

Town of Edgewood

Agenda

Regular

Tuesday, May 14, 2024 @ 6:00 PM

Townhall of Edgewood Commission Chambers - 171A State Rd. 344

This meeting will be in person; however, we welcome members of the public to listen in and participate by joining online at: [Welcome to Edgewood, NM \(edgewood-nm.gov\)](https://www.facebook.com/TownOfEdgewoodNM). The meeting will also be live streamed on the Town of Edgewood Facebook Page at: <https://www.facebook.com/TownOfEdgewoodNM>.

If you are an individual with a disability who needs a reader; amplifier; qualified sign language interpreter; or any other form of auxiliary aid or service to attend or participate in the hearing or meeting; please contact the Clerk at the Town Offices located at 171 A State Rd. 344 at least three (3) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the Town Clerk at (505) 286-4518 or by e-mail at clerk@edgewood-nm.gov if a summary or other type of accessible format is needed. The complete Commission packet may be viewed on the web, visit <https://www.edgewood-nm.gov/index.php> and click on Government, then Agendas and Minutes.

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I. WELCOME, INTRODUCTION, & ROLL CALL

- A. Invocation
- B. Pledge of Allegiance
- C. NM Flag Salute
"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."

II. AGENDA APPROVAL

III. PUBLIC COMMENTS ON AGENDA ITEMS

IV. CONSENT AGENDA

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- A. Patrick Milligan
- B. Jerry Powers
- C. Phil Anaya
- D. Ken Brennan
- E. Sterling Donner

VI. MATTERS FROM THE CHIEF OF POLICE

VII. MATTERS FROM THE TOWN MANAGER

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VIII. DISCUSSION AND ACTION ITEMS

- A. Public Hearing for Zoning Ordinance. 14 - 103
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- B. Public Hearing on Ordinance 2024-015 Animal Welfare Advisory Board Ordinance. (Commissioner Powers). 104 - 106
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- C. Public Hearing on Ordinance 2024-016 Parks & Recreation Advisory Board Ordinance. (Commissioner Powers). 107 - 109
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- D. Resolution for Fee Schedule. 110 - 111
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[Lizard Tail Brewing](#)
- F. Resolution 2024- For Road Maintenance. Kennedy RD and Fall RD. 116
(Commissioner Anaya).
[Resolution 2024-010](#)
- G. Discussion and approval of the purchase of water truck for road's department. 117 - 118
(Manager McCracken).
[water truck roads](#)
- H. Approval of updated Town Organizational Chart. (Manager McCracken) 119
[Edgewood - Org Chart 3 Draft](#)

IX. CLOSED SESSION

- A. As per Motion and Roll Call Pursuant to NMSA 1978 Section 10-15-1(H)(7) - Meetings Subject to attorney client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant regarding pending litigation. Specifically, McGill et. al. v. John Bassett et. al. and Town of Edgewood v. Moriarty-Edgewood School District No. D-101-CV-2022-01955 (Commissioner Powers), All Outstanding IPRA's (Commissioner Donner).
- B. As per Motion and Roll Call Pursuant to NMSA 1978 Section 10-15-1(H)(2) limited personnel matters - the discussion of hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation or consideration of complaints or charges against any individual public employee; Specifically, the Deputy Clerk. (Commissioner Donner).
- C. As per Motion and Roll Call Pursuant to NMSA 1978 Section 10-15-1(H) (8) - Meetings for the discussion of the purchase, acquisition or disposal of real

property or water rights by the public body - Specifically the Lease/Purchase of City of Albuquerque Open Spaces (Commissioner Donner and Commissioner Anaya) Old Town Hall (Commissioner Donner). State Land Availability. (Commissioner Anaya) Water Rights Acquiring (Commissioner Powers and Commissioner Anaya).

X. DISCUSSION AND ACTION ITEMS

- A. Discussion and Action on Closed Session Items Above.

XI. PUBLIC COMMENTS

XII. COMMISSIONER CLOSING COMMENTS

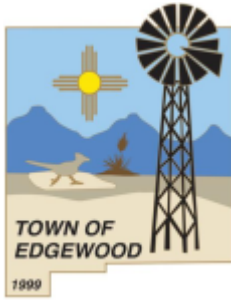
XIII. FUTURE MEETINGS

- A. Regular Commissioner Meeting on May 28th @ 6pm in the Town of Edgewood Commission Chambers.

XIV. FUTURE EVENTS

- | | | |
|----|--|-----|
| A. | Dumpster Day May 18th and 19th @ Town Hall
dumpster day | 120 |
| B. | Edgewood 25th Anniversary "edgewood25.com "
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XV. ADJOURN



Town of Edgewood
Regular Minutes
Wednesday, April 10, 2024, 6:00

The Town of Edgewood Commission met in regular session on Wednesday, April 10, 2024, at 6:00 in the Townhall of Edgewood Commission Chambers - 171A State Rd. 344.

I. WELCOME, INTRODUCTION, & ROLL CALL

Mayor Brennan called the meeting to order at 6:09 pm and welcomed everyone.

Roll Call:

Present: Commissioner Filandro Anaya, Commissioner Kenneth Brennan, Commissioner Sterling Donner, Commissioner Jerry Powers, and Commissioner District 3 Patrick Milligan
Staff Present: Manager Nina McCracken, Chief Roger Jimenez, Community Liaison Linda Burkner, IT Manager Noah Miller, Planning and Zoning Manager Brad Hill, and Parks and Recreation Manager Jimmy Martinez.

II. AGENDA APPROVAL

No Objections, agenda is approved as presented.

III. PUBLIC COMMENTS ON AGENDA ITEMS

A. *Tom Sullivan*- MESD X- Submitted Letter and AG Letter

Mark Mole- 9A- Redline Zoning Ordinance availability

Ray Seagers- IX C Resolution concerns.

Teresa Benton- Coffee with a Commissioner, Two MESD meetings and land bought by Town has been discussed.

No comment on Zoom.

IV. CONSENT AGENDA

A. Resolution 2024-08: Resolution of Sponsorship for a Transportation Project Fund

A. Approve/Amend/Disapprove Minutes

i. Minutes - January 30th, 2024

ii. Minutes- March 26th, 2024

No objections, approved as presented.

V. MATTERS FROM THE COMMISSIONERS

A. Patrick Milligan

- i. Thanked everyone for coming and attending Coffee with a Commissioner.

B. Phil Anaya

- i. Did not attend Commissioner with a Coffee.
Groundbreaking Ceremony for Central NM Coop.
MESD meeting.

C. Sterling Donner

- i. Thanked the Town staff for cleaning ball fields.
Beware of snakes, already seen 3.

D. Jerry Powers

- i. Try to respond to all constituents. Received the request and began looking into
land office issues.
Appreciate the Town people for showing up to the MESD meeting.

E. Ken Brennan

- i. NTRCD outreach soon.
Transformers- substation- 85% capacity here in Edgewood.
MESD would like to build elementary and high school.

VI. MATTERS FROM THE CLERK

VII. MATTERS FROM THE CHIEF OF POLICE

- A. Will wait for agenda items.

VIII. MATTERS FROM THE TOWN MANAGER

IX. DISCUSSION AND ACTION ITEMS

- A. Recall for Public Hearing on Ordinance 2023-014 Zoning Ordinance (Commissioner
Milligan and Manager McCracken)

**Commissioner Jerry Powers moved to approve public hearing on Ordinance 2023-014 Zoning
Ordinance for May 14th**

Commissioner Sterling Donner seconded the motion.

Commissioner Filandro Anaya Aye
Commissioner Kenneth Brennan Aye

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Commissioner Sterling Donner *Aye*
Commissioner Jerry Powers *Aye*
Commissioner District 3 Patrick *Aye*
Milligan

The Motion Carried 5 to 0.

B. Request to Rectify RECC Shortfall (Chief Jimenez)

Commissioner Jerry Powers moved to pay outstanding balance and direct Town Manager to pay lump sum each year.

Commissioner Filandro Anaya seconded the motion.

Commissioner Filandro Anaya *Aye*
Commissioner Kenneth Brennan *Aye*
Commissioner Sterling Donner *Aye*
Commissioner Jerry Powers *Aye*
Commissioner District 3 Patrick *Aye*
Milligan

The Motion Carried 5 to 0.

C. Discussion and Action on Resolution 2024-09: A Resolution Regarding General Guidelines for Advisory Boards (Commissioner Brennan)

Commissioner Jerry Powers moved to postpone indefinitely and bring back the advisory board ordinances for review, except the Library.

Commissioner Sterling Donner seconded the motion.

Commissioner Filandro Anaya *Aye*
Commissioner Kenneth Brennan *Nay*
Commissioner Sterling Donner *Aye*
Commissioner Jerry Powers *Aye*
Commissioner District 3 Patrick *Aye*
Milligan

The Motion Carried 4 to 1.

D. Discussion and Action on the Chaplain Program Implementation for the Edgewood Police Department (Chief Jimenez)

Commissioner Sterling Donner moved to approve chaplain program implementation for the Edgewood Police Department.

Commissioner District 3 Patrick Milligan seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>
<i>Commissioner District 3 Patrick Milligan</i>	<i>Aye</i>

The Motion Carried 5 to 0.

X. CLOSED SESSION

- A. As per Motion and Roll Call Pursuant to NMSA 1978 Section 10-15-1(H)(7) - Meetings Subject to attorney client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant regarding pending litigation. Specifically, McGill et. al. v. John Bassett et. al. and Town of Edgewood v. Moriarty-Edgewood School District No. D-101-CV-2022-01955

Commissioner Sterling Donner moved to go into closed session at 7:14pm
Commissioner Filandro Anaya seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>
<i>Commissioner District 3 Patrick Milligan</i>	<i>Aye</i>

The Motion Carried 5 to 0.

XI. DISCUSSION AND ACTION ITEMS

- A. Discussion and Action on Closed Session Items Above
- B. Discussion and Action on Dates for the Retreat at the Tamaya for the Governing Body and Appointed Officials (Manager McCracken and Chief Jimenez)

Commissioner District 3 Patrick Milligan moved Move to approve retreat at Tamaya on June 19th-22nd, 2024.
Commissioner Sterling Donner seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>

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Commissioner District 3 Patrick Milligan *Aye*

The Motion Carried 5 to 0.

- C. Approval of Procurement of Wastewater Treatment Plant Membranes (Commissioner Powers)

**Commissioner Jerry Powers moved to approve above \$20,000 of procurement.
Commissioner Sterling Donner seconded the motion.**

Commissioner Filandro Anaya *Aye*
Commissioner Kenneth Brennan *Aye*
Commissioner Sterling Donner *Aye*
Commissioner Jerry Powers *Aye*
Commissioner District 3 Patrick Milligan *Aye*

The Motion Carried 5 to 0.

- D. Approval of Budget and Status Update on Edgewood 25 Events (Commissioner Powers and Manager McCracken)

XII. PUBLIC COMMENTS

- A. Debbie Brennan- FED Regulation on water.

XIII. COMMISSIONERS CLOSING COMMENTS

XIV. FUTURE MEETINGS

- A. Regular Commission Meeting April 23rd, 2024 @ 6pm in the Commission Chambers
B. Regular Commission Meeting May 14th, 2024 @ 6pm in the Commission Chambers

XV. FUTURE EVENTS

- A. Edgewood 25th Anniversary Celebration. June 29th - July 6th, 2024

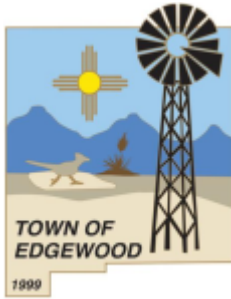
XVI. ADJOURN

Powers motioned; Anaya seconded. Adjourned at 8:03PM

Passed, approve and adopted on May 9th, 2024

Ken Brennan, Mayor

ATTEST:



Town of Edgewood
Special Meeting **Minutes**
Thursday, May 2, 2024, 1:00

The Town of Edgewood Commission met in regular session on Thursday, May 2, 2024, at 1:00 in the TOWN HALL OF EDGEWOOD COMMISSION CHAMBERS - 171A State Rd. 344.

I. WELCOME, INTRODUCTION, & ROLL CALL

Mayor Jaramillo called the meeting to order at 6:33 pm and welcomed everyone.

Roll Call:

Present: Commissioner Filandro Anaya, Commissioner Kenneth Brennan, Commissioner Sterling Donner, Commissioner Jerry Powers, and Commissioner District 3 Patrick Milligan

Absent:

Staff Present: Manager Nina McCracken, Chief Roger Jimenez, Clerk Rachel Martinez, IT Administrator Noah Miller, Community Liaison Linda Burkner, Library Operations Manager Brandyn Burke and Planning and Zoning Manager Brad Hill.

II. AGENDA APPROVAL

A. No objections approved as presented.

III. PUBLIC COMMENTS

None

IV. CLOSED SESSION

A. As per Motion and Roll Call Pursuant to NMSA 1978 Section 10-15-1(H)(2) limited personnel matters - the discussion of hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation or consideration of complaints or charges against any individual public employee; Specifically, the Clerk. (Commissioner Powers and Manager McCracken).

Commissioner Jerry Powers moved move to closed session at 1:04 PM
Commissioner Filandro Anaya seconded the motion.

Commissioner Filandro Anaya	Aye
Commissioner Kenneth Brennan	Aye
Commissioner Sterling Donner	Aye
Commissioner Jerry Powers	Aye
Commissioner District 3 Patrick Milligan	Aye

The Motion Carried 5 to 0.

Commissioner Sterling Donner moved to come back into session at 1:50 PM
Commissioner Filandro Anaya seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>
<i>Commissioner District 3 Patrick Milligan</i>	<i>Aye</i>

The Motion Carried 5 to 0.

All Affirm that only the items on the agenda were discussed and no decisions were made.

V. DISCUSSION AND ACTION ITEMS

A. Any action on above items.

All Commissioners and appointed staff thanked the Clerk for her service and wished her the best.

Commissioner Sterling Donner moved to accept the resignation of the Clerk beginning tomorrow [May 3rd] at 5pm.

Commissioner District 3 Patrick Milligan seconded the motion.

<i>Commissioner Filandro Anaya</i>	<i>Aye</i>
<i>Commissioner Kenneth Brennan</i>	<i>Aye</i>
<i>Commissioner Sterling Donner</i>	<i>Aye</i>
<i>Commissioner Jerry Powers</i>	<i>Aye</i>
<i>Commissioner District 3 Patrick Milligan</i>	<i>Aye</i>

The Motion Carried 5 to 0.

VI. PUBLIC COMMENTS

VII. COMMISSIONERS CLOSING COMMENTS

VIII. ADJOURN

Passed Approved and Adopted on May 14th, 2024.

Ken Brennan, Mayor

ATTEST:



Town Manager Matters

- Arbor Day April 27th, 50 people attended (Commissioner Anaya and I both stopped by) and 15 seedlings were planted. SOL Forestry School will be working with a group of kids to help care for the trees.
- May 4th- Star Wars Day at Venus Park (Two movies, lightsaber war, costume contest, food truck) and Mini Golf in the Library.
- Dumpster Day May 18th-19th, East Mountain disposal no longer provides the roll offs, so we are using Estancia Valley Solid Waste. Jimmy also obtained a \$20,000 grant for the dumpster day program.
- Waster Water Treatment Plant has ordered a new pump and having one repaired so there is a back up available.
- Roads have worked hard on Appaloosa. Josh and I will be meeting with Tappan to create a SOP for chip sealing to take to the Commission. The staff had recently gone to training and were certified in chip sealing and asphalt.
- Jacob Chandler will be attending the CDL Training beginning May 13th. You may see him out with Josh at Venus Park where an obstacle course has been set up for Jacob to practice with the guidance of other veteran Road Members.
- At the Training the Road crew attended a competition has been set between Counties and Municipalities and Appaloosa will be entered into the ring. The vendor asked for photos to enter.
- Maintenance is interested in having summer intern help, preferably the high school aged kids.
- Janice has worked hard on the website and the 25YR ([Edgewood 25 - Our 25th Anniversary Celebration \(edgewoodnmevents.com\)](http://edgewoodnmevents.com)). If you find broken links please let us know. The newsletter has also gone out and so far have seen positive feedback. See the updated Planning and Zoning section on abatement [Abatement Property > Town of Edgewood \(edgewood-nm.gov\)](http://edgewood-nm.gov) and [Utilities Information > Town of Edgewood \(edgewood-nm.gov\)](http://edgewood-nm.gov) Janice worked with Brad on both of these items. A page with IPRA information and an online request form is in process.
- Noah has worked with Verkatta who has updated all the cameras in Town Hall and the PD. The internet at Venus should be back to operate at its best after he fixed an antenna and multiple radios. He has repaired a back up server for Town Hall and will place it at the PD in the event anything happens at TH. The Library server also had a new ordered to replace the older one that was 10 years past its life use. The community access to the wifi has also been updated and is currently having additional measures set in place to increase the security.
- Brad and Rebecca Garcia attended a Planning and Zoning conference recently.
- I completed the Leadership NM Local Government Leadership Program and the Tribal/Local Public Agency Certification (for fed grants). Any federal grants for trails or roads need a member of the Town certified in the T/LPA. I would like to attend the Executive Leadership program through Leadership NM at some point; it is a big commitment.
- Cross Trainings for departments has being going on since November and now finance and clerk duties are being crossed trained

ZONING ORDINANCE 2023-007

AN ORDINANCE ADOPTING A REVISED COMPREHENSIVE ZONING CODE FOR THE TOWN OF EDGEWOOD, NEW MEXICO, INCLUDING ESTABLISHING REGULATIONS, REQUIREMENTS, AND PROCEDURES; CREATING A NEW SECTION 25 OVERLAY ZONES; CREATING A NEW HISTORIC DISTRICT AND LANDMARKS OVERLAY PROVIDING FOR PUBLIC NUISANCE ABATEMENT AND VACANT OR FORECLOSED PROPERTY REGISTRATION; PROVIDING FOR PENALTIES FOR ANY VIOLATIONS THEREOF; AND REPEALING ORDINANCE NO. 2022-07.

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ZONING ORDINANCE 2023-007

SECTION 1. TITLE

These regulations shall be known as the "Comprehensive Zoning Ordinance" of the Town of Edgewood, New Mexico and shall be referred to herein as "this Ordinance".

SECTION 2. PURPOSE

The regulations and restrictions of this Ordinance are designed to avoid congestion in the streets and public ways; to secure safety from fire, flood and other dangers; to promote the general welfare of the community; to protect and conserve water resources; to prevent the overcrowding of land; to facilitate provisions for transportation, water, sewerage, schools, parks, and other community requirements; to conserve the value of property; and to encourage the most appropriate use of land throughout the Town of Edgewood.

SECTION 3. APPLICABILITY

No structure shall be constructed, or placed, and no land use commenced within the Town of Edgewood except as authorized by this Ordinance. The provisions of this Ordinance are held to be minimum requirements to carry out the purpose of this Ordinance and are not intended to interfere with any other laws, covenants, or ordinances. Whenever any provisions of this Ordinance are more or less restrictive than other laws, covenants, or ordinances, then whichever is more restrictive shall govern.

SECTION 4. DEFINITIONS

A. Word Forms. Words used in the present tense include the future tense, and words used in the future tense include the present tense. All pronouns used in this Ordinance shall include the masculine, feminine, and neuter gender, in addition to the singular and the plural, and the context of this Ordinance shall be read accordingly. The words "shall" and "must" are mandatory, and the word "may" is permissive. All words defined herein are capitalized throughout the text of this Ordinance.

B. Definitions. For the purpose of this Ordinance, standard dictionary definitions are used except for certain words or phrases used herein which shall be deemed as follows:

1. "Abandoned" A building, structure, construction site, or property which has not been occupied for at least ninety (90) days, or a building, structure, construction site, or property where a Development Permit has been granted and construction has not been initiated by the permit holder within six (6) months of the permit being granted, or a period of work stoppage exceeding ninety (90) days has transpired and documentation from the permit holder regarding the delay is not provided. The Planning and Zoning Department reserves the right to deem any property, construction site, or structure abandoned at any time.
2. "Abandoned Well" means a Wellhead for which use has been permanently discontinued or which is in such disrepair that its continued use for the purpose of obtaining groundwater is impracticable or may constitute a health hazard.
3. "Accessory" means subordinate and incidental to a principle use or structure on the premises.

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4. "Adult Amusement Establishment" means an establishment such as a Lounge, auditorium, bar, cabaret, concert hall, nightclub, restaurant, theater, or other commercial establishment that provides amusement or entertainment featuring one or more of the following: A live performance or act distinguished or characterized by an emphasis on the depiction, description, exposure, or representation of Specified Anatomical Areas or the conduct or simulation of Specified Sexual Activities.
5. "Adult Cabaret" means a type of Adult Amusement Establishment, whether a Lounge, nightclub, bar, restaurant or similar establishment, which regularly features any type of live entertainment characterized by its emphasis on matter depicting, describing, or relating to Specified Sexual Activities or Specified Anatomical Parts, or that is intended to provide sexual stimulation or sexual gratification.
6. "Agricultural-Related Business" means a business operated on an agricultural parcel, related to or supportive of agricultural activities, such as blacksmithing, agricultural implement repair, and/or roadside sale of agricultural products.
7. "Airport Imaginary Surface" means imaginary areas in space or on the ground that are established in relation to the airport and its Runways. Imaginary areas for private use airports are defined by the Primary Surface and Approach Surface.
8. "Airport Sponsor" means the owner, manager, or other Person or entity designated to represent the interests of an airport.
9. "Approach Surface" means a surface longitudinally centered on the extended Runway centerline and extending outward and upward from each end of the Primary Surface. An Approach Surface is applied to each end of the Runway. The inner edge of the Approach Surface is the same width as the Primary Surface and it expands uniformly to a width of 450 feet for that end of a private use airport with only visual approaches. The Approach Surface extends for a horizontal distance of 2,500 feet at a slope of 20 feet outward for each one foot upward.
10. "Basement" means the lowest story of a Building that is located below the main floor.
11. "Boarding, Rooming, or Lodging House" means a Building other than a hotel, motel, or restaurant where lodging, with or without meals, is provided for compensation. Such Building shall not contain more than eight (8) guest rooms. This definition includes bed-and-breakfast enterprises.
12. "Building" means a structure, having a roof and intended to be used for sheltering people, animals, property, and/or business activity.
13. "Building Height" means the height of the Building as measured from the lowest finished floor, not including the Basement, to the highest point of the Building based on the top of the parapet of a flatroofed Building, or the of a sloping roof.
14. "Caretaker House" means a secondary Building incidental to the main Building used for residential purposes by a custodian taking care of a property.

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15. "Clean fill" means broken concrete, brick, rock, stone, glass, reclaimed asphalt pavement, or soil that is uncontaminated, meaning the fill has not been mixed with any waste other than the foregoing and has not been subjected to any known spill or release of chemical contaminants, including petroleum product, nor treated to remediate such contamination; reinforcement materials which are an integral part, such as rebar, may be included as clean fill; clean fill must be free of other solid waste, to include land clearing debris, construction and demolition debris, municipal solid waste, radioactive waste, hazardous waste or special waste.
16. "Common Area" means a portion of the land within the Master Plan Zone, permanently designated for use as an Open Space, provided that the access ownership and maintenance responsibilities of the Common Area are clear.
17. "Conditional Use" means a use, which may be or become a nuisance or hazard to neighboring properties if proper safeguards are not taken. Conditional Uses require a permit following review and approval by the Planning & Zoning Commission.
18. "Conservation Easement" means an easement granting a right or interest in real property that is intended to preserve specified areas predominantly in their natural condition or to prohibit Buildings and structures on land graded, revegetated, and constructed to an approved condition; retaining such areas as suitable for habitat protection, flood control, or scenic Open Space within the Town of Edgewood.
19. "Construction Trailer" means temporary living quarters used in conjunction with a construction project on the subject Lot by the owner-occupants of a single-family dwelling being constructed, undergoing substantial renovation or being rebuilt due to fire or natural disaster.
20. "Contamination" means the presence of any harmful substances in the water supply, which is likely to injure human health, animal or plant life, property, or public welfare.
21. "Density" means the number of Dwelling Units per acre of land intended for such use on designated buildable area, excluding dedicated public rights-of-way. Density shall be expressed in terms of number of Dwelling Units per gross residential acre. In determination of the maximum number of units to be allowed, any proportional fraction thereof shall be the nearest whole number.
22. "Developer" means any Person, corporation, organization, or other legal entity constructing or creating improvements to the land.
23. "Dilapidated Buildings" means any Building, structure or house upon any commercial, industrial or residential property which is ruined, damaged or is covered with ruins, rubbish, wreckage, trash or debris.
24. "Double Frontage Lot": see "Lot, Double Frontage".
25. "Dwelling, Multiple" means a structure containing two or more Dwelling Units.
26. "Dwelling, Singular" means a Dwelling Unit which is not physically connected to any other Dwelling Unit(s).

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27. "Dwelling Unit" means any structure or part of a structure containing one or more connected rooms designed to be occupied by one family, and is used for living and sleeping purposes. A Dwelling Unit may include Manufactured Homes or site built housing.
28. "Floor Area" means the total gross area of all floors of a Building, expressed in square feet measured from the outside surface of exterior walls.
29. "Floor Area Ratio" means the relationship of the Floor Area to the Lot Area, computed by dividing the Floor Area by the Lot Area.
30. "Front Lot Line": see "Lot Line, Front".
31. "Front Setback": see "Setback, Front".
32. "Hazardous Materials" means any substances defined in the Federal Comprehensive Environmental Response, Compensation and Liability Act (CERCLA), section 101 (14), any substances designated as hazardous by the EPA pursuant to CERCLA section 102(a), or as regulated under Subtitle C of the Federal Resource Conservation and Recovery Act (RCRA).
33. "Hobby Breeder Site" means any residence, Building or other structure used in whole or in part for keeping, raising or breeding animals registered with a nationally or internationally recognized animal registry organization. The resultant offspring are not sold for resale to commercial outlets or for the purpose of research, testing, or laboratory experimentation. This breeder site produces less than five (5) litters per year.
34. "Home Occupation" means a business or commercial activity which is conducted within a Dwelling Unit or an Accessory structure within a residential Zone District, and which is clearly secondary to the residential use of the premises.
35. "Industrial" refers to a series of activities focused on fabrication, manufacturing, assembly or processing of materials, components, or ingredients, energy production or transfer, as well as those focused on warehousing and distribution, or processing/analysis of information, scientific samples, and data. Industrial activities are typically not aimed at direct sale to retail customers and take place in a zone that is situated and structured to mitigate potential disturbance of other zones by traffic, noise, smoke, and odor.
36. "Light Industrial (Light Industry)" means wholesale and warehousing uses as well as those industrial uses that include fabrication, manufacturing, assembly or processing of materials that are in refined form and that do not in their transformation create heavy traffic, smoke, gas, odor, dust, noise, vibration of earth, soot or lighting to a degree that is offensive when measured at the property line of the subject property. Examples of light industries include, but are not limited to, the manufacturing or assembly of clothes, shoes, furniture, consumer electronics and home appliances.
37. "Lot" means a tract or parcel of land platted and placed on the appropriate county clerk's record in accordance with laws and ordinances, and with access to a public right-of-way.

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38. "Lot Area" means the area contained within the boundary lines of the Lot.
39. "Lot, Double Frontage" means any Lot bordered by two (2) parallel or approximately parallel streets.
40. "Lot Line, Front" on an interior lot, means the line separating the lot from the street or right-of-way. On a corner or through lot, means the line separating the lot from both streets or rights-of way.
40. "Lot Line, Rear" means the boundary line of a Lot which is opposite and most distant from the Front Lot Line and does not connect to the Front Lot Line.
41. "Lot Line, Side" means any Lot boundary line which is not a Front Lot Line or a Rear Lot Line.
43. "Lounge" means a business engaged in the preparation and retail sale of alcoholic beverages for consumption on the premises.
42. "Manufactured Home" means a manufactured home or modular home that is a single-family dwelling with a heated area of at least thirty-six (36) by twenty-four (24) feet and at least eight hundred sixty-four square feet (864 sq. ft) and constructed in a factory to the standards of the United States department of housing and urban development, the National Manufactured Housing Construction and Safety Standards Act of 1974 and the Housing and Urban Development Zone Code 2 or the Uniform Building Code, as amended to the date of the unit's construction, and installed consistent with the Manufactured Housing Act and with the rules made pursuant thereto relating to permanent foundations.
43. "Master Plan" refers to a specific area by using words, pictures, and maps describing a proposal for development of a large ownership or multiple ownership proposed for incremental or independent subdivision applications.
44. "Meteorological Tower (Met Tower)" means the tower, base plate, anchors, guy cables and hardware, anemometers (wind speed indicators), wind direction vanes, booms to hold equipment anemometers and vanes, data logger, instrument wiring, and any telemetry devices that are used to monitor or transmit wind speed and wind flow characteristics over a period of time for either instantaneous wind information or to characterize the wind resource at a given location.
45. "Mobile Home" means a movable or portable housing structure larger than forty (40) feet in body length, eight (8) feet in width or eleven (11) feet in overall height, designed for and occupied by no more than one (1) family for living and sleeping purposes that is not constructed to the standards of the United States department of housing and urban development, the National Manufactured Housing Construction and Safety Standards Act of 1974 and the Housing and Urban Development Zone Code 2 or Uniform Building Code, as amended to the date of the unit's construction or built to the standards of any municipal building code. Recreational Vehicles are not Mobile Homes.
46. "Mobile Home Park" means a Lot on which space is leased or rented by more than one (1) Mobile Home for occupancy for thirty (30) days or more, and which contains permanent facilities and services for the use of the park occupants.
47. "Motor Vehicle" shall mean any self-propelled vehicle which as originally built contained an engine, regardless of whether it contains an engine at any other time, including, without limitation, automobiles,

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trucks, buses, motor homes, motorized campers, motorcycles, motor scooters, tractors, snowmobiles, dune buggies and other off-the-road vehicles.

48. "Multiple Dwelling": see "Dwelling, Multiple".
49. "National Flood Insurance Program" means the Federal program promulgated by the National Flood Insurance Act of 1968 and the Flood Disaster Protection Act of 1973. The Town is a participating community in this program and has adopted floodplain management regulations for designated flood prone areas within the Town.
50. "Non-Commercial Wind Energy Conversion System (Non-Commercial WECS)" means a wind energy conversion system that is incidental and subordinate to another use on the same parcel and supplies electrical power solely for Applicant's on-site energy generation and consumption with an aggregate generating capacity of 100 kw or less and generating less than 40 decibels at the property line.
51. "Nonconforming Uses, Lots or Structures" means any Building, structure or portion thereof, or use of any Building or land which does not conform to the regulations of this Ordinance and which lawfully existed on the effective date of the regulations to which it does not conform.
52. "Nuisance Vehicles" means any inoperable, partially dismantled or wrecked Motor Vehicle of all types upon any commercial, industrial or residential property. Licensed wrecking yards are exempted provided that the property does not violate the unsightly appearance provision of this ordinance. 55. "Open Space" means any parcel or area of land or water essentially unimproved and set aside, dedicated, designated or reserved for public or private use or enjoyment or for the use and enjoyment of owners and occupants of land adjoining or neighboring such Open Spaces.
53. "Overlay Designation Zone" means a Zone District placed over other Zone Districts such that special zoning requirements are imposed in addition to those of the underlying Zone District. Development within the overlay district must conform to the requirements of both zoning districts, or the more restrictive of the two (2) districts. Designation of an Overlay Zone is created by Governing Body Resolution.
54. "Overlay Zone, Wellhead Protection" means an area designated by the Town of Edgewood to protect the groundwater source of municipal water supply wells from Contamination originating from human activities. Development within the overlay district must conform to the requirements of both zoning districts or the more restrictive of the two (2) districts.
55. "Parking, Off Street" means an area on a Lot used for required parking of Motor Vehicles as regulated by this Ordinance.
56. "Permanent Foundations" are defined as constructed or assembled components consisting of durable materials (i.e. concrete, masonry, treated wood, or other approved materials), and are required to be constructed on-site and shall have attachments points to anchor and stabilize the Manufactured Home. The design of the foundation shall be DAPIA approved or designed by a licensed professional engineer in accordance with the manufacturer's specifications.
57. "Permissive Use" means any use authorized in a particular Zone District established by this Ordinance.

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- 58. "Person" means any individual, estate, trust, receiver, association, club, corporation, company, firm, partnership, or other entity.
- 59. "Planning & Zoning Commission" means the Planning & Zoning Commission of the Town of Edgewood.
- 60. "Planning & Zoning Official" means that person authorized by the Town to administer the provisions of this Ordinance.
- 61. "Primary Surface" means a surface longitudinally centered on a Runway. The Primary Surface ends at each end of a Runway. The elevation of any point on the Primary Surface is the same as the elevation of the nearest point on the Runway centerline. The width of the Primary Surface is 200 feet.
- 62. "Property" includes, in addition to the owner's Lot or tract of land, whether improved or vacant, all easements of record, and the sidewalk, curb, gutter and parking area of any street abutting such Lot or tract of land.
- 63. "Public Utility Structure" means any substation, equipment housing building, or similar structure used or operated by a public utility.
- 64. "Rear Lot Line": see "Lot Line, Rear".
- 65. "Rear Setback": see "Setback, Rear".
- 66. "Recreational Vehicle" means a vehicle which is designed or used as temporary living quarters for recreation, camping, or travel, and which may be a self-propelled motor vehicle or designed to be towed or mounted on a Motor Vehicle. Recreational vehicle also includes boats, trailers, and off road vehicles. Recreational Vehicles shall not be stored within the Front Setback of a Lot for a time period exceeding one (1) week.
- 67. "Recreational Vehicle Campground" means a Lot, which is utilized for overnight and short term parking of occupied Recreational Vehicles, tents or similar devices used solely for the purpose of temporary living and sleeping in portable housing. Maximum length of occupancy shall be ninety (90) days. No individual metered utilities will be provided.
- 68. "Rotor Diameter" means the cross sectional dimension of the circle swept by the rotating blades of a Wind Generator.
- 69. "Runway" means a defined area on an airport prepared for landing and takeoff of aircraft along its length.
- 70. "Secondary Quarters" means a secondary Building with a permanent foundation that is incidental to the main Dwelling Unit, and which is used only for noncommercial, residential purposes, including housing of caretakers, workers, and boarding guests.
- 71. "Setback" means the minimum allowable distance between any Building and the nearest Lot line of the Lot upon which it is located, consisting of Open Space, and unoccupied by any structure except as

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otherwise provided in this Ordinance. Walls, fences, signs, and public utility poles are exempt from Setback restrictions.

72. "Setback, Front" means the minimum allowable distance between any Building and the property line exclusive of any road easements of the Lot on which such Building is located. No more than one (1) Front Setback shall be designated on Corner Lots or Double Frontage Lots.
73. "Setback, Rear" means the minimum allowable distance between any Building and the Rear Lot Line exclusive of any road easements of the Lot on which such Building is located. On Double Frontage Lots, the Rear Setback shall be designated on the opposite side of the Lot from the designated Front Setback.
78. "Setback, Side" means the minimum allowable distance between any Building and a Side Lot Line exclusive of any road easements of the Lot on which such Building is located. On corner Lots, a Side Setback shall be designated along one (1) of the Lot lines bordering a road or street.
74. "Sexually-Oriented Business" means an Adult Amusement Establishment or other commercial enterprise the primary business of which is the offering of services intended to provide sexual stimulation or sexual gratification to the customer, whether by live performance or other. Sexually Oriented Businesses include Adult Cabarets, adult bookstores, adult theaters, adult motion picture arcades, escort bureaus, strip clubs, adult model studios, adult motels/hotels, businesses that sell or distribute adult merchandise or sexually-oriented material, or any other business which offers to its patrons products, merchandise, services or entertainment characterized by an emphasis on matters depicting, describing or relating to Specified Sexual Activities or Specified Anatomical Parts but not including those uses or activities, the regulation of which is preempted by state law. Sexually-Oriented Business shall also include any establishment which, as a regular and substantial course of conduct provides or allows performers, models, or employees to appear in any place in lingerie.
75. "Side Lot Line": see "Lot Line, Side".
76. "Side Setback": see "Setback, Side".
77. "Singular Dwelling": see "Dwelling, Singular".
78. "Small Engine Repair and Service" means a use conducted totally inside a Building involving maintenance and repair of low-power internal combustion engines or electric engines. Equipment repaired includes, but is not limited to, chain saws, string trimmers, leaf blowers, snow blowers, lawn mowers, wood chippers, go-karts and sometimes more powerful engines used in outboard motors, snowmobiles, and motorcycles.
79. "Small Wind Energy Conversion System (Small WECS)" means a wind energy system that (1) is used to generate electricity, (2) has a nameplate capacity of 100 kilowatts or less, and (3) has a Total Height of 170 feet or less.
80. "Specified Anatomical Areas" means:

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- a. Less than completely and opaquely covered human genitals, pubic region, buttock or anus, and/or female breast below a point immediately above the top of the areola to and including the bottom of the breast. Covering of only the nipple and areola of the breast shall not constitute such covering;
 - b. Human male genitals in a discernibly turgid state, even if completely and opaquely covered; and
 - c. A covering or device that, when worn, gives the appearance of or simulates the above listed Specified Anatomical Areas.
81. "Specified Sexual Activities" means:
- a. Human genitals in a state of sexual stimulation or arousal;
 - b. Actual or simulated sex acts of human masturbation, sexual intercourse, sodomy, or similar acts;
 - c. Fondling or other erotic touching of human genitals, pubic region, buttocks, anus, or female breast;
 - d. Striptease or the removal of clothing to the point where Specified Anatomical Parts are minimally clad; or
 - e. Any other similar acts.
82. "Storage Trailer" means a manufactured container, with or without a chassis and wheels, typically of metal or fiberglass construction, intended for storing or shipping goods. Examples include, but are not limited to; modular shipping containers, semi-trailers or truck bodies.
83. "Total Height" means the vertical distance from ground level to the tip of a Wind Generator blade when the tip is at its highest point.
84. "Variance" means a relaxation of the terms of this Ordinance where such relaxation will not be contrary to the public interest and where, owing to conditions peculiar to the property and not the result of actions of the applicant, a literal enforcement of this Ordinance would result in unnecessary hardship.
85. "Underground Storage Tank" means a single tank or combination of tanks, including underground pipes connected thereto, which are used to contain an accumulation of fuels, Hazardous Materials, or other regulated substance, and the volume of which, including the volume of the underground pipes connected thereto, is ten per centum (10%) or more beneath the surface of the ground. This definition does not include septic tanks.
86. "Wellhead" means the structural element of a constructed water well which is the source of a groundwater supply system.
87. "Wind Energy Conversion System (WECS)" means all necessary equipment that converts and then stores or transfers energy from the wind into usable forms of energy. This equipment includes any base, blade,

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foundation, generator, nacelle, rotor, tower, transformer, vane, wire, inverter, batteries or other component used in the system.

88. "Wind Generator" means blades and associated mechanical and electrical conversion components mounted on top of the Wind Tower.
89. "Wind Tower" means the monopole, freestanding, or guyed structure that supports a Wind Generator.
90. "Zone District" means a mapped area of the Town of Edgewood where regulations governing the use of Buildings, structures, and land are uniform.

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SECTION 5. REVIEW AND DECISION-MAKING BODIES

Summary of Ordinance Administration and Review Roles:

Review and Decision-Making Bodies and Responsibilities				
PROCEDURE	SECTION	GOVERNING BODY	PLANNING & ZONING COMMISSION	STAFF
Amendments to the Ordinance	Section 37	R/D	R/REC	R/REP
Annexations	Section 9	R/D	R/REC	R/REP
Conditional Use Permit	Section 33	A	R/D	R/REP
Development Review	Section 8	N/A	N/A	R/D
Zone Change	Section 37	R/D	R/REC	R/REP
Easements	Subdivision Ordinance	N/A	N/A	N/A
Master Plans	Section 23	R/D	R/REC	R/REP
Master Plan Amendments	Section 23	A	R/D	R/D or R/REP
Subdivision	Subdivision Ordinance	A	R/D	R/REP
Overlay Zones	Section 25	R/D	N/A	R/REP
Variances	Section 34	A	R/D	R/REP
NOTES: Staff = Planning and Zoning Manager	"A" = Appeal "R" = Review "R/D" = Review and Decision "R/REC" = Review and Recommend "R/REP" = Review and Report			

1. Planning & Zoning Commission.

The Planning & Zoning Commission is the principal Town administrative board for administering the requirements of this Ordinance. The Planning & Zoning Commission shall be established in accordance with the terms of this Ordinance, and shall have all powers authorized therein. In addition, the Planning & Zoning Commission shall be the principal Town administrative board for:

- A. Reviewing amendments, modifications, or time extensions of plans, designs, plats, and restrictions.
- B. Reviewing and granting or denying appeals from decision of Town staff regarding the drainage and grading ordinance.
- C. Providing to administrative and governmental officials of the Town recommendations for public improvements and for the financing of such improvements. Public officials shall, upon request, furnish to the Planning & Zoning Commission within a reasonable time such available information as it may require for its work.

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D. Make reports and recommendations relating to the development of the Town to public officials and agencies; public utility companies; civic, educational, professional, and other organizations; and citizens with regard to:

1. Growth management, land use, transportation, development review procedures, urban design and capital improvements; and
2. Neighborhood and community planning, and other community issues as they relate to long term planning.

2. Other Recommendations to Town governing body

The Planning & Zoning Commission is the principal Town administrative board reviewing and making recommendations to the Town governing body regarding:

- A. The adoption of the Comprehensive Plan and proposed revisions and amendments thereto;
- B. Annexations;
- C. Zone Changes; and
- D. Proposed amendments to this chapter.

3. Other Powers and Duties

A. The Planning & Zoning Commission and/or its staff, in the performance of its functions, may enter on any land, make examinations and surveys, and place and maintain necessary monuments and marks thereon. Any site visits by the Commission are public hearings subject to the requirements of the Open Meetings Act.

B. The Planning & Zoning Commission may request staff to review a proposed Town zoning map amendment or a proposed amendment to this chapter, such Person shall issue comments and non-binding recommendations in response to the request.

4. Membership and Procedures

A. Composition. The Planning & Zoning Commission shall be composed of not less than five (5) members, and one (1) alternate either residing in the Town or New Mexico residents who have sufficient contacts with the Town acceptable to the Governing body, and qualified by training, experience, and ability to exercise sound and practical judgment on civic, social, economic, and governmental affairs. The members shall be appointed by a Governing Body member and with consent of a majority vote of all the members of the Town governing body.

B. Appointment Terms. A majority of the members on the first planning board shall be appointed for one-year terms and the balance of the members shall be appointed for two- year terms. Each subsequent term shall be for two years or less in order to maintain the original staggering of terms of membership.

C. Chairman and Vice Chair. The Planning & Zoning Commission shall elect a chairman and a vice chair for one-year terms.

D. Meetings. The Planning & Zoning Commission shall hold ~~at least one (1) regular~~ meetings each month as necessary to accommodate timely submitted applications requiring review by Planning Commission. ~~The Chairman of the Commission may cancel any regularly scheduled meeting if no items are before the Commission for that meeting.~~ Failing to attend three consecutive regular meetings or failing to attend thirty-three percent (33%) or more of the regular

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meetings in any year shall constitute an automatic tender of resignation by such member, which the Town governing body may accept or reject in its discretion.

E. Vacancy. A vacancy shall be filled in the same manner in which the original appointment was made. A member appointed to fill a vacancy shall serve for the remainder of the unexpired term.

F. Records of Membership. Records of the status of membership on the Planning & Zoning Commission shall be kept by the Town Clerk.

G. Quorum. A quorum for the Planning & Zoning Commission shall be at least three (3) members.

H. Compensation of Members Planning & Zoning Commission shall ~~serve without~~ receive compensation in an amount determined by Governing Body Resolution.

I. Records. Full and complete records of Planning & Zoning Commission meetings and actions shall be kept by the Town Clerk pursuant to Town rules and regulations, and the New Mexico Open Meetings Act.

SECTION 6. REVIEW AND APPROVAL PROCEDURES

A. Authority to File Applications

1. Unless otherwise specified in this chapter, applications for review and approval under this chapter may be initiated by:

- a. the owners of the property that is the subject of the application;
- b. the owners' authorized agents;
- c. any review or decision-making body;
- d. Planning & Zoning Official.

2. When an authorized agent files an application under this chapter on behalf of a property owner, the agent shall provide the Town with written documentation verified under penalty of perjury that the owner of the property has authorized the filing of the application.

3. When a review or decision-making body initiates action under this chapter, it does so without prejudice toward the outcome.

B. Pre-Application Conferences

1. Applicability Pre-application conferences are required prior to submittal of applications for amendment of the shape, boundary, or area of any Zone District, whether by annexation, rezoning or a subdivision.

2. Procedures

a. Not more than fifteen (15) calendar days before filing an application, the applicant shall initiate a pre-application conference with the Planning & Zoning Official. No application may be accepted until after a pre-application conference takes place. All Town departments involved or affected by the application should be invited to attend the preapplication conference, if possible. The Town will strive to provide to the applicant contact information for any entities which are unable to attend the pre-application conference, when available.

b. For annexations and rezoning, the purpose of the pre-application conference shall be to review the proposal for conformity with all requirements of the Town of Edgewood Comprehensive Plan, subdivision ordinance,

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zoning ordinance; availability of community facilities and utilities, proposed utilities and street improvements, required parks and recreation dedications and Open Space improvements as dictated by Town ordinances and the Comprehensive Plan.

c. This section does not assume any responsibility for a lack of understanding of these regulations by the applicant.

C. Form of Application.

Applications required under this chapter shall be submitted in a form and in such number as required by the official responsible for accepting the application.

D. Schedule of Fees, Charges, and Expenses.

The Town governing body shall establish by resolution a schedule of fees, charges, and expenses and a collection procedure for review of Building permit reviews, appeals, subdivisions, amendments, and other matters pertaining to these regulations. This schedule of fees shall be posted in the Planning and Zoning Department and may be altered or amended only by the Town governing body.

E. Payment of Fees.

No considerations shall be made and no permit or approval required under this chapter shall be issued or granted unless and until all costs, charges, fees or expenses then due have been paid in full.

SECTION 7. GENERAL PROVISIONS

A. Access to Structures. All structures shall be located on Lots providing safe and convenient access for providing municipal services, fire protection, and any required Off Street Parking or loading.

B. General Provisions and Public Rights of Way. All litter, trash, rubbish, waste or garbage produced by construction activities shall be contained in receptacles, which prevent such materials from littering adjacent properties. All such litter, trash, rubbish, waste or garbage shall be completely and properly removed from all construction sites prior to the final inspection. The contractor shall not dump waste or other material on private or public property, except for designated refuse sites, without first obtaining from the owner written permission for such dumping. All such dumping shall be in strict conformance with all provisions of this Code and any other governmental rules and regulations, including the requirement for a fill permit.

C. Home Occupations. All Home Occupations shall be subject to the following requirements:

1. Only members of the residing family and no more than four other Person(s) shall be engaged on premises in the Home Occupation;
2. There shall be no exterior indication of the Home Occupation;
3. Exterior storage of materials and/or equipment necessary for the Home Occupation is allowed only if it is surrounded by a solid wall or fence sufficient to provide a visual barrier to any contiguous residential properties, and such wall is in conformance with the provisions of this Ordinance.;
4. Not more than twenty-five percent (25%) of the Floor Area of the Dwelling Unit shall be devoted to the Home Occupation;

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5. A Home Occupation shall not generate more than 6 round-trip vehicular trips per day;
6. No parking in the public right-of-way shall occur as a result of the Home Occupation except for occasional business gatherings;
7. No building addition shall be permitted to the principal structure for the purpose of accommodating the Home Occupation;
8. No equipment or process shall be used in a Home Occupation, which creates a nuisance or otherwise disrupts any person or property located off the premises where the Home Occupation is located, such as noise, dust, vibration, glare, fumes, odors, flicker, electrical interference, or other nuisances detectable to the normal senses.
9. The production, dumping or storage of combustible, toxic or other Hazardous Materials or substances shall be expressly prohibited on the site of the Home Occupation; and
10. A business license shall be obtained when required for the operation of the Home Occupation.

D. Manufactured Home Installation. Regardless of any Setback regulations provided in this Ordinance, no Manufactured Home shall be installed less than twenty (20) feet from any other Dwelling Unit. Manufactured Homes shall be limited to residential use only. Prior to occupancy, Manufactured Homes shall be connected to utilities, provided with skirting of a durable material, and stabilized and anchored in accordance with the requirements promulgated by the Manufactured Housing Act and any regulations made pursuant to that act.

E. Manufactured Home Installation. Manufactured Homes shall be installed on a Permanent Foundation as defined by the Manufactured Housing Act (NMSA 1978).

F. Vision Clearance. At all road or street intersections, no obstructions to view shall be placed or maintained between three feet and eight feet above the roadway level in a triangular space at the road or street corner on a corner Lot. Such triangular space shall be bounded by the corner property lines and a diagonal line connecting points that are 25 feet in distance from the property line intersection.

G. Dwelling Prohibition. Dwelling prohibition in any Zone District shall not be construed to prohibit from any commercial Lot one (1) Caretaker House of an individual (and his family) acting in the capacity of manager, caretaker or watchman.

SECTION 8. DEVELOPMENT REVIEW

A. Requirement for Local Review. For the purpose of this Ordinance, no building, structure or land use shall be commenced, nor Manufactured Home installed upon any site within the Town of Edgewood without being reviewed by the Planning & Zoning Official Administrator. Development Permit applications shall be submitted to the Planning & Zoning Official Administrator for zoning and Flood Plain compliance review and signature before applying for a State Building Permit from the Construction Industry Division (CID). Zoning Ordinance Manufactured Home placement permits shall be obtained from the Planning & Zoning Official Administrator before applying for a foundation permit from the Manufactured Housing Division of RLD. Elevation Certificates are required for all structures built or placed in designated flood plain within the Town.

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B. Development Plans. Unless otherwise provided herein, any site development plan that is required in this Ordinance shall include the following components:

1. A map, reasonably to scale, showing boundaries and the location, dimensions, and purpose of all buildings, structures and land uses, both existing and proposed, and the location, width and length of any existing or proposed driveway (driveways must be at least 14' wide and must have a turn-around or hammer head for emergency vehicles if 150' or longer);
2. The location and dimensions of all contiguous streets or roads, on-site utility easements (including indication of purpose), location of septic system and leach field, and parking and loading areas;
3. A general description of the natural features of the site such as topography and vegetation, any proposed alteration of those natural features, and an identification of any special drainage or flooding conditions on the site including flood plains;
4. A general description of the buildings, and structures on contiguous lands; and
5. An exterior lighting plan, if applicable, that shows the locations and type of lighting proposed.

C. Review Process. The Planning & Zoning Administrator shall determine if a Variance, zone change, or Conditional Use permit is indicated and if so, will notify and advise the appropriate person of subsequent procedures required by this Ordinance. The Planning & Zoning Official Administrator shall also review development proposals for compliance with the National Flood Insurance Program. The completed development plan shall be returned to the applicant within ten (10) working days for residential reviews and within three (3) weeks for commercial reviews. Applications may also require reviews by the Technical Advisory Committee (TAC). The TAC may include representatives, as appropriate, from all Town Departments, as well as the Santa Fe County Fire Department and any other regional, state or federal agencies or persons possessing necessary technical expertise.

D. Duration/Forfeiture of Permit: Development Permits shall expire within one year from the date of approval. If a project is not initiated within six (6) months from the date of approval, or if there is a work stoppage that exceeds ninety (90) days, the permit for said project shall be revoked and a new development review process must be initiated by the applicant. If the applicant can provide proof of a substantial construction delay, an exception may be granted by the Planning and Zoning Official for a set period of time. However, if construction does not resume after the delay is documented to be over, the Development Permit shall be revoked. If a construction site is determined by the Planning and Zoning Official to be abandoned, the current Development Permit shall be forfeited immediately, and a sign shall be placed on the property indicating that all further work on the property cease and desist as of that date. Both the permit holder and property owner shall be notified. In the event that either the property owner or the permit holder does not remove the existing uncompleted structures, materials, or debris, the Town may exercise its rights under NMSA 1978 §3-18-5 to order the removal of the structure, materials or debris, and to remove the same and place a lien on the property as provided in said section.

E. Alternative Residential Structures: Development Review approvals shall only be issued for ~~stick-built~~ buildings as allowed under the International Residential Code, or structures, or manufactured homes as approved by the New Mexico Manufactured Housing Division, for use as residential dwellings. Development Permits will not be issued for any type of

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alternative residential structures, including but not limited to, shipping containers, sheds, carports, trailers or semi-trailers, or recreational vehicles not in an approved RV park.

F. Alternative Commercial Structures: Development Permits shall only be issued for stick-built buildings or structures, manufactured buildings, or mobile homes used for the purposes of conducting business within any commercial, mixed use, light industry or special use zone. Development Permits will not be issued for any type of alternative commercial structures, including but not limited to, shipping containers, sheds, carports, trailers or semi-trailers, or recreational vehicles.

SECTION 9. ZONE DISTRICT BOUNDARIES

A. Districts.

In order to carry out the provisions of this Ordinance, the Town of Edgewood is hereby divided into Zone Districts, which are described in the following sections. The regulations prescribed in this Ordinance shall apply within the corporate limits of the Town of Edgewood.

B. Zoning Map.

The boundaries of all Zone Districts within the Town of Edgewood are hereby established as shown on the TOWN OF EDGEWOOD ZONING MAP as amended from time-to-time, which shall be made a part of this Ordinance as if fully described herein.

C. Prohibited Uses and Conditions Within all Zones.

1. **USES.** All Zone Districts create specific allowed Permissive and Conditional Uses. Any use not designated a Permissive or Conditional Use in a Zone District, unless otherwise authorized by this Ordinance, is prohibited.

2. **NUISANCES.** All Zone Districts shall be kept free of materials and practices which constitute a hazard to the health or well-being of the public. Setback areas as defined on the plat of the lot shall be kept free of all materials and practices which would hinder reasonable access by emergency vehicles. It shall be a violation of this Ordinance for any owner or occupant of any lot within the Town limits to maintain a nuisance as described in this section.

3. **NUISANCE VEGETATION.** Permitting the unmaintained spread of invasive plants and/or weeds constitutes a nuisance. For the purposes of this Ordinance, Nuisance Vegetation shall be defined as plants identified as noxious weeds by the New Mexico Department of Agriculture. Vegetation shall be deemed a Nuisance when its growth or persistence:

- A. Results in the impairment of visibility on and near public roadways and driveways, or
- B. Encroaches upon adjacent property, or
- C. Creates a fire hazard because of proximity to dwelling structures, accessory structures, fences, vehicles, or other personal property, or
- D. Facilitates the multiplication of rodents, venomous reptiles or other vermin.

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E. Extends beyond the plants' normal growth and decay cycle.

4. **DUMPING/UNSIGHTLY STORAGE.** The use of a property for open collection and storage of junk, litter, rubbish, garbage, tires, debris, clean fill material, appliances, or other material that creates a public nuisance or potential safety hazard, or adversely impacts the environment is prohibited.

5. **OPEN STORAGE OF INOPERATIVE VEHICLES.** Nothing in this Ordinance shall be construed to prohibit the short or long-term restoration and/or repair of a registered inoperable motor vehicle which is kept in an enclosed area of a nature that visually hides the vehicles from the street, roadway and neighboring properties. For purposes of this ordinance, an inoperable motor vehicle shall be defined as follows:

- A. Has un-inflated tires or lacks wheels and tires, or
- B. Lacks one or more parts needed to move or drive the vehicle, or
- C. Is being used as storage container, and
- D. Cannot be shown through photographs and/or receipts for parts and/or service as being actively restored, and
- E. Is stored in the open on an unimproved surface surrounded by nuisance vegetation.

6. **EXCEPTIONS FOR STORAGE.** Trash, debris, garbage, litter, inoperative vehicles, and junk which is stored on a property for a limited time shall not be deemed a nuisance provided it is managed in a way that it does not become a nuisance as described above in 9.C.2.

- A. The ~~open~~ storage of registered inoperable vehicles which can be shown to be in the process of repair or restoration is permitted so long as the ~~other~~ requirements of this section and NMSA 1978 Sec. 66-11-1 are met.
- B. Storage containers, including trailers containing trash, debris, garbage and litter shall be covered.
- C. Storage areas shall be visually screened from all property lines. Such screening may be achieved by a solid wall or fence or by an evergreen or similar type hedge(s) at least six (6) feet high;
- D. Storage areas shall not be located within property setbacks if such placement hinders access by emergency vehicles.

D. Exceptions for Customary Property Uses.

Seasonal activities involving the usual practices associated with animal and plant husbandry or the management of firewood shall not be deemed nuisances provided that such activities:

- A. Are in conformance with existing Santa Fe County fire regulations, and

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- B. Are conducted in a way which does not endanger the public, and
- C. Do not unreasonably encroach on neighboring properties, and
- D. Are situated in a way which does not hinder access by emergency vehicles.

E. Clean Fill Material.

Any person who accepts, stockpiles, or uses clean fill material shall:

- A. manage the material in a manner that does not create a public nuisance or potential safety hazard, or adversely impact the environment;
- B. not place the material in a watercourse or wetland unless appropriate permits are obtained;
- C. cover the material with two feet of clean earth within 30 days after being deposited; and,
- D. It is important that no other waste material be placed, or covered, with the clean fill including construction and demolition debris, land clearing wood debris, or trash.

F. Interpretation.

Where due to the scale, lack of detail, or illegibility of the official TOWN OF EDGEWOOD ZONING MAP, there is any uncertainty, contradiction, or conflict as to the intended location of any Zone District boundaries shown therein, interpretations concerning the exact location of Zone District boundary lines shall be determined by the Town governing body with the advice of the Planning & Zoning Commission.

G. Multiple Zoned Lots.

Circumstances may justify the need to designate more than one (1) Zone District on a single Lot. In such cases, Zone District boundaries within a multiple zoned Lot shall be more fully described in the TOWN OF EDGEWOOD ZONING MAP by showing any necessary dimensions of Zone Districts in relation to existing property lines.

H. Annexation.

Any request or proposal for annexation of territory to the Town of Edgewood shall be filed and processed concurrently with an application for an amendment to the TOWN OF EDGEWOOD ZONING MAP as provided in this Ordinance. Zoning within annexed areas must be consistent with contiguous zoning, or must be in accordance with the Comprehensive Plan of the Town of Edgewood.

SECTION 10. AG AGRICULTURAL ZONE

The following provisions shall apply to all land within an agricultural Zone District:

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A. Intent. The purposes of the agricultural district are to protect and promote the continuation of agricultural activities in areas where they are already established:

1. To permit, with limited exceptions, only agricultural land uses and activities; and
2. To separate agricultural land uses and activities from incompatible residential, commercial, and industrial development, and public facilities.

B. Permissive Uses. No building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. Any of the following permissive uses are allowed in this Zone District:

1. All forms of agriculture, horticulture, ranching and animal husbandry, including necessary agricultural structures;
2. Leasing pasture for grazing;
3. Agricultural and ranch dwellings;
4. Production nurseries and production greenhouses;
5. Wildlife refuges, fish hatcheries and fish farms;
6. The following Accessory uses:
 - a. Roadside stands for the sale of agricultural products; At least half of which are grown on the premises. Off-road parking shall be provided for all employees and customers and the stand shall be set back at least 20 feet from all property lines and road rights of way. The stand shall not be more than 300 square feet in size;
 - b. Non-commercial recreation (family pool, tennis court, etc.);
 - d. Non-commercial antenna or communications facility.

C. Conditional Uses. The following uses may be allowed in this Zone District only upon the granting of a permit in accordance with this Ordinance.

1. Animal hospitals, veterinary facilities, kennels, and boarding kennels.
2. Riding schools and/or horse boarding stables.
3. Wild/exotic animals.
4. Doggie day care.

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5. Refuge shelter.
6. Agricultural related businesses that are conducted outside the home, subject to the following regulations:
 - a. No more than two (2) acres of land shall be devoted to such use including areas used for structures, parking, storage, display, Setbacks, landscaping, et cetera. Any lane serving the agricultural-related business and a home and/or agricultural contained on the same Lot shall not be included as Lot Area devoted to the agricultural-related business. No additional lane or curb cut to access the agricultural-related business shall be allowed; and
 - b. No more than fifty percent (50%) of the area devoted to an agriculture related business shall be covered by Buildings, parking lots, or any other impervious surface; and

D. Incompatible Uses. Uses not specifically permitted under subsections B or C above shall not be permitted in the agricultural Zone District. In general, uses and activities that induce non-agriculture development, generate urban levels of traffic, require substantial parking or could pose a threat to agricultural water supplies are inconsistent with the purposes of the agricultural Zone District, and are therefore not permitted.

E. Non-Agricultural Lots. Non-agricultural Lots include Lots or parcels containing less than twenty-five (25) acres and containing one (1) or more Dwelling Units, and/or Lots devoted to uses other than agricultural or residential uses. Lots or parcels of land containing at least twenty-five (25) acres, and which are devoted primarily to agricultural uses, together with a dwelling and/or other Accessory uses, shall be considered agricultural. Agricultural activities may be carried on as part of the use of a non-agricultural Lot.

F. Yard, Coverage, and Height Requirements.

1. All Lots or parcels shall have minimum width of one hundred (100) feet at the Building Setback line and sixty (60) feet at the street right-of-way line.
2. All structures located on non-agriculture Lots shall have a minimum front and rear yard of fifty (50) feet respectively and a minimum side yard of twenty-five (25) feet on each side.
3. All structures located on agriculture parcels shall have front, rear, and side yard Setbacks of at least fifty (50) feet.
4. Except as otherwise set forth herein, the total impervious coverage, including both Buildings and other impervious surfaces, of a non-agriculture Lot shall not be more than twenty percent (20%); the total Lot coverage of a agricultural parcel shall not be more than ten percent (10%).
5. The maximum height of a residential Building shall be thirty-six (36) feet. The maximum height of all other Buildings and structures, excluding silos and windmills, shall be established by the relevant building code, provided however, that such Buildings and structures shall be Setback a minimum distance equal to the height of the structure plus ten percent (10%).

G. Agricultural Nuisance Disclaimer.

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Lands within the agricultural Zone District are used for commercial agricultural production. Owners, residents, and other users of this property may be subjected to inconvenience, discomfort, and the possibility of injury to property and health or even death arising from normal and accepted agricultural practices and operations, including, but not limited to, noise, odors, dust, the operation of machinery of any kind, including aircraft, the storage and disposal of manure, and the application of fertilizers, herbicides, and pesticides. Owners, residents, and users of this property should be prepared to accept these conditions and are hereby put on official notice.

SECTION 11. R-1 CONVENTIONAL 1-ACRE RESIDENTIAL ZONE

A. **Intent.** The purpose of this Zone District is to provide for the development of residential neighborhoods consisting of Singular Dwellings and certain other uses, which are compatible to the residential character of this district. Density shall be limited to one (1) Dwelling Unit per Lot.

B. **Permissive Uses.** No Building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. Any of the following Permissive Uses are allowed in this Zone District:

1. One (1) Dwelling Unit per Lot.
2. Accessory Buildings, structures, or uses, subject to the provisions of this Ordinance.
3. Home Occupation, subject to the provisions of this Ordinance.
4. Family daycare home, provided the activity is licensed by the State as a family daycare home.
5. Storage of a Recreational Vehicle provided it is not used as additional living quarters and is not permanently connected to utilities; Recreational Vehicles shall not be stored within the tract Setback of a Lot for a time period exceeding twenty-four (24) hours.
6. Public Utility Structure, provided its location is based on an appropriate Master Plan that has been approved by the Town governing body.
7. Public parks and recreation areas.

C. **Conditional Uses.** The following uses may be allowed in this Zone District only upon the granting of a permit in accordance with this Ordinance:

1. Boarding, Rooming, and Lodging Houses.
2. Church or other religious Building used as a place of worship.
3. Schools, whether public or private, with incidental facilities, provided that the Town governing body has approved a development plan for the site.

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4. Mobile Homes, provided however, that the use of any Manufactured Home as a secondary or Accessory dwelling to the site built primary dwelling shall be limited to a period not to exceed one (1) year unless an extension of time is granted upon renewal of the permit.

5. Secondary Quarters that serve as an attached or detached structure no more than 1000 sq. ft. and is used exclusively for living and sleeping purposes.

a. Secondary Quarters must use the wastewater system that serves the primary residence. The existing system can be modified within the parameters defined by the NMED for the size and configuration of the proposed secondary quarters.

b. Secondary Quarters must be constructed in a manner that is compliant with CID structural and electrical standards.

c. Secondary Quarters must use the same driveway(s) and roads(s) used to access the property to the primary dwelling.

6. Wild/exotic animals.

7. Multiple animals.

8. Boarding kennels.

9. Doggie day care.

10. Refuge shelters.

D. Prohibited Uses. SEE PROHIBITED USES: SECTION 9.C - 1, 2 & 3

E. District Standards. The following regulations apply to all land uses in this Zone District:

1. Minimum Lot size shall be one (1) acre. Any Nonconforming Lot which existed prior to the effective date of this Section, may continue as a Nonconforming Use in accordance with this Ordinance unless the Governing Body finds at any time that the use is an imminent danger to the public health, safety, and welfare.

2. Setbacks shall be maintained as follows:

a. Front Setback shall be no less than thirty (30) feet;

b. Side Setback shall be no less than ten (10) feet, except in cases of corner Lots, where the secondary street Side Setback shall be no less than twenty (20) feet;

c. Rear Setback shall be no less than ten (10) feet.

3. Off-street parking must be provided in accordance with the requirements set forth herein.

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4. Maximum Building Height shall be 40 (forty) feet.

5. All housing shall be on a Permanent Foundation which shall be inspected and approved by the State of New Mexico.

SECTION 12. R-2 CONVENTIONAL 2-ACRE RESIDENTIAL ZONE

A. Intent. The purpose of this Zone District is to provide for the development of residential neighborhoods consisting of Singular Dwellings and certain other uses, which are compatible to the residential character of this district. Density shall be limited to one (1) Dwelling Unit per lot.

B. Permissive Uses. SEE SECTION 11. R-1 CONVENTIONAL 1-ACRE RESIDENTIAL ZONE Permissive Uses.

C. Conditional Uses. SEE SECTION 11. R-1 CONVENTIONAL 1-ACRE RESIDENTIAL ZONE Conditional Uses.

D. Prohibited Uses. SEE PROHIBITED USES: SECTION 9.C - 1, 2 & 3

E. District Standards. The following regulations apply to all land uses in this Zone District:

1. Minimum lot size shall be no less than two (2) acres, exclusive of roadway easements. Any Nonconforming Lot which existed prior to the effective date of this Section, may continue as a Nonconforming Use in accordance with this Ordinance unless the Governing Body finds at any time that the use is an imminent danger to the public health, safety, and welfare.

2. Setbacks shall be maintained as follows:

a. Front Setback shall be no less than thirty (30) feet;

b. Side Setback shall be no less than ten (10) feet, except in cases of corner lots, where the secondary street Side Setback shall be no less than twenty (20) feet; c. Rear Setback shall be no less than ten (10) feet.

3. Off-street parking must be provided in accordance with the requirements set forth herein.

4. Maximum Building Height shall be 40 (forty) feet. 5. All housing shall be on a Permanent Foundation which shall be inspected and approved by the State of New Mexico.

SECTION 13. R-3 RESIDENTIAL/INSTITUTIONAL ZONE

A. Intent. The purpose of this Zone District is to accommodate higher-density retirement centers or assisted care facilities. Singular Dwellings or detached structures with Multiple Dwellings are allowed in this district.

B. Permissive Uses. No Building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. Any of the following Permissive Uses are allowed in this Zone District:

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1. All uses permissive in the R-1 Zone District;
 2. Multiple Dwellings provided they are connected to water and sewer systems and subject to the following restrictions:
 - a. The Floor Area Ratio shall not exceed 0.5 on any Lot; and
 - b. The gross density of lots shall not exceed six (6) dwelling units per acre if connected to on-site septic, and twelve (12) dwelling units per acre if connected to the Town wastewater treatment facility; and
 - c. The dedication of Open Space is at least thirty percent (30%), not including roadways, parking lots, or driveways.
 3. Retirement Centers and Assisted Care Institutions.
 4. Medical Care Provider Offices.
- C. Prohibited Uses. SEE PROHIBITED USES: SECTION 9.C - 1, 2 & 3
- D. Conditional Uses. The following uses may be allowed in this Zone District only upon the granting of a permit in accordance with this Ordinance: I. All uses conditional in the R-1 Zone District;
- E. District Standards. The following regulations apply to all land uses in this Zone District:
1. Setbacks shall be maintained as follows:
 - a. Front Setback shall be no less than fifteen (15) feet;
 - b. Side Setback shall be no less than ten (10) feet;
 - c. Rear Setback shall be no less than fifteen (15) feet; and
 2. Off-street parking must be provided in accordance with the requirements set forth herein.
 3. Maximum Building Height shall be 40 (forty) feet, unless a different maximum height is recommended/approved in a letter from the Santa Fe County Fire Department.

SECTION 14. R-4 (MANUFACTURED HOME) RESIDENTIAL ZONE

- A. Intent. The purpose of this Zone District is to provide for the development of subdivisions for Manufactured Homes. Density shall be limited to one (1) Dwelling Unit per Lot, with a minimum Lot size of no less than one (1) acre.
- B. Permissive Uses. No Building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. Any of the following Permissive Uses are allowed in this Zone District:

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1. One (1) Dwelling Unit per Lot;
2. Accessory Buildings, structures, or uses, subject to the provisions of this Ordinance;
3. Home Occupation, subject to the provisions of this Ordinance;
4. Family daycare home, provided the activity is licensed by the State as a family daycare home;

5. Storage of a Recreational Vehicle provided it is not used as additional living quarters and is not permanently connected to utilities; Recreational Vehicles shall not be stored within the tract Setback of a Lot for a time period exceeding twenty-four (24) hours;

6. Public Utility Structure, provided its location is based on an appropriate Master Plan that has been approved by the Town governing body; and

7. Public parks and recreation areas.

C. Conditional Uses. The following uses may be allowed in this Zone District only upon the granting of a permit in accordance with this Ordinance:

1. Boarding, Rooming, and Lodging houses;
2. Secondary Quarters;
3. Church or other religious Building used as a place of worship;

4. Schools, whether public or private, with incidental facilities, provided that a development plan for the site has been approved by the Town governing body.

5. Wild/exotic animals.
6. Multiple animals.
7. Boarding kennels.
8. Doggie day care.
9. Refuge shelters.

D. Prohibited Uses: See Prohibited Uses: Section 9.C - 1, 2 & 3

E. District Standards. All Manufactured Homes shall apply for a development review for installation permitting. The following standards apply to this Zone District:

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1. Minimum Lot size shall be no less than one (1) acre, exclusive of roadway easements.
2. Site preparation and foundations. All foundation pad sites shall be cleared of vegetation, on undisturbed soil or approved fill and be graded such that supporting piers are plumb.
3. No Manufactured Home shall be installed or placed unless such Manufactured Home bears a label or has equivalent documentation certifying that the Manufactured Home was constructed in accordance with the Federal Manufactured Home Construction and Safety Standards Act of 1974, or NFPA 501, ANSI 119.1, or equivalent.
4. The Manufactured Home shall have operable, approved smoke detectors installed as required by all applicable laws, codes, or ordinances.
5. The Manufactured Home shall be equipped with two (2) operational exit doors.
6. All utility service connections shall be installed and maintained in accordance with applicable state codes and shall be securely attached and supported as necessary. Water lines and connections shall be protected from freezing in an approved manner.
7. Setbacks shall be maintained as follows:
 - a. Front Setback shall be no less than thirty (30) feet;
 - b. Side Setback shall be no less than ten (10) feet, except in cases of corner Lots, where the secondary street Side Setback shall be no less than twenty (20) feet;
 - c. Rear Setback shall be no less than ten (10) feet; and
 - d. The total of all Accessory Buildings located on the Lot shall not exceed the Floor Area of the Building which is the principal use on the premises.

SECTION 15. R-5 RESIDENTIAL MIXED USE ZONE

- A. Intent. The purpose of this Zone District is to provide for a residential neighborhood consisting of Singular Dwellings that are site-built and Manufactured Homes, which are compatible to the residential character of this district. Density shall be limited to one (1) Dwelling Unit per Lot, with a minimum Lot size of no less than one (1) acre.
- B. Permissive Uses. No Building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. The following Permissive Uses are allowed in this Zone District: 1. Singular Dwellings that are site-built limited to one (1) Dwelling Unit per Lot; 2. Manufactured Homes limited to one (1) Dwelling Unit per Lot.
- C. Conditional Uses and District Standards. The following uses may be allowed in this Zone District only upon the granting of a permit in accordance with this Ordinance:

1. Boarding, Rooming, and Lodging Houses.

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2. Church or other religious Building used as a place of worship.
 3. Schools, whether public or private, with incidental facilities, provided that the Town governing body has approved a development plan for the site.
 4. Mobile Homes, provided however, that the use of any Mobile Home as a dwelling to the site built primary dwelling shall be limited to a period not to exceed one (1) year (while the primary dwelling is being built) unless an extension of time is granted upon renewal of the permit.
 5. Secondary Quarters that serve as an attached or detached structure no more than 1000 sq. ft. and is used exclusively for living and sleeping purposes.
 - a. Secondary Quarters must use the wastewater system that serves the primary residence. The existing system can be modified within the parameters defined by the NMED for the size and configuration of the proposed secondary quarters.
 - b. Secondary Quarters must be constructed in a manner that is compliant with CID structural and electrical standards.
 - c. Secondary Quarters must use the same driveway(s) and roads(s) used to access the property by the primary dwelling.
 6. Wild/exotic animals
 7. Multiple animals
 8. Boarding kennels
 9. Doggie Day Care
 10. Refuge shelters
- D. District Standards. All Manufactured Homes shall apply for a development review for installation permitting. The following standards apply to this Zone District:
1. Minimum Lot size shall be no less than one (1) acre, exclusive of roadway easements. Any Nonconforming Lot which existed prior to the effective date of this Section, may continue as a Nonconforming Use in accordance with this Ordinance unless the Governing Body finds at any time that the use is an imminent danger to the public health, safety, and welfare.
 2. Site preparation and foundations. All foundation pad sites shall be cleared of vegetation, on undisturbed soil or approved fill and be graded such that supporting piers are plumb.

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3. No Manufactured Home shall be installed or placed unless such Manufactured Home bears a label or has equivalent documentation certifying that the Manufactured Home was constructed in accordance with the Federal Manufactured Home Construction and Safety Standards Act of 1974, or NFPA 501, ANSI 119.1, or equivalent.

4. The Manufactured Home shall have operable, approved smoke detectors installed as required by all applicable laws, codes, or ordinances.

5. The Manufactured Home shall be equipped with two (2) operational exit doors.

6. All utility service connections shall be installed and maintained in accordance with applicable state codes and shall be securely attached and supported as necessary. Water lines and connections shall be protected from freezing in an approved manner.

7. Setbacks shall be maintained as follows:

- a. Front Setback shall be no less than thirty (30) feet;
- b. Side Setback shall be no less than ten (10) feet, except in cases of corner Lots, where the secondary street Side Setback shall be no less than twenty (20) feet;
- c. Rear Setback shall be no less than ten (10) feet; and
- d. The total of all Accessory Buildings located on the Lot shall not exceed the Floor Area of the Building which is the principal use on the premises.
- e. Maximum Building Height shall be 40 (forty) feet.
- f. All housing shall be on a Permanent Foundation which shall be inspected and approved by the State of New Mexico.

E. Prohibited Uses. SEE PROHIBITED USES: SECTION 9.C - 1, 2 & 3

SECTION 16. R-E RESIDENTIAL ESTATE ZONE

A. Intent. This zone is intended to provide for the establishment of residential areas which are to be developed at low Density, and safeguards and controls for the keeping and maintenance of horses in those areas of the Town where noncommercial equestrian activities may be an integral part of the neighborhood amenities.

B. Permissive Uses. No Building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. The following Permissive Uses are allowed in this Zone District:

1. Primary Uses. Single family dwellings.

2. Accessory Uses. The following Buildings structures and uses are permitted when clearly incidental and accessory to the primary permitted use.

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- a. Accessory structures, habitable, including Secondary Quarters, and Accessory living quarters.
- b. Accessory structures, non-habitable, including private garages or carports, garden greenhouses, recreation rooms, pool bathhouses, or private stables and swimming pools.
- c. Minimum Lot size shall be no less than five (5) acres.
- d. No stable, shelter or corral shall be located less than thirty-five (35) feet from any dwelling or other Building used for human habitation.

C. Conditional Uses. The following uses may be allowed in this Zone District only upon the granting of a permit in accordance with this Ordinance:

- 1. Wild/exotic animals.
- 2. Multiple animals.
- 3. Boarding kennels.
- 4. Doggie day care.
- 5. Refuge shelters.

D. Prohibited Uses: SEE PROHIBITED USES: SECTION 9.C - 1, 2 & 3

E. District Standards

- 1. Setbacks shall be maintained as follows:
 - a. Front Setback shall be no less than thirty (30) feet;
 - b. Side Setback shall be no less than ten (10) feet, except in cases of corner lots, where the secondary street side setback shall be no less than twenty (20) feet;
 - c. Rear setback shall be no less than ten (10) feet.
- 2. Maximum building height shall be forty (40) feet.

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SECTION 17. R-R RURAL RESIDENTIAL ZONE

A. Intent. The purpose of the Rural Residential Zone District is to provide for a design element which includes measures to protect the character of the area by assuring compatibility of development with the surrounding area, protecting surface water and ground water resources; to encourage a harmonious mixture of uses to facilitate the economic provision of streets, utilities, water and sewage disposal; and to preserve the natural environmental and scenic features of the site. A zone change for the establishment of a Rural Residential Zone may not be approved unless the proposal:

1. Maximizes visibility of Open Space tracts from adjoining collector roads, arterial roads, or state and federal highways through the placement of Lots in the interior of the site and through vegetative buffers; and
2. Placing Buildings and Lots in a manner which does not intrude on the visual character of the landscape, in particular, avoiding placement of houses or Buildings on forested ridgelines or other prominent physical features; and
3. Submittal of a site plan to ensure that siting of Lots and built areas will not interfere with the character of the site.

B. Permissive Uses. No Building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. The uses permitted by right are described in the R-1 and R-E Zone Districts; all uses shall be in full compliance with all other governing regulations and standards for the Town of Edgewood.

C. Pre-Application. Any request for a zone change to establish a Rural Residential Zone shall be initiated through a pre-application conference between the Developer and the Community Planning & Development Department. Ten (10) copies of a preliminary plat shall be submitted to allow the Commission to render a nonbinding opinion.

D. Requirements. Any application for a zone change to establish a Rural Residential Zone must include the required submission fee and the following information:

1. A development zone plan consisting of the following components:
 - a. Vicinity map showing the relationship of the site to its general surroundings and topography, floodplains, and other natural features in the area.
 - b. A description of existing conditions on and adjacent to the site, including boundary and property lines, roads and easements, public and private utilities, Buildings and structures, and current land use.
 - c. A description of the proposed, full build-out development within the Rural Residential Zone, including the type, distribution, and Density of proposed land uses, the major vehicular and pedestrian circulation system, including a traffic impact study on all local roads and intersections within one mile of the proposed site boundaries, a schematic utilities plan, and proposed sites for Common Areas, community facilities, and Conservation Easements.
2. Documentation confirming that the applicant has a legally sufficient interest in the property proposed for development to use in the manner requested, or is the duly appointed agent of such a Person.

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3. Preservation of mature trees, vegetative cover, watercourses and other natural site features shall be viewed positively and abrupt changes in natural slope shall be avoided. Preservation shall be directed toward:

- a. Enhancing the quality of new development;
- b. Protecting the natural environment;
- c. Providing buffering between new development and surrounding properties; and
- d. Agreements and covenants that govern the use, maintenance, and continued protection of the development and its common spaces, shared facilities, and private roads.

E. Conditional Uses. The following uses may be allowed in this Zone District only upon the granting of a permit in accordance with this Ordinance:

1. Wild/exotic animals.
2. Multiple animals.
3. Boarding kennels.
4. Doggie day care.
5. Refuge shelters.

F. District Standards. The following land use and performance standards apply to this Zone District unless specifically exempted or modified as a condition of approval of the Rural Residential Zone.

1. The total land area for a Rural Residential Zone shall be more than one hundred (100) acres.
2. All development within the Rural Residential Zone must be served by water and wastewater facilities/utilities.
3. The Commission may require that suitable areas for streets, schools, parks and other public areas be set aside. Mini-Parks: The total area contained in mini-parks that have a minimum dimension of 10,000 square feet and that include benches, playground apparatus, barbecue pits, fire rings or other recreational amenities may be counted as common Open Space.
4. Front Setback shall be no less than thirty (30) feet;
 - a. Side Setback shall be no less than ten (10) feet, except in cases of corner lots, where the secondary street Side Setback shall be no less than twenty (20) feet;
 - b. Rear Setback shall be no less than ten (10) feet.

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5. Maximum building height shall be forty (40) feet.

G. SEE PROHIBITED USES. SECTION 9.C - 1, 2 & 3

SECTION 18. R-S RESIDENTIAL AND SERVICES ZONE

A. Intent. The purpose of the RS (Residential and Services) Zone is to provide for orderly and compatible development in transitional areas between residential and non-residential districts and to establish and preserve areas for those commercial facilities which are especially useful in close proximity to residential areas.

B. Permitted uses. The following uses are permitted in the R-S Zone.

1. Any use permitted in the R-3 Zone District;
2. Retail; Maximum of 3,000 square feet for most uses; 6,000 square feet for multipurpose convenience stores and medical offices.

C. Conditional Uses. The following uses may be permitted within this Zone District upon grant of a permit:

1. Personal services such as, but not limited to, the following (provided the use is conducted within an enclosed Building and materials and equipment are not offered for sale except incidental to the service):
 - a. Beauty and barber shops;
 - b. Photography;
 - c. Educational facilities, not including child care centers;
 - d. Tailoring;
 - e. Small appliance repair;
2. Day nurseries and nursery schools.
3. Institutions of an educational, religious, charitable or philanthropic nature.
4. Offices wherein only professional, administrative, clerical or sales services are conducted. 03 5. Private clubs lodges or fraternal organizations operated solely for the benefit of bona fide members (including outdoor recreation or assemble facilities).

D. Prohibited Uses:

1. Sexually-Oriented Businesses.

ALSO SEE ALL ZONE PROHIBITED USES: SECTION 9.C - 1, 2 & 3

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E. District Standards. The following regulations apply to all land uses in this Zone District:

1. There shall be no Lot size less than one (1) acre excluding rights-of-way.
2. Setbacks shall be maintained as follows:
 - a. Front Setback shall be no less than thirty (30) feet;
 - b. Side Setback shall be no less than ten (10) feet, except in cases of corner Lots, where the secondary street Side Setback shall be no less than twenty (20) feet; and
 - c. Rear Setback shall be no less than ten (10) feet.
3. Off-street parking must be provided in accordance with the requirements set forth herein.
4. Maximum Building Height shall be 40 (forty) feet.

SECTION 19. MU MIXED-USE ZONE

A. Intent. The purpose of this zone is to accommodate higher-density residential development and limited nonresidential uses which are compatible to the residential character of this district. Detached single family residences and Multiple Dwellings are allowed in this district, and may include apartments, townhouses, and condominiums.

B. Permissive Uses. No Building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. Any of the following Permissive Uses are allowed in this Zone District:

1. All uses permissive in the R-1 and R-S Zone Districts; and
2. Multiple Dwellings provided above.

C. Conditional Uses. The following uses may be allowed in this Zone District only upon the granting of a permit in accordance with this Ordinance:

1. All uses conditional in the R-1 Zone District;
2. Non-commercial library, museum, or art gallery;
3. Medical clinics or dental office;
4. Laundromat;
5. Barber or beauty shop;
6. Educational facilities, not including child care centers

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- D. Prohibited Uses: SEE PROHIBITED USES: SECTION 9.C - 1, 2 & 3
- E. District Standards. The following regulations apply to all land uses in this Zone District:
1. Multiple Dwellings are subject to the following restrictions:
 - a. The Floor Area Ratio shall not exceed 0.5 on any Lot;
 - b. The average Density of the MU zone shall not exceed twelve (12) Dwelling Units per acre; and
 - c. The dedication of Open Space is at least fifteen percent (15%), not including roadways, parking lots, or driveways.
 2. Setbacks shall be maintained as follows:
 - a. Front Setback shall be no less than fifteen (15) feet;
 - b. Side Setback shall be no less than ten (10) feet; and
 - c. Rear Setback shall be no less than ten (10) feet.
 3. Off-street parking must be provided in accordance with the requirements set forth herein.
 4. Maximum Building Height shall be 40 (forty) feet; unless a different maximum height is recommended/approved in a letter from the Santa Fe County Fire Department.

SECTION 20. C-1 COMMERCIAL ZONE

- A. Intent. The purpose of this Zone District is to provide for a commercial area with a wide range of commercial services and employment opportunities in small to large businesses, including offices, business support services, light industrial, retail and mixed residential use.
- B. Permissive Uses. No Building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. Any of the following Permissive Uses are allowed in this Zone District:
1. General and professional offices.
 2. Retail commercial establishments.
 3. Banking and financial services.
 4. Restaurants.
 5. Small Engine Repair and Service businesses.

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6. Assembly.
7. Light Industry.

C. Conditional Uses. The following uses may be allowed in this Zone District only upon the granting of a permit in accordance with this Ordinance.

1. All uses permissive in the R-1 and R-3 Zone District;
2. Motor Vehicle sales and services, provided that:
 - a. Any repair work shall be conducted entirely within an enclosed Building;
 - b. Outdoor storage of materials shall be enclosed by a sufficient visual barrier.
3. Kennel, boarding kennel, veterinary hospital, animal grooming parlor, or pet sales store.
4. Wild/exotic animals.
5. Multiple animals.
6. Doggie day care.
7. Refuge shelters.
8. Small scale processing associated with a commercial business establishment provided that all processing activities are conducted within a Building and shall not produce off site impacts, which would be disruptive to contiguous properties. Examples of small scale processing include but are not limited to harvesting, transportation, size reduction, preservation, fermentation, assembly, handling, organizing, and storage of products grown or developed on-site.
9. Indoor cinemas designed so that noise generated by the use is not perceptible at the property boundary line. Permissible indoor cinemas shall not include any type of sexually oriented business.
10. Child care centers.

D. District Standards. The Following regulations apply to all land uses in this Zone District:

1. Minimum Lot size, one (1) acre.
2. Setbacks shall be maintained as follows:
 - a. Front Setback shall be no less than twenty (20) feet;

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- b. Rear Setback shall be no less than fifteen (15) feet; and
- c. Side Setback shall be no less than twenty-five (25) feet.
- 3. Off-street parking space must be provided in accordance with the requirements set forth herein.
- 4. Maximum Building Height shall be 40 (forty) feet.
- 5. Commercial/retail Buildings shall not exceed 35,000 square feet.
- 6. Developments must be in compliance with the landscaping ordinance.

E. SEE PROHIBITED USES. SECTION 9.C - 1, 2 & 3

SECTION 21. C-2 COMMERCIAL BUSINESS ZONE

A. Intent. The purpose of this Zone District is to provide for the commercial and business needs of the community. This Zone District includes highway related commercial activities, office and entertainment facilities, retail sales, and service providers. Development in this Zone District shall not be detrimental to nearby residential uses.

B. Permissive Uses. No Building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. Any of the following Permissive Uses are allowed in this Zone District:

- 1. All uses permissive in the R-1 and R-3 Zone District;
- 2. Retail commercial establishments;
- 3. General and professional offices;
- 4. Business and personal services;
- 5. Banking and financial services;
- 6. Model home centers for Manufactured Homes or site built houses, and having less than four (4) units on-site;
- 7. Restaurants;
- 8. Small Engine Repair and Service businesses;
- 9. Child care centers;
- 10. Hotels and motels;
- 11. Bars, Lounges & package sales;

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12. Motor Vehicle sales and services, including commercial garages, provided that: a. Any repair work shall be conducted entirely within an enclosed Building; b. Outdoor storage of materials shall be enclosed by a sufficient visual barrier.

13. Veterinary hospital, animal grooming parlor, or pet sales store.

14. Small scale processing associated with a commercial business establishment provided that all processing activities are conducted within a Building and shall not produce off site impacts, which would be disruptive to contiguous properties. Examples of small scale processing include but are not limited to harvesting, transportation, size reduction, preservation, fermentation, assembly, handling, organizing, and storage of products grown or developed on-site;

15. Assembly;

16. Light Industry; and

17. Sexually-Oriented Businesses (East of V-Hill Rd. and Williams Ranch Rd.).

C. Conditional Uses. The following uses may be allowed in this Zone District only upon the granting of a permit in accordance with this Ordinance:

1. All uses conditional in the R-1 and R-3 Zone District. Model home centers for Manufactured Homes or site-built homes and having four (4) or more units on-site.

2. Recreational Vehicle Campgrounds, provided that they fully comply with all State requirements regarding water, liquid waste, electricity, gas, and telephone service and:

a. A minimum of two (2) vehicular entrances shall be provided, one (1) entrance of which may be kept closed to the general public if provision is made for emergency access.

b. Each Recreational Vehicle space shall have an area of not less than two thousand (2000) square feet and a width of not less than twenty-five (25) feet.

c. All Recreational Vehicle spaces shall be connected to an approved sewage disposal facility.

d. All utility lines shall be placed underground within a park. Each park space shall be provided with water, electric, telephone and gas lines, if needed. An approved fire protection system shall be installed by the Developer.

e. The total area set aside for recreation shall not be less than ten percent (10%) of the area within the recreational park and one (1) or more recreational areas, having not less than three thousand (3,000) square feet in area, shall be set aside within such parks.

f. The Recreational Vehicle park shall be screened in an attractive manner from surrounding Lots by a solid fence, wall or suitable planting as per the Landscape Ordinance requirements.

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g. A minimum of one (1) off-street parking space shall be provided for each Recreational Vehicle. Parking spaces shall be surfaced with dust-free materials. Guest parking shall be provided at a ratio of one (1) parking space for each five (5) Recreational Vehicle spaces.

h. No Recreational Vehicle spaces shall be occupied unless and until a minimum of thirty percent (30%) of the total planned [or ten (10) spaces, whichever is greater] shall have been completely prepared and equipped for use in all respects, including drives and community facilities.

i. The minimum distance from any portion of a Recreational Vehicle located on the Recreational Vehicle Campground or its Accessory structures from the following lines shall be as follows:

1. Front & rear space line: ten (10) feet from the nearest edge of an interior drive or roadway.

2. From an exterior boundary of the park abutting public streets: twenty (20) feet; from all other exterior park boundaries: ten (10) feet.

3. From another Recreational Vehicle or Accessory structure on an adjoining Recreational Vehicle space: twenty (20) feet.

4. The placement/parking of Mobile Homes and/or Manufactured Homes on Recreational Vehicle spaces is prohibited.

5. Any commercial retail establishments, which require outdoor storage of stock and/or materials. Outdoor storage of stock and/or materials shall provide visual screening.

6. Entertainment Facilities, indoor commercial entertainment establishments including but not limited to cinema, theater, and concert hall.

7. Recreation facilities including bowling alley, indoor/outdoor tennis courts, public recreation Building, health club. Such recreation facilities shall only be allowed if they are located in or attached to structures containing other principal uses. These uses shall be located in a Building that is treated acoustically so that noise generated by the use is not perceptible at the property boundary line. Permissible recreation facilities shall not include any type of sexually oriented business.

D. District Standards. The following regulations apply to all land uses in this Zone District:

1. There shall be no minimum Lot size, provided that land uses are in conformance with the provisions of this Ordinance.

2. Setbacks shall be maintained as follows:

a. Front Setback shall be no less than twenty (20) feet;

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- b. Rear Setback shall be no less than fifteen (15) feet; and
- c. Side Setback shall be no less than twenty-five (25) feet.
- 3. Off-street parking must be provided in accordance with the requirements set forth herein.
- 4. Maximum Building Height shall be 40 (forty) feet.
- 5. Commercial developments must be in compliance with the Landscape Ordinance adopted by the Town.
- 6. Temporary Offices: A mobile office unit may be used to house temporary offices, provided that the following conditions are met:
 - a. The proposed office use and location conform to the Town zoning regulations.
 - b. Any such mobile office unit has documentation certifying that it has been manufactured in accordance with nationally recognized standards.
 - c. Any such unit shall be provided with fire protection water supply, fire hydrants and fire department access as specified in the uniform fire code.
 - d. Any such mobile office unit complies with ADA handicapped accessibility.
 - e. Any such unit shall be limited to use as a temporary office for a period of one (1) year from the date of the certificate of inspection, after which time the mobile office shall be removed from the site unless the mobile office is deemed to conform to all city regulations for a permanent structure with all applicable state permits issued.
- E. SEE PROHIBITED USES. SECTION 9.C - 1, 2 & 3

SECTION 22. MI INDUSTRIAL ZONE

A. Intent. This district is intended to provide for light manufacturing, fabricating, assembly, disassembly, processing, and treatment activities conducted in a manner not detrimental to the rest of the community by reason of the emission or creation of noise, vibration, smoke, dust or other particulate matter, toxic or noxious materials, odors, fire, explosive hazards, biohazards, or glare or heat. This zone provides suitable sites for a wide range of industrial and commercial uses, provided such uses are conducted in a compatible, safe, and harmonious manner within industrial environments achieved through a Development Plan and reviewed by a Technical Advisory Committee (TAC) team.

B. Permissive Uses. No Building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. The following uses are permitted:

- 1. Office machine equipment sales and repair.
- 2. Public utility use or structure

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3. Wholesalers, distributors, warehouses, and/or manufactures
4. Design and analytical services
5. Data Analysis
6. Surveying/Engineering
7. Wholesale nurseries/Greenhouses

C. Conditional Uses: No building, structure, or land shall be used or occupied except as indicated for the purposes permitted in this Zone District. The following uses will be considered.

1. Laboratory-experimental, including testing and/or medical, provided all activities are conducted within a completely enclosed building.
2. Manufacturing, assembling, treating, repairing, or rebuilding articles except those conditional or otherwise limited in this zone
3. Printing, publishing, lithographing, or blueprinting.
4. Wind and Solar Energy Production Facilities.
5. Distilleries/Breweries 6. Services, including but not limited to:
 - a. Automobile repairing, but no body work; repairing and body work shall be done within a completely enclosed building at least twenty (20) feet from any zone boundary;
 - b. Uniform Services. (No Dry Cleaning on premises)

D. Size. Individual lot size within an area eligible for an MI zone designation will be determined as part of the subdivision approval process based on the business need.

E. Setback:

1. There shall be a front yard Setback of not less than fifty (50) feet.
2. There shall be a side yard Setback of not less than twenty-five (25) feet.
3. There shall be a rear yard Setback of not less than twenty-five (25) feet.

F. Outside Storage. All outdoor storage and trash collection areas shall have covers and be visually screened from all property lines by a solid wall or fence or by an evergreen hedge at least six (6) feet high.

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G. General Requirements:

1. Minimum Zone size. The minimum total contiguous area eligible for an MI zone designation is twenty (20) acres.
2. Plat Required. A plat meeting the requirements of the Subdivision Ordinance must be submitted for any property for which an MI designation is requested for simultaneous consideration by the Planning & Zoning Commission with the zone change request.
3. Development Plan. A development plan showing the general layout of the proposed industrial park, including approximate locations of streets, Building locations, utility easements, parking lots, landscaping and Open Space and storage areas must be submitted and approved with an application for a change to IP zoning.
4. Plan Review by the Technical Advisory Committee (TAC). The Technical Advisory Committee shall review the proposed business plan, which shall include detailed operational procedures, chemical use, MSDS sheets, drainage and disposal plans. Documentation required is determined on a case by case basis; therefore, other information may be required.
5. Buffering. Buffering shall be required to separate this zone from other land use designations.
 - a. Buffer walls, berms, or landscaping shall require Town approval before being implemented. After approval, all Town requirements shall be followed.
 - b. Buffer landscaping shall be maintained and kept clean of debris and weeds. Any buffer planting shall be maintained permanently and any plant material which does not live shall be replaced within the sooner of one year or the next growing season.
6. Chemical List. (Please refer to Town of Edgewood Sewer Ordinance) Chemical list will be reviewed by Wastewater Treatment Plant Chief Operator.
7. Pre-Treatments or Other Precautionary Measures. A pre-treatment system or other precautionary measures may be required because of the risks of some byproducts or hazards that have the potential of adversely affecting the wastewater treatment plant, the environment, and/or the community.
8. Traffic. Industrial zone traffic will be routed around residential areas and will be prohibited from using residential streets within subdivisions. Industrial Zone traffic will take precautions during the planning phase to avoid overloading the thoroughfares which connect the Industrial Zone to the interstate and highways.
 - a. Industrial Zone parking/loading/unloading will be limited to streets and parking lots within the Industrial Zone rather than the periphery along the thoroughfares shared by other land uses.
 - b. Parking/loading/unloading zones will be designed to facilitate interior traffic to make it less visible from outside the Industrial Zone.

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9. Development Review Process. A development zone plan consisting of the following components:

a. Vicinity map showing the relationship of the site to its general surroundings and topography, floodplains, and other natural features in the area.

b. A description of existing conditions on and adjacent to the site including boundary and property lines, roads and easements, public and private utilities, buildings, and structures, and current land use.

c. A description of the proposed, full build-out development within the Master Planned Area, including type, distribution, density of proposed land uses, and the major vehicular and pedestrian circulation system; including traffic impact study on all local roads and intersection within one (1) mile of the proposed site boundaries, a schematic utilities plan, and proposed sites for Common Areas, community facilities, and Conservation Easements.

d. A preliminary water supply plan and liquid waste disposal plan. This analysis will identify one or more sources of water to supply the proposed development i.e. water company, wells, water rights transfers, point of diversion, etc. The analysis will also include estimated water budget (demand) by phase, total demand at full build-out and a water conservation plan.

e. A phasing schedule which provides a description of each phase of the development over time. Each phase of development shall be subject to separate and final approval of the Planning and Zoning Commission as part of the Subdivision Plat Review process or as a detailed site plan prior to construction.

f. Includes a minimum of fifteen percent (15%) of the gross area as permanent Open Space or natural Open Space, which may include landscaped green space, trails, and land areas in their natural state. Permanent Open Space shall not include streets or roadways.

g. A written statement regarding the protection of cultural properties, archaeological sites, and unmarked human burials, with reference to the New Mexico Cultural Properties Act (18-6A et seq. NMSA 1978), as amended.

h. For proposed Master Plan Zones in excess of 160 acres, a written statement regarding the anticipated impact of the Master Plan Zone on the surrounding community with respect to storm water runoff and population growth with specific reference to schools and highways.

i. Documentation confirming that the applicant has a legally sufficient interest in the property proposed for development to use in the matter requested, such as a document showing true ownership, or legal verification confirming that the applicant is the duly appointed agent of such person.

j. The Master Plan shall be harmonious and not conflict with surrounding neighborhoods. It shall be planned, designed, and constructed so as to minimize undue traffic congestion in the surrounding area and provide a compatible land-use relationship with the surrounding area, making use of landscaping, screening, Open Space, and the placement of buildings where appropriate in accordance with accepted land-use planning design principles.

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k. Preservation of mature trees, vegetative cover, watercourses, and other natural site features shall be preserved to the greatest extent possible. Abrupt changes in natural slope shall be avoided. Preservation shall be directed toward:

1. Enhancing the quality of new development;
2. Protecting the natural environment;
3. Providing buffering between new development and surrounding properties;
4. Agreements and covenants that govern the use, maintenance, and continued protection of the development and its common spaces, shared facilities, and private roads.

l. Compliance with all applicable Town of Edgewood Ordinances

H. Prohibited Uses: SEE PROHIBITED USES: SECTION 9.C - 1, 2 & 3

SECTION 23. MP-MASTER PLAN ZONE

A. Intent. The purpose of the Master Plan Zone District is to provide for the unified planning of large areas in order to achieve the distribution and variety of land uses which large-scale planning makes possible; to encourage a harmonious and appropriate mixture of uses; to facilitate the economic provision of streets, utilities and water and sewage disposal; and to preserve the natural environmental and scenic features of the site. Master Plan Zoning is not intended to encourage higher densities of residential development but rather to allow greater flexibility in planning and design, at densities consistent with the immediately adjacent neighborhoods. A zone change for the establishment of a Master Plan Zone District may not be approved unless the proposal:

1. Is beneficial to the public health, safety, or general welfare of the Town of Edgewood.
2. Provides design guidelines minimizing congestion of the streets and public ways.
3. Enhances the appearance of neighborhoods by conserving areas of natural beauty, and natural green spaces.
4. Buffers differing types of land use and intensities of development from each other so as to minimize any adverse impact which the proposed plan may have on existing development.
5. Protects the integrity and character of the area and the utility and value of the property and the contiguous zoning districts.
6. Complies with the purpose and intent set forth in the Comprehensive Plan. The Comprehensive Plan's Future Land Use Plan shall be used as a guide in determining the location of appropriate uses for this Zone District.
7. Includes provisions to provide water sufficient to meet the requirements of the 1997 Uniform Fire Code.

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B. Permissive Uses. No Building, structure, or land shall be used or occupied except as indicated and for the purposes permitted in this Zone District. The uses permitted by right are described in the R-1, R-3, R-4, R-E, R-R, R-S, M-U and S-U Zone Districts. All uses shall be in full compliance with all other governing regulations and standards for the Town of Edgewood.

C. Conditional Uses. The uses allowed upon obtaining a Conditional Use permit are described in the R-1, R-2, R-3, R-4, R-E, R-R, R-S, M-P and S-U Zone Districts. All uses shall be in full compliance with all other governing regulations and standards for the Town of Edgewood.

D. Pre-Application. Any request for a zone change to establish a Master Plan Zone shall be initiated by the Developer through a pre-application conference with the Planning & Zoning Commission. Six (6) copies of a preliminary plan shall be submitted to allow the Commission to render a nonbinding opinion. This basic development zone plan shall include property maps, site plans, architectural plans and other drawings as relevant, in sufficient detail to show the existing conditions and improvements proposed to be erected on the site, the Open Spaces to be provided, the nature and location of the proposed internal zone boundaries, and the relationship of the proposed development to surrounding properties and infrastructure.

E. Master Plan Requirements. Any application for a zone change to establish a Master Plan Zone must include the required submission fee and the following information:

1. A development zone plan consisting of the following components:

- a. Vicinity map showing the relationship of the site to its general surroundings and topography, floodplains, and other natural features in the area.

- b. A description of existing conditions on and adjacent to the site, including boundary and property lines, roads and easements, public and private utilities, Buildings and structures, and current land use.

- c. A description of the proposed, full build-out development within the Master Plan Zone, including the type, distribution, and Density of proposed land uses, the major vehicular and pedestrian circulation system; including a traffic impact study on all local roads and intersections within one (1) mile of the proposed site boundaries; a schematic utilities plan, and proposed sites for Common Areas, community facilities, and Conservation Easements.

- d. A work sheet demonstrating how average Density shall be achieved.

2. A preliminary water supply plan and liquid waste disposal plan. This analysis will identify one or more sources of water to supply the proposed development, i.e. County or other utility, wells, water rights transfers, point of diversion, etc. The analysis will also include estimated water budget (demand) by phase, total demand at full build-out, including commercial uses, if applicable, and a water conservation plan.

3. A phasing schedule which provides a description of each phase of the development over time. Each phase of development shall be subject to a separate and final approval of the Commission as part of the subdivision plat review process or as a detailed site plan prior to construction.

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4. Includes a minimum of fifteen percent (15) % of the gross area as permanent Open Space or natural Open Space; which may include landscaped green space, parks, playgrounds, trails and land areas in their natural state. Permanent Open Space shall not include commercial development areas, streets, or roadways. Golf courses may be considered if designed in accordance with standards developed by Audubon International.

5. A written statement regarding the protection of cultural properties, archaeological sites, and unmarked human burials, with reference to the New Mexico Cultural Properties Protection Act (18-6A-1 et seq. NMSA 1978), as it may be amended from time to time.

6. For proposed Master Plan Zones in excess of 160 acres, a written statement regarding the anticipated impact of the Master Plan Zone on the surrounding community with respect to, storm water runoff, and population growth with specific reference to schools and highways.

7. Documentation confirming that the applicant has a legally sufficient interest in the property proposed for development to use in the manner requested, or a verification under oath confirming that the applicant is the duly appointed agent of such a Person.

8. The Master Plan shall be harmonious and not conflict with surrounding neighborhoods. It shall be planned, designed and constructed so as to minimize undue traffic congestion in the surrounding area and provide a compatible land-use relationship with the surrounding area, making use of landscaping, screening, Open Space and the placement of Buildings where appropriate in accordance with accepted land-use planning and design principles.

9. Preservation of mature trees, vegetative cover, watercourses and other natural site features shall be preserved to the greatest extent possible. Abrupt changes in natural slope shall be avoided. Preservation shall be directed toward:

- a. Enhancing the quality of new development;
- b. Protecting the natural environment;
- c. Providing buffering between new development and surrounding properties; and
- d. Agreements and covenants that govern the use, maintenance, and continued protection of the development and its common spaces, shared facilities, and private roads.

F. District Standards. The following land use and performance standards apply to this Zone District unless specifically exempted or modified as a condition of approval of the Master Plan Zone.

- 1. The total land area for a Master Plan Zone shall be a minimum of ten (10) acres.
- 2. All development within the Master Plan Zone must be served by water and wastewater facilities/utilities.
- 3. The Commission may recommend that land for schools, parks and other public areas be set aside.

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4. The Commission may recommend that an adequate circulation system and streets are included in each development.

5. A minimum of three percent (3%) of the gross area of every development zone containing ten (10) or more Dwelling Units shall be devoted to common Open Space for the use and enjoyment of the residents. The following areas qualify wholly or partially as common Open Space:

a. Pedestrian Open Space System: The total area contained in a continuous Open Space pedestrian system, not less than fifteen (15) feet wide, consisting of permanently maintained walks and trails leading to a natural amenity, recreation facility or commercial use, offering intra development circulation that is separate and apart from roads and streets may be counted as common Open Space.

b. Mini-Parks: The total area contained in mini-parks that have a minimum dimension of 10,000 square feet and that include benches, playground apparatus, barbecue pits, fire rings or other recreational amenities may be counted as common Open Space.

6. Average Density for a Master Plan shall not exceed 1-Dwelling Unit/1-acre. Maximum overall Density shall be computed by dividing the residential acreage by the total number of Dwelling Units to equal the average Density.

7. Residential acreage is the aggregate area comprised of residential Lots.

8. Non-residential land uses proposed for the Master Plan Zone shall be limited to a Floor Area Ratio of 0.35 within a delineated sector of the Master Plan Zone.

9. The fifteen percent (15%) Open Space set aside shall be protected from future sale and housing or commercial development. A signed development agreement, approved by the Planning & Zoning Commission, shall be recorded as a deed restriction upon the property. Said agreement shall be binding to all future Developers and property owners of said development, including the provision of homeowners' associations and/or other methods of preserving development standards and maintenance of facilities and landscape.

10. No Lot in the Master Plan Zone shall be less than one fourth($\frac{1}{4}$) of an acre.

11. No use of land in the Master Plan Zone shall be commenced except as indicated on the development plan as required by this Section. Any land use that is not indicated on the approved development plan shall require an amendment to the Master Plan Zone.

12. Amendments

a. Approval of the Master Plan document is intended to demonstrate that the development concept is acceptable and that further approvals are likely unless the detailed development plans cannot meet the requirements of applicable law and Town ordinances in effect at that time.

b. Any change in land use or any increase in Density or intensity of development in the approved Master Plan requires approval by the Planning & Zoning Commission during a public hearing.

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G. Prohibited Uses: SEE PROHIBITED USES: SECTION 9.C - 1, 2 & 3

SECTION 24. SU-SPECIAL USE

A. Intent. This Zone District provides for types of development, which require special consideration because of their magnitude, unusual nature, infrequent operations, questionable impact on surrounding property, or other similar reason. The boundaries of this Zone District shall be defined as needed on a case-by-case basis and shall be designated by the Town governing body following the amendment procedures provided in this Ordinance. Special conditions may be imposed by the Town governing body giving consideration to any recommendation of the Planning & Zoning Commission. The Town governing body may not grant a zone change for the establishment of a Special Use Zone District unless satisfactory provisions have been made:

1. To assure that a compatibility of land uses is maintained in the general area and that the proposed use is not in conflict with the development policies and other elements of the Comprehensive Plan for the Town of Edgewood;
2. To preserve the integrity and character of the area in which the Special Use Zone District will be located, and to preserve the utility of property in contiguous Zone Districts; and
3. To assure that the Special Use Zone will not become detrimental to the public health, safety, or general welfare of the Town of Edgewood.

B. Plan Requirement. Each application for a Special Use Zone must declare the proposed use for the Zone District and must be accompanied by a site development plan as specified by this Ordinance.

C. Removal of Zones. In the event that a use authorized as a Special Use Zone is permanently discontinued for a period of at least 90 days, the Special Use Zone District may be canceled and removed under the provisions for an amendment to this Ordinance. That area delineated by a discontinued Special Use Zone District shall be rezoned to an appropriate Zone District as determined by the Town governing body following a recommendation by the Planning & Zoning Commission.

D. Designated Uses. A Special Use Zone District may be established only for the following uses designated by the Town governing body.

1. Fairgrounds, recreational complex, stadium;
2. Fuel wholesalers and storage (e. g., gasoline and other petroleum products) provided that all facilities shall be placed a minimum of three hundred (300) feet from any residential structure unless sufficient blast, explosion, or fire confinement structures are installed in accordance with State Regulations;
3. Government facilities;
4. Manufacturing, compounding, assembling or treatment of products which are made from raw or processed materials in accordance with State or Federal environmental pollution standards;

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5. Mobile Home Park, subject to the following regulations: General Requirements: No Mobile Home shall be installed or placed upon a Mobile Home Lot unless such Mobile Home bears a label or has equivalent documentation certifying that the Mobile Home was constructed in accordance with the Federal Manufactured Home Construction and Safety Standards Act of 1974, or NFP A 501, ANSI 119.1 or equivalent.

a. Every Mobile Home Park owner shall designate a person to act as manager of the park for the purpose of providing supervision of such Mobile Home Park. Such manager shall be accessible to park residents and the public during reasonable and convenient times. An emergency telephone number shall be posted in a conspicuous location near the park entrance or on-site manager's office.

b. A solid perimeter wall or fence at least six (6) feet high shall enclose the entire area containing the Mobile Home Park in order to provide controlled access to the premises. The wall or fence shall be constructed with materials and design elements that are compatible with the neighborhood character. Limited use of materials such as wrought iron may be permitted where berming and/or landscape planting provide effective screening of the Mobile Home Park.

c. A Mobile Home Park shall be permitted only when served by a State approved sewer and water supply system. Within each Mobile Home Park, all utility lines from the home to the source, including electricity and telephone lines, shall be placed under ground.

d. Maximum Density shall be four (4) Mobile Homes per acre;

e. Each Mobile Home shall be situated on a space that is no less than 5,000 square feet.

f. At least two (2) off-street parking spaces per Mobile Home are required;

g. No Mobile Home shall be located less than twenty (20) feet of any other Mobile Home or structure. A Mobile Home shall not front on a public street and shall be no less than ten (10) feet from any property line of the Mobile Home Park;

h. A Common Area for recreational use by park residents shall be developed and situated in a central location within the Mobile Home Park. Each Mobile Home Park shall provide a minimum of 500 square feet per Mobile Home Lot. This Common Area shall not be less than 4,000 square feet and must be fifty percent (50%) improved when the park reaches fifty percent (50%) completion and seventy-five percent (75%) improved when the park reaches seventy-five percent (75%) completion.

i. A system of walkways shall be provided connecting individual Mobile Home spaces with park streets and all community facilities provided for the park residents. These walkways shall be located so as to minimize conflicts between pedestrian and vehicular traffic. Walkways, may count as part of the recreation area.

j. The main entrance to a Mobile Home Park shall consist of two (2) ten-foot travel lanes for ingress and two (2) ten-foot travel lanes for egress, separated by a landscaped median a minimum of ten (10) feet in width. This entrance will extend to the intersection with the first cross street that connects with the park's internal circulation network. If a twenty (20) foot wide secondary access is provided, the main access may be reduced to not less than a twenty-four (24) foot wide undivided access.

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- k. All streets shall be constructed in accordance with the Town's design standards.
 - l. The appropriate county fire chief may designate certain internal streets within the park as fire lanes. Fire hydrants shall meet spacing and flow requirements of any fire code adopted by the Town of Edgewood or the appropriate county.
 - m. The Mobile Home shall have an operable, approved smoke detector installed adjacent to sleeping rooms as prescribed by the uniform fire code.
 - n. The Mobile Home shall be equipped with two (2) operational exit doors.
 - o. All electrical wiring and distribution equipment within the Mobile Home shall be in safe working condition and shall conform to nationally recognized standards which were applicable at the time of the construction of said Mobile Home.
 - p. Outdoor Trash Storage. All outside trash storage and collection facilities shall be enclosed by a solid masonry or view-obscuring fence at least one (1) foot higher than the trash container.
 - q. A site plan shall be submitted which indicates how the standards listed in this section are addressed.
 - r. Landscaping shall be provided in compliance with the Landscape Ordinance. A minimum twenty-five (25) foot buffer zone shall be provided in compliance with the aforementioned Ordinance where a Mobile Home Park abuts a public street or residential zoning district.
 - s. A stand shall be provided on every Mobile Home Lot to accommodate the home and attached Accessory structures. Installation shall be in accordance with state standards.
 - t. Each Mobile Home Lot shall be assigned an address by the appropriate county.
 - u. Storage of boats, campers and Recreational Vehicles or other materials shall be within enclosed Buildings unless an area has been set aside on the plans for this use. Storage Lots must be effectively screened so that stored items will not be readily visible from any public right of way or adjoining properties.
 - v. The sale or lease of Lots or parcels for temporary Dwelling Units such as, but not limited to, travel trailers, campers, and Recreational Vehicles are prohibited.
6. Self-storage mini warehouses provided that:
- a. All storage space is within completely enclosed single story Buildings not to exceed twelve (12) feet in height;
 - b. A solid perimeter wall or fence at least six (6) feet high shall enclose the entire area containing the storage Buildings in order to provide controlled access to the premises. The wall or fence shall be constructed

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with materials and design elements that are compatible with the neighborhood character. Limited use of materials such as wrought iron may be permitted where berming and/or landscape planting provide effective screening of the storage facilities.

c. Rental unit door openings shall face toward the interior of the development; except that outward orientation may be allowed if can be demonstrated that the adjoining land use is such that it will not be impacted.

d. The site shall not exceed two (2) acres in size; and

e. There shall be on site driveways to accommodate vehicular access to individual storage units.

f. It is prohibited to use storage units as living quarters. A manager's office for residential use may be established.

g. Buildings shall have architectural design treatment on all sides. The architectural style shall be compatible with the predominant area land uses.

h. In adjacent residential areas Buildings shall have residential design elements and roof pitch that are compatible with adjacent residential development. Building Height shall not exceed eighteen (18) feet.

i. In adjacent residential areas the hours of operation may be restricted to minimize the impact on adjoining properties.

7. Commercial wireless communication facilities;

8. Churches;

9. Educational facilities, not including child care centers;

10. Multi-family residential properties, including any use consisting of two (2) or more dwellings and which is not otherwise provided for in a Zone District set forth herein; and

11. Airports and airparks.

E. Performance-Based Setbacks. As an alternative to the setback requirements set forth in this Ordinance, a performance-based variance may be requested by the owner(s), developer(s) or representative(s) of proposed commercial or multi-family dwelling construction. In return for the variance, an agreement shall be negotiated between the Planning Official and the applicant(s) for the placement of and access to parking with the goal of facilitating pedestrian traffic and vehicular traffic flow while locating parking areas in a way which minimizes visual impact on roadways and neighboring properties. No Performance-Based Setback variance will be granted which negatively impacts the public health, welfare or safety, or which is inconsistent with the intent of this Ordinance or other land use plans adopted by the Town. The processing of such applications shall be carried out in accordance with the provisions of Section 34 of this Ordinance with the addition of the following supplemental requirements:

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1. Supplemental Review and Submittal Requirements. Prior to the acceptance of an application and payment of fees, the Planning Official shall conduct a pre-application review with the owner(s) or their representative(s) in order to determine whether or not the proposal is consistent with the intent and provisions of this Ordinance.

a. If indicated following the pre-application review, the Planning Official shall consult with and request a written report from those Tactical Advisory Committee (TAC) members as defined in the Subdivision Ordinance who are deemed to be relevant to the application.

b. The Planning Official shall make the reports available to the applicant(s) and discuss any modifications suggested by the TAC team prior to continuing with submittal requirements.

c. Upon the completion of an application and payment of fees, the Planning Official shall forward the application for consideration by the Planning Commission. The application shall be accompanied by a written report from the Planning Official which includes, but is not limited to, an affirmation of the following:

i. The variance requested is not for a zone district which specifies single family dwellings.

ii. Neither landscaping requirements nor the type and number of parking spaces as required by this Ordinance would be changed by the granting of the variance.

iii. Approval of the application would not unduly interfere with or hinder emergency access to existing structures.

iv. The application is consistent with the provisions of applicable town ordinances regarding the location and construction of parking and driveways.

2. Supplemental Requirements for the Planning Commission. In addition to the provisions of this Section of the Ordinance, if the application is approved, the Commission shall issue written findings which include, but are not limited to, an affirmation that the application meets the following supplemental requirements:

a. The proposed structures as shown on the application are located in such a way that the line of sight is preserved at intersections on the periphery of the subject property as well as at points of ingress and egress.

b. The proposed location of the ingress and egress point(s) are placed at a sufficient distance from nearby intersections to allow for safe exit from and merging onto roadways.

c. If the proposed points of ingress and egress are located on a state or federal highway, approval shall be conditioned upon the applicant obtaining any necessary driveway permits.

SECTION 25. OVERLAY ZONES

A. Intent. This Section is intended to provide supplemental land use and development regulations in an area designated to protect the subject area from certain identified areas of concern. The Overlay does not change the

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underlying existing zoning of a site. The Overlay Zone Designation is created by an action the Governing Body and indicates a condition exists that requires additional protections beyond what is identified in the underlying zone. Designation of the Overlay Zone shall be created by Resolution by the Governing Body.

- B. Unless otherwise specified in this chapter, applications for review and approval under this chapter may be initiated by:
- a. the owners of the property that is the subject of the application;
 - b. the owners' authorized agents;
 - c. any review or decision-making body;
 - d. The Town Manager or the Planning & Zoning Official.
- C. When an authorized agent files an application under this chapter on behalf of a property owner, the agent shall provide the Town with written documentation verified under penalty of perjury that the owner of the property has authorized the filing of the application.
- D. When a review or decision-making body initiates action under this chapter, it does so without prejudice toward the outcome.
- E. An application for review and approval for Designation will be reviewed and heard by the Governing Body at a properly noticed Commission Meeting. The Designation may be adopted by Resolution or denied by a vote to not accept the Designation.
- F. An approved Overlay Zone Designation shall go into effect at the time of approval.

1. WELLHEAD PROTECTION

A. Intent. This Section is intended to provide supplemental land use and development regulations in an area designated to protect the groundwater source of community water supply wells from Contamination originating from human activities. Specifically, regulations shall be imposed on the surface and subsurface area surrounding a community water supply well, through which contaminants are likely to move toward and reach such water well. Designation of the Overlay Zone shall be created by Resolution by the Governing Body.

B. A site development plan shall be provided for new non-residential development within the zone. Plan shall be of sufficient size and scale in order to:

1. Delineate boundaries and topography of the property to be developed;
2. Show the proposed size, location, use, and arrangement of all structures, signs, parking and loading areas, drainage facilities, landscaping, and traffic and pedestrian circulation routes;

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3. Delineate proposed dedications and easements for public rights-of-way; and

4. Indicate the location, type, use and size of structures on adjacent properties that are less than one hundred (100) feet from the property to be developed.

C. Lot Requirements. No structure shall be constructed, created or placed and no land use commenced without being in conformance with the Lot requirements provided herein. Lot requirements shall include the following:

1. Minimum Lot size;

2. Floor Area Ratio; and

3. Maximum height of structures.

D. Designation of Overlay Zone. The designation of one or more Wellhead Protection Overlay Zones is hereby established under the following criteria:

1. A Wellhead Protection Overlay Zone shall be delineated as a geographic area within a 1,000 foot radius around each "public water supply source", as recommended and defined by the New Mexico Environment Department in the State Wellhead Protection Program.

2. An alternative delineation of a Wellhead Protection Overlay Zone may be used, provided it is based on an acceptable hydrogeologic evaluation and a validated groundwater flow model.

3. Interpretation regarding whether any particular property is within or outside of any Wellhead Protection Overlay Zone shall be determined by the Governing body.

4. Wellhead Protection Overlay Zones shall be delineated on the Town of Edgewood map, and shall be available for public inspection at the Town offices.

5. In the event that a Wellhead Protection Overlay Zone lies partially or wholly outside the municipal corporate limits, extraterritorial jurisdiction shall be imposed as authorized by Section 3-27-3 NMSA 1978. Intergovernmental arrangements with another governmental entity, within whose jurisdiction lies the Wellhead Protection Overlay Zone, may be executed through a Joint Powers Agreement as authorized by Sections 11- 1-1 to 11-1-7 NMSA 1978, for purposes of coordinated planning and administration of this Section.

E. Conditional Uses. All non-residential land use activities and residential uses with onsite liquid waste disposal systems located within the Wellhead Protection Overlay Zone shall be Conditional Uses, subject to review and approval by the Governing body. A Conditional Use Permit must be obtained from the Town of Edgewood and may be either permanent or renewable, depending upon the requirements and procedures for Conditional Uses as specified by this Ordinance.

F. Prohibited Uses. The following uses shall not be allowed within Wellhead Protection Overlay Zones:

1. Solid waste disposal, including transfer stations;

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2. Underground Storage Tanks;
3. Uncontained storage of road salt or other de-icing materials;
4. Industrial uses which discharge contact-type process waters on-site;
5. Commercial animal feedlots;
6. Mining activities which utilizes chemical leaching and/or fracking;
7. Automotive fueling, maintenance, repair, and salvage activities;
8. Collection, storage, processing, or disposal of Hazardous Materials;
9. Commercial septage disposal sites;
10. Liquid petroleum product pipelines;
11. Trucking and bus terminals; and
12. Airports and heliports.

G. **Nonconforming Uses.** Any use declared as a prohibited use by this Section, and which existed prior to the effective date of this Section, may continue as a Nonconforming Use in accordance with this Ordinance unless the Governing body finds at any time that the use is an imminent danger to the public health, safety, and welfare. In such cases, that use must be brought into immediate conformance with this Section in a manner determined by the Governing Body.

H. **Amortization of Prohibited Nonconforming Uses.** Prohibited Nonconforming Uses pose significant threats to groundwater within the Wellhead Protection Overlay Zone. A time limit, or amortization period, shall be imposed upon certain prohibited Nonconforming Uses located less than 500 feet from the Wellhead, after which such Nonconforming Use must be discontinued or substantially modified in order to conform to the regulations provided herein. Substantial modification shall be supported by scientifically based studies from a qualified source. The following prohibited Nonconforming Uses located more than 500 feet, but within the zone, of the Wellhead shall be discontinued or substantially modified within two (2) years after the effective date of this Section:

1. Solid waste disposal, including transfer stations;
2. Uncontained storage of road salt or other de-icing materials;
3. Commercial animal feedlots;
4. Mining activities which utilizes chemical leaching and/or fracking;
5. Collection, storage, processing, or disposal of Hazardous Materials; and

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6. Commercial septage disposal sites.

The following prohibited Nonconforming Uses located more than 500 feet, but within the zone, of the Wellhead shall be discontinued or substantially modified within four (4) years after the effective date of this Section:

1. Underground Storage Tanks;
2. Industrial uses which discharge contact-type process waters on-site;
3. Automotive fueling, maintenance, repair, and salvage activities, and
4. Trucking and bus terminals.

- I. Special Conditions. The following conditions apply to all uses within the Wellhead Protection Overlay Zone;

1. In addition to the prohibitions set forth in this Section, any use involving a discharge to groundwater is not allowed in this Zone unless the discharge is demonstrated to cause no Contamination of the receiving groundwater.

2. On-site liquid waste disposal systems may be subject to periodic inspection to determine compliance with the New Mexico Liquid Waste Disposal Regulations.

3. Use of pesticides, herbicides, fertilizers, manures, and other potentially dangerous leachable substances shall be minimized, and bulk storage of these substances shall be prohibited.

4. The minimum Lot size for any use with an on-site liquid waste disposal system shall be one (1) acre.

5. Proposals for non-residential development in this zone shall include a site plan indicating;

- a. any subsurface disposal of waste material;
- b. proposed earth moving operations, which alter slope or composition of soil;
- c. proposed methods of conveying water from paved surfaces; and
- d. any proposed diversion of surface or groundwater.

6. Every Abandoned Well shall be filled and plugged with such materials and in such manner to prevent Contamination from entering the groundwater through the Abandoned Well.

J. Administration. Primary responsibility for administering this Section shall be assigned to the Planning & Zoning Official, who may be assisted by other municipal employees as appropriate. The following duties shall be performed by the Planning & Zoning Official within the Wellhead Protection Overlay Zone:

1. Maintain a special file for those Conditional Uses within the Wellhead Protection Overlay Zone;

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2. Maintain a map-based inventory of all land use activities including septic tanks, Underground Storage Tanks, and all water wells, public and private, active and abandoned, within the Wellhead Protection Overlay Zone;
3. Conduct on-site inspections as necessary to enforce the provisions of this Section;
4. Develop and maintain a contingency plan for the provision of alternate drinking water supplies in the event of Contamination at a municipal water supply well; and
5. Prepare and present an annual report to the Governing body for the purpose of summarizing the status of land use activities within a Wellhead Protection Overlay Zone and any actions taken, or in progress, by the Town of Edgewood in carrying out the provisions of this Section. Following acceptance of such annual report by the Governing body, a copy of such annual report shall be transmitted to the appropriate staff of the New Mexico Environment Department.

2. FLOOD PROTECTION

- A. Intent. The Flood Protection Overlay Zone supports regulations designed to reduce flood losses within areas of special flood hazard identified by the Federal Emergency Management Agency. Designation of the Overlay Zone shall be created by Resolution by the Governing Body.
- B. Boundaries. The boundaries of the Flood Protection Overlay Zone shall be shown on the TOWN OF EDGEWOOD ZONING MAP and shall substantially conform to the "Special Flood Hazard Areas Inundated by 100 Year Flood" as designated by the Federal Emergency Management Agency pursuant to the National Flood Insurance Program. The Flood Protection Overlay Zone may be revised through the amendment procedures in this Ordinance.
- C. Conditional Use. All uses within this Overlay Zone shall be Conditional Uses requiring a permit and subject to the Conditional Use procedures in this Ordinance.
- D. Special Standards. All new construction and substantial improvements within the Flood Protection Overlay Zone shall comply with applicable standards imposed by the Town of Edgewood concerning Flood Damage Prevention.

3. AIRPORT SAFETY

- A. Intent: The purpose of this airport safety Overlay Zone is to encourage and support the continued operation and vitality of Airparks, by establishing safety standards to promote air navigational safety at this privately-owned public use airport. These safety standards are to promote air navigational safety at this airport as well as the safety of those living near this airport. Designation of the Overlay Zone shall be created by Resolution by the Governing Body.
- B. Uses permitted outright: In the airport safety airport safety Overlay Zone the following uses and their accessory uses are permitted outright, subject to all applicable supplementary regulations contained in this ordinance.
 1. Single family residences;
 2. Aircraft hangars;

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3. Runways and taxiways; and

4. Commercial, retail and aircraft refueling as established in the Master Plan of the Sandia Airpark filed in the Santa Fe County Clerk's Office in book 354, page 43, and 44.

C. Height Limitations on Allowed Uses in Underlying Zone. All uses permitted by the underlying zone shall comply with the height limitations in this section. When height limitations of the underlying zone are more restrictive than those of this airport safety Overlay Zone, the more restrictive shall govern.

1. Except as provided in subsection 2 of this Section, no structure, tree, plant, or other object of natural growth or artificial construction shall penetrate an Airport Imaginary Surface.

2. Height Variances may be permitted when supported in writing by the Airport Sponsor. Applications for height Variances shall follow Variance procedures established in Section 34.

D. Procedures. An applicant seeking a land use or limited land use approval in an area within this airport safety Overlay Zone shall provide the following information in addition to any other information required in the permit application:

1. A map or drawing showing the location of the property in relation to the Airport Imaginary Surfaces. The Planning & Zoning Commission or its designee shall provide the applicant with appropriate base maps upon which to locate the property.

2. Elevation profiles and a site plan, both drawn to scale, including the location and height of all existing and proposed structures, measured in feet above mean sea level.

3. If a height Variance is requested, letters of support from the Airport Sponsor.

E. Nonconforming Uses.

1. These regulations shall not be construed to require the removal, lowering or alteration of any structure not conforming to these regulations. These regulations shall not require any change in the construction, alteration or intended use of any structure, the construction or alteration of which was begun prior to the effective date of this airport safety Overlay Zone.

2. Now withstanding subsection 1, of this section, the owner of any existing structure that has an adverse effect on air navigational safety as determined by the Department of Aviation shall install or allow the installation of obstruction markers as deemed necessary by the Department of Aviation, so that the structures become more visible to pilots.

3. No land use or limited land use approval or other permit shall be granted that would allow a Nonconforming Use, Lot, or Structure to become a greater hazard to air navigation than it was on the effective date of this airport safety Overlay Zone.

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F. Aviation Easement. Within this airport safety Overlay Zone, the owners of properties that are the subject of applications for land use or limited land use decisions, for Building permits for new residential, commercial, industrial, institutional or recreational Buildings or structures intended for inhabitation or occupancy by humans or animals, or for expansions of such Buildings or structures by the lesser of 50 % or 1,000 square feet, shall, as a condition of obtaining such approval or permits, dedicate an aviation easement to the Airport Sponsor. The aviation easement shall be in a form acceptable to the Airport Sponsor and shall be signed and recorded in the deed records of the County. The aviation easement shall allow unobstructed passage for aircraft. Property owners or their representatives are responsible for providing the recorded instrument prior to issuance of Building permits.

4. HISTORIC DISTRICT AND LANDMARK

A. The Town of Edgewood is a relatively recent and growing community and as time proceeds, historic areas may develop. At present there are historic landmarks but not in sufficient quantity to establish historic areas. The Manager and/or his designee are authorized to enforce requirements and prohibitions relating to the preservation, erection, alteration and destruction of those buildings designated as historic landmarks and those located in historic zones as the same may be established by the Governing Body from time-to-time.

B. The Governing Body may Designate an Historic District or Landmark by resolution. Upon designation by the Governing Body of a Historic District or Landmark all erections, alterations or demolition are prohibited consistent with this subsection.

C. Restrictions. In accordance with the authority vested in the Governing Body of the Town pursuant to the Historic District and Landmark Act, all historic landmarks shall be preserved and protected at the owner's cost. Specifically, the outside appearance of any designated landmark shall not be altered in its structure, function or appearance, except that repairs and maintenance are authorized to bring the landmark back to its original historic appearance. Internal enhancements and modifications may be authorized by the Town Land Use Department so long as internal modifications do not impair the functionality and integrity of the interior of the landmark.

D. Permits and Procedure. Any and all proposed alterations of a landmark (including but not limited to state buildings, political subdivision of the state buildings and school district buildings) require a development permit from the Town Land Use Department which shall issue such permits only in accordance with this Ordinance and other applicable rules, regulations and ordinances.

1. The Town Land Use Department approval is required for any alteration, construction or demolition including the following activities within a designated historical or landmark site:
 - a. All alterations to the exterior appearance of any structure, including any wall;
 - b. All alterations to any character-defining interior feature within a landmark;
 - c. All construction of new accessory structures, including walls; and
 - d. All demolition including demolition of existing accessory structures, including walls and fencing.
2. This Subsection shall not apply to any of the following activities within a designated historical or landmark site:

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- a. Ordinary maintenance and repair where the purpose of the work is to correct deterioration or restore the structure;
 - b. Any construction, alteration, or demolition that only affects the interior of the structure unless the interior features; or
 - c. Any alteration or demolition that is necessary to correct or abate a condition which has been declared unsafe or requiring an emergency measure by the appropriate governmental agency.
3. The Land Use Department shall review the application and make a decision. An application for any alteration, construction or demolition shall be approved if it complies with all of the following criteria:
 - a. The architectural character, historical value, or archaeological value of the structure or site itself will not be significantly impaired or diminished;
 - b. The structure or site's distinguished original qualities or character will not be altered, where "original" means both those included at the time of initial construction and those developed over the history of the structure; and
 - c. Deteriorated architectural features shall be repaired rather than replaced, to the maximum extent practicable. If replacement is necessary, the new material shall match the original as closely as possible in like material and design.

E. Special Provisions Applicable to State Buildings.

1. The applicable state agency shall carry out the construction or renovation of any building in a manner that is harmonious and generally compatible with this ordinance.
2. Before commencing the design phase of the construction or renovation of any state building, the applicable agency shall consult with the Town Land Use Department as to the design standards indicated herein and how those design standards would impact costs and the manner in which the construction or renovation of the building will ultimately be expected to function. The relevant agency shall work collaboratively with the Town to accomplish design standards, considering reasonable costs and preserving functionality. If there are identifiable community groups involved in historic preservation, the relevant agency shall also make every reasonable effort to obtain input from members of those identified groups before commencing the design phase.
3. After the design phase and before soliciting a bid or a proposal for design-build or lease-purchase for the construction or renovation of a state building, the applicable agency shall transmit its plans for review and comment to the Town Land Use Department and shall also conduct a public meeting to receive public input. Notice of the public meeting shall be given to any identifiable community groups involved in historic preservation in the Town.
4. Within sixty (60) days after the public meeting, the Town, any identifiable historic preservation community group and any other interested party shall communicate recommendations and comments in writing to the relevant agency. The agency shall consult with the Town to resolve any issues raised. If, at the end of the sixty-day period, unresolved issues remain, the Town, within five (5) days after the end of the period, notify the applicable agency that the issues remain unresolved and should be finally determined pursuant to applicable state law.

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F. The Governing Body is hereby empowered to expend public funds for the preservation, protection or enhancement of historical areas and landmarks, areas related to historic areas or areas otherwise of special architectural or visual interest, including but not limited to the purchase of any or all of such areas and landmarks, if necessary, through the use of eminent domain in the manner provided for by law for the acquisition of property for a public purpose.

SECTION 26. OFF STREET PARKING

A. Off-Street Parking Requirements. Whenever any new Building or structure is erected, Off Street Parking spaces shall be provided on the premises in accordance with this Ordinance. Existing Buildings or structures need to supply the required Off Street Parking spaces only to the extent that Open Space is available on the premises. Parking spaces may be located on any portion of the Lot but shall not obstruct on site circulation or access to the premises. Unless authorized by the Town of Edgewood, parking is not allowed within the public right-of-way.

B. Required Parking Spaces. The minimum number of off-street parking spaces to be provided on premises shall be as follows:

1. Banks, offices, service establishments, and retail businesses require one (1) space per 200 square feet of Floor Area;
2. Bowling alleys require four (4) spaces per alley;
3. Clubs, lodges, and fraternal organizations require one (1) space per 100 square feet of Floor Area;
4. Restaurants, bars, and Lounges require one (1) space per 100 square feet of Floor Area;
5. Industrial, manufacturing, and wholesaling establishments require one (1) space per two (2) employees on the largest shift;
6. Laundromats require one (1) space per three (3) washing machines;
7. Medical clinics and dental offices require five (5) spaces per doctor;
8. Motels and other lodging facilities require one (1) space per unit and one (1) space per two (2) employees on the largest shift.
9. Places of public assembly, including churches, community centers, theaters, and gymnasiums require one (1) space per four (4) seats when fully occupied; and
10. Residential Buildings and Manufactured Homes require two (2) spaces per Dwelling Unit, except in the R-1 & R-4 Zones.

C. Mixed Uses. For mixed uses on the premises, the total requirements for Off Street Parking spaces shall be the sum of the fractional requirements of the various uses computed separately.

D. Parking Design Standards. The following standards shall be applied:

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1. All off-street automobile parking facilities shall be designed with appropriate means of vehicular access to a street, alley or public thoroughfare, as well as necessary maneuvering areas such as driveways. Whenever possible, the parking facility shall be designed so that vehicles exiting therefrom will not be required to back into any street. Maneuvering areas adjacent to parking spaces shall be designed so as not to disrupt traffic on public roadways.

2. All driveway entrances shall be at least thirty (30) feet wide to facilitate vehicular turning into the parking area;

3. Each parking space shall consist of an area not less than eight (8) feet by twenty (20) feet;

4. All parking areas shall be screened from adjacent streets with walls, earth berms, or landscaping that creates a screening effect, a minimum of 36 inches in height.

E. **Parking Spaces Designated for Disabled Persons.** For nonresidential uses and for multiple- family uses with common parking areas, parking lots shall provide the following minimum number of parking spaces designated for disabled persons.

Total Spaces in Parking Lot	Minimum Number of Parking Spaces for Disabled Persons
1 to 25	1
26 to 36	2
36 to 50	3
51 to 100	4
101 to 300	8
301 to 500	12
501 to 800	16
801 to 1000	20
More than 1000	20 plus 1 for each 100 over the 1000 spaces

The designated disabled parking spaces shall be located so as to provide the most convenient access to entrance ways or to the nearest curb cut. Every parking lot shall have at least one designated disabled parking space designated to accommodate a Motor Vehicle passenger van, and there shall be a minimum of one such space for every eight designated disabled parking spaces.

SECTION 27. OUTDOOR LIGHTING

A. **Intent.** The purpose of this section is to regulate outdoor lighting in order to: reduce light pollution; reduce or prevent glare; reduce or prevent light trespass; conserve energy; promote a sense of safety and security; and ensure aesthetically appropriate outdoor lighting.

B. **Applicability and General Provisions**

1. All outdoor lighting fixtures, regardless of whether such fixtures are installed on private or public property shall comply with the requirements of this section. This section does not apply to interior lighting.

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2. Nonconforming fixtures in existence prior to adoption of this Ordinance shall be exempted from this requirement, provided however, that if a nonconforming fixture is replaced, the replacement fixture shall meet the requirements of this section.

3. Compliance for single-family residences shall be enforced on a written complaint basis.

4. In the event of a conflict between this section and any other section of this Ordinance, the more stringent requirement shall apply.

5. This section applies to street lighting.

C. Submittals

1. Applications for Building zoning approval shall contain the following information:

a. Plans indicating the location, type, and height of lighting including both Building and ground mounted fixtures;

b. A description of the lighting, including lamps, poles or other supports, and shielding devices, which may be provided as catalogue cuts from the manufacturer;

c. Photometric data, such as that furnished by the manufacturer, showing the angle of light emission; and,

d. Additional information as may be required in order to determine compliance with this section.

D. General Standards

1. All lamps shall be shielded.

2. All outdoor lighting fixtures shall be designed, installed, located and maintained such that nuisance glare onto adjacent properties or streets shall be minimized to the greatest extent practical. New construction shall have all outdoor light fixtures with shielded fixtures that direct the light downward.

3. Disabling glare onto adjacent properties or streets shall not be permitted. This section shall be enforced on a written complaint basis.

4. No light fixture shall reflect light any further away from the direct downward location of the fixture to the ground, more than 2.5 times the distance of the height of the fixture from the ground.

5. Neon Lights. Neon Lights may be used, whether for signage or lighting, only upon the approval of the Commission. A request for approval of a neon light shall be treated as a request for a Variance, and will be processed in the same manner as a request for a Variance set forth herein.

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6. Maintenance. It shall be the responsibility of the property owner and/or tenant to properly maintain illumination levels and required shielding.

7. Further Restrictions. The Town reserves the right to further restrict outdoor lighting, including but not limited to restriction of pole height and level of illumination, when it is deemed to be in the best public interest in keeping with the stated purpose of this section.

SECTION 28. SUPPLEMENTARY USE REGULATIONS

A. Business Licenses. No business license shall be issued for any development or use of land unless the activity is in compliance with all applicable supplementary use regulations specified in this Section. In the case of a conflict with zoning district dimensional regulations or other regulations of this Zoning Code, the more restrictive requirement shall apply unless otherwise specifically provided or clearly intended.

B. Trash Receptacles. All businesses shall provide trash receptacles of sufficient size to contain all disposable trash produced by the facility.

C. Sexually-Oriented Businesses: Sexually-Oriented Businesses shall be subject to the following supplementary use standards:

1. Location and Distance Requirements:

a. Residential: No permit shall be granted for a Sexually-Oriented Business at any location that is less than 2,640 feet from a residential zoned property.

b. Schools and Parks and Religious Institutions: No permit shall be granted for a Sexually-Oriented Business at any location that is less than 2,640 feet from any private or public school, park, child care facility, religious institution, or place of worship.

c. Other Sexually-Oriented Businesses: No permit shall be granted for a Sexually-Oriented Business at any location that is less than 2,640 feet from any other Sexually-Oriented Business.

2. Measurement of Distance:

a. The distance between any Sexually-Oriented Business and any religious institution, school, public park or child care facility or any property zoned for residential use shall be measured in a straight line, without regard to intervening structures, from the closest exterior structural wall of the Sexually-Oriented Business to the closest property line of the religious institution or place of worship, private or public school, park, child care facility or property zoned for residential use.

b. The distance between any two (2) Sexually-Oriented Businesses shall be measured in a straight line, without regard to intervening structures, from the closest exterior structural wall of each such business.

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3. Other Regulations: Sexually-Oriented Businesses must also comply with all other regulations contained in the Town Code, including, but not limited to, licensing and permitting regulations.
- D. Daycare. The following supplementary use standards shall apply to daycare uses, as indicated:
1. Licensing and Registration: Daycare providers shall be licensed or registered with the State;
 2. No on-street parking or loading facilities shall be permitted in association with such activity.
- E. Animal uses. Without limiting the application of any other laws, regulation or ordinances, certain animal uses and/or animal related businesses/operations listed herein may be subject to the Animal Control Ordinance.
- F. Mining and Quarrying. Mining and quarrying activities shall be subject to the following supplementary use regulations:
1. Location: Mining and quarrying operations shall comply with the following location standards:
 - a. Mines or quarrying operations shall have direct access to secondary or primary arterial streets capable of handling the expected highway loads of heavy truck vehicular traffic.
 - b. To minimize adverse impact upon surrounding properties, all above-ground activity shall be located at least 2,460 feet from the Lot line of any site used or zoned for residential purposes.
- G. Auto Service, Limited; Car Wash; Gasoline Sales, Limited; Service Station; Vehicle and Equipment Repair; and General: These uses shall comply with the following supplementary use regulations:
1. Bays and Vehicular Use Areas: Whenever possible, uses with service bays and other vehicular use areas should be designed so that these areas face away from streets and residential areas. Landscaping shall be provided in compliance with the Landscaping Ordinance. To protect neighboring property from potential loss of use or diminishment of land value, the Planning & Zoning Official may recommend, and the Planning & Zoning Commission may approve an increase of the land use buffer factor for approved outdoor vehicular use areas.
 2. Outside Storage: Outside storage or keeping of parts is prohibited unless designated as part of approved development plans for Motor Vehicle and equipment repair facilities only.
- H. Construction Sales and Service: Outdoor storage areas permitted under the definitions of construction sales and service, general and limited, shall be subject to the following supplementary use regulations:
1. Screening and Enclosures: Outdoor storage areas shall comply with the screening requirements of the Landscape Ordinance. Fences and walls used to provide screening shall be maintained in a neat, clean, safe and structurally sound condition. Materials stored within the enclosure shall not be permitted to exceed the height of the fence or wall. No signs or advertising devices shall be placed upon fences or walls used to provide visual screening of outside storage areas.

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2. Outdoor storage areas shall be ancillary to the primary use and may not exceed fifteen percent (15%) of the main Building Floor Area unless the screening method is an extension of the architecture of the main Building.

I. Banking Services and Fast-Food Restaurants: Banking services and fast-food restaurants shall comply with the following supplementary use regulations:

1. Vehicular and Outdoor Use Areas: Whenever possible, vehicular and outdoor use areas should be designed to reduce impacts to adjoining properties. To protect neighboring property from potential loss of use or diminishment of land value, the Planning & Zoning Official may recommend and the Planning & Zoning Commission may approve an increase of the land use buffer factor for approved vehicular and outdoor use areas.

2. Trash Receptacles: All fast-food facilities shall provide their own enclosed trash and recycling receptacles, either inside or outside of the facility, of sufficient size to contain all disposable trash and recyclable materials produced by the facility. The management will be responsible for the policing of all trash and recyclable material associated with the operation of this facility.

SECTION 29. PERFORMANCE STANDARDS IN ALL DISTRICTS

A. Intent. The purpose of the performance standards procedures is to ensure that an objective, unbiased determination is made in those cases where there may be substantial doubt as to whether an individual structure or development complies with the performance standards of this Chapter and to formulate practical ways for the alleviation of such noncompliance.

B. Proposed Development. Any Person proposing development affected by these performance standards shall submit as a part of the final plan application such information as may be necessary to demonstrate that the proposed development will comply with the performance standards set forth in this Ordinance.

C. Heat. No heat from furnace processing equipment or other device shall be sensed at the Lot line to the extent of raising the temperature of air or materials more than five degrees Fahrenheit (5°F).

D. Noise:

1. Noise shall be measured with a sound level meter having an A-weighted filter constructed in accordance with specifications of the American National Standards Institute (ANSI). Measurements are to be made at any point as indicated in the table following.

2. Impact noise shall be measured using the fast response of the sound level meter. Impact noises are intermittent sounds such as from a punch press or drop forge hammer. Measurements are to be made at any point as indicated in table following.

3. Between the hours of 7:00 P.M. and 7:00 A.M. the permissible sound levels in a residential Zone District shall be reduced by five (5) decibels for impact noises.

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4. Violations of this provision shall be enforced in accordance with the nuisance requirements set forth in Section 36 herein.

5. The following sources of noise are exempt:

- a. occasionally used safety signals, warning devices and emergency pressure relief valves.
- b. temporary construction activity between 7:00 A.M. and 7:00 P.M.
- c. TOE-AP Zone

6. The following Table describes the maximum sound pressure level permitted from any source and measured in any adjacent residential Zone District, commercial. Zone District or industrial Zone District:

Noise – Maximum Permitted Sound Levels, dB(A) (re: 0.0002 Microbar)		
Impact District	Continuous Sound Measured in Slow Meter Response	Impact Sound Measured in Fast Meter Response
Residential	55	65
All Commercial	60	70
ALL Industrial	70	80

NOTES: "Impact District" identifies any district (by zoning classification) in which the sound can be heard or felt, without regard to the zoning of the property on which the activity takes place. All sound shall be measured in decibels at a property line of the property on which the activity takes place.

E. Air Pollution: The total emission rate of dust and particulate matter from all vents, stacks, chimneys, flues or other opening or any process, operation or activity except solid waste incinerators within the boundaries of any Lot, shall not exceed the levels established by State rules and regulations governing air contamination and air pollution.

F. Prima Facie Odor Violations:

1. It shall constitute prima facie evidence of an odor violation if a chemical or substance is used, stored, or placed at a property and the odor emanating from the chemical or substance is offensive to and plainly detectable across the property boundary line by a reasonable person with ordinary olfactory sensitivity.

2. It shall constitute prima facie evidence of an odor violation if an odor is offensive to and plainly detectable across the property boundary line by a reasonable person with ordinary olfactory sensitivity, the odor persists for in excess of eight (8) consecutive hours, and the source of the odor is any of the following activities or conditions: a. Trash or garbage placed outside; b. Animal waste in yard, kennel, or stable; or c. Septic conditions resulting from standing water or liquid waste.

3. It shall constitute prima facie evidence of an odor violation if a process, activity or condition results in frequent, periodic releases of odor-producing substances that are offensive to and plainly detectable by a reasonable

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person with ordinary olfactory sensitivity. A frequent, periodic release involves at least four (4) separate releases in a twenty-four (24) hour period.

G. **Swimming Pools:** Fences are required around any swimming pool which is greater than three (3) feet in depth or which exceeds 5,000 gallons. The pool must be enclosed on all sides by a fence or other barrier that provides an impediment of at least six (6) feet thereby limiting access. In the event of a grade separation or the erection of an above ground swimming pool, the six (6) foot minimum height is measured from outside the fence, while the pool is on the inside. Gates on pool fences are required to be 6 feet in height with a self-closing latch at least 4½ feet (54 inches) off the ground. In the case where a common fence cannot be used for a swimming pool fence, the swimming pool fence must be a minimum of five (5) feet from the common property line fences.

Solar collectors shall be the preferred source to heat all swimming pool water. Exception: Indoor swimming pools that are accessory to occupancies regulated by the International Building Code.

SECTION 30. NONCONFORMANCE

A. **Definition.** Within the Zone Districts established by this Ordinance, or subsequent amendments hereto, there exist Lots, structures, and uses of land and structures which were lawful before this Ordinance was passed or amended, but which would be prohibited, regulated, or restricted under the terms of this Ordinance or subsequent amendment. Such Lots, structures or uses are nonconformities. It is the intent of this Ordinance to allow these nonconformities to continue until they are removed, unless otherwise stated herein, but not to encourage their survival. Permissive Uses under this ordinance shall not be defined as nonconformities.

B. **Letter of Nonconformance.** Nonconformities, upon discovery, shall be issued a Letter of Nonconformance by the Planning & Zoning Official by certified mail. Upon receipt of this written notification, it shall be the responsibility of the owner or owners of the Nonconforming Use, Lot, or Structure to contact the Planning & Zoning Official within thirty (30) days after the date of notification. Failure to contact the Planning & Zoning Official shall be considered a violation of this Ordinance.

C. **Expansion.** A nonconformity shall not be enlarged, expanded, or extended. However, the addition of a lawful use to any portion of a Nonconforming Use, Lot, or Structure, which existed prior to the enactment of this Ordinance, shall not be deemed an extension of the nonconformity.

D. **Abandonment.** Whenever a nonconformity has been discontinued or abandoned for a period of one (1) year or more, that nonconformity shall not be reestablished, and any future use shall be in conformance with the provisions of this Ordinance.

E. **Restoration.** If a nonconformity is damaged or destroyed by any means to an extent of more than fifty (50) percent of its replacement cost at the time of destruction, then restoration must be for an allowed use.

F. **Nonconforming Lot Size.** Any Lot of record existing prior to the effective date of this Ordinance, which fails to meet the minimum area requirements, may be developed or improved provided that Setback and other requirements of the Lot are in conformance with the provisions of this Ordinance. A Non conformance Certificate will not be required for Nonconforming Lots. G. **Vested Rights.** Nothing in this Ordinance shall require any change in plans, construction, or

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designated use of a Building for which a permit has been issued prior to enactment of this Ordinance, or amendments hereto.

SECTION 31. CONDITIONAL USE PERMIT WIND ENERGY CONVERSION SYSTEMS (WECS)

A. Intent. The purpose of this section is to:

1. Oversee the permitting of Wind Energy Conversion Systems (WECS);
2. Preserve and protect public health and safety without significantly increasing the cost or decreasing the efficiency of a WECS.

B. Standards. A WECS and/or a Non-Commercial WECS shall be a Conditional Use in all Zone Districts subject to the following requirements:

1. Setbacks. A Wind Tower for a Non-Commercial WECS shall be set back a distance equal to a distance of 1.10 of its Total Height from:
 - a. any public road right of way, unless written permission is granted by the governmental entity with jurisdiction over the road;
 - b. any overhead utility lines, unless written permission is granted by the affected utility;
 - c. all property lines, unless written permission is granted from the affected land owner or neighbor.
2. Access. Applicant or his/her agent shall take all reasonable measures to insure that the Wind Tower and its various appurtenances are not allowed to become an attractive nuisance. These measures may include but are not limited to access ladders, fencing, or no-climb design.
3. Electrical Wires. All electrical wires associated with a Non-Commercial WECS, other than wires necessary to connect the Wind Generator to the Wind Tower wiring, the Wind Tower wiring to the disconnect junction box, and the grounding wires shall be located underground.
4. Lighting. A Wind Tower and Wind Generator shall not be artificially lighted unless such lighting is required by the Federal Aviation Administration.
5. Appearance, Color, and Finish. The Wind Generator and Wind Tower shall remain painted or finished the color or finish that was originally applied by the manufacturer, unless approved in the permit.
6. Signs. All signs, other than the manufacturer's or installer's identification, appropriate warning signs, or owner identification on a Wind Generator, Wind Tower, Building, or other structure associated with a Non-Commercial WECS visible from any public road shall be prohibited.

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7. Code Compliance. A Non-Commercial WECS including the Wind Tower shall comply with all applicable state construction and electrical codes.

8. Utility Notification and Interconnection. WECS that connect to an electric utility shall comply with the requirements of the New Mexico Public Regulation Commission.

9. Meteorological Towers (Met Towers). Met Towers shall be permitted under the same standards, permit requirements, restoration requirements, and permit procedures as a Non-Commercial WECS.

10. Multiple WECS. Multiple Non-Commercial WECS are allowed on a single parcel as long as the Non-Commercial WECS are installed in compliance with minimum Setbacks and clear zone requirements and the minimum distance between Non-Commercial WECS shall be equivalent to one hundred percent (100%) of the combined height of the Wind Tower plus the blade length.

C. Permit Requirements.

1. Building Permit. A Building permit shall be required for the installation of a Small WECS.

2. Documents: The Building permit application shall be accompanied by a plot plan which includes a "Visual Impact Assessment", which shall include:

a. A "Zone of Visibility Map" which shall be provided in order to determine locations from which the Wind Tower may be seen.

b. An assessment of the visual impact of the Wind Tower base, guy wires and Accessory Buildings from abutting and adjacent properties and streets as relates to the need or appropriateness of screening.

c. Property lines and physical dimensions of the property;

d. Location, dimensions, and types of existing major structures on the property;

e. Location of the proposed Wind Tower;

f. The right-of-way of any public road that is contiguous with the property;

g. Any overhead utility lines;

h. WECS specifications, including manufacturer and model, rotor diameter, Wind Tower height, and/or Wind Tower type (freestanding or guyed);

i. Wind Tower foundation blueprints or drawings; and

j. Wind Tower blueprint or drawing.

3. Fees. The application for a Building permit for a Small WECS must be accompanied by the fee required for a Building permit application and for a Conditional Use Permit.

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4. Expiration. A permit issued pursuant to this section shall expire if:

- a. The Non-Commercial WECS is not installed and functioning within 24- months from the date the permit is issued; or,
- b. The Non-Commercial WECS is out of service or otherwise unused for a continuous 12-month period.

D. Abandonment.

1. A Non-Commercial WECS that is out-of-service for a continuous 12-month period will be deemed to have been abandoned. The Planning & Zoning Official may issue a notice of abandonment to the owner of the Non-Commercial WECS that it is deemed to have been abandoned. The owner shall have the right to respond to the Notice of Abandonment within thirty (30) days from notice receipt date. The Planning & Zoning Official shall withdraw the notice of abandonment and notify the owner that the notice has been withdrawn if the owner provides information that demonstrates the Non-Commercial WECS has not been abandoned.

2. If the Non-Commercial WECS is determined to be abandoned, the owner of the Non-Commercial WECS shall remove the Wind Generator from the Wind Tower at the owner's sole expense within three (3) months of receipt of notice of abandonment. If the owner fails to remove the Wind Generator from the Wind Tower, the Planning & Zoning Official may pursue a legal action to have the Wind Generator removed at the owner's expense.

E. Building Permit Application Submittal Procedure.

1. An owner shall submit an application to the Planning & Zoning Official for a permit for a Non-Commercial WECS. The application must be on a form approved by the Planning & Zoning Official and must be accompanied by two (2) copies of the plot plan identified above.

2. The Planning & Zoning Official shall schedule the public hearing on the application within one (1) month of the date on which the application is received.

3. If the application is approved, the Planning & Zoning Official will return one (1) signed copy of the application with the permit and retain the other copy with the application.

4. If the application is rejected, the Planning & Zoning Official will notify the applicant in writing and provide a written statement of the reason why the application was rejected. The applicant may appeal the Planning & Zoning Official's decision in accordance with state law. The applicant may reapply if the deficiencies specified by the Planning & Zoning Official are resolved.

5. The owner shall conspicuously post an approved development permit/Building permit on the premises so as to be visible to the public at all times until construction or installation of the Small WECS is complete.

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F. Violations. It is unlawful for any Person to construct, install, or operate a Non-Commercial WECS that is not in compliance with this section or with any condition contained in a Building permit issued pursuant to this section. Non-Commercial WECS installed prior to the adoption of this section are exempt.

SECTION 32. CONSTRUCTION TRAILERS USE REGULATIONS

Uses Authorized by Special Permit

A. Construction Trailers. Use of Construction Trailers in accordance with the requirements of this section is authorized upon issuance of a Special Permit by the Planning & Zoning Official. Use of all Construction Trailers permitted within the Town of Edgewood is subject to, but not limited to, the following conditions:

1. The Construction Trailer shall be used exclusively as temporary living quarters on the subject Lot by the owner-occupants of a single-family dwelling being constructed, undergoing substantial renovation or being rebuilt due to fire or natural disaster.

2. The permit will be effective for a period of one (1) year, renewable at the discretion of the Planning & Zoning Commission for up to one (1) additional consecutive year only.

3. The Construction Trailer shall conform to all use and dimensional regulations, as well as State Construction Industries standards.

B. Construction Office Trailer. Placement of a construction office trailer to be used for temporary office space is permitted subject to the following conditions and provided:

1. The construction office trailer is required in the specifications of a commercial construction or infrastructure project;

2. The construction office trailer is used solely for the conduct of business related to the project for which it is installed; and

3. The construction office trailer shall be removed from the construction site within thirty (30) days of completion of an approved project.

C. Storage Trailer. A temporary storage trailer(s) may be permitted for the storage of Building materials, equipment or personal effects only when explicitly provided for as a condition in a Building Permit. Such condition shall stipulate that the storage trailer(s) shall be removed from the site within thirty (30) days of satisfactory final inspection or within eighteen (18) months of installation, whichever period is shorter.

SECTION 33. CONDITIONAL USE PERMIT

A. Permit Required. Conditional Uses that are established by this Ordinance shall not be allowed except upon the review and approval for a Conditional Use permit issued by the Planning & Zoning Commission, which shall be guided in making a decision by the criteria set forth in this section.

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B. Application. Any request for a Conditional Use Permit shall be submitted with an administrative fee to the Planning & Zoning Official on a prescribed application form obtainable at the Town offices. The Planning & Zoning Official shall transmit the completed application and any supplementary information to the Planning & Zoning Commission for review and consideration at their next scheduled meeting.

C. Notice of Public Hearing Notice of public hearing before the Planning & Zoning Commission to consider an application for a Conditional Use Permit shall be given as follows:

1. By publication at least once in a weekly newspaper of general circulation in the Town not less than fifteen (15) Calendar days prior to the date of the public hearing; and

2. By mailing a written notice thereof, not less than ten (10) days prior to the date of such hearing to the applicant, the owner of the subject property and to the owners of properties within 300 feet of the exterior boundary of the subject property or properties; such notices shall be sent by first-class mail; and

3. By posting such notice in at least one (1) prominent place on each parcel which is the subject of the proposed action. In the event more than one (1) parcel is the subject of such hearing, and such parcels comprise 200 or more feet of street frontage, at least one (1) such notice shall be posted on the street line at intervals of not less than 200 feet, starting at either end of the subject properties where the property line intersects the street line; and

4. By posting such notice online on the Town's Web site not less than fifteen (15) Calendar days prior to the date of the public hearing.

D. Guidelines. A Conditional Use Permit shall not be approved unless satisfactory provisions have been made concerning the following issues, where applicable:

1. Accessibility to the property and proposed structures on the premises, with particular reference to vehicular and pedestrian safety, traffic control, Off Street Parking, and emergency access in case of fire, flood, or catastrophe;

2. Connections to water and sewer services and other public utilities, with reference to necessary easements or dedications;

3. Storm water drainage control and flood protection with reference to the National Flood Insurance Program;

4. Solid waste management systems and the potential for Hazardous Materials or other waste;

5. The economic, noise, glare, or odor effects of the Conditional Use on contiguous properties; and general compatibility with contiguous properties and other properties in the area.

E. Limitations. Conditional Use Permits issued in accordance with the requirements of this Ordinance shall be considered permanent, with the following exceptions.

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1. For any Conditional Uses that have an exceptional tendency, because of their nature or character, to create an adverse impact on neighboring properties, the Planning & Zoning Commission may limit the term of the permit to a specified length of time after which the permit shall expire and may be renewed. An application for renewal of the Conditional Use Permit may be submitted and processed in the same manner as the original application, with a reduced administrative filing fee.

2. Where there has been a significant change in the physical extent, operations, or character of a permitted Conditional Use, the Planning & Zoning Commission may require a renewal of the original Conditional Use Permit. Significant change shall be determined by the Planning & Zoning Commission, based on a scheduled review of the Conditional Use Permit

3. An approved Conditional Use Permit shall become void one year after the date of approval if the rights and privileges granted thereby have not been utilized.

4. An approved Conditional Use Permit shall become void if, after the use has begun, it ceases on the approved site for a continuous period of one year or more.

SECTION 34. VARIANCES

A. Authority. The Planning & Zoning Commission may approve a Variance from the strict application of area, height, dimension, distance, Setback, and off-street parking requirements of this Ordinance.

1. A Variance may be granted, but only if such Variance is:

- a. Consistent with the general intent and purposes of these Regulations; and
- b. In accordance with any other applicable and legally adopted plans and policies of the Town; and
- c. Not detrimental to the general public welfare.
- d. Where, owing to special conditions, a literal enforcement of the zoning ordinance will result in unnecessary hardship.

B. Application. Any subdivider/Developer requesting a Variance shall complete an application on prescribed forms available from the Town, pay any required administrative fee(s), and submit any other required supporting documentation. Supporting documentation shall include, but not be limited to any additional information requested by the Town, such as a written statement specifying: any and all Regulations or Standards from which a Variance is requested; the reason(s) for the requested Variance; and any and all proposed alternative Regulations or Standards. Variance requests that result in less than a twenty percent distance variance as required by an identified setback requirement may be approved as an administrative action by the Zoning Officer.

C. Fee. Fees shall be in accordance with these Regulations and Standards.

D. Review/Discussion

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1. The Planning & Zoning Commission shall review and discuss the request for Variance and supporting documentation at a regular meeting, and may request comments from Town staff and/or from other governmental and utility agencies.

2. The Planning & Zoning Commission shall:

a. Call for a Public Hearing.

b. Direct Town staff to post signs announcing the Public Hearing for a minimum of fifteen (15) days prior to the Public Hearing in those locations identified by the Planning & Zoning Commission as likely to provide sufficient notice to the public.

c. Take action on the request at the Public Hearing, including:

1. Disapprove the request;

2. Approve the request; or

3. Delay taking final action until the next regular meeting.

E. Recording: Approval of any request for Variance, and any supporting documentation for such request, shall be attached to and become an integral part of the Plat of the development. Acceptance and recording shall be in accordance with the appropriate procedure of these Regulations and Standards.

F. Right of Appeal. Any Person aggrieved by a decision of the Planning & Zoning Commission in carrying out the provisions of this Ordinance may appeal that decision to the Town governing body, de novo, provided they are not charge decisions which will proceed to Municipal Court. An appeal must set forth specifically a claim that there was an error or an abuse of discretion, or that a decision was not supported by evidence in the matter.

SECTION 35. ADMINISTRATION AND ENFORCEMENT

A. Planning & Zoning Official. There is created hereby the office of the Planning & Zoning Official. Information and Records. The Planning & Zoning Official shall maintain an office to supply the public with non-confidential information concerning this Ordinance and shall maintain the official Town of Edgewood Zoning Map. A "Zoning Action File" shall be maintained and shall contain records which include the following:

1. Amendments to this Ordinance and the Town of Edgewood Zoning Map;
2. Building permit applications;
3. Conditional Use permits;
4. Manufactured home installations;
5. Nonconformance certificates;
6. Site development plans;

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7. Approved variances;
8. Zoning appeals; and
9. Zoning violations.

B. Enforcement, and Powers and Duties

The Planning & Zoning Official or his/her designee shall administer and enforce the provisions of this Ordinance, and in furtherance of that authority shall:

1. Conduct periodic inspections of Buildings, structures, and the use of land to confirm compliance with this Ordinance or any permits issued hereunder. This provision does not grant right of entry WITHOUT DUE PROCESS
2. Conduct inspections following a complaint filed with the Planning & Zoning Official or the Town of Edgewood. A form containing the following information shall be completed by a Person filing a complaint:
 - a. The name of the complainant. The name of the complainant shall be kept confidential unless disclosure is required by law.
 - b. The address or location of the premises at which the violation is alleged to have occurred.
 - c. A short and plain statement of the alleged violations, including a reference to the particular statutes, rules, or regulations involved.
3. Upon receiving a properly completed complaint form, the following actions shall be taken by the Planning & Zoning Official:
 - a. The Planning & Zoning Official shall initiate a thorough investigation of the alleged violations.
 - b. If the allegations are substantiated, written notice shall be sent to the owner or occupant, of the premises, and shall be posted in a conspicuous location on the premises. The notice shall identify the violations and the particular statute, rule, or regulation involved and the action needed to correct the violation. The owner or occupant shall have ten (10) business days to correct the violations, or contact the Planning & Zoning Official. If the nature of the violation is such that it cannot be cured within the ten (10) day deadline, an action plan may be entered into by the owner or occupant and the Planning & Zoning Official, conditionally, that the owner or occupant contacts the Planning & Zoning Official as required herein. The Planning & Zoning Official shall follow up on any action plan every two weeks until the violations have been corrected. Providing, that the owner or occupant is actively pursuing the correction of the violation, the Planning & Zoning Official may, in his/her sole discretion, extend the action plan.
 - c. In the event the owner or occupant does not take the required corrective action or contact the Planning & Zoning Official as required herein, or complete the action plan, the Planning & Zoning Official shall issue a citation to the owner or occupant. The owner or occupant shall have ten (10) business days from the date listed on the citation to respond. In the event the owner or occupant does not respond to the citation within ten (10) business days, the Planning & Zoning Official may pursue the remedies under this Ordinance or otherwise allowed by law.

C. Violations, and Penalties.

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1. **Violations.** Any Person who participates in, assists, directs or maintains any Building, structure or use of land that is contrary to this Ordinance or any permit issued hereunder, shall have committed a violation of this Ordinance and is subject to administrative, civil, or criminal penalties, as well as other equitable and legal remedies. The Planning & Zoning Official may institute any appropriate action in law or equity to restrain, correct or abate any violations of this Ordinance, or to suspend, cancel, or revoke, in whole or in part, any permits issued hereunder, or to pursue all available criminal or civil remedies available under the law.

2. **Penalties.**

a. Any person violating any of the provisions of this Ordinance shall, upon conviction, be subject to a fine not exceeding \$500.00 or imprisonment for a period not exceeding ninety (90) days, or both as authorized in NMSA (1978) § 3-17-1 or such other fine, period of imprisonment, or penalty authorized by law. Any violation which continues for a period of thirty (30) days or more after conviction hereunder shall be prosecuted and treated as a separate offense.

b. Nothing herein shall preclude the Town from taking such other lawful action as is necessary to prevent or remedy any violation, such as seeking injunctive relief or abatement, or revocation, suspension or cancellation of a permit.

c. The Town may file criminal, civil, and administrative actions simultaneously to stop an offending party from harming or injuring the health and safety of the Town.

**SECTION 36 PUBLIC NUISANCE ABATEMENT
AND VACANT OR FORECLOSED PROPERTY NOTIFICATION**

A. Intent and purpose.

1. This ordinance is intended to promote the general health, safety, and welfare of the people of the Town by providing for the abatement of public nuisances. Public nuisances that occur on unsupervised vacant buildings or structures can be more difficult to resolve because property owners are often difficult to locate, and vacant buildings or structures often involve changes in ownership, responsibility, or control of the property. The ability of the Town to fulfill its obligations to its citizens is enhanced when the Town has current contact information for persons or entities holding an interest in vacant or foreclosed properties in Edgewood.

2. The purpose of this ordinance is to abate public nuisances caused by vacant structures or foreclosed properties, and to provide a registration process for vacant structures or foreclosed properties to better enable code enforcement to abate said nuisances. The actions provided in this section are designed to abate public nuisances by removing the nuisance, both real and personal, from criminal and unsafe use, to make property owners vigilant in preventing public nuisances on, in, or using their property, and responsible for the lawful use of their property by tenants, guests, and occupants, and to deter public nuisances.

B. Definitions. For purposes of this Section 36, the following words and phrases are defined as follows:

1. "Code Enforcement Officer" means that person authorized by the Town to carry out and enforce the provisions of Town ordinances, including but not limited to the provisions of this ordinance.

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2. "Foreclosed Property" means a property with buildings or structures for which any mortgage or tax foreclosure with respect to such property has been initiated.
3. "Legal or equitable interest or right of possession" means every interest, title, estate, or right of possession recognized by law and equity, including without limitations freeholds, life estates, future interests, condominium rights, time-share rights, leaseholds, easements, licenses, liens, deeds of trust, contractual rights, mortgages, security interests, real estate contracts, and any right or obligation to manage or act as agent or trustee for any person or entity holding any of the foregoing.
4. "Nuisance" means anything that is created or maintained on any commercial, industrial, or residential building or structure within the Town limits without lawful authority which is injurious to public health, safety, morals or welfare, or which by its unsightly appearance would tend to discourage residential or commercial development in its immediate area. The term also includes dilapidated structures any inoperable, partially dismantled or wrecked vehicle of any type upon any commercial, industrial or residential property. All items identified under Section 9 (c) 1. Through 6.
5. "Owner" means the individual or entity in control of the property, having a legal or equitable interest or right of possession, or their representative, agent, or attorney-in-fact.
6. "Vacant Structure" means a building or structure which has not been legally occupied, used for its intended purpose, actively renovated or constructed, or secured such that there is control over unauthorized entry, for a period in excess of one hundred and eighty (180) days. A building, structure, or property may be identified as vacant through any routine inspection by the Code Enforcement Officer or by notification by any individual or entity.
7. "Zoning Hearing Examiner" means the person or firm delegated authority by the Governing Body to conduct hearings and make findings and final decisions on abatement of public nuisances. The Zoning Hearing Examiner shall have professional experience in both land use and law. Appeals of decisions by the Zoning Hearing Examiner shall be heard by the Planning and Zoning Commission.

C. Prohibitions and enforcement.

1. For the health, safety, and welfare of the people of the Town, it shall be unlawful for any person or entity who is the owner, manager, tenant, lessee, occupant, or other person having any legal or equitable interest or right of possession in or to any real property, motor vehicle, or other personal property to cause, permit, maintain, promote, facilitate, fail to prevent, or allow the creation or maintenance of a nuisance on such property, or to permit property to become a nuisance. Enforcement of a violation of this ordinance, and administration, supervision or performance of actions taken pursuant to this ordinance shall be through the Town Code Enforcement Officer with review by the Zoning Hearing Examiner, Planning and Zoning Commission, and Governing Body as specified in this ordinance.

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2. Notwithstanding all the penalties for abating nuisances that may be imposed by applicable law, if any person or entity fails to abate any nuisance or allows dumping, unsightly storage, nuisance vegetation, nuisance vehicles, dilapidated buildings, or any other nuisance to remain on property that is determined to be hazardous to the health, safety and welfare of the community, the Town may take the action set forth herein to abate the nuisance, charge the owner, and impose a lien on the property.

D. Vacant Structure or Foreclosed Property Registration.

1. The current owner of a Vacant Structure or Foreclosed Property shall register the property, by providing the information required below in subsection 2. ~~and paying the filing registration fee in accordance with the Governing Body resolution establishing fees.~~ The owner shall register the property within ten (10) days of notice to register. If the owner fails to register within ten (10) days, this shall constitute a first offense and the Code Enforcement Officer shall issue a written warning to register. If the owner fails to register within ninety (90) days of the written warning, this shall constitute a second offense and the owner shall be fined the second offense fee in accordance with the fee schedule set forth in subsection 6 below. Failure to register or take any action required by this Ordinance after the second offense shall empower the Town to record a lien as to the property and to foreclose any such lien in accordance with provisions applicable to such liens, as described in this ordinance. The Town shall not be required to provide any notice prior to the filing of such a lien.
2. The property shall be registered in accordance with the provisions of this section by completing and filing a form provided by the Planning and Zoning Department, which shall include the following information:
 - a. A description of the premises including either a street address or a legal description.
 - b. The names and addresses of any and all owners known to the party completing the form.
 - c. The names and addresses of any lien interest holders known to the party completing the form, including but not limited to the property manager's information.
 - d. A telephone number for the individual completing the form, or, in the case of an entity, the name and telephone number for a local contact person or property manager.
 - e. The applicable filing fee in accordance with the Governing Body resolution establishing fees. An equivalent renewal fee shall be due and payable on each year of the anniversary of the initial filing for such period as the property's status is vacant or foreclosed.
 - f. If the property has structures expected to be demolished, a demolition plan stating the proposed time frame for demolition and if an assessment or consideration has been made that the structures are of historical or cultural significance.
 - g. If the property has structures to be returned to appropriate occupancy or use, a detailed rehabilitation plan, which shall not exceed three hundred sixty-five (365) days from date of building permit submittal, unless the Code Enforcement Officer grants an extension upon the filing of a request by the party registering the property detailing the facts justifying the extension. Any repairs, improvements or alterations to the property must comply with any applicable zoning, housing, historic preservation or building codes. The Code Enforcement Officer will conduct an inspection of progress towards the rehabilitation plan every three (3) months until the rehabilitation is complete.

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Failure to complete the rehabilitation plan within three hundred sixty-five (365) days, plus any extensions granted, will result in a penalty in accordance with subsection 6. below, which penalty shall be retroactively applied to the date when the Town received the initial registration for the vacant or foreclosed property.

3. The filing party shall comply with all applicable laws and codes as per current building codes, fire codes, sanitary codes, and local ordinances and regulations concerning safety and maintenance. The owner shall notify the Code Enforcement Officer of any changes in information supplied as part of the vacant or foreclosed property registration within thirty (30) days of any such change. If the plan or timetable for the vacant or foreclosed property is revised in any way, the revisions must be submitted in writing to and approved by the Code Enforcement Officer.
4. Failure of the owner to maintain the property, as set forth in subsections 2. and 3. above, that requires the Town to take any remedial action shall be grounds for revocation of the approved plan and shall be subject to any applicable penalties and filing and foreclosure of lien provided for under this ordinance.
5. At the time of any change in ownership, the new property owner(s) shall file a new registration within thirty (30) days of transfer of any ownership in the property. The property owner(s) must notify any new property owner(s) of the demolition and/or rehabilitation plan in place and include completion of the rehabilitation plan as a condition of the purchase of the property. The new property owner(s) shall comply with any existing approved plan(s) until any revised plan(s) meet the approval of the Code Enforcement Officer.
6. Fees. Fees shall be as follows:

Notification and Renewal:	No Fee
Failure to Provide Notification / First Offence:	Written warning
Second Offense:	\$500.00
Failure to complete rehabilitation:	\$100.00 per day after 365 days
Appeal:	\$300.00

- a. Any fees which are required or due pursuant to the provisions of this section D. shall be paid at the time of filing of the registration document provided by the Planning and Zoning Department.
- b. All fees are nonrefundable.
- c. Failure to file the registration or pay applicable fees shall empower the Town to file a lien on the property in the amount due pursuant to this section, as described in section I below.
- d. Any fees due shall be paid in full prior to the issuance of any building permits, except in the case of a demolition permit.
- e. If a delinquent fee is not paid at the time of the transfer of the property, such failure shall in no way impair the legality and enforcement of the fee and associated lien filing.

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7. Expenses. The owner of a vacant structure or foreclosed property will be billed by the Town for any and all reasonable costs incurred by the Town for emergency response, boarding and securing, or otherwise mitigating public safety concerns created by the vacant or foreclosed property. Failure by the owner to pay for billed expenses associated with their vacant or foreclosed property within ninety (90) days of the date of billing shall empower the Town to record a lien as to the property and to foreclose any such lien in accordance with section I. The Town is not required to provide any notice prior to filing of such a lien.
8. Yearly reports. The Planning and Zoning Department shall send to the Governing Body a list of all buildings and structures in the Town declared vacant or foreclosed under this section D. annually. Such list shall indicate whether registration of the property pursuant to this section D. has occurred as well as the status of any fees due.
9. Violations and penalties. Any person violating the registration provisions of this section D. or providing false information in the process of registering the property shall be subject to monetary penalties set forth in subsection 6 above.

E. Inspections.

1. The Code Enforcement Officer shall be authorized, under the provisions of this ordinance, to inspect any premises in the Town for the purpose of enforcing and assuring compliance with the provisions of this ordinance subject to the following procedural requirements:
 - a. The Code Enforcement Officer may conduct inspections from right-of-way and may assess the compliance of the subject property. Consent from any owner is not required.
 - b. Upon the request of the Code Enforcement Officer, any owner may voluntarily provide access to Town staff to all interior portions of any property in order to assess compliance.
 - c. Any owner at the time of such request shall be advised of the owner's right to deny access and request procurement by the Town of a search warrant.
 - d. Should any owner refuse such access, the Code Enforcement Officer shall apply for a warrant from a court of competent jurisdiction to grant search warrants.
2. If, at the time of the inspection, the Code Enforcement Officer deems that the electrical, plumbing, or mechanical systems pose health or safety hazards and require additional inspection by a registered code inspector in that discipline, the owner shall be responsible to obtain and pay for the required inspection.

F. Notice to abate.

1. The Code Enforcement Officer, upon observing any nuisance as described in section C above shall issue a written notice to the owner. The notice may be served personally, by certified mail to the property's address, or posted on the property. The notice to abate a nuisance shall contain the following:

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- a. An order to abate the nuisance within ten (10) days or other specified reasonable time.
 - b. The location of the nuisance, if the nuisance is stationary.
 - c. A description of the nuisance and ordinance citation of the nuisance.
 - d. A statement of corrective action necessary to abate the nuisance.
 - e. A statement that if the nuisance is not abated as directed, the matter will be considered by a Zoning Hearing Examiner, and the Town will take appropriate action, including abatement of the nuisance, imposition of the associated costs on the owner, and pursuit of a lien on the property.
 - f. A statement of a right to hearing before a Zoning Hearing Examiner.
2. If the violation is not fully remedied by the stated deadline, the Code Enforcement Officer may refer the matter to a Zoning Hearing Examiner. The Zoning Hearing Examiner shall conduct a quasi-judicial hearing following appropriate notice to the owner by certified mail to the property's address or posting on the property. After considering the evidence presented at the hearing, the Zoning Hearing Examiner shall determine whether a nuisance requiring abatement exists. In the event the Zoning Hearing Examiner concludes that a nuisance exists, it shall:
- a. Issue an order to abate the nuisance within ten (10) days or other specified reasonable time, specifying the corrective action necessary to abate the nuisance.
 - b. Include in the order notice to the owner that in the event the nuisance is not abated as directed, the Town will proceed to abate the nuisance, impose the costs of abatement on the owner, and impose a lien in the amount of the costs on the property.
 - c. Include in the order notice to the owner of the right to appeal the decision to the Planning and Zoning Commission within fifteen (15) days.
3. In the event no appeal is taken to from an order to abate the nuisance, the Town may proceed with abatement of the violation in accordance with section H below.

G. Right to hearing.

Any person receiving notice to abate a nuisance may request a hearing before the Zoning Hearing Examiner on such matter within fifteen (15) days from the date of filing the notice. Any notice of abatement served by the Town shall advise the person allegedly committing the nuisance of their right to request a hearing before the Zoning Hearing Examiner. The Zoning Hearing Examiner shall consider the facts of the case and this ordinance in its decision. The Zoning Hearing Examiner's decision may be appealed to the Planning and Zoning Commission within thirty (30) days.

H. Abatement by Town.

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Upon the failure of the person to comply with an order to abate a nuisance in accordance with section F, the Town may proceed without notice to abate such nuisance itself. The Code Enforcement Officer shall proceed to abate such nuisance and shall prepare a statement of costs incurred in the abatement thereof, and serve the statement of cost upon the person who failed to comply.

I. Town's cost declared lien.

Any and all costs incurred by the Town in the abatement of a nuisance, or for amounts or fines assessed or arising under this ordinance, shall constitute a lien against the property upon which the nuisance was removed, which lien shall be filed pursuant to NMSA 1978, § 3-36-1. The Town shall be further empowered to foreclose the lien. The Town shall also be entitled to release any lien it holds upon payment of good and valuable consideration, whether such amount is paid by the owner(s) or any other individual or entity.

J. Alternative methods of abatement.

1. This ordinance is not intended to affect other legal remedies available to the Town or affected property owners to address a nuisance.
2. A civil action to abate a public nuisance may be brought in any court of competent jurisdiction against any person or entity who creates, performs, or maintains a public nuisance.
3. For cases in the Town's Municipal Court, a lien against real estate may be foreclosed in the same manner that mortgages or other liens against real estate are foreclosed with like rights of redemption. A lien against personal property may be foreclosed in the same manner security interests are foreclosed. At the trial of any case foreclosing any lien, the recitals of the lien or other evidence of indebtedness shall be received in evidence as prima facie true. In the foreclosure of any lien created by municipal ordinance or under authority of law, a reasonable attorney's fee shall be granted by the court as part of the reasonable costs of the case.
4. The Town may file a criminal complaint for public nuisance in the appropriate court as provided by New Mexico law.
5. Pursuant to NMSA 1978, § 30-8-8(B), as it may be amended, a civil action to abate a public nuisance may be brought, by verified complaint in the name of the state without cost, by any public officer or private citizen, in the district court of the county where the public nuisance exists, against any person, corporation or association of persons who shall create, perform or maintain a public nuisance.

K. Appeals.

1. Appeal to Planning and Zoning Commission.
 - a. Any person aggrieved by the decision of a Zoning Hearing Examiner may appeal to the Planning and Zoning Commission, provided that a written application for appeal is filed with the Town Clerk within thirty (30) days after the decision.

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- b. An application for appeal shall be based on a claim that the true intent of this ordinance has been incorrectly interpreted, the provisions of this ordinance do not fully apply, or the requirements of this ordinance are satisfied.
- c. The appellant, the appellant's representative, the Code Enforcement Officer, and any person whose interests are affected shall be given an opportunity to be heard.
- d. The Planning and Zoning Commission shall affirm, modify or reverse the decision of the Code Enforcement Officer or Zoning Hearing Examiner at its discretion.
- e. A decision of the Planning & Zoning Commission shall be in writing and provide findings and conclusions based on the evidence presented at the hearing before it.
- f. The appellant shall pay any applicable costs associated with filing any such appeal. All fees are nonrefundable.

2. Appeals to the Governing Body.

- a. Any person aggrieved by a decision of the Planning & Zoning Commission acting under this ordinance may appeal to the Town's Governing Body by submitting a written notice of appeal within thirty (30) days of the Commission's final decision. The notice of appeal shall be filed with the Town Clerk.
- b. Appeals to the Governing Body shall be based on the record before the Planning & Zoning Commission. The Planning & Zoning Commission shall prepare and provide the record on appeal to the Governing Body.
- c. Notice of the appeal and hearing on the appeal shall be provided to those persons who participated in the hearing before the Planning & Zoning Commission.
- d. The Governing Body shall affirm, modify or reverse the decision of the Code Enforcement Officer or Zoning Hearing Examiner at its discretion.
- e. A decision of the Governing Body Planning & Zoning Commission shall be in writing and provide findings and conclusions based on the record.
- f. The appellant shall pay any applicable costs associated with filing any such appeal. All fees are nonrefundable.

3. Appeals to District Court. A decision of the Governing Body may be appealed to district court in accordance with NMSA 1978 § 39-3-1.1.

L. Authorizing Use of the Cannabis Regulation Act/Nuisance Abatement Fund

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1. Resolution No. 2023-09 established a revolving fund dedicated to the cost and expense for the Planning and Zoning Department to initiate actions with intent to reduce such conditions known as the Cannabis Regulation Act/Nuisance Abatement Fund (herein referred to as the "Fund").
2. The Planning and Zoning Department may utilize the Fund for actions to abate nuisances in accordance with this ordinance.
3. The Planning and Zoning Department may utilize the Fund to take legal measures, such as lien filing and collection, establishment of fines, or invoicing of fees for the cost of abatement.

SECTION 37. AMENDMENTS TO THE ZONE MAP

A. Authority. The Town governing body may amend or change by ordinance the text of this Ordinance and/or the TOWN OF EDGEWOOD ZONING MAP, including any of the regulations, procedures, or Zone District boundaries established by the Town.

B. Application. Any request for an amendment an underlying Zone to the Zone Map as a part of the Ordinance shall be submitted with the applicable administrative fee to the Planning & Zoning Official on a prescribed application form obtainable at the Town offices. An application may be initiated by the Town acting on behalf of the community at large. The Planning & Zoning Official shall transmit the completed application and any supplementary information to the Planning & Zoning Commission at their next scheduled meeting.

The established zoning is considered to be correct and appropriate unless an applicant can sufficiently justify why an amendment should be made. The Planning & Zoning Commission shall prepare and transmit a recommendation or decision in writing to the Town Governing Body within seven days after their review of the proposed amendment is completed. To the extent possible, all contiguous property owners of any land proposed for a zone change shall be notified of the Planning & Zoning Commission meeting at which the zone change will be reviewed.

C. Public Hearing. Notification of the time and place of the public hearing shall be:

1. Publication. By publication at least once in a weekly newspaper of general circulation in the Town not less than fifteen (15) calendar days prior to the date of the public hearing; and

2. Written Notice to Landowners. By written notice as follows:

- a. Whenever a zone change is proposed for an area of one (1) block or less, notice of the public hearing shall be by written notice sent by certified mail, return receipt requested, to the owners of land within the area proposed to be changed by a zoning regulation and within one hundred (100) feet, excluding public rights-of-way, of the area proposed to be changed by a zoning regulation.

- b. Whenever a zone change is proposed for an area of more than one (1) block, notice of the public hearing shall be mailed by first class mail to the owners of land within the area proposed to be changed by a zoning regulation and within one hundred (100) feet, excluding public r rights-of-way, of the area proposed to be changed by a zoning regulation.

- c. If any notice by first class mail is returned undeliverable, the Town shall attempt to discover the owner's most recent address and shall remit the notice by certified mail, return receipt requested; and

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3. Posting. By posting such notice in at least one (1) prominent place on each parcel which is the subject of the proposed action. In the event more than one (1) parcel is the subject of such hearing, and such parcels comprise two hundred (200) or more feet of street frontage, at least one (1) such notice shall be posted about the street line at intervals of not less than two hundred (200) feet, starting at either end of the subject properties where the property line intersects the street line.

D. Amendments to an underlying zone created by Resolution shall be subject to proper Agenda notification requirements.

38. APPEALS FROM THE PLANNING & ZONING COMMISSION

A. Any person aggrieved by a decision of the Planning & Zoning Commission acting under these regulations may appeal to the Town's Governing Body by submitting a written notice of appeal within 30 days of the Commission's final decision. The notice of appeal shall be filed with the Town Clerk.

B. A decision of the Planning & Zoning Commission shall be in writing and provide findings and conclusions based on the evidence presented at the hearing before it. A decision shall not be considered as final until adopted on the record by the Planning & Zoning Commission.

C. Appeals to the Governing Body shall be based on the record before the Planning & Zoning Commission. The Planning & Zoning Commission shall prepare and provide the record on appeal to the Governing Body. Notice of such appeal and the date and time of the hearing before the Governing Body shall be provided to those owners of property to whom this Ordinance requires to be notified on the original application which is the subject of the appeal. Notice of such appeal shall also be provided to those persons who participated in the hearing before the Planning & Zoning Commission.

D. The Governing Body shall conduct a hearing on the record, and no new evidence or testimony which was not before the Commission shall be introduced. The Governing Body may affirm, modify or reverse the decision of the Planning & Zoning Commission, or the Governing Body may return the matter for reconsideration by the Planning & Zoning Commission of one or more findings and instructions.

E. Any person aggrieved from a final determination of the Governing Body affirming, modifying or reversing a decision of the Planning & Zoning Commission may appeal to the First Judicial District Court by filing a notice of appeal with the Court within 30 days of the filing of the Governing Body's decision with Town Clerk as provided under NMSA 1978 §39-1.1 and rules of the district courts for appeals from administrative agencies.

F. The foregoing provisions apply to decisions by the Planning & Zoning Commission granting or denying in whole or part applications for permits, variances, or appeals from actions of Town staff under this Ordinance, and to other actions where the ultimate approval of the Town governing body is not required. The foregoing provisions do not apply to any actions by the Planning & Zoning Commission which consist of either reviewing or making recommendations to the Town Governing Body or Town Officials.

G. In the event of an amendment to this Ordinance which necessitates a change to the TOWN OF EDGEWOOD ZONING MAP, such amendments to the TOWN OF EDGEWOOD ZONING MAP shall be automatically authorized and completed.

SECTION 39. ADMINISTRATIVE FEES

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A. Applications. Any applications required by this Ordinance shall be filed on prescribed forms obtainable at the Town offices and shall be accompanied by the applicable administrative fee. Administrative fees shall not be required where any official of the Town of Edgewood is the moving party. The purpose of an administrative fee is to cover the processing costs, and shall not be refundable. All fees shall be paid to the Town Clerk at the time of application and shall be made payable to the Town of Edgewood.

B. Administrative Fees. Administrative fees will be charged in accordance with the Governing body resolution establishing the fees authorized hereunder.

SECTION 40. CORRECTIONS

The Town Clerk/Treasurer and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

SECTION 41. SEVERABILITY

Severability. The provisions of this Ordinance are severable. Should any part of this Ordinance be declared by a court of competent jurisdiction to be unconstitutional or invalid, such holdings shall not affect the validity of this Ordinance other than the part so declared to be unconstitutional or invalid.

SECTION 42. EFFECTIVE DATE

This Ordinance shall take effect five (5) days after publication in accordance with State Law.

PASSED, APPROVED and ADOPTED this 22nd day of 2023

Mayor, Town of Edgewood

(SEAL)

Town Clerk

**TOWN OF EDGEWOOD
ORDINANCE 2024-__**

ESTABLISHMENT of ANIMAL WELFARE ADVISORY BOARD

This Ordinance repeals and replaces Ordinance 2014-06.

Be it Ordained by the Governing Body of the Town of Edgewood, New Mexico:

1. Establishment

1.1 This ordinance establishes an Animal Welfare Advisory Board ("Board") to gather and review information and make recommendations to the Governing Body ("Commission") regarding how the Town may best provide for animal welfare and control in the Town of Edgewood, whether through education, events, facilities, or other means.

2. Organization

- 2.1.** The Board shall consist of up to seven (7) members, odd in number, and up to two (2) alternates each appointed by a majority vote of the Commission, and who report to and serve at the pleasure of the Commission.
- 2.2.** Any Town Commissioner ("Commissioner") may bring forward a nominee who is a resident, property, or business owner in the Town of Edgewood for consideration by the Commission for appointment to the Board.
- 2.3.** Members of the Board are appointed for terms of two (2) years. To establish and maintain staggered terms, a majority of members shall be appointed in even-numbered years, and the balance of remaining members in odd-numbered years.
- 2.4.** Vacancies occurring in the membership of the Board shall be filled by Commission appointment for the balance of the unexpired term.
- 2.5.** The Commission, in addition to appointing Board members, may designate up to two of its own as non-voting, members of the Board.
- 2.6.** Board members are eligible for mileage, travel and per diem expense for any travel to events, conferences, trainings, or other necessary travel which is approved by the Town Manager or Commission.
- 2.7.** At its first meeting of the calendar year, the Committee shall elect from its members a Chairperson, a Vice-Chairperson, and a Secretary to serve in that role for a term of one (1) year.

- 2.8.** In the absence of the Chairperson and Vice-Chairperson, the remaining members shall choose one of the members to function as temporary Chairperson. In the absence of the Secretary, the remaining members shall choose one of the members to function as temporary secretary.

3. Duties and Responsibilities

- 3.1.** Be familiar with current town ordinances relevant to the Advisory Board's purpose.
- 3.2.** Conduct site visits and research, as needed, to provide feedback and make recommendation to the Commission regarding animal welfare-related issues, including acquisition, dedication, naming, planning, development, operation, and maintenance of animal welfare and animal control facilities and programming.
- 3.3.** Make recommendations to the Commission at regular Commission Meetings as needed, regarding funding priorities for animal welfare and animal control services, facilities, equipment, improvements, and events.
- 3.4.** Offer recommendations to the Commission at regular Commission Meetings as needed, regarding public policies and procedures related to the department facilities and programming.
- 3.5.** Notify the Commission of any vacancies on the Board.
- 3.6.** The Chair in conjunction with the Animal Shelter Manager "Manager" or designee shall:
- 3.6.1. Prepare and have the Agenda posted to the Town website for Board meetings.
 - 3.6.2. The Manager shall attend said Board meetings or provide notice of their inability to attend.
 - 3.6.3. The Manager shall update the Board on all matters concerning animal welfare discussed or voted upon by the Commission, and results of such discussions or votes.

4. Meetings

- 4.1.** Regular meetings shall be held monthly, at minimum. Special meetings may be called by the Chairperson or Vice Chairperson, when needed.
- 4.2.** A quorum is required to conduct the business of the Board. At any meeting, a quorum shall consist of a simple majority of Board members.
- 4.3.** Order of business at all regular Board meetings:
- 4.3.1. Roll Call
 - 4.3.2. Approval of Agenda

- 4.3.3. Approval of Minutes
- 4.3.4. Report of Department Manager
- 4.3.5. Unfinished Business
- 4.3.6. New Business
- 4.3.7. Announcements

4.4. The Secretary will record the Board proceedings and timely submit a copy of the approved Minutes to the Town Clerk for submission to the Commission at the next regular Commission meeting.

5. Limitations

- 5.1.** The Board or its individual members do not have authority to enter contracts, obligate, or encumber the town in any manner.
- 5.2.** Board members may choose to volunteer at town activities or at the Animal Shelter; such services shall be entirely separate from their capacity as a Board member and are under the authority and supervision of the Manager and the Town Manager.
- 5.3.** The role of this board is solely advisory. The Animal Shelter Manager is subject to the supervision of the Town Manager and such other employees as properly delegated by the Town Manager, and not subject to supervision by the Board or any individual Board member.

PASSED, APPROVED, and ADOPTED this 14th day of May 2024.

Kenneth Brennan, Mayor

ATTEST:

Brandyn Burke, Interim Deputy Clerk

**TOWN OF EDGEWOOD
ORDINANCE 2024-__**

ESTABLISHMENT of a PARKS AND RECREATION ADVISORY BOARD

This Ordinance repeals and replaces Ordinance 2022-04.

Be it Ordained by the Governing Body of the Town of Edgewood, New Mexico:

1. Establishment

1.1. This ordinance establishes a Parks and Recreation Advisory Board (“Board”) to gather and review information and make recommendations to the Governing Body (“Commission”) regarding how the Town may best provide for the Town’s parks, open spaces, trails, recreational facilities, and recreational programming.

2. Organization

2.1. The Board shall consist of up to seven (7) members, odd in number, and up to two (2) alternates each appointed by a majority vote of the Commission, and who report to and serve at the pleasure of the Commission.

2.2. Any Town Commissioner (“Commissioner”) may bring forward a nominee who is a resident, property, or business owner in the Town of Edgewood for consideration by the Commission for appointment to the Board.

2.3. Members of the Board are appointed for terms of two (2) years. To establish and maintain staggered terms, a majority of members shall be appointed in even-numbered years, and the balance of remaining members in odd-numbered years.

2.4. Vacancies occurring in the membership of the Board shall be filled by Commission appointment for the balance of the unexpired term.

2.5. The Commission, in addition to appointing Board members, may designate up to two of its own as non-voting, members of the Board.

2.6. Board members are eligible for mileage, travel and per diem expense for any travel to events, conferences, trainings, or other necessary travel which is approved by the Town Manager or Commission.

2.7. At its first meeting of the calendar year, the Committee shall elect from its members a Chairperson, a Vice-Chairperson, and a Secretary to serve in that role for a term of one (1) year.

2.8. In the absence of the Chairperson and Vice-Chairperson, the remaining members shall choose one of the members to function as temporary Chairperson. In the

absence of the Secretary, the remaining members shall choose one of the members to function as temporary secretary.

3. Duties and Responsibilities

- 3.1.** Be familiar with current town ordinances relevant to the Advisory Board's purpose.
- 3.2.** Conduct site visits and research, as needed, to provide feedback and make recommendations to the Commission regarding parks and recreation-related issues, including acquisition, dedication, naming, planning, development, operation, and maintenance of events, facilities and programming.
- 3.3.** Make recommendations to the Commission at regular Commission Meetings as needed, regarding funding priorities for parks and recreation-related services, facilities, equipment, improvements, and events.
- 3.4.** Offer recommendations to the Commission at regular Commission Meetings as needed, regarding public policies and procedures related to the department facilities and programming.
- 3.5.** Notify the Commission of any vacancies on the Board.
- 3.6.** The Chair in conjunction with the Parks and Recreation Manager "Manager" or designee shall:
 - 3.6.1.** Prepare and have the Agenda posted to the Town website for Board meetings.
 - 3.6.2.** The Manager shall attend said Board meetings or provide notice of their inability to attend.
 - 3.6.3.** The Manager shall update the Board on all matters concerning animal welfare discussed or voted upon by the Commission, and results of such discussions or votes.

4. Meetings

- 4.1.** Regular meetings shall be held monthly, at minimum. Special meetings may be called by the Chairperson or Vice Chairperson, when needed.
- 4.2.** A quorum is required to conduct the business of the Board. At any meeting, a quorum shall consist of a simple majority of Board members.
- 4.3.** Order of business at all regular Board meetings:
 - 4.3.1.** Roll Call
 - 4.3.2.** Approval of Agenda
 - 4.3.3.** Approval of Minutes
 - 4.3.4.** Report of Department Manager

- 4.3.5. Unfinished Business
- 4.3.6. New Business
- 4.3.7. Announcements

4.4. The Secretary will record the Board proceedings and timely submit a copy of the approved Minutes to the Town Clerk for submission to the Commission at the next regular Commission meeting.

5. Limitations

5.1. The Board or its individual members do not have authority to enter contracts, obligate, or encumber the town in any manner.

5.2. Board members may choose to volunteer at town activities or events; such services shall be entirely separate from their capacity as a Board member and are under the authority and supervision of the Manager and the Town Manager.

5.3. The role of this board is solely advisory. The Manager is subject to the supervision of the Town Manager and such other employees as properly delegated by the Town Manager, and not subject to supervision by the Board or any individual Board member.

PASSED, APPROVED, and ADOPTED this 14th day of May 2024.

Kenneth Brennan, Mayor

ATTEST:

Brandyn Burke, Interim Deputy Clerk

RESOLUTION No. 2024-xx

A RESOLUTION ADOPTING COMPENSATION AND A SCHEDULE OF FEES AND OTHER ASSIGNABLE COSTS RELATED TO THE ADMINISTRATION OF THE SUBDIVISION AND ZONING ORDINANCES WITHIN THE TOWN OF EDGEWOOD, NEW MEXICO.

WHEREAS: the Governing Body for the Town of Edgewood has duly passed and adopted a Subdivision Ordinance, a Zoning Ordinance and a Grading and Drainage Ordinance; and

WHEREAS: the Governing Body for the Town of Edgewood deems it necessary and proper to establish compensation for the members of the Planning and Zoning Commission; and

WHEREAS: the Governing Body for the Town of Edgewood deems it necessary and proper for to establish a Schedule of Fees in order to achieve the requirements and purposes of said Ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF EDGEWOOD GOVERNING BODY THAT:

The Town of Edgewood hereby establishes compensation to members of the Planning and Zoning Commission in the amount of \$400 per month, and

The Town of Edgewood hereby establishes a Schedule of Fees and other and other assignable costs related to the Subdivision Ordinance, the Zoning Ordinance and Grading and Drainage Ordinance within the municipal boundaries of the Town of Edgewood, a schedule of which is attached hereto as:

“SCHEDULE OF FEES”

PASSED, APPROVED and ADOPTED by the Governing Body for the Town of Edgewood, at its regular meeting of XXX XX 2024.

RESOLUTION 2024-XX REPLACES and SUPERSEDES RESOLUTION 2019-01.

Kenneth Brennan, Mayor

ATTEST:

Rachel Martinez, Town Clerk

TOWN OF EDGEWOOD PLANNING & ZONING ADMINISTRATIVE FEE SCHEDULE	
ZONING FEES	
ANNEXATION	\$200.00
APPEALS	\$100.00 PER APPEALED ITEM
CONDITIONAL USE PERMIT	\$75.00
DEVELOPMENT REVIEW	\$100.00
DRIVEWAY ACCESS PERMIT	\$45.00
SIGN PERMIT	\$45.00
VARIANCE	\$75.00 per variance
ZONE CHANGE	\$150.00 PER PARCEL or LOT
SUBDIVISION FEES	
PRELIMINARY PLAT	\$50.00 Per Resulting Lot
FINAL PLAT	\$250.00 + \$10.00 Per Resulting Lot
VACATION OF PLAT	\$75.00
LOT LINE VACATION / REPLAT	\$75.00
RIGHT-OF-WAY VACATION	\$100.00
MASTER PLAN - Initial	\$500.00
MASTER PLAN - Amendment	\$150.00
MASTER PLAN – Zone Change	\$150.00
GRADING & DRAINAGE FEES	
0-5 ACRES	\$131.00
6-10 ACRES	\$315.00
11-20 ACRES	\$367.00
21-30 ACRES	\$420.00
31-40 ACRES	\$472.00
41-50 ACRES	\$525.00
50 + ACRES	\$577.00

ALCOHOLIC BEVERAGE CONTROL | PUBLIC CELEBRATION PERMIT APPLICATION

Fee Per Day: ☐ \$10.00 (do not submit cash) Date Application Filed: _____

A copy of all approved permits are sent to the Special Investigations Division of the Department of Public Safety, and DPS will request additional information, if needed.

LICENSE HOLDER INFORMATION: *Check boxes that apply*Liquor License # 67164 Type of License: ☐ Craft Distiller ☒ Small Brewer ☐ WinegrowerOwner Name: DAV BerryBusiness Name (DBA): Lizard Tail BrewingMailing Address: 9800 Montgomery Blvd NE Albuquerque NM 87111 St 7Phone No: 505-280-2027 ext.: _____ Person to ask for: _____Email Address: dav@lizardtailbrewing.com

EVENT INFORMATION:

Type of Event: ☐ Indoor Event ☒ Outdoor Event ☐ Both ☐ All Ages Event -Wrist Bands ☐ Yes ☐ NoType of Celebration: ☐ State Fair ☐ County Fair ☐ Community Fiesta ☐ Cultural / Artistic Performance ☐ AthleticName of Event: Wild West Frontier FestivalPhysical Address of Event: 87N Frontage Rd, Edgewood NM 87015Date of event (Day 1) June 1st 2024Time Event Begins: 10: AMTime Event Ends: 8: PMTime of Alcohol Service: Begins at: 10: AMEnds at: 7: 30 pmTotal No. of Attendees Expected at Event: 1000 Total No. of Attendees Expected to Consume Alcohol: 1000Date of event (Day 2) June 2nd 2024Time Event Begins: 10: AMTime Event Ends: 6: PMTime of Alcohol Service: Begins at: 10: AMEnds at: 5: 30 pmTotal No. of Attendees Expected at Event: 1000 Total No. of Attendees Expected to Consume Alcohol: 1000Date of event (Day 3) N/A

Time Event Begins: _____ Time Event Ends: _____

Time of Alcohol Service: Begins at: _____ Ends at: _____

Total No. of Attendees Expected at Event: _____ Total No. of Attendees Expected to Consume Alcohol: _____

Security: No. of Security: 10Licensed Security Company NMRCF To house hiredPhone No. 575-749-1275Describe Security ID Check Entrance, Exits; Private Hired Ex Law Enforcement

NOTE: LICENSEE'S EMPLOYEE(S) ASSIGNED TO WORK SECURITY, MUST WORK THIS EXCLUSIVELY AND MAY NOT SERVE AT THE EVENT.



SPONSOR INFORMATION:

Sponsor of Event: NMRCF
 Name of Contact: Eric R Vigil Phone No.: 505-749-1275

APPROVAL OF PROPERTY OWNER:

Print Name: Roger Alunk Phone No.: 505-263-9453
 Signature: Roger Alunk Date: 5/11/24
 Name of Your Business and Location of Property: Wildflower NM Wildlife Assoc

LICENSE HOLDER & SERVER CERTIFICATION: I, Daniel Berry (Licensee) hereby certify that this application is signed by Licensee or authorized person under this License. I further certify that all persons providing the service of alcoholic beverages at the Event are currently Server Certified, that they are all my employees, and that ALL the information in this Application and the Attachments, is true and correct. Licensee Agrees that if any statements or representations herein are found to be false, the Director may refuse to issue additional permits. I understand that all fees submitted are non-refundable.

Licensee Name: (print) Daniel Berry
 Signature: Daniel Berry Date: 05-13-24

☐ I have attached a highlighted floor plan marking the serving area

☒ I have attached an alcohol server list with the servers first & last name, server permit # and expiration date

LOCAL GOVERNING BODY APPROVAL:

Print Name: _____ Title: _____
 Signature: _____ Date: _____
 Phone No.: _____ Fax: _____

ABC USE ONLY:

Application Must Include: Payment of Fees, per day (listed on top of page), Floor Plan – (w/photos) & Detailed Server List

Finance | Application Fee \$ _____ Received on: _____ Receipt No. _____

Clear of Citations/Holds: ☐ Yes ☐ No, _____ Liquor License No. _____

☐ Approved ☐ Disapproved _____ Processed By: _____

Assigned Permit Number: _____ Approved Permit Sent on: _____



Please make additional copies of form, as needed. Computerized list accepted in the exatd format.
Submit copies of form to:

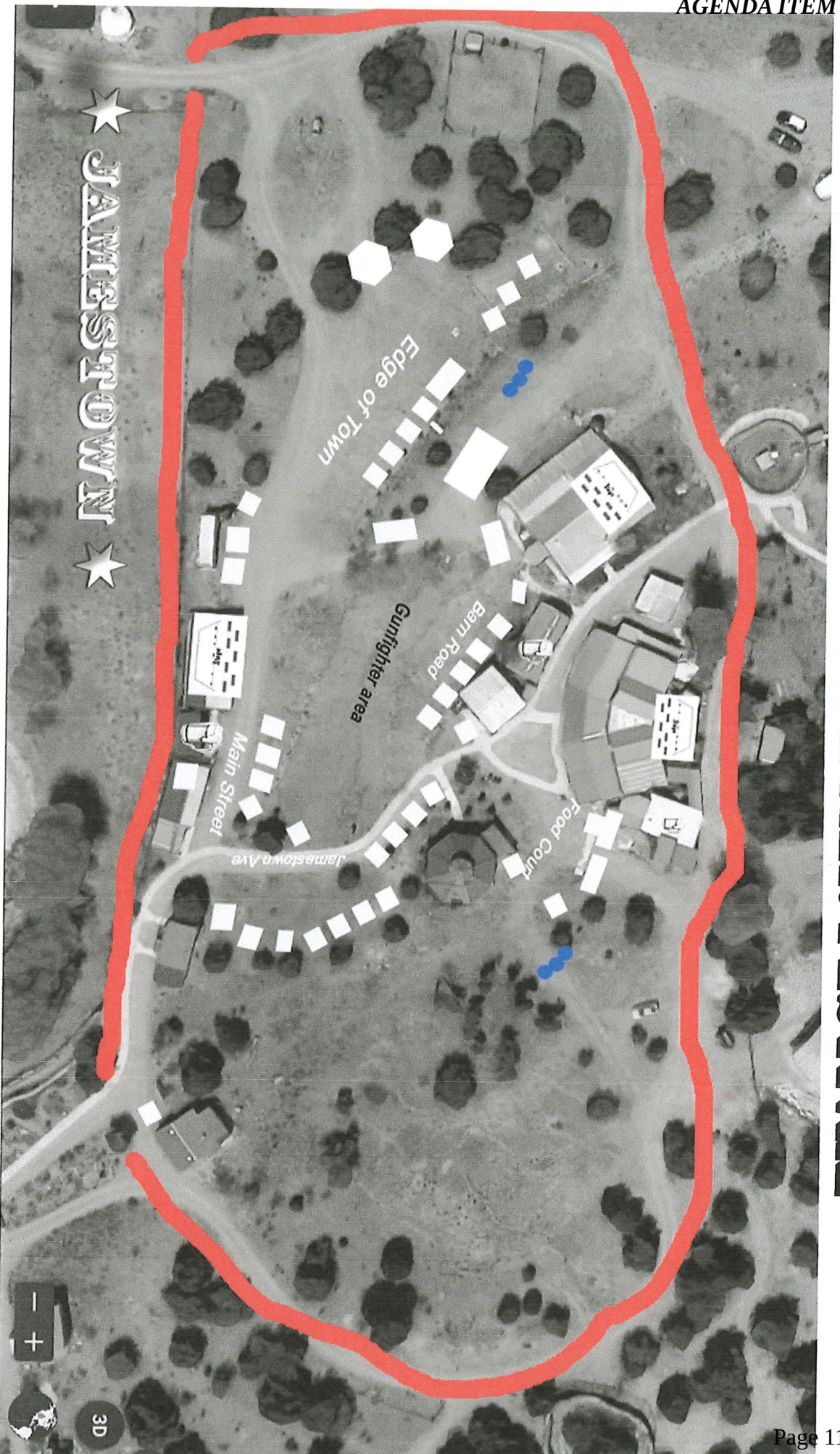
Temporary server permits are only valid for 150 days. Servers if not in receipt of a new copy of a temporary server permit for all new hires and for those who have just renewed.

****PLEASE NOTE: Date of hire is start date for Alcohol & Drug training. ID # 24122**
 DAVER, II not in receipt of permit within 120 days, phone (505) 476-4875.

License No. 1008 Owner Name: David Blm DBA: 1300 T B...

[illegible]

WILD WEST FRONTIER FESTIVAL



★ JAMESSTOWN ★

Wild West Frontier Festival - June 1st and 2nd, 2024
at Wildlife West Nature Park in Edgewood New Mexico

Red line - beer fence

Blue Dots are port-a-potties

RESOLUTION NO. 2024-010

FOR ROAD MAINTENANCE.

A RESOLUTION ACCEPTING KENNEDY RD AND FALL RD (Et al), A ROAD IN EDGEWOOD,
NEW MEXICO FOR ROAD MAINTENANCE.

The Town of Edgewood Governing Body in the town of Edgewood, Santa Fe County, New Mexico by this Resolution resolves and declares as follows:

WHEREAS: Kennedy Rd and Fall Rd roads are located within the municipality limits of Edgewood, New Mexico have been inspected and

WHEREAS: It has been determined that the roads serve the general interest of its residents of the Town;

NOW, THEREFORE BE IT RESOLVED that it is in the public interest that the dedicated public ways: Kennedy Rd, and Fall Rd, be accepted by the Town for non-capital maintenance such as snow removal and minor repair.

PASSED, APPROVED, and ADOPTED this 14th day of May, 2024

Kenneth Brennan, Mayor

ATTEST:

NINA R. MCCracken, Town Manager





Rush Truck Centers of New Mexico, Inc.

6521 Hanover Road NW
Albuquerque, NM 87121
505-875-3410

AGENDA ITEM #VIII.G.

Customer Proposal Letter

TOWN OF EDGEWOOD
20 MUNICIPAL WAY
EDGEWOOD, NM 87105-0000

Thank you for trusting us with your business. Please review the proposal below, and if you approve, sign and return to us at your convenience. We look forward to working with you and will continue to do our best to earn your trust now and in the future.

VEHICLE INFORMATION

Year 2023 Make Peterbilt Model 548 Stock # TBD Serial # TBD

Quantity		Total
Truck Price per Unit	\$ 245,000.00	\$ 245,000.00
F.E.T. (Factory & Dealer Paid)	\$ 0.00	
Net Sales Price	\$ 245,000.00	\$ 245,000.00
Optional Extended Warranty(ies)		
State Sales Tax		
Documentary Fee	\$ 350.00	\$ 350.00
Total Sales Price	\$ 245,350.00	\$ 245,350.00
Trade Allowance (see DISCLAIMER Below)		
Deposit / Down Payment		
Unpaid Balance Due on Delivery	\$ 245,350.00	\$ 245,350.00

Sales Representative

Signature

Carlos Arreola

Printed Name

Date

Purchaser

Signature

Printed Name / Title

Date

Accepted by Sales Manager
General Manager

Signature

Printed Name

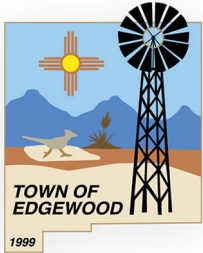
Date

Quote good until 6/1/2024

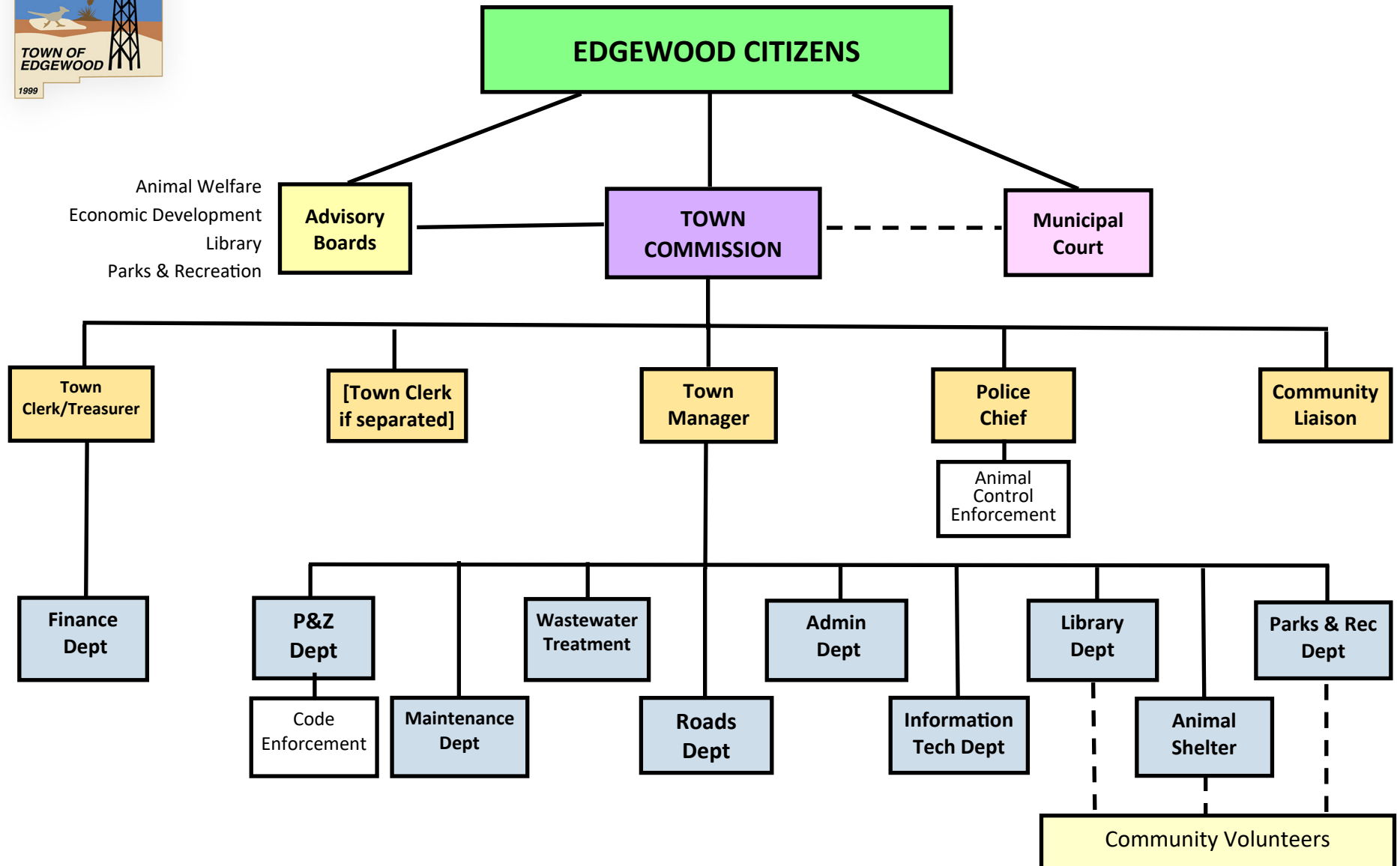
Note: The above Customer Proposal is a quotation only. Sale terms subject to approval of Sales Manager of Dealer.

DISCLAIMER: Any order based on this Proposal is subject to Customer executing Dealer's standard form Retail Sales Order and other required documents incorporating the above terms. Any documentary fees, FET, state tax, title, registration and license fees subject to adjustment and change. This Proposal is based upon Dealer's current and expected inventory, which is subject to change. Dealer is not obligated to retain any specific vehicles in stock, nor maintain specific inventory levels. Dealer shall not be obligated to fulfill Proposal in event quoted vehicle(s) is not in stock or available within requested delivery schedule. Manufacturer has reserved the right to change the price to Dealer of any vehicle not currently in Dealer's stock, without notice to Dealer and Dealer reserves the right to change Quotation Total to reflect any price increases from Manufacturer. Dealer shall not be liable for any delay in providing or inability to provide Quoted Vehicle(s). Above listed Trade Value based upon current appraisal of Trade Vehicle(s). Dealer may adjust Trade Value of Trade Vehicle(s) to reflect changes in condition and/or mileage of Trade Vehicle(s) between date of current appraisal and acceptance of the Trade Vehicle by Customer.

⁽¹⁾ Includes subscription period for # of specified months. ⁽²⁾ Customer's use of RushCare Service is governed by the RushCare User Agreement located at <https://www.rushtruckcenters.com/rushcare-user-agreement>. ⁽³⁾ Customer's use of Telematics Services is governed by separate 3rd party license terms and Rush is not liable for the Telematics Service. ⁽⁴⁾ Gap Coverage is provided and administered by an independent 3rd party provider under a separate contract directly between Customer and the 3rd party provider.



Organization Chart





JUNE 28 - JULY 6

TOWN OF EGDEWOOD

25th

1999 2024

Anniversary

MUSIC, FOOD

FAMILY FUN!

CELEBRATION

COME CELEBRATE 25 YEARS AS A TOWN!

EVENTS EACH DAY

PARADE!

STREET FEST

CONTESTS

SENIOR DAY

LIVE MUSIC

CAR / CRAFT SHOW

AND MUCH MORE!

WWW.EDGEWOOD25.COM