

Town of Edgewood

Agenda

Regular Meeting Meeting

Tuesday, March 28, 2023 @ 6:30 PM

Townhall of Edgewood Commission Chambers - 171A State
Rd. 344

This meeting will be in person; however, we welcome members of the public to listen in and participate by joining online at: [Welcome to Edgewood, NM \(edgewood-nm.gov\)](https://www.facebook.com/TownOfEdgewoodNM). The meeting will also be live streamed on the Town of Edgewood Facebook Page at: <https://www.facebook.com/TownOfEdgewoodNM>.

If you are an individual with a disability who needs a reader; amplifier; qualified sign language interpreter; or any other form of auxiliary aid or service to attend or participate in the hearing or meeting; please contact the Clerk at the Town Offices located at 171 A State Rd. 344 at least three (3) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the Town Clerk at (505) 286-4518 or by e-mail at clerk@edgewood-nm.gov if a summary or other type of accessible format is needed. The complete Commission packet may be viewed on the web, visit <https://www.edgewood-nm.gov/index.php> and click on Government, then Agendas and Minutes.

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I. WELCOME, INTRODUCTION, & ROLL CALL

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- B. Pledge of Allegiance
- C. NM Flag Salute
"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."

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- B. Jerry Powers, Mayor Pro Tem
- C. Phil Anaya
- D. Ken Brennan
- E. Sterling Donner

VI. MATTERS FROM THE CLERK

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XI. PUBLIC COMMENTS

XII. FUTURE MEETINGS

- A. Workshop on Abortion Business Ordinance, April 4th, 2023, at 6:30PM
- B. Regular Commission Meeting on April 11th, 2023 @ 6:30pm Edgewood Commission Chambers.
Public Hearing for Tap Room Off-site Liquor License.

- C. Regular Commission Meeting on April 25th, 2023 @ 6:30 PM Edgewood Commission Chambers.
Public Hearing on Abortion Business Ordinance.

XIII. FUTURE EVENTS

- A. Easter Hunt April 1st, 2023, 10:00AM-1:00PM at Venus Park.

XIV. FUTURE AGENDA ITEMS

XV. CLOSED SESSION

- A. Pursuant to NMSA 1978 10-15-1 (H) (7) pertaining to threatened or pending litigation in which the public body is or may become a participant; Relating to misuse of Public Funds (2020-2021).

XVI. DISCUSSION AND ACTION ITEMS

- A. Action Regarding Closed Session Items specified above.

XVII. ADJOURN

TOWN OF EDGEWOOD
MINUTES – SPECIAL COMMISSION MEETING
JULY 19, 2022, FRIDAY @6:30 P.M.
TOWN OF EDGEWOOD COMMISSION CHAMBERS – 171-A STATE ROAD 344

I. WELCOME, INTRODUCTION, & ROLL CALL

Mayor Jaramillo called the meeting to order at 6:44 p.m.

Commissioner Anaya, Commissioner Powers, Commissioner Brennan, and Commissioner Donner were present.

II. AGENDA APPROVAL

MOTION: Commissioner Powers made a motion to approve the agenda. Commissioner Brennan seconded the motion.

VOTE: All Commissioners voted Aye.

The motion carried 5 to 0.

III. PUBLIC COMMENTS:

Tavery Moorhead- Regarding Edgewood Arena. Right now, it is running on Covid restrictions. The previous administration refused to keep it open. I am asking the Town to be proactive in helping the citizens with what used to be a true open space for the community. Since opening the arena, what was and still is a happy and safe, free place to go with other friendly riders. May turn into another place filled with red tape, limited to only those who call months ahead and reserve the space only for themselves. I am hoping that the Town of Edgewood will bring back the responsibility of that Arena. The County Commissioners were rash in making unrealistic fee schedules for the arena to be able to re-open it. I tried to fight them and was told to let it be due to Covid restrictions no one will need to pay to use the arena. I have had calls about reserving the arena for events and maintenance. People want to know why they can't reserve the arena for smaller events and that it's still under Covid restrictions. They cannot figure out how to get me as a free Trustee of the arena to collect the money and take the money to reserve arena and why it is still under Covid restrictions.

The second question I get often is, why the Town of Edgewood can't help with maintaining the arena. Right now, this is how it works. The County cares for trash, mowing and manure pile and bathroom maintenance. When there is a problem, I call Santa Fe County and put in a request for mowing, trash, etc. It's been a place to meet new people and exchange ideas. We've met friends and received help for my daughter with her 4H goals. People clean up after themselves and I have not heard nor ever heard of any problems about those that use the Arena. We also have a volunteer, Mark Velarde, he has been going over there at his own expense and skill to rake the arena as much as he can. If they

lift the covid restrictions, we will kind of not know what is going on. The fees that they have placed on the arena. The lowest fee is \$2.50 per horse. If I wanted to load up my kids, I would need to bring a money order or check to I don't know who and pay every time I want to take my kids to ride for a little while. Sometimes we only ride for a half hour and other times 3-4 hours. According to the same schedule, if I was to go over there for half a day, I will need to pay \$20.00. I will have to pay a \$25.00 damage deposit and I will have to reserve that before I go over there. I won't know what the weather is, I won't know if I will be able to go that day and I will not get my refund back. The contract says that 0 – 14 days you would get 0% refund. I would like to get the Town of Edgewood the copy of Policies and Procedures, Edgewood Equestrian Waiver Release of Liability, and the Santa Fe County/Edgewood Equestrian Center Temporary Use Space Agreement. I hope that you consider talking to the County and help service the people of Edgewood and surrounding areas in keeping this as easy come/easy go.

Commissioner Powers - I appreciate you coming tonight and bringing this up. I was at the meeting about a year and half ago. As you know the last administration refused to continue to maintain and operate the arena. It is owned by Santa Fe County, but the Town of Edgewood had a maintenance agreement. This is one I really want to address, and I appreciate you bringing it up. I understand we will have a new County Commissioner or will soon. Perhaps our current Commissioner has resigned. We do have a new County Manager coming in and we will definitely see what we can do. We all pay taxes to Santa Fe county.

Tavery Moorhead - I appreciate it and hopeful or availability to help us up. There were a lot of people in the community who worked very hard to have the arena built and are sad to see fee contract.

Mayor Jaramillo - Thank you, Tavery. Just to clarify, Edgewood does pay \$6,000,000.00 a year in GRT to Santa Fe County that should go to many different purposes which would include the arena. Thank you for your update and with the new County Manager coming in, I think in the future it will be adjusted.

No other public comments in person or online.

IV. AGENDA APPROVAL

MOTION: Commissioner Jaramillo made a motion to pull June 7th and June 14th minutes for amendment. Commissioner Powers seconded.

VOTE: All Commissioners voted aye.

The motion carried 5 to 0.

Mayor Jaramillo proceeded with the June 21st, June 28th, July 1st, and July 12th minutes.

Commissioner Brennan – stated the July 1st minutes did not reflect coming out of closed session.

MOTION: Commissioner Powers made a motion to amend the July 1st minutes as well.
Commissioner Brennan seconded.

VOTE: All Commissioners voted aye.

The motion carried 5 to 0.

MOTION: Commissioner Brennan made motion to approve minutes for June 21st , June 28th and July 12th. Commissioner Powers seconded.

VOTE: All Commissioners voted aye.

The motion carried 5 to 0.

Mayor Jaramillo - Continued with the June 2022 Advisory Board report.

Interim Chief Lovato - Good evening, so for the month of June the Edgewood Police Department installed two in-car repeater system and they have been very helpful and will order the remainder. Thank you for that. I attended an Emergency Response Team (ERT) meeting for the Moriarty/Edgewood School District. We are trying to work out any possible issues that First Responders may have when responding to any kind of emergency. It is the first meeting since covid and will be meeting every month. We held the first Junior Police Academy, which was a huge success. We had about 90 kids turn out for the 6 days. A quick thank you to all the law enforcement that participated. Nina and I represented Edgewood at the Torrance County First Responders. On June 27th Nick Brown started back with the department.

Commissioner Anaya – asked questions on protection of kids in schools.

Interim Chief Lovato – responded with the procedures.

Commissioner Powers – asked about response times for school incidents and about the equipment.

Interim Chief Lovato – responded it would be a matter of minutes. He said the equipment helps with the response times.

Mayor Jaramillo - shared the collaboration occurring with everyone with meetings and whiteboarding and the radio equipment was an item brought up as a priority. If we hadn't been meeting, maybe we would not be here with this great solution. She thanked Lovato for following through. She requested excel version of responses instead of PDF.

Next is Animal Control. We have advisory members here as well. Please come up. Chief, do you have anything on animal control?

Interim Chief Lovato - We did make some good progress with the advisory board for the month of June. We started a volunteer handbook as well going through the changes with Ordinances. As far as the shelter itself no change.

Dana Striker - We have been working on the Ordinance, the central Ordinance. We have quite a few changes that we are working through before we present that. We have been working on the Volunteer Handbook. Reviewing that, making comments, and trying to make that better. We also talked about our emergency trailer that we have. It kind of needs to be gone through just in case we have an emergency fire situation where we need to help. We are trying to get that together and inventoried. We have been going through the Ordinance page by page doing some rewrites and putting them into a procedure. manual. A lot of the stuff that's in there we don't feel that it really fits with the Ordinance information. Woofstock is scheduled for September 17th. We did not receive a grant for that due to our animal intake and release or adoption program. We need to have 250 animals. Due to covid and the cattery not being ready and up and running we had 200. So, we missed it by 50. We are trying to figure out exactly how much it will cost us so we can get some funding. We are trying to find locations. We are going to work with the fireworks people to see if we can get a better deal as well.

Mayor Jaramillo – said in discussion with the NM Municipal League attorney, they suggested the Clerk's list serve to obtain example Ordinances.

Commissioner Powers – stated it is important to find a successful ordinance to address barking dogs.

Commissioner Brennan – Brought up asking state to clear weeds from guardrail so traffic is safer.

Commissioner Anaya – said the Commissioner-elect of Santa Fe County couldn't come down but wants to meet with us.

Rachel Martinez – Library report – we have the summer reading program as well as our summer take and make kits. In the summer reading program, we have about 136 participants and that increases daily. For the summer take and make kits, for June, we ran out in about 3 days. It was very popular. For the July one we still have a couple left. As far as improvements, the restrooms are in the process of being fixed and they will be replacing the line and fixing the clen out. As far as other news. The Librarian position has been filled. Training will start for that August 1st. We are currently on temporary hours until July 31st but may need to extend them.

Ben Wiltbank – Parks and Rec report – working on fencing on ECHO Ridge, finished by June 30th. David Bergsten made new trails and realigned trails.

Mayor Jaramillo – asked when the next movie night was.

Ben Wiltbank – It is this Friday at 7:30 pm. There are usually 150 people there.

Commissioner Anaya – asked how close we are to have BLM out so we can purchase.

Interim Town Manager Kay Davis – provided an update on progress with BLM.

Commissioner Anaya and Ben – discussed the tables and improvements.

Commissioner Powers – recapped the opportunity to purchase ECHO Ridge and said the Town has another \$250k grant to spend and there is room for equestrian with no charge.

Commissioner Brennan – told Ben about the Town’s 25th Anniversary event.

YES! Program Director Brandyn Burke – Youth Events for Summer (YES!) Program update PowerPoint presentation. Extremely successful and continuing to get registrations and high number average of 50 campers per week. The Town has a grant from Santa Fe County and an appropriation from the state. She reviewed the fieldtrips and other accomplishments.

Commissioner Powers and Mayor Jaramillo thanked her.

Commissioner Powers – said the program had been abandoned for years and they brought it back and it is appreciated.

Commissioner Anaya – said kids were all over [Town Hall] and this is truly a community. He thanked Brandyn also.

Interim Manager Kay Davis – thanked the camp counselors and everyone’s hard work.

Mayor Jaramillo – said we did receive the County grant and funds from Senator Schmedes and requested that Brandyn send the PowerPoint, so he knows the impact made to families and kids here in Edgewood. She is thankful he listens to our needs. She also requested it sent to Leota at the Independent, as nothing has been reported on the program maybe she could cover in the future.

Mayor Jaramillo – regarding Maintenance – mowing is starting this week. She thanked Commissioner Anaya for all his work on the lighting installed for the parking lot.

Commissioner Anaya – explained the process and even the Chief helped.

Mayor Jaramillo – it is a team around here.

Wastewater, IT reports – no comments or questions.

Mayor Jaramillo – updated on iCompass set up in progress for meetings.

P&Z Manager Brad Hill – updated on new businesses (including All Roads Café had its Grand Opening), site development plans, new homes, solar arrays, etc. 1 year allowed for an RV on a site.

Commissioner Powers asked if there is a limit on a visitor in RV at a home.

P&Z Manager Brad Hill – said the Ordinance does not address that. He went over all the types of homes not allowed; Edgewood only allows stick-built homes. We need to address the Ordinance to correct this. One subdivision was approved; another coming in off Nugent Road; new commercial properties coming in for meetings; four asking for sewer hookups for this summer/fall. Collecting development fees still. The P&Z Commission is reviewing Ordinance. There are many Code Violations, including threats to public health and safety. He will meet with Nann Winters, Attorney, on changes and options.

Commissioner Powers – asked about new businesses.

Commissioner Anaya – asked where All Roads Café is located.

The Commission forewent a break due to long agenda.

V. MATTERS FROM THE MAYOR

Mayor Jaramillo commented on the Opening day for All Roads Café; good sandwiches and friendly service.

VI. MATTERS FROM THE COMMISSIONERS

Commissioner Powers – asked Caesar Marengo to attend the meeting. He has been working on our temporary projects, grants and deadlines. He brought a draft spreadsheet he has been working on and this will help us manage them and give us better planning tools.

Commissioner Anaya – no comments.

Commissioner Brennan - concerning Dumpster days we have to work on finding a way to not let people dump unauthorized materials in the dumpsters. Consider a penalty.

Commissioner Donner - asked if there were any updates on Old Town Hall, and cell tower. He has talked to Plateau – he talked to them, and they want to expand in Edgewood.

Interim Manager Kay Davis - waiting on an email from the appraiser and forwarded a letter of interest concerning the expanding cell tower.

VII. MATTERS FROM THE INTERIM CLERK/TREASURER

MOTION: Commissioner Donner made a motion to approve the financial report for 2022
Commissioner Anaya seconded the motion

VOTE: All voted Aye.

The motion carried 5 to 0.

VIII. MATTERS FROM THE INTERIM TOWN MANAGER

ICIP on agenda for discussion: There was no public input or discussion concerning the ICIP.

IX. DISCUSSION AND ACTION ITEMS

A. Section 16 Bridge AKA Houston Historical Bridge Project

i. Possible alternative placement locations

Commissioner Brennan reviewed his proposed possible alternate location off Horton Rd. Drainage would be fixed. He proposed having the engineer look at the site and get a cost estimate.

- ii. Task Order for independent engineer to analyze option.

Commissioner Powers reviewed the Task Order and looking at options to eliminate the risks with the bridge.

MOTION: Mayor Jaramillo made a motion to have the Town Manager execute a task order for an independent engineer to analyze options and alternative placement locations including at Horton Road for the Houston Historical Bridge project.

Commissioner Powers seconded the motion.

DISCUSSION: Commissioner Donner asked for a friendly amendment to have at least two engineers to see if their data matches up. He has seen conflicting reports from different engineering companies on different things.

Commissioner Anaya passed to Commissioner Powers – he added that this would be through Dennis Engineering, which was the Town engineer for 15 years and he trusts them and doesn't want duplication of effort or cost.

Commissioner Donner withdrew his friendly amendment.

Commissioner Anaya asked for a friendly amendment for another bridge for the pass on Horton if the Houston Bridge goes in the original location because as Commissioner Brennan said, it is a danger.

Commissioner Powers and Mayor Jaramillo accepted the friendly amendment.

Mayor Jaramillo asked to ensure the engineer knows about the widening of [NM Hwy] 344 because that could impact the location and solve the problem with the current location.

VOTE: All voted Aye

The motion carried 5 to 0.

- B. Public Hearing – Review and Approval of proposed **Ordinance No. 2022-06 Prohibiting Nepotism** in Employment; Prohibiting Financial Conflicts of Interest; Providing for a Penalty

Mayor Jaramillo opened the hearing at 8:14 pm.

There were no public comments in the room or online.

Clerk Estefanie Muller – asked for clarification on volunteers.

Commissioner Powers – reflected she did not want it to include volunteers.

Mayor Jaramillo – clarified we cannot accept gifts or pro bono items or benefits. Relatives can still volunteer just not be appointed to an Advisory Board for example.

Commissioner Brennan – the language was confusing.

Commissioner Powers – it should exclude volunteers.

Mayor Jaramillo – said then a Commission could fill the Parks & Rec advisory board with their friends and family, for example.

Commission discussed volunteers and paid or non-paid positions and appointments.

Interim Chief Lovato – clarified the \$500 is still the proper amount for a misdemeanor.

Mayor Jaramillo – said the Ordinance was in effect already, it is being updated for the new form of government.

No other public comments.

eMayor Jaramillo closed the Public Hearing at 8:23 pm.

MOTION: Commissioner Donner made a motion to approve Ordinance No. 2022-06 Prohibiting Nepotism in Employment; Prohibiting Financial Conflicts of Interest; Providing for a Penalty with edit to take off wording as a volunteer and leave paid or unpaid in parentheses.
Commissioner Brennan seconded the motion

VOTE: All voted Aye

The motion carried 5 to 0.

- C. Public Hearing – Review and Approval of the **Final Budget for Fiscal Year 2022-23** to be submitted to the Department of Finance and Administration.
- i. **Resolution No. 2022-015 A Resolution authorizing Budget Adjustments.**
 - ii. **Resolution No. 2022-016 A Resolution approving the Fourth Quarter Financial Report for 2021-2022**
 - iii. **Resolution No. 2022-017 A Resolution Adopting the Final Budget for Fiscal Year 2022-2023**

Mayor Jaramillo opened the Public Hearing at 8:25 pm.

There were no Public Comments.

Mayor Jaramillo and Clerk Muller – stated this is something done at the end of each fiscal year to make sure we don't have an audit issue and will complete our 2022 fiscal year.

Clerk Muller – reviewed the changes from the interim budget.

Mayor Jaramillo closed the Public Hearing at 8:29 pm.

MOTION: Commissioner Powers made a motion to approve Resolutions 2022-015, 2022-016, 2022-017.
Commissioner Brennan seconded the motion.

VOTE: All voted Aye.

The motion carried 5 to 0.

Commissioner Donner – clarified it included all three Resolutions.

D. Resolution No. 2022-018 A Resolution formulating the Governing Body Commission Agenda

There were no Public Comments.

MOTION: Commissioner Brennan made a motion to approve Resolution No. 2022-018 A Resolution formulating the Governing Body Commission Agenda.
Commissioner Donner seconded the motion.

VOTE: All voted Aye.

The motion carried 5 to 0.

E. Resolution No. 2018-21 A Resolution Naming Open Spaces and Parks (current resolution), new proposed Resolution No. 2022-019 A Resolution Naming Open Spaces and Parks

F. Resolution No. 2010-16 A Resolution Adopting an Open Space Naming Policy Establish a Clear Process for Determining Appropriate Names for Open Spaces

Mayor Jaramillo reviewed the Commission's discussion at previous meeting.

Commissioner Powers said he would like more time on this.

Mayor Jaramillo asked for items E&F on the next Commission meeting agenda.

G. Approval to Apply for State Funding for Quality-of-Life Grant

Mayor Jaramillo – reviewed this is funding of \$45 million for the entire state and she would like the Town to apply for funding. Mid Region Council of Governments (MRCOG) could write the

grants. She would like to see improvements to the South Building, and improvements to Section 16 and Parks and Recreation for our community.

Commissioner Brennan - would like to see restrooms installed in Section 16 and money towards the BMX Park.

Mayor Jaramillo – we could apply for separate projects and asked Commissioners if there were other “wish-list” projects; it is due August 12th.

Commissioner Donner – there are many projects this could be used for.

Mayor Jaramillo – we are ok with leaving this broad to the judgment of the Town Manager and MRCOG as they go through the grant process.

Commissioner Powers – write as broad as possible. Many things happening with the South building and fields.

Commissioner Brennan – include BMX Park.

MOTION: Mayor Jaramillo made a motion to approve the Administration to apply for State Funding for Quality-of-Life Grant.
Commissioner Donner seconded.

VOTE: All voted Aye.

The motion carried 5 to 0.

X. PUBLIC COMMENTS

Linda Wheeler - Proud member of Town of Edgewood, don't give up. She asked for pictures of team members and staff to be placed in the Commission Chambers for the Public to see. She also asked there be telephone numbers be provided for volunteers to call, because some of the elderly don't have access to the internet. Linda thanked everyone for all their hard work including the Chief.

Commissioner Powers – thanked her for being a cheerleader.

XI. FUTURE AGENDA ITEMS

- A. Regular Commission Meeting August 2, 2022 @ 6:30 pm
- B. Second Public Input Meeting Prior to Public Hearing on ICIP

Commissioner Powers – we can add to the August 2nd meeting.

Mayor Jaramillo – we want as much transparency and openness as possible and to let people comment on it then.

XII. FUTURE EVENTS

- A. Community Clean-Up Dumpsters – July 22-23, 2022 at Town Hall Parking Lot

Mayor Jaramillo – thanked the team for doing these and verified this is on the website for the community.

XIII. FUTURE AGENDA ITEMS

- B. Open Space Site and Facilities Policy and Procedures for Venus Park & Pavilion.

XIV. CLOSED EXECUTIVE SESSION

- i. As per motion and roll call pursuant to NMSA 1978:

Section 10-15-1(H)(2), for confidential discussion on the hiring, promotion, demotion, dismissal, assignment or resignation of a public employee, or the investigation or consideration of complaints or charges against a public employee. Specifically, the appointment and contract of Town Clerk-Treasurer.

MOTION: Commissioner Brennan made a motion:
As per Section 10-15-1(H)(2), for confidential discussion on the hiring, promotion, demotion, dismissal, assignment or resignation of a public employee, or the investigation or consideration of complaints or charges against a public employee. Specifically, the appointment and contract of Town Clerk-Treasurer to go into closed session
Commissioner Donner seconded.

VOTE: Roll call vote, All voted Aye.

The motion carried 5 to 0.

The Commission entered executive session at 8:42 pm.

MOTION: Commissioner Brennan made a motion to come out of closed executive session
Mayor Pro Tem Powers seconded.

VOTE: Roll call vote, All voted Aye.

The motion carried 5 to 0.

Mayor Jaramillo affirmed she had no conflicts of interest and only what was on the agenda was discussed and no decisions were made.
All Commissioners so affirmed.

MOTION: Mayor Jaramillo made a motion to rescind and withdraw the job offer and contract for the Clerk-Treasurer.
Mayor Pro Tem Powers seconded.

VOTE: Roll call vote, All voted Aye.

The motion carried 5 to 0.

Commissioner Powers – we had technical difficulties tonight and Ryan Penfold helped us tonight and Constituents gave feedback that the sound quality was better than we have ever had and the video quality as well, so he really appreciates it.

Mayor Jaramillo – thanked Ryan; he is always here for us.

XV. ADJOURN

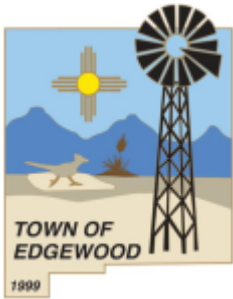
Mayor Jaramillo adjourned the meeting at 9:07 p.m.

Passed, Approved and Adopted this 28th day of March 2023:

Audrey J. Jaramillo, CMO, Mayor

ATTEST:

Nina R. McCracken, Clerk



**Town of Edgewood
Special Meeting Minutes
Tuesday, December 13, 2022, 5:00PM**

The Town of Edgewood Commission met in regular session on Tuesday, December 13, 2022, at 5:07PM in the TOWN HALL OF EDGEWOOD COMMISSION CHAMBERS - 171A State Rd. 344.

I. WELCOME, INTRODUCTION, & ROLL CALL

Mayor Pro Tem Powers called the meeting to order at 5:07 pm and welcomed everyone.

Roll Call:

Present: Commissioner Filandro Anaya, Commissioner Sterling Donner, Commissioner Audrey Jaramillo, and Commissioner Jerry Powers

Absent: Commissioner Kenneth Brennan

II. AGENDA APPROVAL

Commissioner Powers moved to move the Closed Session, 7A only, up before Discussion and Action

Commissioner Filandro Anaya seconded.

All Voted Aye.

The motion carried 4 to 0

VII. CLOSED EXECUTIVE SESSION

- A. As per motion and roll call vote, pursuant to NMSA 1978 Section 12-6 and 2.2.2.10(M)(1) NMAC. Specifically, 6.30.2022 Confidential Audit Exit Conference.

Commissioner Audrey Jaramillo moved to go into closed session As per motion and roll call vote, pursuant to NMSA 1978 Section 12-6 and 2.2.2.10(M)(1) NMAC. Specifically, 6.30.2022 Confidential Audit Exit Conference.at 5:17pm

Commissioner Jerry Powers seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 0.

Commissioner Brennan joined at 6:09 pm in executive session.

Commissioner Donner made motion to come back into open session. Commissioner Anaya seconded.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>

The Motion Carried 5 to 0

Mayor Pro Tem Powers affirmed that only the items on the agenda were discussed and no decisions were made.
So all Affirm.

III. DISCUSSION AND ACTION ITEMS

A. Discussion and Action on Operating Resolution No: 2022-003

Mayor Pro Tem Powers this item was put on the agenda to address the section regarding public comment time limit. The time limit has not been enforced due to being open and transparent, but this has been taken advantage of by some speakers.

Mayor Jaramillo- One item on this agenda that Nina and I discussed was bringing back public comment on agenda items and making this first and general public comments being later.

IV. PUBLIC COMMENTS ON AGENDA ITEMS

A. *Former Councilor Linda Hollie-* I do appreciate the ability to address the Commission. Mayor says she prefers the comments prior to the agenda items. 1st question is, the Operation Resolution is not on the website. Was approved at meeting in January. Need someone to look at that as it was approved.
Closed session 7A, on what authority are you able to do a closed session on the Audit Exit Conference. I only see " " on the Open Meetings Act. Can you tell me what exception can apply to that?

Mayor Jaramillo- Over the course of my career, there are many municipalities that do the audit exit in closed session and follows the audit rule, which is referenced in the item. This has gone over with attorneys and the State Auditor, the AG was the state auditor, and we have legal authority as majority of the governing body to go into closed session and discuss the audit conference.

Linda Hollie- Last question or comment is on closed session 7B. The agenda states "animal control" which is not a person and would like to know which employee is

being discussed.

Mayor Jaramillo- There is not a requirement to list the individual or the person's name, but you do need to list the state the statue. For reasonable specificity we maybe could have put "employees" instead of employee. [Commissioner Powers and Mayor Jaramillo ran this by Jared Najjar and Frank Coppler.]

V. DISCUSSION AND ACTION ITEMS

- A. Letter to the NMDOT and Resolution No. 2022-033 A Resolution Requesting an Extension of the Time from the New Mexico Department of Transportation for Project Control Number CN C5193406

Commissioner Sterling Donner moved to Approve letter to the NMDOT and resolution 2022-033 requesting extension of time.

Commissioner Filandro Anaya seconded the motion.

Mayor Pro Tem update to 2022-038. Commissioner Donner and Commissioner Anaya accepted.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

- B. Resolution 2022-034 A resolution regarding signatory authorities for all town of Edgewood bank accounts and other official acts

Commissioner Sterling Donner moved to Resolution 2022-034 A resolution regarding signatory authorities for all town of Edgewood bank accounts and other official acts. Commissioner Kenneth Brennan seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

C. Venus Park Facilities Usage Agreement

Commissioner Brennan Can the EPD (Edgewood Police Department) be used for the events? and what about camping? it is describing an RV. Would like to add for camping like Boy Scouts.

Commissioner Donner- I believe that the issue is the stakes for the tents hitting water lines for the soccer field.

Commissioner Jaramillo- We could add tents on the fields specifically. But think about our events with big tents [on the field].

Tim Miller- We had Manny go out there and spot the water lines to know where to line out the tents. It wasn't a real problem, and we had no issues.

Commissioner Powers- I am in favor of tents on the field if we can.

Commissioner Donner- This is for overnight camping, not a special event.

Commissioner Brennan- I would like to add a friendly amendment for verbiage,

Commissioner Donner- can we pass this and bring the amendment back at a later date.

D. Animal Control Department reorganization, Animal Care Tech position, job description, hours and duties.

Jani Klatz -What was presented isn't what is needed, but what was given now is what we should use.

Commissioner Sterling Donner moved to adopt the animal care technician job description for the town and bring back. Commissioner Filandro Anaya seconded the motion.

Mayor Jaramillo- wants to know if this would be additional FTE (Full Time Employee)

Manager Perry- Yes.

Commissioner Filandro Anaya *Aye*

Commissioner Kenneth Brennan *Aye*

Commissioner Sterling Donner *Aye*

Commissioner Audrey Jaramillo *Aye*

Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

VI. GENERAL PUBLIC COMMENT

None

VII. CLOSED EXECUTIVE SESSION

- B. As per motion and roll call vote, pursuant to NMSA 1978, Section 10-15-1(H)(2), for confidential discussion on the hiring, promotion, demotion, dismissal, assignment, or resignation of a public employee, or the investigation or consideration of complaints or charges against a public employee. Specifically, Animal Control.

Commissioner Kenneth Brennan moved to closed session 7:14pm

Commissioner Filandro Anaya seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

Commissioner Kenneth Brennan moved to reopen session 8:11pm

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

- C. *Mayor Pro Tem Jerry Powers*- I affirm only the items on the agenda were discussed and no decisions were made.
All so Affirm.

VIII. DISCUSSION AND ACTION ITEMS

- A. Action Regarding Closed Session Items specified above.

NONE

IX. ADJOURN

Commissioner Filandro Anaya moved to adjourn. Commissioner Kenneth Brennan seconded the motion.

All Aye.

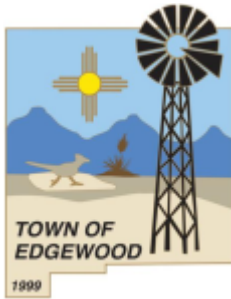
Mayor Pro Tem Powers adjourned meeting at 8:14pm.

Passed, Approved and Adopted this 28th day of March 2023.

Attest:

Audrey J. Jaramillo, Mayor, CMO

Nina R. McCracken, Clerk



Town of Edgewood
Special Meeting **Minutes**
Friday, February 24, 2023, 12:00 PM

I. WELCOME, INTRODUCTION, & ROLL CALL

Mayor Pro Tem Powers called the meeting to order at 12:27 pm and welcomed everyone.

Roll Call:

Present: Commissioner Filandro Anaya, Commissioner Kenneth Brennan, Commissioner Sterling Donner, Commissioner Audrey Jaramillo, and Commissioner Jerry Powers

Absent:

II. AGENDA APPROVAL

Commissioner Anaya approves the agenda as submitted and see no corrections. Commissioner Donner seconded.

All Aye.

III. PUBLIC COMMENTS ON AGENDA ITEMS

IV. CONSENT AGENDA

V. EXECUTIVE SESSION

A. Pursuant to NMSA 1978 10-15-1H. (3) Commissioners to consider going into executive session for deliberations on the evidence for Findings of Fact & Conclusions of Law pursuant to the "administrative/adjudicatory exception"

Commissioner Kenneth Brennan moved to go into executive session pursuant to NMSA 1978 10-15-1H (3) Commissioners to consider going into executive session for deliberations on the evidence for Findings of Fact & Conclusions of Law pursuant to the "administrative/adjudicatory exception".

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

Closed session began at 12:31pm

Commissioner Kenneth Brennan moved to go back into open session at 12:42pm
Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

Mayor Pro Tem Powers affirms that only the items listed in ...

All Aye.

VI. DISCUSSION AND ACTION ITEMS

A. Action Regarding Closed Session Items Specified Above.

Commissioner Kenneth Brennan moved to approve the Finding of Facts and Conclusion of Law.

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

- B. Operation According to Commissioner/Manager Form of Government.
- C. State of the Town Address Presentation Adoption.

Commissioner Sterling Donner moved to approve the State of the Town Address with no changes. Commissioner Kenneth Brennan seconded the motion.

Commissioner Donner made an amendment to accept what was discussed. Commissioner Brennan accepts.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

D. Approval of Procurement of Lift Station Pump.

**Commissioner Sterling Donner moved for approval of lift station pump.
Commissioner Kenneth Brennan seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

E. Resolution 2023-005 approving application to NMDOT Transportation Project Fund for 2023/2024

**Commissioner Sterling Donner moved approve Resolution 2023-005 TPP.
Amend motion with change from Town Manager to Mayor for signatures. Accepted.
Commissioner Kenneth Brennan seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

- F. Resolution 2023-006 approving application to NMDOT Municipal Arterial Fund for 2023/2024

Commissioner Kenneth Brennan moved to approve Resolution 2023-006 approving application to NMDOT Municipal Arterial Fund for 2023/2024.

**Commissioner Donner friendly amendment to add Mayor signature.
Commissioner Sterling Donner seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

VII. PUBLIC COMMENTS

VIII. FUTURE MEETINGS

- A. STATE OF THE TOWN ADDRESS FEBRUARY 28TH, 2023 @ 6:30PM
EDGEWOOD COMMISSION CHAMBERS
- B. REGULAR COMMISSION MEETING FEBRUARY 28TH, 2023 @ 6:30PM
EDGEWOOD COMMISSION CHAMBERS.

IX. ADJOURN

Commissioner Anaya motioned to adjourn. Commissioner Donner seconded.

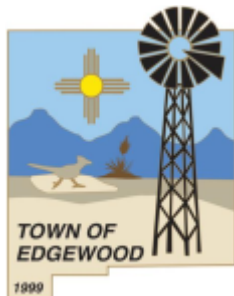
Mayor Pro Tem Powers Adjourned at 2:07pm.

Passed, Approved and Adopted this 28th of March 2023

ATTEST:

Audrey J. Jaramillo, CMO, Mayor

Nina McCracken, Clerk



Town of Edgewood
Regular Meeting Minutes
Tuesday, February 28, 2023, 6:30pm

The Town of Edgewood Commission met in regular session on Tuesday, February 28, 2023, at 6:30pm in the Townhall of Edgewood Commission Chambers - 171A State Rd. 344.

I. WELCOME, INTRODUCTION, & ROLL CALL

Mayor Jaramillo called the meeting to order at 6:44 pm and welcomed everyone.

Roll Call:

Present: Commissioner Filandro Anaya, Commissioner Kenneth Brennan, Commissioner Sterling Donner, Commissioner Audrey Jaramillo, and Commissioner Jerry Powers

Absent:

II. AGENDA APPROVAL

Commissioner Filandro Anaya moved to approve agenda for the last day of the month February 28, 2023.

Commission Anaya motioned to amend the agenda for Discussion and Action Item XI. B to just under consent agenda. Commissioner Powers seconded.

Commissioner Jerry Powers seconded the motion.

Commissioner Filandro Anaya	Aye
Commissioner Jerry Powers	Aye
Commissioner Kenneth Brennan	Aye
Commissioner Sterling Donner	Aye
Commissioner Audrey Jaramillo	Aye

The Motion Carried 5 to 0.

III. STATE OF THE TOWN ADDRESS

A. Mayor Jaramillo called for a 10–15-minute break at 8:06PM

Mayor Jaramillo called meeting back to order at 8:28PM

IV. PUBLIC COMMENTS ON AGENDA ITEMS

Due to the length and time public comment to 2 minutes.

A. *Cheryl Huppertz*- Election and Legislative spending and length of agenda- Thank you Jerrett Perry for your comment on Church St. I also want to address the opt in/out election act. I encourage us to use that and not hold special election. Lower down items on agenda.

Former Superintendent Tom Sullivan- A slide from the presentation, the S. Bldg. demolition. I don't know about tax funding; the district doesn't use local tax dollars. The school has not evicted anyone from the bldg.

Former Councilor Chuck Ring- I saw the Town of Edgewood when it was just the Edgewood Community Homeowners. It came to be Town of Edgewood, after incorporated. Larry King (?) stuck to it and got it done. Larry King (?)

Krytal Martinez- I wanted to say I'm happy to be here and this is the first meeting I've ever attended. What you have planned and what you are doing it amazing. You touched on the animal welfare, we are asking to instate TNR, Trap neuter and release, for cats in this area. Our need for protecting the local cats and that they are out there. Not all are feral some are just dumped. We want to protect the citizens and animals. We are willing to fund raise for the program. We can do adoptions and want to help the community any way possible.

Julie- We are willing to do what we need to to get funding for the program TNR, I am personally taking care of 6 cats at my property. We just want to stand up and say please help us.

Former Councilor Linda Hollie- To address that were said during the State of Town. I want to set the lies straight, Feb 2023, Courts, we find no merit on the appeal, default judgement, we reverse districts decision on John Bassett. The court had no right to remove John Bassett from office.

Eric Vigil NM Renaissance Festival, we held at the Viking bash at Wildlife West. Thank you to the city for letting us hold the events here. It helps the town. We bring in entertainers from all over the world and they bring people from all over to Edgewood. We are getting ready to of March 24, 25, 26, hopefully the Commission will approve, we are looking for horse panels (12) will rent, pay or sponsors, and bales of straw. They will be used for the horses for jousting. This event raised 10k for Wildlife West.

Evelyn Degrotto- I am speaking on item O, the Election, I have been the presiding Judge for the last two major elections. I have bumped into most of you while I was here. Kathryn Clark had mentioned that this location may not be available coming up. I have some data from SOS, it is for the 10 precincts, 55.57% of the registered voters. We have no complaints from the voters regarding the location. Perfect temperature,

parking, ADA access. We can't find any other place to accommodate voters.

V. CONSENT AGENDA

A. Approve/Amend/Disapprove Minutes

- i. January 24, 2023
- ii. February 7, 2023

B. Department and Advisory Board Reports

- i. Police
- ii. Animal Control
- iii. Municipal Court
- iv. Roads
- v. Library
- vi. Parks and Recreation
- vii. Maintenance
- viii. Wastewater
- ix. IT Technology
- x. Planning & Zoning
- xi. Finance

**Commissioner Filandro Anaya moved to approve the consent agenda as submitted.
Commissioner Kenneth Brennan seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

VI. MATTERS FROM THE COMMISSIONERS

A. Audrey Jaramillo, Mayor

B. Jerry Powers, Mayor Pro Tem

C. Ken Brennan

D. Phil Anaya

E. Sterling Donner

VII. MATTERS FROM THE CLERK

VIII. MATTERS FROM THE TREASURER

A. Pay Date changes are in the middle of changing from Wednesday to Friday.

IX. MATTER FROM THE CHIEF OF POLICE

A. Planning events, looking for grants.

X. MATTERS FROM THE TOWN MANAGER

XI. DISCUSSION AND ACTION ITEMS

- A. Operation According to Commissioner/Manager Form of Government.
- B. Morarity Edgewood School District Presentation by Todd Bibiano and the Director of the Boys and Girls Club.
- C. Chief's Commendation of Officer James Walker
- D. Recognition of Lieutenant David Lovato for 10 years of service.
- E. Library Advisory Board Appointment of Ann Marie Beall.

Commissioner Sterling Donner moved I would like to appointment Anne Marie Beale to the Library Advisory Board.

Commissioner Jerry Powers seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

F. Special Use Alcohol Permit- Renaissance Celtic Festival

Commissioner Kenneth Brennan moved approve the special use alcohol permit Renaissance Celtic Festival.

Commissioner Jerry Powers seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

G. Lodger's Tax Use Request from Wildlife West.

**Commissioner Sterling Donner moved to approve lodger's tax use request from Wildlife West.
Commissioner Filandro Anaya seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 0.

H. House Bill 68 Fund Contract for Temporary Pay Increase for Edgewood Police Department Officers.

Commissioner Sterling Donner moved approve the contract for temporary pay increase in line with House Bill 68.

Commissioner Kenneth Brennan seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

I. Town of Edgewood CWSRF 087 Amendments to lower interest rate to 0.01% annually.

J. Dissolution of the Emergency Operations Center.

Commissioner Sterling Donner moved to dissolve the emergency operations center. Commissioner Jerry Powers seconded the motion.

Commissioner Powers calls the question. Commissioner Donner seconded.

Commissioner Anaya requests that the call for the question is recognized.

Commissioner Donner amended motion to indefinite suspension of EOC. Commissioner Powers friendly amendment with no resources or funding. Commissioner Powers and Commissioner Donner accepted.

Commissioner Brennan requests that there is an EOC liaison with Santa Fe County EOC. Commissioner Anaya we already have someone on staff that does this, the Chief of Police.

Mayor Jaramillo called for a 10-minute break at 11:00PM. Came back into session at 11:11PM.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Nay</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>
<i>Commissioner Ken Brennan</i>	<i>Abstained</i>

The Motion Carried 3 to 1.

- K. Replacement appointments to boards and committees due to Commissioner Jaramillo's resignation from said boards and committees.
- Economic Development Advisory Board
 - Parks & Rec Advisory Board
 - Middle Region Government Alternate

Commissioner Sterling Donner moved to appoint Commissioner Brennan to Economic Development Advisory Board. Commissioner Powers Seconded. All Aye.

Commissioner Sterling Donner moved to appoint Commissioner Donner moved to appoint Commissioner Donner to Parks and Rec Advisory Board. Jaramillo Seconded. All Aye.

Commissioner Sterling Donner moved to appoint Commissioner Filandro Anaya to Middle Region Government Alternate. Commissioner Powers Seconded. All Aye

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
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<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

L. Discussion of Resignation of Signatory Authority.

M. Carbon Monoxide Alert Monitors Program and Funding.

look into program and funding for carbon monoxide.

N. Opting In/Out of the Local Election Act.

**Commissioner Audrey Jaramillo moved to send Nina to election school.
Commissioner Sterling Donner seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

O. Location for 2023 Election.

**Commissioner Audrey Jaramillo moved The Town Manager to reach out to the school district
about use of the gym and availability.
Commissioner Jerry Powers seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

XII. PUBLIC COMMENTS

- A. *Debbie Brennan*- Thinks carbon monoxide detectors is great, who would able to get one, if they are given to the schools what about the elderly? those boys were playing in the garage and I don't believe you can put a CO2 monitor in a garage.

XIII. FUTURE MEETINGS

- A. Regular Commission Meeting, March 14th, 2023 @ 6:30pm, Edgewood Commission Chambers
- B. Public Hearing on Ordinance 2022-01 Procurement March 14th, 2023 @ 6:30pm Edgewood Commission Chambers.
AD- Santa Fe New Mexican 2/24/2023.
- C. Regular Commission Meeting March 28th, 2023 @ 6:30pm, Edgewood Commission Chambers.

XIV. CLOSED SESSION

- A. Pursuant to NMSA 10-15-1 (H 8) the discussion of the purchase, acquisition or disposal of real property or water rights by the public body. Specifically, Open Land.
- B. As per motion and roll call vote pursuant to NMSA 1978,: Section 10-15- 1(H)(7) for confidential discussion pertaining to threatened or pending litigation in which the public body is or may become a participant, Specifically, McGill et. al. v. John Bassett et. al A-1-CA-39388.
- C. Pursuant to NMSA Section 10-15-1(H) 2: limited personnel matters; the discussion of hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation or consideration of complaints or charges against any individual public employee. Specifically, Contract Amendments for the Chief of Police.

Commissioner Kenneth Brennan moved to closed session at 11:55PM

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

Commissioner Kenneth Brennan moved to come back into session at 12:14AM. Commissioner Sterling Donner seconded the motion.

Mayor Jaramillo- We did not discuss item A. Only those items in B and C were discussed and no decisions were made.

All Affirm.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

XV. DISCUSSION AND ACTION ITEMS

A. Action Regarding Closed Session Items specified above.

Commissioner Jerry Powers moved to approve the contract for the Chief of Police presented by the Town Manager.

Commissioner Kenneth Brennan seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

XVI. ADJOURN

A. **Commissioner Jerry Powers to adjourn. Commissioner Filandro Anaya seconded.**

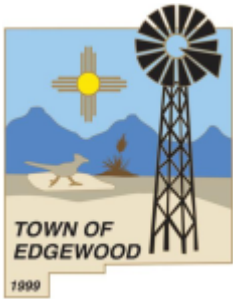
Mayor Jaramillo adjourned the meeting at 12:16AM.

Passed, approved and adopted this 28th day of March 2023.

ATTEST:

Audrey J. Jaramillo, CMO, Mayor

Nina R. McCracken, Clerk



Town of Edgewood
Regular Meeting **Minutes**
Tuesday, March 14, 2023, 6:30PM

I. WELCOME, INTRODUCTION, & ROLL CALL

Mayor Jaramillo called the meeting to order at 6:30 pm and welcomed everyone.

Roll Call:

Present: Commissioner Filandro Anaya, Commissioner Kenneth Brennan, Commissioner Sterling Donner, Commissioner Audrey Jaramillo, and Commissioner Jerry Powers

Absent:

II. AGENDA APPROVAL

A. Approval Agenda

Mayor Jaramillo- Regarding long agendas: If there are not time sensitive matters, we can remove them until another time. One item: public hearing- Procurement Ordinance.

Commissioner Filandro Anaya moved to remove Y from Section X, considering the item will be very lengthy one with staff and legal involvement and also like to remove item XI A

Procurement Ordinance.

Commissioner Jerry Powers seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Nay</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Nay</i>
<i>Commissioner Jerry Powers</i>	<i>Nay</i>

The Motion DEFEATED. 2 to 3.

Commissioner Sterling Donner moved to move section XI A to another meeting and approve the agenda as is.

Commissioner Audrey Jaramillo seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Nay</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>

Commissioner Sterling Donner Aye
Commissioner Audrey Jaramillo Aye
Commissioner Jerry Powers Aye

The Motion Carried 4 to 1.

III. PUBLIC COMMENTS ON AGENDA ITEMS

A. *Clinton Nicely- Legislative update-* Thank you for having us. Risk Services NMML, Legislative, 1st item is what has been proposed for the last few years, green amendment to the NM Constitution, article 2 an individual right to helpful qualities. Would create a liability to the fund. Tabled twice by Senate rules. Attempts to fight for rights clean air, clean water; died in House Committee. Redesignated of Municipal (76), 138 and 139 (combined into 139) repeal 35 (?) section 1 and 11. House Bill 2, back fills those ideas and go through AOC instead of Municipal Fund. Would take effect July 1st. 252 (Senate Bill 19) LE Bill. House Bill 24 (3-49-4) charge property owners for sidewalk, changes to Municipalities to be charged. 369 and 455, concerned some fee structure changes for workman's compensation. HB 265, state park would increase 1 dollar, cities that are budding to the parks could benefit (rolled/tabled).

X C and D- Clinton Nicely Risk Services Director for NMML- Leadership asked me to speak on this issue, Section 3-14-10. Not your attorney, giving my own opinion, you have a City Attorney for this issue. There is little flexibility with the law; Court of First impression. This is a first. Read 3-14-10, it is as narrow as it gets and prescribes what the group can do after an election, 1st meeting post-election. I do not believe this is the first meeting after election, I counted 55 meetings. Second clause of the sentence is 2 years or until an event happens. There is an open question that it only modifies the sentence before the clause. Pretend, if last clause modifies before it, we have three possibilities death, resignation, both are self-explanatory. Removal can be looked at in statute.

B. *Chuck Ring-* I request the Commissioners and Mayor refrain from changing in the middle of the stream after 3-4 years of issues. We have a Mayor, Mayor Pro Tem and 3 additional Commissioners. There is no reason to remove an individual when we have an election coming up this year. All will have the opportunity to attend the
How many attorneys do we have?
Commissioner Powers-

C. *Tom Sullivan-* Representatives 22-014 I believe in fact that you have defamed me. Consider this my demand letter to retract the resolution regarding the EES (Edgewood Elementary School). You have 15 days.

D. *Ralph Hill-* I fully agree with Chuck Ring, that this new government is already facing a disorderly Keaty had resigned due to trying to start a government like you have. You have come over so many discrepancies. Including bringing all the ordinances up to date. I feel sorry that this has come upon you. I appreciate you Ken, I wouldn't want to be you.

E. *Evelyn Degratto-* I appreciate the chance to speak, I speak X C and X D, for naming

replacements for Mayor Pro Tem, Mayor; link only takes you to description of Mayor duties. The fight and treatment of women from the Commissioners. This commissions wants to take action to take away the Mayor,. live up to the promise that was made when you were elected. Do not live up to the atomicity and anger as the past administration.

F. *Cheryl Huppertz*- I am a little thrown off by the Mayor stuff. I don't think we need to have any more turmoil in our town. I do support the Cannabis being put towards cleaning up the town. I am glad that we put down the EOC as I think that is a waste of money. I am curious about the prioritization of roads, as there are roads that I haven't seen. Planning and Zoning would bring a list of roads and I haven't seen that done since you have been in office. I do think, as we talk about Venus Road (E or W) but the middle school really needs it. I would like to address the Yes! Program, I think it's great that we had it last year, but the school is offering it now, but I am not sure why we aren't participating. Remember people like to go with free. I also wanted to ask about the Admin. Assistant, is it additional.

G. *Tim Miller*- I agree with Chuck Ring and everyone else, I think you are all doing a fine job but no reason to remove the horses during the race. Second issue I want to bring up is that we have been unable to get a meeting. We are having problems with failure to follow our own ordinances with our animal control. I would like our Town Manager to set up a meeting. According to our ordinances all strays will be picked up. I would like to get it reworked, but we are not following our current.

H. *Dana Sterley*- I have sent an emails to meet with the Town Manager and the Commissioner. Chief Jimenez did return the calls and always gives me his time. After seeing everything with the Mayor I can see where I stand, as a female. You set the bar just like Bassett. If you think that was a disaster.

Commissioner Power- The board's job to advise the Commission, and have you done that? I would advise to put all your concerns in a letter and deliver to all the Commission.

I. Anyone on Zoom.

Linda Burke- On the Yes! Program when Boys and Girls Club and MESD, I called Colby and wanted to know more about what the program would entail. I started the Yes! Program initially. I really wanted to understand what they had to offer. That academic element was a National Program and would be age appropriate. The character program is age appropriate. The field trips are unsure about what is availability. It is a program seen in cities for latch key kids. There is no familiarity with our community. I don't know if Edgewood fits their program.

Ray Seagers- Echo Ridge Item- The design for the clearing area, the berm and horse trailers, room for 9 trailers is based on a 2 horse trailers. Not a lot of people have 2 horse trailers out here. The handout has a sketch that looks like it is from BLM. We had a sketch that had trailers on the outside and had room for 6 horse trailers. I do know how you can get anything in there with the way it is designed, not for a 4, 6 or trailer with a live in area. I think it is impractical.

IV. CONSENT AGENDA

A. Approve/Amend/Disapprove Minutes

- i. July 19, 2022
- ii. December 13, 2022
- iii. February 24, 2023
- iv. February 28, 2023

**Commissioner Sterling Donner moved pull for work.
Commissioner Audrey Jaramillo seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

V. MATTERS FROM THE COMMISSIONERS

A. Audrey Jaramillo, Mayor

- i. For go for time.

B. Jerry Powers, Mayor Pro Tem

- i. EOC SF County.

C. Phil Anaya

- i. It was an eye-opening experience to go down there and see everything that Santa Fe County has for us. It is a large warehouse. Semi equipped with all the start of the art equipment. Huge white command rig: don't know what you would call that thing. It was rather amazing. The EOC did a mock training in La Cienega by La Bada. The news said it was very successful. They are going to do the same thing for us, a mock evacuation. The Commissioner we have now is extremely knowledgeable and helpful. We need to stop and realize that we are a community and are a part of Santa Fe County. People live here and work for Santa Fe County and have children in the school district. To say Santa Fe County doesn't care about us, I am here to tell you that is not true.

D. Ken Brennan

- i. Thank you to the Edgewood Police Department for the rapid response to SME.

E. Sterling Donner

- i. Last week got a little heated. There were things that needed to be addressed as a whole commission. I may have lost my composure a little bit. There are things that need to be addressed and cannot be done outside of here. The only way we can express that is by doing it in a meeting. Anyone who knows me, or the men up here are a long way off calling us sexist. I do implore you to listen to the agenda items and it is not personal.

VI. MATTERS FROM THE CLERK

- A. Legislative update: HB 232, SB 43 and HB 4.
Clerk workshop and Spring meeting
HR update: lost two employees, have offer for one, two new hires.
IPRA- 7 currently and should be finished this week.

VII. MATTERS FROM THE TREASURER

- A. Only item is that the Audit for FY22 has been released and Chris Gardner will be here the next meeting to present the audit as required by law.

VIII. MATTER FROM THE CHIEF OF POLICE

- A. Only item is that we are looking to add a chaplain to our department. The hardest thing we deal with is death notification.

IX. MATTERS FROM THE TOWN MANAGER

- A. We have a great staff. I have a rule, no drama in the office. I appreciate that no one brings it in. Come with a solution not just a problem.
One large issue is the wastewater treatment plant. We have an item tonight, sludge removal, thank you to business and finance for getting our PO. It was downgraded and goes back to water quality and day to day operation.
We've had great progress. When need data before we can make decisions. (Get name) will be taking samples to identify the problems. We have a mechanical sampler at the wastewater treatment plant that will help.
We are ready to move forward with Appaloosa.
He will save the Town of Edgewood \$100,000 by being the project manager. We are lucky to have an electric engineer on staff.
We have asked for funds.
I won't stop on Church St until it is done. It's great that we have plans but we need to have some serious conversations.
We need to design a strategic road plan. We are just in this cycle, I propose that we look at ARPA money, excise tax, and reimbursements.
Items needed for roads need to be built in the budget with a 5-year plan.

X. DISCUSSION AND ACTION ITEMS

- A. Operation According to Commissioner/Manager Form of Government.
- B. Commissioners Should Not Edit Meeting Minutes Outside of Commission Meetings.
- C. Naming a Successor to the Mayor Pro Tem appointment Per New Mexico Statutes Chapter 3 - Municipalities Article 14 - Commission-Manager Form of Government; Section 3-14-10.

motions withdrew. No motion.
- D. Naming a Successor to the Mayor appointment Per New Mexico Statutes Chapter 3 - Municipalities Article 14 - Commission-Manager Form of Government; Municipalities Over 1,000 Section 3-14-10 - Commission-manager; selection of mayor; duties.

Break at 9:40pm, back into session at 9:50pm

Commissioner Jerry Powers moved to post pone indefinitely and send the attorney opinions to the Attorney General.

Commissioner Kenneth Brennan seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

Commissioner Kenneth Brennan moved Set the date as Tuesday March 21, 2022 for the lawyers to come to together.

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Nay</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 1.

- E. Restructuring the Police Department.

Chief of Police- \$20,000-dollar budget impact each year. Time frame is dependent on Commission approval.

Treasurer- with the Police Department Budget it is do able.

Manager Perry- This would create more jobs and a huge advocate of this restructure.

[ORG CHART](#)

Commissioner Sterling Donner moved to approve the new organization chart effective March 20, 2023.

Commissioner Audrey Jaramillo seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

F. Appointment of Rachel Martinez to the Edgewood Library Advisory Board.

Commissioner Audrey Jaramillo moved to appoint Rachel Martinez to Library board.

Commissioner Kenneth Brennan seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

G. Appointment of Brian McMurtrey, Glenn Sellers and a two-year extension of Dianna Boyd to the Park's and Recreation Advisory Board

Commissioner Sterling Donner moved to appoint Brian McMurtrey, Glenn Sellers and the two-year extension if Dianna Boyd to the Park's and Recreation Advisory Board.

Commissioner Jerry Powers seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

H. Town of Edgewood Position Classification and Salary Plan Update.

Commissioner Filandro Anaya moved approve Item H Edgewood Position Classification and Salary Plan Update.

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

I. Resolution 2023-008 Police PERA Pick Up

Commissioner Sterling Donner moved pass Resolution 2023-008 Police PERA Pick Up.

Commissioner Audrey Jaramillo seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

J. Finance is requesting permission to close the following Funds:

- Fund 226 Veterans Memorial Fund, \$250
- Fund 227 Buy a Brick/Playground Equipment, \$5,600

Move to another meeting.

K. FY2022 Audit Report, Finding 2022-002 (2021-003) corrective action.

**Commissioner Filandro Anaya moved FY 2022 Audit Finding, make a correction suggested by Treasurer Steininger with the previous pay amounts posted as a starting point.
Commissioner Kenneth Brennan seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

L. Finance is requesting permission to amend certain aspects of processing payroll.

Commissioner Audrey Jaramillo moved to give finance permission to amend certain aspects of processing payroll to put all on biweekly cycle that does not interfere with Federal and State Laws.

Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

M. Resolution 2023-004 Bar #3

**Commissioner Filandro Anaya moved to approve Resolution 2023-004 Bar #3.
Commissioner Jerry Powers seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>

Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

N. Approval of procurement for Appaloosa Road.

Commissioner Filandro Anaya moved to approve to have the Manager get procurement for Appaloosa Road.

Commissioner Sterling Donner seconded the motion.

Commissioner Filandro Anaya *Aye*
Commissioner Kenneth Brennan *Aye*
Commissioner Sterling Donner *Aye*
Commissioner Audrey Jaramillo *Aye*
Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

O. YES! Program and Funding.

Commissioner Audrey Jaramillo moved to approve Yes! Program and Funding.

Commissioner Sterling Donner seconded the motion.

Commissioner Filandro Anaya *Aye*
Commissioner Kenneth Brennan *Aye*
Commissioner Sterling Donner *Aye*
Commissioner Audrey Jaramillo *Aye*
Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

P. Approve the proposal from Enviroworks to proceed with construction for Echo Ridge.

Q. Approval of Task Order #6 for Bachelor Draw Trestle Pedestrian Bridge and RFI.

Commissioner Filandro Anaya moved for Task number 6 Bachelor Draw Pedestrian Bridge to be approved.

Commissioner Jerry Powers seconded the motion.

Commissioner Filandro Anaya *Aye*

Commissioner Kenneth Brennan *Aye*
Commissioner Sterling Donner *Aye*
Commissioner Audrey Jaramillo *Aye*
Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

R. Road's Department Equipment Funding.

Commissioner Audrey Jaramillo moved to approve pursuit of funding for Road's Department Equipment.

Commissioner Jerry Powers seconded the motion.

Commissioner Filandro Anaya *Aye*
Commissioner Kenneth Brennan *Aye*
Commissioner Sterling Donner *Aye*
Commissioner Audrey Jaramillo *Aye*
Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

S. Revised Resolution 2023-006A approving application to NMDOT Municipal Arterial Fund for 2023/2024 2023 MAP Application.

Commissioner Jerry Powers moved to approve Revised Resolution 2023-006A.

Commissioner Filandro Anaya seconded the motion.

Commissioner Filandro Anaya *Aye*
Commissioner Kenneth Brennan *Aye*
Commissioner Sterling Donner *Aye*
Commissioner Audrey Jaramillo *Aye*
Commissioner Jerry Powers *Aye*

The Motion Carried 5 to 0.

T. Resolution 2023-009 Creating a Blight Abatement Fund With Cannabis Excise Tax.

Commissioner Kenneth Brennan moved approve Resolution 2023-009 Creating a Blight Abatement Fund with Cannabis Excise Tax. Commissioner Filandro Anaya seconded the

motion.

Commissioner Powers Friendly Amendment Blight Abatement Fund will go and terminate after a period of 3-years. Commissioner Brennan accepted.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

Mayor Jaramillo stated that to restrict tax revenue that an ordinance needs to be present.

Brad Hill stated he had a meeting with Nann Winters and can discuss this but have an ordinance similar to Belen's being created.

U. Approval of Resolution 2023-010 Authorizing the Submittal of an Application for the 2023-2024 New Mexico Department of Transportation Cooperative Funds for Street and Drainage Improvements within Edgewood

Commissioner Anaya motioned to adjourn for the night. Died for lack of second.

**Commissioner Kenneth Brennan moved approve Resolution 2023-010 Authorizing the Submittal of an Application for the 2023-2024 New Mexico Department of Transportation Cooperative Funds for Street and Drainage Improvements within Edgewood.
Commissioner Jerry Powers seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

V. Approval for Clerk Nina McCracken to attend the NMML Clerk's Association Workshop and Spring Conference April 18-21, 2023, in Albuquerque, NM.

Commissioner Audrey Jaramillo moved to approve Clerk Nina McCracken to attend the NMML Clerk's Association Workshop and Spring Conference April 18-21, the cost would be

**\$275.00 with ancillary fees and travel and per diem.
Commissioner Sterling Donner seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

W. Approval of Administrative Planning Assistant Job Description.

Commissioner Sterling Donner moved to approve Administrative Planning Assistant Job Description.

Commissioner Kenneth Brennan seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

X. Appointment of Chief Roger Jimenez, succeeding Robert Burger, as Emergency Manager, Emergency Management Coordinator & Liaison to the Santa Fe County Office of Emergency Management for All Hazard Emergency Management purposes.

Commissioner Jerry Powers moved Appointment Chief Roger Jimenez as Emergency Management Coordinator to the Santa Fe County Office of Emergency Management for All Hazard Emergency Management purposes.

Commissioner Filandro Anaya seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Nay</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 1.

Commissioner Sterling Donner moved to remove Bob Berger as emergency manager and point of contact for Santa Fe County Office of Emergency Management for all Hazard Emergency Management purposes. Commissioner Jerry Powers seconded the motion.

Commissioner Powers Friendly Amendment to remove Robert Berger as emergency manager or emergency coordinator for the Town of Edgewood for Santa Fe County and all purposes.
Commissioner Donner accepted.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Nay</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 4 to 1.

Y. Call for a Public Hearing on Abortion Business Ordinance.

Requested Public Hearing 14 days post Workshop April 4th 6:30PM.
Public Hearing April 25th 6:30PM

Commissioner Anaya left the meeting at 11:29pm.

Commissioner Brennan requested a workshop before Public Hearing.

Commissioner Sterling Donner moved for a call for a public hearing on Abortion Business Ordinance.

Commissioner Kenneth Brennan seconded the motion.

<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Nay</i>

The Motion Carried 3 to 1.

Z. Call for Public Hearing on small brewer off-site liquor license for Tap Room.

April 11th.

**Commissioner Kenneth Brennan moved have a public hearing 11th of April.
Commissioner Sterling Donner seconded the motion.**

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Audrey Jaramillo</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

The Motion Carried 5 to 0.

XI. PUBLIC HEARING

- A. Ordinance 2022-01 Procurement
Removed for future meeting.

XII. PUBLIC COMMENTS

- A. Scott Jaramillo- Directed to Commissioners, Manager and towards Commissioner Donner. Leadership issues exist and wanted to thank you for the apology. Great leadership example.

XIII. FUTURE MEETINGS

- A. Regular Commission Meeting- March 28th, 2023 @ 6:30pm, Edgewood Commission Chambers
- B. Regular Commission Meeting- April 11th, 2023 @ 6:30pm, Edgewood Commission Chambers.
- C. Regular Commission Meeting- April 25th, 2023 @ 6:30pm Edgewood Commission Chambers.
- D. Set up 2 Day retreat via Survey Monkey by Clerk McCracken.

XIV. FUTURE EVENTS

XV. CLOSED SESSION

- A. Pursuant to NMSA 1978 Section 10-15-1(H)(7), for confidential discussion regarding pending litigation McGill et. al. v. John Bassett et. al.

move to closed session at

to come back into session at

XVI. ADJOURN

Commissioner Brennan motioned to adjourned. Commissioner Donner seconded.

Mayor Jaramillo adjourned at 11:59pm.

Passed, approved and accepted on the 28th of March 2023

ATTEST:

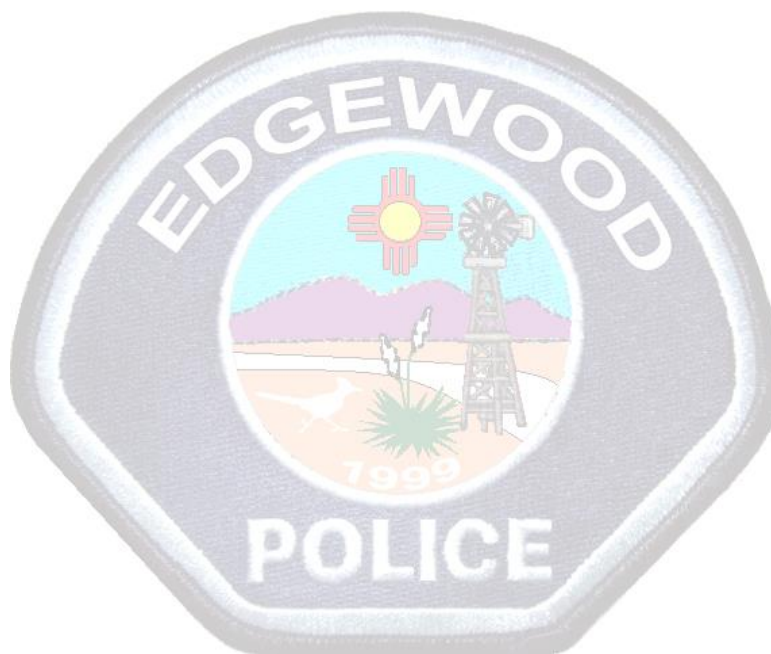
Audrey J. Jaramillo, CMO, Mayor

Nina R. McCracken, Clerk

Edgewood Police Department

Making Edgewood Better Together

Roger P. Jimenez, Chief of Police



February 2023
Commission Report

Police Department Overall Statistics

February 2023

	Current Month	Last Month	Trend Month V. Month
Dispatched Activities	409	413	-.9%
From Dispatch	221	199	9.9%
Self-Initiated	192	193	-.5%
Traffic Stops	95	112	-17.8%
Offense Reports	52	49	5.7%
Crash Reports	19	22	-15.7%
Arrest	38	16	57.8%
Response Times		See Log	
Animals Taken in	13	TBD	TBD
Adopted	6	TBD	TBD
Calls for Service	38	TBD	TBD
Reclaimed	01	14	TBD
Volunteer Hrs.	95	TBD	TBD

Department News

1. The Edgewood Police Department is working dilligently to fill all vacancies. We only have one more spot to fill, and should be filled by end of fiscal year.
2. The Edgewood Police Department is working to get donations for our annual Edgewood Easter Egg Hunt on April 1st.
3. The Town of Edgewood hired new certified lateral police officer in February of 2023. Officer Robert Page Jr.



COMMUNICATIONS

Events by Nature Code

Agency: EDPD, Event date/Time range: 02/01/2023 00:00:00 - 02/28/2023 23:59:59

Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
911 HANG UP CALL	0	0	1	1	0%	0:01:57	0:11:52	0:10:11	0:24:00	0:24:00
ABANDONED VEHICLE	0	1	3	4	1%	0:14:14	0:08:34	0:10:02	1:37:21	0:24:20
ASSIST FIRE DEPARTMENT	0	1	3	4	1%	0:01:03	0:06:58	0:28:36	2:18:28	0:34:37
ASSIST PUBLIC	0	5	7	12	3%	0:12:36	0:07:06	0:22:44	6:22:30	0:31:52
ASSIST WITH NEIGHBOR DISPUTE	0	0	3	3	1%	0:04:42	0:04:44	0:26:19	1:47:20	0:35:46
ASSISTANCE CALL	0	2	13	15	4%	0:28:36	0:07:50	0:19:18	13:20:29	0:53:21
ASSISTANCE WITH JUVENILE	0	0	3	3	1%	0:09:17	0:32:34	0:17:52	1:40:14	0:33:24
ASSISTING AMBULANCE	0	1	1	2	0%	0:03:07	0:06:33	0:14:20	0:48:01	0:24:00
ATTEMPT TO LOCATE MOTOR VEHICL	0	1	0	1	0%	0:00:00	0:00:00	0:01:11	0:01:11	0:01:11
CARDIAC OR RESPIRATORY ARREST	0	0	1	1	0%	0:00:30	0:04:03	10:33:02	10:37:35	10:37:35
CHECK BANK ATM ALARM	0	0	1	1	0%	0:02:36	0:02:25	0:10:46	0:15:47	0:15:47
CHECK RESIDENTIAL ALARM	0	0	3	3	1%	0:16:24	0:14:06	0:02:44	1:39:47	0:33:15
CIVIL STAND BY	0	0	3	3	1%	0:33:49	0:25:43	0:54:22	5:16:01	1:45:20
CLOSE PATROL	0	16	2	18	4%	0:16:34	0:11:04	0:26:25	9:03:45	0:30:12
CRIMINAL DAMAGE TO PROPERTY	0	0	1	1	0%	0:07:41	0:00:00	0:00:00	0:17:18	0:17:18
CRIMINAL DAMAGE TO VEHICLE	0	0	2	2	0%	0:06:16	0:14:16	0:19:50	1:20:47	0:40:23
CRIMINAL TRESPASS	0	0	1	1	0%	0:08:41	0:04:02	0:12:34	0:25:17	0:25:17
CUSTODIAL INTERFERENCE	0	1	0	1	0%	0:00:00	0:00:00	0:23:26	0:23:26	0:23:26
DISORDERLY CONDUCT	0	1	9	10	2%	0:17:52	0:07:44	0:16:38	6:29:17	0:38:55
DOCUMENTED INFORMATION	0	2	4	6	1%	0:50:15	0:02:53	1:07:45	10:13:19	1:42:13
DOMESTIC DISTURBANCE	0	1	7	8	2%	0:03:41	0:11:55	1:13:37	11:34:40	1:26:50
DOMESTIC VIOLENCE NOTIFICATION	0	0	1	1	0%	0:20:02	0:00:00	0:00:00	0:43:09	0:43:09
DRIVING UNDER THE INFLUENCE	0	3	0	3	1%	0:00:01	0:00:00	4:12:52	12:38:39	4:12:53
FOLLOW UP INVESTIGATION	0	13	1	14	3%	0:02:06	0:00:00	0:31:23	7:12:22	0:30:53

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Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
FRAUD	0	0	5	5	1%	0:23:06	0:00:18	1:14:59	6:12:00	1:14:24
HARASSMENT	0	0	2	2	0%	0:10:24	0:00:00	1:19:54	2:00:28	1:00:14
LOST OR FOUND ITEM	0	0	1	1	0%	0:00:00	0:00:00	0:03:22	0:03:22	0:03:22
NARCOTICS VIOLATION	0	1	1	2	0%	0:02:27	0:06:07	2:02:16	4:15:33	2:07:46
OFFICER ASSISTING OTHER DEPART	0	2	12	14	3%	0:05:15	0:13:33	0:33:49	1:10:10:08	0:47:13
OPEN BROKEN DOORS OR WINDOWS	0	0	1	1	0%	0:03:14	0:02:51	0:10:46	0:16:51	0:16:51
OVERDOSE OR POISONING BY INGES	0	0	1	1	0%	0:01:15	0:02:03	0:26:47	0:30:05	0:30:05
RECKLESS DRIVER CHECK	0	0	14	14	3%	0:05:22	0:05:17	0:07:40	4:33:10	0:19:30
ROBBERY	0	0	1	1	0%	0:02:45	0:04:02	0:32:14	0:39:01	0:39:01
STALLED VEHICLE	0	13	6	19	5%	0:11:39	0:03:04	0:19:35	7:18:52	0:23:05
SUSPICIOUS PERSON OR ACTIVITY	0	1	13	14	3%	0:10:46	0:05:18	0:28:45	10:29:15	0:44:56
SUSPICIOUS VEHICLE	0	5	6	11	3%	0:07:06	0:05:54	0:09:05	2:43:34	0:14:52
TRAFFIC ARREST	0	4	0	4	1%	0:00:00	0:00:00	3:51:31	15:26:06	3:51:31
TRAFFIC HAZARD DEBRIS	0	2	0	2	0%	0:00:00	0:00:00	0:01:56	0:03:52	0:01:56
TRAFFIC STOP	0	95	0	95	23%	0:00:01	0:00:00	0:09:24	14:43:57	0:09:24
UNATTENDED DEATH	0	0	2	2	0%	0:07:14	0:09:27	1:49:35	4:12:34	2:06:17
UNLAWFUL TAKING OF MOTOR VEHIC	0	0	2	2	0%	0:08:46	0:04:31	0:30:48	1:39:37	0:49:48
WANTED PERSON	0	0	1	1	0%	0:04:48	0:37:36	2:44:05	3:26:29	3:26:29
WARRANT SERVICE	0	1	0	1	0%	0:00:00	0:00:00	3:16:32	3:16:32	3:16:32
WEAPONS OR EXPLOSION INFRACT	0	0	1	1	0%	0:32:08	0:16:45	0:12:01	1:00:54	1:00:54
WELFARE CHECK	0	7	23	30	7%	0:10:23	0:09:01	0:23:49	16:29:44	0:32:59
Subtotals for No Summary Code	0	179	162	341	83%	0:10:29	0:09:24	1:00:35	216:53:47	1:10:17
ANIMAL CALL	0	1	6	7	2%	0:26:42	0:16:34	0:19:19	22:48:27	3:15:29
ANIMAL WELFARE CHECK	0	1	1	2	0%	0:03:56	0:00:00	0:07:47	0:33:28	0:16:44
ANIMALS ON HIGHWAY	0	0	3	3	1%	0:03:56	0:06:20	0:07:27	0:53:54	0:17:58
ANIMALS RUNNING AT LARGE	0	5	8	13	3%	7:17:53	0:13:37	0:50:12	68:03:22	5:14:06
ASSISTANCE WITH ANIMALS	0	0	1	1	0%	0:15:19	0:16:34	0:14:45	0:46:38	0:46:38

Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
BARKING DOG	0	0	1	1	0%	0:56:09	0:46:14	0:20:11	2:02:34	2:02:34
DEAD ANIMAL	0	0	1	1	0%	0:07:47	0:14:04	33:39:06	34:00:57	34:00:57
DOG BITE	0	1	0	1	0%	0:00:00	0:02:48	0:51:41	0:54:29	0:54:29
INJURED OR SICK ANIMAL	0	1	2	3	1%	0:03:06	0:23:03	1:33:30	4:33:03	1:31:01
STRAY	0	1	3	4	1%	0:14:14	0:21:37	0:48:14	4:49:04	1:12:16
VICIOUS ANIMAL	0	0	2	2	0%	0:17:47	0:06:15	0:05:09	0:52:07	0:26:03
Subtotals for ANIM	0	10	28	38	9%	0:58:41	0:16:43	3:32:29	140:18:03	4:32:34
AGGRAVATED ASSAULT	0	0	2	2	0%	0:06:47	0:04:30	3:29:08	5:38:44	2:49:22
SIMPLE ASSAULT	0	0	2	2	0%	0:11:38	0:11:32	0:57:40	2:41:40	1:20:50
Subtotals for ASLT	0	0	4	4	1%	0:09:12	0:08:01	2:13:24	8:20:24	2:05:06
BURGLARY IN PROGRESS	0	0	1	1	0%	0:02:47	0:02:09	0:18:37	0:23:33	0:23:33
BURGLARY OF MOTOR VEHICLE	0	0	1	1	0%	0:36:18	0:06:59	0:22:50	1:06:07	1:06:07
Subtotals for BURG	0	0	2	2	0%	0:19:32	0:04:34	0:20:44	1:29:40	0:44:50
LARCENY	0	0	5	5	1%	0:38:58	0:04:27	0:40:48	6:11:28	1:14:17
LARCENY IN PROGRESS	0	1	1	2	0%	0:01:57	0:02:11	2:27:17	4:58:42	2:29:21
SHOPLIFTER	0	1	1	2	0%	0:02:51	0:05:07	0:30:37	1:14:20	0:37:10
Subtotals for LARC	0	2	7	9	2%	0:14:35	0:03:55	1:12:54	12:24:30	1:26:56
MV ACCIDENT HIT AND RUN	0	0	2	2	0%	0:18:30	0:02:35	0:20:21	1:22:53	0:41:26
MV ACCIDENT NON INJURY	0	0	11	11	3%	0:04:42	0:04:57	0:45:43	10:01:36	0:54:41
MV ACCIDENT PRIVATE PROPERTY	0	1	2	3	1%	0:08:26	0:00:00	0:07:31	1:14:19	0:24:46
MV ACCIDENT WITH INJURIES	0	0	3	3	1%	0:01:52	0:02:46	0:57:16	3:05:45	1:01:55
Subtotals for MVA	0	1	18	19	5%	0:08:22	0:03:26	0:32:43	15:44:33	0:45:42

Grand Totals 0 192 221 413 100% 0:18:50 0:09:54 1:26:09 395:10:57 1:43:39

COMMUNICATIONS

Response Time Report

Agency: EDPD, Call date/Time range: 02/01/2023 - 02/28/2023

Time in Minutes

Time of Day	Priority	# of Calls	Dispatch Delay	Travel Time	Response Time	At Scene Time	Service Time
0700-1059	P	0	0.00	0.00	0.00	0.00	0.00
	1	5	8.42	2.31	10.73	17.77	20.08
	2	3	3.93	4.02	7.95	13.97	17.99
	3 +	66	9.10	3.68	12.78	22.56	26.24
	Avg.	74	8.84	3.60	12.44	21.89	25.49
1100-1459	P	0	0.00	0.00	0.00	0.00	0.00
	1	7	3.15	2.67	5.82	19.74	22.41
	2	8	6.70	3.64	10.34	19.97	23.61
	3 +	53	8.33	3.12	11.45	26.25	29.37
	Avg.	68	7.61	3.14	10.75	24.84	27.98
1500-1859	P	1	4.50	7.68	12.18	18.90	26.58
	1	15	4.04	10.30	14.34	39.11	49.41
	2	8	22.70	3.86	26.56	12.16	16.02
	3 +	71	5.63	3.43	9.06	28.31	31.74
	Avg.	95	6.80	4.59	11.39	28.56	33.15
1900-2259	P	0	0.00	0.00	0.00	0.00	0.00
	1	5	2.02	1.87	3.89	21.41	23.28
	2	10	6.18	7.73	13.91	29.51	37.24
	3 +	53	1.21	1.98	3.19	20.82	22.80
	Avg.	68	2.00	2.82	4.82	22.14	24.96
2300-0259	P	1	1.73	5.42	7.15	9.78	15.20
	1	7	1.44	4.94	6.38	14.03	18.97
	2	3	3.11	6.37	9.48	59.31	65.68
	3 +	19	1.54	1.52	3.06	15.36	16.88
	Avg.	30	1.68	2.93	4.61	19.26	22.19
0300-0659	P	0	0.00	0.00	0.00	0.00	0.00
	1	2	1.92	3.52	5.44	21.45	24.97
	2	2	7.22	4.05	11.27	77.72	81.77
	3 +	11	7.78	4.56	12.34	7.93	12.49
	Avg.	15	6.92	4.36	11.28	19.04	23.40
ALL	P	2	3.12	6.55	9.67	14.34	20.89
	1	41	3.63	5.75	9.38	25.90	31.65
	2	34	9.78	5.19	14.97	27.28	32.47
	3 +	273	5.94	3.06	9.00	23.34	26.40
	Avg.	350	6.02	3.60	9.62	23.97	27.57

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Fine Fee Summary

From 02/01/2023 12:00 AM to 02/28/2023 11:59 PM

All Case Types and Sub-Types

All Clerks

Receipts**Case Payment**

Correction Fee	400.00
Court Automation Fee	120.00
Fine	1,884.00
Judicial Education Fee	60.00

Subtotal: 2,464.00

Total Receipts: 2,464.00

Report Total: 2,464.00

Monthly Activity Report

February 2023

Citations and Non-Citations By Issued Date
Financial Type: Fines and Fees

Citations	Last Month	This Month	Change	Last YTD	This YTD	Change
ANIMAL CONTROL	0	4	4	7	4	-3
CRIMINAL 2006-10	1	0	-1	0	1	1
PLANNING & ZONING	3	2	-1	0	5	5
TRAFFIC	39	25	-14	201	64	-137
Totals:	43	31	-12	208	74	-134
Non-Citations						
CRIMINAL 2006-10	0	0	0	4	0	-4
Totals:	0	0	0	4	0	-4
Fines and Fees						
Correction Fee	680.00	400.00	(280.00)	1,360.00	1,080.00	(280.00)
Court Automation Fee	204.00	120.00	(84.00)	408.00	324.00	(84.00)
Fine	1,697.60	1,884.00	186.40	6,503.48	3,581.60	(2,921.88)
Judicial Education Fee	101.48	60.00	(41.48)	204.52	161.48	(43.04)
Totals:	\$2,683.08	\$2,464.00	\$(219.08)	\$8,476.00	\$5,147.08	\$(3,328.92)

Monthly Road Department Report 2/1/2023-2/28/2023

- Work at shop building storage racks for cutting edges.
- Replaced signs on church Rd, Dinkle Rd, Homestead Rd, East Venus Rd.
- Routine maintenance on Edgewood, E Willard, Stanley, Encantada Rd, High meadow loop.
- Routine maintenance on Church Rd, Aspin Rd, Dunkin Rd, Burch Rd, Range Rd, Park, Cactus Rd, Pinion Rd
- Routine maintenance on Horton Rd, Nugent Rd, E Venus Rd, Hill Ranch Rd
- Had 300 tons of Cinders delivered to stock pile.
- Had 150 Tons of Rock Salt delivered to stockpile.
- Pothole patched Church Rd, Dinkle Rd, Broken Arrow.
- Installed 4 solar lights in back of road dept yard.
- Went to Harbor Freight for tools for shop.
- Snow Removal on main roads and secondary roads
- Worked on light tower biweekly for commission meeting.
- Worked on and repaired equipment and serviced vehicle's.
- Went to highway supply to pick up portable signs for roads.
- Routine Maintenance on Steeplechase, Appaloosa Rd Blue mule, Palomino, Duke Rd

Joshua Jantz Road Supervisor



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Library Department Head Report

February FY23

Submitted by: Rachel Martinez; Edited by Brandyn Burke

Programs/Events

- **Build-a-Valentine Pal**
 - Edgewood Community Library hosted a stuffed animal making event similar to “Build-A-Bear” on February 11th, 2023, from 10:30am to 1:30. Children of all ages built and dressed their very own stuffed animal. We had a RECORD turn out at this event with a line wrapping around the building. We ran out of bears within an hour and are hoping to have a second event in the spring. A total of 150 bears were made.
- **Blind Date with a Book**
 - The Edgewood Community Library patrons loved getting out of their reading comfort zone this month with “Blind Date with a Book!” Throughout the month of February, patrons were able to come in and browse through our shelf of mystery books. All books on our mystery shelf were covered so patrons couldn’t see what the book was before checking out.
- **Family Story Time**
 - Family Story Time continued to be a popular program throughout the month! Family Story time is offered biweekly on Wednesdays and Saturdays at 11am. Dates and themes for each Storytime can be found on the library’s webpage.

Stats

- Monthly Averages
 - Daily Patron Count: 58.6
 - Daily Internet Uses: 5
 - Daily Questions: 15
- Busiest Day
 - Patron Count: 232
 - Internet Uses: 8
 - Questions: 76
- Slowest Day:
 - Patron Count: 4
 - Internet Uses: 2
 - Questions: 4
- Circulation and Acquisitions
 - New Library Cards Issued: 52
 - Materials Added to Collections: 35
 - Checkouts: 1896

Current Projects

- **Relabeling Adult Fiction Section**
 - We are in the process of slowly relabeling the entire collection so all labels within the collection are consistent. This will make it easier for our patrons to find what they are looking for, and it

will also make it easier for our volunteers when they are reshelving the books. After finishing this collection, we plan to do the same with other collections.

- **Inventory and Weeding**

- Librarian Brandyn Burke has been continuing to work on weeding the library's entire collection. She has been doing an amazing job. The following collections have been completely weeded: Board Books, Picture Books, Beginner Books, Youth Graphic Novels, and Youth Fiction.

Other News

- One of the vacant positions on the Library Advisory Board has been filled!
- We finally received the outdoor signage for the library! The signs along NM 344 and Dinkle are currently up, and we are working with maintenance to get the sign on the library building hung.
- The "Friends of the Library" group desperately needs volunteers to help in the book barn. Anyone interested in volunteering should contact the library to get the group directors contact information.

Coming Soon

- **Moriarty/Edgewood Middle School Art Show**

- The library is collaborating with Moriarty Middle School and Edgewood Middle School art students to display their artwork in the library. Artwork will be hung in the library on April 11, 2023 and be up until May 9, 2023. A reception for the art students will be held on April 13 to celebrate their hard work.

- **Build-a-Pal**

- Due to the massive success of the Build-a-Valentine Pal event, the library is holding another build-a-pal event. Build-a-Pal is on April 15, 2023. The library is experimenting with a reservation system for the event to alleviate crowds, ensure supply quantities, and make it more enjoyable for our patrons.

- **Explora STEAM Activities Day**

- We are excited to announce that Explora has reached out to the Edgewood Community Library offering to do a S.T.E.A.M Activities Day for our patrons with grant funding they have for Pre-K through 3rd grade. Because of the increasing popularity of library events as well as the popularity of the Explora passes available for checkout in the library, we anticipate this event to be extremely popular.

Stay Engaged in Your Library!

Cardholders still have 24/7 access to the library's digital collection and public Wi-Fi. More information about these and other municipal services can be found at www.edgewood-nm.gov . Want to receive automatic text and email notifications about newsworthy items, alerts, and posted agendas? Subscribe from the bottom of the homepage! You can also follow Town events and happenings from Facebook too! Just select the Facebook icon in the upper righthand corner from the homepage!

Monthly Maintenance Report for February 2023

- Bassett Park And Venus Park is checked daily for litter
- Park across the Town Hall is checked daily
- Minor Repairs, for the Town hall offices
- Picked up 27, 50-gallon trash bags of trash along, Church St., E and basset Park, Venus Park, park across town hall
- Painted adoption room animal control building
- Painted lobby area animal control building
- Installed new dishwasher machine animal control building
- Installed heavy duty hanger's animal control building
- Installed new door sweep police dept
- Installed new door sweep maintenance shop
- Shampooed carpets commissioner's chambers
- Shampooed transparency room admin building
- Shampooed brake room, front office, town manager office, clerk office, finance office in admin building
- Shampooed carpets library and park & rec office
- Shampooed carpets police dept
- Clean sidewalks on old 66&344 due to salt & cinders
- Trim trees at basset park

Manuel Madrid, Maintenance Supervisor

Mike Tenorio, Maintenance Crew

Jeff Johnson, Maintenance Crew

Joanne Sandoval, Custodian

IT REPORT MARCH 2023

- Added air card to Officer Nick Brown computer for testing to compare service to existing systems in the officer's vehicles.
- Acquired a Verizon modem for the wastewater plant, we will be deploying this after we receive a new firewall that will manage the load balancing. The other reason for waiting is that we are going to have to reconfigure the whole network at the ww plant and we may need assistance from the Techs that service some of the equipment onsite.
- Ordered new firewalls for the waste water plant, the courthouse and the RECC. Once the one onsite at RECC has been replaced I can use that existing one for the animal control. (it needs to be reconfigured since no one has the log on information for it)
- Bought new microphones for the commission Rm and we are returning the ones that were purchased in January.
- Acquired Express bill pay for online payments, the setup is TBD
- Acquired external email security and backup suite. This has been setup and is functioning as expected, there may need to be tweaks in the future to be more restrictive. This should provide another layer of protection for the domain preventing malicious email and we will be able to recover possibly deleted email for the sake of IRPA's.
- Acquired a new server backup solution, the cost of this new solution was just under the cost of 2 months of our current system and is a one time purchase, there will be a cost to continue support after the first year but this cost is a fraction of what we pay monthly and the support is not mandatory. Our current contract with Datto does not expire until June or July of this year.
- Identified who hosts our DNS records and our domain registrar for future management of the domain. I am currently in the process of updating current contacts and gaining access.
- Setup an ADFS server for federated services and SSO for office 365, this setup is still in progress and testing phase.
- Created SharePoint sites for all departments, currently working on re grouping the staff in active directory so I can deploy the correct permissions.
- Investigated internet setup at the maintenance shop and purchased the necessary items to get them connected to the internet.
- Daily small tasks, printer ink toner replacement, printing issues, software installs etc.

**TOWN OF EDGEWOOD
PLANNING & ZONING REPORT**

REPORT for MONTH of FEBRUARY 2023

BUSINESS LICENSES and DEVELOPMENT REVIEW

Issued licenses to 11 businesses:

Renewals – 8
Vender License -1
New Business Registrations – 2
 Blake's Lotaburger
 Jacob Chapman Video Editing

Processed 14 Development Reviews:

New single-family construction – 2
Manufactured Homes - 2
Accessory buildings – 1
Utility Extensions - 1
Commercial – 1
Special Use – 1`

In development:

Car wash
Starbucks
36 Lot subdivision
Vehicle Service Center
Manufactured Home Display Center
Tap Room
Primary Care Facility

Zoning / Conditional Use:

Conditional Use requests for 2 RV Campgrounds
Conditional Use for caretaker quarters

PLANNING and ZONING COMMISSION MEETING

The P&Z Commission met on February 9. Heard 2 Subdivision requests, 1 lot line adjustment, 2 Conditional Use requests

PLANNING & ZONING REPORT

REPORT for MONTH of FEBRUARY Cont.

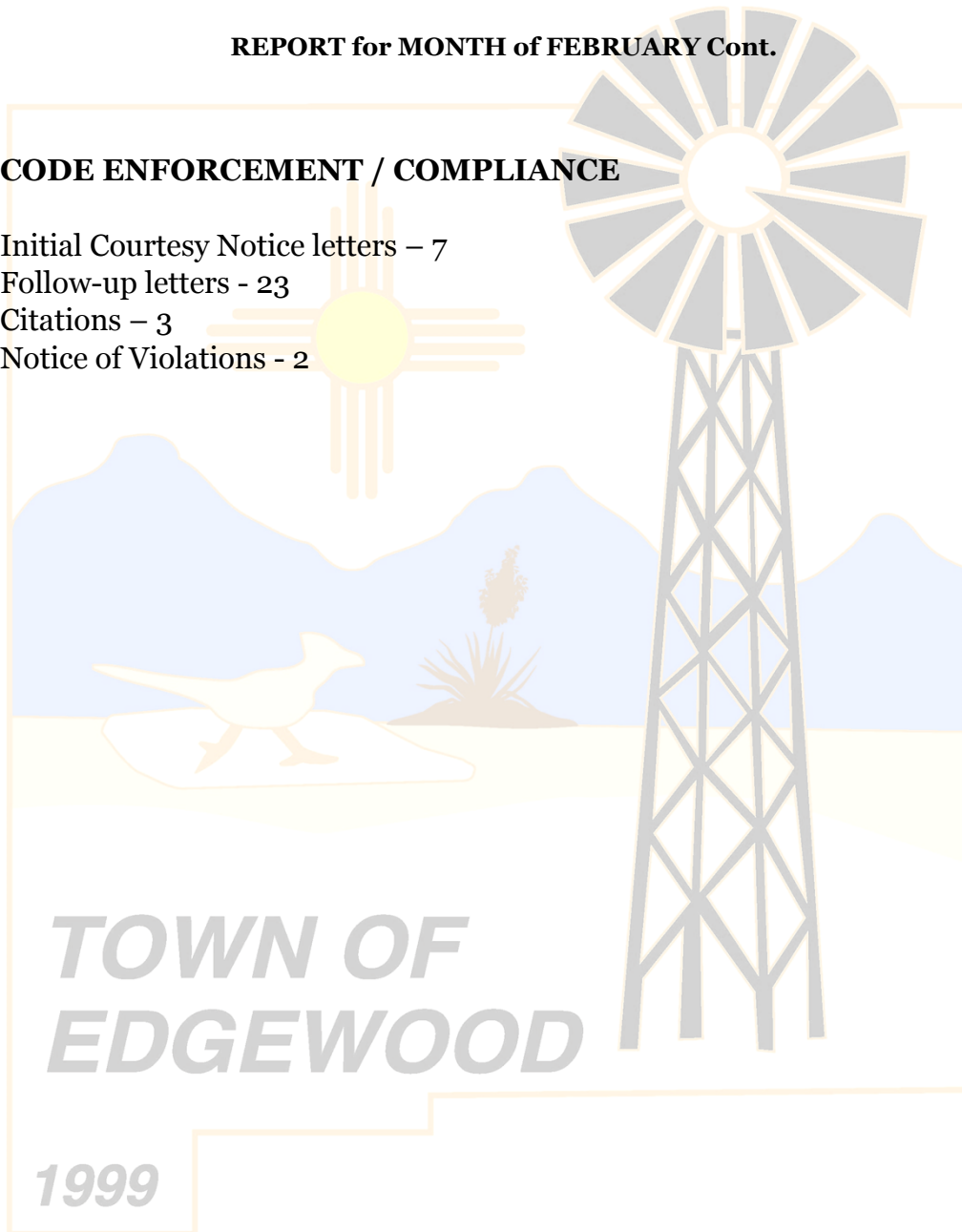
CODE ENFORCEMENT / COMPLIANCE

Initial Courtesy Notice letters – 7

Follow-up letters - 23

Citations – 3

Notice of Violations - 2



T O W N O F E D G E W O O D
YEAR TO DATE TREASURERS REPORT
AS OF: FEBRUARY 28TH, 2023

	UNAUDITED BEGINNING CASH BALANCE	APPROVED BUDGET REVENUES	APPROVED BUDGET EXPENDITURE	YEAR TO DATE REVENUES	YEAR TO DATE EXPENDITURES	REVENUES NOT YET RECEIVED	EXPENDITURES NOT YET EXPENDED	YEAR TO DATE ENDING CASH BALANCE
100-OPERATING FUND	2,785,567.94	6,883,780.00	7,245,888.00	5,297,824.29	4,156,657.89	(1,172,175.00)	(93,786.35)	5,005,122.99
201-CORRECTION FUND	138,606.46	11,357.00	11,357.00	0.00	0.00	0.00	0.00	138,606.46
210-LODGERS TAX	96,605.75	53,000.00	53,000.00	37,263.48	7,335.68	0.00	0.00	126,533.55
211-LAW ENFORCEMENT FUND	0.00	57,000.00	57,000.00	54,120.12	14,453.94	0.00	0.00	40,884.74
216-MUNICIPAL STREET FUND	0.00	940,831.00	940,831.00	534,777.29	528,614.08	(18,811.00)	(6,163.21)	18,811.00
218-CANNABIS REGULATION ACT	0.00	68,000.00	68,000.00	42,892.42	1,286.78	0.00	0.00	41,605.64
224-CAPITAL REPLACEMENT FUND	60,000.00	20,000.00	20,000.00	0.00	0.00	0.00	0.00	60,000.00
225-ANIMAL SHELTER FUND	9,194.44	1,000.00	1,000.00	144.00	0.00	0.00	0.00	9,338.44
226-VETERANS MEMORIAL FUND	250.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00
227-BUY A BRICK/PLAYGROUND	5,600.00	0.00	0.00	0.00	0.00	0.00	0.00	5,600.00
228-LAW ENFORCE REC & RET	0.00	150,000.00	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00
229-TERMINAL LEAVE FUND	48,431.86	0.00	0.00	0.00	0.00	0.00	0.00	48,431.86
260-AMERICAN RESCUE PLAN	756,534.50	756,535.00	0.00	756,534.50	0.00	0.00	0.00	1,513,069.00
311-CAPITAL IMPROVEMENTS FUND	3,101,575.60	413,203.00	413,203.00	2,455.09	73.65	0.00	0.00	3,103,957.04
317-NMFA EDGEWOOD 5	50,429.63	156,010.00	151,010.00	104,339.40	40,234.11	0.00	0.00	114,534.92
399-CAPITAL PROJECTS FUND	26,784.80	2,246,482.00	2,246,908.00	0.00	1,364,597.80	0.00	(1,156,832.00)	2,494,645.00
401-2014 GO BOND EDGEWOOD 4	302,835.00	309,829.00	262,908.00	243,809.43	218,651.00	(38,690.00)	0.00	366,683.43
406-NMFA EDGEWOOD 3	37,637.82	116,441.00	112,642.00	77,927.30	14,254.03	0.00	0.00	101,311.09
503-WASTEWATER FUND	0.00	468,641.00	468,641.00	607,378.54	178,193.23	(5,524,720.20)	(425,029.18)	5,528,876.33
700-CELL TOWER ESCROW FUND	36,940.89	0.00	2,000.00	0.00	1,201.52	0.00	0.00	35,739.37
701-RELIANT LAND SERVICES	500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
SUBTOTAL	7,457,494.69	12,652,109.00	12,203,962.00	7,909,465.86	6,525,553.71	(6,754,396.20)	(1,680,592.18)	13,915,210.86
600-IMPACT FEE ESCROW FUND	27,001.44	41,500.00	41,500.00	6,873.94	0.00	0.00	0.00	33,875.38
SUBTOTAL	27,001.44	41,500.00	41,500.00	6,873.94	0.00	0.00	0.00	33,875.38
GRAND TOTAL ALL FUNDS	7,484,496.13	12,693,609.00	12,245,462.00	7,916,339.80	6,525,553.71	(6,754,396.20)	(1,680,592.18)	13,949,086.24

AGENDA ITEM #B.xl

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>					
100-100-10100		Claim on Cash	5,154,266.38	(307,543.39)	4,846,722.99
200-100-10100		Claim on Cash	138,606.46	0.00	138,606.46
210-100-10100		Claim on Cash	126,533.55	0.00	126,533.55
211-100-10100		Claim on Cash	50,550.67	(9,665.93)	40,884.74
216-100-10100		Claim on Cash	(111,412.50)	111,412.50	0.00
218-100-10100		Claim on Cash	36,773.77	4,831.87	41,605.64
224-100-10100		Claim on Cash	60,000.00	0.00	60,000.00
225-100-10100		Claim on Cash	9,338.44	0.00	9,338.44
226-100-10100		Claim on Cash	250.00	0.00	250.00
227-100-10100		Claim on Cash	5,600.00	0.00	5,600.00
228-100-10100		Claim on Cash	150,000.00	0.00	150,000.00
229-100-10100		Claim on Cash	48,431.86	0.00	48,431.86
260-100-10100		Claim on Cash	1,513,069.00	0.00	1,513,069.00
311-100-10100		Claim on Cash	3,246,656.61	320.43	3,246,977.04
399-100-10100		Claim on Cash	(1,925,489.99)	(133,316.01)	(2,058,806.00)
401-100-10100		Claim on Cash	268,005.07	11,441.97	279,447.04
503-100-10100		Claim on Cash	(538,400.23)	542,556.36	4,156.13
700-100-10100		Claim on Cash	35,739.37	0.00	35,739.37
701-100-10100		Claim on Cash	500.00	0.00	500.00
TOTAL CLAIM ON CASH			8,269,018.46	220,037.80	8,489,056.26
<u>CASH IN BANK - POOLED CASH</u>					
999-100-10100		Pooled Cash Account	8,269,018.46	220,037.80	8,489,056.26
SUBTOTAL CASH IN BANK - POOLED CASH			8,269,018.46	220,037.80	8,489,056.26
<u>WAGES PAYABLE</u>					
TOTAL CASH IN BANK - POOLED CASH			8,269,018.46	220,037.80	8,489,056.26
<u>DUE TO OTHER FUNDS - POOLED CASH</u>					
999-200-21000		Due To Other Funds	8,269,018.46	220,037.80	8,489,056.26
TOTAL DUE TO OTHER FUNDS			8,269,018.46	220,037.80	8,489,056.26

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD**

ANNUAL FINANCIAL REPORT

FOR THE FISCAL YEAR ENDED JUNE 30, 2022



INTRODUCTORY SECTION

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
JUNE 30, 2022**

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**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
JUNE 30, 2022**

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**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
OFFICIAL ROSTER
JUNE 30, 2022**

Elected Officials

Audrey Jaramillo	Mayor
Jerry Powers	Mayor Pro Tem
Filandro R. Anaya	Commissioner
Ken Brennan	Commissioner
Sterling Donner	Commissioner
William "Knux" White	Judge

Administration

Kay Davis	Interim Town Manager
Estefanie Muller	Interim Town Clerk/Treasurer

BASIC FINANCIAL SECTION



Independent Auditor's Report

To Brian S. Colón, Esq.
New Mexico State Auditor

Town Commission
Town of Edgewood

Opinions

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund, the aggregate remaining fund information, and the budgetary comparisons for the general fund and major special revenue funds of the Town of Edgewood (the "Town"), as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities, business type activities, each major fund, the aggregate remaining fund information, and the budgetary comparisons for the general fund and major special revenue funds of the Town, as of June 30, 2022, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

The Town's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

OFFICE LOCATIONS

TEXAS | Waco | Temple | Hillsboro | Houston
NEW MEXICO | Albuquerque



Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 7-11, *Schedules of the Town's Proportionate Share of the Net Pension Liability and Net OPEB Liability*, and *Schedules of Town Contributions* on pages 54 – 60 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements, the combining and individual fund financial statements, and the budgetary comparisons that collectively comprises the Town's basic financial statements. The other supplementary schedules required by 2.2.2 NMAC as noted in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and the other supplementary schedules required by 2.2.2 NMAC as noted in the table of contents, are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statement and the other supplementary schedules required by 2.2.2 NMAC as noted in the table of contents, are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 13, 2022 on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

Pattillo, Brown & Hill, LLP

Pattillo, Brown & Hill, L.L.P.
Albuquerque, New Mexico
December 13, 2022

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2022**

As management of the Town of Edgewood, New Mexico (Town), we offer readers this section of the of the Town's annual financial statements a narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2022. The Management's Discussion and Analysis is presented as required supplementary information to supplement the basic financial statements. We encourage readers to consider the information presented here in conjunction with the Town's financial statements, which follow this section.

Financial Highlights

- The assets and deferred outflows of resources of the Town of Edgewood exceeded its liabilities and deferred inflows of resources at the close of the most recent fiscal year ended by \$2,245,507 (net pension).
- The Town's total net position increased by \$3,433,910 during the fiscal year. The increase was due to the Town having an increase in revenues and decrease in expenses.
- As of June 30, 2022, the Town's governmental funds reported combined ending fund balances of \$11,411,164. Of this total, \$3,812,151 is restricted for special revenue, capital projects, debt service and other restricted items.
- The Town's assessed and began collecting a property tax in 2016 to service debt. Property tax revenue was \$441,756 in 2022.
- At the close of the current fiscal year, unassigned fund balance of the general fund was \$4,991,627.

Overview of the Financial Statements

This annual report consists of three parts – management's discussion and analysis (this section), the basic financial statements, and required supplementary information. The basis financial statements include two kinds of statements that present different views of the Town:

- The first two statements are government-wide financial statements that provide both long-term and short-term information about the Town's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the government, reporting the Town's operations in more detail than the government-wide statements.
- The government funds statements tell how general government services were financed in the short term as well as what remains for future spending.
- Proprietary fund statements offer short-term and long-term financials information about the activities the government operates like businesses.

Government-Wide Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Town of Edgewood's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all of the Town of Edgewood's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town of Edgewood is improving or deteriorating.

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2022**

Town of Edgewood's Net Position

	Governmental Activities		Business-Type Activities		Total	
	FY2022	FY2021	FY2022	FY2021	FY2022	FY2021
Current and other assets	\$ 10,160,251	6,718,469	4,960	3,668	10,165,211	6,722,137
Capital assets	12,378,727	11,945,845	5,506,018	4,851,646	17,884,745	16,797,491
Total assets	22,538,978	18,664,314	5,510,978	4,855,314	28,049,956	23,519,628
Deferred outflows – Pension	481,599	1,468,469	6,513	16,836	488,112	1,485,305
Deferred outflows – OPEB	420,046	499,210	7,230	7,485	427,276	506,695
Total deferred outflows	901,646	1,967,679	13,743	24,321	915,388	1,992,000
Long-term liabilities outstanding	8,723,091	11,468,947	226,378	54,133	8,949,469	11,523,080
Other liabilities	1,715,540	323,057	492,522	261,922	2,208,062	584,979
Total liabilities	10,438,631	11,792,004	718,900	316,055	11,157,531	12,108,059
Deferred inflows – Pension	964,950	123,726	13,050	867	978,000	124,593
Deferred inflows – OPEB	615,297	512,782	11,520	7,689	626,817	520,471
Total deferred inflows	1,580,247	636,508	24,570	8,556	1,604,817	645,064
Net position:						
Net investment in capital assets	7,002,259	5,928,335	5,308,221	4,851,646	12,310,480	10,779,981
Restricted	3,812,151	2,876,508	-	-	3,812,151	2,876,508
Unrestricted (deficit)	607,335	(601,362)	(526,970)	(296,622)	80,365	(897,984)
Total net position	\$ 11,421,745	8,203,481	4,781,251	4,555,024	16,202,996	12,758,505

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g. uncollected taxes and earned but unused vacation leave).

Town of Edgewood's Changes in Net Position

	Governmental Activities		Business-Type Activities		Total	
	FY2022	FY2021	FY2022	FY2021	FY2022	FY2021
Revenues:	\$					
Program revenues:						
Charges for services	120,585	436,519	200,055	172,697	320,640	609,216
Operating grants and contributions	825,487	1,125,394	-	-	825,487	1,125,394
Capital grants and contributions	309,784	129,520	-	-	309,784	129,520
General revenues:						
Property taxes	756,521	498,788	-	-	756,521	498,788
Gross receipts taxes	6,637,347	6,075,219	-	-	6,637,347	6,075,219
Gasoline and motor vehicle taxes	-	118,867	-	-	-	118,867
Other taxes	76,592	47,148	-	-	76,592	47,148
Investment income (loss)	8,807	6,810	(6,408)	-	2,399	6,810
Miscellaneous	41,329	-	-	-	41,329	-
Total revenues	8,776,452	8,438,265	193,647	172,697	8,970,099	8,610,962
Expenses:						
General government	1,270,966	997,592	-	-	1,270,966	997,592
Public safety	2,657,165	2,361,118	-	-	2,657,165	2,361,118
Public works	1,046,350	1,012,142	-	-	1,046,350	1,012,142
Culture and recreation	648,301	257,780	-	-	648,301	257,780
Health and welfare	230,825	-	-	-	230,825	-
Depreciation – unallocated	-	874,961	-	-	-	874,961
Interest on long-term debt	199,183	205,604	-	-	199,183	205,604
Wastewater	-	-	661,221	650,779	661,221	650,779
Total expenses	6,052,790	5,709,197	661,221	650,779	6,714,011	6,359,976
Increases (decreases) in net position before transfers	2,723,662	2,729,068	(467,574)	(478,082)	2,256,088	2,250,986
Transfers	(98,004)	(134,376)	98,004	134,376	-	-
Increase (decrease) in net position	2,625,658	2,594,692	(369,570)	(343,706)	2,256,088	2,250,986
Net position – beginning	8,203,481	5,608,789	4,555,024	4,898,730	12,758,505	10,507,519
Prior period adjustment, Note 12	592,606	-	595,797	-	1,188,403	-
Net position – beginning as restated	8,796,087	5,608,789	5,150,821	4,898,730	13,946,908	10,507,519
Net position – ending	\$ 11,421,745	8,203,481	4,781,251	4,555,024	16,202,996	12,758,505

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2022**

Both of the government wide financial statements distinguish functions of the Town of Edgewood that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business type activities). The governmental activities of the Town of Edgewood include general government, public safety, highways and streets and culture and recreation. The business type activities of the Town include waste water services.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Edgewood, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance- related legal requirements. All of the funds of the Town of Edgewood can be divided into two categories: governmental funds and proprietary funds.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of expendable resources, as well as on balances of expendable resources available at the end of the fiscal year. Such information may be useful in determining what financial resources are available in the near future to finance the Town's programs.

Because the focus of governmental funds is narrower than that of the government wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government wide financial statements. By doing so, readers may better understand the long term impact of the government's near term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains twenty individual governmental funds organized according to their type (general, special revenue, capital projects and debt service). Information is presented separately in governmental fund balance sheet and statement of revenues, expenditures, and changes in fund balances for the General Fund, and Capital Projects Fund, all of which are considered to be major funds. Data from the other eighteen governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report.

Town of Edgewood adopts an annual appropriated budget for its general fund and all other funds. A budgetary comparison statement has been provided for all of the major (General fund and Special revenue fund) governmental funds to demonstrate compliance with this budget.

Proprietary Funds

Proprietary funds are generally used to account for services for which the Town charges customers either outside customers or internal units or departments of the Town. Proprietary funds provide the same type of information as shown in the government - wide financial statements, only in more detail. The Town maintains one proprietary fund, the Waste Water Fund. The proprietary fund is used to report the same functions presented as business type activities in the government wide financial statements.

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2022**

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government - wide and fund financial statements. The notes to the financial statements can be found beginning on of this report.

Combining Statements

The combining statements referred to earlier in connection with non-major governmental funds are presented immediately following the notes to the financial statements.

Analysis of Net Position

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Town, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$16,202,996 at the close of the current fiscal year.

The largest portion of the Town of Edgewood's net position represent the Town's investment of \$12.4 million (governmental-type) and \$5.5 million (business-type) in capital assets (e.g., land, construction in progress, improvements, buildings, infrastructure, vehicles and furniture, fixtures and equipment, wastewater treatment plant), less any related outstanding debt used to acquire those assets. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

At the end of the current fiscal year, the Town is able to report positive balances in all categories of net position, except in unrestricted for the government as a whole.

BUDGETARY HIGHLIGHTS

Town budgets reflect the same pattern as seen in the revenue and expenditures of the Town. The State of New Mexico budget process is defined under state law and regulation. To enhance the developing a budget at the Town level, Edgewood utilizes goals and objectives defined by the Town Commissioners, community input meetings, long-term plans and input from various staff groups to develop the Town budget. Town priorities are well defined through this process. A statement reporting the original and final budget amounts compared to the Town's actual financial activity for the General Fund is provided in this report as a basic financial statement. The significant variances are summarized as follows.

- The favorable variance of \$1.2 million in revenues for general government was primarily the result of better than expected gross receipts tax revenue and higher state grant revenue.
- General government expenditures were approximately \$625,000 under budget due to fiscal management and personnel vacancies.

There were no significant variances between the General Fund's original and final budgets.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets. At year-end, the Town has invested \$21.8 million in governmental-type capital assets, including land, construction in progress, infrastructure, land improvements, buildings and improvements, vehicles, furniture and equipment, right to use asset (lease), and easements. This amount represents a net increase prior to depreciation of \$9.8 million. Total governmental-type depreciation expense for the current fiscal year was \$1.1 million.

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2022**

The Town has invested \$9.9 million in business-type capital assets, primarily the Wastewater Treatment Plant. This amount is higher from additional investment into the plant of approximately \$400,000 during fiscal year ended June 30, 2022. Depreciation for the fiscal year was approximately \$380,000.

In prior years, the Town had an incorrect and incomplete capital assets listing which resulted in Modified (Qualified) auditor opinions on the Town's government-wide financial statements. When the new Commission took office in January 2022, they began the work of reconciling capital assets properly. As a result, the financial statements reflect a Prior Period Restatement. Over \$5.2 million in assets were added to the listing, over \$1.3 million in assets were removed from the list, and accumulated depreciation was adjusted by \$2.2 million. With these changes, the Town now has an Unmodified, or "clean" opinion on its June 30, 2022 financial statements, the highest level of assurance it can obtain.

Additional information on the Town's capital assets can be found in Notes 5 and 12.

Debt Administration. At year-end, the Town had \$1.8 million in long-term debt outstanding. State statutes currently limit the amount of general obligation debt a Town may issue of its total taxable property for general purposes. The Town did not incur additional debt during the year ended June 30, 2022 and paid debt off of \$330,000 via principal payments.

Additional information on the Town's long-term debt can be found in Note 6.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

Many factors were considered by the Town's administration during the process of developing the fiscal year 2022-23 budget. Among them:

- The 2020 Census indicates approximately 5% growth rate in Edgewood from 2010, outpacing the state by almost 3%.
- Economic development with commercial businesses and the resulting Gross Receipts Tax revenues from non-residents continue to increase, allowing the Town to provide services to the Public
- The State and Town expect an influx of federal grants for an Emergency Operations Center, a Water Treatment Facility, roads, and other infrastructure projects.

Also considered in the development of the budget is the local economy and inflation of the surrounding area.

CONTACTING THE TOWN'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the Town's finances and to demonstrate the Town's accountability for the resources it receives. If you have questions about this report or need additional information, contact:

Town of Edgewood Treasurer
PO Box 3610 Edgewood, New Mexico 87015
(505) 286-4518
Treasurer@Edgewood-NM.gov
www.edgewood-nm.gov

STATE OF NEW MEXICO
Town of Edgewood
Statement of Net Position
For the Year Ended June 30, 2022

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
ASSETS			
Current assets			
Cash and cash equivalents	\$ 8,502,496	-	8,502,496
Accounts receivable, net	-	4,960	4,960
Taxes receivable	1,229,676	-	1,229,676
Due from other funds	428,079	(428,079)	-
Total current assets	10,160,251	(423,119)	9,737,132
Noncurrent assets			
Capital assets:			
Capital assets	22,163,465	9,881,718	32,045,183
Less: accumulated depreciation	(9,784,738)	(4,375,700)	(14,160,438)
Total noncurrent assets	12,378,727	5,506,018	17,884,745
Total assets	22,538,978	5,082,899	27,621,877
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows - pension related	481,599	6,513	488,112
Deferred outflows - OPEB related	420,046	7,230	427,276
Total deferred outflows of resources	901,645	13,743	915,388

STATE OF NEW MEXICO
Town of Edgewood
Statement of Net Position
For the Year Ended June 30, 2022

	Primary Government		
	Governmental	Business-Type	
	Activities	Activities	Total
LIABILITIES			
Current liabilities:			
Accounts payable	492,931	39,671	532,602
Accrued payroll	43,133	935	44,068
Accrued compensated absences	27,381	-	27,381
Deferred revenue	756,535	-	756,535
Accrued interest	55,893	1,593	57,486
Current portion of notes payable	339,667	22,244	361,911
Total current liabilities	<u>1,715,540</u>	<u>64,443</u>	<u>1,779,983</u>
Noncurrent liabilities:			
Compensated absences	11,735	-	11,735
Notes payable	5,376,468	175,553	5,552,021
Net pension liability	2,233,822	30,211	2,264,033
Net OPEB liability	1,101,066	20,614	1,121,680
Total noncurrent liabilities	<u>8,723,091</u>	<u>226,378</u>	<u>8,949,469</u>
Total liabilities	<u>10,438,631</u>	<u>290,821</u>	<u>10,729,452</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows - pension related	964,950	13,050	978,000
Deferred inflows - OPEB	615,297	11,520	626,817
Total deferred inflows of resources	<u>1,580,247</u>	<u>24,570</u>	<u>1,604,817</u>
NET POSITION			
Net investment in capital assets	7,002,259	5,308,221	12,310,480
Restricted for:			
Capital Projects	2,794,424	-	2,794,424
Special Revenue	1,017,727	-	1,017,727
Unrestricted	607,335	(526,970)	80,365
Total net position	<u>11,421,745</u>	<u>4,781,251</u>	<u>16,202,996</u>
Total liabilities, deferred inflows of resources, and net position	<u>\$ 23,440,623</u>	<u>5,096,642</u>	<u>28,537,265</u>

STATE OF NEW MEXICO
Town of Edgewood
Statement of Activities
For the Year Ended June 30, 2022

Functions/Programs	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Primary government:				
General government	\$ 1,270,966	120,585	798,887	-
Public safety	2,657,165	-	26,600	-
Public works	1,046,350	-	-	309,784
Culture and recreation	648,301	-	-	-
Health and welfare	230,825	-	-	-
Capital Outlay	-	-	-	-
Interest on long-term debt	199,183	-	-	-
Total governmental activities	6,052,790	120,585	825,487	309,784
Business-type activities:				
Wastewater	661,221	200,055	-	-
Total business-type activities	661,221	200,055	-	-
Total primary government	6,714,011	320,640	825,487	309,784

General Revenues, Transfers and Reversions to Other Governments:

Taxes:

Property taxes, levied for general purpose

Gross receipts taxes

Gasoline and motor vehicle taxes

Other taxes

Investment income (loss)

Miscellaneous

Transfers

Capital contribution

Total general revenues, transfers and reversions to other governments

Change in net position

Net position, beginning

Prior period adjustment, Note 12

Net position, beginning as restated

Net position, ending

Net (Expense) Revenue and Changes in Net Position		
Primary Government		
Governmental Activities	Business-Type Activities	Total
(351,494)	-	(351,494)
(2,630,565)	-	(2,630,565)
(736,566)	-	(736,566)
(648,301)	-	(648,301)
(230,825)	-	(230,825)
-	-	-
(199,183)	-	(199,183)
(4,796,934)	-	(4,796,934)
-	(461,166)	(461,166)
-	(461,166)	(461,166)
(4,796,934)	(461,166)	(5,258,100)
756,521	-	756,521.00
6,637,347	-	6,637,347
-	-	-
76,592	-	76,592
8,807	(6,408)	2,399
41,329	-	41,329
(98,004)	98,004	-
-	-	-
7,422,592	91,596	7,514,188
2,625,658	(369,570)	2,256,088
8,203,481	4,555,024	12,758,505
592,606	595,797	1,188,403
8,796,087	5,150,821	13,946,908
\$ 11,421,745	4,781,251	16,202,996

STATE OF NEW MEXICO
Town of Edgewood
Balance Sheet - Governmental Funds
For the Year Ended June 30, 2022

	General Fund	American Rescue Plan	Capital Projects Fund	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 3,086,602	756,535	3,613,208	1,046,151	8,502,496
Tax receivables	1,172,175	-	-	57,501	1,229,676
Due from other funds	1,013,874	-	578,859	-	1,592,733
Total assets	<u>5,272,651</u>	<u>756,535</u>	<u>4,192,067</u>	<u>1,103,652</u>	<u>11,324,905</u>
LIABILITIES					
Accounts payable	244,033	-	240,811	8,087	492,931
Accrued liabilities	36,991	-	-	6,142	43,133
Due to other funds	-	-	1,156,832	7,822	1,164,654
Unearned revenue	-	756,535	-	-	756,535
Total liabilities	<u>281,024</u>	<u>756,535</u>	<u>1,397,643</u>	<u>22,051</u>	<u>2,457,253</u>
DEFERRED INFLOWS OF RESOURCES					
Deferred - property tax	-	-	-	29,476	29,476
Total deferred inflows of resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>29,476</u>	<u>29,476</u>
FUND BALANCES					
Restricted for special revenue	-	-	-	1,017,727	1,017,727
Restricted for capital outlays	-	-	2,794,424	-	2,794,424
Unassigned (deficit)	4,991,627	-	-	34,398	5,026,025
Total fund balances	<u>4,991,627</u>	<u>-</u>	<u>2,794,424</u>	<u>1,052,125</u>	<u>8,838,176</u>
Total liabilities and fund balances	<u>\$ 5,272,651</u>	<u>756,535</u>	<u>4,192,067</u>	<u>1,103,652</u>	<u>11,324,905</u>

STATE OF NEW MEXICO
Town of Edgewood
Governmental Funds
Reconciliation of the Balance Sheet to the Statement of Net Position
For the Year Ended June 30, 2022

Amounts reported for governmental activities in the Statement of Net Position are different because:

Fund balances - total governmental funds	\$ 8,838,176
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds	12,378,727
Delinquent property taxes not collected within sixty days after year end are not considered "available" revenues and are considered to be revenue in the fund financial statements, but are considered revenue in the Statement of Activities	29,476
Interest on long-term debt is not accrued in the fund financial statements unless it is due and payable:	
Accrued interest	(55,893)
Deferred outflows and inflows of resources related to pensions are applicable to future periods and therefore, are not reported in the funds:	481,599
Deferred outflows of resources related to employer OPEB contributions subsequent to the measurement date	420,046
Deferred inflows of resources related to pension	(964,950)
Deferred inflows of resources related to OPEB	(615,297)
Some liabilities, including bonds payable, notes, accrued compensated absences, and net pension payable are not due and payable in the current period and therefore, are not reported in the funds:	
Accrued compensated absences	(39,116)
Notes payable	(5,716,135)
Net OPEB liability	(2,233,822)
Net pension liability	(1,101,066)
<i>Net Position of Governmental Activities</i>	\$ <u><u>11,421,745</u></u>

STATE OF NEW MEXICO
Town of Edgewood
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Year Ended June 30, 2022

	General Fund	American Rescue Plan	Capital Projects Fund	Other Governmental Funds	Total Governmental Funds
REVENUES					
Taxes	\$ 5,820,551	-	694,943	878,374	7,393,868
Lodgers tax	-	-	-	76,592	76,592
Charges for services	10,426	-	-	-	10,426
Fines and forfeitures	59,944	-	-	9,198	69,142
License and permits	41,017	-	-	-	41,017
State grants	798,887	-	309,784	26,600	1,135,271
Interest income	3,638	-	1,247	3,922	8,807
Miscellaneous	41,141	-	-	188	41,329
Total revenue	6,775,604	-	1,005,974	994,874	8,776,452
Expenditures					
Current:					
General government	1,110,257	-	27,870	80,520	1,218,647
Public safety	2,474,625	-	-	26,695	2,501,320
Public works	350,487	-	11,395	-	361,882
Culture and recreation	-	-	-	591,820	591,820
Health and welfare	230,825	-	-	-	230,825
Capital outlay	238,517	-	48,324	642,049	928,890
Debt service:					
Principal	-	-	-	321,226	321,226
Interest	-	-	-	199,183	199,183
Total expenditures	4,404,711	-	87,589	1,861,493	6,353,793
Excess (deficiency) of revenues over expenditures	2,370,893	-	918,385	(866,619)	2,422,659
Other financing sources (uses)					
Transfers in	-	-	-	944,451	944,451
Transfers out	(1,042,455)	-	-	-	(1,042,455)
Total other financing sources (uses)	(1,042,455)	-	-	944,451	(98,004)
NET CHANGE IN FUND BALANCES	1,328,438	-	918,385	77,832	2,324,655
FUND BALANCES - BEGINNING	3,663,189	-	1,876,039	974,293	6,513,521
FUND BALANCES - ENDING	\$ 4,991,627	-	2,794,424	1,052,125	8,838,176

STATE OF NEW MEXICO
Town of Edgewood
Reconciliation of the Statement of Revenues, Expenditures and Changes
in Fund Balances of Governmental Funds to the Statement of Activities
For the Year Ended June 30, 2022

Amounts reported for governmental activities in the the Statement of Activities are different because:

Net Change in fund balances - total governmental funds	\$	2,324,655
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Governmental funds report capital outlays as expenditure. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:

Capital expenditures recorded in capital outlay		928,889
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Depreciation expense		(1,118,279)
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Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenue in the funds:

Change in unavailable revenue related to property taxes receivable		(675)
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Governmental funds report Town pension contributions as expenditures. However, in the Statement of Activities, the cost of pension benefits earned net of employee contributions is reported as pension expense:

Pension expense		(18,672)
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OPEB expense		125,449
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The issuance of long-term debt (e.g. bonds, loans, leases) provide current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position.

Decrease in accrued interest		2,637
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Increase in accrued compensated absences		50,614
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Principal payments on leases		9,814
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Principal payments on bonds and notes payable		321,226
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<i>Change in Net Position of Governmental Activities</i>	\$	<u><u>2,625,658</u></u>
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STATE OF NEW MEXICO
Town of Edgewood
Statement of Revenues, Expenditures, and Changes in Fund Balance
General Fund Budget (Non-GAAP Budgetary Basis) and Actual
For the Year Ended June 30, 2022

	Original Budget	Final Budget	Actual Amounts	Variance With Final Budget Positive (Negative)
REVENUES				
Taxes:				
Property	\$ 466,297	466,297	441,765	(24,532)
Gross receipts	4,897,474	4,897,474	5,369,960	472,486
Other	16,400	16,400	8,826	(7,574)
Intergovernmental income:				
State operating grants	140,000	140,000	781,890	641,890
State capital grants	-	-	16,997	16,997
Charges for services	16,618	16,618	10,426	(6,192)
Licenses and fees	58,865	58,865	100,961	42,096
Interest income	-	-	3,638	3,638
Miscellaneous	27,000	27,000	41,141	14,141
Total revenue	<u>5,622,654</u>	<u>5,622,654</u>	<u>6,775,604</u>	<u>1,152,950</u>
Expenditures				
Current:				
General government	1,746,069	1,746,069	1,120,838	625,231
Public safety	2,417,969	2,417,969	2,474,625	(56,656)
Public works	260,033	260,033	350,487	(90,454)
Culture and recreation	314,881	314,881	230,825	84,056
Capital outlay	320,232	320,232	238,517	81,715
Total expenditures	<u>5,059,184</u>	<u>5,059,184</u>	<u>4,415,292</u>	<u>643,892</u>
Excess (deficiency) of revenues over expenditures	563,470	563,470	2,360,312	509,058
Other financing sources (uses)				
Transfers in	20,000	20,000	-	(20,000)
Transfers out	(1,622,506)	(1,622,506)	(877,846)	744,660
Total other financing sources (uses)	<u>(1,602,506)</u>	<u>(1,602,506)</u>	<u>(877,846)</u>	<u>724,660</u>
Net change in fund balance	<u>(1,039,036)</u>	<u>(1,039,036)</u>	<u>1,482,466</u>	<u>1,233,718</u>
Net change in fund balance (non-GAAP budgetary basis)			1,482,466	
Adjustments to revenues			-	
Adjustments to expenditures			(154,028)	
Net change in fund balance (GAAP)			<u>1,328,438</u>	

STATE OF NEW MEXICO
Town of Edgewood
Statement of Revenues, Expenditures, and Changes in Fund Balance
American Rescue Plan Budget (Non-GAAP Budgetary Basis) and Actual
For the Year Ended June 30, 2022

	Original Budget	Final Budget	Actual Amounts	Variance With Final Budget Positive (Negative)
REVENUES				
Federal grants	\$ 756,635	756,535	756,535	-
Total revenue	<u>756,635</u>	<u>756,535</u>	<u>756,535</u>	<u>-</u>
Expenditures				
Current:				
General government	-	-	-	-
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of revenues over expenditures	756,635	756,535	756,535	-
Net change in fund balance	<u>756,635</u>	<u>756,535</u>	<u>756,535</u>	<u>-</u>
Net change in fund balance (non-GAAP budgetary basis)			756,535	
Adjustments to revenues			(756,535)	
Adjustments to expenditures			<u>-</u>	
Net change in fund balance (GAAP)			<u><u>-</u></u>	

STATE OF NEW MEXICO
Town of Edgewood
Statement of Net Position
Proprietary Funds
For the Year Ended June 30, 2022

	<u>Wastewater</u>
ASSETS	
Current assets	
Accounts receivables	\$ <u>4,960</u>
Total current assets	<u>4,960</u>
Noncurrent assets	
Capital assets, net of accumulated depreciation	<u>5,506,018</u>
Total assets	<u>5,510,978</u>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred outflows - pension related	6,513
Deferred outflows - OPEB related	<u>7,230</u>
Total deferred outflows of resources	<u>13,743</u>

STATE OF NEW MEXICO
Town of Edgewood
Statement of Net Position
Proprietary Funds
For the Year Ended June 30, 2022

	<u>Wastewater</u>
LIABILITIES	
Current liabilities:	
Accounts payable	39,671
Due to other funds	428,079
Accrued salaries	935
Accrued interest	1,593
Current portion of long-term debt	<u>22,244</u>
Total current liabilities	<u>492,522</u>
Noncurrent liabilities:	
Notes payable	175,553
Net pension liability	30,211
Total OPEB liability	<u>20,614</u>
Total noncurrent liabilities	<u>226,378</u>
Total liabilities	<u>718,900</u>
DEFERRED INFLOWS OF RESOURCES	
Deferred inflows - pension related	13,050
Deferred inflows - OPEB	<u>11,520</u>
Total deferred inflows of resources	<u>24,570</u>
NET POSITION	
Net investment in capital assets	5,308,221
Unrestricted	<u>(526,970)</u>
Total net position	<u>4,781,251</u>
Total liabilities, deferred inflows of resources, and net position	<u>\$ 5,524,721</u>

STATE OF NEW MEXICO
Town of Edgewood
Statement of Revenues, Expenses and Changes in Net Position
Proprietary Funds
For the Year Ended June 30, 2022

OPERATING REVENUES

	Wastewater
Services fees	\$ 200,055
Total revenues	<u>200,055</u>

OPERATING EXPENSES

Professional services	122,429
State shared taxes	1,900
Repairs and maintenance	70,438
Supplies	53,973
Utilities	32,103
Depreciation	<u>380,378</u>
Total operating expenses	<u>661,221</u>

Operating income (loss)	<u>(461,166)</u>
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NON-OPERATING REVENUES (EXPENSES)

Investment expense	<u>(6,408)</u>
Total non-operating revenues (expenses)	<u>(6,408)</u>

Income (loss) before and transfers	<u>(467,574)</u>
------------------------------------	------------------

Transfers in	98,004
Transfers out	<u>-</u>

CHANGE IN NET POSITION

	<u>(369,570)</u>
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NET POSITION - BEGINNING

	4,555,024
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PRIOR PERIOD ADJUSTMENT, NOTE 12

	<u>595,797</u>
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NET POSITION, BEGINNING AS RESTATED

	<u>5,150,821</u>
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NET POSITION - END OF YEAR

	\$ <u><u>4,781,251</u></u>
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STATE OF NEW MEXICO
Town of Edgewood
Statement of Cash Flows
Proprietary Funds
For the Year Ended June 30, 2022

	<u>Wastewater</u>
CASH FLOWS FROM OPERATING ACTIVITIES	
Receipts from customers	\$ 580,499
Payments to suppliers	<u>(211,546)</u>
Net cash provided (used) by operating activities	<u>368,953</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Cash received from other funds	<u>98,004</u>
Net cash provided (used) by noncapital financing activities	<u>98,004</u>
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES	
Acquisition and construction of capital assets	(438,953)
Miscellaneous revenue	-
Principal paid on long-term debt	(21,596)
Interest paid on long-term debt	<u>(6,408)</u>
Net cash (used) by capital and related financing activities	<u>(466,957)</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest received	<u>-</u>
Net cash provided by investing activities	<u>-</u>
Net (decrease) increase in cash and cash equivalents	-
Cash and cash equivalents, beginning	<u>-</u>
Cash and cash equivalents, ending	\$ <u><u>-</u></u>

**STATE OF NEW MEXICO
Town of Edgewood
Statement of Cash Flows
Proprietary Funds
For the Year Ended June 30, 2022**

Wastewater

**RECONCILIATION OF OPERATING INCOME (LOSS) TO NET
CASH PROVIDED (USED) BY OPERATING ACTIVITIES**

Operating income (loss)	\$ (461,166)
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:	
Depreciation	380,378
Decrease (increase) in customer receivable	(1,292)
Increase (decrease) in accounts payable	(896)
Increase (decrease) in accrued liabilities	(1,027)
Increase (decrease) in accrued interest	1,593
Increase (decrease) in due to/from	428,079
Increase (decrease) in net pension/total OPEB liabilities	(3,308)
Increase (decrease) in pension related deferred inflows	16,014
Increase (decrease) in pension and OPEB related deferred outflows	<u>10,578</u>
Net cash provided (used) by operating activities	\$ <u><u>368,953</u></u>

STATE OF NEW MEXICO
Town of Edgewood
Statement of Fiduciary Net Position
Custodial Funds
June 30, 2022

	<u>Custodial Funds</u>
ASSETS	
Cash and cash equivalents	\$ <u>27,002</u>
<i>Total assets</i>	\$ <u><u>27,002</u></u>
NET POSITION	
Net position	\$ <u>27,002</u>
<i>Total net position</i>	\$ <u><u>27,002</u></u>

STATE OF NEW MEXICO
Town of Edgewood
Statement of Changes in Fiduciary Net Position
Custodial Funds
June 30, 2022

	<u>Custodial Funds</u>
Increases	
Impact fees received	\$ <u>52,687</u>
<i>Total increases</i>	<u>52,687</u>
Decreases	
Development fees	<u>49,079</u>
<i>Total decreases</i>	<u>49,079</u>
<i>Net increase (decrease) in fiduciary net position</i>	<u>3,608</u>
Net positions, beginning	<u>23,394</u>
Net positions, ending	\$ <u><u>27,002</u></u>

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Town of Edgewood (the "Town") was established by the laws of the State of New Mexico in 1999. The Town operates under the commission-manager form of government and provides the following services as authorized in the grant of powers: public safety (corrections, fire and law enforcement), public works (highways and streets), water, sewer and sanitation, health and welfare services, culture and recreation, planning and zoning and general administration services.

The financial statements of the Town have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The GASB periodically updates its codification of the existing Governmental Accounting and Financial reporting standards which, along with subsequent GASB pronouncements (Statements and Interpretations), constitutes GAAP for governmental units. The more significant of the Town's accounting policies are described below.

In evaluating how to define the Town, for financial reporting purposes, management has considered all potential component units. The decision to include any potential component units in the financial reporting entity was made by applying the criteria set forth in GASB-34. The first criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility.

Reporting Entity

The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters.

A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the government and/or its citizens, or whether the activity is conducted within the geographic boundaries of the government and is generally available to its citizens. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the government is able to exercise oversight responsibilities. Based upon the application of these criteria, the Town has no component units, and is not a component unit of another governmental agency.

Basis of Presentation

The government-wide financial statements (i.e., the statement of net position and the statement of activities and changes in net position) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of inter-fund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers for utility and other services provided, fines and forfeitures from the courts, licenses and permits issued and funds from the small city assistance program. 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular department or function of the Town. Taxes and other items not properly included among program revenues are reported instead as general revenues.

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as non-major funds.

Measurement Focus, Basis of Accounting, and Fund Financial Statements

Government-wide and Fiduciary Financial Statements - The government-wide, and proprietary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Non-exchange transactions, in which the Town gives (or receives) value without directly receiving (or giving) equal value in exchange, include gross receipts taxes and property taxes, grants and entitlements. On an accrual basis, revenue from property taxes, net of estimated refunds and uncollectible amounts, is recognized as revenues in the year for which they are levied. Revenue from grants and entitlements is recognized in the fiscal year in which all eligibility requirements are met.

Fund Financial Statements - Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. The Town considers all revenues to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Revenues not considered available are recorded as deferred inflows. Property taxes, gross receipts taxes, franchise taxes, and interest are considered susceptible to accrual. Sales and use taxes are classified as derived tax revenues and are recognized as revenue when the underlying exchange takes place and the revenues are measurable and available. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period.

For this purpose, the government considers revenues to be available if they are collected within sixty (60) days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government because they are not measurable or reasonably estimable.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt are reported as other financing sources.

Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met and susceptible to accrual criteria have been met.

The Town reports the following Major Fund types:

General Fund - The general fund is the Town's primary operating fund. It accounts for all the financial resources of the general government, except those required to be accounted for in another fund.

American Rescue Plan - To track revenues and expenditures related to the America Rescue Plan Act of 2021 (ARPA) signed into law through H.R. 1319 by President Biden in order to combat the COVID-19 pandemic.

Capital Projects Fund - A capital projects fund that accounts for money received and expended for capital projects.

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The Town reports the following major proprietary fund:

Waste Water Fund - This fund accounts for all the financial resources and expenditures related to the waste water system.

Budgets and Budgetary Accounting

The Town follows these procedures in establishing the budgetary data reflected in the financial statements:

1. Prior to June 1, the Town Manager submits to the Town Commission a proposed operating budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them based on previous year's history. Public hearings are conducted at the Community Center to obtain taxpayer comments. Prior to July 31, the budget is legally enacted through passage of an ordinance.

2. The Town Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any funds must be approved by the Town Commission and the New Mexico State Department of Finance, Local Government Division.

3. Formal budgetary integration is employed as a management control device during the year for the general fund, special revenue funds, and capital projects funds.

4. The level of classification detail in which expenditures of expenses may not legally exceed appropriations for each budget is in fund total.

Assets, Liabilities and Net Positions or Equity**Deposits and Investments**

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of six months or less from the date of acquisition.

- a. State statutes authorize the Town to invest in obligations of the U.S. Treasury, interest bearing accounts with local financial institutions and the State Treasurer Local Government Investment Pool (LGIP).

New Mexico Statutes require that financial institutions with public monies on deposit pledge collateral, to the owners of such monies, in an amount not less than 50% of the public monies held on deposit. Collateral pledged is held in safekeeping by other financial institutions, with safekeeping receipts held by the Town. The pledged securities remain in the name of the financial institution.

Inventories

Inventories are valued at cost, which approximates market, using the first-in/first-out (FIFO) method.

The cost of inventories are recorded as expenditures when purchased rather than when consumed.

Receivables and Payables

Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as inter-fund balance. Long term advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

governmental funds to indicate that they are not available for appropriation and are not expendable from available resources.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. No computer software has been developed in-house.

Major outlays for capital assets and improvements are capitalized as projects are constructed. No interest was included as part of the cost of capital assets under construction.

Capital assets of the primary government are depreciated using the straight-line method over their useful lives.

Deferred Inflows

In addition to liabilities the balance sheet reports a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. Revenue must be susceptible to accrual (measurable and available to finance expenditures of the current fiscal period) to be recognized. If assets are recognized in connection with a transaction, but those assets are not yet available to finance expenditures of the current fiscal period then the assets must be offset by a corresponding deferred inflow of resources.

The Town has two types of items, which arise due to the implementation of GASB 68 and the related net pension liability. Accordingly, the items, net difference between expected and actual earnings and change in assumptions, are reported on the Statement of Net Position. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

Deferred Outflows

In addition to assets, the balance sheet reports a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a use of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expenditure) until that time. The Town has two types of items that qualify for reporting in this category. Accordingly, the items, change in proportion and employer contributions subsequent to measurement date, are reported in the Statement of Net Position. These amounts are deferred and recognized as outflows of resources the next period.

Capital Assets

Capital assets, which include property, plant, equipment, infrastructure assets (e.g., roads, bridges, sidewalks, and similar items) are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets including computer software are defined by the government as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of one year. This is an increase from the \$1,000 threshold reported prior to July 1, 2005. This is a change in accounting estimate. All previously reported Capital Assets that do not meet the updated amount will be depreciated currently and in future periods until they are fully depreciated. Donated Capital Assets are recorded at their estimated fair value at the date of donation. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Pursuant to the implementation of GASB Statement No. 34, the historical cost of infrastructure assets, (retroactive to 1979) are included as part of the governmental capital assets reported in the government-wide statements. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant, and equipment of the primary government is depreciated using the straight line method over the following estimated useful lives:

Assets	Useful Lives (Years)
Land improvements	20
Buildings	20
Building improvements	20
Public domain infrastructure	25
System infrastructure	25
Vehicles	5
Equipment	5
Heavy equipment	10

The Town does not capitalize computer software or software developed for internal use (if applicable) unless it exceeds the \$5,000 threshold.

Compensated Absences

It is the policy of the Town to permit certain employees to accumulate limited amount of earned but unused vacation, which will be paid to employee upon termination or retirement. All vacation pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations or retirements.

Sick pay does not vest and is recorded as an expenditure when it is paid.

Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

Taxes

Franchise Taxes - By authority of Chapter 3, Article 42, NMSA 1978 and various ordinances, the Town imposes a franchise tax on certain public utilities operating within the municipality.

Motor Vehicle Registration Fees - Under the provisions of Chapter 66, Article 6, NMSA 1978, the State of New Mexico collects various fees for the registration and regulation of motor vehicles in the state. Of the amount collected, certain specified amounts are distributed to various governmental agencies with the State, including; the Motor Vehicle Division, State Road fund, municipalities, and counties. After certain priority payments, as detailed in 66-6-23 NMSA 2978 have been made, a portion of the remaining fees held in the motor vehicle suspense fund are distributed as required in 66-6-23 B (4) and 66-6-23 B (5). These distributions are commonly referred to as the 10% and 15% motor vehicle tax distributions.

Gasoline Tax - The State of New Mexico, by authority of Chapter 7, Article 13 NMSA 1978, imposed an excise tax on \$0.17 on each gallon of gasoline received in New Mexico. Of the total gasoline taxes

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

received, a portion is distributed to the various municipalities within the State pursuant to Chapter 7, Article 1-6.9 NMSA 1978 and Chapter 7, Article 1-6.27 NMSA 1978.

Municipal Gross Receipts Tax - Under authority of Chapter 7, Articles 19 and 19D, NMSA 1978, the Town adopted gross receipts taxing through ordinance. Said ordinances provide for the imposition of gross receipts taxes on all nonexempt persons engaging in business in the municipality. The tax is collected by the State of New Mexico and remitted to the Town after deducting certain administrative costs.

State Gross Receipts Tax - Under authority of Chapter 7, Article 1, NMSA 1978, the State of New Mexico imposes a gross receipts tax on all businesses within the State. Of the total collected, 1.225% of the taxable gross receipts are distributed to the municipality reporting the taxable receipts.

Restricted Assets

Certain long-term assets in the proprietary funds are classified as restricted assets on the balance sheet because their use is limited to payments for debt service or other purpose such as "deposits held in trust for others".

Net Position

The government-wide and business-type activities fund financial statements utilize a net position presentation. When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, and then unrestricted resources as needed.

Investment in capital assets, net of related debt - This category reflects the portion of net position that are associated with capital assets less outstanding capital asset related debt.

Restricted net position - This category reflects the portion of net assets that have third party limitation on their use.

Unrestricted net position - This category reflects net assets of the Town, not restricted for any project or other purpose.

Fund Equity

Fund balance is divided into five classifications based primarily on the extent to which the Town is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

Nonspendable - The nonspendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash. It also includes the long-term amount of interfund loans.

Restricted - Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), granters, contributors, or laws or regulations of other governments or is imposed by law through constitutional provisions or enabling legislation (Town ordinances).

Enabling legislation authorizes the Town to assess, levy, charge, or otherwise mandate payment of resources (from external resource providers) and includes a legally enforceable requirement that those resources be used only for the specific purposes stipulated in the legislation. Legal enforceability means that the Town can be compelled by an external party - such as citizens, public interest groups, or the

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

judiciary to use resources created by enabling legislation only for the purposes specified by the legislation.

Committed - The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by formal action (ordinance or resolution) of the Town Commission. Those committed amounts cannot be used for any other purpose unless the Town Commission removes or changes the specified use by taking the same type of action (ordinance or resolution) it employed to previously commit those amounts. In contrast to fund balance that is restricted by enabling legislation, committed fund balance classification may be redeployed for other purposes with appropriate due process.

Constraints imposed on the use of committed amounts are imposed by the Town Commission, separate from the authorization to raise the underlying revenue; therefore, compliance with these constraints are not considered to be legally enforceable.

Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned - Amounts in the assigned fund balance classification are intended to be used by the Town for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General Fund, assigned amounts represent intended uses established by the Town Commission or a Town official delegated that authority by the Town Commission or ordinance.

Unassigned - Unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purposes for which amounts have been restricted, committed, or assigned.

The Town applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

Inter-Fund Transaction

Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund from expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed. All other inter-fund transactions, except quasi-external transactions and reimbursements are reported as transfers. All other inter-fund transfers are reported as operating transfers.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**Risk Management**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Surety Coverage

The officials and certain employees of the Town are covered by a surety bond as required by Section 12-6-7 NMSA 1978 Compilation and the New Mexico State Auditor Rule NMAC 2.2.

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and additions to/deductions from PERA's fiduciary net position have been determined on the same basis as they are reported by PERA, on the economic resources measurement focus and accrual basis of accounting. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Postemployment Benefits Other Than Pension (OPEB)

For purpose of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the New Mexico Retiree Health Care Authority (NMRHCA) and additions to and deductions from NMRHCA's fiduciary net position have been determined on the same basis as they are reported by NMRHCA. For this purpose, NMRHCA recognizes benefits payments when due and payable in accordance with the benefit terms. Investments are reported at fair value.

NOTE 2. CASH AND DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS

According to the Federal Deposit Insurance Authority, public unit deposits are funds owned by the Town's time deposits, savings deposits and interest bearing NOW accounts of a public unit in an institution in the same state will be insured up to \$250,000 in aggregate and separate from the \$250,000 coverage for public unit demand deposits at the same institution.

The following is the Cash on Deposit at each financial institution.

Wells Fargo Bank	Business	Checking	\$	7,696,770
Wells Fargo Bank	Impact Fee	Checking		27,002
Wells Fargo Bank	CD	Checking		254,059
Bank of the West	CD	Checking		<u>5,924</u>
NM Finance Authority				<u>869,476</u>
Total amount on deposit				8,853,231
Deposit/Check in transit				(327,443)
Petty cash				<u>3,710</u>
Total per financial statements			\$	<u><u>8,529,498</u></u>

The following schedule details the public money held by Wells Fargo Bank and the pledged collateral provided for the Town follows:

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

**NOTE 2. CASH AND DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS
(CONTINUED)**

	Wells Fargo	Bank of the West
Cash on deposit at June 30	\$ 7,977,831	5,924
Less: FDIC	<u>(500,000)</u>	<u>(5,924)</u>
Uninsured funds	7,477,831	-
Funds needing collateralization at 50%	3,738,916	-
Pledge collateral at June 30	<u>3,857,895</u>	<u>-</u>
Excess of Pledged Collateral	\$ <u>118,980</u>	<u>-</u>

Custodial Credit Risk - Deposits - Custodial Credit Risk is the risk that in the event of bank failure, the Town's deposits may not be returned to it. The Town does not have a deposit policy for custodial credit risk. As of June 30, 2022 \$7,477,831 of the Town's bank balance \$7,977,831 was exposed to custodial credit risk as follows:

Uninsured and Uncollateralized	\$ 3,619,936
Uninsured and collateralized with securities held by the pledged banks trust department, but not in the Town's name	<u>3,857,895</u>
Total	\$ <u>7,477,831</u>

NM State Statutes require collateral pledged for deposits in excess of the federal deposit insurance to be delivered, or a joint safekeeping receipt be issued, to the cooperative for at least one half of the amount on deposit with the institution. The types of collateral allowed are limited to direct obligations of the United States Government and all bonds issued by any agency, district or political subdivision of the State of New Mexico. The collateral pledged is shown as follows:

Name of Depository	Description of Pledged Collateral	Maturity Date	Fair Market Value
Wells Fargo Bank	FMAC FEPC - 31334X5A3	8/1/2049	\$ 360,120
Wells Fargo Bank	FMAC FEPC - 3133KG5L8	11/1/2049	12,468
Wells Fargo Bank	FNMA FNMS - 3138EDDP3	4/1/2042	628,664
Wells Fargo Bank	FNMA FNMS - 3140X4P59	8/1/2049	1,002,745
Wells Fargo Bank	GNMA G2SF - 36179SQV2	10/20/2046	1,061,901
Wells Fargo Bank	GNMA G2SF - 36179SSP3	11/20/2046	512,396
Wells Fargo Bank	GNMA G2SF - 36179TSG1	2/20/2048	10,764
Wells Fargo Bank	GNMA G2SF - 36179TUA1	3/20/2048	268,837
	Total		\$ <u>3,857,895</u>

NOTE 3. ACCOUNTS RECEIVABLES

Accounts receivable as of June 30, 2022, consist of following:

	Governmental Activities	Business-Type Activities	Total
Accounts receivable	\$ -	4,960	4,960
Gross receipts taxes receivable	1,172,175	-	1,172,175
Property taxes receivable	38,690	-	38,690
Gas tax	<u>18,811</u>	<u>-</u>	<u>18,811</u>
Net receivable	\$ <u>1,229,676</u>	<u>4,960</u>	<u>1,234,636</u>

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 4. PROPERTY TAX

Property taxes attach as an enforceable lien on property as of January 1. Property tax rates for the year are set no later than September 1 each year by the Secretary of Finance and Administration. The rates of tax are then used by County Assessors to develop the property tax schedule by October 1. Taxes are payable in equal semi-annual installments by November 10 and April 10 of the subsequent year. Taxes are collected on behalf of the Town by the County Treasurer, and are remitted to the Town in the month following collection. Because the Treasurer for the county in which the Town is located is statutorily required to collect taxes as an intermediary agency for all forms of government, distribution of taxes are made through the applicable County to the Town.

The Town is permitted to levy taxes for general operating purposes based on taxable value for both residential and nonresidential property, taxable value being defined as one-third of the fully assessed value. In addition, the Town is allowed to levy taxes for payments of bond principal and interest in amounts approved by voters of the Town.

NOTE 5. CAPITAL ASSETS

The amount of property, plant and equipment in the Governmental-Type Activities consists of the following:

	Restated Balance June 30, 2021	Additions	Deletions	Balance June 30, 2022
Capital assets not being depreciated:				
Land	\$ 262,650	-	-	262,650
Construction in progress	90,715	-	-	90,715
Total	353,365	-	-	353,365
Other capital assets being depreciated:				
Buildings, structures and improvements	5,551,005	-	-	5,551,005
Road equipment	751,478	-	-	751,478
Infrastructure	12,379,245	795,733	-	13,174,978
Furniture, fixtures and equipment	969,614	93,490	-	1,063,104
Right to use asset	77,945	-	-	77,945
Vehicles	1,101,234	39,666	-	1,140,900
Easement	50,690	-	-	50,690
Total	20,881,211	928,889	-	21,810,100
Accumulated depreciation				
Buildings, structures and improvements	(1,946,381)	(275,587)	-	(2,221,968)
Road equipment	(672,841)	(20,789)	-	(693,630)
Infrastructure	(4,938,293)	(496,670)	-	(5,434,963)
Furniture, fixtures and equipment	(271,398)	(183,084)	-	(454,482)
Right to use asset	(43,844)	(9,743)	-	(53,587)
Vehicles	(793,702)	(132,406)	-	(926,108)
Total	(8,666,459)	(1,118,279)	-	(9,784,738)
Total capital assets	\$ 12,568,117	(189,390)	-	12,378,727

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 5. CAPITAL ASSETS (CONTINUED)

Depreciation expense was charged to functions/programs of the government as follows:

General governmental	\$ 162,759
Public safety	214,572
Public works	684,468
Culture and recreation	56,480
Total	<u>\$ 1,118,279</u>

The amount of property, plant and equipment in the Business-Type Activities consists of the following:

	Restated Balance June 30, 2021	Additions	Deletions	Balance June 30, 2022
Capital assets not being depreciated:				
Waste Water System	\$ 9,442,765	438,953	-	9,881,718
Total	<u>9,442,765</u>	<u>438,953</u>	<u>-</u>	<u>9,881,718</u>
Accumulated depreciation				
Waste Water System	(3,995,322)	(380,378)	-	(4,375,700)
Total	<u>(3,995,322)</u>	<u>(380,378)</u>	<u>-</u>	<u>(4,375,700)</u>
Total capital assets	\$ <u>5,447,443</u>	<u>58,575</u>	<u>-</u>	<u>5,506,018</u>

NOTE 6. LONG-TERM DEBT

During the year-end June 30, 2022, the following changes occurred in the liabilities reported in the Governmental Funds:

	Restated Balance June 30, 2021	Additions	Reduction	Balance June 30, 2022	Due Within One Year
NMFA Edgewood 3	\$ 937,736	-	(82,041)	855,695	84,133
NMFA Edgewood 5	2,274,774	-	(69,185)	2,205,589	70,541
GO BOND	2,805,000	-	(170,000)	2,635,000	175,000
Lease payable	29,666	-	(9,814)	19,851	9,993
Total	\$ <u>6,047,176</u>	<u>-</u>	<u>(331,040)</u>	<u>5,716,135</u>	<u>339,667</u>

	Balance June 30, 2021	Net Change	Balance June 30, 2022	Due Within One Year
Compensated absences	\$ 89,730	(50,614)	39,116	27,381
Total	\$ <u>89,730</u>	<u>(50,614)</u>	<u>39,116</u>	<u>27,381</u>

Accrued Compensated Absences. Employees accrue either eight or ten hours per month depending on if the employee has been with the Town less than or more than five years, respectively. The maximum number of annual leave hours which may be accrued is either 96 or 120 hours depending on if the employee has been with the Town less than or more than five years, respectively. Compensated absence balances have been liquidated within the general fund in prior years.

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 6. LONG-TERM DEBT (CONTINUED)

The Town received a loan in 2012 totaling \$1,637,195 from the New Mexico Finance Authority (NMFA). The loan requires variable annual principal payments ranging from \$54,919 to \$3,761 including interest at 2.98% and matures May 2031. A portion of the Town's Municipal Infrastructure Gross Receipts Tax has been pledged to pay the loan principal and interest. The loan is subject to an intercept agreement whereby the pledged gross receipts taxes are paid directly to NMFA by the state distributing entity. Loan debt service requirements to maturity are as follows:

June 30	Principal	Interest	Total
2023	\$ 84,133	28,508	112,641
2024	86,419	26,152	112,571
2025	88,870	23,629	112,499
2026	91,522	20,901	112,423
2027	94,363	17,981	112,344
2028 - 2031	410,388	38,126	448,514
	<u>\$ 855,695</u>	<u>155,297</u>	<u>1,010,992</u>

The Town received a loan in 2015 totaling \$2,696,483 from the New Mexico Finance Authority (NMFA). The loan requires variable annual principal payments ranging from \$64,793 to \$144,922 including interest at 3.72% and matures May 2044. A portion of the Town's Municipal Infrastructure Gross Receipts Tax has been pledged to pay the loan principal and interest. The loan is subject to an intercept agreement whereby the pledged gross receipts taxes are paid directly to NMFA by the state distributing entity. Loan debt service requirements to maturity are as follows:

June 30	Principal	Interest	Total
2023	\$ 70,541	80,468	151,009
2024	72,015	78,994	151,009
2025	73,606	77,402	151,008
2026	75,469	75,540	151,009
2027	77,567	73,442	151,009
2028 - 2032	426,361	328,682	755,043
2033 - 2037	508,600	246,443	755,043
2038 - 2042	617,401	137,644	755,045
2043 - 2044	284,029	17,988	302,017
	<u>\$ 2,205,589</u>	<u>1,116,603</u>	<u>3,322,192</u>

During 2014, the Town issued \$3,670,000 of Series 2014 General Obligation Bonds. Interest, with rates ranging from 1.3% to 5.0%, is due every February and August commencing February 2015 and principal is due each August commencing August 2015. The bonds are secured by ad valorem property tax and mature August 2034. Bond debt service requirements to maturity are as follows:

June 30	Principal	Interest	Total
2023	\$ 175,000	89,220	264,220
2024	185,000	84,354	269,354
2025	195,000	78,895	273,895
2026	200,000	73,088	273,088
2027	205,000	66,878	271,878
2028 - 2032	1,045,000	225,939	1,270,939
2033 - 2035	630,000	38,735	668,735
	<u>\$ 2,635,000</u>	<u>657,109</u>	<u>3,292,109</u>

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 6. LONG-TERM DEBT (CONTINUED)

Enterprise:

	Balance June 30, 2021	Additions	Reduction	Balance June 30, 2022	Due Within One Year
RIP Loan	\$ 219,393	-	(21,596)	197,797	22,244
Total	\$ 219,393	-	(21,596)	197,797	22,244

The Town received a loan in 2011 totaling \$419,211 from the New Mexico Environment Department Construction Programs Bureau. The loan requires variable annual principal payments ranging from \$15,601 to \$26,536 including interest at 3.00% and matures March 2031. A portion of the Town's Municipal Infrastructure Gross Receipts Tax has been pledged to pay the loan principal and interest.

June 30	Principal	Interest	Total
2023	\$ 22,244	5,934	28,178
2024	22,911	5,267	28,178
2025	23,598	4,579	28,177
2026	24,306	3,871	28,177
2027	25,035	3,142	28,177
2028 – 2030	79,703	4,829	84,532
	\$ 197,797	27,622	225,419

NOTE 7. RISK MANAGEMENT

The Town of Edgewood is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets; errors and omissions; injuries and natural disasters.

The Town has joined together with other local governments in the state and obtained insurance through the New Mexico Self-Insured Fund, a public entity risk pool currently operating as a common risk management and insurance program for local government. The Town pays an annual premium to New Mexico Self-Insured Fund for general insurance coverage and all risk of loss is transferred

NOTE 8. PUBLIC EMPLOYEES RETIREMENT ASSOCIATION

Plan Description. Public Employees Retirement Fund is a cost-sharing, multiple employer-defined benefit pension plan. This fund has six divisions of members, including State General, State Police/Adult Correction Officers, Municipal General, Municipal Police/Detention Officers, Municipal Fire, and State Legislative Divisions, and offers 24 different types of coverage within the PERA plan. All assets accumulated may be used to pay benefits, including refunds of member contributions, to any of the plan members or beneficiaries, as defined by the terms of this plan. Certain coverage plans are only applicable to a specific division. Eligibility for membership in the Public Employees Retirement Fund is set forth in the Public Employees Retirement Act (Chapter 10, Article 11, NMSA 1978). Except as provided for in the Volunteer Firefighters Retirement Act (10-11A-1 to 10-11A-7, NMSA 1978), the Judicial Retirement Act (10-12B-1 to 10-12B-19, NMSA 1978), the Magistrate Retirement Act (10-12C-1 to 10-12C-18, NMSA 1978), and the Educational Retirement Act (Chapter 22, Article 11, NMSA 1978), each employee and elected official of every affiliated public employer is required to be a member in the Public Employees Retirement Fund, unless specifically excluded. The Town of Edgewood participates in two PERA plans: Municipal General Plan 2 and Municipal Police Plan 5.

Benefits Provided. Benefits are generally available at age 65 with five or more years of service or after 25 years of service regardless of age for TIER I members. Provisions also exist for retirement between ages 60 and 65, with varying amounts of service required. Certain police and fire members may retire at any age with 20 or more years of

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 8. PUBLIC EMPLOYEES RETIREMENT ASSOCIATION (CONTINUED)

service for Tier I members. Generally, the amount of retirement pension is based on final average salary, which is defined under Tier I as the average of salary for the 36 consecutive months of credited service producing the largest average; credited service; and the pension factor of the applicable coverage plan. Monthly benefits vary depending upon the plan under which the member qualifies, ranging from 2% to 3.5% of the member's final average salary per year of service. The maximum benefit that can be paid to a retiree may not exceed a range of 60% to 90% of the final average salary, depending on the division. Benefits for duty and non-duty death and disability and for post-retirement survivors' annuities are also available.

TIER II. The retirement age and service credit requirements for normal retirement for PERA state and municipal general members hired increased effective July 1, 2013 with the passage of Senate Bill 27 in the 2013 Legislative Session. Under the new requirements (Tier II), general members are eligible to retire at any age if the member has at least eight years of service credit and the sum of the member's age and service credit equals at least 85 or at age 67 with 8 or more years of service credit. General members hired on or before June 30, 2013 (Tier I) remain eligible to retire at any age with 25 or more years of service credit. Under Tier II, police and firefighters in Plans 3, 4, and 5 are eligible to retire at any age with 25 or more years of service credit. State police and adult correctional officers, peace officers and municipal juvenile detention officers will remain in 25-year retirement plans, however, service credit will no longer be enhanced by 20%. All public safety members in Tier II may retire at age 60 with 6 or more years of service credit. Generally, under Tier II pension factors were reduced by .5%, employee Contribution increased 1.5% and effective July 1, 2014 employer contributions were raised .05%. The computation of final average salary increased as the average of salary for 60 consecutive months.

Contributions. See PERA's comprehensive annual financial report for contribution provided description.

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 8. PUBLIC EMPLOYEES RETIREMENT ASSOCIATION (CONTINUED)

PERA Contribution Rates and Pension Factors in effect during FY21						
Coverage Plan	Employee Contribution Percentage		Employer Contribution Percentage	Pension Factor per year of Service		Pension Maximum as a Percentage of the Final Average Salary
	Annual Salary less than \$20,000	Annual Salary greater than \$20,000		TIER 1	TIER 2	
STATE PLAN						
State Plan 3	7.42%	9.42%	17.74%	3.0%	2.5%	90%
MUNICIPAL PLANS 1 – 4						
Municipal Plan 1 (plan open to new employers)	7.0%	8.5%	7.65%	2.0%	2.0%	90%
Municipal Plan 2 (plan open to new employers)	9.15%	10.65%	9.80%	2.5%	2.0%	90%
Municipal Plan 3 (plan closed to new employers 6/95)	13.15%	14.65%	9.80%	3.0%	2.5%	90%
Municipal Plan 4 (plan closed to new employers 6/00)	15.65%	17.15%	12.30%	3.0%	2.5%	90%
MUNICIPAL POLICE PLANS 1 – 5						
Municipal Police Plan 1	7.0%	8.5%	10.65%	2.0%	2.0%	90%
Municipal Police Plan 2	7.0%	8.5%	15.65%	2.5%	2.0%	90%
Municipal Police Plan 3	7.0%	8.5%	19.15%	2.5%	2.0%	90%
Municipal Police Plan 4	12.35%	13.85%	19.15%	3.0%	2.5%	90%
Municipal Police Plan 5	16.3%	17.8%	19.15%	3.5%	3.0%	90%
MUNICIPAL FIRE PLANS 1 - 5						
Municipal Fire Plan 1	8.0%	9.5%	11.65%	2.0%	2.0%	90%
Municipal Fire Plan 2	8.0%	9.5%	18.15%	2.5%	2.0%	90%
Municipal Fire Plan 3	8.0%	9.5%	21.90%	2.5%	2.0%	90%
Municipal Fire Plan 4	12.8%	14.3%	21.90%	3.0%	2.5%	90%
Municipal Fire Plan 5	16.2%	17.7%	21.90%	3.5%	3.0%	90%
MUNICIPAL DETENTION OFFICER PLAN 1						
Municipal Detention Officer Plan 1	16.65%	18.15%	17.30%	3.0%	3.0%	90%
STATE POLICE AND ADULT CORRECTIONAL OFFICER PLANS, ETC.						
State Police and Adult Correctional Officer Plan 1	7.6%	9.1%	25.50%	3.0%	3.0%	90%
State Plan 3 - Peace Officer	7.42%	8.92%	17.24%	3.0%	3.0%	90%
Juvenile Correctional Officer Plan 2	4.78%	6.28%	26.37%	3.0%	3.0%	90%

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 8. PUBLIC EMPLOYEES RETIREMENT ASSOCIATION (CONTINUED)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions: Municipal General Division at June 30, 2022, the Town of Edgewood reported a liability of \$1,039,643 for its proportionate share of the net pension liability. Municipal Police Division at June 30, 2021, the Town of Edgewood reported a liability of \$1,224,390 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2020. The total pension liability was rolled forward from the valuation date to the plan year ending June 30, 2021 using generally accepted actuarial principles. Therefore, the Town of Edgewood's portion was established as of the measurement date of June 30, 2020. There were no significant events or changes in benefit provision that required an adjustment to the roll-forward liabilities as of June 30, 2021. The employer's name's proportion of the net pension liability was based on a projection of the Town of Edgewood's long-term share of contributions to the pension plan relative to the projected contributions of all participating entities, actuarially determined. At June 30, 2021, the Town of Edgewood's proportion share in the Municipal General Plan was 0.092276%, which was a decrease of 0.005624% from its proportion measured as of June 30, 2020, and the Town of Edgewood's proportion share in the Municipal Police Plan was 0.236752%, which was an increase of 0.098652% from its proportion measured as of June 30, 2020.

For the year ended June 30, 2022, the Town of Edgewood recognized pension expense of \$163,366 in the Municipal General Plan. At June 30, 2022 the Town of Edgewood reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 25,880	3,559
Changes in assumptions	342	-
Net difference between projected and actual earning on pension plan investments	-	427,234
Changes in proportion and differences between Town's contributions and proportionate share of contributions	40,041	64,893
Town's contributions subsequent to the measurement date	128,336	-
Total	\$ 194,599	495,686

\$128,336 reported as deferred outflows of resources related to pensions resulting from the Town's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 8. PUBLIC EMPLOYEES RETIREMENT ASSOCIATION (CONTINUED)

Year ended June 30:		
2023	\$	(43,144)
2024		(101,288)
2025		(110,225)
2026		(175,303)
Thereafter		-

For the year ended June 30, 2022, the Town of Edgewood recognized pension expense of \$275,766 in the Municipal Police Plan. At June 30, 2022 the Town of Edgewood reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 92,566	-
Changes in assumptions	477	-
Net difference between projected and actual earning on pension plan investments	-	443,826
Changes in proportion and differences between Town's contributions and proportionate share of contributions	45,519	38,488
Town's contributions subsequent to the measurement date	154,951	-
Total	\$ 293,513	482,314

\$154,951 reported as deferred outflows of resources related to pensions resulting from the Town's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:		
2023	\$	1,353
2024		(67,795)
2025		(96,200)
2026		(180,997)
Thereafter		-

Actuarial assumptions. The total pension liability in the June 30, 2021 actuarial valuation was determined using the following significant actuarial assumptions, applied to all periods included in the measurement:

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 8. PUBLIC EMPLOYEES RETIREMENT ASSOCIATION (CONTINUED)

Actuarial valuation date	June 30, 2021
Actuarial cost method	Entry age normal
Amortization period	Level Percentage of Pay
Asset valuation method	Solved based on statutory rates
Actuarial assumptions:	
Investment rate of return	7.25% annual rate, net of investment expense
Projected benefit payment	100 years
Payroll growth	3.00%
Projected salary increases	3.25% to 13.50 annual rate
Includes inflation at	2.50%
	2.75% all other years
Mortality Assumption	The mortality assumptions are based on the RPH-2014 Blue Collar mortality table with female ages set forward one year. Future improvement in mortality rates is assumed using 60% of the MP-2017 projection scale generationally. For non-public safety groups, 25% of in-service deaths are assumed to be duty related and 35% are assumed to be duty-related for public safety groups.
Experience study dates	July 1, 2008 to June 30, 2017 (demographic) and July 1, 2013 through June 30, 2017 (economic).

The total pension liability, net pension liability, and certain sensitivity information are based on an actuarial valuation performed as of June 30, 2020. The total pension liability was rolled-forward from the valuation date to the plan year ended June 30, 2021. These assumptions were adopted by the Board use in the June 30, 2020 actuarial valuation.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Global equity	35.50%	5.90%
Risk reduction and mitigation	19.50%	1.00%
Credit oriented fixed income	15.00%	4.20%
Real assets to include real estate equity	20.00%	6.00%
Muti-risk allocation	10.00%	6.40%
Total	100.00%	

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 8. PUBLIC EMPLOYEES RETIREMENT ASSOCIATION (CONTINUED)

Discount rate. A single discount rate of 7.25% was used to measure the total pension liability as of June 30, 2020. This single discount rate was based on a long-term expected rate of return on pension plan investments of 7.25%, compounded annually, net of expense. Based on the stated assumptions and the projection of cash flows, the plan's fiduciary net position and future contributions were projected to be available to finance all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all period of projected benefit payments to determine the total pension liability.

The projections of cash flows used to determine this single discount rate assumed that plan member and employer contributions will be made at the current statutory levels.

Sensitivity of the Town's proportionate share of the net pension liability to changes in the discount rate. The following presents the Town of Edgewood's proportionate share of the net pension liability calculated using the discount rate of 7.25%, as well as what the Town of Edgewood's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.25%) or 1-percentage-point higher (8.25%) than the current rate:

PERA Fund Municipal General Division

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Town's proportionate share of the net pension liability	\$ 1,864,891	1,039,643	355,076

PERA Fund Municipal Police Division

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Town's proportionate share of the net pension liability	\$ 2,143,578	1,224,390	472,189

Pension plan fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in the separately issued PERA's financial reports.

Payables to the pension plan: At June 30, 2022 the Town had no outstanding contributions to the pension plan and therefore, had no payables reported as of June 30, 2022.

NOTE 9. POST-EMPLOYMENT BENEFIT – STATE RETIREE HEALTH CARE PLAN

Plan description. Employees of the Town of Edgewood are provided with OPEB through the Retiree Health Care Fund (the Fund)—a cost-sharing multiple-employer defined benefit OPEB plan administered by the New Mexico Retiree Health Care Authority (NMRHCA). NMRHCA was formed February 13, 1990, under the New Mexico Retiree Health Care Act (the Act) of New Mexico Statutes Annotated, as amended (NMSA 1978), to administer the Fund under Section 10-7C-1-19 NMSA 1978. The Fund was created to provide comprehensive group health insurance coverage for individuals (and their spouses, dependents and surviving spouses) who have retired or will retire from public service in New Mexico.

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 9. POST-EMPLOYMENT BENEFIT – STATE RETIREE HEALTH CARE PLAN (CONTINUED)

NMRHCA is an independent agency of the State of New Mexico. The funds administered by NMRHCA are considered part of the State of New Mexico financial reporting entity and are OPEB trust funds of the State of New Mexico. NMRHCA's financial information is included with the financial presentation of the State of New Mexico.

Benefits provided. The Fund is a multiple employer cost sharing defined benefit healthcare plan that provides eligible retirees (including terminated employees who have accumulated benefits but are not yet receiving them), their spouses, dependents and surviving spouses and dependents with health insurance and prescription drug benefits consisting of a plan, or optional plans of benefits, that can be contributions to the Fund and by co-payments or out-of-pocket payments of eligible retirees.

Employees covered by benefit terms. At June 30, 2020, the Fund's measurement date, the following State of New Mexico employees were covered by the benefit terms:

Plan membership	
Current retirees and surviving spouses	53,092
Inactive and eligible for deferred benefit	11,754
Current active members	92,484
	<u>157,330</u>
Active membership	
State general	18,691
State police and corrections	1,919
Municipal general	20,357
Municipal police	1,573
Municipal fire	756
Educational Retirement Board	49,188
	<u>92,484</u>

Contributions. Employer and employee contributions to the Fund total 3% for non-enhanced retirement plans and 3.75% of enhanced retirement plans of each participating employee's salary as required by Section 10-7C-15 NMSA 1978. The contributions are established by statute and are not based on an actuarial calculation. All employer and employee contributions are non-refundable under any circumstance, including termination of the employer's participation in the Fund. Contributions to the Fund from the Town of Edgewood were \$34,497 for the year ended June 30, 2022.

OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB. At June 30, 2022, the Town of Edgewood reported a liability of \$1,121,680 for its proportionate share of the net OPEB liability. The net OPEB liability was measured as of June 30, 2021 and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of that date. The Town of Edgewood's proportion of the net OPEB liability was based on actual contributions provided to the Fund for the year ending June 30, 2021. At June 30, 2021, the Town of Edgewood's proportion was 0.03409%.

For the year ended June 30, 2022, the Town of Edgewood recognized OPEB income of \$55,074. At June 30, 2022, the Town of Edgewood reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 9. POST-EMPLOYMENT BENEFIT – STATE RETIREE HEALTH CARE PLAN (CONTINUED)

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 16,400	178,885
Net difference between actual and projected earnings on OPEB plan investments	-	32,152
Changes in assumptions	224,571	405,527
Changes in proportion	152,442	10,253
Contributions made after the measurement date	34,497	-
Total	\$ 427,910	626,817

Deferred outflows of resources totaling \$34,497 represent Town of Edgewood contributions to the Fund made subsequent to the measurement date and will be recognized as a reduction of net OPEB liability in the year ending June 30, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in OPEB expense as follows:

Year ended June 30:		
2023	\$	(94,079)
2024		(43,612)
2025		(35,899)
2026		(13,482)
2027		(46,332)
Total		<u>(233,404)</u>

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 9. POST-EMPLOYMENT BENEFIT – STATE RETIREE HEALTH CARE PLAN (CONTINUED)

Actuarial assumptions. The total OPEB liability was determined by an actuarial valuation as of June 30, 2021, using the following actuarial assumptions:

Valuation date	June 30, 2021
Actuarial cost method	Entry age normal, level percent of pay, calculated on individual employee basis
Asset valuation method	Market value of assets
Inflation	2.30% for ERB members; 2.50% for PERA members
Projected payroll increases	3.25% to 13.00%, based on years of service, including inflation
Investment rate of return	7.00%, net of OPEB plan investment expense and margin for adverse deviation including inflation
Health care cost trend rate	8% graded down to 4.5% over 14 years for Non-Medicare medical plan costs and 7.5% graded down to 4.5% over 12 years for Medicare medical plan costs
Mortality	ERB members: 2020 GRS Southwest Region Teacher Mortality Table, set back one year (and scaled at 95% for males). Generational mortality improvements in accordance with the Ultimate MP scales are projected from the year 2020. PERA members: Headcount-Weighted RP-2014 Blue Collar Annuitant Mortality, set forward one year for females, projected generationally with Scale MP-2017 times 60%.

Rate of Return. The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which the expected future real rates of return (net of investment fees and inflation) are developed for each major asset class. These returns are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage, adding expected inflation and subtracting expected investment expenses and a risk margin. The target allocation and projected arithmetic real rates of return for each major asset class, after deducting inflation, but before investment expenses, used in the derivation of the long-term expected investment rate of return assumptions.

The best estimates for the long-term expected rate of return is summarized as follows:

Asset Class	Long-Term Rate of Return
U.S. core fixed income	0.4%
U.S. equity – large cap	6.6%
Non U.S. – emerging markets	9.2%
Non U.S. – developed equities	7.3%
Private equity	10.6%
Credit and structured finance	3.1%
Real estate	3.7%
Absolute return	2.5%
U.S. equity – small/mid cap	6.6%

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 9. POST-EMPLOYMENT BENEFIT – STATE RETIREE HEALTH CARE PLAN (CONTINUED)

Discount Rate. The discount rate used to measure the Fund's total OPEB liability is 3.62% as of June 30, 2021. The projection of cash flows used to determine the discount rate assumed that employer contributions will be made at rates proportional to the actuary determined contribution rates. For this purpose, employer contributions that are intended to fund benefits of current plan members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs for future plan members and their beneficiaries are not included. Based on those assumptions, the Fund's fiduciary net position was projected to be available to make all projected future benefit payments for current plan members through the fiscal year ending June 30, 2052. Thus, the 7.00% discount rate was used to calculate the net OPEB liability through 2052. The index rate for 20-year, tax exempt general obligation municipal bonds with an average rating of AA/Aa or higher was used beyond 2052, resulting in a blended discount rate of 3.62%.

Sensitivity of the net OPEB liability to changes in the discount rate and healthcare cost trend rates. The following presents the net OPEB liability of the Town, as well as what the Town's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.62 percent) or 1-percentage-point higher (4.62 percent) than the current discount rate:

1% Decrease (2.62%)	Current Discount Rate (3.62%)	1% Increase (4.62%)
\$ 1,409,365	1,121,680	897,893

The following presents the net OPEB liability of the Town, as well as what the Town's net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

1% Decrease	Current Trend Rates	1% Increase
\$ 902,192	1,121,680	1,298,434

OPEB plan fiduciary net position. Detailed information about the OPEB plan's fiduciary net position is available in NMRHCA's audited financial statements for the year ended June 30, 2021.

Payables changes in the net OPEB liability. At June 30, 2022, the Town did not accrue any payables for OPEB.

NOTE 10. INTERFUND TRANSFERS, RECEIVABLES AND PAYABLES

There were the following interfund transfers during the year ended 2022.

Fund	Transfers In	Transfers Out
General Fund	\$ -	1,042,455
Municipal Street Fund	656,834	-
NMFA 5 Intercept	148,734	-
Library	10,813	-
Recreation	4,125	-
Police SP Revenue	11,238	-
PWDS Intercept	112,707	-
Wastewater Fund	98,004	-
Total	\$ 1,042,455	1,042,455

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 10. INTERFUND TRANSFERS, RECEIVABLES AND PAYABLES (CONTINUED)

There were the following interfund receivables and payables at year ended 2022.

Fund	Interfund Receivables	Interfund Payables
General Fund	\$ 1,013,874	-
Municipal Streets Fund	-	7,822
Capital Improvements Fund	578,859	1,156,832
Wastewater Fund	-	428,079
Total	\$ <u>1,592,733</u>	<u>1,592,733</u>

NOTE 11. SUBSEQUENT EVENTS

A review of subsequent events through December 13, 2022, the date the financial statements were available to be issued, indicated nothing of audit significance.

NOTE 12. PRIOR PERIOD ADJUSTMENT

The objective of a net position restatement is to accurately reflect prior period's net position and improve the relevancy, usefulness, and transparency of financial information. During fiscal year 2022 the Town identified errors in the reporting of prior year capital assets. The net position in the governmental activities was increased by \$588,171, the net position in the business-type activities was increased by \$595,797, and the fund balance in the waste water fund was increased by \$595,797.

	Governmental Activities	Business-Type Activities
Construction in progress	\$ (674,683)	-
Land	5,202	-
Buildings	541,664	-
Vehicles	179,732	-
Road equipment	(671,702)	-
Infrastructure	2,751,190	1,107,654
Furniture, fixtures, & equipment	573,588	-
Easements	50,690	-
Less: accumulated depreciation	(2,167,510)	(51,857)
Prior period adjustment	\$ <u>588,171</u>	<u>595,797</u>

During the year ended June 30, 2022, the Town implemented GASB Statement No. 87, *Leases*. As a result of this accounting standard change, beginning net position/fund balance were restated in the Town's financial statements by \$4,435 for governmental activities. The following is a summary of the effect of this restatement in the Government Wide Financial Statements:

	Governmental Activities
Right to use asset, net	\$ 77,945
Less: Accumulated amortization	43,844
Less: Lease liability	29,666
Prior period adjustment	\$ <u>4,435</u>

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022**

NOTE 13. LEASES

The Town leases a building under an eight-year lease executed January 1, 2017. The Town used its incremental borrowing rate of 0.75% to establish the value of the leased asset and the related lease liability. The Town recognized a lease asset of \$77,945 and a lease liability of \$77,945 with a balance of \$19,851 at June 30, 2022. The annual lease requirements are as follows:

<u>June 30,</u>		<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	\$	9,993	142	10,135
2024		<u>9,858</u>	<u>68</u>	<u>9,926</u>
Total	\$	19,851	210	20,061

NOTE 14. TAX ABATEMENTS

Governmental Accounting Standards Board Statement No. 77 requires the Town to disclose information on certain tax abatement agreements affecting the Town. Accordingly, the Town did not have any tax abatements affecting the Town during the year ended June 30, 2022.

REQUIRED SUPPLEMENTARY INFORMATION

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
SCHEDULE OF PROPORTIONATE SHARE OF THE NET POSITION LIABILITY
PUBLIC EMPLOYEES RETIREMENT ASSOCIATION (PERA) PLAN
PERA MUNICIPAL GENERAL DIVISION
LAST 10 FISCAL YEARS*
JUNE 30, 2022**

	Fiscal Year Measurement Date	30-Jun							
		2022 2021	2021 2020	2020 2019	2019 2018	2018 2017	2017 2016	2016 2015	2015 2014
The Town's proportion of the net pension liability (asset)	\$	1,009,432	1,979,761	1,696,477	1,358,403	1,069,038	1,233,397	836,061	582,740
The Town's proportionate share of the net pension liability (asset)		0.0923%	0.0979%	0.0980%	0.0852%	0.0778%	0.0772%	0.0747%	0.0747%
The Town's covered payroll	\$	1,304,694	1,171,303	926,160	859,514	718,538	745,647	755,503	740,893
The Town's proportionate share of the net pension liability as a percentage of its covered payroll		77.37%	169.02%	183.17%	158.04%	148.78%	165.41%	110.66%	78.65%
Plan fiduciary net position as a percentage of the total pension liability		77.25%	66.36%	70.52%	71.13%	73.74%	69.18%	76.99%	81.29%

*Governmental Accounting Standards Board Statement 68 requires ten years of historical information be presented; however, until a full 10-year trend is compiled, the statement only requires presentation of information for those years that information is available. Complete information for the Town is not available prior to fiscal year 2015, the year the statement's requirements became effective.

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
SCHEDULE OF PROPORTIONATE SHARE OF THE NET POSITION LIABILITY
PUBLIC EMPLOYEES RETIREMENT ASSOCIATION (PERA) PLAN
PERA MUNICIPAL POLICE DIVISION
LAST 10 FISCAL YEARS*
JUNE 30, 2022**

	Fiscal Year Measurement Date	30-Jun							
		2022 2021	2021 2020	2020 2019	2019 2018	2018 2017	2017 2016	2016 2015	2015 2014
The Town's proportion of the net pension liability (asset)	\$	1,224,390	1,186,099	1,811,955	1,451,943	1,005,019	1,514,026	1,004,989	664,692
The Town's proportionate share of the net pension liability (asset)		0.2368%	0.1381%	0.2453%	0.2128%	0.1809%	0.2052%	0.2090%	0.2039%
The Town's covered	\$	709,548	769,106	573,175	524,644	499,582	487,851	556,570	514,173
The Town's proportionate share of the net pension liability as a percentage of its covered payroll		172.56%	154.22%	316.13%	276.75%	201.17%	310.35%	180.57%	129.27%
Plan fiduciary net position as a percentage of the total pension liability		77.25%	66.36%	70.52%	71.13%	73.74%	69.18%	76.99%	81.29%

*Governmental Accounting Standards Board Statement 68 requires ten years of historical information be presented; however, until a full 10-year trend is compiled, the statement only requires presentation of information for those years that information is available. Complete information for the Town is not available prior to fiscal year 2015, the year the statement's requirements became effective.

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
SCHEDULE OF TOWN'S CONTRIBUTIONS
PUBLIC EMPLOYEES RETIREMENT ASSOCIATION (PERA) PLAN
PERA MUNICIPAL GENERAL DIVISION
LAST 10 FISCAL YEARS*
JUNE 30, 2022**

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually required contribution	\$ 128,336	115,215	118,276	104,418	89,838	61,897	59,824	60,293
Contributions in relation to the contractually required contribution	<u>128,336</u>	<u>115,215</u>	<u>118,276</u>	<u>104,418</u>	<u>89,838</u>	<u>61,897</u>	<u>59,824</u>	<u>60,293</u>
Contribution deficiency (excess)	-	-	-	-	-	-	-	-
The Town's covered payroll	\$ <u>1,304,694</u>	<u>1,171,303</u>	<u>926,160</u>	<u>859,514</u>	<u>718,538</u>	<u>745,647</u>	<u>755,503</u>	<u>740,893</u>
Contribution as a percentage of covered payroll	<u>9.84%</u>	<u>9.84%</u>	<u>12.77%</u>	<u>12.15%</u>	<u>12.50%</u>	<u>7.43%</u>	<u>8.00%</u>	<u>8.11%</u>

*Governmental Accounting Standards Board Statement 68 requires ten years of historical information be presented; however, until a full 10-year trend is compiled, the statement only requires presentation of information for those years that information is available. Complete information for the Town is not available prior to fiscal year 2015, the year the statement's requirements became effective.

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
SCHEDULE OF TOWN'S CONTRIBUTIONS
PUBLIC EMPLOYEES RETIREMENT ASSOCIATION (PERA) PLAN
PERA MUNICIPAL POLICE DIVISION
LAST 10 FISCAL YEARS*
JUNE 30, 2022**

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually required contribution	\$ 154,951	139,109	142,806	129,547	95,898	100,489	77,149	77,417
Contributions in relation to the contractually required contribution	<u>154,951</u>	<u>139,109</u>	<u>142,806</u>	<u>129,547</u>	<u>95,898</u>	<u>100,489</u>	<u>77,149</u>	<u>77,417</u>
Contribution deficiency (excess)	-	-	-	-	-	-	-	-
The Town's covered-employee payroll	\$ <u>709,548</u>	<u>769,106</u>	<u>573,175</u>	<u>524,644</u>	<u>499,582</u>	<u>487,851</u>	<u>556,570</u>	<u>514,173</u>
Contribution as a percentage of covered-employee payroll	<u>21.84%</u>	<u>18.09%</u>	<u>24.91%</u>	<u>24.69%</u>	<u>19.20%</u>	<u>20.60%</u>	<u>13.86%</u>	<u>15.27%</u>

*Governmental Accounting Standards Board Statement 68 requires ten years of historical information be presented; however, until a full 10-year trend is compiled, the statement only requires presentation of information for those years that information is available. Complete information for the Town is not available prior to fiscal year 2015, the year the statement's requirements became effective.

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
SCHEDULE OF PROPORTIONATE SHARE OF THE NET OPEB LIABILITY
LAST 10 FISCAL YEARS*
JUNE 30, 2022**

Fiscal Year Measurement Date	30-Jun				
	2022 2021	2021 2020	2020 2019	2019 2018	2018 2017
Town's proportion of the net OPEB liability	0.03409%	0.03404%	0.03434%	0.03057%	0.02735%
Town's proportionate share of the net OPEB liability	\$ 1,121,680	1,429,308	1,113,436	1,329,292	1,239,413
Town's covered-employee payroll	\$ 1,572,996	1,463,079	1,432,984	1,311,642	1,139,305
Town's proportionate share of net OPEB liability as a percentage of its covered-employee payroll	71.31%	97.69%	77.70%	101.35%	108.79%
Plan fiduciary net pension as a percentage of the total OPEB liability	25.39%	16.50%	18.92%	13.14%	11.34%

*This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, the Town will present information for available years.

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
SCHEDULE OF CONTRIBUTIONS - OPEB
LAST 10 FISCAL YEARS*
JUNE 30, 2022**

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Contractually required contribution	34,497	32,929	30,396	47,771	86,849
Contributions in relation to the contractually required contribution	\$ 34,497	32,929	30,396	47,187	43,589
Contribution deficiency (excess)	\$ -	-	-	584	43,260
Town of Edgewood's covered-employee payroll	1,724,850	1,497,645	1,432,984	1,311,642	1,139,305
Contribution as a percentage of covered-employee payroll	2.00%	2.20%	2.12%	3.60%	3.83%

*This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, the Town will present information for available years.

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
JUNE 30, 2022**

Changes of Benefit Terms - The PERA and COLA and retirement eligibility benefits changes in recent years are described in Note 1 of the PERA's ACFR. That report is available at <https://www.nmpera.org/financial-overview/>.

Assumption - The Public Employees Retirement Association (PERA) of New Mexico Annual Actuarial Valuation Report as of June 30, 2020, is available at <http://www.nmpera.org/>

In the June 30, 2021 actuarial valuation and the total OPEB liability measured as of June 30, 2021, changes in assumptions include adjustments resulting from a decrease in the discount rate from 2.86% to 3.62%.

SUPPLEMENTARY INFORMATION

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2022**

SPECIAL REVENUE FUNDS

Corrections – To establish an additional source of funds for municipalities to offset the costs of corrections. The source of funds are fees which must be paid by all persons violating laws relating the operations of a motor vehicle. Authority is NMSA 35-14-11.

Lodgers Tax – To account for the operations of a special fund to promote tourist operations in the Town. Financing is provided by a special Lodger's tax charted on all transient lodging in the Town (Authority is NMSA 3-38-13).

Law Enforcement Protection – To account for the expenditures from the State of New Mexico for training, equipment and capital outlay. Authority is NMSA 29-13-1.

Library – To account for the receipts and expenditures related to the Library fund. Authority is by Town resolution.

Municipal Streets – A special revenues fund that accounts for funds used to maintain roads for which the Town is responsible. Funding is provided by the gas tax. Expenditures are restricted to the construction and maintenance of Town roads. Authority is NMSA 7-1-6.27.

Recreation – To account for revenues and expenditures relating to Town recreational facilities and programs. Financing is provided by cigarette taxes and federal and state grants. Such revenue provides for payment of all current operating costs and may be used for that purpose only. Authority is NMSA 7-12-15.

Capital Replacement – To cover the repair or replacement cost of existing common elements; that is, capital assets already in existence in the organization. Authority is by Town resolution.

Animal Shelter – To account for the receipts and expenditures related to the Town animal shelter. Authority is by Town resolution.

Veterans Memorial – To account for the receipts and expenditures related to the Town's veteran's memorial. Authority is by Town resolution.

Buy a Brick – To account for the receipts and expenditures related to the Town's Buy a Brick program. Authority is by Town resolution.

Terminal Leave – To account for the receipts and expenditures related to the Town's terminal leave. Authority is by Town resolution.

Police SP Revenue – A special revenues fund that accounts for revenues and expenditures relating to the Town police force. Financing is provided by gross receipts taxes.

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2022**

DEBT SERVICE FUNDS

NMFA Loan 5 Program – A capital projects fund that accounts for the receipts and disbursements of the funds from NMFA loan 5. Authority is by Town resolution.

NMFA Loan 5 Reserve – To account for the required debt service reserve on the NMFA loan 5. Authority is by Town resolution.

NMFA Loan 5 Intercept – To account for the debt service on the NMFA loan 5. Authority is by Town resolution.

GO Bond – To account for the debt service on the GO Bond. Authority is by Town resolution.

PW DS Reserve – To account for the required debt service reserve on the NMFA loan 3. Authority is by Town resolution.

PW DS Intercept – To account for the debt service on the NMFA loan 3. Authority is by Town resolution.

STATE OF NEW MEXICO
Town of Edgewood
Combining Balance Sheet
Nonmajor Governmental Funds
For the Year Ended June 30, 2022

	Corrections	Lodgers Tax	Law Enforcement
ASSETS			
Cash and cash equivalents	\$ 138,607	96,605	-
Accounts receivables	-	-	-
Tax receivables	-	-	-
Due from other funds	-	-	-
Total assets	<u>\$ 138,607</u>	<u>96,605</u>	<u>-</u>
LIABILITIES			
Accounts payable	\$ -	-	-
Accrued liabilities	-	-	-
Due to other funds	-	-	-
Total liabilities	<u>-</u>	<u>-</u>	<u>-</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred - property tax	-	-	-
Total deferred inflows of resources	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES			
Restricted for special revenue	138,607	96,605	-
Restricted for capital outlays	-	-	-
Special revenue unrestricted	-	-	-
Unassigned (deficit)	-	-	-
Total fund balances	<u>138,607</u>	<u>96,605</u>	<u>-</u>
Total liabilities and fund balances	<u>\$ 138,607</u>	<u>96,605</u>	<u>-</u>

Library	Municipal Street	Recreation	Capital Replacement	Animal Shelter
-	-	-	60,000	9,194
-	-	-	-	-
-	18,811	-	-	-
-	-	-	-	-
-	18,811	-	60,000	9,194
-	4,847	-	-	-
-	6,142	-	-	-
-	7,822	-	-	-
-	18,811	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	60,000	9,194
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	60,000	9,194
-	18,811	-	60,000	9,194

STATE OF NEW MEXICO
Town of Edgewood
Combining Balance Sheet
Nonmajor Governmental Funds
For the Year Ended June 30, 2022

	Veterans Memorial	Buy a Brick Playground	Terminal Leave
ASSETS			
Cash and cash equivalents	\$ 250	5,600	48,432
Accounts receivables	-	-	-
Tax receivables	-	-	-
Due from other funds	-	-	-
Total assets	<u>\$ 250</u>	<u>5,600</u>	<u>48,432</u>
LIABILITIES			
Accounts payable	\$ -	-	-
Accrued liabilities	-	-	-
Due to other funds	-	-	-
Total liabilities	<u>-</u>	<u>-</u>	<u>-</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred - property tax	-	-	-
Total deferred inflows of resources	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES			
Restricted for special revenue	250	5,600	48,432
Restricted for capital outlays	-	-	-
Special revenue unrestricted	-	-	-
Unassigned (deficit)	-	-	-
Total fund balances	<u>250</u>	<u>5,600</u>	<u>48,432</u>
Total liabilities and fund balances	<u>\$ 250</u>	<u>5,600</u>	<u>48,432</u>

Police SP Revenue	NMFA Loan 5 Program	NMFA 5 Reserve	NMFA 5 Intercept	GO Bond Debt Service
-	14,938	161,084	50,429	302,835
-	-	-	-	-
-	-	-	-	38,690
-	-	-	-	-
-	14,938	161,084	50,429	341,525
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	29,476
-	-	-	-	29,476
-	14,938	161,084	50,429	312,049
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	14,938	161,084	50,429	312,049
-	14,938	161,084	50,429	341,525

STATE OF NEW MEXICO
Town of Edgewood
Combining Balance Sheet
Nonmajor Governmental Funds
For the Year Ended June 30, 2022

	PW DS Reserve	PW DS Intercept	Total
ASSETS			
Cash and cash equivalents	\$ 120,539	37,638	1,046,151
Accounts receivables	-	-	-
Tax receivables	-	-	57,501
Due from other funds	-	-	-
Total assets	<u>\$ 120,539</u>	<u>37,638</u>	<u>1,103,652</u>
LIABILITIES			
Accounts payable	-	3,240	8,087
Accrued liabilities	-	-	6,142
Due to other funds	-	-	7,822
Total liabilities	<u>\$ -</u>	<u>3,240</u>	<u>22,051</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred - property tax	-	-	29,476
Total deferred inflows of resources	<u>-</u>	<u>-</u>	<u>29,476</u>
FUND BALANCES			
Restricted for special revenue	120,539	-	1,017,727
Restricted for capital outlays	-	-	-
Special revenue unrestricted	-	-	-
Unassigned (deficit)	-	34,398	34,398
Total fund balances	<u>120,539</u>	<u>34,398</u>	<u>1,052,125</u>
Total liabilities and fund balances	<u>\$ 120,539</u>	<u>37,638</u>	<u>1,103,652</u>

STATE OF NEW MEXICO
Town of Edgewood
Combining Statement of Revenues, Expenditures, and Changes in Fund Balance
Nonmajor Governmental Funds
For the Year Ended June 30, 2022

	Corrections	Lodgers Tax	Law Enforcement
REVENUES			
Taxes	\$ -	-	-
Lodgers tax	-	76,592	-
Fines and forfeitures	9,198	-	-
State grants	-	-	26,600
Interest income	-	-	-
Miscellaneous	-	-	-
Total revenue	<u>9,198</u>	<u>76,592</u>	<u>26,600</u>
Expenditures			
Current:			
General government	-	80,520	-
Public safety	95	-	26,600
Highway and streets	-	-	-
Capital outlay	-	-	-
Debt service:			
Principal	-	-	-
Interest	-	-	-
Total expenditures	<u>95</u>	<u>80,520</u>	<u>26,600</u>
<i>Excess (deficiency) of revenues over expenditures</i>	<u>9,103</u>	<u>(3,928)</u>	<u>-</u>
<i>Other financing sources (uses)</i>			
Proceeds from debt	-	-	-
Transfers in	-	-	-
Transfers out	-	-	-
<i>Total other financing sources (uses)</i>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCES	<u>9,103</u>	<u>(3,928)</u>	<u>-</u>
FUND BALANCES - BEGINNING	<u>129,504</u>	<u>100,533</u>	<u>-</u>
FUND BALANCES - ENDING	<u>\$ 138,607</u>	<u>96,605</u>	<u>-</u>

Library	Municipal Street	Recreation	Capital Replacement	Animal Shelter
-	563,609	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	188
-	563,609	-	-	188
-	-	-	-	-
-	-	-	-	-
-	591,820	-	-	-
-	642,049	-	-	-
-	-	-	-	-
-	-	-	-	-
-	1,233,869	-	-	-
-	(670,260)	-	-	188
-	-	-	-	-
10,813	656,834	4,125	-	-
-	-	-	-	-
10,813	656,834	4,125	-	-
10,813	(13,426)	4,125	-	188
(10,813)	13,426	(4,125)	60,000	9,006
-	-	-	60,000	9,194

STATE OF NEW MEXICO
Town of Edgewood
Combining Statement of Revenues, Expenditures, and Changes in Fund Balance
Nonmajor Governmental Funds
For the Year Ended June 30, 2022

	Veterans Memorial	Buy a Brick Playground	Terminal Leave
REVENUES			
Taxes	\$ -	-	-
Lodgers tax	-	-	-
Fines and forfeitures	-	-	-
State grants	-	-	-
Interest income	-	-	-
Miscellaneous	-	-	-
Total revenue	-	-	-
Expenditures			
Current:			
General government	-	-	-
Public safety	-	-	-
Highway and streets	-	-	-
Capital outlay	-	-	-
Debt service:			
Principal	-	-	-
Interest	-	-	-
Total expenditures	-	-	-
<i>Excess (deficiency) of revenues over expenditures</i>	-	-	-
<i>Other financing sources (uses)</i>			
Proceeds from debt	-	-	-
Transfers in	-	-	-
Transfers out	-	-	-
<i>Total other financing sources (uses)</i>	-	-	-
NET CHANGE IN FUND BALANCES	-	-	-
FUND BALANCES - BEGINNING	250	5,600	48,432
FUND BALANCES - ENDING	\$ 250	5,600	48,432

Police SP Revenue	NMFA Loan 5 Program	NMFA 5 Reserve	NMFA 5 Intercept	GO Bond Debt Service
-	-	-	-	314,765
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	38	2,127	91	-
-	-	-	-	-
-	38	2,127	91	314,765
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	69,185	170,000
-	-	-	79,549	88,968
-	-	-	148,734	258,968
-	38	2,127	(148,643)	55,797
-	-	-	-	-
11,238	-	-	148,734	-
-	-	-	-	-
11,238	-	-	148,734	-
11,238	38	2,127	91	55,797
(11,238)	14,900	158,957	50,338	256,252
-	14,938	161,084	50,429	312,049

STATE OF NEW MEXICO
Town of Edgewood
Combining Statement of Revenues, Expenditures, and Changes in Fund Balance
Nonmajor Governmental Funds
For the Year Ended June 30, 2022

	PW DS Reserve	PW DS Intercept	Total
REVENUES			
Taxes	\$ -	-	878,374
Lodgers tax	-	-	76,592
Fines and forfeitures	-	-	9,198
State grants	-	-	26,600
Interest income	1,592	74	3,922
Miscellaneous	-	-	188
Total revenue	1,592	74	994,874
Expenditures			
Current:			
General government	-	-	80,520
Public safety	-	-	26,695
Highway and streets	-	-	591,820
Capital outlay	-	-	642,049
Debt service:			
Principal	-	82,041	321,226
Interest	-	30,666	199,183
Total expenditures	-	112,707	1,861,493
<i>Excess (deficiency) of revenues over expenditures</i>	1,592	(112,633)	(866,619)
<i>Other financing sources (uses)</i>			
Proceeds from debt	-	-	-
Transfers in	-	112,707	944,451
Transfers out	-	-	-
<i>Total other financing sources (uses)</i>	-	112,707	944,451
NET CHANGE IN FUND BALANCES	1,592	74	77,832
FUND BALANCES - BEGINNING	118,947	34,324	974,293
FUND BALANCES - ENDING	\$ 120,539	34,398	1,052,125

OTHER SUPPLEMENTAL INFORMATION

STATE OF NEW MEXICO
Town of Edgewood
Schedule of Deposits
June 30, 2022

	Type	Amount Per Bank	DIT	OS Checks	Balance Per Books
Wells Fargo Bank					
Business Checking - Non Interest	CK	\$ 7,696,770	-	327,443	7,369,327
Impact Fee - Non Interest	CK	27,002	-	-	27,002
Account CD - Interest Bearing	CD	254,059	-	-	254,059
Bank of the West					
CD - Interest Bearing	CD	5,924	-	-	5,924
Total Bank Held Cash		7,983,755	-	327,443	7,656,312
NMFA		869,476	-	-	869,476
Petty Cash		3,710	-	-	3,710
Total Cash		\$ 8,856,941	-	327,443	8,529,498

Total Cash Per Bank	\$ 8,856,941
Less NMFA and petty cash	873,186
Total Deposits	7,983,755
Less FDIC Coverage	505,924
Uninsured Public Funds	7,477,831
50% Collateral Requirement	3,738,916
Pledged Securities	3,857,895
Over (Under) Collateralized	\$ 118,980

STATE OF NEW MEXICO
Town of Edgewood
Schedule of Pledged Collateral
Year Ended June 30, 2022

<u>Name of Depository</u>	<u>Description of Pledged Collateral</u>	<u>Rate</u>	<u>Maturity</u>	<u>CUSIP Number</u>	<u>Fair Market Value at June 30, 2022</u>
Wells Fargo Bank					
	<i>FMAC FEPC</i>	3.00	8/1/2049	31334X5A3	360,120
	<i>FMAC FEPC</i>	3.00	11/1/2049	3133KG5L8	12,468
	<i>FNMA FNMS</i>	3.50	4/1/2042	3138EDDP3	628,664
	<i>FNMA FNMS</i>	3.00	8/1/2049	3140X4P59	1,002,745
	<i>GNMA G2SF</i>	3.00	10/20/2046	36179SQV2	1,061,901
	<i>GNMA G2SF</i>	3.00	11/20/2046	36179SSP3	512,396
	<i>GNMA G2SF</i>	3.50	2/20/2048	36179TSG1	10,764
	<i>GNMA G2SF</i>	3.50	3/20/2048	36179TUA1	268,837
	<i>Total Wells Fargo Bank</i>				<u>3,857,895</u>
	<i>Total Pledged Collateral</i>				\$ <u><u>3,857,895</u></u>

**STATE OF NEW MEXICO
Town of Edgewood
Schedule of Joint Powers Agreements
June 30, 2022**

<u>Joint Power Agreement</u>	<u>Participants</u>	<u>Responsible Party</u>	<u>Description</u>	<u>Beginning and Ending Dates</u>	<u>Total estimated project amount and amount applicable to Town</u>	<u>Audit Responsibility</u>	<u>Fiscal agent and responsible entity</u>
Emergency Services	County of Santa Fe, Town of Edgewood	County of Santa Fe	Provision of emergency medical services, fire suppression, rescue services, communications and fire prevention.	02/08/00, until cancelled	1/3 of the Town's Shared Gross Receipts Tax Receipts	County of Santa Fe	County of Santa Fe
Regional Emergency Communications Center	County of Santa Fe, Town of Edgewood	County of Santa Fe	Jointly operate, maintain and administer the Santa Fe Regional Emergency Communications Center to provide 911 telephone access for residents.	10/11/06, until cancelled	\$75,000 per year, \$20,000 in capital expenditures on an annual basis	County of Santa Fe	County of Santa Fe

STATE OF NEW MEXICO
Town of Edgewood
Schedule of Expenditures of State Appropriations
June 30, 2022

Project #	Description	Source of Funding	Original Appropriation	Appropriation Period	Expenditures to Date	Outstanding Encumbrances	Unencumbered Balance
	E.C.H.O. Ridge Park Trailhead and Parking	STB21-F2895	\$ 250,000	9/30/2025	-	-	250,000
	E.C.H.O. Ridge Park Trailhead and Parking	21-ZF9155	151,100	12/29/2021-6/30/2025	143,695	-	7,405
RT60020	E.C.H.O. Ridge Park Trailhead and Parking	STB-21SC	84,543	12/20/2020-9/30/2023	-	-	84,543
CN5101510	Edgewood-7 Trail ROW and Trails	STB-22SA	582,000	6/30/2026	-	-	582,000
CN5101510	Edgewood-7 Trail Design	D18750	98,950	9/30/2023	-	-	98,950
L5101330	Pedestrian Bridge-Construction	D18318	370,000	6/30/2023	-	-	370,000
L5101330	Pedestrian Bridge-Construction	STB-21A	240,000	6/30/2025	-	-	240,000
L5101330	Pedestrian Bridge-Construction	NMDOT TAP	10,000	6/30/2023	-	-	10,000
L5101330	Pedestrian Bridge-Design	D15831	155,000	6/30/2022	149,265	-	5,735
C5193406	Church St	AD-D3406	450,000	8/06/2019-6/30/2023	-	-	450,000
	Waste Water Treatment Plant	STB-21A	950,000	6/30/2025	-	-	950,000
	Waste Water Treatment Plant	A21D2546-GF	625,728	6/30/2023	468,328	-	157,400
	Waste Water Treatment Plant	SAPE3234-GF	750,000	6/30/2024	143,301	-	588,963
	Waste Water Treatment Plant	CWSRF 087	650,000	6/30/2023	-	-	650,000
	Water Quality Facility	EPA G2417	1,150,000	6/30/2026	1,150,000	-	1,150,000
	Library NM State Grants-In-Aid		9,713	6/30/2022	9,713	-	-
	Library	A20-E5296	15,706	6/30/2022	2,493	13,213	-
	Library NM State Grants-In-Aid		10,255	6/30/2023	737	-	9,518
	Y.E.S. Program	NM State	30,000	7/01/2022-6/30/2023	29,664	-	336
					<u>\$ 2,097,196</u>	<u>13,213</u>	<u>5,604,850</u>

COMPLIANCE SECTION



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To Brian S. Colòn, Esq.
New Mexico State Auditor

Town Commission
Town of Edgewood

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, business type activities, each major fund, the aggregate remaining fund information, and the budgetary comparison of the general fund and major special revenue funds of the Town of Edgewood (Town) as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements, and have issued our report thereon dated December 13, 2022.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

OFFICE LOCATIONS

TEXAS | Waco | Temple | Hillsboro | Houston
NEW MEXICO | Albuquerque



Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*, described in the accompanying schedule of findings and responses as items 2022-001, 2022-002, 2022-003, and 2022-004.

Town's Response to Findings

The Town's response to the findings identified in our audit are described in the accompanying schedule of findings and responses. The Town's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Pattillo, Brown & Hill, LLP

Pattillo, Brown & Hill, LLP
Albuquerque, New Mexico
December 13, 2022

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
SCHEDULE OF FINDINGS AND RESPONSES
Year Ended June 30, 2022**

SECTION I – SUMMARY OF AUDITOR’S RESULTS

Financial Statements

<u>Type of Auditor’s report issued:</u>	<u>Unmodified</u>
Internal control over financial reporting: Material Weakness reported?	No
Significant deficiencies reported not considered to be material weaknesses?	No
Noncompliance material to financial statements noted?	No

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
SCHEDULE OF FINDINGS AND RESPONSES
Year Ended June 30, 2022**

SECTION II – FINDINGS – FINANCIAL STATEMENT AUDIT

2022-001 Internal Controls Over Disbursements (Other Matters)

CONDITION: During our testing over cash disbursements, we noted the following items:

- For 5 transactions out of 25 cash disbursements tested that totaled \$6,716, there was not a purchase order on file.
- For 22 transactions out of 25 cash disbursements tested that totaled \$21,786, there was no evidence that the invoices were properly approved, and the invoices were not cancelled.
- During our testing over gas cards we noted that for 4 out of 4 months tested there was not evidence of proper approval and the invoices were not properly cancelled. The total for these transactions exception was \$28,252.
- During our testing over travel and per diem, the Town was unable to provide us with the supporting documentation for 1 out of 8 transactions selected for testing that totaled \$42.

CRITERIA: Section NMAC 6.20.2.17 (A), requires that each municipality establish and implement written policies and procedures for purchasing which shall be in compliance with the Procurement Code, Section 13-1-21 et seq., NMSA 1978. An internal control structure over purchasing shall be established and maintained to assure compliance with city policy, and state and federal regulations.

Per Town policy, all disbursements are to be approved prior to payments and all amounts over \$3,000 are to have a purchase order.

EFFECT: Purchases could be made in excess of budget and unauthorized purchases could be made.

CAUSE: The Town personnel did not follow purchasing policies and procedures.

AUDITOR'S RECOMMENDATION: We recommend that the Town train personnel on their purchasing policies and procedures.

MANAGEMENT RESPONSE: Town personnel has been trained during the second half of the fiscal year on since these findings existed, and management will continue to assess policies and procedures and recommend changes. Individual purchases less than \$3k and recurring expenses such as utilities do not require a purchase order. While there was review and approval of the disbursement packets, invoices are now to be stamped "OK TO PAY" with approval signatures and then stamped "PAID" as processed to cancel them. There was turnover during the fiscal year which began July 1, 2021 and positions were not properly staffed. The Town has also separated the Treasurer from the Clerk position to provide additional guidance and oversight.

RESPONSIBLE PARTY: Town Manager, Treasurer, Finance Manager, Clerk

TIMELINE FOR CORRECTIVE ACTION: December 31, 2022

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
SCHEDULE OF FINDINGS AND RESPONSES
Year Ended June 30, 2022**

2022-002 (2021-003) Controls Surrounding Payroll Disbursements (Other Matter)

CONDITION: During our test of controls over payroll disbursements, we noted the following:

- 5 out of 25 employees tested for payroll did not have their overtime approved in a timely manner. The approval was not done within the 24 hours per the Town's policy. The total related to these employees is \$11,119.
- 2 out of 25 employees tested for payroll did not have all of their overtime approved. The total related to these employees is \$4,794.
- 18 out of 30 employees tested for payroll did not have an I-9 Form properly filled out. These exceptions were either missing the employee, employer or both signatures.
- 2 out of 30 employees tested for payroll did not have an I-9 Form on file.
- 2 out of 30 employees tested for payroll, the Town was unable to provide the related timesheets, personnel action forms and I-9's.
- 5 out of 25 employees tested for payroll, the Town was unable to provide personnel actions forms with the approved pay rate with a rate that agreed to the payroll register. The total related to these employees is \$10,330.

The Town has not made progress on this finding.

CRITERIA: Per Town policies, employees are to have their overtime approved, have overtime approve in a timely manner. Per compliance requirements, a complete and accurate I-9 Form is required to for each employee. The Town is required to have all personnel files up to date.

EFFECT: Town employees could be paid for overtime hours not approved. The Town could hire employees that are not eligible to work in the United States. Employees can be paid at the incorrect payrate.

CAUSE: Supervisors are not approving overtime hours in a timely manner or not approving them at all. Personnel files are not being reviewed for completeness and accuracy. The Town failed to update employee personnel files with the correct payrates.

AUDITOR'S RECOMMENDATION: We recommend that the Town ensure that all overtime is approved first and done within the Town's policies. Also, we recommend that the Town train all personnel of their payroll policies. Finally, we recommend that the Town review all personnel files to ensure that the appropriate documentation is being maintained.

MANAGEMENT RESPONSE: The Town will train employees, including supervisors, on payroll processes and overtime approvals. Management will continue to assess policies and procedures and implement improvements. The Town Clerk will audit the personnel files and obtain corrected I-9s and PAFs as necessary.

RESPONSIBLE PARTY: Town Manager, Treasurer, Finance Manager, Clerk

TIMELINE FOR CORRECTIVE ACTION: March 31, 2022

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
SCHEDULE OF FINDINGS AND RESPONSES
Year Ended June 30, 2022**

2022-003 (2021-004) Adjusting Journal Entries (Other Matters)

CONDITION: During our testwork over adjusting journal entries we noted that 10 out of 10 journal entries were not reviewed or approved. The total of these journal entries was \$60,965.

The Town has not made progress on this finding.

CRITERIA: Section 6-5-2, NMSA 1978, requires that the Town shall implement internal controls that are designed to prevent accounting errors and violations of state and federal law and rules related to financial matters.

EFFECT: There may be unauthorized adjustments made, leaving room for error and management override.

CAUSE: The Town has experienced significant turnover in management and finance personnel. Consequently, the new management has been working on catching up the financial records and reporting.

AUDITOR'S RECOMMENDATION: We recommend that the Town implement policies and procedures to ensure all journal entries are properly reviewed and approved.

MANAGEMENT RESPONSE: While there was informal preparation, review, and approval of journal entries, the Town will train employees on journal entry processes and maintaining appropriate supporting documentation. Management will continue to assess policies and procedures and implement improvements.

RESPONSIBLE PARTY: Town Manager, Treasurer, Finance Manager, Clerk

TIMELINE FOR CORRECTIVE ACTION: January 31, 2022

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
SCHEDULE OF FINDINGS AND RESPONSES
Year Ended June 30, 2022**

**SECTION III – Other Findings, AS REQUIRED BY NEW MEXICO STATE STATUTE, SECTION 12-6-5,
NMSA 1978**

2022-004 Procurement Code (Other Non-Compliance)

CONDITION: We also noted that the Town did not have a chief procurement officer in place from March 2022 through mid-April, 2022.

CRITERIA: Per 13-1-95.2.A NMSA 1978, "On or before January 1 of each year beginning in 2014, and every time a chief procurement officer is hired, each state agency and local public body shall provide to the state purchasing agent the name of the state agency's or local public body's chief procurement officer and information identifying the state agency's or local public body's central purchasing office, if applicable." Section 13-1-95.2 D NMSA 1978 also requires that the Chief Procurement Officer obtain an initial certification as well as recertification every two years.

EFFECT: The Town is not in compliance with New Mexico State Statutes requiring the training, certification, and reporting of a Chief Procurement Officer. Town is not in compliance with record retention of procurement documentation.

CAUSE: The Town failed to have a chief procurement officer during a portion of the year.

AUDITOR'S RECOMMENDATION: We recommend that the Town ensure they have a chief procurement officer at all times.

MANAGEMENT RESPONSE: The Town of Edgewood voted to change the Town's form of government and the incoming Commissioners were not allowed by the outgoing Acting Mayor and another Councilor to transition to the new form of government (for example posting positions and hiring a Town Manager), despite a judge's order. The previous Chief Procurement Officer (CPO) was irresponsibly told not to renew her certification; however, she still had the training and knowledge necessary to handle procurement during this time period. Once the new form of government was in place with an Interim Town Manager and Clerk in January 2022, they applied for and received a waiver from the NM General Services Department (GSD) for CPO. The required procurement classes were full until April. The Interim Manager and Clerk kept in touch with GSD during this process and immediately following the open classes, by mid-April 2022, the Town had certified three CPOs.

RESPONSIBLE PARTY: N/A – there were 3 CPOs by April 2022 (two interim and one current).

TIMELINE FOR CORRECTIVE ACTION: N/A – there were 3 CPOs by April 2022 (two interim and one current).

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
SCHEDULE OF FINDINGS AND RESPONSES
Year Ended June 30, 2022**

Description	Status
<u>Financial Statement Findings</u>	
2019-002 Annual Inventory Certification – Material Weakness	Resolved
2019-004 Stale Dates Checks – Other Non-Compliance	Resolved
2021-003 Payroll – Significant Deficiency	Repeat and Modified
2021-004 Adjusting Journal Entries – Significant Deficiency	Repeat and Modified
2021-005 Late Audit Submission – Other Non-Compliance	Resolved

**STATE OF NEW MEXICO
TOWN OF EDGEWOOD
EXIT CONFERENCE
Year Ended June 30, 2022**

An entrance conference was held on December 13, 2022 in a closed meeting with Pattillo, Brown & Hill, L.L.P., with the following Town officials:

Town of Edgewood:

Audrey Jaramillo, CMO	Mayor
Jerry Powers	Mayor Pro Tem
Filandro R. Anaya	Commissioner
Kenneth Brennan	Commissioner
Sterling Donner	Commissioner
Jerrett Perry	Acting Town Manager
Michael Steininger	Town Treasurer
Nina McCracken	Town Clerk

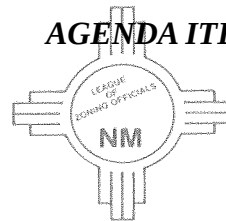
Pattillo, Brown & Hill, L.L.P.:

Chris Garner	Partner
Fernando A. Medina	Audit Associate

The financial statements presented in this report were compiled with the assistance of the auditors, Pattillo, Brown & Hill, L.L.P. However, the contents of the financial statements remained the responsibility of management.



NMLZO



AGENDA ITEM #X.D.

Semi-Annual Meeting/Workshop

MAY 3-5, 2023
ALBUQUERQUE MARRIOTT UPTOWN

REGISTRATION

NAME _____ TITLE _____

EMPLOYERS NAME: _____

Municipality or County

MAILING ADDRESS _____

Including City/State/Zip

BILLING ADDRESS _____

Including City/State/Zip

EMAIL _____ PHONE _____

For Registration Confirmation

For ADA Needs, contact Mariah Valdez at (800) 432-2036

REGISTRATION RATES

Check all of the appropriate boxes.

Full Meeting (Includes Wed. - Fri. training & all functions/meals etc.):

Early Registration By April 19th ☐ \$200
Late Registration After April 19th ☐ \$250

Full Meeting Registrant will attend: ☐ Social (5/3/23)
☐ Luncheon (5/4/23)
☐ Vegetarian Meal
☐ Gluten Free

Land Use Officials 1-Day Training (Thurs. only includes luncheon):

Early Registration By April 19th ☐ \$140
Late Registration After April 19th ☐ \$160

One-Day Registrant will attend: ☐ Luncheon (5/4/23)
☐ Vegetarian Meal
☐ Gluten Free

PAYMENT INFORMATION: Check made payable to NMML

☐ Check Enclosed
☐ Will Bring to Meeting (Include member ID on check/stub.)
☐ Purchase Order # _____
☐ Charge registration fee to: ☐ Visa or ☐ MC listed below.

NMML is authorized to use the card below to pay registration fee(s) in the amount of \$ _____

Card #: _____ Exp. Date: _____

Name of Card Holder: _____
(If different from Registrant Name)

Card Holder Signature: _____

RETURN BY WEDNESDAY, APRIL 26TH TO:

Valerie Maes • vmaes@nmml.org
PO Box 846 • Santa Fe, NM 87504
Phone (800) 432-2036 or (505) 982-5573 • Fax (505) 984-1392

SPOUSE/GUEST RATES: (Includes all functions/meals etc.)

Registration will not processed unless payment is enclosed.

Early Registration Fee: \$70.00 (By April 26th)
Late Registration Fee: \$85.00 (After April 26th)

Name: _____

Email: _____

For registration confirmation

Spouse/Guest will attend:

☐ Social (5/3/23) ☐ Vegetarian Meal
☐ Luncheon (5/4/23) ☐ Gluten Free

PAYMENT INFORMATION: Check made payable to NMML

☐ Check Enclosed (Include spouse/guest registrant name on check/stub.)
☐ Included on Registrants Purchase Order. # _____
☐ Charge spouse/guest fee to registrant's ☐ Visa or ☐ MC listed to the left.
☐ Charge spouse/guest registration fee to: ☐ Visa or ☐ MC listed below.

NMML is authorized to use the card below to pay registration fee(s) in the amount of \$ _____

Card #: _____ Exp. Date: _____

Name of Card Holder: _____
(If different from registrant name)

Card Holder Signature: _____

NMML REGISTRATION/CANCELLATION POLICY:

- After April 26th you **must** register on-site.
- Cancellations must be received in writing by April 26th.
- A \$25 fee charged for all cancellations, including weather related no shows.
- No refunds after April 26th.
- Pre-registered no shows are responsible for full registration fee.
- Credit card transaction(s) processed immediately.
- Receipts available upon registration check-in.
- Registration confirmations will be emailed.
- Policy applies to Spouse/Guest Registrants.
- By submission of this form, I agree to all registration/cancellation policies.

RESOLUTION NO. 2023-011

A RESOLUTION AUTHORIZING THE TPF Priority List

WHEREAS, *The Town of Edgewood is a municipal corporation, and acting by its Town Commission, is in support of the TPF Priority List.*

WHEREAS, *The Priority list for TPF funding is as follows:*

1.

2.

3.

WHEREAS, *These streets are considered major local service streets by the Town of Edgewood, and;*

NOW THEREFORE, BE IT RESOLVED THAT, *the Town of Edgewood supports the TPF Priority list.*

PASSED, APPROVED, and ADOPTED this 28th day of March 2023,

Audrey Jaramillo, Mayor, CMO

ATTEST:

Nina R. McCracken, Clerk

January 27, 2023

Town of Edgewood

Re: Social Security Section 218 Coverage

Dear District Board Members:

I am writing to you in my capacity as Social Security Administrator for the State of New Mexico. The State Social Security Administrator serves as a liaison between state and local government employers, the Social Security Administration, and Internal Revenue Service to address Social Security coverage issues.

A public employer that participates in a qualified retirement plan may only provide Social Security coverage to its employees through a Modification to the state's original Social Security Section 218 Agreement with the federal government. The Public Employees Retirement Association (PERA) constitutes a qualified retirement plan. Because your district is affiliated with PERA, but not covered by any Modification, your district does not currently have authority to withhold Social Security taxes.

A remedial process exists by which an entity can obtain a Modification to extend Social Security coverage to its employees and correct its past erroneous reporting. First, the entity's governing board must decide if it wishes to provide Social Security coverage. If so, the board must pass a resolution authorizing a referendum of employees on the question of whether employees want to be covered by Social Security.

Two types of Social Security coverage referendums are available in New Mexico: a **Majority Vote Referendum** and a **Divided Vote Referendum**.

Majority Vote Referendum

In a majority vote referendum, a majority of the eligible voters decide whether or not to have Social Security coverage or to continue with Social Security coverage. If a majority of employees vote for coverage, all employees have FICA withheld. If a majority vote against coverage, the referendum did not pass, and no Section 218 Modification will be prepared.

If your district has already been deducting FICA from employees' pay, I advise that the district hold a majority vote referendum. Since employees have been receiving coverage, it is assumed that the employees will want to continue coverage. An error Modification would be prepared stating that the district believed its employees were covered for Social Security when the district was created.

Divided Vote Referendum

In a divided vote referendum, each employee gets to decide if he or she wants Social Security coverage. After the referendum, all new hires must be covered by Social Security. Those employees who vote "YES" (FOR) coverage will continue to have FICA deductions withheld while those employees who vote "NO" (AGAINST) will no longer have FICA deductions withheld. Those employees who voted "NO" (AGAINST) are also eligible for a refund of Social Security FICA contributions. The refund process is handled by the district's Business Manager by submitting required documents to the IRS. The Social Security Administration's statute of limitations period that is open to correction of the FICA deductions withheld is 3 years, 3 months, and 15 days after the end of the calendar year in which the wages were paid. After the referendum, information will be provided to the Business Manager concerning the refund process for any employees who vote "NO" (AGAINST) Social Security coverage.

If your district wishes to continue providing Social Security coverage, please discuss these options and inform me of the board's decision on whether to conduct a majority vote referendum or a divided vote referendum for your employees. A referendum will then be scheduled once a determination by the board has been made. I will send an information packet containing instructions on how to proceed. In the meantime, you must continue reporting FICA wages as you have been doing.

Please contact me at (505) 476-9388 or at christinai.perea@state.nm.us if you have any questions or need any additional information.

Sincerely,

Christina Perea, MA

Social Security Administrator for the State of New Mexico

Process for a Majority Vote Referendum

Under a majority vote referendum, employees who are covered by the Public Employees Retirement Association (PERA) on the date the **Notice of Referendum** is given, and who continue in that status through the date of the referendum, are eligible to vote in the referendum.

Once the referendum is concluded whether or not the entity will continue with Social Security coverage is determined by a majority vote of all eligible voters. Voting is by secret ballot.

The conditions for holding a referendum are as follows:

- ✓ Voting is conducted on a secret ballot.
- ✓ Opportunity to vote must be given and limited to those eligible employees who are members of PERA.
- ✓ Voting is supervised by Christina Perea, Social Security Administrator for the State of New Mexico, designated by the Governor of New Mexico to have overall responsibility to conduct the referendum. The Referendum Committee is designated by the Social Security Administrator to conduct the referendum for the Social Security Administrator and report all results to her.
- ✓ An exact tabulation of the employees eligible to vote must be made and the results must be certified for the referendum.

An important consideration for the referendum is to appoint a Referendum Committee, composed of at least two members, three if desired. The committee will serve as the local representative of the state Social Security Administrator. The committee's responsibility is to see that the referendum is conducted according to the above conditions to ensure every eligible employee has the opportunity to vote on a secret ballot and to certify the results.

The following steps will ensure that the Majority Vote Referendum will be in compliance with requirements and be valid:

STEP 1:

The governing body passes a resolution authorizing a referendum on the question of Social Security coverage. The signed, original resolution is sent to the Social Security Administrator for the State of New Mexico. If entity also needs an original resolution for the district's files, have the governing body execute two original resolutions. The governing body must ensure that the date of the referendum is at least 90 calendar days after the date of the **Notice of Referendum**.

STEP 2:

Appoint a Referendum Committee and have committee members sign the **Notice of Appointment**.

STEP 3:

Prepare a roster of employees who are eligible to vote in the referendum. Eligible employees are employees who are covered by PERA on the date the **Notice of Referendum** is given, and who continue in that status through the date of the referendum. Include names and Social Security numbers of all of the eligible voters.

STEP 4:

Prepare and issue a **Notice of Referendum** and distribute the notice at least 90 calendar days before the referendum date. It is important that every employee receive adequate and timely notice. The notice can be mailed, E-mailed, hand delivered or given to eligible voters in any way that can be reasonably calculated to provide the referendum information.

Allow at least a week before the referendum date for early or absentee voting.

IMPORTANT! At this point, mail the original **Resolution Regarding Social Security Coverage, Notice of Appointment, Social Security Coverage Referendum Roster, and Notice of Referendum** to Christina Perea, Social Security Administrator for the State of New Mexico, 33 Plaza La Prensa, Santa Fe, NM 87507.

To ensure that original documents are not lost in the mail, please send the documents by certified mail or some other method where the documents can be tracked.

STEP 5:

Prepare enough ballots for all employees. The vote made by each eligible member will be indicated as follows:

1. **YES (FOR)** - member **desires to be covered** under Social Security
2. **NO (AGAINST)** - member **desires not to be covered** under Social Security OR member did **not execute and return** the referendum ballot

Absentee ballots should be collected and kept in a secure location to be counted on the day of the referendum.

STEP 6:

On the day of the referendum, the Referendum Committee will issue secret ballots to all eligible voters, record the vote of each person, and certify the results of the referendum. At least one member of the Referendum Committee must be present at the voting site for the hours that have been scheduled for voting.

STEP 7:

The Referendum Committee prepares a **Certification of Referendum** verifying the referendum votes. The original ballots should be mailed along with the original **Certification of Referendum**. Ballot copies should be maintained by you as the employer.

Send the original referendum certification and original ballots to the Social Security Administrator for the State of New Mexico.

218 Agreement Modification - The Social Security Administrator for the State of New Mexico will then prepare a Section 218 Modification to the state's original Agreement representing the results of the Town of Edgewood's referendum. Three originals of the Modification are then submitted to the Regional Commissioner of the Social Security Administration for review and approval. Following approval, the originals of the Modification are retained as follows: State Social Security Administrator, the Town of Edgewood, and the Social Security Administration.

Note: A Section 218 Modification is executed in a Majority Vote Referendum if a majority of eligible voters vote "YES" (FOR) and the entity voluntarily chooses to enter into an Agreement for Social Security coverage for its employees. If the majority of employees vote "NO" (AGAINST) in a Majority Vote Referendum, a Modification is not executed because the referendum did not pass.

Process for a Divided Vote Referendum

Under a divided vote referendum, each employee who is covered by the Public Employees Retirement Association (PERA) on the date the notice of referendum is given, and who continues in that status through the date of the referendum, is eligible to vote in the referendum.

Once the referendum is concluded, members of its retirement system are divided into two groups for Social Security coverage purposes – those employees wanting to continue with Social Security coverage and those who opt out of coverage. The conditions for holding a referendum are as follows:

- ✓ Voting is conducted on a written ballot.
- ✓ Opportunity to vote must be given and limited to those eligible employees who are members of PERA.
- ✓ Voting is supervised by Christina Perea, Social Security Administrator for the State of New Mexico, designated by the Governor of New Mexico to have overall responsibility to conduct the referendum. The Referendum Committee is designated by the Social Security Administrator to conduct the referendum for the Social Security Administrator and report all results to her.
- ✓ An exact tabulation of the employees eligible to vote must be made and the results must be certified for the referendum.

An important consideration for the referendum is to appoint a Referendum Committee, composed of at least two members, three if desired. The committee will serve as the local representative of the state Social Security Administrator. The committee's responsibility is to see that the referendum is conducted according to the above conditions to ensure every eligible employee has the opportunity to vote on a written ballot and to certify the results.

The following steps will ensure that the Divided Vote Referendum will be in compliance with requirements and be valid:

STEP 1:

The governing body passes a **Resolution** authorizing a referendum on the question of Social Security coverage. The signed, original resolution is sent to the Social Security Administrator for the State of New Mexico. If the Town of Edgewood also needs an original resolution for the district's files, have the governing body execute two original resolutions. The governing body must ensure that the date of the referendum is at least 90 calendar days after the date of the **Notice of Referendum**.

STEP 2:

Appoint a Referendum Committee via a **Notice of Appointment** and notify the Social Security Administrator for the State of New Mexico of the appointments.

STEP 3:

Prepare a **Social Security Coverage Referendum Roster** of employees who are eligible to vote in the referendum. Eligible employees are employees who are covered by the Public Employees Retirement Association on the date the Notice of Referendum is given, and who continue in that status through the date of the referendum. Include names and Social Security numbers of all of the eligible voters.

STEP 4:

Prepare and issue a **Notice of Referendum** and distribute the notice at least 90 calendar days before the referendum date. It is important that every employee receive adequate and timely notice. The notice can be mailed, e-mailed, hand delivered or given to eligible voters in any way that can be reasonably calculated to provide the referendum information.

Allow at least a week before the referendum date for early or absentee voting.

IMPORTANT! At this point, mail the original **Resolution Regarding Social Security Coverage, Notice of Appointment, Social Security Coverage Referendum Roster, and Notice of Referendum** to Christina Perea, Social Security Administrator for the State of New Mexico, 33 Plaza La Prensa, Santa Fe, NM 87507.

To ensure that original documents are not lost in the mail, please send the documents by certified mail or some other method where the documents can be tracked.

STEP 5:

Prepare a ballot for each employee. The vote made by each eligible member will be indicated as follows:

1. **YES (FOR)** - member **desires to be covered** under Social Security
2. **NO (AGAINST)** - member **desires not to be covered** under Social Security
OR Member **did not execute and return** the referendum ballot

Absentee ballots should be collected and kept in a secure location to be counted on the day of the election.

STEP 6:

On the day of the referendum, the Referendum Committee will issue ballots to all eligible voters, record the vote of each person, and certify the results of the referendum. At least one member of the Referendum Committee must be present at the voting site for the hours that have been scheduled for voting.

STEP 7:

The Referendum Committee then prepares a **Certification** verifying the referendum vote.

Prepare a **Certification Tally** of each employee voting “YES” (FOR) Social Security coverage (Group A) and each employee voting “NO” (AGAINST) Social Security coverage (Group B). The **Certification Tally** is Attachment A to the **Certification**. Send originals of the ballots along with the original certification. Copies of the ballots should be filed and maintained by you as the employer.

IMPORTANT! Send the original referendum **Certification, Certification Tallies**, and original ballots to Christina Perea, Social Security Administrator for the State of New Mexico, at 33 Plaza La Prensa, Santa Fe, NM 87507.

Note: All employees hired after the referendum date **MUST** have Social Security coverage.

218 Agreement Modification - The Social Security Administrator for the State of New Mexico will then prepare a Section 218 Modification to the state’s original Agreement representing the results of the Town of Edgewood’s referendum. The Agreement will divide the retirement plan into two parts – those voting “YES” (FOR) and those voting “NO” (AGAINST) continued Social Security coverage. The Modification is then submitted to the Regional Commissioner of the Social Security Administration for review and approval. Following approval, the originals of the Modification are retained as follows: state Social Security Administrator, the Town of Edgewood, and the Social Security Administration. No Social Security contributions can be refunded to those employees who voted “NO” (AGAINST) coverage until the approved Modification is signed by the Regional Commissioner and returned to the Social Security Administrator for the State of New Mexico. Information will be provided on the refund process.



U.S. Department of Justice

AGENDA ITEM #X.I.

Bureau of Alcohol, Tobacco,
Firearms and Explosives

Phoenix Field Division

www.atf.gov

February 23, 2023

785000:BI
1250

Chief Roger Jimenez
Edgewood Police Department
23 East Frontage Road
Edgewood, NM 87015

Dear Chief Jimenez:

Information regarding the eTrace system is enclosed. This paperless firearm trace submission system is readily accessible through an Internet connection. This system will provide your department with the ability to perform detailed search functions and customized analysis relative to your jurisdiction.

To obtain access to eTrace, please complete the enclosed MOU confirming your department's primary and alternate points of contact with their signatures on page 3, and signing on page 6.

Please return the completed and signed MOU to the Phoenix Field Division, 40 North Central Avenue, Suite 1000, Phoenix, Arizona 85004. We will forward the MOU to the National Tracing Center.

Sincerely yours,

Brendan Iber
Special Agent in Charge

Enclosures



BUREAU OF ALCOHOL, TOBACCO, FIREARMS AND EXPLOSIVES

MEMORANDUM OF UNDERSTANDING REGARDING THE eTRACE INTERNET BASED FIREARM TRACING APPLICATION



Memorandum of Understanding between the EDGEWOOD POLICE DEPARTMENT and the Bureau of Alcohol, Tobacco, Firearms and Explosives

Article I. Purpose and Authority

The Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) would like to extend their on-going commitment to the law enforcement community by providing participating agencies with a paperless firearm trace submission system and trace analysis module that is readily accessible through a connection to the World Wide Web (Internet). This application, known as eTrace, provides the necessary utilities for submitting, retrieving, storing and querying firearms trace related information relative to your jurisdiction. The firearms tracing process is a valuable service offered by ATF to the global law enforcement community. Information acquired through the firearm tracing process can be utilized to solve individual cases, to maximize the investigative information available for use in identifying potential illegal firearms traffickers, and to supplement the analysis of crime gun trends and trafficking patterns.

Law Enforcement agencies that make a commitment to comprehensive crime gun tracing will be provided with an information platform for developing the best investigative strategies for the reduction of firearms-related crime and violence. ATF has made a concerted effort to leverage existing information technology to better assist law enforcement agencies in the investigation of illicit firearms trafficking as well as the interdiction of firearm sources to juveniles, youth offenders and other prohibited persons. This Memorandum of Understanding (MOU) is intended to formalize a partnership between the participating agencies with regard to policy and procedures relative to the access and utilization of eTrace services.

The parties enter into this MOU pursuant to 31 U.S.C. § 6305; the E-Government Act of 2002, Public Law No. 107-347; and the Government Paperwork Elimination Act of 1998 (GPEA), Public Law No. 105-277.

Article II. Background

The Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) is a law enforcement organization within the United States Department of Justice with unique responsibilities dedicated to reducing violent crime and protecting the public. ATF enforces the Federal laws and regulations relating to alcohol, tobacco, firearms, explosives and arson by working directly and in cooperation with others to:

- Suppress and prevent crime and violence through enforcement, regulation, and community outreach
- Support and assist federal, state, local, and international law enforcement.
- Provide innovative training programs in support of criminal and regulatory enforcement functions
- Ensure fair and proper revenue collection. Provide fair and effective industry regulation

ATF recognizes the role that firearms play in violent crimes and pursues an integrated enforcement and regulatory strategy. Investigative priorities focus on armed violent offenders and career criminals, narcotics traffickers, narco-terrorists, violent gangs, and domestic and international arms traffickers.

Sections 924(c) and (e) of Title 18 of the United States Code provide mandatory and enhanced sentencing guidelines for armed career criminals and narcotics traffickers as well as other dangerous armed criminals.

As part of ATF's unique enforcement powers the Congress of the United States has provided ATF with two federal sentencing laws that mandate minimum mandatory sentences for defendants convicted of offenses relating to the possession of a firearm in violation of the Gun Control Act of 1968. Under Title 18, United States Code, Section 924(c), defendants convicted of possessing a firearm during the commission of an offense defined as a federal crime of violence or a drug trafficking crime shall receive an additional 5 years imprisonment added to the punishment for the original offense. Under Title 18, United States Code, Section 924(e), a defendant convicted of illegally possessing a firearm in violation of Section 922 (g) who has three previous convictions for an offense defined as a violent felony or as a serious drug trafficking offense shall be imprisoned not less than 15 years.

ATF uses these statutes to target, investigate and recommend prosecution of these offenders to reduce the level of violent crime and enhance public safety. ATF also strives to increase State and local awareness of available Federal prosecution under these statutes. For more information about the use of these statutes please contact your local ATF office.

Article III. Scope

The purpose of this MOU is to establish an interagency agreement governing the access and utilization of eTrace. In addition, the MOU will designate a primary and alternate point of contact within your agency. The agency point of contact will be charged with ensuring adherence to the MOU between the Bureau and the client agency users. The MOU will require the designated agency point of contact to identify individuals from their respective agency who will require system access, to periodically validate the list of users, and to notify the National Tracing Center immediately in the event that it becomes necessary to revoke or suspend a user's account.

Article IV. Interagency Communications

The participating law enforcement entity and the Bureau of Alcohol, Tobacco, Firearms and Explosives agree that a principal point of contact within each organization shall coordinate all communications and tasks under this MOU. The designated points of contact (POC) shall be as follows:

ATF Field Division Name: Phoenix Field Division

Address: 201 E. Washington Street
Suite 940
Phoenix, Arizona 85004

	Designated ATF Contact	Alternate ATF Contact
Name:	Darrell Smith	
Title:	Crime Gun Intelligence Coordinator	
Phone #:	(602) 776-5463	

Participating Law Enforcement Agency Name: EDGEWOOD POLICE DEPARTMENT

Agency Address: 23 E. FORNTAGE ROAD
EDGEWOOD, NM 87015

	Designated Law Enforcement Agency Primary POC	Designated Law Enforcement Agency Alternate POC
Name:	Armando Campos	
Title:	Senior Patrolman/Evidence Tech.	
Phone #:	(575) 781-0568	
Email Address:	acampos@pd.edgewood-nm.gov	
Date of Birth:	On File	
Signature:		
Date:		

Article V. Responsibilities and Procedures

In becoming an approved user of the eTrace application, the involved parties hereby acknowledge and accept the following responsibilities and procedures:

A. Responsibilities of the participating Law Enforcement Agency

The Participating Law Enforcement Agency shall:

1. Appoint a primary and alternate point of contact within your agency. The above appointed individuals will be responsible for creating and maintaining a list of all personnel within your department that will require access to eTrace.
2. The designated POC(s) within your agency will be responsible for signing as the Designated Law Enforcement Agency Primary Point of Contact and Alternate Point of Contact on page three of this MOU.
3. The designated POC(s) will immediately notify the ATF National Tracing Center via eTrace in the event that an individual's eTrace account needs to be suspended or

revoked for any number of reasons, to include (but not limited to): employee transfer, retirement, or release from employment.

4. Once this MOU and relative attachments have been completed and signed by all involved parties, the original copies should either be mailed to the ATF National Tracing Center at the address below, or scanned and emailed to eTraceAdmin@atf.gov.

Bureau of Alcohol, Tobacco, Firearms and Explosives
National Tracing Center Division
244 Needy Road
Martinsburg, WV 25401
Attn: eTrace Customer Service Group

Phone: (800) 788-7133, ext. 01540
eMail: eTraceAdmin@atf.gov

B. Responsibilities of the Bureau of Alcohol, Tobacco, Firearms and Explosives:

The appointed ATF Field Division representatives shall:

1. Coordinate all communications and tasks listed under this MOU and serve as a liaison between the participating law enforcement agency and the National Tracing Center Division.

The ATF National Tracing Center (NTC) Division shall:

1. Upon receipt of this signed MOU, send an e-mail which will provide detailed instructions on the process of requesting and receiving an eTrace user account.
2. Review all applications for eTrace access in a timely manner and facilitate the provisioning of accounts to include relative user identifiers and passwords. Once accounts are activated, each individual user will receive an e-mail containing their account information.
3. Upon receipt of a request for account revocation, the NTC will immediately deactivate the said user account.

Article VI. Conditions

- Both ATF and the participating law enforcement agency acknowledge their understanding that the eTrace application is intended “FOR OFFICIAL LAW ENFORCEMENT USE ONLY”. The federal government may monitor and audit usage of this system, and all persons are hereby notified that use of this system constitutes consent to such monitoring and auditing. Unauthorized attempts to upload information and/or change information on these web sites are strictly prohibited and are subject to prosecution under the Computer Fraud and Abuse Act of 1986 and Title 18 U.S.C. Sections 1001 and 1030.
- The parties acknowledge that the eTrace application will only be accessed and utilized from your official duty station and/or alternate task force locations. However, under

isolated and stringent circumstances eTrace can be accessed from an alternate location, specifically in furtherance of Law Enforcement activities.

- The parties agree that premature disclosure of certain firearms trace information can reasonably be expected to interfere with pending or prospective law enforcement proceedings. This law enforcement sensitive information includes data that can link a traced firearm to: the location of a crime; the Federal firearms licensee; retail purchaser or possessor of a traced firearm; or to firearms trafficking patterns involving a traced firearm. It is agreed that the law enforcement sensitive firearms trace information generated pursuant to this agreement shall not be disclosed to a third party without the consent of both parties of this agreement, subject to State and Federal law. The parties agree to notify all other parties to the MOU prior to the release of any sensitive firearms trace information to a third party under State or Federal law. The parties acknowledge that trace data may only be utilized for law enforcement purposes. Through Public Law 112–55, 125 STAT. 552 (November 18, 2011), Congress enacted restrictions regarding the further dissemination of firearm trace data outside of law enforcement. The participating law enforcement agency and any contractors working on their behalf must adhere by these disclosure restrictions. ATF recommends that these restrictions are discussed with the participating law enforcement agency’s legal counsel prior to any data-sharing.
- **IT IS FURTHER AGREED THAT PRIOR TO THE INITIATION OF ANY INDEPENDENT FIREARMS TRAFFICKING INVESTIGATIONS BY THE PARTICIPATING LAW ENFORCEMENT AGENCY (BASED ON FIREARM TRACING DATA OBTAINED VIA ETRACE), THE INTELLIGENCE GROUP AT THE ABOVE REFERENCED ATF FIELD DIVISION WILL BE CONTACTED. This critical step will not only allow for the further collaboration of valuable investigative information, but will also assist in ensuring the effectiveness and overall safety of investigating officers.**
- It is understood that any report or trace result generated through the use of eTrace does not constitute a fulfillment of the Interstate Nexus requirement in any Federal, State or Administrative legal process or litigation. That expert testimony or Interstate Nexus determination is made through trained experts who must be contacted at the local ATF Field Office or Field Division Directorate.
- The parties agree that a ‘crime gun’ is defined as “any firearm that is illegally possessed, used in a crime, or suspected by law enforcement officials of having been used in a crime”.
- The parties agree that the ATF, National Tracing Center will be designated as the central recipient of all information entered into the eTrace application relative to crime gun recoveries. The participating law enforcement agency agrees to make every effort to provide complete and accurate firearm trace-related information to include: recovery location, possessor information and associated individuals. Law Enforcement agencies that make a commitment to comprehensive crime gun tracing will be provided an information platform for developing the best local investigative strategies for their community in the reduction of firearm related crime and violence.

Article VII. Conclusion

It is the intent of the signatories that this MOU ensures coordination, cooperation and the mutual conduct of enforcement and research activities relative to the eTrace application. The result of this mutual cooperation and coordination will be the successful prosecution of illegal firearm crimes in State and Federal jurisdictions as well as the development of an accurate picture of the illegal firearms market and the inception of new strategies to effectively interrupt this market and impact the rate of firearm related violence.

This MOU is effective upon the date of the last signature by the authorized representative of the parties and shall remain in effect for an unspecified time period, wherein the authorized point of contact maintains that position within the participating agency, unless terminated earlier in writing by either party. Amendments to this MOU are effective upon the date of the last signature on the Amendment, by the authorized representative of the parties. This MOU may be amended or modified only by written agreement. Parties to this MOU may terminate their participation at any time upon written notification of their intent to withdraw to all other parties in the MOU. Termination of the MOU by either party will result in the revocation of all eTrace accounts established under this agreement.

In witness whereof, the parties have hereunto executed this MOU.

Signature	Date
(Chief Law Enforcement Official)	
<u>ROGER JIMENEZ</u>	
Name	
<u>CHIEF OF POLICE</u>	
Title	
<u>EDGEWOOD POLICE DEPARTMENT</u>	
Agency/Department	

Signature	Date
(ATF - Special Agent in Charge or designee)	
<u>Brendan D. Iber</u>	
Name	
<u>Special Agent in Charge</u>	
Title	
<u>Phoenix Field Division</u>	
ATF Field Division	

ORDINANCE NO 2002-1
GRADING AND DRAINAGE ORDINANCE
 As amended November 4, 2010
 As amended February 6, 2019

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BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF EDGEWOOD, NEW MEXICO:

1. SHORT TITLE.

This chapter may be cited as the "Grading and Drainage Ordinance," and shall be included in the Edgewood Municipal Codes under that Name

2. PURPOSE.

The provisions of this chapter are to complement the subdivision ordinance and the zoning ordinance, and to make the uses permitted by these ordinances more feasible and acceptable in the interest of the individual property owner, the adjacent property owner and the general public. It shall be the purpose of this chapter:

- A. To ensure that proposed grading shall result in the minimum possible disturbance of terrain and natural land features necessary to construct residences or other permitted buildings or structures, or to conduct other legal land uses;
- B. To prevent grading which unnecessarily changes the terrain, other natural features, or creates flood problems which will have an adverse effect on the physical character or economic viability of the community;
- C. To ensure that the grading will not adversely affect the natural topographic drainage features, arroyos or other drainage features or alter natural surface runoff

3. COMPLIANCE WITH PROVISIONS.

- A. No grading shall be done within the Town without complying with the requirements of this chapter. No blasting shall be done within the Town without a grading permit. A copy of the grading permit must be posted on the grading site during hours of operation.
- B. Work for which a grading permit has been issued under this chapter shall be executed in conformance with the grading plan approved by the Town and shall not be abandoned or left incomplete.
 1. Failure to continue significant work on a grading site once grading has begun may be determined by the Town to be an abandonment of the work required by the permit, and such abandonment will constitute a violation of this chapter. The permittee is responsible for notifying the Town within 7 days of stoppage for extenuating circumstances.
 2. Having persons or equipment at a site but not prosecuting the work is not construed to be significant work.
 3. Projects shall not be considered complete until restoration has been made in accordance with National Pollution Discharge Elimination System requirements.

4. PERMITS REQUIRED.

- A. Clearing and access permit. Clearing shall mean the removal of surface vegetation without disturbance of the root system. A clearing and access permit shall be issued:
 1. To permit the grading of a driveway/access or road to a site;
 2. To permit clearing of vegetation when this work is necessary to allow proper preliminary engineering on the site;
 3. To provide security for a site from unauthorized grading or dumping by clearing, loosening and berming the soil in a narrow band around the perimeter of the property;
 4. For such other purposes as the Town may determine are proper but which do not entail reshaping of the contour of the land to any significant degree.

- B. Grading Permit: A grading permit shall be issued by the Town:
5. Submittals shall be prepared and certified by a New Mexico professional engineer.
 6. Grading permits shall be issued based upon approved preliminary subdivision plat; building or such other improvement plans as are necessary for development of the property on which such permit is requested.
 7. No on-site borrow is permitted except as part of necessary cuts.
 8. On-site processing of materials is limited to those used for preparation or construction of improvements within the site covered by the grading permit.
 9. A grading plan shall show the methods of dust, erosion and drainage control as provided in Section 18 Engineering Controls for Grading.

C. Right-Of-Way Excavation/Restoration Permit

10. Shall be required for any work performed within the right-of-way of a Town maintained roadway or easement.
11. Compaction tests will be required to follow NMDOT General Specifications for Highway & Street Construction as outlined on permit application.
12. It is the Contractor's responsibility to maintain a clean and safe work zone at all times during construction. These requirements will be enforced as the project progresses.
 - a. Clean all trash/debris (Road Hazards) from site to include but not limited to (Rocks, Stumps, Branches, Concrete, Asphalt).
 - b. Scarify or disc and reseed (May 1st thru August 31st only) all areas that are disturbed or denuded of vegetation according to 17NMAC 4.2 Section 12.5.
 - c. Arroyo Crossings need to be restored to natural state with the channel bottom graded to allow positive drainage.
 - d. Repair or replace Rip Rap if removed or damaged.
 - e. All open trenches in the roadway prism need to be back filled and compacted to 95% of maximum dry density determined by a standard compaction test. (Compaction test reports must be available for review upon request)
 - f. All open trenches outside the **roadway prism are required to be compacted to a density equal to the surrounding undisturbed soil. (Must be returned to the natural contour of the surrounding surface if outside the prism of the road.)
 - g. Ditch flow lines need to be cleaned and restored to the condition prior to construction.
 - h. Disturbed areas within highway right of way by utility operations must be kept to a minimum and restored to the satisfaction of the Town of Edgewood.
 - i. All paved driveway cuts must be patch and paved with Town of Edgewood approved material to match existing thickness of base coarse and hot mix asphalt.
 - j. All gravel driveways will need to be re-graveled.
 - l. All existing erosion control measures that were removed need to be re-installed.
 - m. All drainage culverts need to be clear of obstructions.
 - n. Replace all roadway signs that were removed or damaged during construction.
 - o. All new utility facilities (manhole covers, valve covers, pull boxes, etc.) must be at ground level (finish grade of road if the roadway prism or surrounding undisturbed soil if outside the road prism).
 - p. Repair fences (in accordance with Town of Edgewood specifications) that were damaged as a result of the construction project.
 - q. Grade dirt to the natural contour of the surrounding surface if outside the prism of the road and compact to surrounding soil density.
 - r. Maintain traffic control in accordance with MUTCD at all times during

construction.

- s. Remove traffic control when project is finalized.
- t. Verify that all valve boxes have lids.
- u. Verify that all manholes have lids.
- v. Sweep all asphalt that has been affected by construction.
- w. Remove all construction equipment from the right of way.
- x. Repair or notify the utility owner to repair all utilities that were damaged as a result of the construction project.
- y. Bury all utilities (in accordance with Town of Edgewood requirements) that were exposed as a result of the project construction.

**** Roadway Prism** – That portion of the roadway right of way between back of ditch, bottom of ditch, back of curbs including slopes, shoulders, pavement and a median of less than sixteen feet in width.

5. EXCEPTIONS FROM PERMITS.

Grading permits will not be required under the following circumstances, which are exceptions concerning only the obligation to apply for a permit, and do not relieve the landowner from complying with the remaining provisions of this chapter. The person engaged in grading shall have the burden of establishing that he comes within any of the following exceptions:

- A. Residential new construction, remodeling, additions, or other alterations to existing structures are exempt from the requirements of this section provided that they meet the following conditions:
 - a. No slopes greater than 10% are disturbed; and
 - b. Existing drainage patterns on the property are not changed in a way that would increase the amount of storm water runoff leaving the property.
- B. Commercial new construction, remodeling, additions, or other alterations to existing structures are exempt from the requirements of this section provided that they meet the following conditions:
 - a. Less than 1000 square feet of total land area is disturbed;
 - b. No slopes greater than 10% are disturbed; and
 - c. Existing drainage patterns on the property are not changed in a way that would increase the amount of storm water runoff leaving the property.
- C. Where the work to be performed is routine agricultural or land management operations necessary for cultivation of the soil of a farm or ranch;
- D. Where the work is a trenching operation for the construction or repair of pipelines and other underground utilities;
- E. Where the work is small in depth, area or effect such as, but not limited to, tree planting, intermittent and minor landscaping.

6. PROPOSED SUBDIVISIONS.

If property is required to be subdivided by the Subdivision Ordinance, no grading permit will be issued until a preliminary subdivision plat has been approved and a grading and clearing plan has been approved by the Town.

7. PERMIT APPLICATION.

Any person desiring a permit under this chapter shall apply to the Town upon forms furnished by the Town. The application will be signed by the owner of the property where the work is to be performed or by his duly authorized agent. The applicant shall assure that all application data are correct. Any falsification of application data shall invalidate the permit.

- A. Every application will contain the following information.
 - 1. Location, nature and extent of the proposed work and a statement as to the intended use of the site. Changes in the intended use of the land involved will require reapplication for a permit.
 - 2. The name and address of the owner of record (and owners, if more than one) of the property on which the work is to be performed.
 - 3. The names and addresses of the persons or organizations that will perform the work and of the person who will be in effective control of the work.
 - 4. For all roads or other excavations where the volume of earth to be moved exceeds 1,000 cubic yards, cross-sections of contour maps showing the height of cuts and fills at a maximum of 100-foot intervals and at any major breaks in the terrain shall be required by the Town.
 - 5. An as-built certification signature block to be executed by a New Mexico professional engineer after the project completion to ensure that the construction complies with the approved plans.
- B. An application for a grading permit shall include a topographic survey and grading plan with elevation contours shown at not more than two-foot intervals on slopes up to 30%- and five-foot intervals on slopes greater than 30% which shows:
 - 1. All areas with slopes 0-20%; 21-30%; and 31% and greater, differentiated through shading, tone, color, or line weight;
 - 2. All areas to be graded on the site and the final contours to be achieved by the grading;
 - 3. All finished floor or grade elevations;
 - 4. The location of temporary erosion control structures and methods used, including staging and stockpile areas;
 - 5. All facilities for control and disposition of storm water runoff.
 - 6. All significant trees and areas with substantial grass coverage to be removed;
 - 7. A construction schedule when the project will be developed in phases;
 - 8. The location of fencing around the areas to be protected;
 - 9. The ratio of horizontal to vertical measurement for cut and fill slopes;
 - 10. The total volume, in cubic yards, of earth to be moved; all existing disturbed areas; and
 - 11. FEMA flood hazard areas.
- C. Applicants may also be required to notify the Federal Environmental Protection Agency (EPA), the Federal Emergency Management Agency (FEMA), the New Mexico Environment Department, and/or the United States Army Corps of Engineers. It is the responsibility of each applicant to determine whether additional notification or permitting is required.

8. LIABILITY INSURANCE REQUIRED.

General liability insurance shall be required as a condition for procurement of a grading permit.

Procurement and maintenance of such liability insurance policy shall be the sole responsibility of the applicant.

Before any grading permit is issued, the applicant shall attach a copy of a current certificate of insurance as evidence of general liability and contractual insurance to the application. The minimum limit of liability shall be three hundred thousand dollars (\$300,000.00) combined single limit. Such policy certificate shall provide that the insurance cannot be canceled, or the limit of coverage reduced without thirty (30) days prior written notice to the Town. Failure to provide the insurance certificate or failure to meet the minimum liability insurance requirements will result in no permit being issued. Should the liability insurance policy expire or be canceled, the Town shall revoke any outstanding grading permit under such policy.

The applicant shall be required to enter into a hold-harmless agreement with the Town of Edgewood protecting the Town, any of its departments, agencies; officers, or employees, from all cost, injury, and damage incurred by the applicant and from any other injury or damage to any person or property whatsoever caused by any activity, condition, or event arising out of any act authorized by the permit. The Town shall provide the approved form for this hold-harmless agreement.

9. ISSUANCE OR DENIAL OF PERMIT.

- A. The grading permit will be issued by the Town upon verification and approval of the information contained within the permit application.
- B. The Town can refuse to issue any grading permit whenever the proposed grading is contrary to the provisions of this ordinance.
- C. If any person does any grading or otherwise disturbs the ground cover of any property within the Town without a grading permit, he must apply for a grading permit and shall be subject to a double permit fee.

10. PERIOD OF VALIDITY OF PERMITS.

All permits issued shall expire within one year of the date of issuance of the permit.

11. PERMIT FEES.

- 1. The applicant shall be responsible for all fees for engineering consultant review by the Town's engineering consultant and fees are non-refundable.
 - A. The application for a permit shall be accompanied by a fee as indicated below.
 - 0-5 acres - \$131.00
 - 6-10 acres - \$315.00
 - 11-20~~acres~~-\$367.00
 - 21-30~~acres~~-\$420.00
 - 31-40 acres - \$472.00
 - 41-50 acres - \$525.00
 - 51+ acres - \$577.00
- The permit fee for Right-of-Way Excavation/Restoration shall be \$25.00 and \$25.00 Inspection Fee
- The fee for a driveway/access permit shall be \$35.00.

12. REVOCATION OF PERMITS.

After reasonable notice and opportunity to be heard, the Town may revoke a permit issued under this chapter if it finds that the work being done is in violation of this chapter or any other ordinance or law or creates an unreasonable hazard to persons or property.

13. GRADING ON HOLIDAYS AND WEEKENDS.

No grading of any kind, except as permitted below, shall be permitted on holidays and weekends unless the landowner or his authorized agent has notified the Town by noon of the day before the holiday or by noon on Friday. A holiday shall be defined as an official Town holiday for Town employees, and the weekend shall be defined as that time period between 5 p.m. on Friday and 8:00 a.m. on the following Monday. Grading will not be permitted within 300 feet of a residentially zoned area before 8 a.m. or after 5 p.m. on weekends and holidays. Failure to notify the Town shall be considered a violation of this section. Notification is not required if the grading is performed in connection with a Town, county, state or federal public works project which is supervised by an inspector provided by that government entity.

14. REMOVING HAZARDOUS CONDITIONS.

- A. If the Town finds that any grading (either completed or in progress) is causing a hazard to persons or property, it may notify the owner or his authorized agent and require that the hazard be removed or eliminated as soon as practicable depending upon the degree of urgency associated with the hazard involved. If such action is not completed within the time limit stated within the notice, the Town may require that reasonable temporary protective measures be provided in the interim.
- B. If materials are washed or deposited upon streets, alleys or other public property as a result of improperly controlled grading of higher or adjacent lands, the Town shall notify the Owner or his authorized agent to remove such materials and restore the streets, alleys or other public property to their original condition. Failure to comply with such an order shall be a violation of this ordinance as provided in Section 20
- C. In addition, if the owner fails to comply with such notice, the Town may authorize the work to be done by town sources or by contract. A report shall be prepared for the Town Council covering the actual cost of doing such work. After notice and an opportunity to be heard, the Town Council may, by resolution, determine the actual cost of doing the work and declare this amount, plus the cost of recording the resolution, to be a personal liability of the owner of the land and a lien on the land, payable within ten days after adoption of the resolution, and thereafter bearing the twelve percent simple annual interest until paid. A copy of the resolution, authenticated by the acknowledgement of the Town clerk shall be filed for record in the office of the County clerk. Notice of the hearing before the Town Council shall be in writing and delivered in person or sent by certified mail with return receipt requested to the owner and to holders of recorded liens on the property. If after reasonably diligent efforts the person to be notified of such hearing cannot be found, notice may be given by one publication in the local newspapers.
- D. Materials from a grading site which are spilled or deposited onto public streets shall be removed by contractor or permittee on the same day. Whenever earthen ramps are required to cross city rights-of-way, approval must be obtained by the Town.

15. RESPONSIBILITIES OF THE LANDOWNER OR HIS AUTHORIZED AGENT.

Under this chapter the landowner or his authorized agent will bear responsibility for:

- A. Obtaining a permit if required for any grading. Application for the permit shall be made as provided in Section 7.

- B. Obtaining the services of a profession engineer, authorized to practice in the State of New Mexico;
- C. All of the legal duties, obligations, or liabilities incident to ownership of the property while the work of grading is in progress or after the completion of the work. Neither the issuance of a permit nor the compliance with the provisions of this chapter shall relieve any person or owner from any responsibility for damages to persons or property otherwise imposed by law, nor impose any liability upon the Town or any official of the Town for such damages.
- D. Installing the appropriate devices, structures, landscaping and facilities and executing soil stabilization, erosion control, handling of materials, and other proper measures in conjunction with any proposed grading so as to fulfill the intent and purpose of this chapter.
- E. The continued maintenance and repair of all retaining walls, cribbing, drainage facilities, slopes, landscaping, soil stabilization and erosion control measures and any other protective devices located upon his property and constructed pursuant to the permit.
- F. It shall be the responsibility of the applicant applying for a grading permit to obtain clearance from all utilities with a property interest within the boundaries of the permit. Failure to clear with any such utility may result in an immediate suspension of the grading permit.

16. RESPONSIBILITY AND AUTHORITY OF THE TOWN OF EDGEWOOD

The Town, under the authority of this chapter shall be responsible for:

- A. Reviewing all grading permit applications as submitted under the requirements of Section 7 and the issuing or denying of grading permits within 10 calendar days.
- B. Performing or obtaining all the appropriate tests and inspections to assure that the conditions of the permit and intent and purpose of this chapter have been fulfilled. Unforeseen testing requirements shall be the applicant's responsibility at the time of application.
- C. Imposing such conditions and specifications on the issuance and duration of the grading permit as may be reasonably necessary to cause the work to fulfill the intent and purpose of this chapter. These conditions and specifications shall include, but will not be limited to, the following:
 - 1. Interim and permanent soil erosion control and land management requirements including provision for:
 - a. Disturbed soil surface treatments (emulsions, mulches, seeding and the like);
 - b. Protective drainage measures for surface drainage and subsurface water where required;
 - c. Terracing and use of dikes and berms;
 - d. Landscaping measures as per the Landscape Ordinance.
 - e. Paving and other miscellaneous related measures.
 - 2. Compaction requirements in filled areas.
 - 3. Slope stabilization requirements:
 - a. Cut or fill slopes for roads shall not exceed 15 feet in height;
 - b. Unstabilized fill slopes shall be no steeper than 2:1, unless a structural alternative

such as a retaining wall or some other measures applying professional engineering standards is provided;

- c. On-site cut slopes shall not exceed ten feet in height. In no case shall the height of the cut exceed the height of the building;
- d. On-site fill slopes shall not exceed fifteen feet in height. Retaining walls for fill slopes shall be no greater than 15 feet in height.

4. Work procedures and safety requirements:

- a. Protective fencing;
- b. Excavation slope limitations, shoring and bracing in accordance with OSHA guidelines and procedures;
- c. Traffic control requirements concerning transportation of materials on public ways;
- d. Limitations on the amount of area which may be disturbed by grading operations;
- e. Work scheduling requirements;
- f. Stockpiling and reuse of top soils.

17. AUTHORITY TO ISSUE CITATIONS.

- A. The following public officials are authorized to enforce the provisions of this chapter and shall have the power to issue Class C misdemeanor citations to any persons violating the provisions of this chapter:
 - a. Town Clerk or Clerk's designee
 - b. Zoning Administrator
- B. The public officials designated in the above subparagraph are authorized, effective as soon as administratively possible, to make inspections of any property necessary to enforce the provisions of this chapter. If the owner or person in possession of any property refuses to allow the public officials permission to enter the property, at any reasonable time, those officials shall have recourse to every remedy provided by law to secure entry including obtaining the proper judicial warrants.

18. ENGINEERING CONTROLS FOR GRADING

- A. Statement of Purpose. Earthmoving machinery and methods may be applied to most clearing, grubbing, excavating, filling and land grading operations. The requirement for grading permits may differ due to local conditions of land use, proposed site development, drainage patterns, topography, soil conditions and other items.
The principal burden of designing a proper plan for grading must fall upon the landowner, developer, contractor, engineer or architect concerned with the project. In view of this circumstance, the following requirements have been developed as an aid for operations covered by the grading ordinance. Under no circumstances, should these, conditions be construed to replace the basic requirements of judgment, experience or competence that are a part of good engineering and land development practice.
The Town, in order to assure that correct grading practices are followed as directed by this Grading & Drainage Ordinance August 2002 8 statement of purpose may impose any of the following requirements as part of the issuance of a grading permit.
- B. Soil erosion control guidelines. The requirements for soil erosion control measures depend largely upon the extent of the destructive and nuisance potentials due to erosion that may develop from the work to be performed. Thus, the need for erosion control measures is

largely determined by prevailing winds, drainage patterns, soils characteristics and the proximity and hazard to downwind and downstream developments - residences, businesses, thoroughfares and other facilities.

C. General principles of effective erosion control. The following general principles indicate the general measures of erosion control that when properly applied reflect compliance with the grading ordinance:

1. Development plans for any project site should be as effectively fitted to existing topography and soils as practical so as to create the least erosion potential possible.
2. All grading shall be performed in a manner which has no adverse effect on adjacent properties; clearing shall be kept to a minimum, and stabilization of bared surfaces shall begin promptly upon completion of construction activity.
3. Portions of a site to be graded shall be clearly marked on the site prior to any grading or clearing. Construction equipment shall be permitted to grade only within marked areas. No grading is permitted within one (1) foot of a property line, except for streets, roads driveways and utilities.
4. Grading for building sites is limited to 15 horizontal feet beyond the outer edge of the building foundation, patio, wall, driveway, road, parking area, or other constructed facility except:
 - a. As necessary for the construction of stormwater runoff management measures in compliance with this section; or
 - b. As necessary to accommodate required horizontal to vertical measurements for cut and fill slopes.
5. Where possible, final structures, paving, facilities and effective drainage control measures should be completed in each project area as soon as possible.

D. Specific erosion control measures. Erosion control methods for physically disturbed critical project areas:

1. Wind erosion. The following methods of wind erosion control may be required:
 - a. Watering. During and after completion of site grading the project area shall be completely watered as required to control wind erosion.
 - b. Wind fencing. Reusable wind fencing may be employed to reduce the effects of wind erosion. This fencing should be located immediately adjacent to critical project areas.
 - c. Disturbed surface treatments. Other measures that may be employed for control in critical areas are the use of materials such as straw, mulch nettings, emulsion, mulch and seed mixture, rip-rap, paving landscaping, etc.
2. Water erosion. Where drainage patterns, soil characteristics and proximity to downstream development suggest that water erosion may cause hazards or damage to public or private property, the following control measures may be required:
 - a. Permanent storm drainage facilities, paving, and other related facilities should be constructed as soon as practicable to reduce water erosion problems.
 - b. Where clearing and grubbing, excavating, stockpiling or filling or grading operations will result in long term exposure to rainfall and runoff, the following temporary control measures may be required:
 - (1) Temporary diversions and interceptor ditches to intercept runoff and divert it to a safe outfall before destructive erosion can occur on the project area.
 - (2) Temporary bermed rainfall storage cells or bench terraces to capture and retain rainfall to allow for disposal by percolation into

- the soil. These cells can be constructed on flat or mild slopes by blading an intersecting network of low berm which can be made in a manner consistent with the rough grading plan for the site.
- (3) Contour ripping may be employed on medium to mild slopes to retard runoff and to better induce disposal of rainfall by percolation.
 - (4) Other measures for disturbed surface treatments as indicated in paragraph D.1.c. may also be required where desired.
- c. Special care will be taken to ensure that the slope faces of cut, fill or natural slopes are completely protected from runoff. This may be accomplished by:
- (1) Construction of berms and swales on the brow or top of the slope to provide protection from runoff. Swale inverts may be required to be paved.
 - (2) Grading of areas adjacent to slopes shall drain away from the slope face.
 - (3) Construction of bench terraces in slopes of thirty (30) or more feet in height. A bench terrace should be at the mid-height of a thirty (30) foot high slope and should be no more than twenty (20) feet vertically apart on slopes in excess of thirty (30) feet in height. The bench should be constructed in such a way as to collect rainfall and conduct it to a point of safe discharge. The invert of the bench terrace may be required to be paved to prevent the percolation of water into the slope.
 - (4) No storm water storage should be allowed at or adjacent to the top of a slope.
 - (5) Cut and fills should be set back a minimum of five (5) feet from property lines and fences. Walls, buildings or structures should be set back from cut or fill slopes sufficiently to allow access to the top of the slope for maintenance purposes and to assure the stability of the slope and the security of the foundations of the buildings and structures
 - (6) Drainage facilities should be provided to protect slope faces from erosion. Subsurface drainage facilities should be provided where needed to intercept seepage that would affect slope stability, building and structure foundations or create undesirable wetness.
3. Exposure for extended periods of time. Where any project area is to be exposed to the effects of wind or water for extended periods of time, erosion control measures should be continued and/or maintained until natural growth comparable to that removed by the work has been reestablished or until a stable, final development project has been wholly completed.
- E. Earthwork requirements. The requirements for earthwork are generally fulfilled through application of the requirements of good engineering practice. Thus, significant earthwork shall be designed by a registered professional engineer. An approved grading plan signed by a registered engineer will generally govern as determining the specific requirements of significant earthwork. Significant earthwork may be considered the grading of large tracts of land and the construction of fills, excavations and slopes.
- 1. General.
 - a. Fill materials will be free of materials detrimental to the construction of stable fills.
 - b. Excavations will not be made close to property lines as to endanger

adjoining property without providing support and protection to prevent damage due to erosion, sliding or settlement.

- c. Fills will not be placed where they can slide or wash onto the property of others; nor will they be placed where they can cause encroachment upon arroyos or other natural drainage ways without provision of facilities to assure the capacity of the drainage way as approved by the Town.
- d. Fills placed above the top of an existing or proposed surface with a slope steeper than three feet horizontal to one-foot vertical shall be set back from the top of the slope face at least five feet.
- e. Prior to placing fills on natural surfaces, all organic materials will be removed, and the natural surface will be scarified to a depth of three inches.
- f. Temporary drainage facilities will be provided to protect the earthwork from erosion, overflow, or ponding as generally indicated in paragraph D.2.

2. Compaction.

- a. Load bearing fills upon which streets, alleys or public facilities are to be located will fully meet the requirements of the Town as to the quality of fill materials, placement and compaction. The plasticity index (P.I.) of structural fills shall not exceed a value of 12 without specific recommendations from a Geotechnical Engineer.
- b. Fills should be compacted to a minimum density of ninety percent (90%) as per the American Society for Testing and Materials (ASTM D-1557). Fills will be placed and compacted to minimize erosion and to produce a stable surface.

F. Other conditions. The following conditions may be imposed by the Town:

- 1. Flagmen may be required as part of the grading permit.
- 2. Any use of vibratory rollers must be approved by the Town.
- 3. The Town must be notified twenty-four (24) hours in advance of any work; such as placing curb, pavement and storm sewer in Town right-of-way.
- 4. The Town may impose hours of operation and truck routes to be utilized based on individual site locations and shall be indicated on the permit.

19. ENGINEER CONTROLS FOR STORMWATER AND DRAINAGE RUNOFF

A. Stormwater and Drainage and Runoff

- 1. Flood control studies shall be performed by a qualified design engineer licensed with the State of New Mexico and a complete drainage report shall be submitted to the Town for approval. The Town will approve or require additions or modifications to the report. Stormwater Drainage and Runoff reports and designs shall be approved by the Town before construction may begin.
- 2. Analysis of any and all watershed areas affecting the proposal site development shall be incorporated into the report and design of flood control/drainage structures.
- 3. Total surface runoff from the proposed improved site into existing or future developments shall not exceed the runoff from that area of land prior to development. The Engineer may utilize retention/detention ponds, underground storm drain, drainage channels, pumping facilities, or any other means to restrict or divert runoff to accomplish this task.
- 4. Surface and underground drainage shall not be altered or diverted in any way that creates damage or flooding to other existing developments or areas.

B. Stormwater Hydrology

1. For purposes of hydrological studies and design, the design engineer shall utilize methods and procedures as outlined by the New Mexico State Highway and Transportation Department Manual, Volume 1, Hydrology, latest edition.

C. Stormwater Drainage Improvements

1. Construction plans and details for drainage structures shall be included in the basic improvement plans for the proposed site development. All drainage structures shall be designed to carry the 50-year storm runoff. All drainage ponds shall be designed to hold the 100-year storm runoff. All plans and details for drainage structures shall be subject to review and approval by the Town of Edgewood.
2. The design engineer shall be responsible for showing all necessary supporting data and criteria on plans, specifications, or in the drainage report with respect to flow capacities, structural soundness, public safety, etc.
3. All drainage structures and construction methods shall conform to the New Mexico Standard Specifications for Public Works Construction, latest edition. Drainage structures and construction methods shall be clearly indicated on the construction plans. The design engineer shall be responsible for selecting a design that is structurally sound, functional, and reasonably maintenance free.
4. Ponding areas used in drainage facilities shall be landscaped. At a minimum the landscaping shall consist of sod or other vegetation for the slopes, and of a gravel lined bottom. A landscaping and maintenance plan for ponding areas shall be submitted as part of the storm drainage plan.
5. All water containment structures, which have water open to the air, shall empty within 24 hours either through percolation into the soil or through outlet structures designed to ensure a controlled release of water that will not cause flooding or erosion.

20. VARIANCES

The Planning Commission may grant variances to the requirements of the terrain management regulations if the proposed alternative complies with the intent of the terrain management regulations as set forth in the Zoning Ordinance Section 23, and if the material, method, or work offered meets equivalent standards prescribed in the terrain management regulations for aesthetic and mechanical quality, effectiveness, durability and safety.

21. PENALTY; SEVERABILITY.

Any person violating this chapter shall be deemed guilty to a misdemeanor and shall be punished by a fine not to exceed one thousand dollars (\$1,000.00). In the case of a continuing violation, each day's violation shall be deemed a separate offense.

22. DEFINITIONS.

For the purpose of this chapter, the following words have the meaning set forth in this section:

- A. "Cut" means the removal of materials such as sand, soil, gravel, and rock from the area of land being graded with earthmoving or other heavy equipment.
- B. "Fill" means the addition of materials such as soil, sand, and gravel to land being graded
- C. "Grading" means any disturbance of the surface of the land with earth-moving or other heavy equipment.
- D. "Site drainage" is the means of controlling storm runoff across a piece of property by altering site topography or by the use of drainage structures such a piping or channels. The purpose of site drainage is to protect lives and property from damage caused by flooding.
- E. "Minor Development" Any small-scale land development that is less than three legal lots, disturbs less than 5,000 square feet of land per lot, disturbs no slope greater than 10% and no more than 3500 square feet of new impervious surface is created per lot.
- F. "Processed material" means naturally occurring materials such as sand, soil, gravel and rock which have been subjected to any process other than initial excavation such as, but not limited to, screening, crushing, washing and segregating.

PASSED AND APPROVED THE 6TH DAY OF FEBRUARY 2019.



John Bassett, Mayor

ATTEST:



Juan Torres, Clerk-Treasurer

Good afternoon,

The general information on our 2020 Ford Police Interceptor Utility, Hybrid model as follows:

This vehicle has approximately 60,000 miles, mostly highway driving throughout sales territories. Purchased new from Phil Long Ford, in May of 2020, by Troy Products. It has been kept in trade show shape throughout its lifespan with Troy Products. It is black in color, never had decals of any kind and is fully loaded with BLISS(blind spot awareness), Ford OEM secure idle as well as the officer security feature. It currently has a complete Troy Products metal configuration on the inside(listed on quote), with a center console, computer mount, single prisoner transport compartment, weapon mount, rear cage with a cargo solution in the back. It is also equipped with SoundOff Signals lighting package with blueprint technology. This vehicle was originally wired for a radio as well, but does not have a functioning radio included, nor does it have a computer docking station. Photos are included for your review and consideration, as well as our W9. Please let me know if I missed anything. I hope this PIU will work for you and your department!

VIN: 1FM5K8AW4LGB86117

Brian Blanc
Troy Products


**TROY
PRODUCTS**

1024 S Vail Ave.
Montebello, CA 90640
www.troyproducts.com
rmagee@troyproducts.com

Date:
Customer Name:
End User/Agency:

Quote No:
Email:
Email:

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SALES REP	CONTACT #	SHIPPING METHOD	FOB	DUE DATE	PAYMENT TERMS	EST SHIP DATE
Brian Blanc	480.466.6440	BEST POSSIBLE			NET 30	

QTY	ITEM #	DESCRIPTION	LIST PRICE	DISCOUNT	UNIT PRICE	NET TOTAL
		SOUNDOFF SIGNALS			\$ -	\$ -
1	ENGLMK012	bluePrint Link Module	\$ 163.00		\$ 102.69	\$ 102.69
1	ENGSYMD01	bluePrint Sync Module	\$ 507.00		\$ 319.41	\$ 319.41
2	ENGND04102	bluePrint Remote Node	\$ 454.00		\$ 286.02	\$ 572.04
1	ENFWB00K2Y	R/B-B/W Interior Lightbar(visor)	\$ 1,400.00		\$ 882.00	\$ 882.00
1	ETSS100J	100-watt High Freq. Siren Speaker	\$ 389.00		\$ 245.07	\$ 245.07
1	ETSSLF100	100-watt Low Freq. Siren Speaker	\$ 816.00		\$ 514.08	\$ 514.08
1	PNGNDHK01	bluePrint Remote Node	\$ 454.00		\$ 286.02	\$ 286.02
1	ETHFSS-FV1	Head Light Flasher(wigwag)	\$ 110.00		\$ 69.30	\$ 69.30
1	ETFBSSN-P	Tail Light Flasher	\$ 102.00		\$ 64.26	\$ 64.26
2	ELUC3H025J	R/B LED Inserts-Side Head Lamp	\$ 197.00		\$ 124.11	\$ 248.22
2	EMPSCG2STS5RBV	R/B/W 4" mPower LED Side fr Bumper	\$ 272.00		\$ 171.36	\$ 342.72
2	EMPSCG1SMS3J	R/B 3" mPower LED Grille	\$ 219.00		\$ 137.97	\$ 275.94
2	EMPSCG2STS5RBV	R/B/W 4" mPower Under Mirror	\$ 272.00		\$ 171.36	\$ 342.72
2	ENFSGS3J	R/B 4" nForce LED Side Windows	\$ 266.00		\$ 167.58	\$ 335.16
8	EMPSCG2STS4D	R/W 4" mPower LED Rear Spoiler	\$ 245.00		\$ 154.35	\$ 1,234.80
2	EMPSA05C2-J	R/B 4x2" mPower LED Rear Hatch	\$ 352.00		\$ 221.76	\$ 443.52
2	EMPSCG1SMS3J	R/B 3" mPower LED under hatch	\$ 219.00		\$ 137.97	\$ 275.94
2	ECVDMLTAL00	R/W Interior LED Dome Light	\$ 137.00		\$ 86.31	\$ 172.62
1	ENGCC01243	bluePrint Central Control System	\$ 807.00		\$ 508.41	\$ 508.41
					\$ -	\$ -
		911 CIRCUITS WIRE HARNESS			\$ -	\$ -
1	CH27.1	2020+ PIU 27 Circuit Wire Harness	\$ 1,200.00		\$ 780.00	\$ 780.00
					\$ -	\$ -
					\$ -	\$ -
						See Page 2


**TROY
PRODUCTS**

1024 S Vail Ave.
Montebello, CA 90640
www.troyproducts.com
rmagee@troyproducts.com

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SALES REP	CONTACT #	SHIPPING METHOD	FOB	DUE DATE	PAYMENT TERMS	EST SHIP DATE
Ryan Magee	208.415.2092	BEST POSSIBLE			NET 30	
QTY	ITEM #	DESCRIPTION	LIST PRICE	DISCOUNT	UNIT PRICE	NET TOTAL
		TROY PRODUCTS			\$ -	\$ -
1	CC-20-UV12-L8	2020+ PIU Sloped Console, 12" Sloped & 8" Level	\$ 601.00		\$ 450.75	\$ 450.75
2	AC-INBHG	4" Dual Beverage Holder	\$ 64.00		\$ 48.00	\$ 96.00
2	FP-SGTRAY	4" Shallow Internal Storage Tray	\$ 50.00		\$ 37.50	\$ 75.00
1	FP-USB-DC	2" Faceplate, 2 DC Outlets & 1 USB Outlets	\$ 84.00		\$ 63.00	\$ 63.00
1	AC-FILE-7P	External Lidded Storage Box	\$ 276.00		\$ 207.00	\$ 207.00
2	AC-MIC-Z-FPI	Height Adjustable Mic Mounts	\$ 33.00		\$ 24.75	\$ 49.50
1	AC-TB-ARMMNT-XI	Height Adjustable Arm Rest, 5"x10" Pad	\$ 224.00		\$ 168.00	\$ 168.00
1	CC-UV20-OH	2020+ PIU Overhead Console	\$ 392.00		\$ 294.00	\$ 294.00
1	CC-LP-8	seats)	\$ 199.00		\$ 149.25	\$ 149.25
1	CM-UV20-SL-LED	2020+ PIU Computer Mount w/Slide Arm & Clevis	\$ 769.00		\$ 576.75	\$ 576.75
1	GM-SGL-SC	Universal Gun Mount, Single Weapon	\$ 347.00		\$ 260.25	\$ 260.25
1	-20UV-SC-OS-FX-L	Kick Panel w/Foot Pocket, Metal/Poly Divider	\$ 3,400.00		\$ 2,550.00	\$ 2,550.00
1	WG-UV20-POLY-PS	2020+ PIU Poly Window Guard(Passenger Side)	\$ 178.00		\$ 133.50	\$ 133.50
1	-20UV-CARGO-DE	Tray, Rubber Mat Top, & Gap Panel	\$ 2,400.00		\$ 1,800.00	\$ 1,800.00
1	FP-SO500-R	4" Faceplate, SoundOff Siren Controller			\$ -	\$ -
					\$ -	\$ -
		Vehicle			\$ -	\$ -
1	20 Ford Police Intercep	61k miles, fully equipped w/metal and lights.	\$ 20,000.00		\$ 20,000.00	\$ 20,000.00
					\$ -	\$ -
		No Labor Cost			\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -

Delivery is approximately four (4) to eight (8) weeks after receipt of purchase order.

Prices are valid for sixty (60) days.

SUBTOTAL	\$ 34,887.92
EST. FREIGHT	\$ -
TOTAL	\$ 34,887.92

THANK YOU FOR YOUR BUSINESS!

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give Form to the
requester. Do not
send to the IRS.**

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Troy Sheet Metal Work, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☒ **C Corporation**

☐ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
1024 South Vail Ave.

6 City, state, and ZIP code
Montebello, CA 90640

7 List account number(s) here (optional)

Requester's name and address (optional)
City of Edgewood, New Mexico

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

--	--	--	--

or

Employer identification number

95	-3649826		
----	----------	--	--

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ Anthony Syle Date ▶ 3/3/2023

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Troy Products <> 2020 Ford PIU Hybrid Demo Unit

VIN#: 1FM5K8AW4LGB86117

Soundoff Signal Lighting and Siren Solutions

<u>Soundoff Part Numbers</u>	<u>Component Description</u>	<u>cost per (1) item</u>
Part number: ENGCC01243 (x1)	bluePRINT central control system	MSRP: \$807.00
Part number: ENGLMK012 (x1)	bluePRINT link module	MSRP: \$163.00
Part number: ENGSYMD01 (x1)	bluePRINT sync module	MSRP: \$507.00
Part number: ENGND04102 (x2)	bluePRINT remote node	MSRP: \$454.00
Part number: ENFWB00K2Y	R/W-B/W interior lightbar	MSRP: \$1,400.00
Part number: ETSS100J (x1)	100-watt high freq. siren speaker	MSRP: \$389.00
Part number: ETSSLF100 (x1)	100-watt low freq. siren speaker	MSRP: \$816.00
Part number: PNGNDHK01 (x1)	bluePRINT remote node	MSRP: \$454.00
Part number: ETHFSS-FV1 (x1)	Head light flasher (wigwag)	MSRP: \$110.00
Part number: ETFBSSN-P (x1)	Taillight flasher	MSRP: \$102.00
Part number: ELUC3H025J (x2)	R/B LED inserts – side head lamps	MSRP: \$197.00
Part number: EMPSCG2STS5RBW (x2)	R/B/W 4"mPower LEDs side fr. bump	MSRP: \$272.00
Part number: EMPSCG1SMS3J (x2)	R/B 3"mPower LEDs grille	MSRP: \$219.00
Part number: EMPSCG2STS5RBW (x2)	R/B/W 4"mPower LEDs under mirror	MSRP: \$272.00
Part number: ENFSGS3J (x2)	R/B 4"nForce LEDs side windows	MSRP: \$266.00
Part number: EMPSCG2STS4D (x8)	R/W 4"mPower LEDs rear spoiler	MSRP: \$245.00
Part number: EMPSA05C2-J (x2)	R/B 4x2"mPower LEDs rear hatch	MSRP: \$352.00
Part number: EMPSCG1SMS3J (x2)	R/B 3"mPower LEDs under hatch	MSRP: \$219.00
Part number: ECVDMLTAL00 (x2)	R/W interior LED dome light	MSRP: \$137.00

Troy Products Metal Solutions

<u>Troy Part Numbers</u>	<u>Component Description</u>	<u>cost per (1) item</u>
Part number: CC-UV20-OH (x1)	2020+ PIU 4" overhead console	MSRP: \$392.00
Part number: CC-20-YV10-L8 (x1)	2020+ PIU 18" center console	MSRP: \$601.00

Troy Products Metal Solutions (cont.)

<u>Troy Part Numbers</u>	<u>Component Description</u>	<u>cost per (1) item</u>
Part number: CM-UV20-SL-LED (x1)	2020+ PIU comp mnt, slide arm, clevis	MSRP: \$392.00
Part number: CC-UV20-OH (x1)	2020+ PIU 4" overhead console	MSRP: \$392.00
Part number: FP-SO500-R (x1)	4" face plate Soundoff siren controller	MSRP: Included
Part number: CC-LP-8 (x1)	8" low profile center console	MSRP: \$199.00
Part number: AC-FILE-7P (x1)	External lidded storage box	MSRP: \$276.00
Part number: FP-USB-DC	2" faceplate, 2DC & 1 USB outlet	MSRP: \$84.00
Part number: AC-INBHG (x2)	4" internal dual beverage holder	MSRP: \$64.00
Part number: FP-SGTRAY (x2)	4" shallow internal storage tray	MSRP: \$50.00
Part number: AC-MIC-Z-FPI (x2)	Height adjustable mic mounts	MSRP: \$33.00
Part number: AC-TB-ARMMNT-XL (x1)	Height adjustable arm rest 5'x10"	MSRP: \$224.00
Part number: GM-SGL-SC (x1)	Universal weapon mnt, single cell	MSRP: \$347.00
Part number: WG-UV20-POLY-PS (x1)	2020+ PIU Poly window guard PS	MSRP: \$178.00
Part number: PS-20UV-SC-OS-FX-LCD	2020+ PIU single cell solution, with poly window half cage, kick panel with foot pocket, metal/poly divider with removable panel, center seat floor plate, replacement plastic seat with OS seatbelt system, rear partition square-hole pattern with driver side lockable compartment and passenger side fire extinguisher compartment.	MSRP: \$3,400.00
Part number: CP-20UV-CARGO-DECK	2020+ PIU rear cargo storage system with electronics sliding tray, rubber mat top, and gap panel.	MSRP: \$2,400.00

911 Circuits Wire Harness

<u>911 Part Number</u>	<u>Component Description</u>	<u>cost per (1) item</u>
Part number: CH27.1 (x1)	2020+ PIU 27 circuit wire harness	MSRP: \$1,200.00

Total Number of Items

55

Total Cost of Equipment Upgrades

\$17,614.00 *

DOES NOT INCLUDE THE LABOR TO INSTALL AND WORK ON EQUIPMENT



[Important info & definitions](#)

Value valid as of **03/21/2023**

Factors That Impact Value

Check that yours are correct below.

Condition:

Mileage: ZIP Code:



Instant Cash Offer

Instant Cash Offer Advantages

- Get your Instant Cash Offer online
- Redeem it at a Participating Dealer
- Get cash for your car or trade it in today

Get Offer

Start the Trade-in Process Online

Plus, get a no-obligation quote for your next car.

You're Interested In:

2023 Ford Explorer

[Change Vehicle](#)

Your Trade-in:

2020 Ford Explorer

[Change Vehicle](#)

Choose up to 3 dealers [Change ZIP Code](#)

Compare prices from three local dealers.

☐

Rich Ford

8601 Lomas NE

Albuquerque, NM 87112

20 miles away

☐

Chalmers Ford

2500 Rio Rancho Blvd.

Rio Rancho, NM 87124

28 miles away

3 Shop for Your Next Car - What Can I Afford?

Estimated Trade-in Amount

\$30,326

Desired Monthly Payment *

\$400

*This field is required.

Terms (months)

60



Interest Rate (%)

3.19

Advertisement

Trade in Your Old Vehicle for a New

2022 Ford Explorer® SUV

And pay just
\$5,184
or
\$89.73
per month



Explore Explorer SUV
on shop.ford.com

Calculation based on:

2022 Explorer® SUV MSRP ⓘ	\$35,510
Your Estimated Trade-In Value ⓘ Based on certain conditions	\$ 30,326
Down Payment	\$ 0
Loan Term	60 months ▼
Interest Rate ⓘ For well-qualified buyers with excellent credit	1.5 %

Your Potential Net Cost:

Advertisement



[illegible]

 Go Further ford.com		VEHICLE DESCRIPTION POLICE INTERCEPTOR 2020 UTILITY AWD 119" WHEELBASE 3.5L HYBRID ENGINE 10-SPD MODULAR HYBRID TRANS		LG B86117 EXTERIOR AGATE BLACK METALLIC INTERIOR EBONY CLOTH FRT/VINYL REAR																																											
STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE																																															
EXTERIOR 18" H.D. STEEL WHEELS 255/60R18 A/S BSW - POLICE TIRES - CLASS III HITCH RECEIVER - DUAL EXHAUST SYSTEM - DUAL POWER MIRRORS - FULL SIZE 18" SPARE W/TPMS - HEADLAMPS - AUTO, LED - LOWRIDER INCLUDES FRONT HOUSING (W/ LED W/ WAG) - KEY LOCKS (DR/PASS/LFT/RT) - PRIVACY GLASS 2ND/3RD ROW		INTERIOR 35/50/35 SPLIT VINYL REAR - A/C W/ AUTOMATIC CLIMATE CONTROL, DUAL ZONE - BLACK VINYL FLOOR COVERING - CERTIFIED SPEEDOMETER - CLOTH BUCKET FRONT SEATS - CONSOLE MOUNTING PLATE - ENGINE HOUR / IDLE METER - PWR DR SEAT-6-WAY/M LUMBAR - RED/WHITE TASK LIGHTING - SEATBACK INTRUSION PLATES - TELT/TELESCOPING STEERING WHL W/ 4 CONFIGURABLE LATCHING SWITCHES		FUNCTIONAL - UNIVERSAL TOP TRAY - AM/FM/MP3/BLEETOOTH & USB - COLUMN MOUNTED SHIFTER - ENGINE OIL COOLER - FORD TELEMATICS™ - FULL-TIME ALL WHEEL DRIVE SYSTEM - HEAVY DUTY SUSPENSION - HEAVY DUTY 80-AMP BATTERY - INTERIOR TRUNK/LIFTGATE RELEASE - POLICE BRAKES: 4 WHL DISC W/ ABS & TRACTION CONTROL - POWER STEERING W/ EPS - REAR VIEW CAMERA																																											
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This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.		TOTAL MSRP \$44,685.00 Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance. SPECIAL ORDER LA151 N RB 2X 015 006711 01 15 20																																													

7

EPA DOT

Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy

24 MPG

combined city/hwy

23 city

24 highway

4.2 gallons per 100 miles

You spend

\$1,000

more in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost

\$1,700

Fuel Economy & Greenhouse Gas Rating (tailpipe only)

1

5

10 Best

This vehicle emits 376 grams CO₂ per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at fuelconomy.gov.

Smog Rating (tailpipe only)

1

5

10 Best

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 27 MPG and costs \$7,500 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$2.70 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fueleconomy.gov

Calculate personalized estimates and compare vehicles

Smartphone QR Code

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score

Not Rated

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash

Driver Passenger

Not Rated Not Rated

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Crash

Front seat Rear seat

Not Rated Not Rated

Based on the risk of injury in a side impact.

Rollover

Not Rated

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest.

Source: National Highway Traffic Safety Administration (NHTSA).

www.safercar.gov or 1-888-327-4236

1FM5K8AW4LGB6117

WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

Ford

Go Further

The modern is active and sending vehicle data (e.g. diagnostics) to Ford. See in-vehicle settings for connectivity options.

FordPass Connect™ service and FordPass™ App required for certain remote features (see App Terms for more information). Connected service and related feature functionality is subject to compatible AT&T network availability. Evolving technology / cellular networks may affect functionality and availability, or continued provision of some features, prohibiting them from functioning. Message and data rates may apply. See your local Ford website for our privacy policy.

Ford

FORD PROTECT™

Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordOwner.com.

SCAN OR TEXT 54066637 TO 46028

My 4 Data rates may apply. Text HELP for help.

www.Ford.com/help/privacy-formal

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