



Town of Edgewood

Agenda

Animal Welfare Advisory Board Special Meeting

Thursday, October 23, 2025 at 9:30 AM

Edgewood Town Hall Commission Chambers, 171A NM 344

Edgewood, NM 87015

All Animal Welfare Advisory Board Meetings are open to the public and are held monthly on the second Thursday of the month at 2:00PM in the Town Commission Chambers pending unexpected cancellations, special meetings, and/or extraordinary circumstances.

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Town Clerk at (505) 286-4518 or by email at clerk@edgewood-nm.gov at least five (5) days prior to the meeting or as soon as possible.

A. WELCOME AND CALL TO ORDER

1. Roll Call (by Town Clerk or designee)

B. APPROVAL OF AGENDA

C. APPROVAL OF MINUTES

1. Minutes of September 11, 2025

D. UNFINISHED BUSINESS

1. Grant funding opportunities

E. NEW BUSINESS

1. Holiday donation drives and adoption events
2. Review volunteer program
3. Member comments

F. FUTURE MEETINGS

1. Nov. 13, 2025 @ 2:00PM
2. Dec. 11, 2025 @ 2:00PM

G. ADJOURNMENT

Town of Edgewood Animal Welfare Advisory Board
MINUTES
September 11, 2025 at 2pm
Town Hall Commission Chambers

A. Welcome and Call to Order

TOE Animal Shelter Manager Christine Romero called meeting to order at 2:04PM.

1. Members present: Sarah Crothers, Barbara Evans, Lauren Aston, and Celia Cook
2. Staff present: Christine Romero (Animal Shelter Mgr), Linda Burke (Community Liaison), Tara Mansker (Parks & Rec)
2. Members went around the table and gave their names and brief introductions.

B. Approval of the Agenda

Lauren Aston motioned and Sarah Crothers seconded approval of agenda.

VOTE: 4-0, MOTION CARRIED.

C. Selection of Officers

1. Chair – Sarah nominated herself; Celia seconded.
VOTE: 4-0, MOTION CARRIED.
2. Vice Chair – Celia nominated herself; Sarah seconded.
VOTE: 4-0, MOTION CARRIED.
3. Secretary – Lauren nominated herself; Barbara seconded.
VOTE: 4-0, MOTION CARRIED.

D. New Business

1. Review of Animal Welfare Advisory Board Ordinance

Christine read highlights of the ordinance and there was brief discussion of AWAB requirements, such as monthly meetings, quorum, etc.

2. Woofstock 2025 is happening on Saturday, September 20th, from 10am to 3pm, followed by Summerfest from 5-9pm. Volunteers are needed to help with set up/tear down and parking.

There are about 15 shelters/rescues bringing adoptable dogs and cats. Members discussed which agencies will be in attendance as well as suggestions for other agencies to contact for future events.

Woofstock will also see about 12 vendors of different kinds, as well as a few food trucks. Edgewood Animal Shelter/Animal Control will have a station for microchipping pets for \$20. There was some discussion of the desire to be able to do vaccines, but organizers were unable to partner with a veterinarian, so there will not be a vaccine station at this event. There was discussion about contacting local veterinarians to possibly plan future low-cost vaccine clinics.

KRQE's "New Mexico Living" will do a segment on Woofstock and Summerfest, in which TOE Mayor Brennan and TOE Manager McCracken will speak about the events. It would be preferred to have an adoptable pet from the Edgewood animal shelter on camera. Shelter staff will coordinate to get a pet to KRQE studios.

3. Grant Funding Opportunities

Sarah and Christine led discussion of grants, including those that have been secured, those still pending, and future possibilities.

A grant via NM House Bill 113 will provide funding for a new intake building, to provide safer and more efficient unloading, quarantining, and housing of new animals coming into the Shelter.

Last year, \$42,150 was secured via an ASPCA grant and has been used to improve animal housing and play spaces at the shelter. The ASPCA grant application period opens October 1st, and the Shelter will submit another application, with goals of improving enrichment, training, etc for shelter pets.

Some grants are unavailable to the Shelter because it is a municipal shelter vs a 501c3. There may be possibilities of working with FEVA (Friends of Estancia Valley Animals) to act as agent for the Shelter to administer grants.

4. Discussion/Questions

Brief discussion about recent Shelter adoption rates, etc.

E. Future Meetings

Meetings will be the second Thursday of each month unless changes in personal schedules require this to be changed. Next meeting will be October 9th at 2pm in the TOE Commission Chambers.

F. Adjournment

Chair Sarah Crothers motioned to adjourn the meeting and Lauren seconded at 3:15pm.
VOTE: 4-0, MOTION CARRIED.

Minutes submitted by Lauren Aston

Chair

Secretary