disposes of any of the animal(s) for which the license was issued.

f. Impoundment. An Animal Control Officer may impound an exotic or wild animal for an owner's failure to comply with this Ordinance and shall use the impound procedure set out in this Ordinance or, if the wild animal may be a danger to the public, use a procedure which protects the public.

g. Exclusion. Notwithstanding the above, zoological parks, veterinary hospitals, humane societies, shelters, public laboratories, circuses, sideshows, and educational and scientific facilities are excluded from the provision of this section, provided that the excluded facilities use protective devices adequate to prevent the exotic or wild animals from escaping or injuring the public or the animal itself.

h. Any person who lawfully holds or keeps a wild or exotic animal as defined by this ordinance prior to the effective date of this ordinance may maintain that individual animal until its death under the following conditions:
   i. Submission of an application for a wild animal license within 60 days of the effective date of this Ordinance and payment of the annual license fee. Must apply for a Conditional Use Permit.
   ii. Provision of adequate facilities to prevent the animal from escaping, injuring the public, or creating a public nuisance.
   iii. Compliance with all applicable requirements set forth in this chapter.
   iv. No additional wild or exotic animals may be added to the premises by acquisition or breeding as of the effective date of this Ordinance.

i. This section shall not apply to municipal zoos and aquarium facilities, veterinary facilities, or individuals holding a State of New Mexico Wildlife Rehabilitation or Educational Use Permit.

j. Any Wild Animal kept as part of an Animal Exhibit shall be kept within a Secure Enclosure, or so restrained by other means to prevent the animal from leaving the owner's premises or presenting a danger to the general public.

3. The following uses do not require a license from the Animal Control Department but do require Conditional use permits approved and signed by the Planning and Zoning Administrator and Planning and Zoning Commission Chairman. The following uses will also be subject to annual inspection by an Animal Control Officer and the Planning & Zoning Department of the premises used for keeping animals: boarding kennels, kennels, grooming parlors, pet shops, doggie day cares, or refuge shelters.

4.3 DISPLAY OF LICENSES

A. A VALID LICENSE SHALL BE POSTED IN A CONSPICUOUS PLACE AT EACH LICENSED PREMISES

1. This provision shall apply to all relevant licenses issued pursuant to this Ordinance, including but not limited Multiple Animal Licenses, Potentially Dangerous Dog License, Wild Animal License, , and Conditional Use Permits.
2. A license holder shall notify the Animal Control Department of any changes in operations which may affect the status of any license issued pursuant to this Ordinance and shall keep the Animal Control Department informed of all changes in name, location, address, and home and business telephone number of the site and activities covered by the license.
3. Both the person in charge of a licensed premises and the owner of the licensed premises shall be responsible for complying with this article.
4. At each licensed premises, a current record shall be kept which describes all animals owned, purchased or received, and the final disposition of each animal.
5. Licenses shall expire one (1) year after the date of issuance of the license. An application for renewal shall be filed at the Animal Control Department thirty (30) days before the date of expiration. The fees and application and inspection procedures for license renewals shall be the same as those for new applications. Failure to renew licenses as specified shall result in the expiration of the license or in the assessment of a five percent (5%) late fee.

B. ACCESS TO PERMITTED PREMISES

Upon presentation of proper identification, and at any reasonable time, the Animal Control Officer shall be allowed to enter any permitted premises for the purpose of making inspections to determine compliance with this Ordinance. The person in charge of the permitted premises shall be allowed to accompany the Animal Control Officer on the inspection. The Animal Control Officer shall prepare a written inspection report which shall state whether or not the permitted premises is in compliance with or in violation of this Ordinance. If the premises is found to be not in compliance, the report shall specify the nature of the noncompliance. A copy of the inspection report shall be furnished to the person in charge.

4.4 NUMBER OF DOGS & CATS ALLOWED

A. No person or any one household shall own, harbor, maintain or keep more than a combined total of seven (7) dogs and/or cats in any combination thereof over the age of three (3) months without a valid Professional Animal Permit, Hobby Breeder Permit, or Multiple Animal Permit.

B. A household may have up to seven (7) dogs or cats or any combinations thereof provided that no more than a total of three (3) dogs and cats are intact.

C. No person or household shall permit or allow the breeding of a dog or cat without a valid Hobby Breeder Permit, Professional Animal Permit, or Litter Permit.

4.5 CARE AND MAINTENANCE

The owner or custodian shall be responsible for the care and maintenance of an animal, including but not limited to companion animals, canine hybrids, cocks, guard dogs, potentially dangerous animals, service animals, and wild animals. An owner or custodian of any animal shall have the following obligations in regard to the care and maintenance of each animal:

A. Owner or custodian of an animal shall provide the animal with:

1. Food. Animals shall be provided with uncontaminated, edible, nutritious food, which is of adequate quantity as to maintain the normal weight and condition of a healthy animal. Additionally the amount of food administered must properly conform to the individual animal's age and condition. All food containers shall be kept clean; and
2. Water. Animals shall be provided with constant access to a supply of potable water with sufficient amount as to maintain good health as required by the species whether animals are outdoors or indoors except as directed by a veterinarian; and
3. Shelter. Outside housing shall protect animals from weather that may be detrimental to the health of the animal; and
4. Area for Exercise; and
5. Ventilation. Ventilation must be sufficient to provide for the health and safety of the animal and prevent strong odors from forming; and
6. Veterinary Medical Care. Animal owners shall provide regular basic and emergency medical care for all their animals. No person shall keep an animal which is seriously sick or injured without providing proper veterinary care to the animal. The Animal Control Officer may require a letter of health evaluation from a licensed veterinarian describing the condition of the animal; and
7. Cleaning and Grooming. Basic cleaning and grooming shall be provided as necessary for the health and general welfare of the animal. Grooming the coat on most animals is necessary to ensure the coat is not matted to the point that it becomes so heavy as to cause skin irritation or trap fecal matter. The animal shall not be so dirty as to provide a home for parasites and insects; and

8. No animal shall be allowed to have foreign objects imbedded in its skin, fur, or hair, other than a microchip for companion animals.

B. Any owner of an animal shall provide the animal with access to shade, not to be inclusive of shelter.

C. No person shall leave an animal in an enclosed vehicle or upon a vehicle for a length of time, which could result in danger to or death of the animal. If an Animal Control Officer determines that an animal in an enclosed vehicle is in immediate danger, the Animal Control Officer may enter the vehicle for the sole purpose of rescuing an animal in danger, by any means necessary and/or legal, without being liable to the owner of the vehicle. The Animal Control Officer may take any animal rescued in this manner into protective custody.

4.6 RESTRAINT OF ANIMALS

A. ANIMALS ON OWNER'S PROPERTY

Any animal not deemed potentially dangerous or dangerous on its owner's property shall be:

1. Placed in a secure run or kennel with access to shade; or
2. Kept within a Secure Enclosure, as defined in this Ordinance, surrounding the owner's premises or a portion thereof; or
3. Kept under the immediate physical control of a person capable of restraining the animal; or
4. Confined through means of a buried electronic barrier/collar system if the dog is properly trained, and the electronic system is functioning properly; or
5. Dogs not within a Secure Enclosure may be restrained by means of a trolley system, only if the following conditions are met:

    a. Only one dog may be tethered to each cable run; and
    b. The device must be attached to a pulley on a cable run or trolley; and
    c. There must be a swivel on a least one end of the tether to minimize tangling of the tether; and
    d. The tether and cable run must be of adequate size and strength to effectively restrain the dog. The size and weight of the tether must not be excessive, as determined by the Animal Control Officer, considering the age, size and health of the dog; and
    e. The cable run must be at least ten (10) feet in length and mounted either at ground level or at least four (4) feet above ground level; and
    f. The tether must be a minimum of ten (10) feet in length which does not allow the animal to move beyond the legal boundary of the property; and
    g. The device must be affixed to an animal by use of a non-abrasive, comfortably fitted collar or harness; and
    h. The device must be fastened so that the animal can sit, walk, and lie down

comfortably, and must be unobstructed by objects that may cause the device or animal to become entangled or strangled; and

i. The animal must have easy access to adequate shade, shelter, food, and potable water; and
j. The area where the animal is confined must be kept free of garbage and other debris that might endanger the animal's health or safety. Feces shall be cleaned up regularly, but no less frequently than once a week; and
k. The area where the animal is confined must be kept free of insect infestation, such as ant hills, wasp nests, flea, tick, and maggot infestations.

B. ANIMALS OFF OWNER'S PROPERTY

1. Any animal off of its owner's property shall be kept on a leash at all times in compliance with this Ordinance, and under the immediate physical control of a person capable of restraining the animal.
2. Animals are prohibited from being placed in the back of any motor vehicle, truck bed or trailer unless such animal is confined and no portion of the animal's head protrudes beyond the outer boundaries of the motor vehicle, truck bed, or trailer.
3. Animals shall not be kept in or upon any vehicle without the ability to seek shelter from direct rays of the sun when temperatures exceed 95 degrees Fahrenheit, from wind, and from freezing precipitation.

C. CONFINEMENT DURING ESTRUS

While a female Companion Animal is in Estrus, that animal shall be isolated and protected from interaction with un-sterilized male Companion Animals of the same species unless breeding is intended consistent with the requirements of this Ordinance, and a Litter License or Hobby Breeder License has been purchased per Section 4.3.B.

D. OWNER'S LIABILITY

Nothing in this Section shall be construed as allowing any animal under physical restraint to commit an act deemed unlawful in this Ordinance. The Owner shall be liable for any such acts by an animal under physical restraint.

4.7 LIVESTOCK

A. RESIDENTIAL AREAS

In order to promote a rural character within the municipality, livestock may be kept on any residential-zoned lot, so long as the keeping of any such livestock is in conformance with all Ordinances of the Town of Edgewood and conforms to the following requirements:

1. All livestock shall be kept within a fenced enclosure at all times when the animals

are not haltered or bridled and under the direct control of the owner or an authorized agent of the owner;
2. The livestock and lot use shall not constitute a nuisance with regard to noise, odor, vectors, dust, vibration, or other nuisance effects beyond the property lines of the parcel upon which the use is located;
3. No commercial livestock operation shall be permitted; the animals shall be kept in such a manner that promotes the general welfare of the animals and is not detrimental to the public health, safety, or welfare; and
4. The livestock and lot use complies with all other State, Federal, and local ordinances and regulations.

B. NON-RESIDENTIAL AREAS

Livestock may be kept on any lot zoned other than residential, so long as any such use is in conformance with all Ordinances of the Town of Edgewood.

C. RESTRICTIVE COVENANTS

The provisions of this Ordinance are held to be minimum requirements to carry out the purpose of this Ordinance and are not intended to interfere with any more restrictive laws, covenants, or ordinances. Whenever any provisions of this Ordinance are more or less restrictive than other laws, covenants, or ordinances then the most restrictive shall govern.

4.8 LICENSING, REGISTRATION & HANDLING REQUIREMENTS FOR POTENTIALLY DANGEROUS ANIMALS

A. Nothing herein shall preclude a conviction for the violation of prohibited acts of a dangerous dog or potentially dangerous dog under state law.

B. It is unlawful for an owner of a dangerous or potentially dangerous dog to:

1. Keep the dog without a valid license and registration;
2. Violate the registration and handling requirements for the dog;
3. Fail to notify the animal control authority immediately upon:
   i. an escape of the dog; or
   ii. an attack by the dog upon a human being or a domestic animal.
4. Fail to notify the animal control authority of the dog's death within five business days;
5. Fail to notify the animal control authority within twenty-four hours if the dog has been sold or given away and provide the name, address, and telephone number of the new owner of the dog;
6. Fail to surrender the dog to an animal control authority for safe confinement pending a determination of the case when there is reason to believe that the dog poses an imminent threat to public safety; or
7. Fail to comply with special handling or care requirements for the dog that

the court has ordered.

C. Whoever violates a provision of Subsection A of this section is guilty of a misdemeanor and shall be sentenced in accordance with the provisions of this Ordinance or State law and, for a second or subsequent offense, is guilty of a fourth degree felony and shall be sentenced in accordance with this Ordinance or State law.

E. An owner of a dangerous of potentially dangerous dog that causes serious injury or death to a domestic animal, without provocation, is guilty of a fourth degree felony and shall be sentenced in accordance with this Ordinance or state law.

F. An owner of a dangerous or potentially dangerous dog that causes serious injury to a human being, without provocation, is guilty of a third degree felony and shall be sentenced in accordance with this Ordinance or state law.

G. An owner of a dangerous or potentially dangerous dog that causes the death of a human being, without provocation, is guilty of a third degree felony resulting in the death of a human being and shall be sentenced in accordance with the provisions of this Ordinance or state law.

H. Prosecution pursuant to this section requires a showing that:

1. An owner knew of the propensity of a dog to inflict serious injury; or
2. The dog had previously been found by a court to be a dangerous or potentially dangerous dog.

I. Potentially Dangerous Animals

Any owner of an animal determined to be potentially dangerous by a court of competent jurisdiction, shall be required to comply with registration and handling requirements for the animal, the owner of the animal must also obtain a potentially dangerous animal license within thirty (30) days of such determination or the animal must be humanely destroyed. The potentially dangerous animal license will be valid for one (1) year if the owner establishes the following:

1. The owner is able to keep the animal under control at all times; and
2. The animal has a current rabies vaccination; and
3. The owner has a proper enclosure for the animal; and
4. If the animal is a dog or cat, proof must be provided that the animal is sterilized; and the animal does not attack any person or other domestic animal at any time and without provocation; and
5. The animal has been implanted with a microchip containing owner information; and
6. That microchip information is also provided to the Animal Control Department; and

7. If the animal is a dog, the owner has entered the dog in a socialization and behavioral program approved or offered by the Animal Control Department; and
8. An owner of a potentially dangerous dog shall at all times have an insurance policy with coverage of a minimum of $500,000 pertaining to injury to any person or property caused by the potentially dangerous dog.

J. Minimum Enclosure For Potentially Dangerous Animals

Minimum Enclosure for potentially dangerous animals means confinement indoors or secure confinement in a locked pen or structure measuring at least six (6) feet in width, twelve (12) feet in length, six (6) feet in height, with secure sides and capped, or an approved roof capable of securely containing the animal. Proper protection from the elements for the animal must be provided. The enclosure must be suitable to prevent the entry of persons, and designed to prevent the animal from escaping. If an Animal Control Officer deems the premises of a potentially dangerous animal as substandard or inadequate, the Animal Control Officer shall petition a court of competent jurisdiction to request specific improvements to the premises so that any potentially dangerous animal on the premises is securely contained.

K. Exceptions For Potentially Dangerous Animals

An animal shall not be declared as a potentially dangerous animal if;

1. The animal was used by a law enforcement official for legitimate law enforcement purposes;
2. The threat, injury, or damage was sustained by a person or domestic animal that was provoking, tormenting, abusing or assaulting the animal or had repeatedly, in the past, provoked, tormented, abused or assaulted the animal; or
3. The animal was:
    a. Responding to pain or injury;
    b. Protecting itself or its offspring; or
    c. Protecting or defending a human being or domestic animal from an imminent, unlawful attack or assault.

4.9 STANDARDS FOR PROFESSIONAL ANIMAL ESTABLISHMENTS

A. STANDARDS

Inspection standards for a permit required for all persons who are operating a professional animal establishment such as a boarding kennel, grooming parlor, doggie day care, pet shop, refuge, or animal shelter shall include, but are not limited to, the following:

1. Animal housing facilities shall be structurally sound and constructed of nontoxic materials. Interior floors shall be smooth, easily cleanable construction and impervious to water. The premises shall be kept clean,

sanitary and in good repair in a manner which will protect animals from disease and injury.

2. Indoor and outdoor facilities must meet the definitions of Secure Enclosure; and
3. Outdoor facilities must provide shade from the sun and shelter from rain or snow. Adequate drainage must be provided.
4. Animals maintained in pens, cages or runs for periods exceeding twenty-four (24) hours shall be provided with adequate space to prevent overcrowding and to maintain normal exercise according to species. Temporary enclosures must be large enough for the animals to stand up, lie down and stretch out comfortably. Such cages holding cats must contain a litter box.
5. Adequate weatherproof housing shall be provided with proper ventilation and temperature, and sufficient lighting and shade. Ventilation must be such that there are no strong odors.
6. Provisions shall be made for the timely removal and proper disposal of animal and food waste, soiled bedding, dead animals and debris. Feces and urine shall be removed as necessary to prevent the animals from becoming soiled and to prevent odors but under no circumstances less than twice each day. Animals shall be removed from cages and protected from water and cleaning agents during cleaning. Adequate drainage shall be maintained. Disposal facilities shall be operated in a manner which will minimize vermin infestation, odors, and disease.
7. Excessive and night-time noise shall be eliminated.
8. Un-sterilized adult animals shall be segregated by sex, except where otherwise indicated for health, welfare or breeding purposes. Animals shall be housed in compatible groups.
9. Vicious, diseased, injured, or dangerous or potentially dangerous animals shall be caged individually.
10. Animals shall be provided with clean, fresh, sufficient and wholesome food and water. Food and water containers shall be kept clean.
11. Sanitary, pest-free storage of food and bedding shall be provided. Each animal shall be observed daily by the person in charge. Programs for disease control and prevention shall be maintained. Sick, diseased, injured, lame, or blind animals shall be provided with appropriate veterinary care.

ARTICLE 5: PROHIBITED ACTIVITIES

5.1 DANGEROUS ANIMALS

No person shall keep or harbor a dangerous animal as defined in this Ordinance section 2.2. Such an animal shall be subject to immediate impoundment by the Animal Control Officer for euthanasia. At the discretion of the Animal Control Officer, the owner of the animal may arrange for euthanasia through a person or agency other than the Town, if proof of such euthanasia can be provided satisfactorily to the Animal Control Officer.

5.2 HYBRIDS

A. No person shall own, harbor, keep, sell, offer for sale, or freely give any canine Hybrid, as defined in this Ordinance, within the municipal boundary of the Town.

B. Any person who lawfully holds or keeps a canine hybrid as defined by this ordinance prior to the effective date of this ordinance may maintain that individual animal until its death subject to appropriate confinement requirements and under the following conditions:
    1. Submission of an application for a Wild Animal license within sixty (60) days of the effective date of this Ordinance and payment of the annual license fee; and
    2. Provision of adequate facilities to prevent the animal from escaping, injuring the public, or creating a public nuisance; and
    3. Compliance with all applicable requirements set forth in this Ordinance; and
    4. No additional wild or exotic animals may be added to the premises by acquisition or breeding as of the effective date of this Ordinance; and
    5. The containment facility used for housing a canine hybrid shall be open to annual inspection by and Animal Control Officer.
    6. Any canine hybrid owned, held or kept lawfully pursuant to Section 5.4.B shall not be replaced once sold, moved to a different location, or upon its death. All such canine hybrids must be sterilized.

5.3 CRUELTY TO ANIMALS

A. It is unlawful for a person to negligently, recklessly, willfully, or maliciously kill, maim, disfigure, or torture; beat with a stick, chain, club or other object; mutilate, burn or scald with any substance; overwork, torment, harass; poison or otherwise cruelly harm any animal, except that reasonable force may be used to drive off vicious, dangerous, or trespassing animals. When a Law Enforcement Officer or Animal Control Officer has reasonable suspicion to believe that an animal has been cruelly treated, the Officer may seize and impound the animal for its protection pending appropriate court proceedings.

B. It is unlawful for a person to abandon or fail to provide necessary sustenance to any animal under that person's custody or control, including nutritious food, potable water, and access to adequate shade and shelter.

C. It is unlawful for any person to tease, harass, annoy, disturb, molest, threaten, or hit any animal which is on the property of its owner, or under the control of its owner.

D. It is unlawful for any person to entice, or lure any animal out of an enclosure or off the property of its owner or caretaker or to seize any animal while the animal is on the property of its owner or caretaker, except a Law Enforcement Officer or Animal Control Officer, in the otherwise lawful performances of his/her duties.

E. Notwithstanding the foregoing prohibition, it shall not be violation of this ordinance:
   1. To use reasonable force to protect a person or animal from death or injury due to an attack by another trespassing animal or vermin;
   2. To eradicate or destroy vermin;
   3. For the owner of an animal to have the animal humanely destroyed;
   4. For Law Enforcement Officer or Veterinarian to humanely destroy an animal in an emergency situation when such destruction is reasonably required to protect public health and safety, to relieve the suffering of a mortally wounded or injured animal, and where destruction is allowed by state law. There shall be no liability of the Law Enforcement Officer or the Veterinarian for such acts;
   5. To engage in legal hunting practices as allowed by state wildlife authorities.

F. Nothing herein shall be construed to preclude a conviction for cruelty or extreme cruelty under state law.

5.4 ILLEGAL POSSESSION

No person, other than an Animal Control Officer, shall retain possession of any animal which is not his/her property without the consent of the animal's owner, if there is evidence of ownership, or retain possession of any animal for more than twenty-four (24) hours without reporting the possession of such animal to an Animal Control Officer. Such a person shall provide his name, address, and telephone number if available, location of the animal, and a true and complete statement of the circumstances under which the animal came into his/her possession.

5.5 ABANDONMENT

No person shall intentionally abandon any animal in a location where any reasonable person would know the Animal has little chance of finding food, potable water or shelter. No person shall dump or release an animal anywhere in the Town or leave an animal behind when the person moves.

5.6 UNCARED FOR ANIMALS, PROTECTIVE CUSTODY

A. Protective Custody
Whenever the Animal Control Officer finds that an animal is or will be without proper care because the Owner is injured, ill, incarcerated, or absent, the Animal Control Officer may seize the animal using any legal means reasonably necessary under the circumstances for the sole purpose of placing it in protective custody for a period not to exceed fifteen (15) days. While the animal is in protective custody, and upon the advice of a licensed Veterinarian, the Animal Control Department may take any action necessary and/or legal to prevent undue pain and suffering to the animal, including the humane destruction of the animal.

B. Reclamation and Disposition Of Unclaimed Animals

Within the fifteen (15) day period, the Owner/Custodian may petition the Animal & Control Department to reclaim the animal by paying all related costs incurred by the Town and showing that the reason warranting protective custody has been remedied. Animals not reclaimed by the owner at the expiration of the period of protective custody shall be deemed to be the property of the Town following the mailing or other delivery of written notice to the Owner, and the Animal Control Department may place the animal for adoption or otherwise dispose of it in accordance with the provisions of this Ordinance.

5.7 RUNNING-AT-LARGE

No person shall cause or permit any animal to run-at large, as defined in this Ordinance

5.8 NUISANCES /NOISE VIOLATION

A. All animal control and Law Enforcement Officers have authority to enforce this Ordinance and may issue a citation for violation of this Ordinance. If the violation of this Ordinance is witnessed by an Officer that Officer shall become the complainant and the Officer's name shall appear as a witness.

B. Penalties for any violation for this Ordinance shall be established in the schedule of fees.

1. It is unlawful for any owner to allow any of his or her animals common to their species or otherwise to disturb the peace and quiet of the inhabitants of the Town of Edgewood, or to keep or maintain on his premises any animal in such a manner as to disturb others by noxious or offensive odors, or otherwise endanger the health, safety, and welfare of the inhabitants of the Town of Edgewood.

2. It is unlawful to agitate, tease, harass, annoy, disturb, or coerce an animal to make noise common to their species

3. Complaints may be filed at the Police Department by any citizen and shall be forwarded to the Animal Control Department for investigation.

C. Defecation/Urination

1. No owner of any animal shall allow a dog or cat to defecate upon public property or upon any private property other than the property of the animal's owner without thoroughly removing and disposing of the feces.
2. No owner of any animal shall allow the feces or urine of the animal to accumulate on his, or another's, property so as to become a public nuisance and/or a danger to the animal or the public health, safety, or welfare

5.9 ANIMAL FIGHTING

A. No person shall promote stage, hold, manage, conduct, train for, carry on, or attend any game, exhibition, contest or fight in which any animal participates for the purpose of injuring, killing, maiming or destroying itself or any other animal.

B. No person shall own, possess, rear, breed, train, buy, sell, transport, or advertise or otherwise offer to sell any fighting cock, fighting dog, or another fighting animal;

C. No person shall be present at any such fight without attempting to interfere with or stop such contest or display.

D. It is unlawful to own, equip, or sponsor an animal for the purpose of having it participate in animal fighting, including for purposes of monetary gain or entertainment.

E. No person shall provoke or entice an animal from the property of its Owner or keeper for the purpose of engaging the animal in an animal fight.

G. No person shall sell, receive, possess, transport, loan, or give away any animals fighting paraphernalia.

5.10 POISONING

A. GENERAL

No person shall make accessible to any animal, with the intent to cause harm or death, any substance which contains, has been treated with, or has been prepared with a harmful poisonous substance. Such poisoning shall constitute extreme cruelty to an animal.

B. EXCEPTION

This Section does not apply to the placement of such substances in order to control vermin, i.e. rats, mice, moles\gophers, which are a threat to public health, nor does it apply to the use of substances for the humane destruction of animals in accordance with the provisions of this Ordinance.

5.11 SALE AND DISPLAY OF ANIMALS

A. ANIMAL EXHIBITS

No person shall operate, conduct, or maintain any animal exhibit as defined in this Ordinance, permanent or temporary, except in conformance with any and all governing State and Federal laws and regulations, and without first having obtained a valid Town business license.

B. TURTLES

No person shall display, sell, offer for sale, barter, auction, give away, or otherwise dispose of any turtle except in conformance with appropriate State and Federal laws and regulations.

C. COMPANION ANIMALS

The owner who intentionally or unintentionally breeds companion animals and does not have a current Hobby Breeder's license shall purchase a valid litter

license for each litter prior to the sale and display of animals. See (4.3.B of this Ordinance).

D. PET STORES

Pet stores shall comply with all sections of the Ordinance and shall have valid business license & comply with any zoning ordinance requirements. Pet stores are strictly prohibited from selling companion animals.

5.12 INTERFERENCE WITH SERVICE ANIMAL

A. PUBLIC ACCESS

Notwithstanding any other provision of law, no qualified service animal shall be denied admittance to any building, facility, or accommodation open to the general public, including, but not limited to, restaurants, hotels, motels, hospitals, clinics, swimming pools, stores, common carriers, and theaters provided that the qualified service animal is under the immediate control of a person who is sight impaired, hearing impaired, or mobility impaired.

B. INTERFERENCE

No person shall:

1. Intentionally or negligently interfere with the use of a qualified service animal by means of harassment or obstruction; or
2. Intentionally or negligently allow an animal owned or controlled by him/her to interfere with the use of a qualified service animal by means of harassment or obstruction.

C. PRIVATE PROPERTY

The provisions of this Section shall not apply to animals on private property and which is not open to the general public.

5.13 INTERFERENCE WITH OFFICIAL DUTIES

A. TAMPERING WITH TRAPS AND EQUIPMENT

No person shall remove, alter, damage or otherwise tamper with a trap or equipment belonging to or set out by the Animal Control Department.

B. INTERFERENCE WITH ANIMAL CONTROL AUTHORITY

No person shall threaten, hinder, or interfere in any manner with the Animal Control Officer in the performance of any duties prescribed by this Ordinance.

5.14 UNSECURE PREMISES

No person shall allow an unrestrained animal access to any unsecure premises or enclosure so that the animal is physically able to leave the owner's property.

5.15 POSSESSION OF FALSE OR STOLEN DOCUMENTS

No person shall transfer any rabies tag or license, if required, from one animal to another; or possess, manufacture, or use any stolen, counterfeit, or forged license, certificate, or tag.

5.16 IMPROPER RESTRAINT

Direct point chaining, or tethering of dogs to a stationary object, is prohibited.

ARTICLE 6: ADOPTION OF ORDINANCE

6.1 EFFECTIVE DATE

This ordinance shall be in full force and effect five (5) days after its publication, as provided by State law.

This Ordinance replaces and repeals Ordinance No. 2008-04

6.2 ATTESTATION

PASSED, APPROVED, ADOPTED and AMENDED this 3rd day of October, 2018

Honorable John Bassett, Mayor

ATTEST:

Clerk/Treasurer Juan Torres

EXHIBIT "A"

FEE SCHEDULE

A. LICENSING

Licensing fees are to be collected upon the licensing of animals owned by persons living within the municipal boundaries of The Town of Edgewood by the Animal Care & Control Department:

1. Un-sterilized Male/Female $20.00;
2. Sterilized Male/Female $3.00;
3. Potentially Dangerous $500.00; and
4. Tag Replacement $3.00.

Three (3) year license (with valid three (3) year rabies vaccination only)

1. Unsterilized Male/Female $54.00; and
2. Sterilized Male/Female $8.00.

Licensing fees are to be used solely by the Animal Care & Control Department for such uses as planning, constructing, maintaining, and operating animal control facilities, implementing a low-cost spay/neuter program for residents of the Town of Edgewood, providing veterinary assistance funding or reduced spay/neuter programs in conjunction with or as an alternative to already established non-profit spay neuter programs and providing animal vaccination clinics.

B. IMPOUNDMENT FEES

1. DOGS
   a. 1st offense $20.00
   b. 2nd offense within calendar year $30.00
   c. 3rd offense in calendar year $40.00
   d. Any additional offenses within the calendar year will be increased by $10.00
   e. Boarding cost $10.00 per day.
2. CATS
   a. 1st Offense $15.00
   b. 2nd offense within calendar year $25.00
   c. 3rd offense within calendar year $35.00
   d. Any additional offenses within the calendar year will be increased by $10.00
   e. Boarding cost $8.00 per day.

3. PICK-UP AND DISPOSAL FEES
   Pick-up and disposal fees to be determined by actual cost incurred to the town.

4. MICROCHIPPING FEES

Micro-chipping fee to be determined by Animal Control Personnel, which shall include registration fees $15.00.

C. ADOPTION FEES

1. Canines: $75.00 (Current fee)
2. Felines: $65.00 (Current fee)
3. Barn Cats: $15.00
4. Reduced rate for animals over ninety (90) days. One half normal price. $33.00 for Felines / $38.00 for Canines.
5. Reduced rate for senior animals. One half Normal price. $33.00 for Felines/ $38.00 for Canines.
6. Fee for unsprayed or unneutered animals adopted with a sterility deposit $25.00 in addition to sterility deposit.
7. The Town, at its discretion, may allow reduced rates or waive fees for certain special events.

D. LICENSE FEES

1. Litter License	$ 50.00
2. Intact License	$ 50.00
3. Multiple Animal License	$ 50.00

E. STERILIZATION DEPOSIT $ 25.00

F. SURRENDER FEES

1. Spayed or neutered animal surrender	$ 25.00
2. Non-spay/neutered animal surrender	$ 50.00

H. FINES FOR VIOLATIONS

Any person who violates a provision of this Ordinance shall be deemed guilty of a petty misdemeanor, and upon conviction thereof, shall be subject to the penalty provisions set forth in this Ordinance. Each day this Ordinance is violated shall be considered a separate offense. Where the defendant has been convicted of a crime constituting a petty misdemeanor, the judge shall sentence the person to be imprisoned in the county jail for a definite term not to exceed six (6) months or to the payment of a fine of not more than five hundred dollars ($500.00) or to both such imprisonment and fine in the discretion of the judge.

Animal Control Ordinance

Request to add:

‘It is a violation of Ordinance 2018-06 Article 5.8 – to permit any dog, cat, foul, or other animals to bark, yelp, howl. Or create excessive noise in a manner which unreasonably disturbs the peace or interferes with an individual’s ability to sleep, work, or study. Such noise is deemed excessive when an unprovoked animal continually barks, yelps, or howls or creates excessive noise for 15 minutes within a one-hour period. ‘

Edgewood Police Department
Village of Edgewood FIN: KB504 (SONM: QS021)
Sgt. Byrd
23 E. Frontage Rd, Edgewood, NM 87015
(505) 281-5717
abyrd@edgewood-nm.gov

Re: (1) F-150 Supercab XL White 4X4

Richardson Investment Inc. dba Rich Ford Sales
State Pricing Agreement Contract #40-00000-24-00068AL

MSRP:	***$49,785.00***
Edgewood Price:	***$44,102.50***

Window Sticker Attached

Request Date: 2/11/2025
Response Date: 2/11/2025

Authorized Respondent: _____

Vendor: Richardson Investments, Inc. dba,Rich Ford Sales

Contact: Joe Moralez, Government/Commercial Account Manager
Direct: (505) 275-4457 Toll Free: (800) 917-6176
Email: jmoralez@rich-ford.com

Physical Address: 8601 Lomas Blvd NE
Albuquerque, NM 87112

Mailing Address: PO Box 3487
Albuquerque, NM 87190

PHIL LONG
PhilLong.com Since 1945

QUOTE NUMBER	021125-1
QUOTE DATE	February 11, 2025
Agency PO #.	
CES PO#	
TERMS	Due on Receipt
SALES REP	Herman Sanchez
SHIPPED VIA	Driver
F.O.B.	
PREPAID or COLLECT	

QUOTE TO: Edgewood Police Department
ATTN: Sgt. Angela Byrd

PRICE AGREEMENT: 40-00000-24-00068 NM Automotive Vehicles
2024 Ford F150 XL Super Cab 4wd: Oxford White

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	**2024 Ford F150 Super Cab XL 4wd** *(Incl: 5.0L engine, 10-spd Trans, Skid Plates, Ext. Range Fuel Tank)* *17" Steel Wheels, Running Boards*	49,410.00	$49,410.00
1	**Available Contract Discount 5%**	(2,470.50)	($2,470.50)
1	**Deliver To:** Edgewood Police Department 21 Main St. Edgewood, NM 87015	780.00	$780.00

Additional Information:	47,719.50
Proposal valid for 30 Days	
	$47,719.50
	Total
	AMOUNT

DIRECT ALL INQUIRIES TO:

Herman Sanchez
(505) 250-9388
email: hsanchez@phillong.com

THANK YOU FOR YOUR BUSINESS!

TILLERY GM BUS SALES & GM FLEET

QUOTE

PO Box 609
Moriarty, NM 87035
505-832-4431

QUOTE #	DATE
2025-1061	2/27/2025

CUSTOMER

Edgewood Police Department
Sgt. Angela Byrd
23 East Frontage Rd.
Edgewood, NM
316-871-0632
abyrd@edgewood-nm.gov

TILLERY CES #

2024-23-C116-ALL

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
2025 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab WT - White	1	$ 50,720.00	$ 50,720.00
CES Discount	1	$ (1,015.00)	$ (1,015.00)
Short Bed 5.83 ft.			
5.3L V8 Gasoline Engine			
Trailering Package			
*Please see attached specifications			

Thank you for the opportunity!

Base Price:	$	50,720.00
CES Discount:	$	(1,015.00)
Total CES Price:	**$**	**49,705.00**

FOB Edgewood, NM

Delivery approximately 150-180 days from the date of this quote based on stock unit on order.

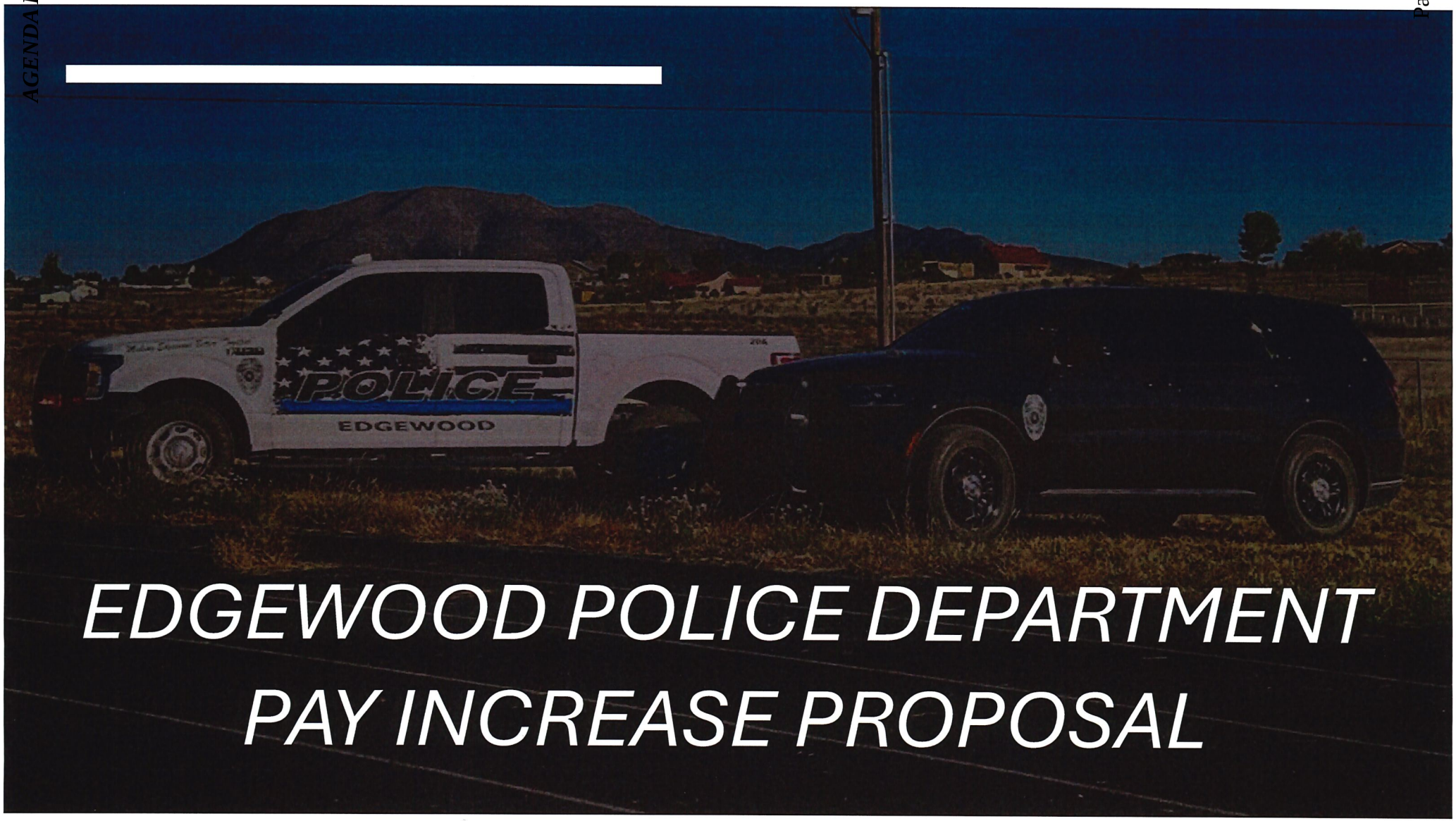
Subject to prior sale. Timeframe is subject to change

Sincerely,

Regina Luna

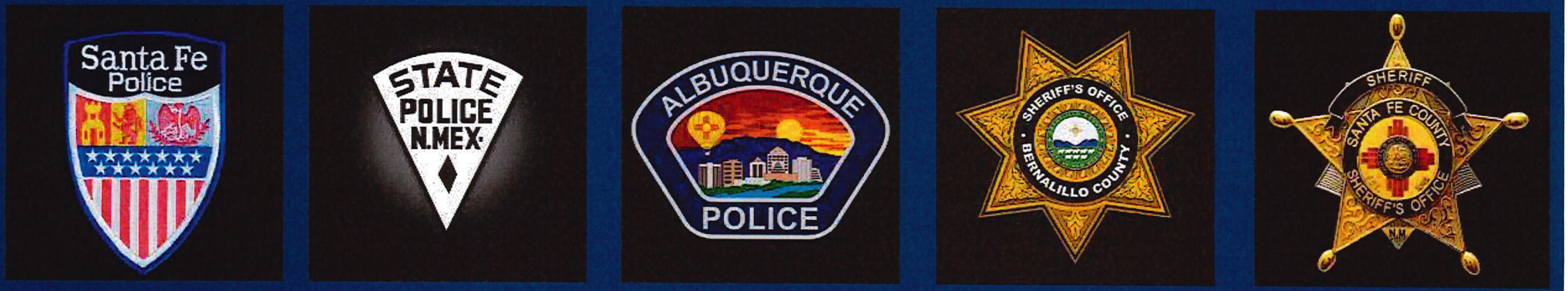
Regina Luna
GM Fleet Specialist

If you have any questions about this quote please contact
Kelly Cavasos 505-886-3426 / Regina Luna 505-886-3416 / Aaron Sena 505-886-3420



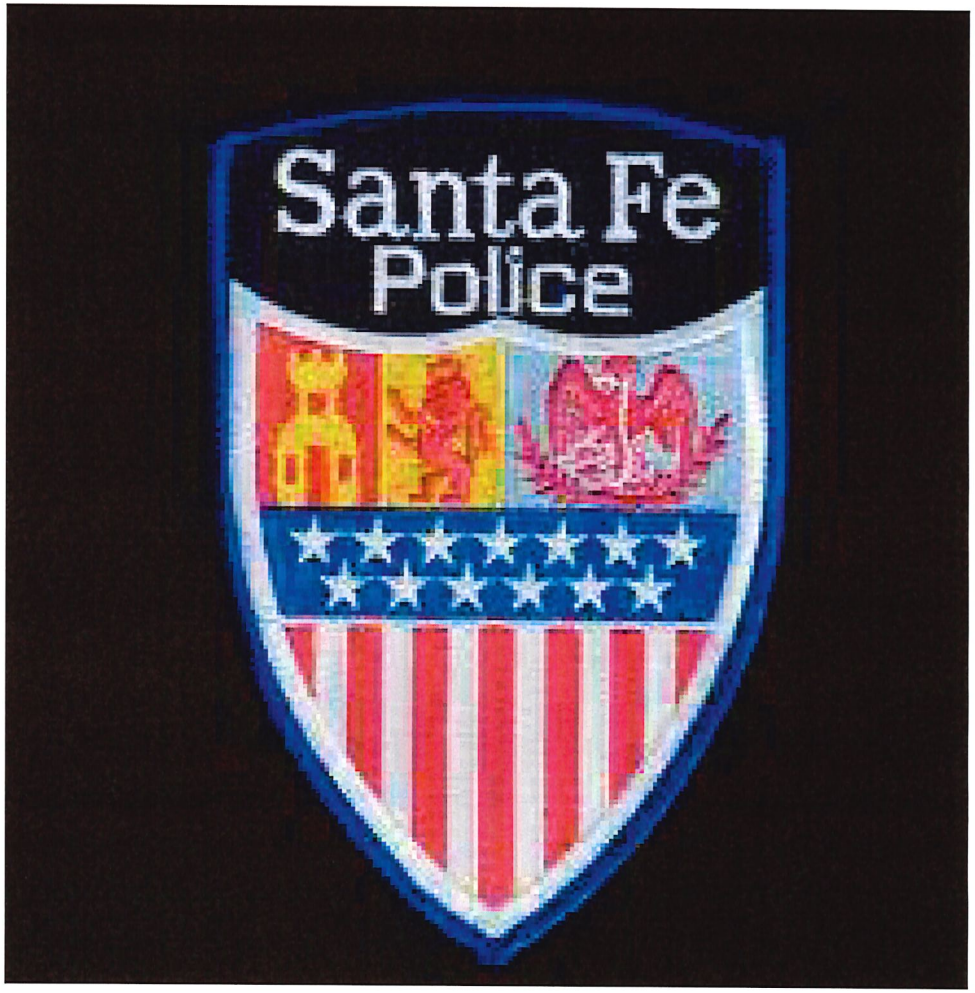
EDGEWOOD POLICE DEPARTMENT PAY INCREASE PROPOSAL

DUE TO GEOGRAPHICAL LOCATION, EDGEWOOD FACES SIGNIFICANT COMPETITION FROM SOME OF THE LARGEST AND HIGHEST-PAYING AGENCIES IN THE REGION, MAKING IT ESSENTIAL TO OFFER COMPETETIVE PAY TO ATTRACT AND RETAIN QUALIFIED PERSONNEL.



SANTA FE POLICE PAY AND INCENTIVES

- $15,000 LATERAL OFFICER HIRING INCENTIVE & 160 HOURS OF LEAVE
- SENIOR OFFICER PAY: $40.30/HR
- POLICE SERGEANT PAY: $47.74/HR
- **SPECIALTY PAY:-**
  - SWAT
  - CRISIS NEGOTIATOR
  - FTO
  - EOD
  - BILINGUAL
- **SHIFT DIFFERENTIAL**
  -10% FOR GRAVEYARD SHIFT (BASED ON OFC. HOURLY RATE
- **BILINGUAL PAY**
  -CONVERSATIONAL- $100.00 PER MONTH
  -READING/WRITING/SPEAKING- $140.00 PER MONTH



NEW MEXICO STATE POLICE PAY AND INCENTIVES

- PATROLMAN PAY: $44.15
- SERGEANT PAY: $56.16
- LIEUTENANT PAY: $ 65.74
- **SHIFT DIFFERENTIAL PAY:**

  -OFFICER(S) EARN AN ADDITIONAL $.90 PER HOUR TO THEIR STANDARD HOURLY RATE

- **EDUCATION BONUS:**

  -BACHELORS-$100.00 PER MONTH

  -MASTERS- $125.00 PER MONTH



ALBUQUERQUE POLICE PAY AND INCENTIVES

- $15,000.00 BONUS FOR NEW HIRE LATERAL OFFICERS
- **SENIOR POLICE OFFICER PAY: $37.15**
- **COLLEGE INCENTIVE**

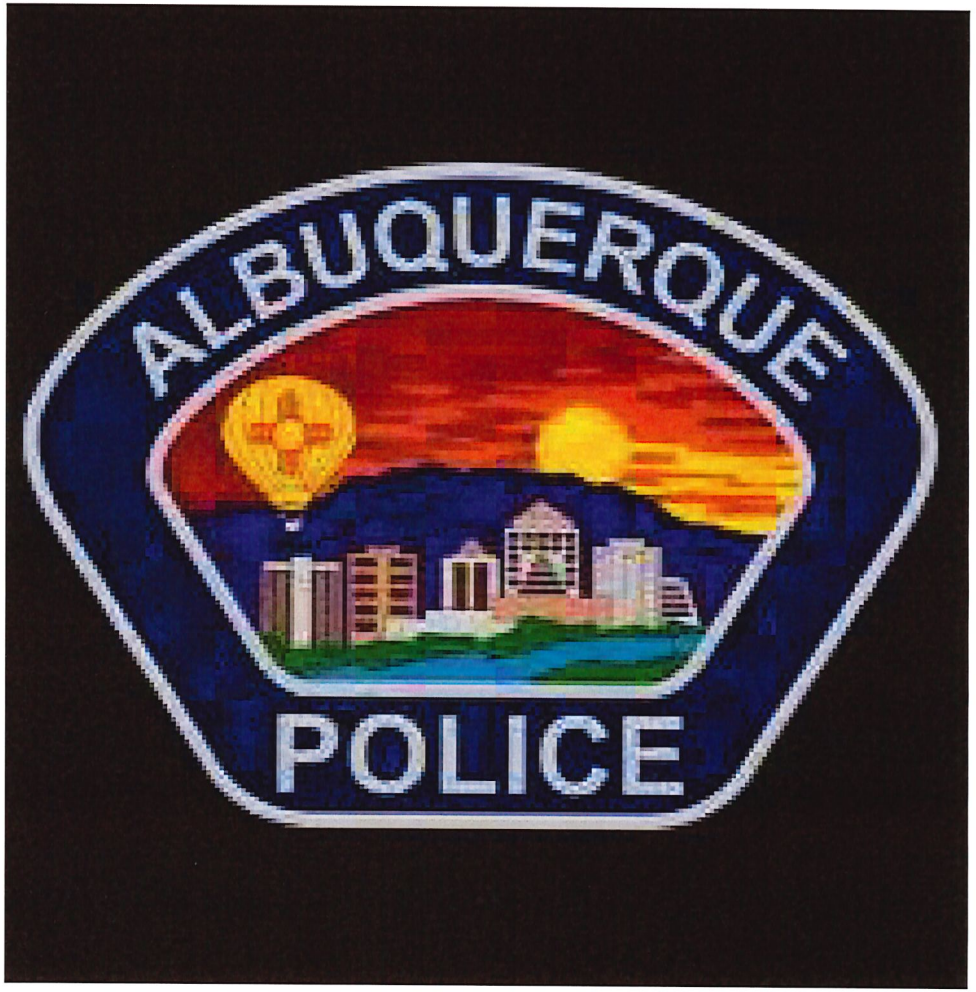
  -BACHELOR'S DEGREE $62.31 BIWEEKLY ($1620.06 ANNUALLY)

  -MASTER'S DEGREE $73.85 BIWEEKLY ($1920.10 ANNUALLY)

  - PHD $85.38 BIWEEKLY ($2,219.88 ANNUALLY)
- **SHIFT DIFFERENTIAL**

  -SWING SHIFT $11.54 BIWEEKLY ($300.00 ANNUALLY)

  -GRAVEYARD $23.08 BIWEEKLY ($600.00 ANNUALLY)
- **BILINGUAL PAY** $23.08 PER PAID PERIOD
- **FTO** $350.00 BIWEEKLY



BERNALILLO COUNTY SHERIFF'S OFFICE PAY AND INCENTIVES

- DEPUTY FIRST CLASS PAY: $39.29
- SERGEANTS PAY: $43.66
- LIEUTENANTS PAY: $49.90
- **LONGEVITY PAY**
- **DEGREE INCENTIVE PAY:**

-BACHELORS $64.00- BIWEEKLY

-MASTERS $75.00- BIWEEKLY

-PHD $85.38- BIWEEKLY

- **SHIFT DIFFERNTIAL PAY:**

-SWING SHIFT $0.40-HOURLY

-GRAVEYARD SHIFT $0.50 HOURLY

- **SPECIALTY UNIT**

-K9 HANDLER $115.38 BIWEEKLY

-FTO $100.00 BIWEEKLY

-SWAT $115.38 BIWEEKLY

-BILLINGUAL $23.08 BIWEEKLY

- DETECTIVE $15.00 BIWEEKLY

- PILOT $25.00 BIWEEKLY



SANTA FE COUNTY SHERIFF'S OFFICE PAY AND INCENTIVES

- DEPUTY PAY: $41.25 PER HOUR
- 80 HOURS OF ADMIN LEAVE UPON HIRE
- 32 HOUR WORK WEEK WITH 8 HOURS DEDICATED TO MENTAL DEVELOPMENT
- SWAT-$46.15/PAY PERIOD
- FTO- $60/PAY PERIOD
- DETECTIVE- $175.38/ PER PAY PERIOD
- TRAFFIC HOMICIDE INVESTIGATION UNIT-$46.15/PAY PERIOD
- WARRANT/FUGITIVE APPREHENSION DIVISION-$ 46.15/ PAY PERIOD
- BILINGUAL PAY-$46.15/PAY PERIOD
- **SHIFT DIFFERENTIALS:**

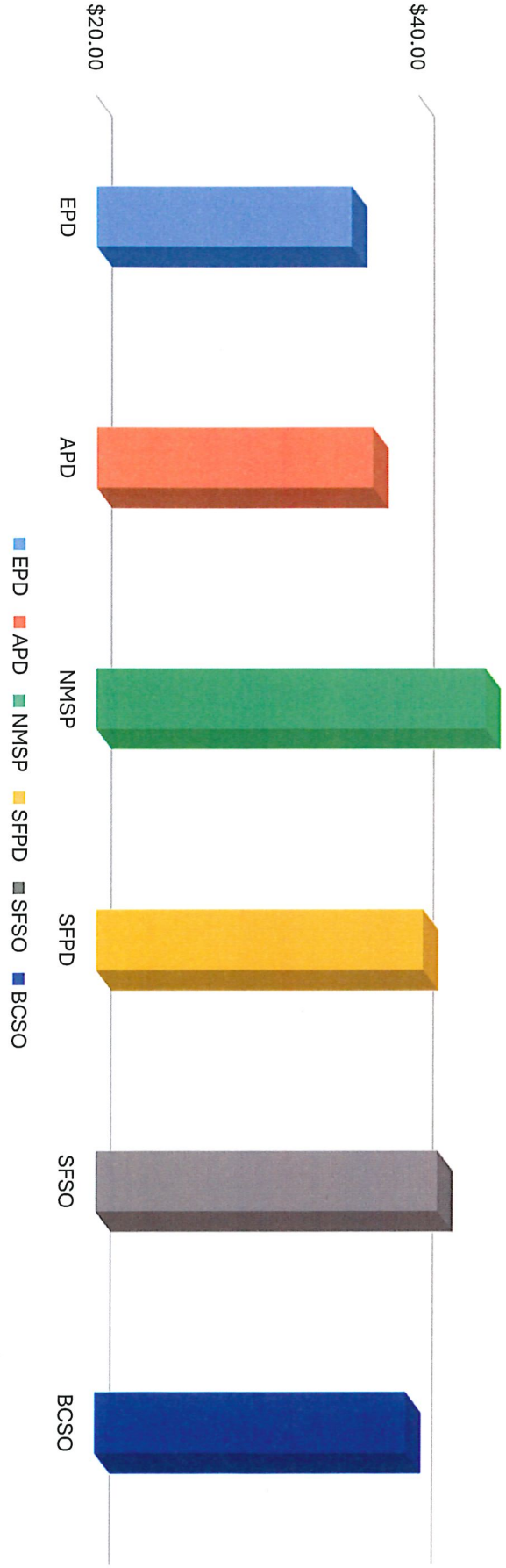
  -GRAVE 7.5%

  -SWING SHIFT: 5%



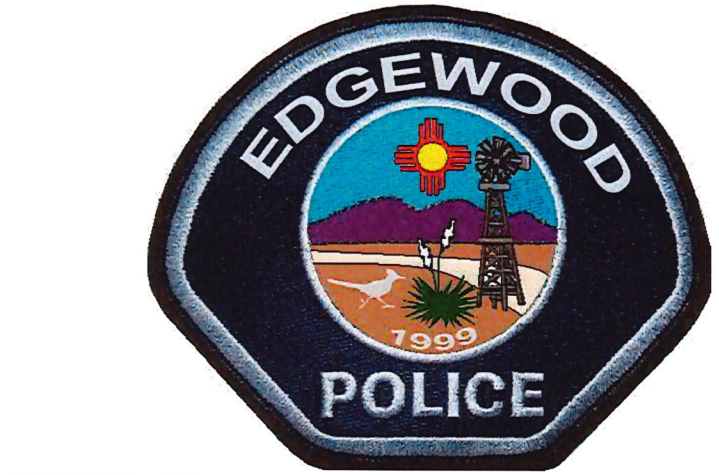
COMPARISON

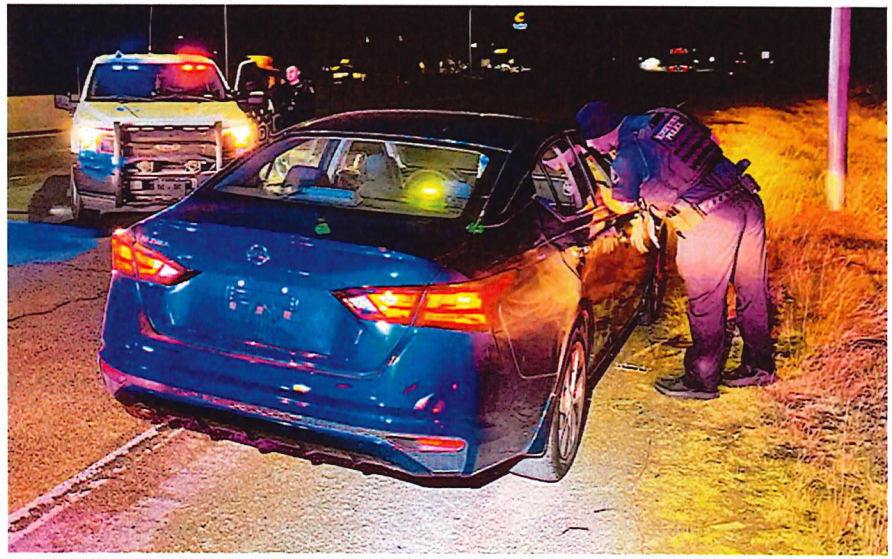
FY 2025



TO RECRUIT, RETAIN, REMAIN COMPETITIVE, AND RECOGNIZE EDGEWOOD PD AS A PREMIER AGENCY,

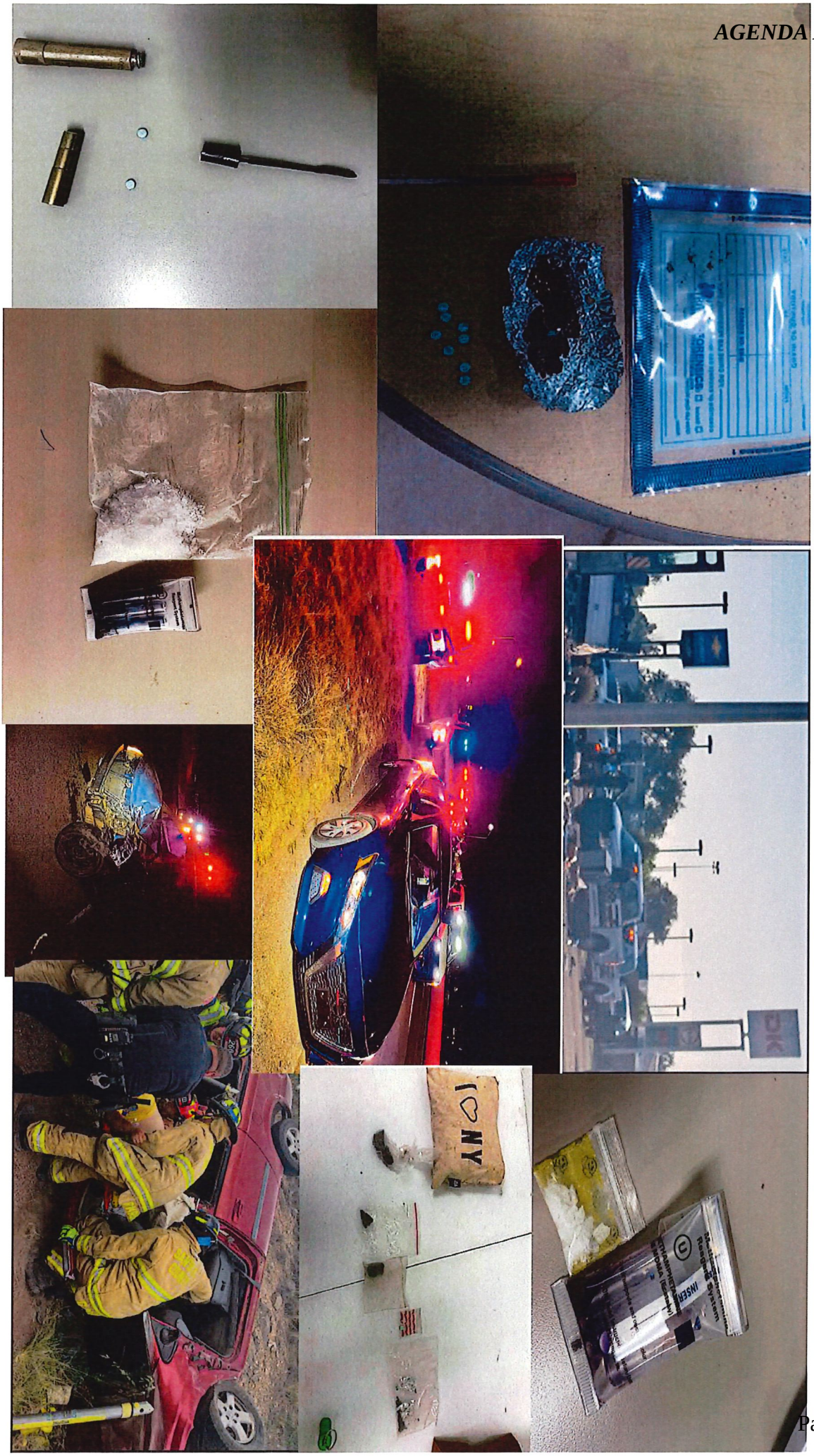
THE EDGEWOOD PD IS REQUESTING A $10.00 PER HOUR INCREASE.





-NO BUDGET INCREASE NEEDED
-FULLY SUPPORTED BY CURRENT BUDGET
-NO FY26 SALARY OR COLA REQUESTS
-COVERS ALL RELATED COSTS:

-FICA
-MEDICARE
-PERA
-RETIREE HEALTH BENEFITS
-OVERTIME




THANK YOU FOR YOUR CONSIDERATION AND CONTINUED
SUPPORT!
WATER

EMPLOYEE NAME PAY INFORMATION RAISE AMOUNT(S)	ANNUAL SALARY	FICA (B x .062)	MEDICARE (B x .0145)	RETIREMENT	RETIREE HEALTH CARE (B x .0166)	TOTAL
Arreola, Pablo H						
$ 2,865.60	74,506	4,619	1,080	8,777	1,237	90,219
$10.00 Pay Increase	95,306	5,909	1,382	11,227	1,582	115,406
Brown, Nicholas R						
$ 2,865.00	74,506	4,619	1,080	8,777	1,237	90,220
$10.00 Pay Increase	95,306	5,909	1,382	11,227	1,582	115,406
Brown, Travis						
$ 2,678.40	69,638	4,318	1,010	8,204	1,156	84,325
$10.00 Pay Increase	90,438	5,607	1,311	10,654	1,501	109,512
Byrd-Stevenson, Angela						
$ 3,315.00	86,195	5,344	1,250	10,154	1,431	104,374
$10.00 Pay Increase	106,995	6,634	1,551	12,604	1,776	129,560
Campos, Armando						
$ 3,401.57	88,441	5,483	1,282	10,418	1,468	107,093
$10.00 Pay Increase	109,242	6,773	1,584	12,869	1,813	132,281
Cordova-Collier, Ryan						
$ 2,865.00	74,506	4,619	1,080	8,777	1,237	90,219
$10.00 Pay Increase	95,305	5,909	1,382	11,227	1,582	115,405
Easterling, Loretta						
$ 2,865.00	74,506	4,619	1,080	8,777	1,237	90,219
$10.00 Pay Increase	95,305	5,909	1,382	11,227	1,582	115,405
Frost, Aaron						
$ 5,000.00	130,000	8,060	1,885	15,314	2,158	157,417
$10.00 Pay Increase	150,800	9,350	2,187	17,764	2,503	182,604
Frost, Nicholas						
$ 2,865.00	74,506	4,619	1,080	8,777	1,237	90,219
$10.00 Pay Increase	95,306	3,794	1,382	11,227	1,582	113,292
Herron, Joshua						

$	2,865.00	74,506	4,619	1,080	8,777	1,237	90,219
$10.00 Pay Increase		95,306	5,909	1,382	11,227	1,582	115,406
Hoffsetz, Kathryn							
$	1,365.00	44,366	2,751	643	0	736	48,497
$10.00 Pay Increase		65,166	3,794	945	0	1,082	70,988
Longley, Tristin							
$	2,480.00	64,480	3,998	935	7,596	1,070	78,079
$10.00 Pay Increase		85,280	5,287	1,237	10,046	1,416	103,265
Lovato, David							
$	3,697.00	96,137	5,960	1,394	11,325	1,596	116,412
$10.00 Pay Increase		116,938	7,250	1,696	13,775	1,941	141,600
Maurer, Jeffrey							
$	2,080.00	58,406	3,621	847	6,371	970	70,215
$10.00 Pay Increase		79,206	6,164	1,148	9,330	1,315	97,164
Meyer, Helena							
$	3,024.00	78,624	4,875	1,140	7,721	1,305	93,665
$10.00 Pay Increase		99,424	6,164	1,442	9,764	1,650	118,443
Page Jr, Robert							
$	2,866.00	74,506	4,619	1,080	8,777	1,237	90,219
$10.00 Pay Increase		95,306	5,909	1,382	11,227	1,582	115,406
Quintana, Cesar							
$	2,654.00	68,993	4,278	1,000	8,127	1,145	83,543
$10.00 Pay Increase		89,794	5,567	1,302	10,578	1,491	108,732
Rael, David R							
$	2,866.00	74,506	4,619	1,080	8,777	1,237	90,219
$10.00 Pay Increase		95,306	5,909	1,382	11,227	1,582	115,406
Romero, Ryan							
$	2,866.00	74,506	4,619	1,080	8,777	1,237	90,219
$10.00 Pay Increase		95,306	5,909	1,382	11,227	1,582	115,406
Salazar, Dean							
$	2,866.00	74,506	4,619	1,080	8,777	1,237	90,219
$10.00 Pay Increase		95,306	5,909	1,382	11,227	1,582	115,406

Sias, David							
$	2,866.00	74,506	4,619	1,080	8,777	1,237	90,219
$10.00 Pay Increase		95,306	5,909	1,382	11,227	1,582	115,406
Blas, Shawn							
$	2,246.40	58,406	3,621	847	6,880	970	70,724
$10.00 Pay Increase		79,206	4,911	1,148	9,330	1,315	95,911
TOTALS							
Current		1,663,252	103,122	24,117	188,655	27,610	2,006,756
$10.00 Pay Increase		2,120,854	130,386	30,753	240,211	35,206	2,557,410

TOTAL=23 EMPLOYEES

RESOLUTION 2025-018
TOWN OF EDGEWOOD

Rules of Procedure

WHEREAS, This Resolution shall repeal and replace Resolution 2024-004; and

WHEREAS, the Town of Edgewood operates in accordance with the Commission-Manager form of government as detailed in NMSA 1978 Chapter 3, Article 14; and

WHEREAS, the Governing Body of the Town of Edgewood is committed to the open and transparent conduct of public business; and

WHEREAS, the Governing Body recognizes the need for rules of procedure for the efficient and effective conduct of meetings of the Governing Body of the Town of Edgewood,

NOW THEREFORE, BE IT RESOLVED the following rules are established for the transaction of business before the Governing Body, this 25th day of March, 2025:

I. GENERAL PROVISIONS

A. Adopted Rules

1. The Governing Body, also referred to herein as Town Commission, shall be governed by the "Governing Body Rules of Procedure."
2. Any matter not covered by these rules shall be governed by decision of the Presiding Officer, applying Robert's Rules of Order, Newly Revised Edition.
3. Suspension of Rules. Except for statutory or ordinance provisions, these rules, or any part thereof, may be temporarily suspended by a majority vote of the commissioners present. When the suspension of that rule is registered, and no objection is offered, the presiding officer shall announce the rule is suspended, and the Governing Body may proceed accordingly.

B. Conduct of Public Business

1. All binding actions of the Governing Body shall be taken at regular meetings, special meetings, or emergency meetings.
2. Workshops may be held for the purpose of examining issues, but no official action may be taken.
3. All regular, special, and emergency meetings, and work sessions or workshops of the Town Commission shall be held in accordance with Edgewood's then-current Open Meetings Act Resolution.
4. The Governing Body may recess and reconvene a meeting to a subsequent date provided that prior to recessing, the Presiding Officer specifies the date, time, and location for the continuation, and immediately posts notice on or near

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the door of original and continued meeting location. Only matters appearing on the original meeting agenda will be discussed at the reconvened meeting.

5. The Governing Body shall meet at least twice each month. Meetings shall be open to the public and the official records of the meetings shall be open to inspection during the town's regular office hours.

C. Quorum

1. A quorum is necessary for the governing body to conduct business at any regular, special, or emergency meeting.

2. A quorum is a simple majority of all the commissioners including the Mayor.

D. Election of Officers

1. At the first organizational meeting of the new Town Commission, the members thereof select one of its members to act as Mayor for two years, or until removed by a majority vote of the Town Commission.

a. The Mayor has all the powers and duties of a Commissioner as well as the right to vote on all matters that come before the Town Commission, and shall be recognized as the official head of the Town for all ceremonial purposes, civil process, and for military purposes (§3-14-10 NMSA 1978).

b . The Mayor has no regular administrative or executive duties.

2. In conjunction with the above election, a Mayor Pro Tempore shall also be elected and serve in a like manner.

3. The above elections shall be by affirmative motion.

E. Duties of the Presiding Officer

1. The Presiding Officer shall possess the powers and perform the following duties:

a. Preserve order and decorum and have general direction of the meetings.

b. Announce the business before the Body in the order in which it is to be acted upon.

c. Recognize the speakers entitled to the floor and guide and direct the proceedings of the body.

d. Decide all points of order, subject to appeal, unless he/she prefers to submit the question to the decision of the Governing Body.

e . Put to vote all questions that are regularly moved or otherwise arise during the course of the proceedings.

2. The selected Mayor shall serve as Presiding Officer at all meetings of the Town Commission.

3. In case of the Mayor's absence or temporary disability, the selected Mayor Pro Tempore shall act as Mayor during the continuance of the absence.

4 . In case of the absence or temporary disability of the Mayor and the Mayor Pro Tempore, an interim Mayor Pro Tempore selected by members of the Town Commission shall act as Mayor during the continuance of the absences or disabilities.

5. The Mayor or Mayor Pro Tempore are referred to as "Presiding Officer" from time to time in these Rules of Procedures.

F. Attendance Expectations and Absences

Town Commissioners are expected to attend all scheduled meetings in person. Under limited circumstances, a Commissioner may make prior arrangements with the Town Clerk to attend remotely as may be permitted in the current Open Meetings Resolution.

~~1. Excused Absences~~

~~An absence will be excused if the member contacts the Town Manager or Town Clerk at least 24 hours prior to the start of the meeting and states the reason for his/her inability to attend the meeting.~~

~~a. The Town Manager of Town Clerk shall convey the message to the Presideng Officer, who shall inform the Town Commission of the member's absence and excuse the member's absence.~~

~~b. The Clerk shall make an appropriate notation in the minutes.~~

2. Excessive Absences

~~Whether excused of unexcused,~~ Any member of the Governing Body who does not attend three (3) consecutive regular meetings or is absent from more than a total of six (6) meetings (regular or special) in a 12-month period, shall [may] be considered to have vacated their Commission seat. In such instance, the Governing Body shall appoint a new commissioner in accordance with NMSA 1978 3-14-9, and any then-current town policy for appointing a Town Commissioner.

3. Remote Attendance

a. The use of remote attendance is limited to instances where personal employment or other governmental obligations require an individual to be out of town.

b. A Commissioner must provide reasonable notice [minimum 4 hours] to the Town Clerk so that remote attendance can be arranged.

(1) A Commissioner attending remotely must participate in the entire meeting or it will be considered an unexcused absence.

(2) It is the commissioner's responsibility to have reliable technology to attend remotely.

G. Town Manager

The Town Manager, as the chief administrative and executive officer and head of the executive branch of Town government shall attend all meetings unless excused by the Presiding Officer or Town Commission.

The Town Manager may take part in the Town Commissioner's discussion on all matters on the agenda and otherwise concerning the welfare of the Town.

1. The Town Manager may take part in the Town Commissioner's discussion on all matters on the agenda and otherwise concerning the welfare of the Town. Except when clearly undesirable or unnecessary, the commission shall request the opinion of the manager on any proposed measure (§3-14-14 NMSA 1978).

2. The Town Manager has a seat at commission meetings but does not have a vote. In the event that the Town Manager is unable to attend a Town Commission meeting, the Town Manager shall designate another qualified staff member to attend the meeting on behalf of Town management.

H. Town Clerk

The Town Clerk shall be ex-officio Clerk of the Town Commission, and shall keep minutes and shall perform such other and further duties in the meeting as may be required by the Town Commission, Presiding Officer, or Town Manager.

1 . In the absence of the Town Clerk, the Clerk or the Town Manager shall designate another qualified staff member to act as Clerk.

I. Forms of Address

To maintain a clear understanding of roles and responsibilities, the following Forms of Address shall be used during Commission Meetings.

1. The Mayor shall be addressed as "Chair" or "Mr./Madam Chair".
2. The Mayor Pro-Tempore, when acting for the Mayor, shall be addressed as "Chair" or "Mr./Madam Chair".
3. Members of the Town Commission shall be addressed as "Commissioner".

J. Commission Meeting Agenda

The Town Clerk shall prepare Town Commission meeting agendas in accordance with the town's "Resolution for the Process of Formulating the Town Commission Agenda." The Clerk shall post and distribute the Agenda in accordance with the town's "Open Meetings Resolution".

1. The Presiding Officer, with approval by majority vote, may rearrange agenda items during a Town Commission meeting to conduct the business before the Town Commission more expeditiously.
2 . In consultation with the Town Manager, the Town Clerk may include a "Consent Agenda" for items that are routine in nature or do not require discussion or individual action (such as Meeting Minutes approval, Accounts Payable, etc.), and where one (1) action approves all designated items.

a. The Presiding Officer shall inquire if any Town Commissioner wishes an item to be withdrawn from the Consent Agenda, and if so, the item shall be placed for discussion and action.

b. The Presiding Officer shall then call for any further objections to the Consent Agenda, and if none, he/she shall declare it approved.

K. Workshops

The Town Clerk, with input from the Town Manager and in accordance with the Open Meetings Act, shall prepare and post a Town Commission Workshop agenda that contains the item(s) to be discussed. No decisions may be made or action taken in a Workshop.

1. Workshops may be conducted informally so long as such informality is not in conflict with these rules.
    a. Rules for Public Comment may be suspended to facilitate the Workshop efficiency or purpose.
2. During the Workshop, the Presiding Officer may
    a. Introduce the subject and give background information;
    b. Identify the eventual goal of the Workshop, and;
    c. Act as facilitator to keep the discussion focused to the subject.

II. ORDER OF BUSINESS

The Town Commission may use the following as a guideline for the business of all regular meetings of the Town Commission.

A. Welcome and Call to Order
- a. Roll Call *(by Town Clerk or designee)*
- b. Invocation
- c. Pledge of Allegiance
- d. NM Flag Salute

B. Approval of Agenda
C. Public Comment *(Regular Meetings)*
D. Consent Agenda
E. Public Presentation (10 minute limit)
F. Matters from the Commissioners
G. Reports
- a. Community Liaison
- b. Town Clerk-Treasurer
- c. Chief of Police
- d. Town Manager

H. Public Hearings *(see Section IV. And V. for procedure)*
I. Ordinances, Resolutions, and Zoning *(see Section II-G for procedure)*
J. New Business
K. Closed Session (see Rule VI. for procedural details)
L. Return to Regular Session
- a. Action on Closed Session item(s), as needed

M. Future Meetings
N. Future Events
O. Final Comments by Commissioners
P. Adjournment

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III. RULES OF CONDUCT FOR MEETING ATTENDANCE AND PUBLIC COMMENT

The purpose of Town Commission meetings is to conduct the Town's business. In accordance with the Open Meetings Act, public business will be conducted in full public view, so that the actions of the Governing Body are made openly, and that the deliberations of the Governing Body are open to the public. To maintain a professional and respectful meeting environment, the following rules of conduct shall apply at all times and to all persons present for any Town Commission Meeting.

A. Decorum is mandatory at all times. No derogatory or degrading comments directed at members of the public, staff, or Town Commissioners will be tolerated.

1. Other than town staff, no one may approach the Commissioners without the express consent of a majority vote of the Commission.

B. No comment shall be made by the public from any location other than the podium.

C. Persons making "out of order" comments or disruptive behavior as determined by the Presiding Officer may be subject to removal from the meeting.

D. There will be no demonstrations or signs permitted to be displayed before, during, or following anyone's public comment.

E. Except as outlined in these rules, no extensions of time shall be given to any speaker.

F. To prevent repetitious comments and promote efficient use of time, if it appears that multiple speakers desire to speak on a particular matter, the Commission, at its discretion, may opt to utilize comment methods that concisely provide input from the public to the Commission such as a show of hands or the designation of spokespersons to speak on behalf of each group.

1. When using the spokesperson method, a spokesperson shall be designated to speak "for" the matter, another spokesperson to speak "against" the matter, and, if appropriate, another spokesperson to speak on behalf of an "alternate" view.

a. Each spokesperson will have a maximum of four (4) minutes to present each group's position.

G. Any person making a public comment may also supplement their comment by submitting documents.

1. Such documents must be passed to the Town Clerk.

IV. PROCEDURES FOR PUBLIC COMMENT IN A REGULAR MEETING OR PUBLIC HEARING

A. Regular Town Commission meetings include in-person Public Comment.

1. To alleviate questions of authenticity, except as provided in Section III. F. of these Rules of Procedure, an individual may only speak on their own behalf.

B. Public Comment may also be made by providing written correspondence to the Town Clerk or Town Manager. Such correspondence shall be distributed to all Town Commissioners upon receipt.

1. In the interest of time, comments provided in written correspondence or written comments handed to staff or commissioners will not be read into the record during a meeting, but name of sender, date received, and brief summary of comments will be noted in the meeting minutes.

C. Public Hearings include Public Comment specific to matter for which public comment shall be heard.

D . During Regular Meetings or Public Hearings any member of the public may sign up with the Town Clerk to request time to address the Town Commission.

E. Prior to the start of Public Comment, each person wishing to be heard shall state their name and address.

1. The Presiding Officer in his/her discretion may then allow the comments, subject to a time limitation of two (2) minutes.

a. A subsequent speaker may yield their time to the current speaker, allowing for a maximum of four (4) minutes for any individual speaker.

F. The Governing Body, at its discretion, may limit the total time available for Public Comment for any Commission Meeting or Public Hearing for the efficient conduct of meetings. In such instances, the Presiding Officer shall explain the procedure to be followed.

1. If it appears that multiple speakers desire to speak on a particular matter, to prevent repetitious comments and promote efficient use of time, the Commission may opt to utilize comment methods that concisely provide input from the public to the Commission such as a showing of hands, reducing individual comment time, or the designation of spokespersons to speak on behalf of each group.

a. When using the spokesperson method, a spokesperson shall be designated to speak "for" the matter, another spokesperson to speak "against" the matter, and, if appropriate, another spokesperson to speak on behalf of an "alternate" view.

(1) Each spokesperson will have a maximum of four (4) minutes to present each group's position.

G. Following Public Comments, the Commission may choose to place the matter on a future agenda or refer the matter to the Town Manager for exploration and report.

H. The Governing Body may allow for additional means of public comment from time to time as may be necessary or advisable due to public health or safety concerns.

V. PROCEDURES FOR PUBLIC HEARING or QUASI-JUDICIAL HEARING

A. Reasonable efforts shall be made to give notice of public hearings to all interested people. Notice of public hearings shall state the subject, time, and place of the public hearing, the manner in which interested people may express their views and where interested parties may obtain copies of the material that is subject of the hearing.

B. Prior to the start of a public hearing all persons wishing to be heard shall give their name and address and whether they wish to speak as a proponent, opponent, or otherwise.

C. In a Quasi-Judicial Hearing, the time for each speaker shall be limited to five (5) minutes or as otherwise determined by the parties. The Presiding Officer, subject to concurrence of the majority of the Town Commission, may extend time limits and otherwise control presentation.

D. For Quasi-Judicial Hearings, the Town Commission shall follow the "Battershell" process. However, the following shall be determined to be a reasonable guide.

1. The Presiding Officer introduces the agenda item, opens the hearing, and asks for opening statement from staff as to the completeness of application requirements.

2. At the outset of each public hearing or quasi-judicial hearing to consider a land use request the Zoning Official will announce the legal standards the application and ask that the parties to limit their presentations to ~~information~~ facts within the scope of the standards.

3. The Presiding Officer calls for the applicant to state the request.

4. The Commission may ask clarifying questions of the applicant. Staff may ask clarifying questions of the applicant.

5. Commission may cross-examine applicant.

6. Affected parties may cross-examine applicant.

7. Affected parties may provide testimony in favor or in opposition to the application.

8. The Commission may ask clarifying questions of the affected party. Staff may ask clarifying questions of the affected party.

9. Commission may cross-examine affected party.

10. Applicant may cross-examine affected party.

11. Staff provides Staff Report and may make recommendation.

12. Commission deliberates and renders a decision.

13. Staff indicated appeal process.

14. The Presiding Officer closes the public hearing.

VI. PROCEDURE FOR CLOSED SESSION

A. Closed Sessions shall be utilized for matters provided for under NMSA 1978 Section 10-15-1.

B. No actions shall be taken or decisions made while in Closed Session.

C. Action on matters discussed in Closed Session will be conducted in Open Session by motion and voting.

VII. LEGISLATIVE ACTION

A. <u>Decorum</u>

1. Members shall address all remarks through the Presiding Officer.

2. Members of the Town Commission shall confine their remarks to the question under discussion or debate.

3. Members will avoid personal references or attacks on fellow members, staff members or members of the public.

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4. No member of the Town Commission shall engage in private discourse or commit any other act tending to distract the attention of the Governing body from the business before it.

B. Point of Order

1 . A Commissioner or Appointed Official may call attention to the violation of the rules or a mistake in procedure by raising a point of order.

2. The presiding officer may permit a full explanation before ruling on the claim and may submit the question to the Governing Body for decision by a majority vote.

C. Motions

1. Procedure for motions will follow Robert's Rules of Order.

2. All motions shall be stated in the affirmative.

3. All Commissioners have equal rights to be heard when discussing a motion.

D. Voting Procedure

The votes during all meetings of the Town Commission shall be transacted as follows:

1. Each Commissioner in attendance whether in-person or remotely must vote for or against all measures before the Governing Body, unless there is a conflict of interest, for which recusal is recognized (see Section VII-F).

Such conflict of interest shall be recorded in the minutes.

2. When voting, a Commissioner shall clearly verbalize their vote as "Aye" for affirmative or "Nay" for negative. A Commissioner who is excused in accordance with Section V.E. shall not be recorded as "Aye" or "Nay".

3. Unless otherwise provided for by statute, a Roll call vote shall be taken by the Clerk for final adoption of ordinances, resolutions, and to adjourn into Executive Session.

4. In the case of a tie vote on any proposal, any Commissioner may request the item be put on the next agenda.

5. If a Commissioner votes, "Nay," that Commissioner shall state the reason for his/her opposition to the matter.

E. Majority Vote

A majority vote of all the members of the Town Commission is required to adopt an ordinance or resolution and certain other actions as required by law or ordinance. (§3-17-3 NMSA 1978).

F. Recusal

A member of the Town Commission shall recuse himself/herself from participating in a particular item on the agenda when such member

1. Has a conflict of interest as described in the Government Conduct Act, 10-16-1.

2. The totality of circumstances would create a reasonable public perception that such member cannot participate in that particular item in a fair and impartial manner. In such event, the member shall explain his/her reasoning prior to the item being discussed by the Town Commission.

3. The recusing member shall then remove himself/herself from the Town Commission chambers prior to the commencement of any discussion of that particular agenda item and shall not vote on such item.

VIII. ORDINANCES

A. In a Town Commission meeting, by majority vote, the Commission shall make known its interest in having a proposed ordinance brought forth for public hearing. Such a majority vote will be considered direction for the Town Clerk to notice the public in accordance with the Open Meetings Act.

B. Notice by publication of the title and subject matter of any ordinance proposed for adoption by the Town Commission must take place at least 14 calendar days prior to consideration of final action upon the ordinance in open session.

1 . This does not apply to ordinances dealing with an emergency declared by the Mayor under authority of the Town Commission to be an immediate danger to the public health, safety and welfare of the Town, or to ordinances for which the subject matter is amending a Town zoning map.

2. The title of each ordinance shall in all cases be read prior to its passage.

3. Printed copies shall be made available to interested persons during normal and regular business hours of the Town Clerk upon request and payment of a reasonable charge beginning with the date of publication and continuing to the date of consideration by the Town Commission.

C. If a Motion to pass an ordinance fails, any Commissioner may request the ordinance be put on a future agenda after six (6) months.

IX. RESOLUTIONS

A. A resolution may be put to its final passage on the same day on which it is introduced. The title of each resolution shall in all cases be read prior to its passage.

1. Printed copies shall be made available to interested persons during normal and regular business hours of the Town Clerk upon request and payment of a reasonable charge for reproduction.

X. ENACTED ORDINANCES, RESOLUTIONS AND MOTIONS

A. An enacted ordinance is a legislative act prescribing general, uniform, and permanent rules of conduct relating to the corporate affairs of the municipality. Town Commission action shall be taken by ordinance when required by law, or to prescribe permanent rules of conduct which continue in force until repealed, or where such conduct is enforced by penalty.

B. An enacted resolution is an internal legislative act, which is a formal statement of policy concerning matters of special or temporary character. Town Commission action shall be taken by resolution when required by law and in those instances where an expression of policy more formal than a motion is desired.

C. An enacted motion is a form of action taken by the Town Commission to direct that a specific action be taken on behalf of the municipality. A motion, once approved and entered into the record, is the equivalent of a resolution in those instances where a resolution is not required by law.

XI. PERMISSION REQUIRED TO ADDRESS THE COMMISSION

Persons other than Town Commission members and appointed staff may be permitted to address the Town Commission upon recognition and introduction by the Presiding Officer or the chair of the appropriate Town Commission advisory board or committee.

XII. ADVISORY BOARDS and COMMITTEES

The Town Commission shall have authority over the purpose and appointment of Advisory Boards and Committees. Procedures for governing all Advisory Boards and Committees shall be as follows:

A. Advisory Boards

1. Advisory boards may be created by the Town Commission for a particular purpose.
2. Members shall be appointed by the Town Commission and function in accordance with the appropriate town advisory board ordinance.
3. One Town Commission member, and one alternate Town Commission member, may be appointed as a member and liaison of each advisory board.

B. Committees

1. Special ad hoc committees may from time to time be created by the Town Commission for a particular purpose.
2. Members shall be appointed by the Town Commission.
3. One Town Commission member, and one alternate Town Commission member, may be appointed as a member and liaison of each committee.
4. A Committee shall keep minutes of its meetings and provide periodic reports to keep the Town Commission informed of their progress.
5. A Committee shall sunset at the end of their mission or as determined appropriate by the Town Commission.

C. Members of Advisory Boards or Committees serve at the pleasure of the Town Commission. Members may be appointed or removed by the Town Commission at any time with or without reason.

D. All boards, commissions, and any citizen advisory bodies shall timely provide the Town Commission with copies of any minutes taken of meetings.

1. Communications from advisory boards or committees to the Town Commission shall be officially acknowledged by the Town Commission and receipt noted in the minutes.

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XIII. USE OF ELECTONRIC DEVICES and RECORDING EQUIPMENT

A. Electronic devices and mobile phones shall be either turned off or placed on a non-audio setting.

B. Equipment used for sound, photography, or video recording in a Town Commission meeting shall be limited to avoid distraction or disruption of the meeting and shall not create a safety hazard by its use or location.

1. No artificial lighting shall be used for photography or video purposes without the express consent of the Presiding Officer or a majority vote of the Town Commission.

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RESOLUTION 2025-019
TOWN OF EDGEWOOD

A Resolution Establishing Annual Volunteer Service Awards

WHEREAS, the Edgewood community is enriched by the service of volunteers; and

WHEREAS, in 2001, the Edgewood Parks & Recreation Committee created the Community On the Way" (COW) Awards to recognize the contributions of local volunteers; and

WHEREAS, the awards were named to simultaneously acknowledge Edgewood's rural roots and the volunteer efforts moving the newly-incorporated town forward; and

WHEREAS, the COW Awards became a tradition from 2001-2013, featuring an evening filled with tongue-in-cheek bovine humor, cowbells, and small-town camaraderie to recognize the town's volunteers; and

WHEREAS, after a multi-year hiatus, in 2025, the Town of Edgewood successfully re-established the traditions and recognitions of the COW Awards; and

WHEREAS, the Governing Body of the Town of Edgewood wishes to publicly show gratitude for the work and service volunteers bring to the community, especially those who go above and beyond;

NOW, THEREFORE, BE IT RESOLVED THAT the Governing Body of the Town of Edgewood declares
1. The second Thursday of March each year shall be reserved for the recognition of volunteers in the Town of Edgewood.
2. Town staff will organize a celebratory event on that date to honor community volunteers.
3. Edgewood's annual volunteer service awards will be known officially as the "Community On the Way" Awards and colloquially as the "COW Awards".

PASSED, APPROVED AND ADOPTED this 25th day of March 2025.

_____
Kenneth Brennan, Mayor

ATTEST:

_____
Michelle Jones, Town Clerk-Treasurer

RESOLUTION 2025-020
TOWN OF EDGEWOOD
A Resolution stating the TOWN's intent to participate in the
NMDOT 2025 ANNUAL HARDSHIP SALE
For used road equipment

WHEREAS, the Town is responsible for maintaining approximately 67 miles of roadways,

WHEREAS, the Town is committed to ensuring that our roadways meet the highest standards of safety and accessibility for our community,

WHEREAS, the Town faces significant challenges due to the aging condition of our current equipment, which requires frequent repairs and leads to increased operational costs. Frequently we need to rent or lease equipment to meet our needs,

WHEREAS, the Town wishes to ensure the continued safety and quality of our road infrastructure,

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE TOWN OF EDGEWOOD that:

1. the Town will submit appropriate documentation to participate in the 2025 NMDOT Annual Hardship sale of surplus equipment,
2. the acquisition of surplus equipment will significantly enhance our capacity to maintain and improve our road infrastructure effectively,
3. the Town submits the following Equipment Wish List of items it is interested in acquiring in the sale.
    a. EQUIPMENT WISH LIST:
        i. Dump Truck
        ii. Pintle Hitch 24' Equipment Trailer
        iii. Pick-up Truck
        iv. Skid Steers (Bobcat)
        v. Mower Tractors

Approved this 25th day of March, 2025

_____

Kenneth Brennan, Mayor

ATTEST:

_____

Michelle Jones, Town Clerk-Treasurer

TOWN OF EDGEWOOD
171A State Rd. 344
P.O. Box 3610
Edgewood, NM 87015
Phone: (505) 286-4518 Fax (505) 286-4519
www.edgewood-nm.gov

Kenneth Brennan D-1
Stephen Murillo D-2
Patrick Milligan D-3
Filandro R. Anaya D-4
Mike Rariden D-5
Town Commissioners

Nina McCracken
Town Manager

Michelle Jones
Town Clerk-Treasurer

Linda Burke
Community Liaison

Roger P. Jimenez
Chief of Police

William H. White
Municipal Judge

March 2025
New Mexico Department of Transportation
Fleet Management Bureau-SB-2
Attn: Fleet Management Bureau
P.O. Box 1149
Santa Fe, NM 87504-1149

SUBJECT: NMDOT 2025 ANNUAL HARDSHIP SALE

The Town of Edgewood wishes to acquiring road maintenance and construction equipment through the New Mexico Department of Transportation's (NMDOT) surplus equipment sales. As a municipality responsible for maintaining approximately 67 miles of roadways, we face significant challenges due to the aging condition of our current equipment, which requires frequent repairs and leads to increased operational costs. Frequently we need to rent or lease equipment to meet our needs.

To ensure the continued safety and quality of our road infrastructure, we wish to participate in NMDOT's surplus equipment sales.

We are committed to ensuring that our roadways meet the highest standards of safety and accessibility for our community. Partnering with NMDOT through the acquisition of surplus equipment will significantly enhance our capacity to maintain and improve our road infrastructure effectively.

Thank you for considering our request. We look forward to your guidance and support in this matter. Please feel free to contact me for any further information or clarification.

See the Equipment Wish List below for items we are interested in acquiring at the Sale.

Sincerely,

Nina McCracken
Town Manager
Town of Edgewood
New Mexico
nmccracken@edgewood-nm.gov
505-286-4518

1. EQUIPMENT WISH LIST:
    a. Dump Truck
    b. Pintle Hitch 24’ Equipment Trailer
    c. Pick-up Truck
    d. Skid Steers (Bobcat)
    e. Mower Tractors

RESOLUTION 2025-021
TOWN OF EDGEWOOD

A Resolution Establishing a Social Media Policy

WHEREAS, the use of social media platforms has become an integral means of communication, engagement, and public relations for organizations;

WHEREAS, a clear and consistent social media policy is necessary to ensure responsible use, protect the organization's reputation, and maintain compliance with applicable laws and regulations;

WHEREAS, establishing guidelines for social media use will help prevent misinformation, unauthorized disclosures, and other potential risks associated with digital communications;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body for the Town of Edgewood, New Mexico hereby adopts and implements a Social Media Policy to:

1. Define a limited public forum to discuss the business of the Town of Edgewood.
2. Define appropriate use and establish guidelines for employees, representatives, and stakeholders regarding acceptable and responsible social media use.
3. Ensure that confidential, sensitive, or legally protected information is not shared on social media platforms.
4. Promote respectful and professional communication that is focused on topics shared by the town.
5. Ensure adherence to relevant laws, including records retention, copyright, and privacy regulations.
6. Establish procedures for monitoring compliance with the policy and addressing violations appropriately.

BE IT FURTHER RESOLVED, that this policy shall be disseminated to all relevant personnel and reviewed periodically to adapt to evolving social media trends and regulatory change

PASSED, APPROVED AND ADOPTED this 25th day of March 2025.

_____
Kenneth Brennan, Mayor

ATTEST:

_____
Michelle Jones, Town Clerk-Treasurer

DRAFT